



ATTACHMENT B - FLUA/TEXT APPLICATION CONSENT FORM

INSTRUCTIONS: Consent is required from the property owner(s) and contract purchaser(s) to an agent if the property owner(s) or contract purchaser does not intend to attend all meetings and public hearings and submit in person all material pertaining to the application. A separate form is required from each owner/contract purchaser. Consent to a firm shall be deemed consent for the entire firm, unless otherwise specified. **Consent is valid for one year from date of notary, and unless otherwise specified.**

Amendment Name: _____

I hereby give CONSENT to _____ (*full name of agent or firm*) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge the property I have an ownership interest in is the subject of this application, and consent to the proposed future land use designation and/or conditions change proposed in this application that will be adopted by ordinance. I further certify the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge. I understand, this application, related material and all attachments become official records of the Planning, Zoning and Building Department of Palm Beach County, Florida, and will not be returned. I understand that any false, inaccurate or incomplete information provided by me or my agent will result in the denial, revocation or administrative withdrawal of this application, request, approval or permits. I acknowledge that additional information may be required to process this application. I further consent to Palm Beach County to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.

OWNER/CONTRACT PURCHASER: I am the [] Property Owner [] Contract Purchaser (*check one*)

(Name in print)

(Signature)

(Name of company, if applicable)

(Address, City, State, Zip)

AGENT:

(Name in print)

(Title)

(Name of company, if applicable)

(Address, City, State, Zip)

NOTARY PUBLIC INFORMATION

**STATE OF FLORIDA/
COUNTY OF PALM BEACH**

The foregoing instrument was sworn to and subscribed before me by means of [] physical presence or [] online notarization, this ____ day of _____, 20____, by _____ (*name of person making statement*). He/she is personally known to me or has produced _____ (*type of identification*) as identification.

(Name in print)

(Signature)

My Commission Expires on: _____

NOTARY'S SEAL OR STAMP



ATTACHMENT C - FLUA/TEXT APPLICATION
AFFIDAVIT OF COMPLETENESS AND ACCURACY

INSTRUCTIONS: To be completed by individual submitting application (property owner, applicant with owner's consent, or authorized agent).

- 1. I hereby certify all property owners have full knowledge the property they own is the subject of this application.
2. I hereby certify that all owners and petitioners have been provided a complete copy of all material, attachments, and documents submitted to Palm Beach County relating to this application.
3. I further certify the statements or information made in any paper or plans submitted herewith are true and correct to the best of my knowledge.
4. I understand this application, related application material and all attachments become official records of the Planning, Zoning, and Building Department of Palm Beach County, Florida, and will not be returned.
5. I understand that any knowingly false, inaccurate, or incomplete information provided by me will result in the denial, revocation, or administrative withdrawal of this application, request, approval or permit.
6. I further acknowledge that additional information may be required by Palm Beach County to process this application.
7. I further acknowledge that any plans that I have prepared or had prepared comply with the Fair Housing Standards.
8. I further consent to Palm Beach County to publish, copy or reproduce any copyrighted documents submitted as a part of this application for any third party. I further agree to all terms and conditions, which may be imposed as part of the approval of this application.
9. I further certify that if any documents in this application that are also in the associated zoning application are revised or updated during the course of the amendment and zoning process, such as survey, deeds, ownership consents, or contract purchaser information, that I will submit the same updated or revised information to the Planning Division at the same time in paper and digital format pursuant to the amendment process procedures.

I am the [] Property Owner [] Authorized Agent (check one)

(Name in print)

(Signature)

(Name of company, if applicable)

(Address, City, State, Zip)

NOTARY PUBLIC INFORMATION

STATE OF FLORIDA/ COUNTY OF PALM BEACH

The foregoing instrument was sworn to and subscribed before me by means of [] physical presence or [] online notarization, this ___ day of ___, 20___, by ___ (name of person making statement). He/she is personally known to me or has produced ___ (type of identification) as identification.

(Name in print)

(Signature)

My Commission Expires on: _____

NOTARY'S SEAL OR STAMP



ATTACHMENT D - FLUA/TEXT APPLICATION

APPLICANT'S NOTICE AFFIDAVIT

INSTRUCTIONS: To be completed by individual submitting application (property owner or authorized agent). This affidavit is valid for one year from date of notary, and unless otherwise specified.

Amendment Name: _____

1. I am the owner, or the owner's authorized agent, of the real property legally described in Attachment A;
2. The accompanying Property Owners List is, to the best of his/her knowledge, a complete and accurate list of all property owners, mailing addresses and property control numbers as recorded in the latest official tax rolls for all property within five hundred (500) feet of the real property (located in the Urban Suburban or Ag Reserve Tiers) and within one thousand (1,000) feet of the real property (located in the Rural, Exurban, or Glades Tiers) described in Attachment A, or all property within five hundred (500) feet of all contiguous property owned whole or in part by the owner of the real property (located in the Urban Suburban or Ag Reserve Tiers) and within one thousand (1,000) feet of the real property (located in the Rural, Exurban, or Glades Tiers) described in Attachment A, if applicable; and
3. I will ensure that the real property legally described in Attachment A is posted with sign(s) in accordance with the requirements of the County's Unified Land Development Code, and sign and submit the Public Notice Sign Standards and Affidavit within the time frame established by the ULDC.

I am the Property Owner Authorized Agent (*check one*)

(Name in print)

(Signature)

(Name of company, if applicable)

(Address, City, State, Zip)

NOTARY PUBLIC INFORMATION

STATE OF FLORIDA/ COUNTY OF PALM BEACH

The foregoing instrument was sworn to and subscribed before me by means of physical presence or online notarization, this ____ day of _____, 20____, by _____
(*name of person making statement*). He/she is personally known to me or has produced _____
(*type of identification*) as identification.

(Name in print)

(Signature)

My Commission Expires on: _____

NOTARY'S SEAL OR STAMP



FLUA/TEXT APPLICATION

PUBLIC NOTIFICATION SIGN STANDARDS & AFFIDAVIT

INSTRUCTIONS: Pursuant to the Unified Land Development Code (ULDC), the property subject of a Future Land Use Atlas Amendment application shall have notices (Public Notification Signs) posted by the applicant stating that the amendment is being considered by the County. Public Notification Signs shall be prepared following these standards:

A. Specifications

1. Minimum Sign Dimensions: 3' x 4'
2. Sign Color: White
3. Material: Coroplast (water proof; 4mm), plywood or similar material
4. Font: Arial
5. Font Color: Black
6. Font Size: minimum of 3" fitted uniformly on the sign, with 5" minimum for phone number
7. The sign shall include the following text:

PALM BEACH COUNTY
PUBLIC HEARING NOTICE
FUTURE LAND USE CHANGE
For information contact the Planning Division

561-233-5300

www.pbcgov.com/pzb/notices

B. Installation (in addition to the minimum requirements of the ULDC)

1. A minimum of 1 (one) sign for each 500 feet of frontage on each adjacent right of way shall be installed within 30 calendar days following the sufficiency notice. The Planning Division may assign additional signs per right of way, but not more than ten total.
2. Signs shall be evenly spaced, set back no more than 25 feet, and installed as follows:
 - a. A minimum of three metal dowels, or
 - b. A minimum of two 2"x4" or 4"x4" wood, metal, or plastic fencing posts, or
 - c. Cable ties securing the signs to a fence on the subject site.
3. Signs shall not be attached to trees or utility poles/boxes.
4. The applicant will be required to reinstall the signs if they are not installed correctly and/or fall down.
5. The applicant must remove the signs within 30 days following the effective date, denial, or withdrawal of the amendment.

C. Proof of Installation

Upon installation, the applicant shall submit the following to the Planning Division:

1. A notarized "Future Land Use Atlas Amendment Public Notification Sign Installation Affidavit" stating that the sign(s) were installed consistent with these requirements, and
2. Photographs of the sign(s) with the installation date stamped on the photograph.



FLUA/TEXT APPLICATION

PUBLIC NOTIFICATION SIGN INSTALLATION AFFIDAVIT

INSTRUCTIONS: To be completed by individual submitting application (property owner or authorized agent). This affidavit is valid for one year from date of notary, and unless otherwise specified.

Amendment Name: _____

I certify that the real property described above has been posted with Public Notification Signs in accordance with the requirements of the County's Unified Land Development Code as follows:

1. _____ Number of signs for the above application have been installed on the subject site in a location that provides an unobstructed view and allows for clear reading from public rights of way;
2. The Signs have been produced by a Licensed Sign Contractor, and meet the specifications of the requirements of the Palm Beach County Future Land Use Atlas Amendment Public Notification Sign Standards;
3. Posting/Installation of the Signs was completed on _____, which is within forty-five (45) calendar days after the application was determined to be sufficient for processing;
4. I will ensure that the Signs are maintained on the subject property until the final action by the Board of County Commissioners or the application has been withdrawn or denied. The Signs, in no case, shall remain on the subject site more than five (5) days following the final action;
5. I understand that any knowingly false, inaccurate, or incomplete information provided by me will result in the denial, revocation, postponement, or administrative withdrawal of this application request;
6. Attached hereto as Attachment A to this Affidavit is a complete list of all photographs of posted signs along the subject property.

I am the [] Property Owner [] Authorized Agent (*check one*)

(Name in print)

(Signature)

(Name of company, if applicable)

(Address, City, State, Zip)

NOTARY PUBLIC INFORMATION

STATE OF FLORIDA/ COUNTY OF PALM BEACH

The foregoing instrument was sworn to and subscribed before me by means of [] physical presence or [] online notarization, this ____ day of _____, 20____, by _____
(*name of person making statement*). He/she is personally known to me or has produced _____
(*type of identification*) as identification.

(Name in print)

(Signature)

My Commission Expires on: _____

NOTARY'S SEAL OR STAMP