WORKFORCE HOUSING PROGRAM





Palm Beach County Planning Division

2300 N. Jog Road West Palm Beach, FL 33411 (561) 233-5300

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A. PURPOSE

The purpose and intent of the *Workforce Housing Program* (WHP) is as follows:

- **a.** The *WHP* implements *Future Land Use Element* (FLUE) Policy 1.2-e, provides for the development and equitable geographic distribution of affordable housing in fulfillment of *Housing Element* (HE) Policy 1.5-g, and preserves the affordability of units created under the program in accordance with HE Policy 1.1-o by providing a density bonus and incentives in exchange for the construction of dwelling units affordable to very low, low, and/or moderate income households.
- **b.** The *WHP* addresses an equitable geographic distribution of affordable housing in accordance with *Objective 1.5, Concentrations of Affordable Housing* of the *Housing Element of the Comprehensive Plan.*
- **c.** The *WHP* provides for the implementation of *Future Land Use Element Policy 1.2-e* and that portion of the *Future Land Use Element, Implementation Section* which deals with income restrictions on residential densities of greater than eight (8) units per acre.
- **d.** The *WHP* is a discretionary program in which additional density may be granted if the granting of such density will further the objective of providing affordable housing. The program is not intended to create additional property rights for a landowner. The *WHP* is a voluntary program and may not be conditioned upon the owner(s) of any property unless agreed to by the owner(s).

B. INSTRUCTIONS

Each applicant is responsible for preparing his or her own pre-application in conformance with these instructions.

- **a.** Who may submit a pre-application: Any property owner, or an authorized agent of the property owner, may submit a pre-application to the Palm Beach County Planning Division for a WHP.
- **b. The WHP Pre-Application:** This form or a facsimile must be filed by all applicants having an ownership interest in any real property covered by the pre-application. Attach additional sheets where necessary. Copies of this pre-application on computer disc are available from the Planning Division, 233-5300.
- **c. Pre-Application conference:** The applicant must schedule a pre-application conference with Planning Staff prior to submittal of Building Permit or Zoning application.
- d. **Deadline for submittal of pre-application:** All requests for a WHP density bonus shall require the submittal of pre-applications, which must be filed with the Palm Beach County Planning Division, 100 Australian Avenue, West Palm Beach, Florida 33406. The deadline for pre-applications is the first Wednesday

of every month, before <u>4:00 p.m</u>, one month prior to submittal for Building Permit or Zoning Application. *No pre-applications will be accepted by the Planning Division for processing if received after the 4:00 p.m. closing date.*

e. Pre-Applications required: For each requested WHP, one signed original preapplication in a notebook binder with lettered tabs for the attachments and on disk using Microsoft Word [including the pre-application and legal description], must be filed with the Palm Beach County Planning Division before the closing date of the pre-application window.

C. STANDARDS AND REQUIREMENTS

The WHP may only be applied to residential development in unincorporated Palm Beach County within the Urban/Suburban Tier. The proposed project must have a minimum of ten (10) permitted units by right to be eligible for consideration. Workforce Housing Program units shall be integrated within the development and designed to be compatible with the overall project. All affordable units shall be constructed onsite, uniformly dispersed throughout the project, and designed to the same exterior standard as other units in the development. The applicant, developer, and/or property owner shall record in the public record a guarantee, for a minimum period of twenty five (25) years for ownership units and for rental units, which maintains the affordability of units that are required to be workforce housing housing.

D. DETERMINATION OF SUFFICIENCY

The Planning Director, or designee, shall determine the sufficiency of the pre-application within ten (10) working days from its receipt. If it is determined that it is not sufficient, written notice shall be sent to the applicant specifying the deficiencies. The Planning Director, or designee, and Zoning Director, or designee, shall take no further action unless the deficiencies are remedied. If the deficiencies are not remedied within twenty (20) working days, the petition shall be administratively withdrawn. If the petition is determined sufficient, the Planning Director will process it pursuant to the procedures and standards of ULDC Article 5.G.1.

PRE-APPLICATION SUMMARY

Following the completion of the pre-application, please complete the following table, which summarizes the Workforce Housing Program pre-application request.

TABLE 1 PRE-APPLICATION SUMMARY			
Property Owner			
Applicant (If different from above)			
Agent			
Parcel Size			
Parcel Location			
Parcel Frontage			
Parcel Access			
Existing Use			
FLUA Page Number			
Present FLUA Designation			
Present Zoning District			
Present Development Potential			
Proposed Zoning District			
Proposed Development Potential			
Water Service Provider			
Sewer Service Provider			
Municipalities within 1 mile			
Annexation Area			
Overlay/Neighborhood Plan			
Commission District			

I. GENERAL INFORMATION

Responses: Based on the instructions provided below, please provide all responses in the table provided below.

A. APPLICANT INFORMATION

- 1. **Applicant Name and Address.** Please identify the name and address of each person having an ownership interest in the property. Applicants include the owner(s), or the duly authorized agent(s) of the owner(s) with an interest in the property.
- 2. Nature of Applicant's Interest. For each applicant, check (✓) the appropriate column to indicate the nature of the applicant's interest in the property.
- **3. Applicant's Authorized Representative.** Provide complete the below described items, if appropriate, and provide an executed original of the Agent Consent Form.

TABLE 2 APPLICANT INFORMATION						
	Applicant A.	Applicant B	. Applicant C.			
Name						
Address						
City, State, Zip						
Phone Number						
Fax Number						
	Check one of the followin	g for each Applican	t			
Owner						
Lessee						
Contract Purchaser						
Other						
		FABLE 3 MATION (if applicab	le)			
Name						
Address						
City, State, Zip						
Phone Number		Fax Number				

B. APPLICANT'S OWNERSHIP AFFIDAVIT

(Provide original executed form as Attachment B)

STATE OF FLORIDA COUNTY OF PALM BEACH

-----/

BEFORE ME THIS DAY PERSONALLY APPEARED , WHO BEING DULY SWORN, DEPOSES AND SAYS THAT:

- 1. He/she is the owner, or the owner's authorized agent, of the real property legally described in Attachment A;
- 2. The statements within the Workforce Housing Program pre-application are true, complete and accurate;
- 3. He/she understands that all information within the Workforce Housing Program pre-application is subject to verification by County staff;
- 4. He/she understands that false statements may result in denial of the preapplication; and
- 5. He/she understands that he/she may be required to provide additional information within a prescribed time period and that failure to provide the information within the prescribed time period may result in the denial of the preapplication.

FURTHER AFFIANT SAYETH NOT.

The foregoing instrument was acknowledged before me this ____ day of _____, 200_, (Name of Person Acknowledging) who is by ____ personally known to me or who has produced (type of identification) as identification and who did (did not) take an oath.

(Signature of Person Taking Acknowledgment)

Applicant's Signature

(Name of Acknowledger Typed. Printed or Stamped) Applicant's Name (Print)

(Title or Rank)

Street Address

(Serial Number, if any)

(Notary' Seal)

City, State, Zip Code

Telephone<u>:(</u>)____

C. AGENT CONSENT FORM

(Provide original executed form as Attachment B)

STATE OF FLORIDA COUNTY OF PALM BEACH

-----/

BEFORE ME THIS DAY PERSONALLY APPEARED ______, WHO BEING DULY SWORN, DEPOSES AND SAYS THAT:

- 1. He/she is the owner of the real property legally described in Attachment A;
- 2. He/she duly authorizes and designates _______to act in his/her behalf for the purposes of seeking an increase in density through the preapplication of the Workforce Housing Program for the real property legally described in Attachment A;
- 3. He/she has examined the foregoing Workforce Housing Program pre-application and he/she understands how the proposed change may affect the real property legally described in Attachment A.

FURTHER AFFIANT SAYETH NOT.

The foregoing instrument was acknowledged before by	ore me this day of, 200 (Name of Person Acknowledging) who	
personally known to me or who has produced identification) as identification and who did (did no	t) take an oath.	of
(Signature of Person Taking Acknowledgment)	Owner's Signature	
(Name of Acknowledger Typed, Printed or Stampe	ed) Owner's Name (Print)	

(Title or Rank)

Street Address

(Serial Number, if any)

City, State, Zip Code

(Notary' Seal)

Telephone ()

Responses: Based on the instructions provided below, please provide all responses in Table 4 provided at the end of this section. Please do not respond to items as "n/a" if the correct answer is "none".

A. PROPERTY INFORMATION

- 1. Size of property & Survey: Identify the size of the subject property, in hundredths of an acre, and provide a certified survey (provide as Attachment A) prepared within 6 months of the submittal of the pre-application. The size of the parcel must be depicted on the survey and consistent on all documents throughout the pre-application.
- 2. General location: Please indicate the location of the property in relationship to the nearest north-south and east-west roadways (e.g., *South side of West Atlantic Avenue approximately one-half (1/2) mile west of Carter Road*) indicating the distance in miles or, if less than .25 of a mile, in feet.
- **3. Frontage:** Please indicate whether the property has frontage on any roadway or on any waterway and, if so, the number of linear feet of frontage, as well as the depth of the property (e.g., *Approximately 1,340 feet of frontage along West Atlantic Avenue and 5,280 feet of depth.*)
- 4. Access: Identify all possible points of access to the subject property.
- 5. **Property description:** Please identify the property control number(s) (PCN)/tax folio number(s), for each parcel subject to this WHP pre-application, and indicate the size of each parcel in hundredths of an acre. The PCN is a 17 digit number which begins with the numbers 00.
- 6. Legal description: Please provide a legal description of the entire property that is the subject of this Workforce Housing Program pre-application as Attachment "A".
- 7. Location and acreage of any contiguous property that is under the same ownership, in whole or in part: Please state whether there is any property contiguous to the subject property which is in the same ownership, whether in whole or in part. If there is such property, identify the location (written description and mapped) and the size of the property.
- 8. History of the property:
 - a) Use by previous owner: Please indicate whether the property was previously subject to a homestead exemption, or whether the property was subject to any agricultural exemptions or other types of abatements.
 - b) Development History: Identify whether the property was previously subject to a Future Land Use Atlas (FLUA) amendment, Transfer of Development Rights (TDR) Program, Voluntary Density Bonus (VDB) application, or Workforce

Housing Program (WHP) application. If so, please provide the date that the application was filed; the size of the parcel; the requested change in land use designation or density; the recommendations of the Planning and/or Zoning Divisions, the Land Use Advisory Board and/or Zoning Commission, and the Board of County Commissioners; and the ultimate disposition of the application (whether adopted by the County as requested, adopted as modified, rejected, or withdrawn).

TABLE 4 PROPERTY INFORMATION						
Total Size	Fotal Size					
Location						
Frontage						
Access						
Property Description	Applicant Property Control Number Size					
	Α.					
	В.					
	C.					
Legal Description Attachment A and on disk						
Contiguous property under same ownership						
History of Property						

B. LAND USE DESIGNATION & DISTRICT INFORMATION

1. Existing Land Use Cover. Please attach a copy of an aerial photograph showing the subject property in relation to its abutting properties. Aerial photographs are available from the Palm Beach County Property Appraisers Office and REDI. The aerial photograph must have the site clearly marked.

Built features: Describe and map any physical or man-made features on the property covered by this pre-application. The description should include such information as: the number and type of housing units, square feet for buildings, number of parking spaces, number of stories, etc.

2. Future Land Use Atlas (FLUA) Designation. This information is available from the County's Planning Division at (561) 233-5300. Please attach an 8½" by 11" or 11" by 17" copy of portion of the FLUA page showing the site, the surrounding properties (within 1000 feet), and the FLUA designation for the site and surrounding properties.

Current FLUA Designation: Identify the FLUA designation of the property and provide the FLUA page number on which the site is located.

- **3. Zoning District.** Zoning information is available from the Palm Beach County Zoning Division at (561) 233-5200. Please attach a 8 ½" by 11" or 11" by 17" copy of the portion of the Zoning Quad showing the site, surrounding properties (within 1000 feet), and the zoning districts for the site and surrounding properties.
 - a) **Previous Zoning Approvals/Current Zoning District:** Identify the current zoning district, the Zoning Quad page number, and identify any previously approved petition and resolution numbers for the subject property, if applicable. Please attach a copy of the previous resolution(s).
 - b) **Proposed Zoning District:** Please identify the zoning district that will be requested. The zoning districts are identified in the County's Unified Land Development Code.

C. DATA REQUIREMENTS

- 1. Community and Neighborhood Plans, Special Overlays and/or Study areas: Please identify whether the property is located in a community and neighborhood planning area, special overlay and/or study area. Information on these areas can be found on the Special Planning Areas Map and the Tier Map located on the County's Planning, Zoning, and Building Department web page located at http://www.pbcgov.com/pzb/maps/compmapindex.htm.
- 2. **Census Tract data:** Identify the Census Tract where the subject property is located and provide a copy of the tract as an attachment.
- **3.** Intergovernmental Coordination: Information to complete this section of the preapplication form may be obtained from municipalities and special districts within Palm Beach County.
 - a) **Municipalities within 1 mile:** Identify all local governments (including special districts) located within one-mile of the subject property.
 - b) Annexation: In addition, indicate whether or not a municipality has initiated annexation of the property. If annexation was attempted, indicate when and the name of the city. Identify whether the subject property is located within the future annexation area of any local government. Annexation area information is available at the County's Planning, Zoning, Building Department web page located at http://www.pbcgov.com/pzb/Planning/annexations/FutureAnnexAreas 11x17.pdf.

This information is also available from the Planning Division at (561) 233-5300.

4. Effects on the Number of Dwelling Units/Population: Calculate the development potential at the current FLU and the proposed WHP density increase using the information provided below.

- **a.** Dwelling Units. Please use the table provided on the following page to determine maximum allowed densities for the existing FLU and the proposed WHP density.
 - 1) **Current FLUA designation:** Multiply the maximum permitted density under the property's current FLU designation by the size of the property in hundredths of an acre.
 - 2) **Proposed WHP Density Increase:** Identify the number of units awarded as a density bonus.
 - 3) Change in number of dwelling units: Subtract the number of dwelling units at the Current FLUA designation from the number of dwelling units at the Proposed WHP density (see above two paragraphs). Round this number *down* to determine the change in the number of units.

Category	Subject site acreage	Maximum D/U Per Acre
RR-20		0.05
RR-10		0.10
RR-5		0.20
RR-2.5		0.40
LR-1	LR-1	
LR-2	LR-2 <5 ac.	
	≥5 ac.	2.0
LR-3 <5 ac.		2.0
	≥5 ac.	
MR-5	<5 ac.	4.0
	≥5 ac.	5.0
HR-8	<3 ac.	6.0
	≥3 ac.	8.0
HR-12	<3 ac.	8.0
	≥3 ac.	12.0

- **b.** Please use the calculations provided in the paragraphs below to determine population for the existing FLU and the proposed WHP density.
 - 1) **Current FLUA Designation:** The population is calculated by multiplying the maximum number of units permitted under the current FLU designation (see above) by 2.34 (the average household size in unincorporated Palm Beach County).
 - 2) **Proposed WHP Density Increase:** The population is calculated by multiplying the maximum number of units permitted under the proposed WHP density (see above) by 2.34, the average household size in unincorporated Palm Beach County.

3) The effect of the proposed WHP Density Increase on population: This is the difference between the Proposed WHP Density and the Current FLU Designation. Round this number *down* to determine the effect on the population.

TABLE 5 PARCEL DATA					
	Land Use Cover	FLU Designation	Tier Designation	Zoning District	Residential Density (units/acre)
Existing					
Proposed WHP		same			
Future Land Use	е Мар	Attachment D			
Zoning Quad		Attachment E			
Built Feature Inv	ventory & Map	Attachment F			
Community and Plans, Special C Study Areas	Neighborhood Verlays, and/or				
Census Tract		Attachment G			
Municipalities w	/in 1 mile				
Annexation Are	Annexation Area				
ITEM AT CURR		ENT FLU	AT WHP I	DENSITY	CHANGE
Dwelling Units					
Population					

III. DATA AND ANALYSIS

Responses: Please respond to each item below in paragraph format, and insert a page break between each of the sections under this heading (i.e. A. Sector Analysis; B. Consistency; etc.)

A. PRESUBMITTAL CONFERENCE/SECTOR ANALYSIS

The applicant must schedule a pre-application conference with Planning Staff prior to submittal of the WHP pre-application and an application for Building Permit or Zoning application. The applicant must attend this conference with the Planning Director, or designee, to establish the geographic area (sector) within which the dispersal analysis is to be made. A failure to establish the area in this manner may result in the rejection of the WHP pre-application.

The number of units awarded as a density bonus and the percentage of affordability shall be determined by the Planning Director, or designee. The determination shall be based on the size, location and development characteristics of the project with consideration given towards affordability, accessibility, compatibility, quality of design, pedestrian and vehicular circulation, open space, and resource protection.

The sector shall be proportional to the size and character of the proposed development. At a minimum, the sector shall consist of one or more neighborhoods that include features such as schools, shopping areas, an integrated network of residential and collector streets bounded by arterial roads, civic uses, localized shopping, and employment opportunities. For data and analysis purposes, the sector shall be adjusted to accommodate census tracts or census block groups but shall not extend beyond important physical boundaries such as a major roadway or a wildlife refuge.

The applicant is responsible for the sector analysis. This analysis shall include a listing of: potential employment opportunities; schools, parks, and libraries; transit opportunities; and shopping opportunities within the sector. The sector analysis should also include an inventory of housing developments with their average selling/rental amounts. The analysis should be based upon data from qualified sources, indicated within the analysis.

If necessary, a follow-up meeting with the applicant may be scheduled prior to submittal of a pre-application.

Sector Shopping Areas/ Employment Opportunities

There are numerous shopping centers located within close proximity to the site. The businesses located within these shopping centers offer employment opportunities to residents within the Sector area. They are summarized as follows:

Center Name	Location	Businesses	Distance from WH site

B. CONSISTENCY WITH COMMUNITY AND NEIGHBORHOOD PLANS, SPECIAL OVERLAYS, AND/OR STUDY AREAS

The county shall consider the objectives and recommendations of all community and neighborhood plans, including planning area overlays and special studies, recognized by the Board of County Commissioners, prior to making a recommendation on, or approval of a Workforce Housing Program application. The applicant is required to address consistency with community and neighborhood plans, special overlays, and/or study areas in detail, if applicable to the proposed petition and how the proposal furthers the intent of the special planning area.

C. COMPATIBILITY

This section examines the compatibility of the proposed WHP density increase with adjacent and nearby land uses, both existing and planned.

DATA REQUIREMENTS FOR SURROUNDING PROPERTIES

a. Data Summary. In the table below, please indicate in the table the type of existing land use coverage, the FLUA designation, the zoning district category or categories for the abutting properties. In addition, where applicable, please identify the petition number(s) and resolution number(s), and the density or square footage for each of the abutting properties.

	Subdivision/Use	Existing Use	FLU	Zoning	Density
North					
South					
East					

	Subdivision/Use	Existing Use	FLU	Zoning	Density
West					

b. Existing Land Use Coverage. Please describe the existing land use coverage on each of the abutting sites. Provide a written inventory (including natural and built features) on the abutting properties, and attach a map to graphically illustrate this information.

North:

South:

East:

West:

D. CONCURRENCY/COMPLIANCE

This section examines whether there is the ability to adequately serve the property at the proposed WHP density increase, and the ability to comply with related provisions of the ULDC. *For all calculations, use the size of the property in hundredths of an acre.*

1. MASS TRANSIT DATA REQUIREMENTS

- 1) Mass transit provider: Identify the mass transit provider for the property.
- 2) Nearest mass transit facility: Identify the location of the nearest bus shelter or stop, in tenths of a mile from the subject property, and the route number of the nearest bus route that would service the property.

2. AQUIFER RECHARGE DATA REQUIREMENTS

Turnpike Aquifer Protection Overlay: Please identify whether the site is located within the boundaries of the Turnpike Aquifer Protection Overlay (TAPO) District.

The Turnpike Aquifer Protection Overlay (TAPO) District was established to safeguard this specific area, which is one of the most productive portions of the Surficial Aquifer. The County has adopted a Wellfield Protection Ordinance as part of the ULDC restricting land uses and the use of regulated substances within zones of influence of potable water wells. Some of these restrictions are applied to the TAPO District.

CONCURRENCY/COMPLIANCE			
Infrastructure Information			
Is site within the Turnpike Aquifer Protection Overlay (TAPO) District?			
Mass Transit			
Mass Transit Provider			
Nearest Mass Transit Facility			

- **3. ENVIRONMENTAL CONDITIONS DATA REQUIREMENTS:** For each of the questions below, the inventory shall identify: the affected natural resource(s), the distance of the natural resource from the property, and the condition of the natural resource. If any of the items listed below are present on the site, please depict on a map no larger than 8.5" x 11," if possible.
 - a. For coastal parcels, provide an inventory and quality assessment of coastal natural resources located on the property: Coastal natural resources include, but are not limited to, vegetative cover, including wetlands; areas subject to coastal flooding; wildlife and wildlife habitats; and living marine resources.
 - b. For coastal parcels, please indicate if the site is located in a Hurricane Vulnerability Zone or the Coastal High Hazard Area. Please indicate if the subject property is located within the Coastal High Hazard Area. NOTE: Per Policy 2.3-a, Coastal Management Element, the Comprehensive Plan prohibits increasing densities in the Coastal High Hazard Area.
 - c. Inventory and map all surface waters (i.e., canals, lakes) and wetlands on the subject property and on adjacent properties: The inventory shall identify the type, quality, and location of the resource (whether on-site or off-site, and if off-site, the distance from the property).
 - d. Provide an inventory and map of listed animal and/or plant species and habitats of significant value to listed species that utilize or are on the property: Listed species include endangered, threatened, and species of concern.
 - (1) If listed species are present, please provide a brief discussion of measures that will be taken to avoid or minimize adverse impacts to these species or their habitat.
 - (2) If there are no known or reported occurrences, could listed species reasonably be expected to be present based on the site-specific habitat characteristics? If yes, please provide a brief discussion.

- e. Please indicate whether the subject property is located within or adjacent to a Wellfield Protection Zone. Attach a map showing the location of the property in relation to the nearest Wellfield Protection Zones. NOTE: If the subject property is located within a Wellfield Protection Zone, requests for greater density will be viewed unfavorably.
- f. Identify and map locations of any petroleum storage tanks (underground and above ground) and identify any known or expected pollution sources on the subject property: If tanks or regulated substances have been used on the site, please provide a Phase I audit. Pollution could include hazardous waste, petroleum or chemical contamination, and point/nonpoint sources of pollution.
- g. Identify whether the subject property is within 660 feet of the John D. MacArthur Beach State Park Greenline or the Jonathan Dickinson State Park Greenline: This information is provided on the Future Land Use Atlas.

ENVIRONMENTAL RESOURCES			
Coastal Resources			
Natural Disaster Facilities			
Surface waters			
Vegetation inventory			
Significant habitats/species			
Wellfield Protection Zone			
Pollution sources			
John D. MacArthur Overlay			
Jonathan Dickinson Overlay			

- 4. **FIRE-RESCUE DATA REQUIREMENTS:** Fire-Rescue data can be obtained from the County's Fire-Rescue Department at (561) 616-7000. *Based on the instructions provided below, please provide all responses in the table provided.*
 - a. Identify the fire-rescue facility that would service the subject property: Please identify the station number and the street address of the facility.
 - b. Identify the distance, in tenths of a mile, from the fire-rescue facility to the closest point of subject property.

c. The effect of the proposed WHP Density Increase on the average emergency response time: If the average distance is less than two-and-a-half miles, there is a rebuttable presumption that there would be no negative effects on fire-rescue response time. If the average distance is greater than two-and-ahalf miles, please provide documentation from Fire-Rescue identifying measures to mitigate the impact of the extended response time. **NOTE:** Where the average distance is greater than two-and-a-half miles, the Fire-Rescue Department may have an unfavorable recommendation

Fire-Rescue Facility	
Response Time	
Effect on Response Time	

5. **RECREATION AND OPEN SPACE DATA REQUIREMENTS:** Information necessary to complete this part of the WHP pre-application may be obtained from the County's Department of Parks and Recreation at (561) 966-6600 or via the internet at <u>www.pbcgov.com/parks</u>.

Identify the following facilities that would service the property:

Park Type	Name
Regional parks	
Beach parks	
District parks	

6. **LIBRARY SERVICES DATA REQUIREMENTS:** Library Services data can be obtained from the County's Library Department at (561) 233-2600.

Identify the library facility that would service the subject property: Please identify the library, the library street address, and the distance of the library in tenths of a mile from the subject property.

Library Name	
Address	
City/State/Zip	
Distance	

7. PUBLIC EDUCATION DATA REQUIREMENTS: The data for completing this section of the pre-application is available from the Palm Beach County School Board at (561) 434-8000.

Public Schools: Please identify the name and street address of the public schools that would educate potential school age children, and indicate how far the school is from the subject property.

	Elementary	Middle	High
Name			
Address			
City/State/ Zip			
Distance			

- A. **Type of Development Project:** Please indicate if the development will have rental or ownership units. Please describe the type of units proposed such as single family, zero-lot line, townhouse or multi-family apartments.
- **B.** Number of Dwelling Units/Project Density: Please provide the following:
 - 1) Total number of units proposed _____; Land Area _____ ac.; and Proposed Project Density ____ du/ac.

Total Project

Bonus Units

Total Units _____ 100 %

____% of the total

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