A scenic photograph of a sunset over a body of water. The sun is low on the horizon, creating a bright orange and yellow glow that reflects on the water. The sky is filled with soft, wispy clouds. In the foreground, a wooden boardwalk with a railing runs along the water's edge, curving into the distance. The railing is made of dark wood and has a weathered appearance. The water is calm, with some reeds or grasses visible in the shallows.

**Palm Beach County
ANNUAL BUDGET
FY 2016**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Palm Beach County
Florida**

For the Fiscal Year Beginning

October 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Palm Beach County Board of County Commissioners, Florida for its annual budget for the fiscal year beginning October 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

PRINCIPAL OFFICIALS OF PALM BEACH COUNTY

Board of County Commissioners:



Top row from left to right: *Priscilla A. Taylor (District 7), Steven L. Abrams (District 4), Paulette Burdick (District 2), and Melissa McKinlay (District 6)*

Bottom row from left to right: *Shelley Vana (District 3), Mary Lou Berger (Mayor, District 5), and Hal R. Valeche (Vice Mayor, District 1)*

Constitutional Officers:

*Sharon R. Bock,
Clerk & Comptroller*

*Gary R. Nikolits,
Property Appraiser*

*Ric L. Bradshaw,
Sheriff*

*Susan Bucher,
Supervisor of Elections*

*Anne M. Gannon,
Tax Collector*

Appointed Officials:

Verdenia C. Baker, County Administrator

Denise Nieman, County Attorney

Joseph Bergeron, Internal Auditor

Office of Financial Management and Budget:

Elizabeth Bloeser, OFMB Director

John Wilson, Budget Director

Sherry Brown, Assistant Budget Director

ACKNOWLEDGEMENTS

Special recognition is given to the following individuals for their efforts in coordinating and preparing the FY 2016 Budget.

Office of Financial Management & Budget

Elizabeth Bloeser	OFMB Director
John Wilson	Budget Director
Sherry Brown	Assistant Budget Director
Mark Braun	County Debt Manager
Lisa Pontius	Budget Manager
Jeremy Baker	Grant/Budget Analyst
Valerie Alleyne	Budget Analyst III
Amy Karpf	Budget Analyst III
Marilyn Tincher	Budget Analyst II
Ebony Bruton	Budget Analyst II
Alicia DeAbreu	Budget Analyst II
Deanna MacDonald	Special Projects Coordinator
Ann Wilson	Fiscal Specialist III
Kristi Parham	Senior Secretary

Special thanks to:

County Commissioners for their early and continuous involvement in the budget process.

County Administrator, Deputy County Administrator and Assistant County Administrators for their expanded participation in this year's budget process.

Department Heads and Their Staff for their extraordinary effort in formulating the budget.

Mission Statement

To continually improve, in the most cost-effective manner, the services to our customers; protection of the overall public good, as guided by the Board of County Commissioners' policies; and to achieve a recognized high level of public satisfaction on both costs and quality of service.

We will focus continually on our customers' needs and expectations, recognize limitations in resources, explore creative and equitable revenue alternatives and respond capably and swiftly to changing priorities.



HOW TO USE THE BUDGET DOCUMENT

The purpose of this section is to provide the reader with a guide to the document's contents; The following describes each of its major sections:

County Administrator's Budget Message

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

Introduction

This section provides general information about the County; its budget philosophy and process; financial policies (which form the foundation of the County's budget development and financial management processes); explanation of fund structure and governmental accounting; information about revenue sources and property taxes; and a summary of grant funding, showing incoming and outgoing grants.

Budget Summary

This section provides the reader with basic overview of the budget. Included in this section are the budget assumptions, budget summary, staffing, revenue sources trends and forecasts, a description of the budget process, the budget calendar, and a tax millage rate summary.

Board Departments/Agencies

This section presents the budgets of departments/agencies reporting to the Board of County Commissioners and contains information about County activities and expenditures.

Constitutional Officers

This section presents the budgets of the independently elected officials (other than the Board of County Commissioners), i.e., Clerk & Comptroller, Sheriff, Supervisor of Elections, Tax Collector, Property Appraiser, Judiciary, State Attorney, and Public Defender.

Capital Improvement Program

This section highlights the County's capital improvement expenditures and provides an overview of the capital needs, as well as proposed financing sources.

Debt Services

This section highlights the County's budgeted debt service expenditures and provides an overview of the projected debt service needs through FY 2020.

Appendices

This section contains a glossary and acronyms.

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Board of County Commissioners

Mary Lou Berger, Mayor
Hal R. Valeche, Vice Mayor
Paulette Burdick
Shelley Vana
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor



County Administrator

Verdenia C. Baker

*Office of Financial Management & Budget, 301 North Olive Avenue, West Palm Beach, FL 33401
(561) 355-2580 Fax: (561) 355-2109*

December 1, 2015

The Honorable Mary Lou Berger, Mayor and
Members of the Board of County Commissioners

RE: Adopted Budget – FY 2016

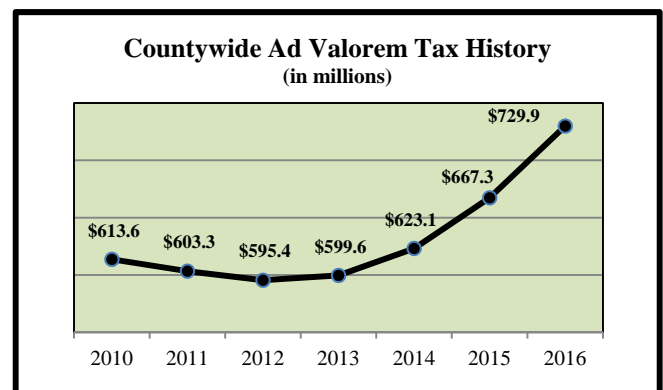
On behalf of the County Departments and Constitutional Officers, I am pleased to present the FY 2016 adopted budget. The budget is balanced at the countywide rate of 4.7815 mills, which is the same as FY 2015. This rate is 7.59% above the roll back rate and will generate \$729.9 million in taxes, \$62.6 million more than last year. The FY 2016 levied taxes of \$729.9 million is \$41.3 million (6%) above the FY 2007 level. During this period, CPI is up 19.3%.

The most significant impact on the FY 2016 General Fund budget was the Sheriff's budget request, which was a net ad valorem increase of \$24 million. A few of the other major impacts on the FY 2016 budget include:

- 46 new ad valorem supported positions for BCC departments
- 3% pay increase for general employees
- Loss of one-time funding sources (explained on page 4)

A list and explanation of impacts on ad valorem requirements can be found on pages 4 -5.

General Fund Undesignated reserves for FY 2016 are 7.7% of the total fund budget. This is slightly below the County's preferred policy level of 8%. The availability of reserves for use in a financial emergency is one indication that a government is financially strong. Reserves provide the flexibility to fund special opportunities and emergencies and are a key consideration when rating agencies evaluate future borrowings. The County, one of only thirty-six (36) in the country, maintains AAA ratings from all three rating agencies.



Mary Lou Berger, Mayor and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

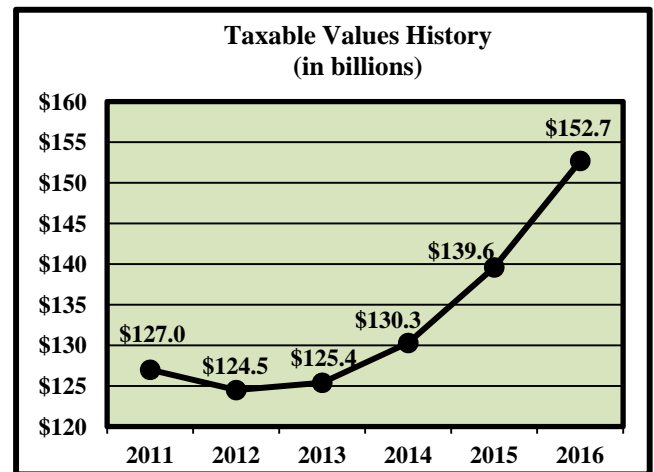
Budget, Millage, and Taxes:

The FY 2016 adopted budget totals \$4.1 billion. The net budget, which excludes internal service charges, interdepartmental charges, and interfund transfers, is \$3.5 billion and is \$178.2 million (5.3%) greater than the FY 2015 net budget. Taxes, excluding voted debt, in comparison to roll-back and the prior year are summarized in the following table.

Taxing District	FY 2015		FY 2016 Rollback		FY 2016 Adopted	
	Millage	Amount	Millage	Amount	Millage	Amount
Countywide	4.7815	\$667,348,198	4.4441	\$678,441,418	4.7815	\$729,949,290
Library	0.5491	41,552,138	0.5140	42,086,447	0.5491	44,960,444
Fire Rescue						
Main MSTU	3.4581	196,637,074	3.2285	200,513,489	3.4581	214,773,330
Jupiter MSTU	2.1748	17,586,220	2.0384	18,155,260	1.9823	17,655,598
Aggregate	6.6141	\$923,123,630	6.2077	\$947,674,623	6.5985	\$1,007,338,662

Property Values:

While still 10% below the peak in FY 2008, taxable property values have been rebounding the past few years. Last year's values increased 7.1%. The taxable value as of January 1, 2015 (used in calculating millage rates for FY 2016) is \$152.7 billion, an increase of \$13.1 billion, or 9.4% over last year's valuation, including new construction of \$2.4 billion and the revaluation of existing property. All property values and rollback calculations are based on the preliminary tax roll submitted by the Property Appraiser on July 1. Property values are projected to increase 5% - 7% for the next few years.



Mary Lou Berger, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Budget Preparation Guidelines:

The review and adoption of the annual budget is one of the most important policy-making responsibilities of the Board of County Commissioners (BCC). The budget establishes priorities among competing governmental services and establishes levels of service that are within the fiscal capabilities of the County. The budget development process begins early each year. Instructions for the budget were set forth in the Budget Instruction Manual (BIM) which was distributed to County departments in February 2015. Departments were directed to submit their budgets with service levels status quo, with supplemental requests included only for critical needs.

The BCC held a retreat in March 2015 to provide staff with funding priorities. One key element of the budget development process was the identification of budget strategies that achieved budget reductions with no impact on services to the residents. Administration reviewed these strategies that included relevant information about the effect(s) reduced funding or elimination of program(s) would have on a department's ability to achieve their goals and objectives. These strategies were the basis on which this year's funding decisions were made. Departments were encouraged to give special consideration to:

- Programs that could be reduced, combined, or eliminated;
- Positions vacant for an extended period of time;
- Line-item analysis to maximize efficiency; and
- Procedural improvements that maximized efficiency of operations.

Requests for new funding in the capital budgets were carefully reviewed and prioritized by the Office of Financial Management and Budget and the Management Team. Detailed information including current financial status, recommended departmental funding changes, department program objectives and performance measures, and capital projects was presented to the Board during budget workshops held on June 9 and July 21, 2015. Citizen input – a key component of the budget development process – was a significant segment of each workshop and throughout the entire budget development process. After reviewing major assumptions and the impact of proposed budget cuts on the community, the Board voted to advertise the millage rate of 4.7815 on Truth in Millage (TRIM) notifications. This is the same rate as the prior fiscal year. During the two September public hearings, the Board maintained and adopted the initially advertised rate.

Mary Lou Berger, Mayor and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Major Changes in Countywide Tax Equivalent Funding: 2016 Compared to 2015

The following table provides a summary of changes in funding levels in FY 2016, followed by discussion of the major factors affecting those changes.

Budget Factor	Impact on Ad Valorem Requirements (in millions of dollars)	
	Increase	Decrease
Increase in Ad Valorem Taxes		62.6
Increase in Tax-Equivalent Revenue		13.5
Decrease in Debt Service		24.3
Decrease in one-time funding sources & statutory reserves	31.8	
Appropriations:		
Increase in Capital Projects	7.4	
Increase in Board Departments and Agencies	18.5	
Increase in Non-Departmental Operations	4.9	
Increase in Sheriff	24.0	
Increase in Other Constitutional Officers	8.0	
Increase in Reserves	5.8	

Ad Valorem Taxes: The millage rate of 4.7815, which is 7.59% above the roll back rate of 4.4441, will generate \$62.6 million more ad valorem taxes than last year.

Increase in Net Tax-Equivalent Revenue: The increase is mostly attributable to the increase in major revenues. More detailed information, regarding major revenues, can be found on page 5 of this message.

Debt Service: With the maturity of a number of bond issues, debt service obligations for FY 2016 are down \$24.3 million compared to FY 2015.

One-Time Funding Sources: The FY 2015 budget included one-time funding sources not available in FY 2016, including proceeds from sale of Mecca Farms (\$13.9 million), repayment of funds from Water Utilities Department for the Glades Utility Authority (\$12.5 million), and payment from FAU for Max Planck (\$2 million).

Capital Projects: The FY 2016 budget includes \$19.1 million in new countywide ad valorem equivalent funding. This reflects a \$1.1 million increase in net ad valorem support compared to FY 2015. Including the \$6.3 million funding for Sheriff Mobile Data, the total increase is \$7.4 million.

Mary Lou Berger, Mayor and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Board Departments and Agencies: The main reason for the increase is the addition of 46 ad valorem tax funded new positions, a 3% employee pay increase effective October 1, 2015, and increased health insurance costs.

Non-Departmental Operations: The increase is primarily attributable to funding requirements for Community Redevelopment Agencies.

Sheriff’s Budget: The Sheriff’s budget, representing nearly half of the tax equivalent budget, continues to be the major component in the budget development process.

Other Constitutional Officers/Judicial: Included in this category are the following offices:

- The **Property Appraiser’s** net budget is \$19.9 million. Of this, \$18.2 million is the General Fund portion, which is \$.5 million over the prior year.
- The **Supervisor of Elections’** operating budget is \$11.5 million, or \$2.3 million above FY 2015.
- The **Tax Collector’s** budget is based on proposed taxes and fees determined by statute. The General Fund portion, net of Commission Refunds, is estimated to be \$8.9 million including carry forward funding for the new facility.
- The **Clerk and Comptroller’s** budget for BCC supported costs is \$13.4 million or 2.6% over FY 2015.
- **Judicial** has four components – Court Administration, Public Defender, State Attorney, and Court Related Information Technology (IT). The General Fund contribution increased approximately \$260,000.

Increase in Reserves: Undesignated reserves for the General Fund were increased \$5.8 million to \$90.8 million.

Major Revenues:

The below chart reflects a summary of the major General Fund revenues sources.

Revenue Category	FY 2015 Budget	FY 2016 Budget
Communications Services Tax	\$26,700,000	\$26,420,000
Local Government Sales Tax	84,400,000	91,760,000
State Revenue Sharing	28,100,000	30,200,000
Electric Franchise Fees	35,300,000	35,710,000
Utility Taxes	40,930,000	40,530,000
Total	\$215,430,000	\$224,610,000

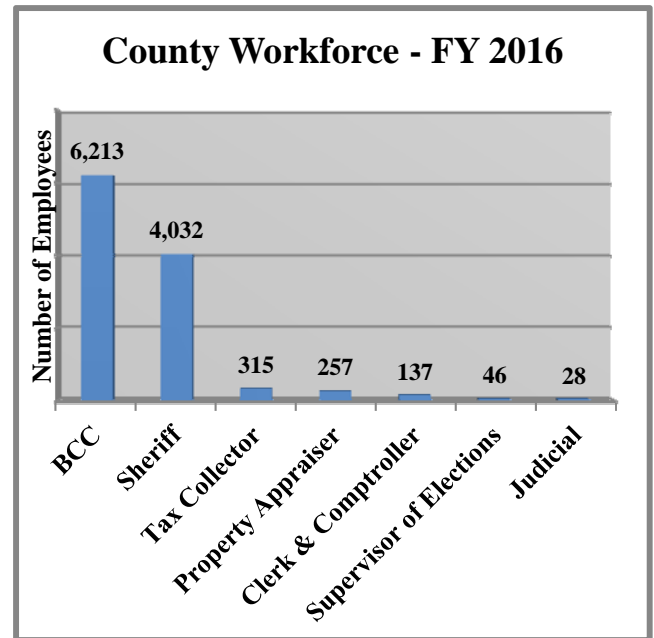
FY 2016 revenue is projected to increase an additional 4.3% over the FY 2015 budget.

Mary Lou Berger, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Size of the Workforce:

The FY 2016 budget provides for 11,028 positions, of which 6,213 are funded in departments controlled by the Board of County Commissioners. The budget includes a net of 77 new BCC positions. The new positions are in Palm Tran (13), Parks & Recreation (10), PZB (17), Engineering (6), Facilities Development & Operations (6), Airports (5), Water Utilities (7), Fire Rescue (4), and 9 positions in various departments.

Since FY 2008, County departments added 584 positions, primarily for fire rescue mergers, Glades Utility Authority, Inspector General, Ethic Commissions, grant funded programs and eliminated 1,365 positions from other County programs. This included the elimination of 250 positions from the Head Start Program in FY 2014. During this same period, the number of positions for the constitutional officers and judicial increased from 4,570 to 4,815, an increase of 245, primarily for Sheriff related municipal mergers.



A detailed position summary by department can be found in the Budget Summary Information section on pages 104 and 105.

Mary Lou Berger, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Capital Projects: The FY 2016 Capital Improvement Program (CIP), including interfund transfers and debt service, totals \$1.25 billion. Of this, \$984.2 million is funding carried over from previous years and approximately \$263.9 million is new funding. New funding is primarily for the enterprise departments (Airports and Water Utilities), the Road Program, and Environmental Resources Management. The revenue sources of this new funding include the following:

Ad Valorem Taxes	\$ 27,786,239
Enterprise Revenues	111,288,995
Interest & Other Revenue	32,674,182
Impact Fees	21,276,469
Gasoline Taxes	6,514,815
Tourist Development Taxes	6,878,087
Assessments	1,580,000
Grants	<u>55,863,768</u>
Total	\$263,862,555

A detailed list of newly funded projects can be found in the CIP document. The following is a link to this document:

<http://pbcgov.com/ofmb/budget/capital/2016/>

New capital projects usually impact the County's operating budget in future years. This impact is an important consideration in determining the approval of new projects; each department is required to provide estimated operating expenses when requesting capital projects during the budget development process. Further discussion of operating impact can be found in the Capital section of this document and in the CIP document.

Criteria for capital project prioritization are established in the Capital Improvement Element of the Comprehensive Plan (Comp Plan). These criteria address issues such as why the project is needed, what type of service the project will support and the physical location of the proposed project. The Comp Plan is based on an overall goal of maintaining a high quality of life in Palm Beach County. Further discussion of the Comp Plan can be found in the Introduction section of the Budget Document, under Long-Term Goals and Policies.

The County's five-year CIP is published in a separate document and includes capital and operating costs with funding sources for the current fiscal year plus four years into the future. County Administration, the Planning Division, and the Budget Office staff work together to review and revise the levels of service previously adopted in the Comp Plan. The Comp Plan is the basis for prioritizing capital projects and for determining if an amendment to the Capital Improvement Element of the Comp Plan is necessary.

Mary Lou Berger, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Issues/Priorities:

Criminal Justice and Fire Rescue Issues: Criminal Justice and Fire Rescue services continue to be a driving force on the County budget and a priority of the BCC. The FY 2016 Sheriff and Fire Rescue requested budgets were fully funded by the Board. The Sheriff and Fire Rescue Main MSTU FY 2016 adopted appropriation budgets (net of reserves) are \$556 million and \$279 million, respectively.

Homelessness: The County’s “Ten-Year Plan to End Homelessness” outlines the various strategies and timelines to target homelessness and the lack of affordable housing in the County. The Homeless Advisory Board is responsible for overseeing the implementation of the Ten-Year Plan. The Homeless Continuum of Care, for which the Division of Human Services is the Lead, implemented an assessment tool that allows for service prioritization based on vulnerability. Prioritizing services to those most in need, has given the opportunity to examine the homeless service delivery system. Initial data is being reviewed and modifications are being made at service locations. Additionally, the data is providing clearer information regarding system gaps. The assessment provides objective, evidence-informed insight into the order in which individuals/families should be served, based upon presenting needs, not the order of arrival.

The Continuum is well-positioned to use its Homeless Management Information System data in a more thorough and strategic manner. The County assumed the role of HMIS Lead in October 2014 – a joint effort between Information Services Support and Human Services. Based on an analysis of the system, it was determined that the Continuum needed to move to a new vendor. The County contracted with ClientTrack and hired a full time HMIS Administrator. The last six months of the fiscal year were spent mapping and migrating data, training providers, and rolling out the new system. The Continuum finalized and approved standards of care for working in all program categories, and with the assistance of the Homeless Coalition, contracted with Focus Strategies to advance the work of implementing performance measures and publicizing outcome data.

During the third year of operation, the Homeless Resource Center (the Senator Philip D. Lewis Center) served 1,000 children in 466 families and 1,569 single adults. The Center’s operating budget is comprised of Ad Valorem funds coupled with federal CDBG and ESG dollars, grants and donations. The Homeless Coalition of Palm Beach County, under an Agreement with the County, continues to coordinate volunteers and donations as well as fundraise in support of housing placement for those served through the Lewis Center, beyond government resources. An estimated 4,824 hours of volunteer time was donated by 1,239 volunteers in support of the operation and mission of the Lewis Center. Approximately 133,495 items valued at \$533,979 were donated by the public in the past year to benefit the Lewis Center. Total FY 2016 funding for this effort is \$4.36 million.

Infrastructure: Like many communities, the County’s infrastructure is aging and insufficient to meet the needs of the public. This includes transportation (bridge replacement, culverts, resurfacing, pathways, striping, mast arms, canal improvements, and drainage improvements) and public facilities (Sheriff, General Government, Community Services, Parks and Recreation). During the “Great Recession”, in order to reduce taxes, addressing these needs was delayed. This enabled the County to fund the day-to-day operational costs to provide direct services. The County will be looking at potential funding options, such as Infrastructure Sales Tax, Bonds, or a millage rate increase to address the infrastructure needs.

Mary Lou Berger, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Palm Tran: General Fund support for Palm Tran is up \$3.1 million compared to FY 2015, primarily due to Connection Services, pay increases, and pension costs. Palm Tran continues to be the largest ad valorem funded department with FY 2016 support of \$57.9 million.

Economic Development: Palm Beach County Department of Economic Sustainability priorities are established by the Board of County Commissioners and are driven by the specific economic needs of the County including job creation, continued preservation of affordable housing, and infrastructure improvements. Palm Beach County serves as a financial resource for businesses, community redevelopment, and housing initiatives through Federal, State, and County assistance programs including loans, grants, and tax exemptions leveraged by private capital investments. The County's business programs have supported growth in key targeted industry clusters within Palm Beach County including: Aerospace & Aviation; Business & Financial Services; Corporate Headquarters; IT & Telecommunications; Manufacturing; Transportation & Logistics; and Healthcare & Life Sciences as demonstrated by the County's significant investments in Scripps and Max Planck research institutes.

Baseball Stadium: The County has recently entered into agreements with the Washington Nationals and the Houston Astros to build a Spring Training Stadium in Palm Beach County. Bonds were issued in November 2015 to fund the stadium with spring training to begin in 2017. Palm Beach County will be the first county in the state to have two, two-team stadiums. The stadium costs will be funded by the State, the teams, and County tourist development tax revenues.

Behavioral Health: Mental Health Services in Palm Beach County and around the Country are experiencing significant additional attention due to multiple shootings and violent crimes attached to suspects with mental health concerns. In Palm Beach County, we have been working with our mental health and substance abuse providers, as well as the South East Florida Behavioral Health Network (SEFBHN) in a coordinated effort to establish a behavioral health system that will aggressively address the needs of this population. We are currently involved with supporting three (3) new program and/or case management approaches that show promise as innovative ways to improve the system or add needed new services to this population. Additionally, we are developing a uniform database for all behavioral health programs to allow for identification and tracking of outcomes across funding streams. While these will enhance our system, we continue to work with SEFBHN, Providers, School District, and the community to develop better approaches and practices.

Jerome Golden Center- 12-bed Level II licensed Residential Treatment Facility (RTF) that will provide a community-based, short-term structured living environment for adults in Palm Beach County who have concurrent psychiatric and substance abuse diagnoses.

Boystown- Coordinated Behavioral Health Collaborative (CBHC) provides services for at-risk and high-risk children and families across Palm Beach County. This is a directed system of comprehensive, family-driven children's behavioral health services. The CBHC will streamline access to a full spectrum of necessary services. In addition, the CBHC is working closely with the Youth Services Department (YSD) on a uniform assessment for youth with behavioral and mental health needs.

SEFBHN- Wraparound services using an evidence informed approach to case management throughout our network of providers using SEFBHN as the training and monitoring contractor.

Mary Lou Berger, Mayor and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2016
December 1, 2015

Our current investment in Behavioral Health services is \$5.6 million through Financially Assisted Agency funding and SEFBHN provides approximately \$28 million. Also, \$4.6 million is allocated in the budget to the Residential Treatment and Family Counseling Division of the Youth Services Department to provide direct services to youth up to the age of 22. These funds provide a comprehensive network of services, but the number of available beds for inpatient care does not begin to meet the demands of Palm Beach County residents. We are looking to identify additional State resources as well as private funding to help support the growing needs and issues faced by our community, especially and those with behavioral health problems.

For the Future:

The local economy has rebounded and is continuing the trends the County saw for years where corporations are relocating to the County providing high paying jobs and stimulating other aspects of the economy. Palm Beach County has one of the highest average wages in the state. The County's taxable value increased 9.4% for FY 2016 and we expect to see 5%-7% increases for the next few years. Each 1% increase in taxable property values generates \$7.3 million at the current millage rate.

However, the County will still have budget challenges next year which include the following:

- The Sheriff's gross budget now exceeds \$556 million and included limited operating capital in FY 2016. Balancing next year's budget, without impacting BCC Departments or others programs, will likely hinge on his budget request.
- After no pay increases during the down years, the budget includes a 3% pay increase, for the third year in a row, for general County employees. With the improvement of the economy, it is anticipated there will be pressure to provide additional raises in future years.

Conclusion:

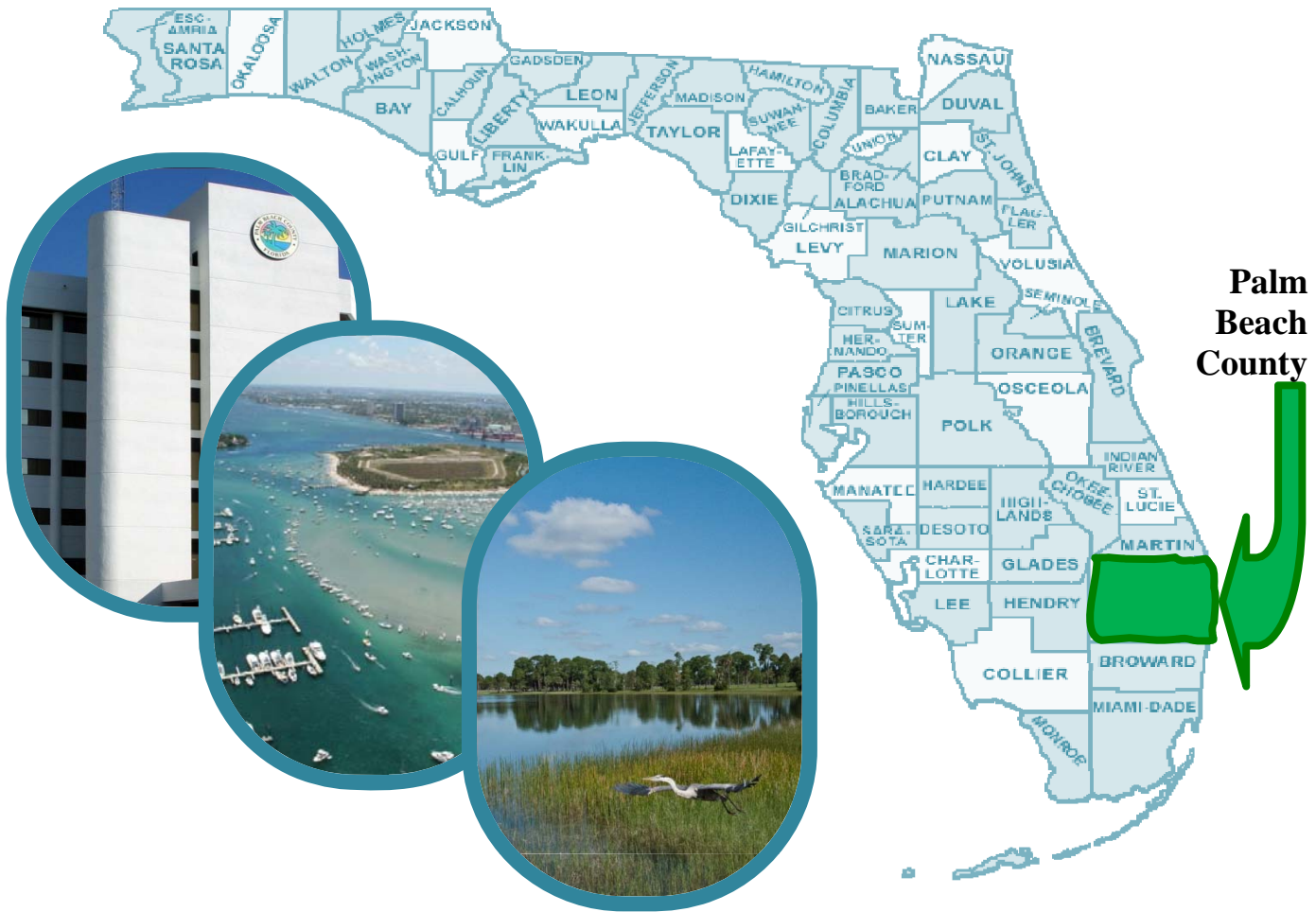
This budget achieves the Board's directive of maintaining service levels with no increase in the millage rate.

Budget preparation is truly a team effort. The work and support of the Management Team, the Office of Financial Management and Budget, and the individual departments is greatly appreciated. Special appreciation is directed to the Board of County Commissioners for their commitment to addressing the difficult policy decisions inherent in the budget process.

Sincerely,



Verdenia C. Baker
County Administrator



Location

Located on the southeast coast, Palm Beach County is the largest of Florida's 67 counties. As part of Florida's Gold Coast, Palm Beach County is bordered on the east by the Atlantic Ocean with 45 miles of shoreline. It is located just 50 miles north of Fort Lauderdale, 70 miles north of Miami and 150 miles south of Orlando. The County's 2,385 square miles include 1,977 square miles of land and 408 square miles of surface water¹, making it one of the largest counties east of the Mississippi River. The surface water areas include the Intracoastal Waterway and approximately one-third of Lake Okeechobee, which is the largest freshwater lake in the state and the largest in the United States except for the Great Lakes.

Palm Beach County's climate has enhanced its image as a location that provides a high quality of life to its residents. The average temperature is 75 degrees with an average of 82 degrees in the summer and 67 degrees in the winter. The wet season extends from June through October, with an average annual rainfall of 62 inches.

There are 38 municipalities within the County encompassing a total of 328 square miles, or approximately 16% of the County's area. As of FY 2016, an estimated 56% of the County's population resides within the municipalities. The change in population since the FY 2015 reporting reflects an increase in municipal growth of 11,898 and a concurrent increase of approximately 6,281 in the unincorporated area.

1. <http://www.bibr.ufl.edu>

West Palm Beach experienced an increase in population growth and remains the largest city both in size and population with approximately 106,525 residents within 57.79 square miles. Cloud Lake and Briny Breezes are the smallest in land area, with approximately 133 and 415 people respectively, living within 0.06 square miles each. In addition, fourteen municipalities are less than one square mile each.

Population estimates for each of the 38 municipalities, as well as, the mailing addresses for each Town/City Hall can be found at the following link:- <http://www.leagueofcities.com/membership/membershipdirectory.htm>

History

The first settlers, in what is now Palm Beach County, were Indian tribes such as the Tequesta, Jeaga, Caloosa, and later the Seminoles. The next settlers arrived in 1860 when the Jupiter Lighthouse was built to aid sailors navigating the Atlantic Ocean. Homesteading began in the late 1800's with the majority of the settlers coming to the area to farm. Early farmers found the soil to be highly productive and earned most of their income by growing vegetables for the northern winter market.

The late 1800's also marked the beginning of the tourism industry. Transportation improvements, particularly to the railroad system, provided easier access to the area. Hotels to serve tourists and the first winter homes for seasonal residents were constructed. In 1892, Henry Flagler visited Palm Beach and decided to build a large resort hotel, the Royal Poinciana, and extend the Florida East Coast Railroad to West Palm Beach from Jacksonville. These developments made Palm Beach the nation's premier winter resort. Flagler considered the mainland area a perfect satellite location to service his resort and a good place for his workers to live. This area was incorporated as West Palm Beach in 1894.

Other cities, such as Linton and Boynton Beach, were established soon after West Palm Beach. Linton was founded in 1894 by William S. Linton, the postmaster of Saginaw, Michigan. He and a friend purchased 160 acres of land and sold it in five-acre tracts through ads in Michigan newspapers. In 1901, they renamed the town Delray Beach, after a Detroit suburb. Boynton Beach was founded in 1895 when Civil War officer Major Nathan S. Boynton built a 50-room resort hotel on the beach. One year later the railroad came through on its way to Miami.

The State Legislature established Palm Beach County as Florida's 47th County on July 1, 1909. Prior to that time, the area was part of Dade County. Palm Beach County originally encompassed Lake Okeechobee and the areas that became Broward County in 1915, Okeechobee County in 1917, and Martin County in 1925. In 1963, the State of Florida partitioned Lake Okeechobee among all of the counties that border it.

The first County Commission meeting was held on July 6, 1909 and West Palm Beach was designated as the County Seat. By 1910, the County's population had grown to more than 5,500 residents. The entire County experienced tremendous growth and development following World War I. The building and population increase produced a great land boom in the early 1920's. Contributing to the land boom was the climate, as well as an increase in the use of the automobile along with a growing network of roads. The State encouraged the influx of new residents during this period by promising never to pass state income or inheritance taxes. The 1926 Florida Land Bust, the 1926 and 1928 hurricanes, and the 1929 stock market crash drastically affected the local economy, but these events did not stop growth entirely due to the prior establishment of major transportation facilities.

World War II brought many changes to the County, including air bases and new jobs. After the war, Grace Morrison Field was expanded and became Palm Beach International Airport. During the same time period, small specialized businesses, many electronic-oriented, joined industrial giants like Pratt-Whitney and IBM in establishing plants in Palm Beach County.

The County remained largely undeveloped through the 1950's as evidenced by a 1960 population of less than 250,000. Although some citizens felt that it had lost its natural, unspoiled quality, many leaders welcomed urbanization and actively promoted growth and development.

In the late 1960's and early 1970's, large numbers of middle and upper income retirees began to move to Florida, prompting developers to build new subdivisions and cities. During this same period, the advent of air conditioning greatly enhanced the living and working environment, further increasing the pace of development.

Throughout the 1980's, the economy and the construction industry thrived as the population grew by approximately 5% per year. The national recession that occurred in the early 1990's reduced the County's growth rate to an average of approximately 3.1% annually². The County's FY 2016 population is estimated to be 1,378,417, a 1.3% increase from FY 2015³.

Form of Government

As a result of the November 6, 1984 general election, Palm Beach County became a Home Rule Charter County on January 1, 1985. This "Home Rule" allows residents, through their elected commissioners, greater independence in determining how their County government will function and what services it will provide. Major advantages resulting from changing to this form of government include:

- allowing the County to pass its own ordinances and laws as long as they do not conflict with state and federal laws;
- providing initiative procedures that allow voters to create, modify and amend local laws;
- providing a process to modify or amend the Charter; and
- providing voters with a process to recall County Commissioners for cause.

The Board of County Commissioners (BCC), which is the legislative branch of County government, adopts ordinances and resolutions to establish programs that protect and maintain the health, safety, and welfare of County residents. In 1990, the BCC changed from five at-large Commissioners to seven, each representing a single-member district. Each Commissioner is elected to a four-year term by voters in the district in which they reside. Commissioners elect a Mayor to preside over meetings and serve as the ceremonial head of the County. A Vice Mayor is also selected to assume these duties in the absence of the Mayor.

The BCC considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include:

- provision of fire protection and disaster relief services;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;

2. Palm Beach County Business Development Board

3. <http://www.bibr.ufl.edu>

- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources;
- preparation, review, and periodic amendment of the Comprehensive Land Use Plan for the development of the unincorporated portion of the County; and
- provision of cultural and recreational facilities and programs.

Additionally, the BCC may enter into agreements with other governmental agencies for the joint performance of duties.

The Commission appoints the Chief Executive Officer, i.e., the County Administrator, who implements BCC-approved programs and manages the day-to-day operations of County government. With BCC approval, the County Administrator appoints Assistant County Administrators and Department Directors.

The County's Departments under the County Administrator are organized into two groups: General Operations Departments, which provide direct services to residents, and Central Services Departments.

General Operations Departments include

- | | |
|-----------------------------------------|-------------------------------|
| • Airports | • Medical Examiner |
| • Community Services | • Palm Tran |
| • County Cooperative Extension Services | • Parks & Recreation |
| • County Library | • Planning, Zoning & Building |
| • Engineering & Public Works | • Public Safety |
| • Environmental Resources Management | • Tourist Development |
| • Fire Rescue | • Water Utilities |
| • Department of Economic Sustainability | • Youth Services |

Central Services Departments include

- | | |
|---------------------------------------|-----------------------|
| • County Administration | • Internal Audit |
| • County Attorney | • Legislative Affairs |
| • Facilities Development & Operations | • Public Affairs |
| • Financial Management & Budget | • Purchasing |
| • Human Resources | • Risk Management |
| • Information Systems Services | |

In addition to the County Administrator, the BCC appoints County residents to serve as volunteers on various citizens' boards, commissions, committees, and councils. These groups are established for advisory and/or regulatory purposes. State law creates some advisory boards, while others are formed by the BCC to meet special needs and to help solve challenging issues facing County government.

Constitutional Officers and Judiciary are County Officials, other than the BCC, who are elected for four-year terms by the voters in general elections. The officers include the Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, Public Defender, State Attorney, and Tax Collector.

Palm Beach County is not a consolidated or "metro" form of government. The Palm Beach County School System is governed by a non-partisan elected School Board and operates under the direction of a School Board-Appointed Superintendent. The BCC has no jurisdiction over the School Board.

The South Florida Water Management District, Children's Services Council, Health Care District, Drainage Districts, Inlet Districts, and municipalities within the County are also not under the authority of the BCC.

Economic Trends

Palm Beach County is Florida's largest county in area and third in population. Growth predominantly from immigration, has historically been a major influencing factor in the County. On average, population has increased 1.43% annually from 2000 to 2015 and is estimated to increase through FY 2016.

Current economic indicators for Palm Beach County point to an economy which is increasingly healthy over the past several years. Significant investment made to develop the Biotechnology Industry in the County has spurred growth in that sector, pushing it into a tie with Retail Trade as the second largest industry behind only Educational, Health Care and Social Services. Tourism, construction, and agriculture continue to play a prominent role in the County's economy.

*Tourism*⁴ - Palm Beach County government is making a concentrated and continuing effort to increase the number of visitors to the County each year, which is expected to generate a 13% increase in Tourist Development Tax revenues in FY 2016 with the benefit of the Sixth (6th) Cent for a full fiscal year. There is an estimated 82,700 people employed in Leisure & Hospitality jobs in the County. The economic impact from our visitors is approximately \$7.6 billion annually to the County's economy. During FY 2015, Palm Beach County had an exceptional year for tourism. Bed tax revenues increased 26% with the benefit of seven (7) months of the additional 1 Cent Bed Tax over the previous year.

*Construction*⁵ - During FY 2015, the total number of permits issued increased by 3.13% as compared to FY 2014. Building Permit revenues increased by 10.2% to \$17,535,915 million as compared to \$15,915,616 million in FY 2014. In residential construction, 340 multi-family, and 1766 single-family unit starts occurred in FY 2015, as compared to 370 multi-family and 1,185 single-family unit starts in FY 2014. The total value of residential construction reached \$625 million in FY 2015, as compared to \$524.6 million during FY 2014. Additionally, the total value of all construction permitted increased from \$1.08 billion in FY 2014 to over \$1.15 billion in FY 2015. Overall, permitting activity in both residential and commercial sectors continues to increase.

*Agriculture*⁶ - Palm Beach County's agricultural acreage has remained stable for the last six years. Palm Beach County still leads the state of Florida, and all counties east of the Mississippi River, in agricultural proceeds. Palm Beach County leads the nation in the production of sugarcane, bell peppers, fresh sweet corn, and sod. It leads the state in the production of rice, lettuce, radishes, Chinese vegetables, specialty leaf produce, and celery.

The 460,445 acres dedicated to agriculture, represent 36% of the total land mass in the county. Palm Beach County is third in the state in nursery production with estimated sales at \$139 million, and leads the state in agricultural wages and salary with over \$348 million. The industry currently uses bagasse, a sugarcane by-product, in conjunction with other waste wood products as the fuel source for the largest agriculturally based biomass co-generation plant in the United States for electricity generation.

Equestrian acreage in Palm Beach County continues to expand, currently ranking as the 2nd largest equine county in the state, following Marion County.

4. Tourism Economics, Florida Department of Economic Opportunity, VisaVue® Travel, TNS Travel America, PBC Tax Collector, Florida Department of Revenue, PBC Economic Impact Study

5. Electronic Planning, Zoning and Building (ePZB) permitting system

6. Palm Beach County, Cooperative Extension Service

Manufacturing - Primarily electronics and other high tech products manufacturing plays an important role in the County's local economy. The arrival of the Scripps Research Institute continues to provide a boost to the area's technology industry.

Bio Science - Scripps Research Institute and Max Planck Florida Institute are anchors to an eight million square foot Bioscience Cluster in Northern Palm Beach County. A "cluster" of related biotechnology businesses will form a hub to strengthen the County's position as leader in this industry. Smaller bio-related companies have either expanded or moved to the County such as Ocean Ridge Biosciences, LLC and Sancilio & Company, Inc.

Unemployment Rate

The County's average annual wage of \$51,948 is the highest in the State of Florida and just slightly below the national average. The County's labor force employed is estimated to be 644,635 which is a positive indicator of the decrease in the unemployment rate from 6.5% in August 2014 to 5.5% in August 2015⁷. Additionally, the rate in Palm Beach County is only slightly higher than the national rate and lower than the state rate, which is another indicator of improving labor trends.

Property Taxes

Property taxes are a lien on all taxable property as of January 1st of each year. Taxes are due November 1st and are payable by April 1st of the following year. Each parcel of property is assessed to the last known owner as established from the latest recorded deed or tax return.

There are three types of property which are subject to an ad valorem tax (a tax based on the assessed value of real or personal property). The three types are:

- **Real Estate** covers land and the improvements thereon;
- **Tangible Personal Property** includes property such as fixtures, equipment, and machinery; and
- **Intangible Personal Property** includes stock, bonds (except those exempt), mortgages accounts receivable, mutual funds, notes, trusts, estates, etc. (State tax handled directly by the State of FL).

All property owners who maintain their permanent home on the property are entitled to a "Homestead Exemption" which exempts the first \$25,000 of assessed value of the property from ad valorem taxes. Effective January 1, 2008, a property with an assessed value of \$75,000 or more receives an additional \$25,000 exemption. Additional exemptions are also available to widows, widowers, disabled veterans, totally disabled non-veterans, and senior citizens. The November 6th, 2012 Elections passed additional groups receiving exemptions. These were a surviving spouse of a veteran or first responder and low-income seniors who maintained long term residency on the property.

The BCC levies a Countywide millage that applies to all property owners in the County on the net assessed value of property. Millage is the rate used to determine the amount of tax. A mill is one-tenth of a cent, or \$1.00 of tax for every \$1,000 of net assessed value. The FY 2016 Countywide rate is 4.7815 mills.

7. Florida Research and Economic Information Database Application

Palm Beach County Fire Rescue and the County Library are dependent districts under the control of the BCC. They levy millages that apply to all property owners in the unincorporated portion of the County and residents of the municipalities that have elected to join the districts rather than provide the services themselves. The municipalities also levy millages to finance their local government's operating costs.

In addition to the BCC and municipalities, various other taxing districts levy millages that affect all property owners in the County or property owners in the particular districts. Some other entities in the County that levy property taxes are drainage districts. These taxes are not based on the value of the property, but on the number of acres in the parcel. Each district assesses an "Acreage Levy", a fixed amount for each acre or part thereof, to cover the maintenance and debt of the drainage facilities in the district. Additionally, some districts assess a "Parcel Levy", a fixed amount per parcel, to cover the cost of road maintenance and debt within the district.

Fire Rescue Taxing Districts (MSTU)

Belle Glade
Cloud Lake
Glen Ridge
Haverhill
Juno Beach
Jupiter

Lake Clarke Shores
Lake Park
Lake Worth
Lantana
Loxahatchee Groves
Pahokee

Palm Springs
Royal Palm Beach
South Bay
South Palm Beach
Wellington

Serviced by Fire Rescue
Manalapan

Fire Rescue also has a service agreement for a portion of Martin County.

Dispatched by Fire Rescue Outside the Fire Rescue Taxing District

Atlantis
Delray Beach
Greenacres
Gulf Stream

Highland Beach
Jupiter Inlet Colony
Mangonia Park
North Palm Beach
West Palm Beach

Palm Beach Gardens
Palm Beach Shores
Riviera Beach
Tequesta

County Library Taxing District

Atlantis
Belle Glade
Briny Breezes
Cloud Lake
Glen Ridge
Greenacres
Haverhill

Hypoluxo
Juno Beach
Jupiter
Jupiter Inlet Colony
Lake Clarke Shores
Loxahatchee Groves
Mangonia Park
Ocean Ridge

Pahokee
Palm Beach Gardens
Palm Beach Shores
Royal Palm Beach
South Bay
South Palm Beach
Tequesta
Wellington

COUNTYWIDE TAXING DISTRICTS

The School District of PBC

3300 Forest Hill Boulevard
 West Palm Beach, FL 33406
 Telephone: (561) 434-8000

Children’s Services Council

2300 High Ridge Road
 Boynton Beach, FL 33426
 Telephone: (561) 740-7000

South Florida Water Management District

South Florida Water Management Basin

Everglades Construction

3301 Gun Club Road
 West Palm Beach, FL 33406
 Telephone: (561) 686-8800

Health Care District

2601 10th Avenue North, Suite 100
 Palm Springs, FL 33461
 Telephone: (561) 659-1270

Florida Inland Navigation District

1314 Marcinski Road
 Jupiter, FL 33477
 Telephone: (561) 627-3386

NON-COUNTYWIDE TAXING DISTRICTS

Greater Boca Raton Beach & Park District

300 South Military Trail
 Boca Raton, FL 33486
 Telephone: (561) 417-4599

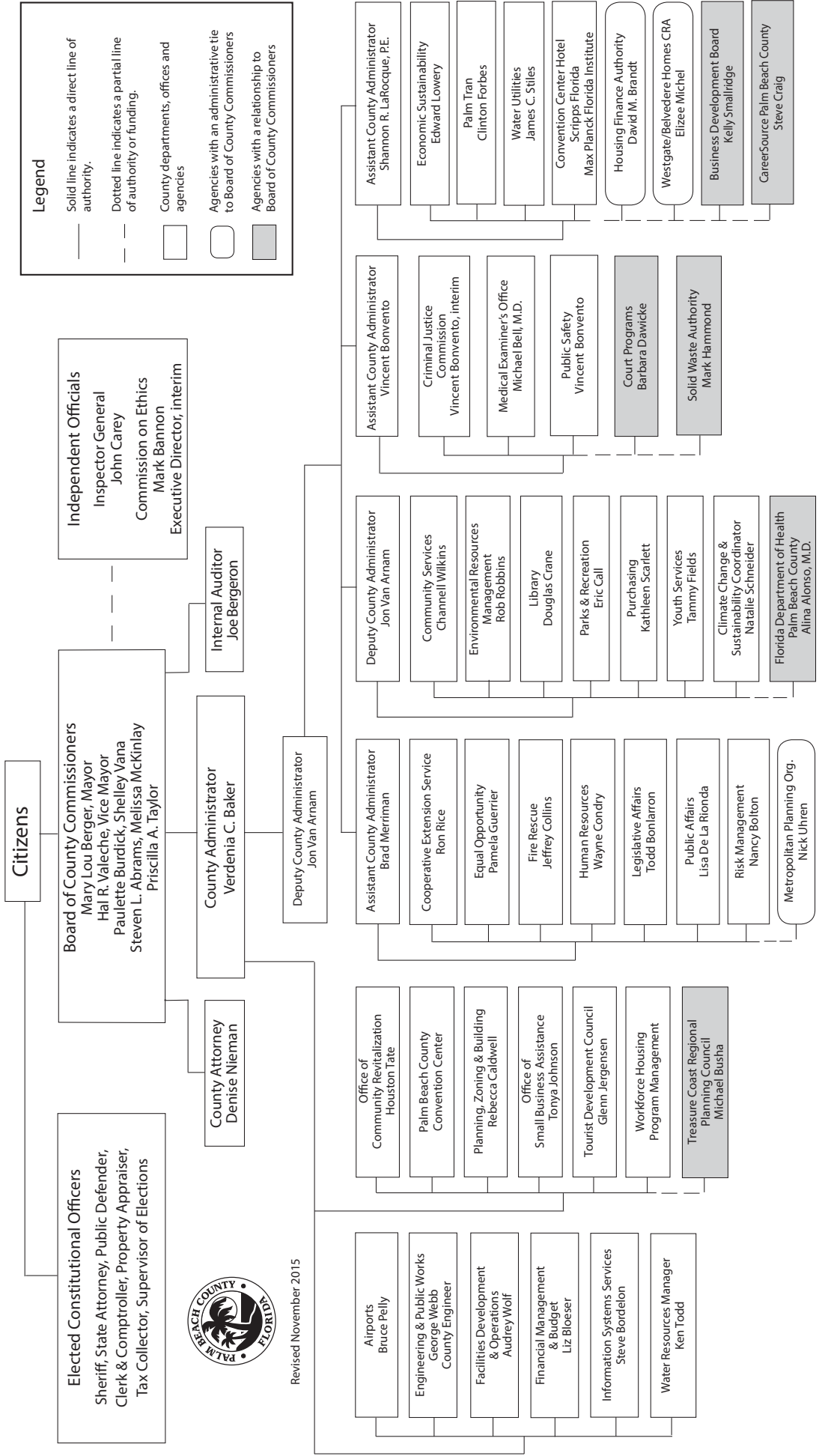
Port of Palm Beach District

1 East 11th Street, Suite 600
 Riviera Beach, FL 33404
 Telephone: (561) 383-4100

Jupiter Inlet District

400 N. Delaware Boulevard
 Jupiter, FL 33458
 Telephone: (561) 746-2223

Palm Beach County Board of County Commissioners Organizational Structure



Revised November 2015

Date Established
Form of Government
Area (Including water)
Total Adopted Fiscal Year 2016 Budget

July 1, 1909
Commission-County Administrator
2385 square miles
\$4.055 Billion

County Demographics

Population*	1,378,417
Median Age	44.3
Median Household Income**	\$52,203
Average Household Size	2.39

* Source: <http://www.pbcgov.com/pzb/Planning/population/countyprofile.pdf>
 ** Source: <http://www.census.gov/acs/www/> (3 year estimate)

Sheriff's Office

Law Enforcement Officers	1,517
Corrections Officers	687
Civilian Staff	1,828



Palm Beach County Sheriff's Office Headquarters

Palm Beach County Schools

There are 184 schools in Palm Beach County with 181,205 enrollment. See below for the number of schools

Elementary Schools	107
Middle Schools	33
High Schools	23
Alternative/ESE	16
Adult & Community Schools	2
Other Educational Schools	3

Major Employers

Palm Beach County School Board	22,000
Palm Beach County	11,024
Tenet Healthcare Corporation	6,100
FPL (NextEra Energy) Headquarters	3,854
Hospital Corp. of America *	2,714
Florida Atlantic University	2,655
Bethesda Memorial Hospital	2,643
Veterans Health Administration	2,500
Boca Raton Regional Hospital	2,500

*Source:www.bdb.org (last updated 12/14)

Top Ten Principal Property Tax Payers

FPL (NextEra Energy) Headquarters	\$77,049,495
Town Center	\$7,506,035
BellSouth Communications	\$5,858,674
U.S. Sugar Corporation	\$5,183,276
Comcast of Florida/Georgia LLC	\$4,954,703
Gardens Venture LLC	\$4,920,364
Breakers Palm Beach, Inc.	\$4,737,357
Okeelanta Corporation	\$3,621,127
Panthers BRHC LTC	\$3,494,237
Hub Properties Trust (Arvida Park, Boca Raton)	\$3,051,610



Fire Rescue Headquarters

Fire Protection

Suppression units (including 19 brush trucks)	68
Advanced Life Support Units	103
Fire stations	49
Employees (Certified Firefighters)	1,304
Employees (NonCertified)	194
FY14 Total Fire Runs	17,259
FY14 Total EMS Runs	111,879
FY14 Average Response Times For Fire/EMS	6:33

Land Usage (%)

Residential	14.0%
Commercial	1.2%
Recreational	2.5%
Agriculture	37.6%
Conservation	31.4%
Other	13.3%

Elections

Registered Voters (as of 11/2/2015)	828,975
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Source: <http://pbcelections.org/>



Southern Regional Water Reclamation Facility

Utility System

Active accounts	
Water	188,031
Wastewater	168,289
Number of Units Served	
Water	242,143
Wastewater	222,297
Capacity per day (thousand gallons)	
Water (tgd) max.	113,280
Sewer (tgd) max.	67,200
Miles of Water and Sewer Mains	4,222
Water	2,385
Sewer	1,837
Fire Hydrants	17,839
Pump Stations	893

Parks and Recreation

The County offers over 8,200 acres of parkland, which are available to discover and explore. Sports, fitness, environmental, and cultural opportunities abound, as well as, restful places for solitude.

County Owned Amenities

	# of
Golf Courses	5
Exercise/Fitness Trails	11
Marina	1
Playground Sites	98
Parks	83
Water Parks	2
Splash Parks	3
Swimming Pools	6
Dog Parks	3
Museum	1
Community/Civic Centers	4
Recreation Centers	4
Nature Centers	3
Equestrian Parks	5
Beaches	16
Campgrounds	3
Amphitheaters	3



Okeehelée Golf Course



Loggerhead Park



Caloosa Park

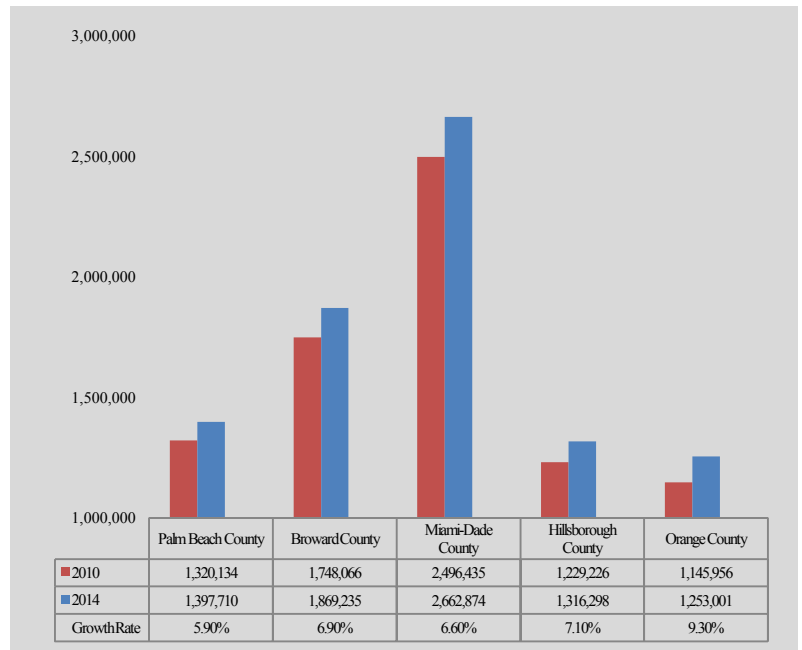
Palm Beach County is the largest county by area and third largest county by population in the State of Florida. To aid in the understanding of the demographics for the County, information on all five Florida counties with populations over one million is provided. Additional information can be found through the US Census Bureau at: <http://www.census.gov/>.

Note: Other sections of this document refer to FY 2016 population estimates derived by University of Florida, Bureau of Economics and Business Research (BEBR). (<http://www.bebr.ufl.edu/data/>)

POPULATION & GROWTH RATE

(Data is based on the 2010 US Census and 2014 US Census Bureau estimates)

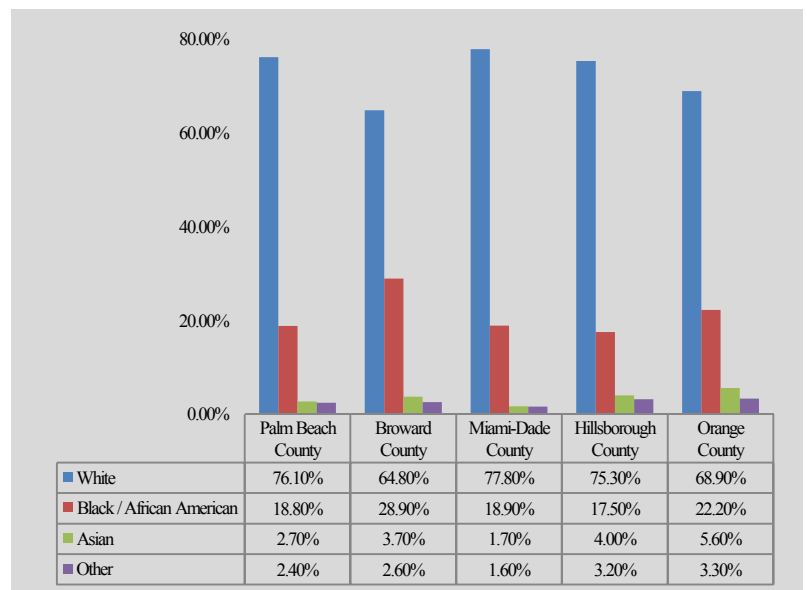
As the chart indicates, despite having the 3rd largest population with the largest land area of any of the counties, Palm Beach County has had the slowest population growth over the last four years. While any growth is good, the faster growth rate seen in the other counties is likely an indicator of a stronger/quicker economic recovery. Faster growth should have a positive correlation to an increase in property values and the construction industry.



ETHNICITY

(Data is based on the 2014 US Census Bureau estimates)

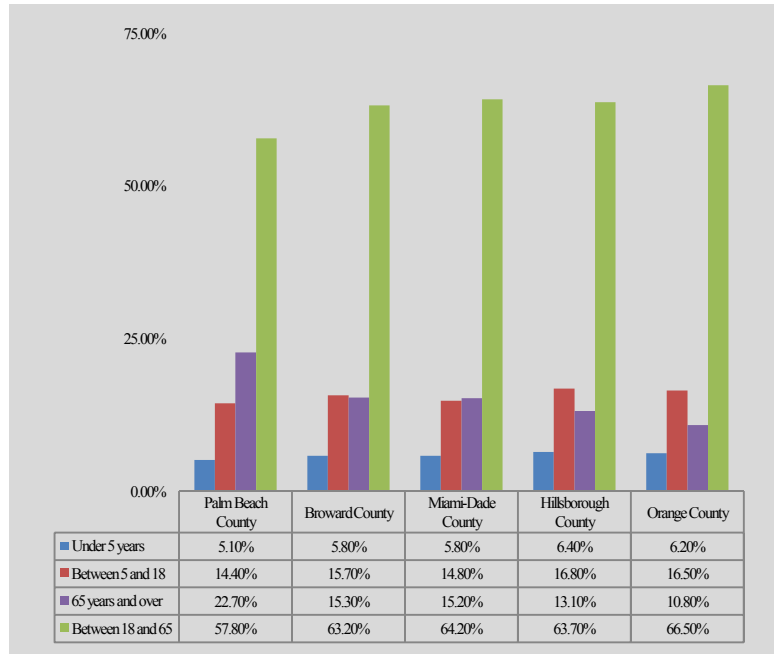
For the most part, the five largest counties in Florida have a comparable ethnic distribution. Across the counties, the largest group of the population is White, followed by Black/African American, then Asian, and finally those in the other category (which includes those who identified themselves as two or more races).



POPULATION BY AGE

(Data is based on the 2014 US Census Bureau estimates)

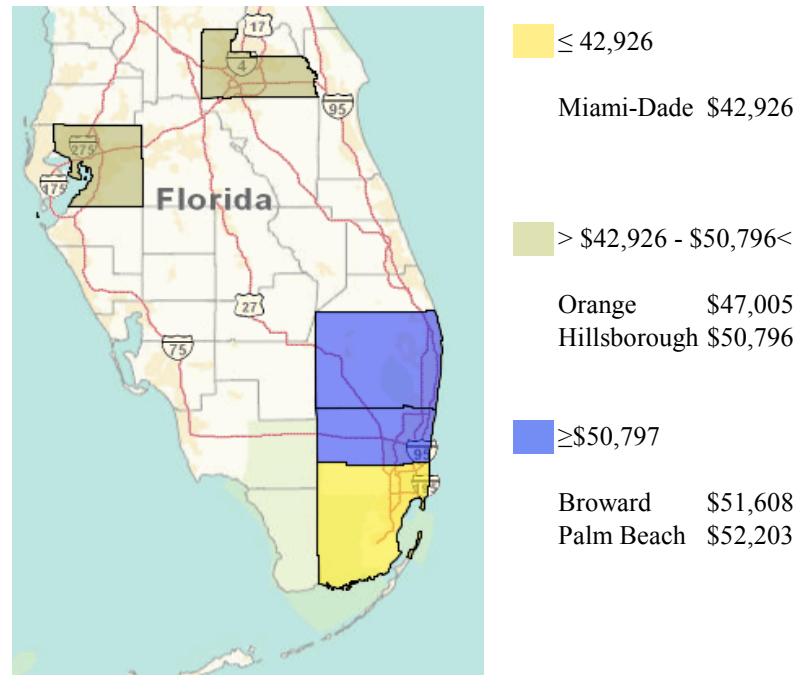
Palm Beach County has the oldest population of the five largest counties in Florida. Furthermore, with the slowest population growth rate (mentioned earlier) there is no indication that this trend is going to reverse itself in the near future. Population aging is a worldwide occurrence. The economic impact of this trend is that older populations tend to save more thereby having a positive impact on interest rates. Additionally, decreased educational expenditures are also a benefit that is associated with regions that have an older population.



MEDIAN HOUSEHOLD INCOME

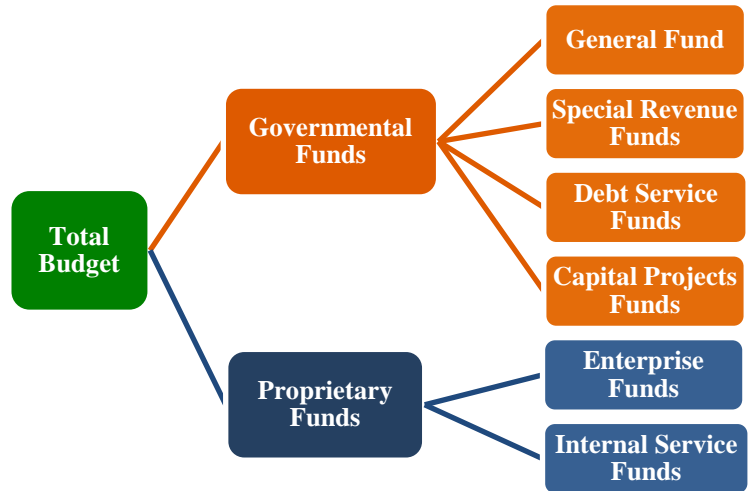
(Data is based on the 2014 American FactFinder 1 year estimates, a service feature of the US Census Bureau)

There has been an overall increase in the median household income across all of the large counties in Florida with Palm Beach County remaining constant with an increase of 1% this year. When compared to the other large counties in Florida, Palm Beach County has the highest median household income. While only slightly higher than Broward County, Palm Beach County median household income is significantly higher than the other counties. These estimates indicate an end to the five year decrease in median household income and suggests that the economic recovery is underway.



Fund Types

The financial accountability of Palm Beach County is measured on a "fund" basis in accordance with generally accepted accounting principles (GAAP). A "fund" is a separate fiscal and budgetary entity. Revenues and expenditures are legally recorded in the following groupings of funds, each of which must be in balance and may not show a deficit per Florida statutory requirements.



Governmental Funds

General Fund (0001)

This fund is used to account for financial transactions which are applicable to the general financial requirements of the County, except those required to be accounted for in other funds. Some of the countywide operations included in the General Fund are: Parks and Recreation, Engineering, Facilities Development and Operations, Public Safety, and Sheriff. Countywide Administration, County Attorney, Financial Management and Budget, Human Resources, and Purchasing are also included in the fund.

Special Revenue Funds (1000-1999)

These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The restricted or committed proceeds or specific revenue sources should be expected to continue to comprise a substantial portion of the inflows reported in the fund. The County uses a minimum of 50% as its definition of substantial. Some of the funds in this grouping are County Transportation Trust, Fire Rescue, Municipal Services Taxing District, County Library, and Tourist Development.

Debt Service Funds (2000-2999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for debt service.

Capital Projects Funds (3000-3999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facility and other capital assets. Capital project funds exclude those types of capital related outflows financed by proprietary funds.

Proprietary Funds

Enterprise Funds (4000-4999)

These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. Airports and Water Utilities are considered Enterprise funds.

Internal Service Funds (5000-5999)

These funds are used to account for the goods and services which are provided by departments for the benefit of other County departments on a cost reimbursement basis. Fleet and Risk Management are Internal Service Funds.

Measurement Basis

In governmental accounting, the measurement basis used for the accounting system depends on the fund or funds involved.

Governmental funds use the current financial resources and the modified accrual basis of accounting. With this measurement focus, only current assets and deferred outflows, and liabilities and deferred inflows are generally included on the balance sheet. Under the modified accrual basis, revenues are recognized if they are measurable and available for use during the year. For this purpose, the County considers revenue to be available if it is collected within 60 days of year-end. Revenues not considered available are recorded as deferred revenues. Expenditures are recognized in the period the liabilities are incurred; however, debt service, as well as expenditures related to compensated absences, claims and judgments, and other post employment benefits are recorded only when payment is due.

Proprietary funds use the full accrual basis of accounting. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liabilities are incurred.

Financial Statements

In governmental accounting, the focus for budgeting, measuring, and reporting on financial activity depends on the funds involved.

Governmental funds are accounted for on a "financial resource flow" focus. This means that governmental fund balance sheets will only contain current assets, current liabilities, and the excess of current assets over current liabilities, which is called the fund balance or fund equity. Governmental fund operating statements present increases in resources (revenues and other financing sources), uses of resources (expenditures and other financing uses), and changes in fund balances.

Proprietary funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in net position.

The government-wide financial statements presentation distinguishes between activities that are supported primarily by taxes and intergovernmental revenues (governmental activities) and activities that are intended to recover all or most of their costs through user fees and charges (business-type activities). The governmental activities of the County include general government, public safety, physical environment, transportation, economic environment, human services and culture and recreation. The business-type activities of the County include the Water Utilities Department and the Department of Airports.

Fund Balance Reporting

Governmental fund balances are classified as nonspendable and spendable as follows:

Nonspendable Fund Balance includes amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (eg. inventory, prepaids).

Spendable Fund Balance:

Restricted Fund Balance includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.

Committed Fund Balance includes amounts that are constrained for specific purposes, that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC). Formal action must be taken by the BCC prior to the end of the fiscal year. The same formal action must be taken by the BCC to remove or change the limitations placed on the funds.

Assigned Fund Balance includes amounts that are intended to be used for specific purposes that are neither restricted or committed. Fund Balance may be assigned by the BCC, the County Administrator, the Director of OFMB, or the Budget Director.

Unassigned Fund Balance includes amounts in the general fund that have not been classified in the previous four categories. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed, or assigned. Deficit amounts cannot be reported for restricted, committed, or assigned fund balances in any fund.

Order of Use of Restricted and Unrestricted Funds

When both restricted and unrestricted funds are available for expenditure, restricted funds will be used first.

When committed, assigned and unassigned funds are available for expenditure, committed funds should be spent first, assigned funds second, and unassigned funds last.

Palm Beach County's FY 2016 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions, as well as, to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following benefits:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

- ◆ **BUDGET POLICIES**
- ◆ **REVENUE POLICIES**
- ◆ **EXPENDITURE POLICIES**
- ◆ **RESERVE POLICIES**
- ◆ **DEBT POLICIES**
- ◆ **CAPITAL IMPROVEMENT POLICIES**
- ◆ **OTHER - ROTATION OF EXTERNAL AUDITORS**

I. BUDGET POLICIES

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total estimated receipts, including balances brought forward, shall equal the total appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at the fund level.

I.3 Estimates of Receipts

The budgeted receipts shall include 95% of all receipts reasonably anticipated from all sources, including taxes to be levied, and 100% of balances brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund up to 10% of the total fund budget. The Board of County Commissioners may reallocate these reserves to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)). (See Section IV.1 - OPERATING RESERVES)

I.6 Budget Transfers

The Director of the Office of Financial Management & Budget has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies, and between capital projects) must be approved by the Board of County Commissioners.

II. REVENUE POLICIES**II.1 General Revenue Policy**

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- ◆ Legislative Constraints Fee policies applicable to each fund or activity
- ◆ The related cost of the service provided
- ◆ The impact of inflation on the provision of services
- ◆ Equity of comparable fees
- ◆ Legislative constraints

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- ◆ Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will generally be limited to the following funds:

Countywide:

General
Debt Service

Dependent Districts:

County Library and Library Debt Service
Fire Rescue MSTUs (Jupiter and Main Fire Rescue MSTU)

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas Tax revenues will generally be limited to the following funds:

County Transportation Trust
Transportation Improvement
Mass Transit
Debt Service

II.5 Sales Taxes

The use of Sales tax revenue will generally be limited to the following funds:

General
County Transportation Trust
Debt Service

II.6 Impact Fees

Palm Beach County shall require new development activity to pay impact fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire Rescue, public buildings, schools, and law enforcement.

II.7 Utility Taxes

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Trust Fund and the Beach Improvement Fund.

II.9 Grants

Only grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and will conform in every respect to covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies).

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "Quality of Life" in nature; such as, various community services, cultural, and recreational activities.

III. EXPENDITURE POLICIES**III.1 Administrative Charges**

The County has a federally approved overhead distribution system which allocates General Fund Administrative Charges to the various County entities benefiting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of vacation and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has developed "Performance Measures" for each of its departments in order to assure that maximum productivity is being achieved.

Where Performance Measures demonstrate activities could be provided most cost effectively by outsiders, outsourcing of such activities will be considered. Likewise, services currently outsourced will be considered to be provided directly if there is a cost benefit to the County.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

IV. RESERVE POLICIES

A reserve policy is an important factor in maintaining the fiscal health of Palm Beach County. There are three primary types of reserves: Operating, Capital, and Debt. The degree of need for these reserves differs based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements). Board approval is required to move funds from Contingency Reserve accounts into expenditure line items.

IV.1 Operating Reserves

The adopted budget for the General Fund will include unassigned reserves (reserve for balance brought forward and contingency) in an amount which, when combined with the statutory reserve, is between 10% and 15% of net budgeted expenditures and transfers for this fund. The FY 2016 budget is 13%.

The adopted unassigned reserves in the General Fund shall not be less than 8% of the total General Fund budget. The FY 2016 budget is 7.7%, slightly less than target.

The County shall maintain year-end General Fund unassigned fund balance at an amount which is between 15% and 20% of audited General Fund expenditures and transfers to other funds. To the extent that the year-end audited fund balance falls outside of this range, corrective action shall be taken over a three-year period to bring the balance into conformity with this policy. As of September 30, 2014, unassigned fund balance was 16.52%.

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

Capital Project Funds – Fund Balance

Assigned fund balance in capital project funds include amounts which are being held for specific projects.

Amounts in bond construction funds for which the bonds were issued will be reflected as restricted fund balance.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves may be needed to maintain good bond ratings and the marketability of bonds. The amount of debt reserves may be established with each bond issue.

Although these policy statements are intended to apply to various funds of the County, various Federal, State, and Local laws and regulations, and specific financial policies, may supersede them.

V. DEBT POLICIES

Palm Beach County will use debt financing when it is appropriate, which will be implemented through procedures provided in county policy CW-F-074. It will be judged appropriate only when the following conditions exist:

- ◆ When non continuous capital improvements are desired, and;
- ◆ When it can be determined that current and/or future citizens will receive a benefit from the improvement.

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed

- ◆ Conservatively projecting the revenue sources that will be utilized to pay the debt.
- ◆ Financing the improvement over a period not greater than the useful life of the improvement.

Additionally, the County has the following policies in relation to debt financing:

- ◆ Where practical, the County will issue general obligation bonds instead of non-self supporting revenue bonds.
- ◆ Palm Beach County maintains good communications with bond rating agencies about its financial condition.
- ◆ Palm Beach County maintains overall outstanding debt less than \$1,200 per capita.
- ◆ Debt service payments, exclusive of general obligation and self-supporting debts, will be no more than 10% of actual general governmental expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election as required by the Florida Constitution.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that pledged non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate on non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. CAPITAL IMPROVEMENT POLICIES**VI.1 Five-Year Program**

The County will develop a five-year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five-year program.

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into five-year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting for the renewal and replacement requirements of capital facilities.

VII. OTHER - ROTATION OF EXTERNAL AUDITORS

In December 1991, the Board approved a mandatory rotation policy for external auditors that prevented the current auditors from competing for the next contract. Auditing contracts have historically lasted seven years (an initial term of three years followed by up to four years of extensions). In September 2012, the Board removed the mandatory rotation requirement. The current firm can compete for the contract, but the principle must change if the same firm is used.

Long Term Goals/Policies

Palm Beach County adopted a Comprehensive Plan in 1980 providing the framework for land use changes within the unincorporated area and mechanisms and standards through which changes could occur. This plan represented a rethinking and restructuring of land use planning in the County. The changes were as a result of unstable conditions in the economy of the County, the needs of the Palm Beach County residents, and state legislative requirements. The basic concept of the Plan was to permit development at urban densities in those areas where urban services could be provided efficiently and economically, and to prevent urban density development in areas which were not planned for extension of urban services.

Palm Beach County's 1989 Comprehensive Plan built upon the strengths of its predecessor. This plan is based on an overall goal of maintaining a high quality of life in the County. The mechanisms and means for attaining this goal have been incorporated into the Elements of this Plan. Element drafts took shape and developed into the 1989 Plan as a result of a successful citizen participation program. Citizen input and Board of County Commissioners' direction throughout the planning stages of this document have created a plan that not only reflects the interests of the County as a whole, but maintains and protects the unique qualities and characteristics present in its sub-regions.

In 1995, the County evaluated the Plan, in accordance with the Evaluation and Appraisal Report requirements of the Florida Statutes. As a result, the Plan was substantially amended in 1996 and 1997, to incorporate the revisions necessary to update the Plan in preparation for the next planning time frame. Additional reporting requirements were statutorily mandated during the 2006 and 2007 Florida Legislative sessions. These changes help to strengthen the connection and inter-relationship between the planning and budget development processes by identifying specific funding sources for future services required to maintain established levels of services.

House Bill (HB 7207), the Community Planning Act, was signed by the Governor on June 2, 2011, amending multiple sections of the Florida Statutes, Chapter 163, and providing significant change to growth management in Florida. This legislation changed the name of the 'Local Government Comprehensive Planning and Land Development Regulation Act' to the 'Community Planning Act'. The legislation also revised the duties of local governments and municipalities relating to comprehensive plans; reduced state oversight of land use planning and relaxed review processes; encouraged local governments to apply for certain innovative planning tools; eliminated the state mandate for transportation, schools, and parks and recreation concurrency; and authorized the state land planning agency and other appropriate state and regional agencies to provide technical assistance to local governments.

Palm Beach County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. Areas addressed include, but are not limited to, future land use, transportation, housing, fire-rescue, utility, coastal management, health and human services, and capital improvements. The following is a link to the Plan:

<http://www.pbcgov.com/pzb/Planning/comprehensiveplan/tableofcontent.htm>

The Goals, Objectives and Policies presented in the Plan reflect the directives of the citizenry and the Board of County Commissioners. The following are some of the Goals (in no particular order) and what is being done in FY 2016 to accomplish them:

GOAL Accommodate the increased demand for emergency services in a comprehensive and organized fashion

The County has undergone significant changes in the concentration of its growth, namely into the western portions of the County. Much of this area is either unincorporated or contains municipalities who rely on County Fire-Rescue and Sheriff's Office services. The FY 2016 Sheriff's budget reflects the funding required to continue to provide quality service at an acceptable level.

The Fire Rescue Department continues to provide quality service. The County's service area encompasses 1,762 square miles, serving approximately 883,589 people. The County currently provides full service to 18 municipalities and dispatches for an additional 13 municipalities.

GOAL Utilize a capital improvements program to coordinate the timing and to prioritize the delivery of public facilities and other capital projects

The County has a policy of maintaining a five-year Capital Improvement Program to identify and fund projects required to maintain minimum acceptable levels of service. Capital project proposals are ranked as either essential, necessary, or desirable when submitted to the Budget Office during the budget development process. The projects are prioritized during meetings with the County's Management Team. Each of the major departments involved in the process; Facilities Development and Operations, Engineering, Parks and Recreation, etc.; maintain their own individual objectives and performance measures to assure the success of each project.

GOAL Preserve, protect and enhance coastal resources, and to discourage development activities that would damage or destroy coastal resources

Palm Beach County has a proactive program promoting inlet management, dune restoration, and beach nourishment to strengthen the natural defenses against storms and erosion. The County works closely with federal, state, and municipal partners to ensure a quick response, if necessary, following a storm event and to help fund restoration. Annual contracts are in place to allow for quick mobilization of a dune restoration should a coastal emergency be declared by the Governor.

GOAL Ensure that potable water and wastewater service in the County Water Utilities Department area is provided

The Palm Beach County Water Utilities Department (WUD) is committed to providing the best potable water and wastewater services to its customers. To improve this effort, WUD is finalizing its asset management plan for FY 2016. This will allow WUD to best plan for and manage its repair and replacement schedule for over \$1 billion in County assets. Additionally, WUD's asset management program will allow WUD to better prioritize its Capital Improvement Plan and prepare for future capacity and service needs.

In addition to providing potable water and wastewater services, WUD also provides reclaimed water service in limited regions of its service area. Currently, the Department produces approximately 22 million gallons of reclaimed water each day. The use of reclaimed water for irrigation serves the environment by offsetting the amount of potable water utilized for irrigation.

GOAL Facilitate the provision of an adequate supply of safe, sanitary, and affordable housing to meet the needs of the County’s residents

Affordable housing in Palm Beach County is a significant budget issue. A large portion of total households live in cost burdened and overcrowded conditions, with the greatest negative effects to County residents at the very-low and low-income levels. The Department of Economic Sustainability (DES) developed a five-year plan identifying needs and setting goals and objectives for the allocation of federal, state, and County funds to support affordable housing, allowing DES to make millions of federal, state and local funds available to serve the County’s affordable housing goal. Performance measures employed by DES track housing first-mortgage financing, gap financing, foreclosure prevention (mortgage assistance), housing preservation, construction and rehabilitation. DES has a commitment to special targeted populations which insures expedited processing for returning veterans, elderly, physically disabled as well as those residents living in the Glades Region of the County. Current programs focus on expanding access to homeownership financing, preserving existing homeownership, and creating new affordable rental opportunities through redevelopment and new construction.

GOAL Provide an interconnected multimodal transportation system which moves people, goods and services safely, efficiently with minimal impact to the environment

The County continues to maintain and implement a safe, convenient and efficient transportation system through Palm Tran, Department of Airports (DOA), Engineering Department, and Metropolitan Planning Organization (MPO).

The Palm Tran Intermodal Center located in the West Palm Beach Central Business District (CBD) is oriented land use with interconnected transportation modes including County Palm Tran bus, Regional Tri-Rail, Amtrak, Greyhound, and Local West Palm Beach Trolley.

The MPO Board prioritizes short range (5-year) transportation investments totaling over \$1 billion within an urbanized area over 38 municipalities and the unincorporated County. The Board also adopts a Long Range Transportation Plan (25-year) based on regional needs identified through the process of forecasting travel demand, evaluating system alternatives, and selecting those options which best meet the mobility needs such as bicycle, pedestrian and linked open space facilities.

The DOA maintains a self sustaining business model which provides for resources to insure these goals can be supported. This is achieved by user fees to corporate partners (airline, car rental companies, etc.) and travelers using the airport. Policy and strategic decisions are also used through the annual budget, capital budget, and Airport's Master planning process. The DOA takes policy direction and input from the Board of County Commissioners, the Airports and Aviation Advisory Board, Department of Homeland Security, federal and state agencies, as well as input from our customers to achieve a balanced approach to service delivery.

GOAL Create a balanced and diversified economy

DES continues its focus on economic sustainability in Palm Beach County. Significant resources have been secured to support expansion and revitalization of the economy in the Western Communities. Since DES was formed in January 2012 it has provided business, community redevelopment and housing initiatives resulting in a projected five year economic impact on closed or prospective projects in excess of \$15.4 billion.

New Initiatives:

1. DES partnered with the City of Lake Worth to secure a grant of \$1,389,100 from the U.S. Economic Development Administration's Public Works Program. DES will manage the grant which will fund infrastructure improvements in the Lake Worth Park of Commerce necessary to enable local commercial and industrial development.
2. The Economic Development Ad Valorem Tax Exemption Program continues to provide additional financial resources to businesses and is being utilized with greater frequency to meet the local match requirement to State incentive contracts.
3. DES is partnering with PBC Planning, Zoning & Building Department to utilize funds generated through the Palm Beach County Workforce Housing Program for new initiatives serving households with incomes between 60% and 140% Area Median Income.
4. DES partnered with the Florida Atlantic Research and Development Authority to secured a grant of \$290,600 from the U.S. Economic Development Administration to undertake a feasibility study for the development of a Science and Medical Research Park in the northern County.
5. DES continues to expand search capabilities and data mining features of PBC Interactive, the County's first and only real-time business web platform.

GOAL Provide a Library System that serves the informational, educational, and recreational reading needs of residents

As part of the Library's mission statement, the Library provides the public with free access to an ever changing and growing collection of library materials in a variety of formats. Librarians help people of all ages find information that meets their diverse educational, professional, and recreational needs. Inquiries submitted in person, by telephone, through email, or live chat are answered promptly and accurately. Story times, the Summer Reading Program, and special events are provided to build children's confidence, readings skills, and sense of community. Outreach services to day care centers include story times for preschoolers and instruction for day care providers on how to share books with children. The Library promotes economic vitality and individual achievement by offering access and training on the internet, adult programs on literature and other topics, and by providing additional services to migrant workers and adult non-readers. As required by the State, the Library reviews its long range plan of service annually.

GOAL **Redirect growth to where services and facilities can be provided in the most efficient manner and encourage the revitalization/redevelopment to meet the long term needs of the County**

The Office of Community Revitalization (OCR) is committed to strengthening and improving Palm Beach County neighborhoods by engaging citizens' participation; enhancing governmental response to community needs; and providing education, technical, and financial assistance to help residents plan and implement sustainable neighborhood improvements.

The OCR facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. These initiatives are undertaken in partnership with other County departments and external agencies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals.

Designed to provide neighborhoods with a link to County government, the OCR offers a wide variety of programs and services to assist residents in effectively accessing and utilizing County services and resources. These programs and services are intended to enable residents to manage community related issues, reverse community decline, and enhance the quality of life in Palm Beach County's neighborhoods.

GOAL **Provide a Countywide system of parks, beaches, open space, and recreational and cultural facilities to serve current and future needs of the County's population**

The Parks & Recreation Department strives to meet the recreation and open space needs of Countywide residents and visitors to Palm Beach County, through its 105 regional, district, special facility, community, beach, and neighborhood parks encompassing 8,663 acres. The County currently exceeds the Comprehensive Plan adopted Levels of Service (LOS) for regional and beach parks, but needs to further develop LOS for district parks. As the population continues to grow, the Parks & Recreation Department will need to expand recreational facilities and opportunities to meet the future demands of our residents and visitors. The Department has a five-year capital improvement plan that identifies and funds projects required to maintain minimum acceptable levels of service and for renewal and replacement of older facilities. Capital improvement projects are primarily funded from Park Impact Fees, Grants, General Fund, and Bonds.

Short Term Goals

As part of the FY 2016 Budget process, the Board of County Commissioners held two Budget Workshops. The Board discussed and prioritized various areas of interest. In addition, each department has identified their objectives to meet the overall direction of the Board. Department objectives can be found under the Departmental Section. Although not exclusive, the following is a list of priorities for FY 2016.

- Jobs
- Water Quality
- Agricultural Protection
- Environmental Protection
- Public Safety
- Maintaining Infrastructure
- Funding Road Repair
- Housing in the Glades
- Poverty
- Measure Program Effectiveness
- Homelessness
- Transportation (Palm Tran)

Palm Beach County is committed to providing quality service to its residents at the lowest possible cost, in order to optimize taxpayer dollars. In developing the County's financial plan, or budget, attention is first given to assure the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

Fiscal Year

Palm Beach County's Budget is based on a fiscal, rather than calendar year. The year begins on October 1st and ends on September 30th. Thus, FY 2016 is from October 1, 2015 through September 30, 2016.

Statutory Requirements

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget" specifically directs that (among other requirements) a budget be prepared annually and it must be balanced. It further provides for amendment of the budget in limited circumstances and prohibits expenditures in excess of budgeted amounts.

Funds Included

The County's budget is consolidated and presents the planned disposition of all available resources in all funds. The total budget is appropriated by the Board of County Commissioners as the adopted financial plan for the County for the ensuing fiscal year.

Basis of Budgeting

All funds are budgeted using the modified accrual basis of accounting, including proprietary funds. Fund budgets are prepared using the governmental model, which in essence, is as if all funds were special revenue funds. The only exception to this policy is the annual interest expense or proprietary funds which is budgeted on the accrual basis.

Budget Development Process

The FY 2016 budget was developed based on department and countywide strategies mandated by Administration. Supplemental requests were included for only critical needs. County departments maintained the same service levels as last year while attempting not to increase expenses through the implementation of efficiencies and privatization efforts.

All Department requests were due March 30th, with Constitutional Officers' proposed budgets due May 1st or as specified by State Statute.

A Workshop was held with the Management Team in May. Workshops with the Board of County Commissioners were held on June 9th and July 21st and included input from the public. Based on Board direction at these workshops, changes were made and a tentative budget was finalized.

Public Hearings were held on September 8th and 21st to receive final public comments on the Tentative Budget and to adopt a Final FY 2016 Budget. The Board of County Commissioners adopted a millage rate of 4.7815 mills for FY 2016, which is 7.59% above the rolled-back rate. The rolled-back rate is the millage which, exclusive of new construction, provides the same ad valorem tax revenue as was levied during the prior year. The Adopted budget became effective on October 1, 2015.

Amendments After Adoption

Florida Statutes specifically direct that, upon the final adoption of the budgets, the budgets shall regulate the expenditures of the County and the itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended or altered or exceeded except as provided by the Statutes.

The Board of County Commissioners, at any time within a fiscal year, may amend a budget as follows:

- Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased with the approval of the Board provided the total appropriations of the fund are not changed.
- Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund for any lawful purpose. Expenditures can not be charged directly to the reserve for contingencies.
- The reserve for future construction and improvements may be appropriated by the Board for the purpose(s) for which the reserve was established.
- A receipt from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, upon approval by the Board, be appropriated and expended for that purpose. Such receipts and appropriations shall be added to the budget of the proper fund.
- Increased receipts for enterprise or proprietary funds received for a particular purpose may, upon approval by the Board, be appropriated and expended for that purpose.

Florida Statutes provide for the delegation of authority to approve certain types of budget transfers. The Board of County Commissioners has established procedures by which the Director of the Office of Financial Management and Budget may authorize certain transfers which are intra-departmental in nature, such as appropriations from one line item to another within a department, transfers from designated capital reserves to establish budgets for projects previously approved, transfers between school impact fee reserves and appropriation units within the same fund, and transfers from reserves for donations for a specific purpose.

Departmental Performance

Annually, the Departments include a mission statement, program/service descriptions, highlights and accomplishments, the budget year's goals (objectives), and performance measures in the Budget Document. These functions help Administration and the County Commission evaluate the performance of each Department. The Office of Financial Management and Budget has helped to establish more effective performance measures and objectives.

The over-all objective is to verify Palm Beach County performance measures are:

- A positive tool in gauging organizational achievements;
- To increase the meaningfulness (value) to all;
- An important management tool to aid decision making;
- An accurate source of justification for resource requests; and
- A way to connect staff level activities to higher level organizational missions and objectives.

This portion of the Budget Document provides the basic budget assumptions/directions that were approved by the County Administrator for the preparation of the FY 2016 budget and FY 2017-2020 forecast.

Factors Outside County Control

- The County's FY 2016 population estimate is 1,378,417 a 1.3% increase from the previous year.
- Property values are increasing (9.4% for FY 2016) although still 10% below the peak in FY 2008.
- The County's 5.5% unemployment rate (as of September 2015) is below the State level but slightly above the National level.
- Rates for interest income are estimated at 0.75% for FY 2015 and FY 2016.

Factors Within County Control

Financial

- Budgeted contingency amounts were analyzed on an individual basis.
- Budgeted cash reserve levels are adequate to provide for cash flow requirements.
- Savings from operational efficiencies and all revenues are projected through FY 2020.
- Bond issues are preceded by a fiscal impact analysis including potential funding sources.

Administration

- The FY 2016 Budget submission incorporated
 - a) An approach which matches spending levels to services performed;
 - b) A 3% increase for all employees of the Board of County Commissioners while special bargaining units' employees may have different salary adjustments; and
 - c) A maximization of resources to reduce the impact on existing service levels.
- Vacant positions were identified, prioritized, and 11 were deleted, primarily in the Property Appraiser's budget. Detailed analysis and justification was submitted for approval of new positions. If a new facility is scheduled to open, new positions were budgeted only for the period the new facility will be operational.
- Budget requests should be adequate to assure safety standards are met.
- Budget requests should be adequate to maintain service levels status quo.
- Contracting services were considered as a cost effective alternative, especially for new facilities.

Equipment Purchases

- Budget requests for additional equipment were accompanied by a utilization assessment, comparative buy vs. rent or lease/purchase cost analysis, and a cost analysis of associated maintenance and personnel requirements.
- Equipment replaced due to age, mileage, or condition will be disposed of as trade-in or at auction. Therefore the level of equipment inventory should not increase. In fact, it may decrease due to more effective equipment.

General

- New facilities, becoming operational in FY 2016, impact the budget for operations and maintenance.
- Budgeted construction management costs were shown as a component of the related project cost.
- Capital Improvement Program budget requests required identification of associated operations and maintenance costs.
- Five-year projections were developed for all County expenditures and revenues in order to facilitate the update of the Palm Beach County Comprehensive Plan.
- Departments submitted the narrative budget with updated objectives and performance measures.

Payroll Related Assumptions

- An **attrition rate** of 1% was applied to all units of six or more employees. Allowances were made for departments with only one cost center (unit) having minimal turnover rates. The attrition rate was calculated by BRASS/SBFS.
- The amount of wages subject to **Social Security** tax was \$118,500 for 2015 and was used to prepare the budget. Tax rates for **Social Security and Medicare** continue at 6.2% and 1.45%, respectively.
- **Life and health insurance** rates are \$11,604 per employee, but are subject to adjustment by Risk Management.
- **Retirement rates** used for budget estimations, before the July 1, 2015 were approved, are listed below:

Regular	7.37%
High Risk	19.82%
Senior Management	21.14%
Elected Official	43.24%
DROP	12.28%

Revised rates for FY 2016 after the approval of rates effective July 1, 2015 are as follows:

Regular	7.26%
High Risk	22.04%
Senior Management	21.43%
Elected Official	42.27%
DROP	12.88%

Note: the adopted budget was not amended to reflect the revised rates due to immaterial impact.

Budgetary Issues

- Maximize efficiency to minimize annual increases in operating costs
- Maximize available resources to increase Community Revitalization efforts
- Public Safety, including Sheriff operations, and funding for programs/services to combat gang violence, pill mills, and crimes against the elderly and children
- Funding for the Office of Inspector General
- Funding Infrastructure
- Funding Mental Health issues

Trends

- Increase in construction industry
- Increase in residential and commercial property values
- Increased cost for Public Safety (Police Services, Jails, Fire Rescue & Emergency Management)
- Geographic centralization of County departments to reduce overhead and administration costs
- Increase in Impact Fees and Tourist Development Taxes collected
- The unemployment rate is slightly higher than national levels; however, the County rate has decreased from 6.5% in 2014 to 5.5% in 2015 (as of September)

Resource Choices

- Maintenance of adequate reserves while reducing ad valorem revenue
- Consideration of alternate gas tax uses to support reduction in ad valorem tax
- Implementation of efficiencies and privatization efforts
- Reduction to various capital projects to decrease ad valorem funding

Each department's FY 2016 budget/emerging issues can be found within the Department Section on pages 109-344

Jan-15							Feb-15							Mar-15							Apr-15							May-15							Jun-15														
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S								
				1	2	3	8	9	10	11	12	13	14	1	2	3	4	5	6	7					1	2	3	4					1	2	3					1	2	3	7	8	9	10	11	12	13
4	5	6	7	8	9	10	15	16	17	18	19	20	21	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	14	15	16	17	18	19	20								
11	12	13	14	15	16	17	22	23	24	25	26	27	28	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	21	22	23	24	25	26	27								
18	19	20	21	22	23	24	29	30	31					22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	28	29	30												
25	26	27	28	29	30	31								29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	31														

Jul-15							Aug-15							Sep-15							Oct-15							Nov-15							Dec-15						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7					1	2	3		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
26	27	28	29	30	31	23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31			

January - February

- Development of **Departmental** and **Non-Departmental** estimates for current year and budget requests for subsequent year
- 9 February - Distribution of Budget Instructions Manual covering operating and capital budgets
- 17-20 Budget Reporting and Analysis Support System (BRASS) training sessions (as needed)
- 23 BRASS\CIP app\ Budget Book app systems opens to departments for entry of estimates and budget requests

March

- 10 Balance Brought Forward agenda item
- 30 Submission of departmental budget requests (BRASS will be locked at day's end)

April

- Calculations of tax requirements and gross budget and completion of overall budget review

May

- 1 Submission of Constitutional Officers' budget requests
- 6-7 Management Team Meeting

June

- 1 Property Appraiser - Estimate of assessed property value to the BCC (F.S. 200.065(7)) and submission of budget request to the State Department of Revenue (DOR) and the BCC (F.S. 195.087(1)(a))
- 9 BCC Budget Workshop (6:00 p.m.)

July

- 1 Property Appraiser - Certification of taxable property values to the BCC (F.S. 193.023(1); 200.065(11))
- 21 Regular BCC Meeting (9:30 a.m. - 5:00 p.m.) - Authorize submittal of proposed millage rate
- 24 Notification to Property Appraiser of proposed millage rate, roll back rate, and date, time, and place of 1st Public Hearing (form DR-420) (F.S. 200.065(2)(b))

August

- 1 Submission of Tax Collector's budget request to the State DOR and the BCC (F.S. 195.087(2))
- 15 Property Appraiser's - Final budget amendments from DOR (F.S. 195.087(1)(a))
- 18 Board meeting to approve requests of Tax Collector to order tax roll to be extended
 - Mailing of Notices of Proposed Property Taxes and First Public Hearing Date (i.e. TRIM@Notice) (F.S. 200.065(2)(b))

September

- 8 First Public Hearing (6:00 p.m.) - Adopt proposed millage and amended tentative budget (F.S. 200.065(2)(c))
- 17 Publication of newspaper advertisements of Second Public Hearing and Budget Summary Statement (F.S. 129.03(3)(b); 200.065(2)(d) and (3(1))
- 21 Second Public Hearing (6:00 p.m.) - Adopt final millage and budget (F.S. 200.065(2)(d))
- 24 Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector, and DOR (F.S. 200.065(4)) and Certification of Compliance submitted to DOR (F.S. 200.068 DR-487)
 - Post budget to County's website at least 2 days before hearing and within 30 days after adoption.

October - December

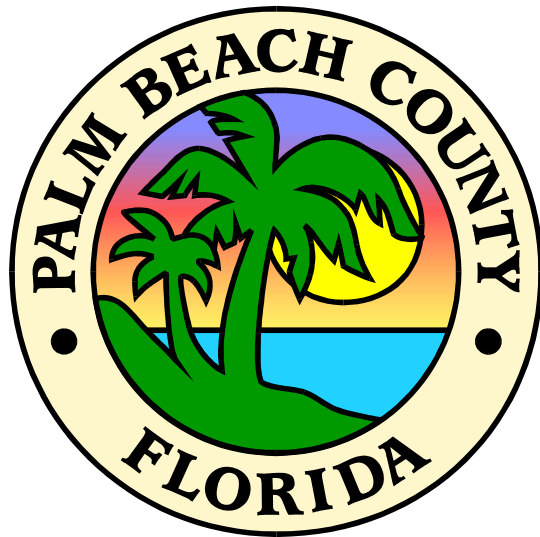
- 1 October - Beginning of new fiscal year
- 16 October - Submission of department narratives
- 18 December - Submission of Budget Documents to the Government Finance Officers Association Distinguished Budget Presentation Award Program

Note: After the completion of Value Adjustment Board (VAB) Hearings, final taxable values will be certified (form DR-422) (F.S. 200.065(5))

Palm Beach County, like every large organization, from time to time finds it necessary to alter its organizational structure in order to more effectively manage and monitor existing programs or to add new programs. In order to gain a clearer understanding of the FY 2016 Operating Budget, the reader should be aware of organizational changes since adoption of the FY 2015 budget. The following organizational changes are incorporated into the FY 2016 Budget Document. Also included in this section is information relating to changes in the location of various Operating Budgets within the budget document.

CRIMINAL JUSTICE COMMISSION

It is not within the mission of the Criminal Justice Commission (CJC) to operate and run programs. Therefore, it was decided that the Juvenile and Adult Re-entry programs, along with the coordinator of those programs, be housed under the auspice of the Division of Justice Services, which is a division of the Public Safety department. The Division of Justice Services provides professional assistance and programming to both the Justice System and the citizens of Palm Beach County.



FY 2015 Adopted to FY 2016 Adopted Budget

What is the Budget?

The budget is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Palm Beach County government. Included in the format are the estimates of the appropriations of the resources required, the tax and non-tax revenues available to support implementation and the number of positions estimated to fulfill the level of service represented by workload measures. In practice, the "budget" may be the plan presented to the appropriating body for adoption, labeled adopted, or the adopted budget, which is the legal authorization to expend County funds during the fiscal year. The budget may be amended during the fiscal year by the governing body in accordance with procedures specified by law and/or administrative order.

Total Budget

The Total Budget includes budget transfers from one fund to another and payments from one County department to another for services received.

Net Budget

The Net Budget subtracts Internal Service Charges, transfers of money from one fund to another (Interfund Transfers), and payments from one department to another for services rendered, from the total Gross Budget. These reductions from the total Gross Budget are considered double-counted because they do not represent money coming into the County budget as revenue or leaving the County budget as expense. Interfund transfers are necessary to reflect movement of revenues within the legal budget from the fund where received to the fund where the expenditure is to be recorded.

	<u>FY 2015 Adopted Budget</u>	<u>FY 2015 Modified Budget</u>	<u>FY 2016 Adopted Budget</u>
Total Budget	\$3,969,772,159	\$4,315,065,953	\$4,055,508,680
Less: Internal Service Charges	(\$131,290,555)	(\$131,290,555)	(\$133,547,951)
Interfund Transfers	(\$507,259,384)	(\$530,719,494)	(\$474,287,008)
Interdepartmental Charge:	(\$22,240,535)	(\$22,240,535)	(\$23,110,645)
Net Budget	<u>\$3,308,981,685</u>	<u>\$3,630,815,369</u>	<u>\$3,424,563,076</u>
Budgeted Reserves	\$811,195,904	\$802,727,873	\$776,223,428
Budgeted Expenditures	\$2,497,785,781	\$2,828,087,496	\$2,648,339,648
Net Budget	<u>\$3,308,981,685</u>	<u>\$3,630,815,369</u>	<u>\$3,424,563,076</u>

CHANGES IN PROPERTY (AD VALOREM) TAXES

Palm Beach County, FL

	FY 2015 Budget		FY 2016 Budget		Increase (Decrease) Amount	Percent
	Millage	Amount	Millage	Amount		
General Fund	4.7815	\$667,348,198	4.7815	\$729,949,290	\$62,601,092	9.38%
Voted Debt Service	0.1914	\$26,726,391	0.1462	\$22,334,985	(\$4,391,406)	-16.43%
Sub-Total Countywide	4.9729	\$694,074,589	4.9277	\$752,284,275	\$58,209,686	8.39%
<u>Dependent Districts</u>						
County Library	0.6024	\$45,585,518	0.5985	\$49,005,329	3,419,811	7.50%
Fire-Rescue Countywide MSTU	3.4581	196,637,074	3.4581	214,773,330	18,136,256	9.22%
Jupiter Fire MSTU	2.1748	17,586,220	1.9823	17,655,598	69,378	0.39%
Sub-Total Dependent Districts		\$259,808,812		\$281,434,257	\$21,625,445	8.32%
Total Property Taxes		\$953,883,401		\$1,033,718,532	\$79,835,131	8.37%

	FY 2015 Budget	FY 2016 Budget	Increase (Decrease) Amount	Percent
Use of Property Taxes				
County Commission - Countywide	\$226,090,146	\$256,459,860	\$30,369,714	13.43%
County Commission - Voted Debt Service	26,726,391	22,334,985	(4,391,406)	-16.43%
County Library	45,585,518	49,005,329	3,419,811	7.50%
Fire-Rescue	214,223,294	232,428,928	18,205,634	8.50%
Sheriff	394,248,258	418,496,681	24,248,423	6.15%
Property Appraiser	17,671,398	18,203,446	532,048	3.01%
Judicial System	3,635,340	3,898,887	263,547	7.25%
Clerk & Comptroller	12,509,506	12,854,306	344,800	2.76%
Supervisor of Elections	8,819,250	11,095,110	2,275,860	25.81%
Tax Collector	4,374,300	8,941,000	4,566,700	104.40%
Total	\$953,883,401	\$1,033,718,532		

PERCENT INCREASE (DECREASE) IN MILLAGE OVER ROLLED-BACK RATE⁽¹⁾

	FY 2016 Rolled-Back Rate		FY 2016 Adopted Taxes		Adopted Increase or Decrease		
	Millage	Taxes	Millage	Taxes	Millage	Taxes	% Increase Or % (Decrease) From Rolled-Back Rate
Countywide ⁽²⁾	4.4441	\$678,441,418	4.7815	\$729,949,290	0.3374	\$51,507,872	7.59 %
County Library District ⁽³⁾	0.5140	42,086,447	0.5491	\$44,960,444	0.0351	2,873,997	6.83 %
Fire-Rescue MSTU	3.2285	200,513,489	3.4581	214,773,330	0.2296	14,259,841	7.11 %
Jupiter Fire-Rescue MSTU	2.0384	18,155,260	1.9823	17,655,598	(0.0561)	(499,662)	(2.75) %
Aggregate Millage Rate ⁽⁴⁾	6.2077		6.5985		0.3908		6.30 %
Total Taxes		\$947,674,623		\$1,007,338,662			

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same ad valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millage of 0.1462 mills Countywide down from 0.1914 mills in FY 2015.

(3) Exclusive of voted debt millage of 0.0494 mills County Library down from 0.0533 mills in FY 2015.

(4) Aggregate Millage Rate is the sum of all ad valorem taxes levied by the governing body of a county for countywide purposes, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. The aggregate millage rate is not the sum of the individual millage rates levied for countywide and dependent districts.

Current Property Taxes

Computed as a percentage of the taxable value of real property and personal property. Each year Countywide and Dependent Taxing Districts millage rates are established. A "mill" is one tenth of a penny, or \$1.00 of ad valorem tax for each \$1,000 of certified taxable value.

A property owner with property assessed at \$150,000 and a homestead exemption of \$50,000 will pay the Countywide millage on \$100,000 of taxable value, calculated by the following formula:

$$\text{(Assessed Value - Homestead Exemption) divided by 1,000 x Millage Rate = Property Tax}$$

$$(\$150,000 - 50,000) / 1,000 \times 4.9277 = \$492.77$$

Note the above example is calculated on the Countywide rate only and does not take into account the Dependent Taxing Districts.

Licenses, Permits, and Other Taxes

Licenses include both professional and occupational licenses; permits consist of building and various other permits; and other taxes consist of user-type taxes, franchise fees, utility service taxes, and delinquent property taxes.

Intergovernmental Revenues

Includes all revenues received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments-in-lieu-of-taxes.

Charges for Services

Includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Interest Earnings & Other Misc.

Includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials, and contributions from private sources. Miscellaneous revenues consist of sources not otherwise provided for in the preceding categories.

Interfund Transfers

Amounts received by the County which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers and inter-fund reimbursements (except the receipts of an internal service fund).

Debt Proceeds

Includes revenues received from bonds, loans, and certain lease-purchase agreements.

Balances Brought Forward

Includes fund balances carried over from the previous year.

FY 2016 Budgeted Revenues

	General Fund (0001)	Special Revenue Funds (1000-1999)	Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
Current Property Taxes	\$729,949,290	\$277,389,372	\$26,379,870	\$0	\$0	\$0	\$1,033,718,532
Licenses, Permits, & Other Taxes	108,071,025	112,490,280	0	50,151,611	946,775	0	271,659,691
Intergovernmental Revenues	124,937,995	128,659,459	0	19,103,274	41,925,110	0	314,625,838
Charges For Services	94,503,942	69,660,282	0	2,721,708	257,844,895	133,549,351	558,280,178
Interest Earnings & Other Misc.	(34,647,325)	(7,122,253)	(1,191,969)	3,956,723	37,913,118	2,752,878	1,661,172
Interfund Transfers	4,672,976	100,215,704	80,419,096	36,703,419	252,275,813	0	474,287,008
Total Revenues	\$1,027,487,903	\$681,292,844	\$105,606,997	\$112,636,735	\$590,905,711	\$136,302,229	\$2,654,232,419
Debt Proceeds	0	12,108,396	0	0	0	0	12,108,396
Total Revenues and Other Financing Sources	\$1,027,487,903	\$693,401,240	\$105,606,997	\$112,636,735	\$590,905,711	\$136,302,229	\$2,666,340,815
Balances Brought Forward (BBF)	147,576,984	178,437,345	21,759,993	657,069,404	354,191,525	30,132,614	1,389,167,865
Total Budgeted Revenues, Financing Sources, and BBF	\$1,175,064,887	\$871,838,585	\$127,366,990	\$769,706,139	\$945,097,236	\$166,434,843	\$4,055,508,680

Note: Changes in Fund Balance can be found on page 86 through 95; Budget Comparison by Fund can be found on pages 96 through 103

General Government	A major class of services provided by the legislative, judicial, and administrative branches of County government as a whole. This classification encompasses the Board of County Commissioners, Administration (including central service staff departments), Auditing, Property Appraisal, Tax Collection, Finance, Legal, Planning, Judicial, Supervisor of Elections, and various other general government services.
Public Safety	A major service provided by the County for the security of persons and property. This category includes law enforcement, fire control, detention and/or correction, protective inspections, emergency and disaster relief services, ambulance and rescue services, investigative autopsies, consumer affairs, and all other costs primarily related to public safety.
Physical Environment	Consists of the cost of services provided by the County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Services include water and sewage, mosquito and aquatic plant control, sand transfer and beach restoration, soil conservation and agriculture, and all other services related to the physical environment.
Transportation	Includes the costs of services provided by the County for the safe and adequate flow of vehicles, travelers, and pedestrians. This category includes the Engineering County Transportation Trust Fund, Palm Tran, Department of Airports, and various funds associated with the construction and maintenance of roads within the County Road Program.
Economic Environment	Consists of the cost of providing services which develop and improve the economic condition of the community and its citizens. Services included are industry development, veterans services, housing and community development, and all other costs primarily related to the economic environment.
Human Services	Consists of the cost of providing services for the care, treatment, and control of human illness, injury, or handicap, and for the welfare of the community as a whole and its individuals. Expenditures classified under this function include hospital services, health care, animal regulation, homes for the infirm, mental health, welfare, retardation, and other human services.
Culture and Recreation	Includes the cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. This category includes libraries, parks and related programs, cultural services, special events, and special recreational facilities.
Interfund Transfers	Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."
Reserves	Specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.
Internal Services	Expenses incurred exclusively by internal service funds in providing goods and services to user departments and agencies. This category includes fleet management, employee health insurance, casualty self insurance, and workers' compensation.
Non-Departmental	Costs of government services which are not directly attributable to a specific County program or operation. Examples of non-departmental expenditures include debt service obligations and contributions to Human Service organizations.

FY 2016 Budgeted Expenditures

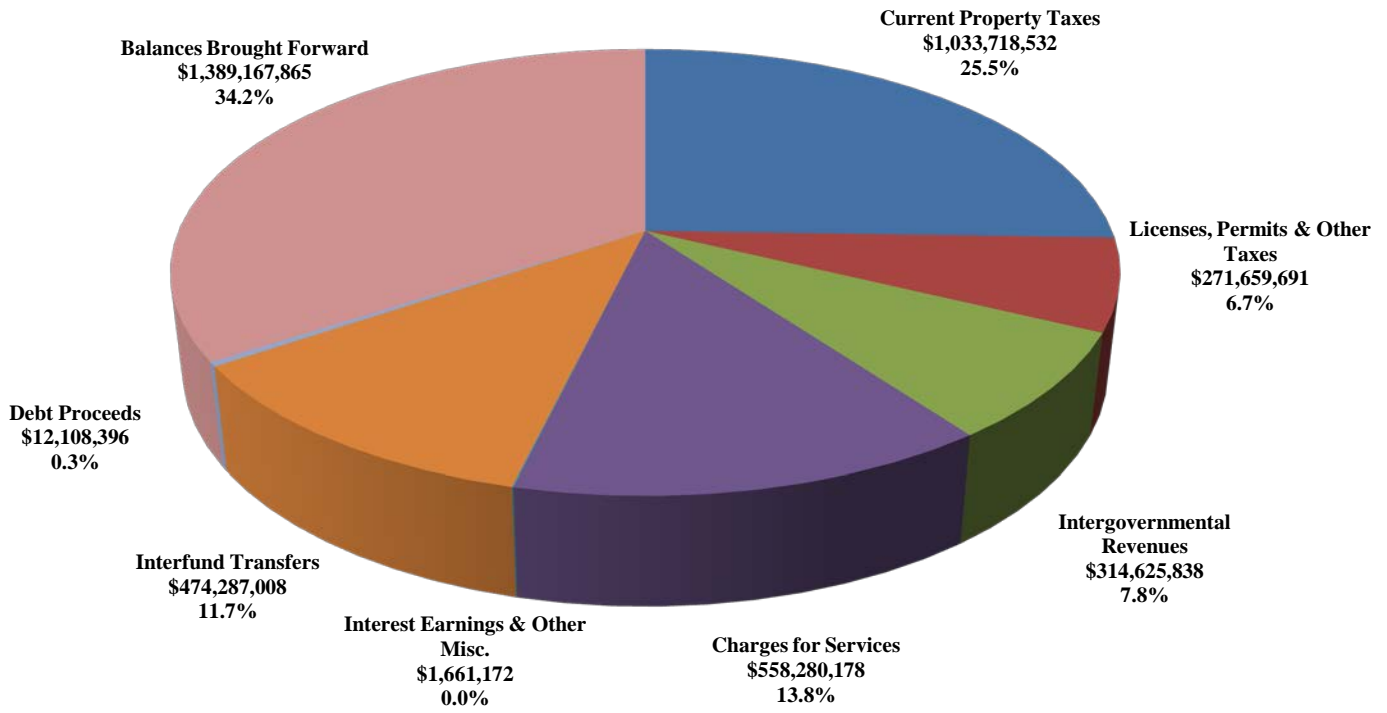
	General Fund (0001)	Special Revenue Funds (1000-1999)	Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
General Governmental	\$187,295,747	\$10,699,633	\$0	\$208,992,028	\$0	\$0	\$406,987,408
Public Safety	580,077,438	314,128,781	0	22,494,511	0	0	916,700,730
Physical Environment	13,674,156	17,394,490	0	23,145,104	369,003,236	0	423,216,986
Transportation	4,235,000	164,529,835	0	84,039,119	192,589,933	0	445,393,887
Economic Environment	31,273,207	91,548,038	0	5,797,456	0	0	128,618,701
Human Services	65,296,052	22,240,809	0	7,747	0	0	87,544,608
Culture and Recreation	59,372,330	58,180,583	0	27,463,896	0	0	145,016,809
Interfund Transfers	162,637,862	55,189,600	0	2,217,539	252,443,681	1,798,326	474,287,008
Reserves	90,775,190	137,294,963	21,476,311	395,784,169	111,824,318	19,068,477	776,223,428
Internal Services	0	0	0	0	0	145,568,040	145,568,040
Non-Departmental	(19,572,095)	631,853	105,890,679	(235,430)	19,236,068	0	105,951,075
Total Expenditures	\$1,175,064,887	\$871,838,585	\$127,366,990	\$769,706,139	\$945,097,236	\$166,434,843	\$4,055,508,680

Note: Changes in Fund Balance can be found on page 86 through 95; Budget Comparison by Fund can be found on pages 96 through 103

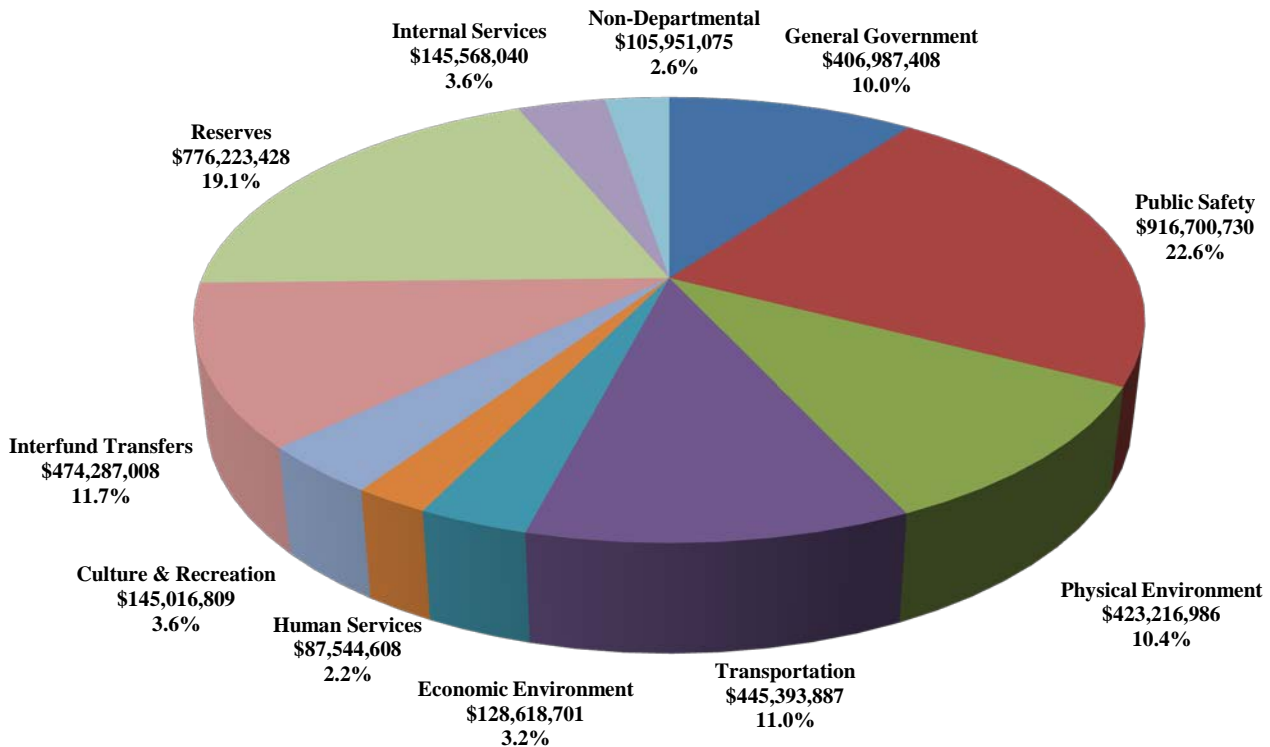
BUDGET SUMMARY

\$4,055,508,680

Revenues by Type



Expenditures by Activity Type



FISCAL YEAR 2012-2016

<u>Revenue Source</u>	<u>Actual FY2012</u>	<u>Actual FY2013</u>	<u>Actual FY2014</u>	<u>Estimated FY2015</u>	<u>Budget FY2016</u>
Current Property Taxes	\$ 818,681,740	\$ 823,515,921	\$ 854,253,133	\$ 913,086,909	\$ 1,033,718,532
Licenses, Permits & Other Taxes	223,917,405	240,709,375	243,414,715	251,708,041	271,659,691
Intergovernmental Revenues	299,967,600	275,700,803	228,700,639	232,015,232	314,625,838
Charges for Services	488,697,070	522,165,117	534,917,522	528,770,258	558,280,178
Interest Earnings & Other Miscellaneous	139,293,269	159,814,898	124,514,286	82,476,823	1,661,172
Interfund Transfers	445,716,605	447,758,359	450,823,998	481,144,012	474,287,008
Debt Proceeds	196,052,116	16,299,880	121,959,333	229,474,975	12,108,396
Balances Brought Forward	1,392,851,472	1,380,137,229	1,348,698,092	1,387,468,761	1,389,167,865
Total	\$ 4,005,177,277	\$ 3,866,101,582	\$ 3,907,281,718	\$ 4,106,145,011	\$ 4,055,508,680
<u>Uses of Funds</u>					
General Government	\$ 208,255,454	\$ 204,540,920	\$ 227,130,649	\$ 224,516,380	\$ 406,987,408
Public Safety	774,161,170	790,842,579	837,213,368	857,525,310	916,700,730
Physical Environment	167,105,642	182,084,209	184,116,557	213,373,944	423,216,986
Transportation	254,187,418	244,323,134	225,661,885	235,445,321	445,393,887
Economic Environment	115,246,547	92,353,756	69,679,214	81,357,302	128,618,701
Human Services	97,067,400	98,057,275	90,243,263	86,695,206	87,544,608
Culture/ Recreation	110,016,695	120,316,723	110,879,421	114,420,711	145,016,809
Interfund Transfers	445,716,605	447,758,359	450,823,998	481,144,012	474,287,008
Reserves	0	0	0	0	776,223,428
Internal Services	111,162,597	112,278,584	120,625,406	126,423,368	145,568,040
Non-Departmental	312,884,486	127,088,791	169,970,346	296,075,592	105,951,075
Total	\$ 2,595,804,014	\$ 2,419,644,330	\$ 2,486,344,107	\$ 2,716,977,146	\$ 4,055,508,680

(Per Florida Statute 129.01(2)(b))

<u>Budgeted Revenues</u>	Total	Countywide	Non-Countywide
Current Property Taxes	\$ 1,033,718,532	\$ 752,284,275	\$ 281,434,257
Licenses, Permits & Other Taxes	271,659,691	254,440,230	17,219,461
Intergovernmental Revenues	314,625,838	312,976,679	1,649,159
Charges for Services	558,280,178	520,212,956	38,067,222
Interest Earnings & Other Misc.	84,001,077	81,955,411	2,045,666
Interfund Transfers	474,287,008	443,647,008	30,640,000
Debt Proceeds	12,108,396	12,108,396	-
Statutory Reserves	(82,339,905)	(65,660,162)	(16,679,743)
Balances Brought Forward	1,389,167,865	1,243,244,170	145,923,695
Total Revenues	\$ 4,055,508,680	\$ 3,555,208,963	\$ 500,299,717

<u>Budgeted Expenditures</u>	Total	Countywide	Non-Countywide
General Government	\$ 406,987,408	\$ 406,987,408	\$ -
Public Safety	916,700,730	601,590,923	315,109,807
Physical Environment	423,216,986	423,216,986	-
Transportation	445,393,887	444,666,009	727,878
Economic Environment	128,618,701	127,915,464	703,237
Human Services	87,544,608	87,544,608	-
Culture & Recreation	145,016,809	92,310,126	52,706,683
Interfund Transfers	474,287,008	454,625,222	19,661,786
Reserves	776,223,428	669,107,455	107,115,973
Internal Services	145,568,040	145,568,040	-
Non-Departmental	105,951,075	101,676,722	4,274,353
Total Expenditures	\$ 4,055,508,680	\$ 3,555,208,963	\$ 500,299,717

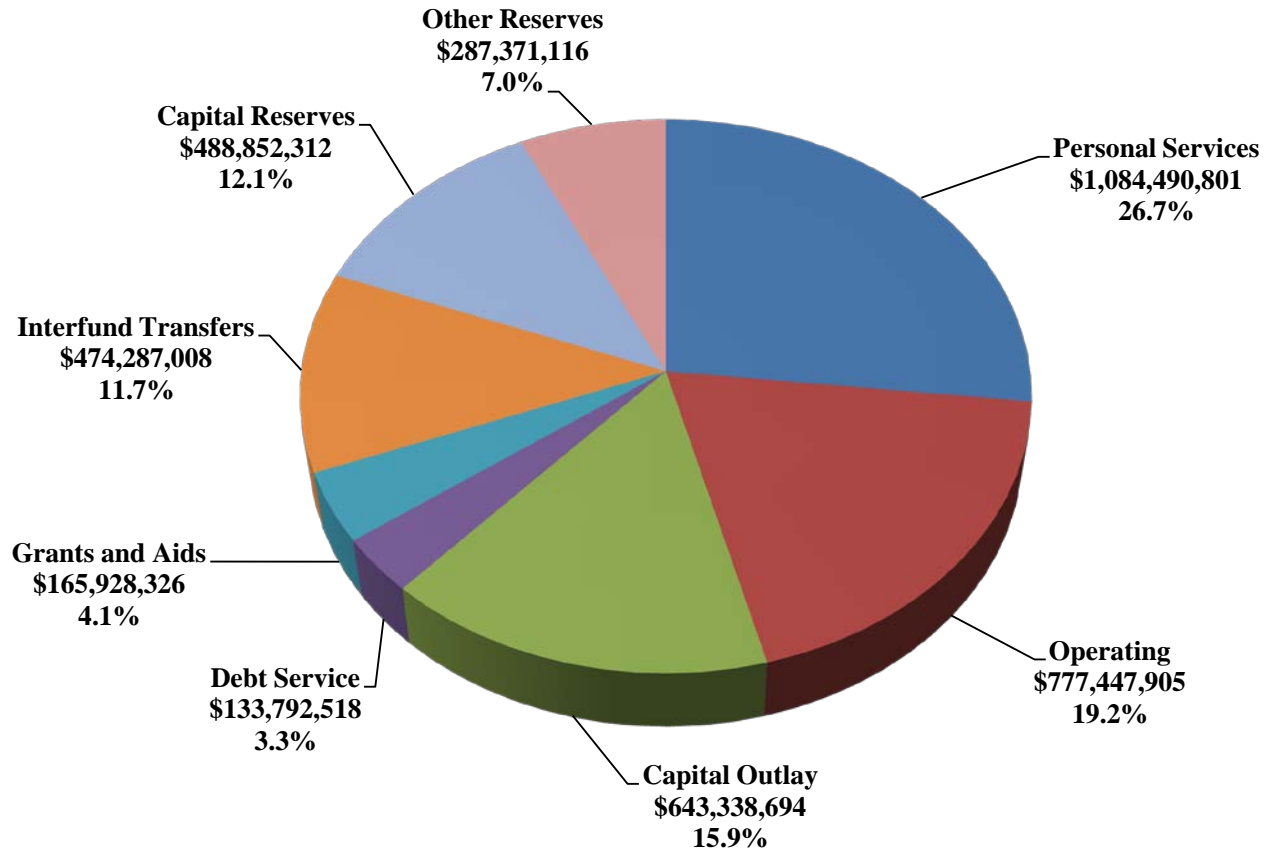
*Note: Please refer to page 103 for a listing of Non-Countywide funds.

SUMMARY OF REVENUES BY SOURCE

Palm Beach County, FL

	FY 2014	FY 2015	FY 2016	%
	Actual	Estimate	Budget	Change
Current Property Taxes	\$ 854,253,133	\$ 913,086,909	\$ 1,033,718,532	13.2%
Licenses, Permits & Other Taxes				
Franchise Fee	\$ 33,805,585	\$ 34,670,000	\$ 35,710,000	3.0%
Utility Service Tax	39,077,775	39,380,000	40,520,000	2.9%
Local Option Gas Taxes	46,939,052	48,802,081	49,679,000	1.8%
Tourist Development Tax	33,842,265	41,096,148	46,490,999	13.1%
Communication Services Tax	25,902,187	26,160,000	26,420,000	1.0%
Developer Contributions & Impact Fees	35,992,719	35,480,451	46,446,458	30.9%
Building Permits	15,915,616	15,500,000	15,500,000	0.0%
Other Licenses, Permits & Other Taxes	11,939,516	10,619,361	10,893,234	2.6%
Licenses, Permits & Other Taxes	\$ 243,414,715	\$ 251,708,041	\$ 271,659,691	7.9%
Intergovernmental Revenues				
State Shared Revenues	\$ 27,332,082	\$ 28,600,000	\$ 30,200,000	5.6%
State Grants	22,715,294	27,174,390	68,542,714	152.2%
One-Half Cent Sales Tax	79,413,855	85,760,000	91,760,000	7.0%
Other Local Government Revenue	2,170,984	1,996,516	6,930,093	247.1%
Federal Grants	75,318,950	66,797,473	94,676,842	41.7%
Constitutional Gas Tax	16,362,808	16,740,000	17,075,000	2.0%
Other Intergovernmental Revenues	5,386,666	4,946,853	5,441,189	10.0%
Intergovernmental Revenues	\$ 228,700,639	\$ 232,015,232	\$ 314,625,838	35.6%
Charges for Services				
Water and Wastewater	\$ 170,369,543	\$ 172,468,000	\$ 186,149,000	7.9%
Airport	80,086,814	69,395,895	71,695,895	3.3%
Sheriff	62,511,833	60,996,400	61,572,258	0.9%
Fire Rescue	29,798,886	31,871,348	31,545,505	-1.0%
Parks and Recreation	16,727,170	16,897,407	17,522,144	3.7%
Palm Tran	14,661,115	13,757,369	13,714,917	-0.3%
Interdepartmental	140,505,584	144,437,957	156,658,596	8.5%
Other Charges for Services	20,256,577	18,945,882	19,421,863	2.5%
Charges for Services	\$ 534,917,522	\$ 528,770,258	\$ 558,280,178	5.6%
Interest	20,061,646	14,737,148	13,277,907	-9.9%
Miscellaneous	104,452,640	67,739,675	70,723,170	4.4%
Interfund Transfers	450,823,998	481,144,012	474,287,008	-1.4%
Debt Proceeds	121,959,333	229,474,975	12,108,396	-94.7%
Statutory Reserves	-	-	(82,339,905)	0.0%
Balance Brought Forward	1,348,698,092	1,387,468,761	1,389,167,865	0.1%
Total	\$ 3,907,281,718	\$ 4,106,145,011	\$ 4,055,508,680	-1.2%

Total of All Funds \$4,055,508,680



The above graph reflects how funds for the total County budget are allocated.

Personal Services - includes expense for salaries, wages, and related employee benefits provided for all persons employed by the County whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, life and health insurance, workers' compensation, unemployment compensation insurance, and any other similar direct employee benefits.

Operating - includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays. Examples include professional services, accounting and auditing, other contractual services, travel and per diem, communications, utilities, rentals and leases, repair and maintenance, promotional activities, office supplies, operating supplies, road material and supplies, books, publications, subscriptions, memberships, and other current charges not otherwise classified.

Capital Outlay - used for the acquisition of or addition to fixed assets. This includes land, buildings, improvements other than buildings, machinery and equipment, and construction in progress.

Debt Service - expenditures that include debt for all funds, including principal, interest, and other debt service costs, but do not include reserves for debt (\$27,239,181) which are part of Other Reserves.

Grants & Aids - includes all grants, subsidies, and contributions to other governmental agencies and private organizations excluding transfers to agencies within the same governmental entity.

Interfund Transfers - amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Capital Reserves - a specified amount of funds set aside for the purpose of meeting future expenses for Capital Projects.

Other Reserves - reserves for cash carry forward, contingencies, specific operations, and debt service.

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
	Actual	Actual	Actual	Estimate	Budget
Personal Services	\$ 932,996,090	\$ 952,834,058	\$ 988,470,065	\$ 1,026,258,364	\$ 1,084,490,801
Operating Expenses	531,992,700	566,317,759	579,271,746	620,412,287	777,447,905
Capital Outlay (1)	173,974,859	149,572,991	139,554,850	148,114,978	643,338,694
Debt Service (2)	338,716,025	153,666,149	196,851,444	321,814,038	133,792,518
Grants & Aids	172,407,737	149,495,012	131,372,004	119,233,467	165,928,326
Capital Reserves	0	0	0	0	488,852,312
Other Reserves	0	0	0	0	287,371,116
Interfund Transfers	445,716,603	447,758,361	450,823,998	481,144,012	474,287,008
Total Gross Budget	\$ 2,595,804,014	\$ 2,419,644,330	\$ 2,486,344,107	\$ 2,716,977,146	\$ 4,055,508,680

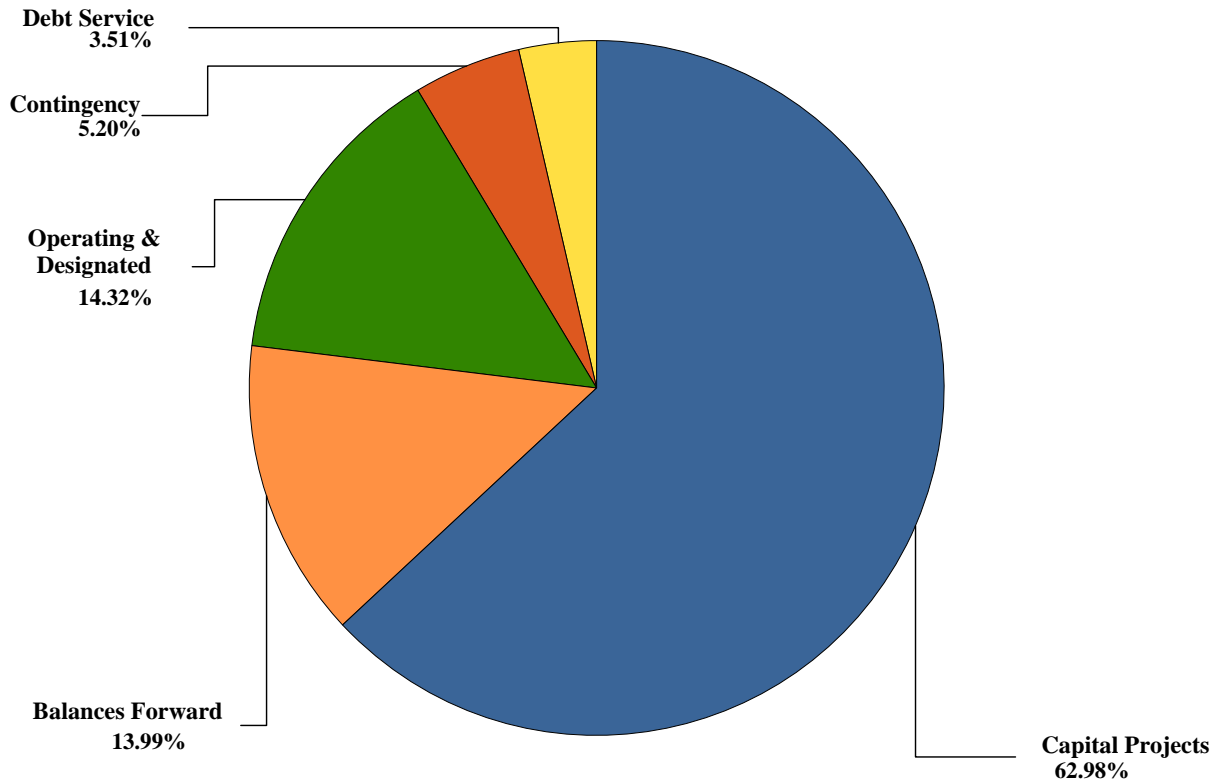
(1) Capital Outlay includes capital projects as well as operating capital expenses.

(2) Debt Service includes lease purchases and excludes PBSO debt service budget.

Note:Constitutional Officers' expenses are not offset by excess fees.

FY 2016 Budgeted Reserves By Type

\$776,223,428



	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total FY 2016
General Fund (0001)	\$20,775,190	\$0	\$0	\$0	\$70,000,000	\$90,775,190
Special Revenue Funds (1000-1999)	\$7,352,087	\$0	\$0	\$91,342,808	\$38,600,068	\$137,294,963
Debt Service Funds (2000-2999)	\$0	\$0	\$21,476,311	\$0	\$0	\$21,476,311
Capital Projects Funds (3000-3999)	\$570,599	\$394,188,808	\$1,024,762	\$0	\$0	\$395,784,169
Enterprise Funds (4000-4999)	\$11,700,699	\$94,663,504	\$4,738,108	\$722,007	\$0	\$111,824,318
Internal Service Funds (5000-5999)	\$0	\$0	\$0	\$19,068,477	\$0	\$19,068,477
Total FY 2016	\$40,398,575	\$488,852,312	\$27,239,181	\$111,133,292	\$108,600,068	\$776,223,428

Contingency - represents amounts set aside to meet unanticipated needs that may arise during the normal course of County business.

Capital Projects - represents amounts set aside for capital improvement projects.

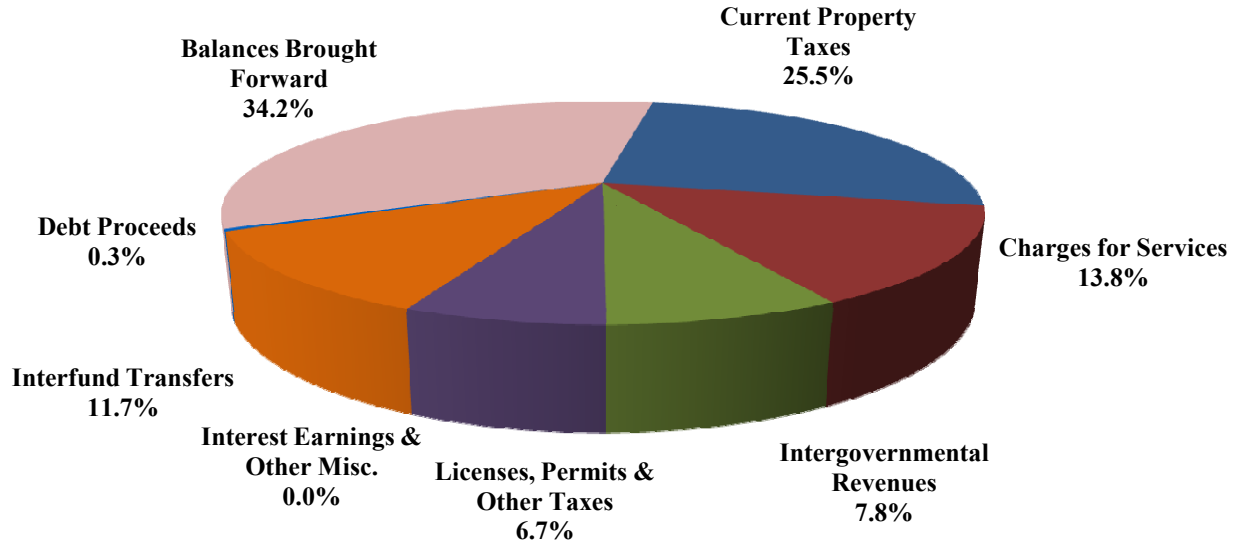
Debt Service - represents funds set aside for future debt service payments in accordance with bond requirements.

Operating & Designated Reserves - provides funds for a variety of specific potential needs such as economic development, tourist development, pollution recovery, or other program costs.

Balances Forward - represents funds to be carried forward to the subsequent fiscal year to pay operating expenses until property taxes are received.

TRENDS AND FORECASTS

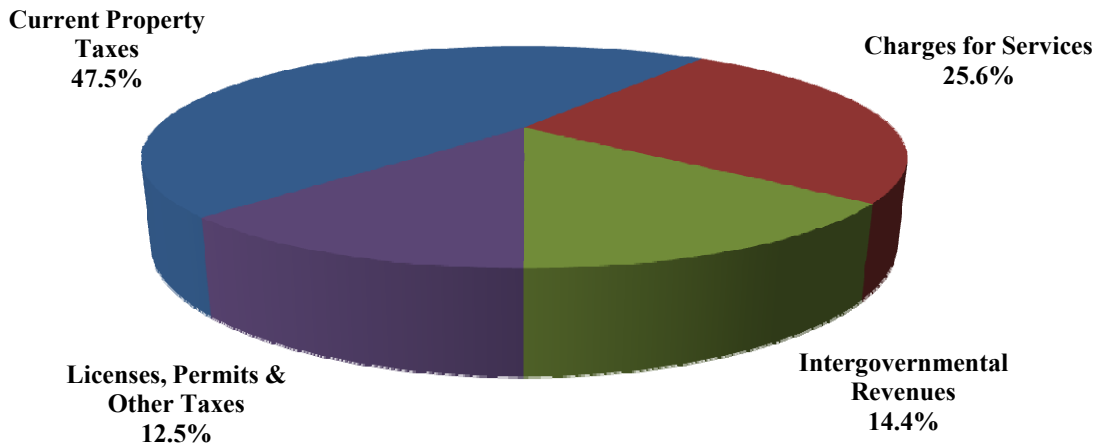
The graph below represents FY 2016 budgeted revenues totaling \$4,055,508,680



The use of fund balances and interfund transfers comprise 45.9% of total budgeted revenues in Palm Beach County. When you exclude these two categories, the major revenue sources for Palm Beach County are property taxes, charges for services, intergovernmental revenues, and licenses, permits and other taxes. These major current revenue sources account for 53.8% of overall FY 2016 budgeted revenue, or 99.4% of FY 2016 budgeted revenues not including fund balance and interfund transfers.

The graph below illustrates the percentage of each major revenue source against the total of all major revenues (\$2,178,284,239).

FY 2016 Major Revenue Sources



The following pages will discuss each major revenue source, the underlying assumptions for each revenue estimate, and significant revenue trends.

TRENDS AND FORECASTS

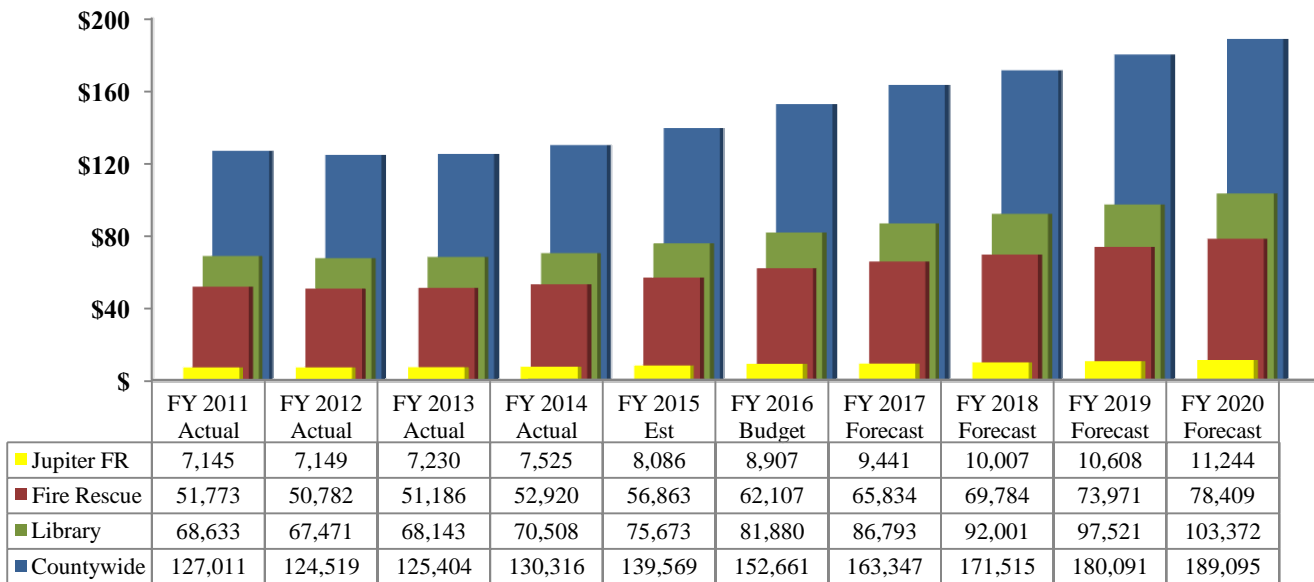
Current Property Taxes

The major revenue source funding Palm Beach County's general operations continues to be property taxes. The following graphs present the history of the taxable property values and the operating property tax revenues for the County, the Fire district, and the Library district. The FY 2016 budget is based on the County experiencing an increase in taxable property values of \$13.1 billion (9.4%), with existing property values up \$10.7 billion, and the addition of new construction of approximately \$2.4 billion. The County anticipates the taxable property values to increase by 7% in FY 2017. Thereafter, property values are projected to increase 5% annually.

In FY 2016, current property taxes total \$1,033.7 million. Of this amount, \$729.9 million or 70.6% is attributable to the Countywide millage rate excluding voted debt. The Fire Rescue taxes comprise \$232.4 million or 22.5% of the total. The remaining property tax revenue is related to millages for the County Library (\$45.0 million or 4.3%) and the general obligation debt (\$26.4 million or 2.6%).

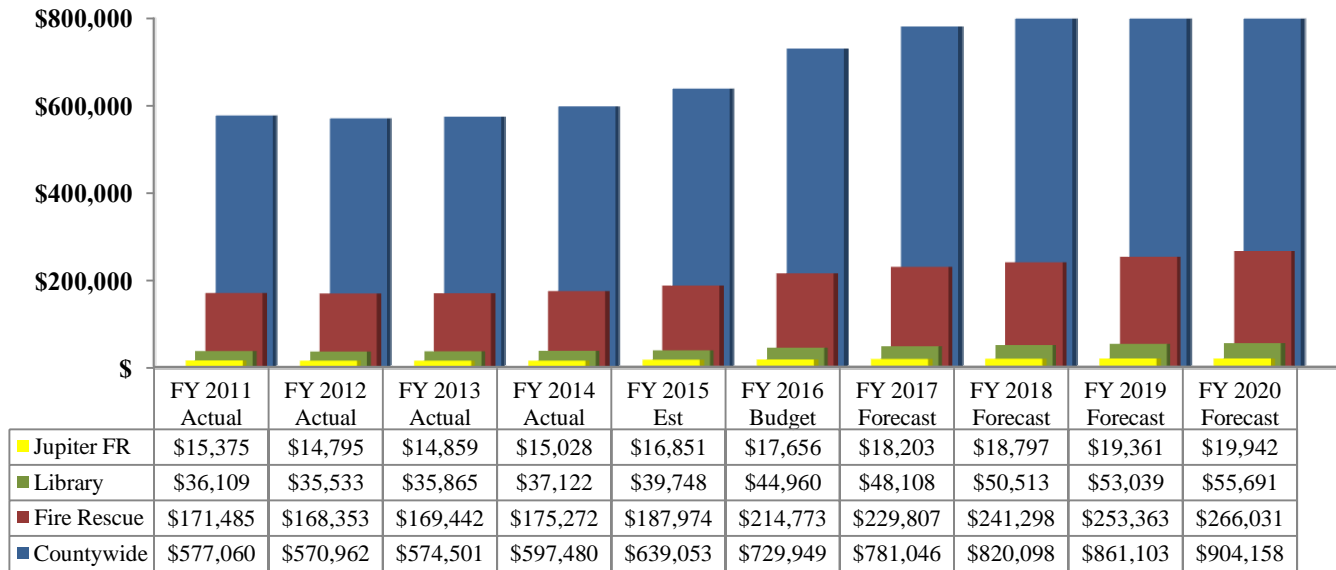
The Countywide operating tax rate is 4.7815; no increase from FY 2015. The rollback rate is the millage rate that generates the same tax revenue from the same assessed properties. Therefore, new construction is not calculated in the roll-back rate. FY 2016 new construction is valued at approximately \$2.4 billion, which equates to Countywide property tax revenue of approximately \$11.3 million.

Taxable Property Values (\$000,000)



TRENDS AND FORECASTS

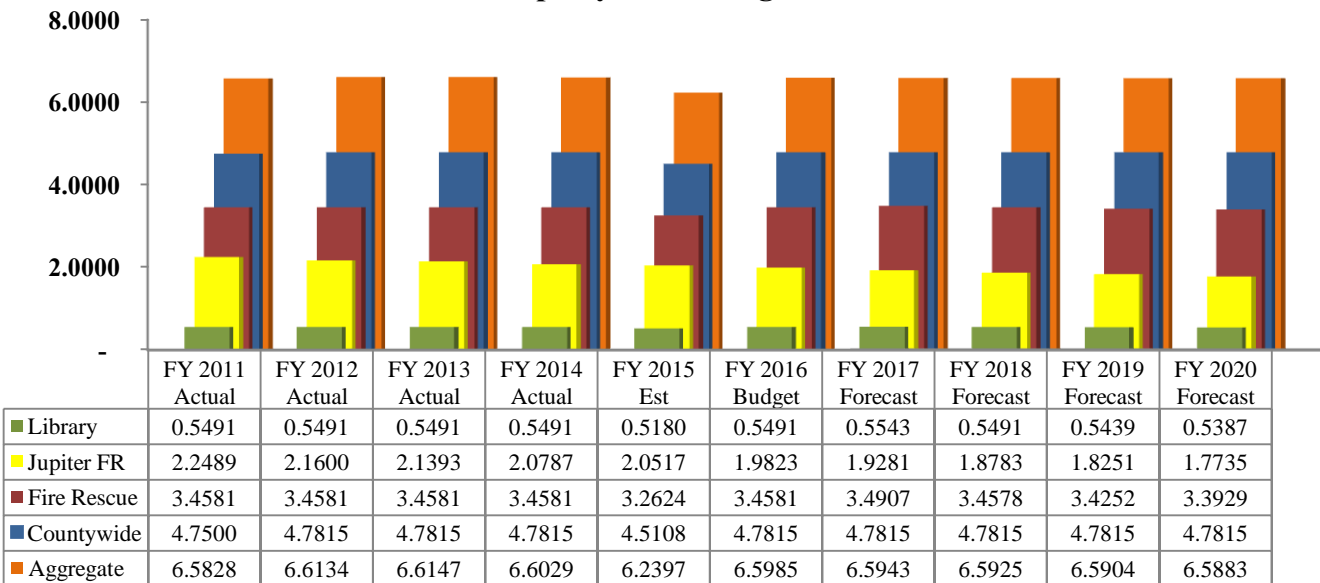
Property Tax (Operating) Revenues (\$000)



Excludes voted debt

The graph below illustrates the history of the Countywide, Library, Fire Rescue and Jupiter Fire Rescue operating millage rates, as well as the aggregate millage rate.

Property Tax Millage Rates



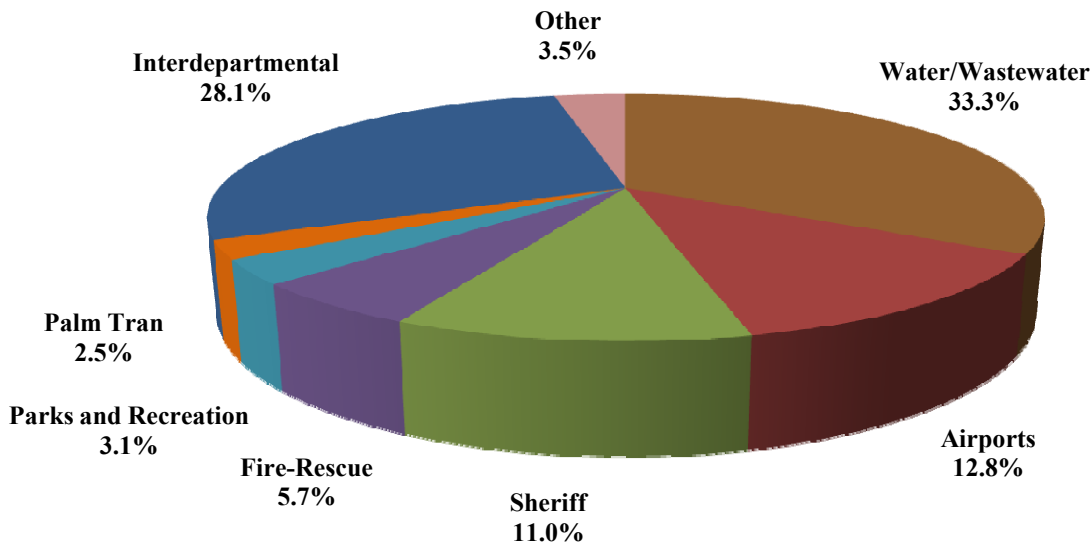
TRENDS AND FORECASTS

Charges for Services

Charges for Services represents fees charged as a result of direct benefit or in lieu of other charges. As shown in the graph below, Interdepartmental Charges and Water/Wastewater Utilities Charges account for a majority of the revenues in the charges for services category. The other major revenues in this category include Airport, Sheriff, and Fire Rescue charges. The remaining balance in charges for services include Parks and Recreation fees, Palm Tran fares, and other miscellaneous fees.

The graph below illustrates the percentage of each charge for services type against the total of all charges for services (\$558,280,178).

FY 2016 Charges for Services

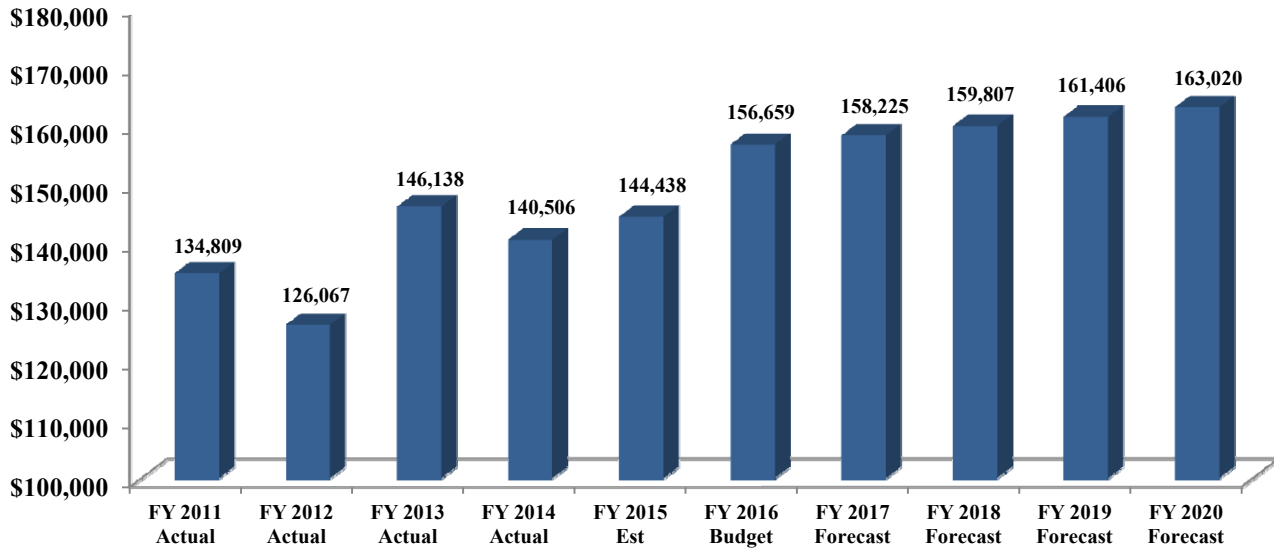


Charges for Services - Interdepartmental Charges

Interdepartmental Charges total \$156,658,596 in FY 2016, or 28.1% of the FY 2016 Charges for Services Category. Interdepartmental Charges represent charges for goods and services exchanged between County departments. The majority of revenues in this category are related to Risk Management charges for insurance, including health, property and casualty, and workers compensation, which amounts to \$95.6 million or 61.0% of the total. The other major source of revenue is Fleet Management charges (\$38.0 million). Combined, Risk Management and Fleet Management charges comprise over 85.2% of the Interdepartmental Charges category. These revenues are based on a cost allocation method supported to recover costs to support the operations. Internal Service charges are projected to increase 1.5% annually. This is determined based on potential increase in the service departments budgets related to personnel retirement cost increases and maintenance contract increases.

TRENDS AND FORECASTS

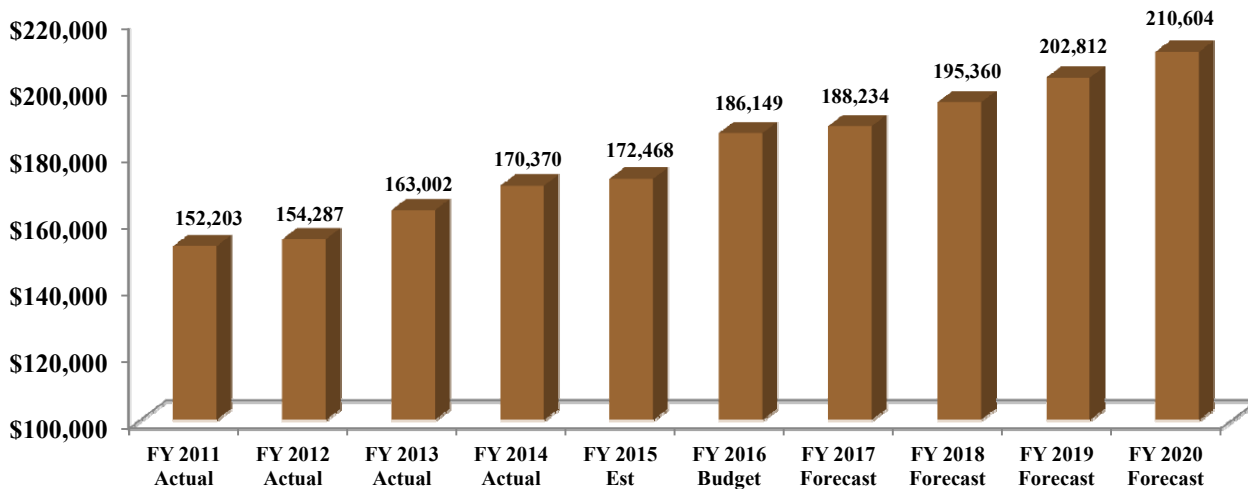
Interdepartmental Charges (\$000)



Charges for Services - Water/Wastewater Utilities Charges

Water/Wastewater Utilities charges total \$186,149,000 in FY 2016, or 33.3% of the FY 2016 Charges for Services Category. These revenues represent fees paid to the Water Utilities Department for providing potable water, reclaimed water, and wastewater service to approximately 532,000 residents in the central and south-central unincorporated areas of the County and the western communities. Effective October 1, 2015 fees for potable water, wastewater, and reclaimed water were increased by 3.96% as part of the annual Consumer Price Index adjustment for water and sewer maintenance. The revenue from the fee increase in FY 2016 is offset by conservation efforts resulting in a decrease in gallons per household.

Water/Wastewater Utilities Charges (\$000)

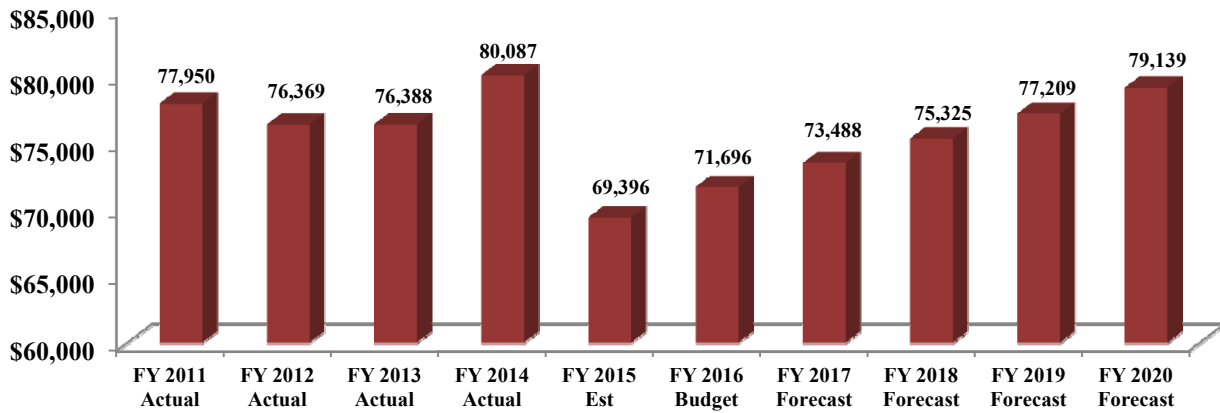


TRENDS AND FORECASTS

Charges for Services - Airport Charges

Airport charges total \$71,695,895 in FY 2016, or 12.8% of the FY 2016 Charges for Services Category. This category includes revenues associated with the operation of Palm Beach International Airport, as well as three general aviation airports. Approximately 65% of total revenue is attributable to fees for parking and rental cars, rental space for airlines, and passenger facility charges. The remaining balance of revenue includes items such as landing fees, concession charges, and other rental charges. The decrease in charges for services is primarily due to the reduction of airline rates and fees as a result of lower debt service cost. Future estimates are based on historical trend analysis and current and projected economic conditions.

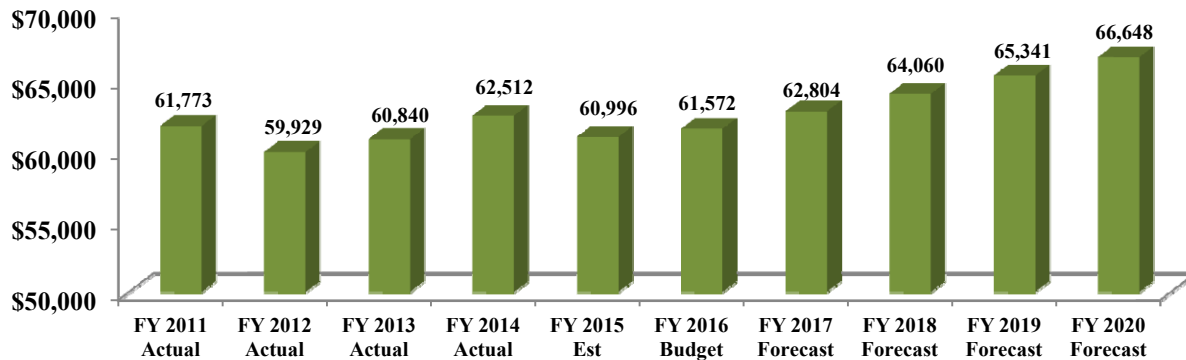
Airport Charges (\$000)



Charges for Services - Sheriff Charges

Fees charged by the Palm Beach County Sheriff's Office total \$61,572,258 in FY 2016, or 11.0% of the FY 2016 Charges for Services Category. The majority of this amount are charges for police services provided to specific fee-for-service areas, which comprise \$52.8 million or 85.7% of total Sheriff charges. Currently, the Sheriff's department provides police services to nine cities. The other major fee collected by the Sheriff's Office is for room and board charges at correctional and detention facilities paid by the Federal government. This charge totals \$5.9 million or 9.6% of total Sheriff charges. Future estimates are based on contractual annual increases with the cities.

Sheriff Charges (\$000)

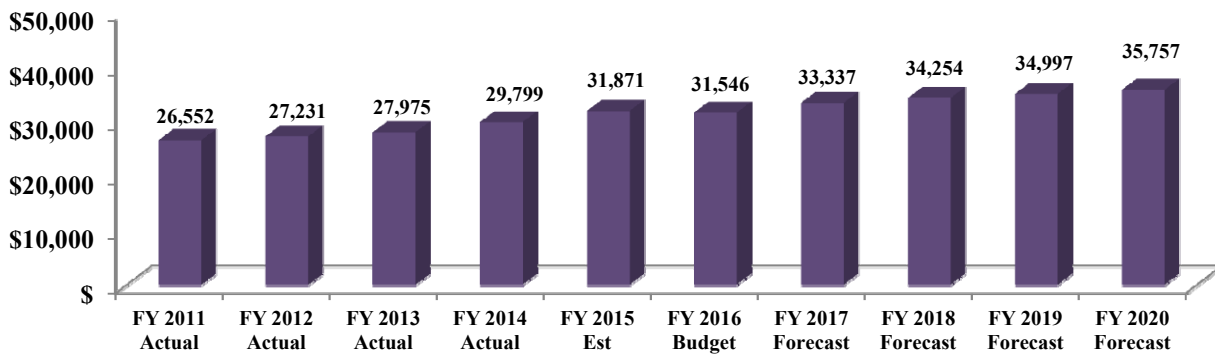


TRENDS AND FORECASTS

Charges for Services - Fire Rescue Charges

Fire Rescue charges total \$31,545,505 in FY 2016, or 5.7% of the FY 2016 Charges for Services Category. This category includes fees charged by Palm Beach Fire Rescue. The largest source of revenue in this category is for Ambulance Transport Fees, which represent \$23.0 million or 73.0% of total Fire Rescue Charges. The other major revenue source is charges for fire protection services provided to specific fee-for-service areas, which totals \$1.0 million or 3.0% of total Fire Rescue Charges. Future estimates are based on annual increases with the cities and a projected increase in ambulance trips.

Fire Rescue Charges (\$000)



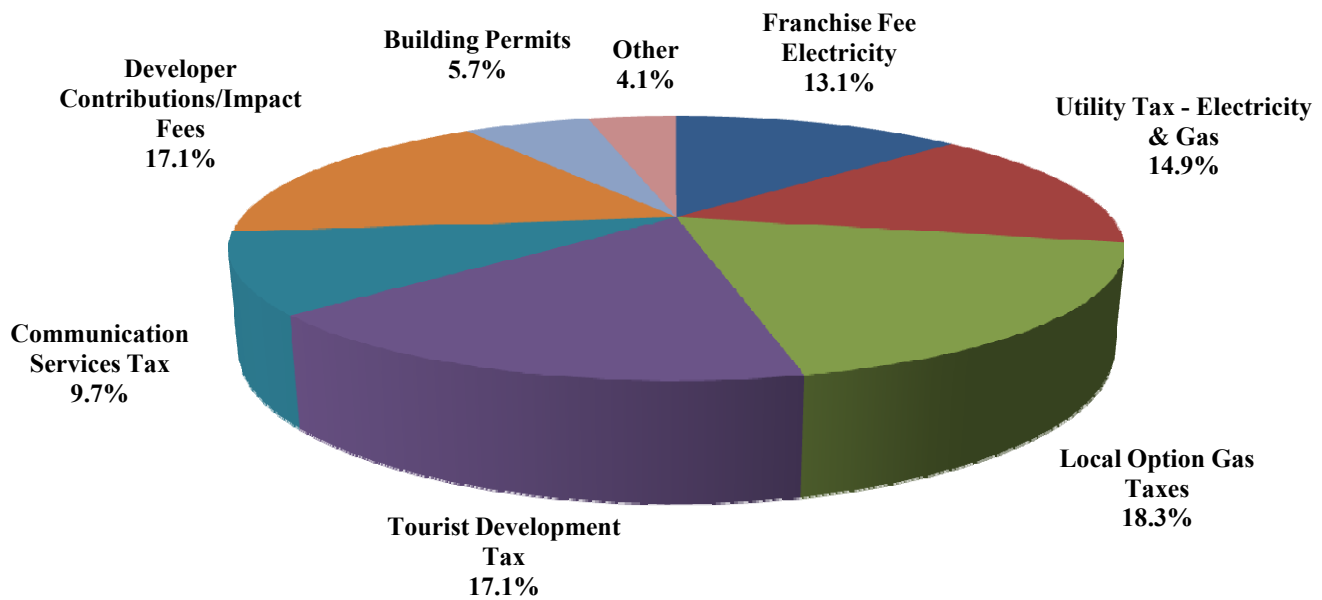
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes

This category reflects multiple revenue types, the largest of which are local option gas taxes totaling \$49.7 million or 18.3% of revenue in this category. The next largest revenue type includes developer contributions and impact fees (\$46.4 million or 17.1%), fees and taxes on public utilities, including the electricity franchise fee (\$35.7 million or 13.1%), electricity and natural gas utility taxes (\$40.5 million or 14.9%), and the communications services tax (\$26.4 million or 9.7%). Other revenue types in this category include the Tourist Development Tax, Building Permits, and fees paid for professional and occupational licenses.

The graph below illustrates the percentage of each charges for services type against the total of all licenses, permits, and other taxes (\$271,659,691).

FY 2016 Licenses, Permits, and Other Taxes

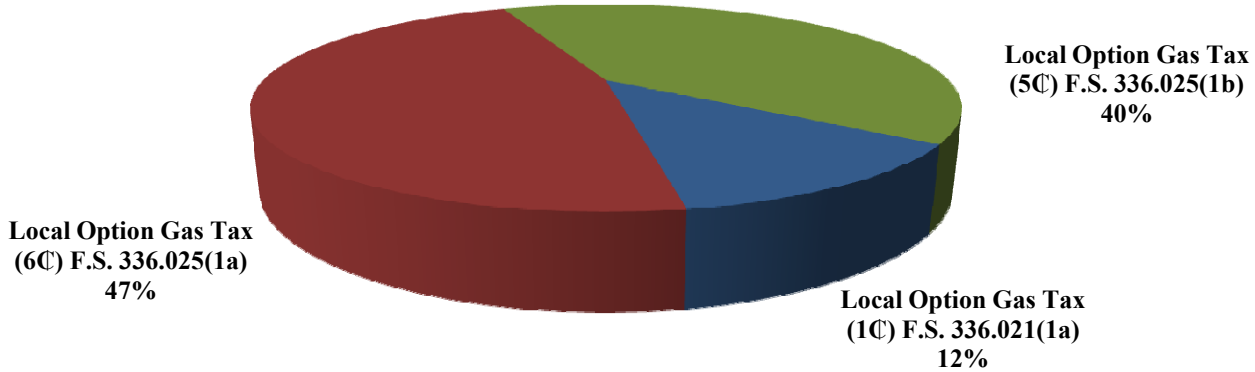


TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Local Option Gas Taxes

Palm Beach County levies three local option gas taxes totaling \$46,679,000 in FY 2016. The graph below illustrates the percentage of each local option gas tax against the total of all local option gas taxes.

FY 2016 Local Option Gas Taxes

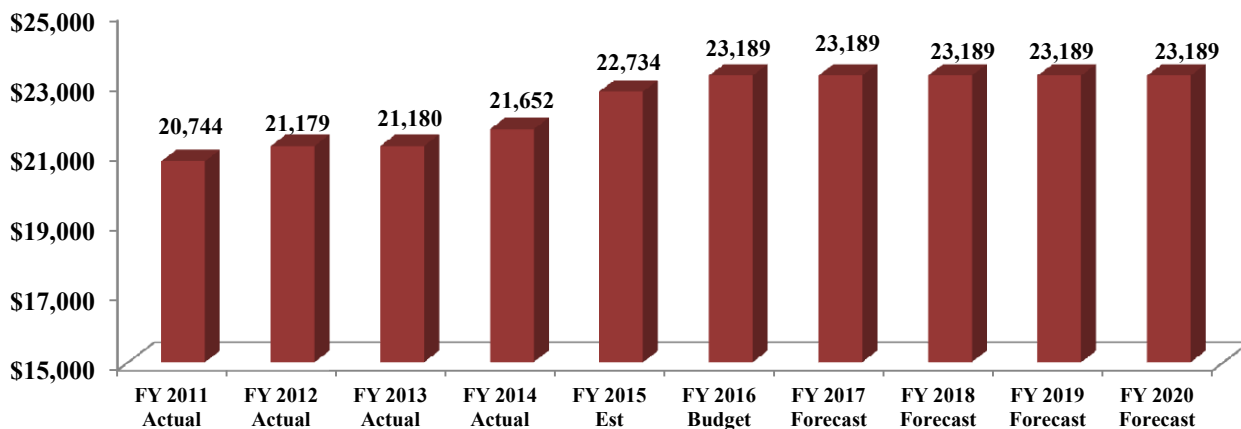


The County receives estimates each year for the local option gas taxes. Revenue forecasts are based on historical trend analysis of fuel prices. Typically, when fuel prices increase, there is an overall decrease in discretionary driving, thus less gallons of fuel purchased, negatively impacting the County's revenue. Recent fuel prices have decreased significantly over the last year, averaging approximately \$2.69/gallon* vs. \$3.63/gallon* compared to the same time period last year. There is also a nationwide emphasis on utilizing fuel efficient cars.

* Average of first three quarters from US Energy Information Administration for Miami Area

A **6-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(a) on each gallon of motor and diesel fuel sold. This tax, originally adopted in 1983 by the Board of County Commissioners, was due to expire in 1995 and was extended for an additional thirty years. Use of the proceeds is restricted to transportation expenditures. The proceeds of the tax are distributed by the Department of Revenue and the County receives approximately two-thirds of the allocation.

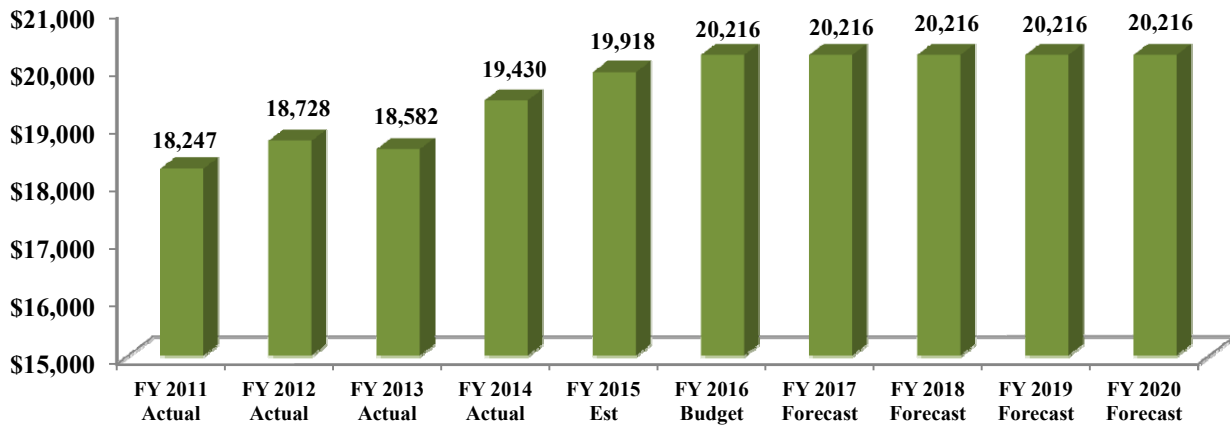
Local Option 6-Cent Gas Tax (\$000)



TRENDS AND FORECASTS

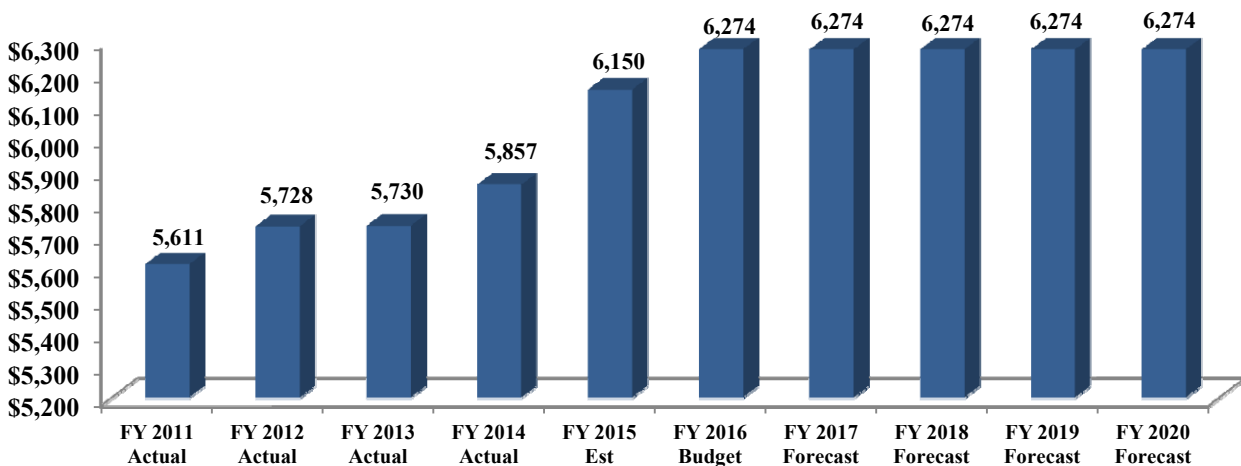
A **5-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(b) on motor fuel only. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures needed to meet the requirements of the capital improvement element of the adopted comprehensive plan. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The County shares proceeds of this tax with local municipalities through interlocal agreements. The proceeds of the tax are distributed by the Department of Revenue and the County receives 78.92% of the allocation.

Local Option 5-Cent Gas Tax (\$000)



A **1-Cent Gas Tax (Ninth Cent)** is levied by the County per F.S. Section 336.021 on each gallon of motor and diesel fuel sold. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The proceeds of the tax are distributed by the Department of Revenue to the County and this tax is not shared with municipalities.

Local Option 1-Cent (Ninth Cent) Gas Tax (\$000)



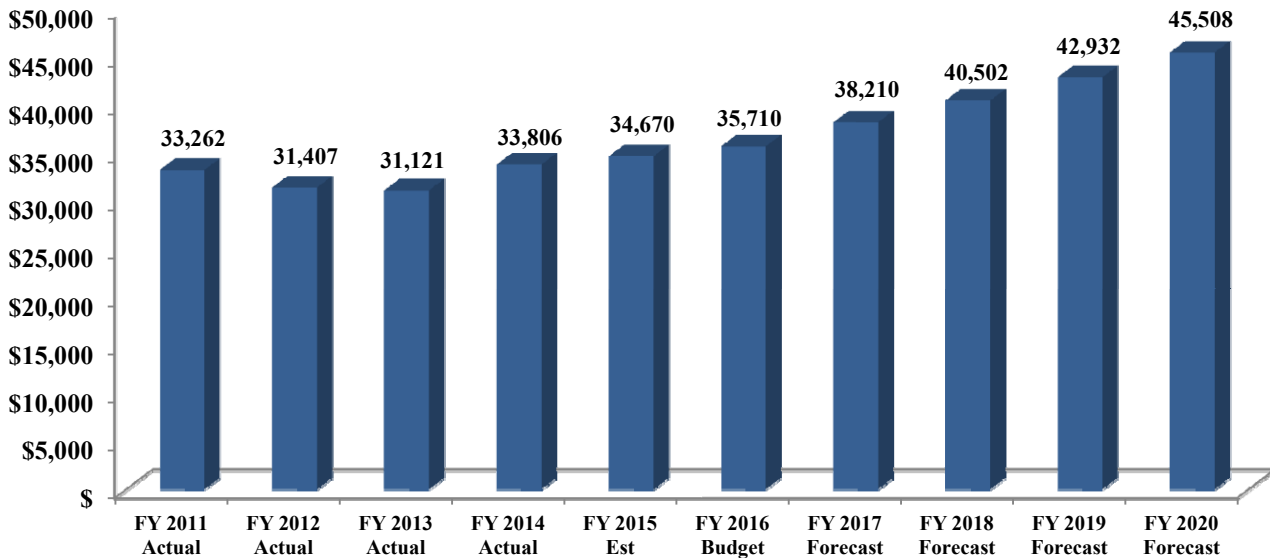
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Franchise Fee - Electricity

The County's largest franchise agreement is for electricity. The franchise fee is imposed on the sale of electricity to customers within unincorporated areas of Palm Beach County. This fee is charged for the privilege, granted to Florida Power and Light (FPL), to use the right-of-way in the unincorporated area of Palm Beach County.

In FY 2009, the County entered into a new franchise agreement with FPL where the franchise fee decreased from 6% to 5.9% while changing the method of calculation by eliminating the consideration given for taxes FPL pays to the County and other taxing authorities. Under the prior agreement's method of calculation, the effective rate was 4.2%. Future estimates are based on trend analysis considering a slight upturn in population, a flat FPL rate, and conservative consumption.

Franchise Fee - Electricity (\$000)



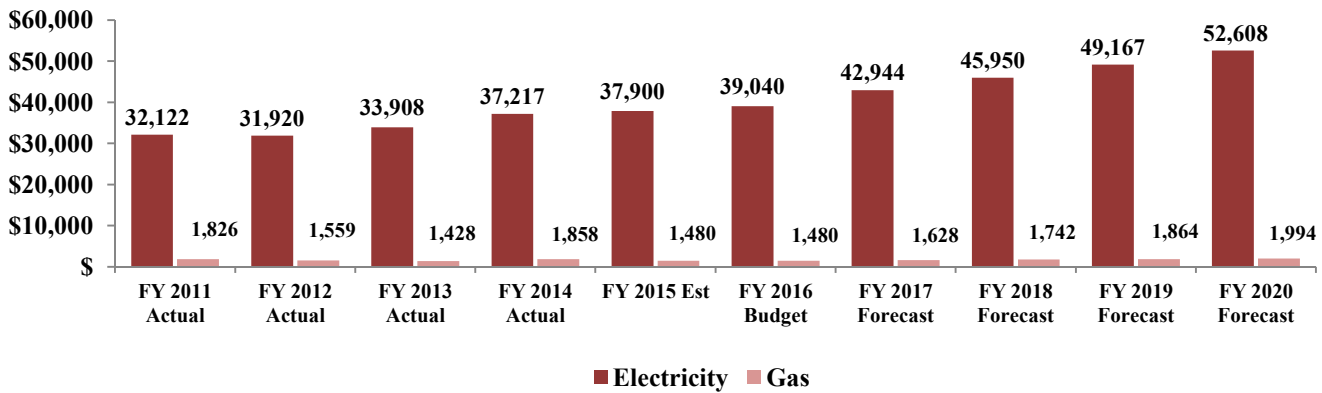
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Utility Taxes - Electricity and Gas

The County imposes Utility Taxes on the purchase of both electricity and metered or bottled gas within the unincorporated areas of Palm Beach County. These taxes are authorized under the Palm Beach County Public Service Tax Ordinance, which requires sellers of these utilities to collect the tax from its customers and remit to the County. For FY 2016, Electricity Utility Taxes total \$39.0 million, while Gas Utility Taxes total \$1.5 million.

Utility taxes are assessed at 10% of the first \$4,000 purchased in a monthly period, 2% of the next \$2,000 purchased, and 1% of any amount in excess of \$6,000. For billings other than monthly, the tax rate is 10%. Future estimates are based on trend analysis considering a slight upturn in population, flat utilities rates, and conservative consumption.

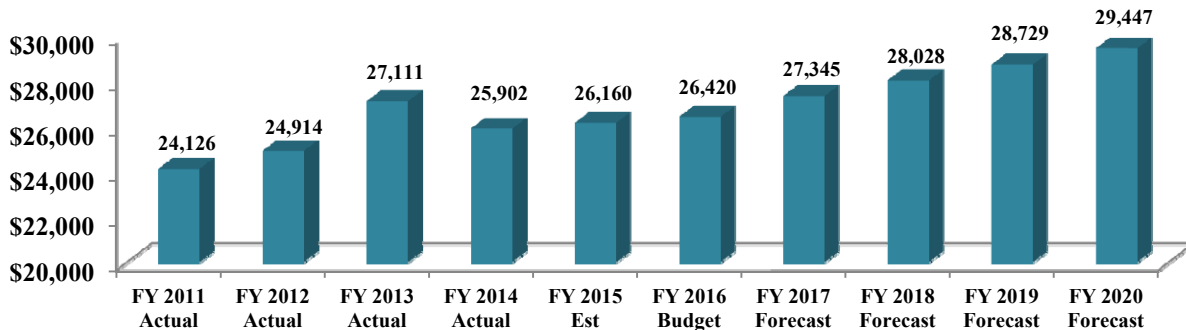
Utility Taxes - Electricity and Gas (\$000)



Licenses, Permits, and Other Taxes - Communications Services Tax

As of 2001, the Communications Services Tax (CST) replaced the Telecommunications Service Utility Tax, Telecommunication Franchise Fees, and the Cable TV Franchise Fees with a single levy. The CST is collected and distributed by the State. Palm Beach County's rate is 5.72% and FY 2016 revenue totals \$26.4 million. Revenue estimates are projected by the State to be used by local agencies during budget preparations and projections are based on historical trend analysis. The decrease in fiscal years 2011-2012 is attributable to the State reducing the County's distribution by \$2.2 million/year to redistribute Statewide. The repayment is to correct the State's prior years' distribution formulas.

Communications Services Tax (\$000)



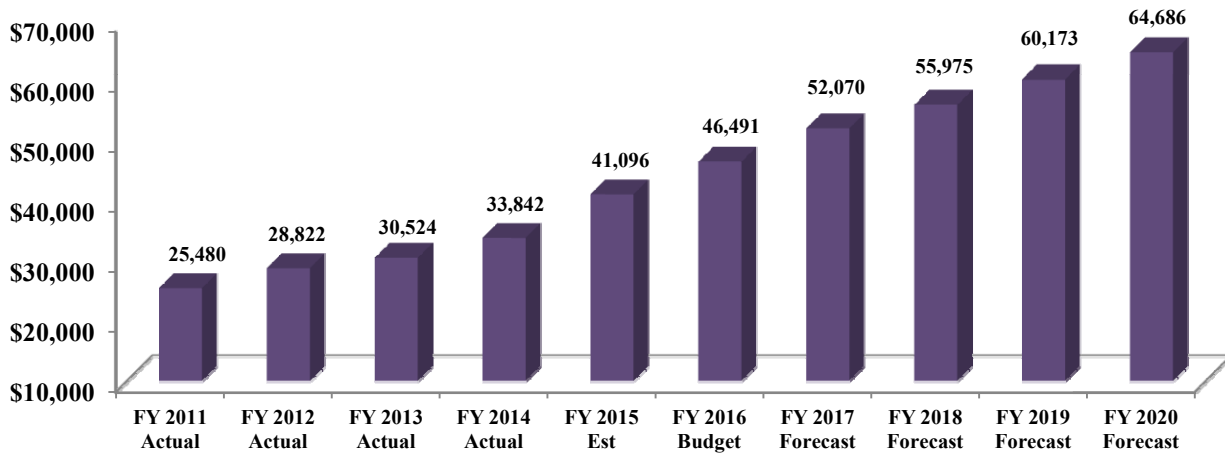
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Tourist Development Tax

Tourist Development Taxes are derived from a 5% tax on the renting of any living accommodation for a term of six months or less. Each year, the first cent is reserved for convention center improvements. The first \$250,000 of the 2nd, 3rd, and 5th cents is reserved for the operation and maintenance costs of the convention center, and the next \$150,000 is reserved for special major projects. The remaining balance of the 2nd, 3rd, and 5th cents of this tax are distributed as follows: 52.47% for tourism promotion, 22.51% for cultural and fine arts, 14.1% for beach restoration, 3.92% for promotion of film/television production, and 7% for promotion of sporting events/activities. The 4th cent was adopted by the Board of County Commissioners in 1994 for debt service on bonds issued to finance the construction of a professional sports franchise facility (Roger Dean Stadium) and the convention center.

Revenues are slowly increasing, primarily due to tourism marketing efforts. Future estimates are based on historical trend analysis hedged with current economic conditions. FY 2012 actual includes a \$1,335,482 one time settlement with online travel companies.

Tourist Development Tax (\$000)



Palm Beach County bed tax collections for FY 2013 met the requirements per F.S. 125.0104 of a high tourism impact County. An approved certification letter was received from the Department of Revenue providing authorization to levy an additional 6th Cent. A public hearing has been scheduled for December 16, 2014 to approve the levy of the 6th cent Tourist Development Tax.

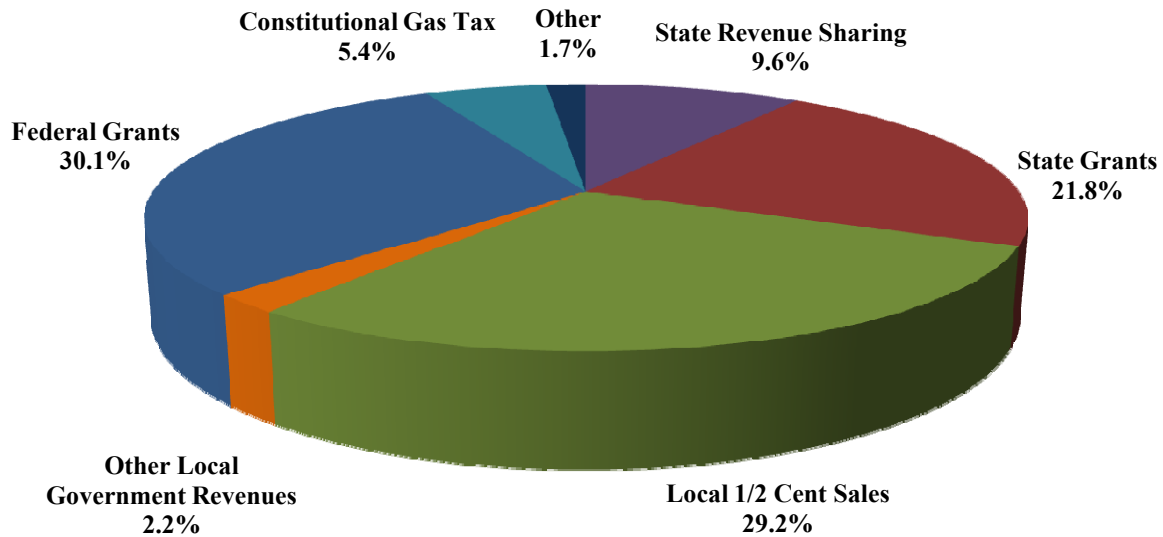
TRENDS AND FORECASTS

Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of Federal Grants, State Grants, and the local share of the State Sales Tax, which when combined represent 81.0% of Intergovernmental Revenues. Other revenues in this category consist of Constitutional Gas Taxes, Local Grants, and State Revenue sharing.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues (\$314,625,838).

FY 2016 Intergovernmental Revenues



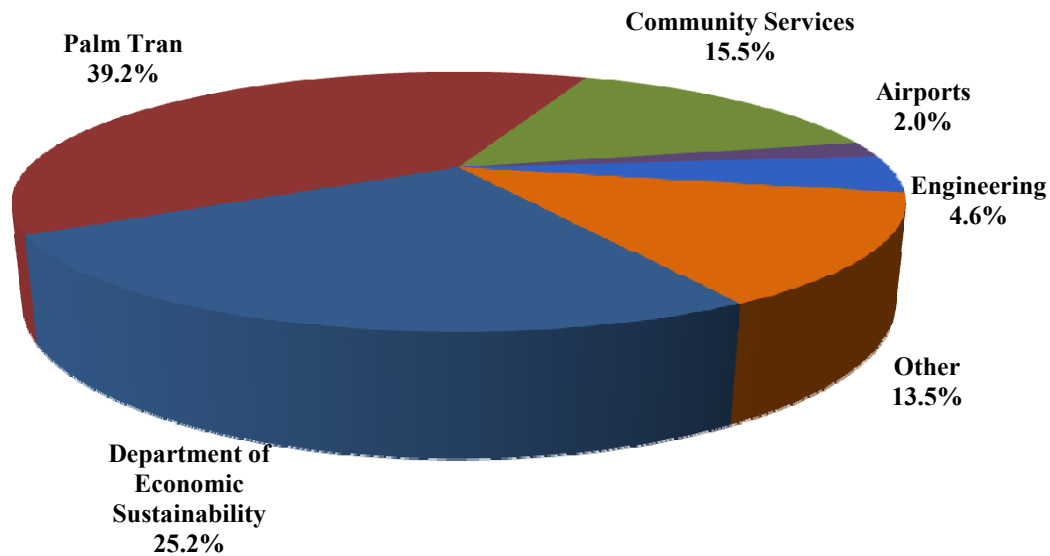
TRENDS AND FORECASTS

Intergovernmental Revenues - Federal Grants

Grant funding from the Federal Government includes formula grants, block grants, and competitive allocations. FY 2016 federal grants total \$94.7 million, of which 79.9% is attributable to funds awarded to the Department of Economic Sustainability, Palm Tran, and Community Services.

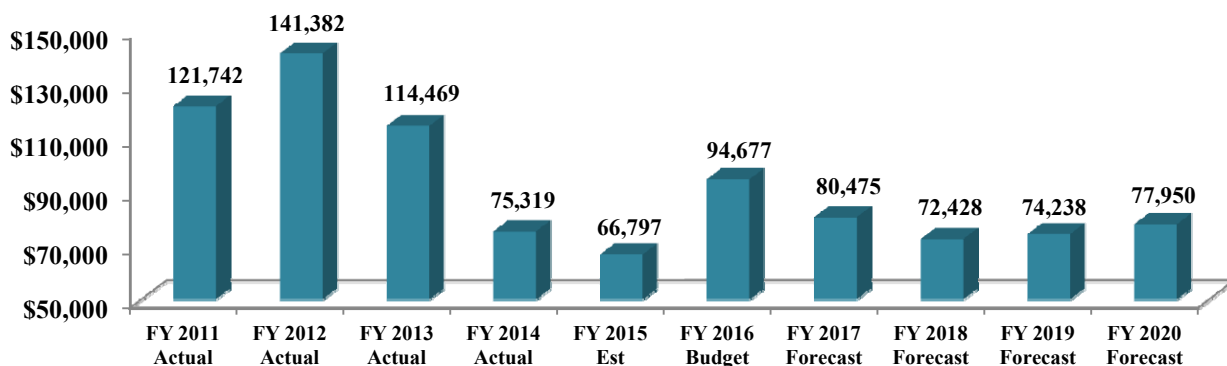
The graph below illustrates the percentage of total FY 2016 Federal Grant revenue by department:

FY 2016 Federal Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants can fluctuate dramatically from year to year. In July of 2014, control of Head Start was turned over to Lutheran Family Services, and they assumed this grant revenue. This accounts for the decrease shown in FY 2014 - 2015. Future estimates are based on historical trends of budgeted amounts, but these estimates can vary significantly due to the nature of the Federal appropriations process.

Federal Grants (\$000)



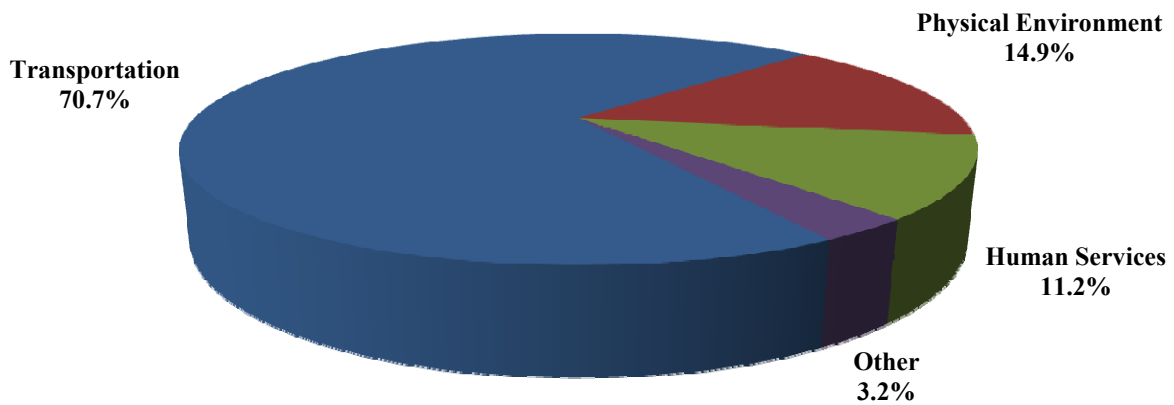
TRENDS AND FORECASTS

Intergovernmental Revenues - State Grants

Grant funding from the State Government include formula grants, block grants, and competitive allocations. The majority of FY 2016 state grants is attributable to funding for transportation related activities, including capital funding for Engineering, Palm Tran, and Airports. The next largest category is funding for the physical environment, primarily for Environmental Resource Management.

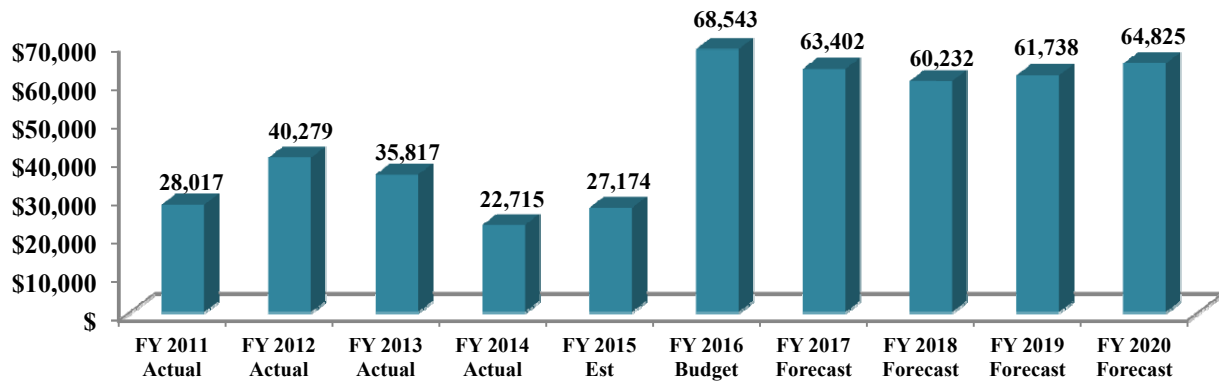
The graph below illustrates the percentage of total FY 2016 State Grant revenue by department:

FY 2016 State Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Future estimates are based on historical trends of budgeted amounts, but may vary significantly since funding is dependent upon the State appropriations process.

State Grants (\$000)

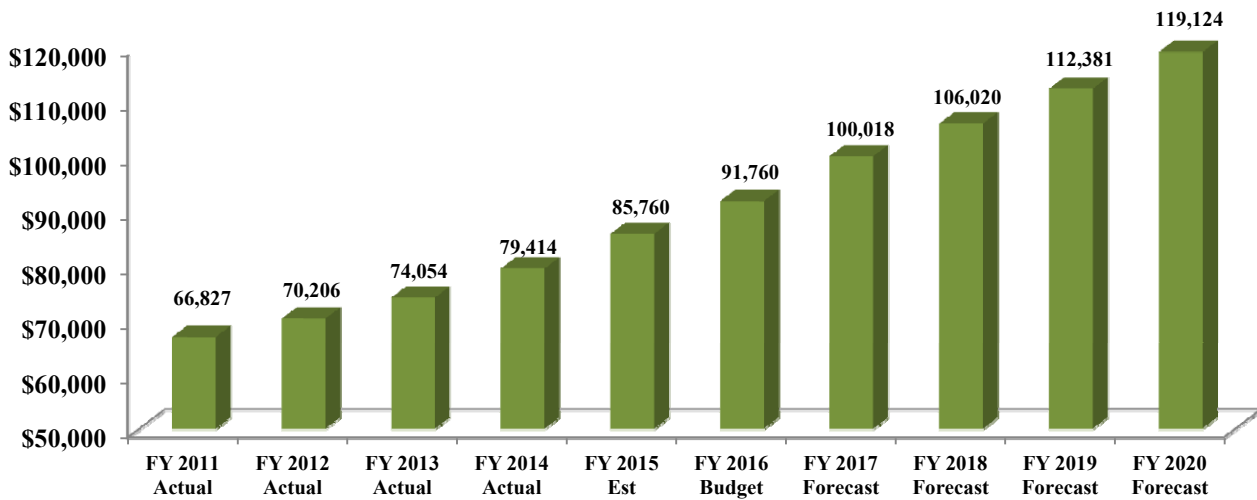


TRENDS AND FORECASTS

Intergovernmental Revenues - Local Government Half-Cent Tax

The State of Florida collects and distributes net sales tax to eligible county and municipal governments. The County and its municipalities share the total Palm Beach County distribution in accordance with a statutorily determined formula. The County's share includes both a countywide component (based on two-thirds of the County's incorporated population), and an unincorporated component (based on the unincorporated population). In total, the County receives approximately 59.3% of the proceeds and the municipalities share the remaining 40.7%. Revenue estimates are provided by the State each year. Revenue forecasts are based on a historical trend analysis hedged against current economic conditions.

Local Government Half-Cent Tax (\$000)



	Adopted		Forecast		
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Revenues					
Property Taxes - Current	\$ 1,033,718,532	\$ 1,102,155,310	\$ 1,155,686,048	\$ 1,212,051,075	\$ 1,264,509,002
Licenses, Permits and Other Taxes					
Franchise Fees	\$ 35,710,000	\$ 38,209,700	\$ 40,502,282	\$ 42,932,419	\$ 45,508,364
Utility Service Tax	40,520,000	44,572,000	47,692,040	51,030,483	54,602,617
Local Option Gas Taxes	49,679,000	49,679,000	49,679,000	49,679,000	49,679,000
Tourist Development Tax	46,490,999	52,069,919	55,975,163	60,173,300	64,686,298
Communication Service Taxes	26,420,000	27,344,700	28,028,318	28,729,025	29,447,251
Developer Contributions& Impact Fees	46,446,458	42,439,701	43,468,914	43,468,914	43,468,914
Building Permits	15,500,000	19,375,000	21,312,500	23,443,750	25,788,125
Other Licenses, Permits and Taxes	10,893,234	11,002,166	11,167,199	11,390,543	11,618,354
Licenses, Permits and Other Taxes	\$ 271,659,691	\$ 284,692,186	\$ 297,825,415	\$ 310,847,434	\$ 324,798,922
Intergovernmental Revenue					
State Shared Revenues	\$ 30,200,000	\$ 32,616,000	\$ 34,572,960	\$ 36,647,338	\$ 38,846,178
State Grants	68,542,714	63,402,010	60,231,910	61,737,708	64,824,593
One-Half Cent Sales Tax	91,760,000	100,018,400	106,019,504	112,380,674	119,123,515
Other Local Government Revenue	6,930,093	6,548,938	6,221,491	6,345,921	6,472,839
Federal Grants	94,676,842	80,475,316	72,427,784	74,238,479	77,950,403
Constitutional Gas Tax	17,075,000	17,075,000	17,075,000	17,075,000	17,075,000
Other Intergovernmental Revenue	5,441,189	5,468,395	5,523,079	5,605,925	5,690,014
Intergovernmental Revenue	\$ 314,625,838	\$ 305,604,059	\$ 302,071,728	\$ 314,031,044	\$ 329,982,541
Charges for Services					
Water and Wastewater	\$ 186,149,000	\$ 188,234,000	\$ 195,360,000	\$ 202,812,000	\$ 210,604,000
Airport	71,695,895	73,488,292	75,325,500	77,208,637	79,138,853
Sheriff	61,572,258	62,803,703	64,059,777	65,340,973	66,647,792
Fire Rescue	31,545,505	33,337,290	34,254,065	34,997,378	35,756,821
Parks and Recreation	17,522,144	17,784,976	18,051,751	18,322,527	18,597,365
Palm Tran	13,714,917	13,400,000	13,550,000	13,650,000	13,800,000
Interdepartmental	156,658,596	158,225,182	159,807,434	161,405,508	163,019,563
Other Charges for Services	19,421,863	19,989,245	20,289,084	20,593,420	20,902,322
Charges for Services	\$ 558,280,178	\$ 567,262,689	\$ 580,697,611	\$ 594,330,444	\$ 608,466,717

	Adopted	Forecast			
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<u>Revenues</u>					
Miscellaneous	\$ 70,723,170	\$ 74,259,329	\$ 77,972,295	\$ 81,870,910	\$ 85,964,455
Interest	13,277,907	13,676,244	14,154,913	14,650,335	15,163,096
Debt Proceeds	12,108,396	12,290,022	12,474,372	12,661,488	12,851,410
Statutory Reserves	(82,339,905)	(86,456,900)	(90,779,745)	(95,318,733)	(100,084,669)
Balance Brought Forward	1,389,167,865	1,463,102,992	1,490,678,774	1,526,460,239	1,548,284,459
Interfund Transfers	474,287,008	488,515,618	503,171,087	518,266,219	533,814,206
Total	\$ 4,055,508,680	\$ 4,225,101,549	\$ 4,343,952,497	\$ 4,489,850,455	\$ 4,623,750,140
<u>Expenditures</u>					
Personal Services	\$ 1,084,490,801	\$ 1,138,715,341	\$ 1,195,651,108	\$ 1,255,433,664	\$ 1,318,205,347
Operating Expenses	777,447,905	792,996,863	808,856,800	825,033,936	841,534,615
Equipment & Capital	643,338,694	707,672,563	715,371,971	727,942,177	734,918,909
Debt Service	133,792,518	130,281,393	120,303,156	119,295,764	106,023,808
Grants and Aids	165,928,326	177,543,309	189,971,340	203,269,334	217,498,188
Reserves	776,223,428	791,747,897	815,500,333	848,120,347	882,045,161
Transfers	474,287,008	486,144,183	498,297,788	510,755,232	523,524,113
Total	\$ 4,055,508,680	\$ 4,225,101,549	\$ 4,343,952,497	\$ 4,489,850,455	\$ 4,623,750,140

Financial operations of the County are managed through the use of more than 350 funds. However, only five governmental fund categories and two proprietary funds are considered major funds. Major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or proprietary funds and at least 5% of the aggregate amount for all governmental and proprietary funds.

Per the September 30, 2014 Comprehensive Annual Financial Report, the following is a description and listing of the County's major funds.

Governmental Funds

General Fund

This is the primary operating fund for the general County government. It is used to account for all financial resources of the general government except for those required to be accounted for in other funds.

0001 General Fund

Fire Rescue Special Revenue Funds

Six special revenue funds account for Ad Valorem taxes and other revenues designated for the operations of the County Fire Rescue service. Service is provided throughout the unincorporated area and 18 of the County's municipalities through a combination of contracted services and participation in the taxing districts.

1300 Fire Rescue MSTU
1301 Fire Rescue Jupiter MSTU
1303 Aviation Battalion
1304 F/R Long-Term Disability Plan
1305 MSBU-Hydrant Rental Boca Raton
1306 MSBU-Hydrant Rental-Riviera Beach

Community & Social Development Special Revenue Funds

There are 28 special revenue funds that are utilized for Community & Social Development. These funds account for governmental grant funds and other revenues designated for community and social services.

1001 HUD Supportive Housing
1002 Head Start
1003 Community Action Program
1004 Farmworkers Jobs/Education Program
1006 DOSS - Administration
1009 Low Income Home Energy Assistance Program
1010 Ryan White Care Program
1101 Housing & Community Development
1103 Home Investment Partnership Act
1104 Section 108 Loan Fund

Community & Social Development Special Revenue Funds (continued)

1106	Disaster Recovery Initiative
1108	Disaster Recovery Initiative #3 (Wilma)
1109	Neighborhood Stabilization Program
1112	Neighborhood Stabilization Program 2
1113	Neighborhood Stabilization Program 3
1401	CCRT Street Lighting Maintenance
1425	EMS Award-Grant Program
1426	Public Safety Grants
1427	Emergency Management
1428	Emergency Preparedness & Assistance
1438	Urban Areas Security Initiative Grant
1439	Radiological Emergency Preparedness-FPL
1539	Economic Development
1540	HUD Loan Repayment Account
1541	Energy Efficiency & Conservation Block Grant
1542	HUD Community Challenge Planning Grant
1543	USDA Intermediary Relending Loan Program
1544	USEPA Revolving Loan Fund Program

Road Program Capital Projects

The Road Program Capital Project Funds are comprised of 16 capital funds that are used to account for costs related to the design, acquisition of rights-of-way, and construction of improvements to the County's major thoroughfare road system, primarily represented by the County's Five Year Road Program. Included are the Transportation Improvement Fund and five Road Impact Fee Funds. The County is divided into five geographic zones as related to Road Impact Fees. Impact fees are imposed upon all land uses that create an impact on road facilities. Primary funding sources also include gasoline taxes, grants, miscellaneous revenues, and balances forward.

3069	15.0M NAV 11 CP, Ocean Ave Lantana Bridge
3500	Transportation Improvement Fund
3501	Road Impact Fee Zone 1
3502	Road Impact Fee Zone 2
3503	Road Impact Fee Zone 3
3504	Road Impact Fee Zone 4
3505	Road Impact Fee Zone 5
3515	Abacoa Impact Fee Account
3516	Abacoa Trust Sub Account
3519	Northlake Blvd. Agr W/NPBCID
3523	Proportionate Share Trust Fund
3531	Impact Fee Program - Roads Zone 1
3532	Impact Fee Program - Roads Zone 2
3533	Impact Fee Program - Roads Zone 3
3534	Impact Fee Program - Roads Zone 4
3535	Impact Fee Program - Roads Zone 5

General Government Capital Project Funds

General Government Capital Project Funds are comprised of 22 capital funds that are used to account for costs of capital improvements not included in any other category. Projects include the Convention Center & Convention Center Hotel Site, Scripps and Max Planck construction, and facility and technology improvements. Primary funding sources are bonds, grants, and transfers from the General Fund.

3014	80.7M NAV 01, Convention Center
3018	94.3M NAV 04, Pub Imprv & Ref Airport Center 92
3028	133.9M NAV 05A, Scripps Construction
3052	98.0M NAV 07C CTF, Scripps/Briger
3067	94.1M NAV 08-2 CP, Max Planck & SS Refunding
3070	15.6M NAV 11 CP, Max Planck
3071	10.0M NAV 13 CP, ISS VOIP
3072	13.1M NAV 13 CP, Max Planck3
3074	27.8M NAV Tax 13 CP, Convention Center Hotel
3075	17.9M NAV 14 CP, Palm Tran Connection Equipment
3076	68M NAV 15A CP, Pub Imp Rev Bond, Convention Center
3800	Pud Civic Site Cash Out
3801	800 Mhz RR+I Fund
3804	Public Building Improvement Fund
3805	Public Building Impact Fees
3807	TDC - Building Renewal and Replacement
3815	Impact Fee Program - Public Building
3900	Capital Outlay
3901	Information Technology Capital Improvements
3902	Court Related Info Tech Capital Improvements
3903	Energy Efficiency and Conservation Block Grant-EECBG-Capital
3905	E911 Carry Forward Capital

Proprietary Funds

Airports

This enterprise fund is used to finance the operating activities of the County's airport system which includes four County-owned airports. The primary funding sources for this fund are landing fees, rental fees, concessions, and transfers from the Airport Improvement and Development Fund.

4100	Airport Operations
4110	Airport Capital Projects
4111	Airports Improvement & Development Fund
4112	Airport Passenger Facility Charges
4113	Noise Abatement & Mitigation
4114	Airports Restricted Assets Fund
4130	Debt Service 60M PBIA Rev Ref 2002
4131	Debt Service 83M PBIA Rev Ref 2001
4137	Debt Service 69M PBIA Rev Bonds 2006A
4138	Debt Service 16M PBIA Tax Rev Ref 2006B

Water Utilities

This enterprise fund is used to finance the operating activities of the County's water and sewer utility operations. The revenue used to fund these activities is collected in the Water Utilities Revenue Fund and transferred into the Operations and Maintenance Fund. Revenue fund receipts are also transferred to other Water Utility funds to finance capital improvements and debt payments.

4000	WUD Revenue
4001	Operation & Maintenance
4010	Renewal & Replacement
4011	Capital Improvements
4012	Connection Charge Account
4013	Special Assessment Program WUD
4015	WUD FPL Reclaimed Water Renewal & Replacement
4032	Debt Service WUD 95
4034	Debt Service Reserve WUD All
4039	Debt Service WUD 2006
4041	Construction Trust Fund WUD 2009
4042	Debt Service WUD 2009
4043	WUD FPL Debt Service Coverage Fund
4044	GUA Debt Service
4045	GUA01 Wachovia 2009 Loan
4046	GUA09 Bank of NY 2004 Loan
4047	Debt Service WUD 2013 Ref
4048	24.97M Water & Sewer Refunding Series 2015

CHANGES IN FUND BALANCE

The change in fund balance is projected for the major funds; General Fund, Fire Rescue Funds, Special Revenue Funds, Road Program Funds, General Government Capital Project Funds, Airport Funds and Water Utilities Funds; and all other (non-major) governmental funds.

This analysis has been completed using the County's major funds per the September 30, 2014 Comprehensive Annual Financial Report.

	General Fund	Fire Rescue Funds
FY16 Budgeted Revenue and Other Sources	\$1,027,487,903	\$286,301,671
FY16 Budgeted Expenditures and Other Uses	(1,084,289,697)	(304,308,642)
Net Adjustment to FY 16 Revenues/Expenditures	52,205,585	12,172,346
Net Change in Fund Balance	(4,596,209)	(5,834,625)
FY 15 Projected Ending Fund Balance	147,576,984	71,185,107
Adjustment to FY 15 Projected Fund Balance	12,423,016	3,950,097
FY16 Projected Ending Fund Balance	\$155,403,791	\$69,300,579

Changes in Fund Balances

Palm Beach County has adhered to a Fund Balance Policy that establishes an acceptable minimum range (15%-20%) in which General Fund's fund balance (including statutory reserve) should fall. The purpose of the Fund Balance Policy is to provide financial stability, by ensuring the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures.

	General Fund	Fire Rescue Funds
FY16 Ending Fund Balance	\$155,403,791	\$69,300,579
% Change in Adjusted Fund Balance	2.9%	7.8%
% of Budgeted Expenditures	15.1%	23.7%

The General Fund balance is projected to decrease by \$4.6 million. The FY 16 total projected expenditures have been adjusted due to position vacancies, cost savings, and expected residual dollars left in each department. In addition, the FY 15 projected fund balance has been adjusted to reflect variances from original revenue and expenditure projections.

Detailed projections for each major fund and the aggregate of the non-major governmental funds are shown on the following pages.

Special Revenue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
\$64,773,567	\$49,181,510	\$30,861,563	\$183,678,107	\$407,227,604	\$616,828,890
(70,579,086)	(86,538,428)	(215,450,467)	(247,733,242)	(585,539,676)	(684,846,014)
2,823,163	3,461,537	8,618,019	9,909,330	23,421,587	0
(2,982,356)	(33,895,381)	(175,970,885)	(54,145,805)	(154,890,485)	(68,017,124)
6,584,928	373,154,518	202,538,997	144,668,207	209,523,318	233,935,806
(1,059,309)	(1,744,083)	(13,947,578)	0	0	0
\$2,543,264	\$337,515,055	\$12,620,534	\$90,522,402	\$54,632,833	\$165,918,682

In light of the economy, the County has utilized some of its fund balance to get through these recent years. As a result, the fund balance in the General Fund reflects an increase of 2.9% from the prior year. At 15.1% of budgeted expenditures, the General Fund's projected FY16 ending fund balance does fall within the 15%-20% range, showing that corrective action was taken to bring the balance into conformity with the Fund Balance Policy.

Special Revenue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
\$2,543,264	\$337,515,055	\$12,620,534	\$90,522,402	\$54,632,833	\$165,918,682
54.0%	9.1%	93.3%	37.4%	73.9%	29.1%
3.8%	406.3%	6.1%	38.1%	9.7%	24.2%

FISCAL YEARS 2014-2016

General Fund (Major Fund)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Ad Valorem Taxes	\$597,480,291	\$667,348,198	\$639,052,634	\$729,949,290
Charges for Services	97,935,846	99,304,518	97,846,946	99,753,942
Communication Tax	25,902,187	26,700,000	26,160,000	26,420,000
Excess Fees	14,179,333	5,900,000	10,236,677	5,900,000
Fines & Forfeitures	1,551,678	1,230,500	1,223,994	1,194,000
Franchise Fees	33,805,585	35,300,000	34,670,000	35,710,000
Intergovernmental Revenue	110,151,323	115,306,995	117,238,995	124,772,995
Investment Income	3,383,484	1,723,915	2,489,073	2,523,915
License, Permits & Other Fees	3,699,412	3,572,025	3,638,300	3,421,025
Operating Transfers In	2,414,989	18,404,580	26,204,655	4,672,976
Rent & Royalties	458,470	532,400	513,660	514,400
Utility Services Tax	39,077,775	40,930,000	39,380,000	40,520,000
Statutory Reserves	-	(50,334,965)	-	(53,845,905)
Miscellaneous Revenues*	9,796,179	8,863,205	9,447,045	5,981,265
Total Revenues	\$939,836,553	\$974,781,371	\$1,008,101,979	\$1,027,487,903
<u>Expenditures</u>				
Personal Services	\$153,922,760	\$165,815,014	\$161,269,264	\$173,390,248
Operating Expenses	77,133,722	90,591,094	95,486,109	96,737,811
Capital Outlay	344,911	455,779	481,352	631,237
Debt Service	-	-	-	-
Grants and Aids	61,793,676	66,667,995	66,803,679	71,626,409
Non-Operating	664,094,835	713,891,889	694,648,408	741,903,992
Total Expenditures	\$957,289,904	\$1,037,421,771	\$1,018,688,812	\$1,084,289,697
Net Change in Fund Balance	(\$17,453,351)	(\$62,640,400)	(\$10,586,833)	(\$56,801,794)
Fund Balance - Beginning	\$175,617,168	147,640,400	158,163,817	147,576,984
Fund Balance - Ending	\$158,163,817	\$85,000,000	\$147,576,984	\$90,775,190 ^{**}

*Includes delinquent taxes

**FY 2016 ending fund balance assumes revenues and expenditures at 100%. FY 2016 ending fund balance on pages 86-87 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2014-2016

Fire Rescue Funds (Major Funds)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Ad Valorem Taxes	\$190,299,479	\$214,223,294	\$204,824,982	\$232,428,928
Charges for Services	34,720,723	37,287,520	36,905,925	36,959,197
Intergovernmental Revenue	763,844	332,185	334,994	333,185
Investment Income	1,503,646	189,700	943,536	619,470
License, Permits & Other Fees	18,255	14,000	11,000	14,000
Operating Transfers In	25,717,929	41,268,056	40,097,290	28,640,000
Special Assessment/Impact Fees	272,013	281,685	275,374	281,327
Statutory Reserves	-	(12,395,884)	-	(13,282,070)
Miscellaneous Revenues*	1,135,161	541,586	588,380	307,634
Total Revenues	\$254,431,050	\$281,742,142	\$283,981,481	\$286,301,671
<u>Expenditures</u>				
Personal Services	\$219,524,431	\$233,215,782	\$229,005,513	\$238,797,510
Operating Expenses	29,282,735	34,104,987	32,793,174	35,364,367
Capital Outlay	8,358,142	9,996,023	4,068,987	10,885,397
Debt Service	-	-	-	-
Grants and Aids	1,476,863	1,579,439	1,575,399	1,703,025
Non-Operating	15,652,699	17,495,201	17,881,366	17,558,343
Total Expenditures	\$274,294,870	\$296,391,432	\$285,324,439	\$304,308,642
Net Change in Fund Balance	(\$19,863,820)	(\$14,649,290)	(\$1,342,958)	(\$18,006,971)
Fund Balance - Beginning	\$92,391,886	67,961,910	72,528,065	71,185,107
Fund Balance - Ending	\$72,528,066	\$53,312,620	\$71,185,107	\$53,178,136 **

*Includes delinquent taxes

**FY 2016 ending fund balance assumes revenues and expenditures at 100%. FY 2016 ending fund balance on pages 86-87 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2014-2016

Special Revenue Funds (Major Funds)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Charges for Services	\$258,292	\$904,852	\$132,412	\$264,560
Debt Proceeds	6,292,103	13,297,503	3,607,188	11,933,396
Intergovernmental Revenue	51,598,278	40,648,051	37,097,227	42,466,038
Investment Income	971,431	1,095,776	726,184	1,435,117
Operating Transfers In	11,734,985	7,230,713	7,580,526	8,388,629
Rent & Royalties	13,200	13,200	13,200	13,200
Statutory Reserves	-	(15,250)	-	(9,000)
Miscellaneous Revenues	1,123,414	324,718	382,985	281,627
Total Revenues	\$71,991,703	\$63,499,563	\$49,539,722	\$64,773,567
<u>Expenditures</u>				
Personal Services	\$18,355,170	\$9,129,001	\$9,505,059	\$9,821,136
Operating Expenses	17,506,393	11,419,936	9,737,771	11,430,558
Capital Outlay	487,416	183,491	211,634	100,636
Debt Service	1,372,178	3,279,074	1,392,500	3,018,219
Grants and Aids	24,194,141	43,918,749	25,485,880	45,403,723
Non-Operating	2,522,122	3,374,274	3,837,261	804,814
Total Expenditures	\$64,437,421	\$71,304,525	\$50,170,105	\$70,579,086
Net Change in Fund Balance	\$7,554,282	(\$7,804,962)	(\$630,383)	(\$5,805,519)
Fund Balance - Beginning	(\$338,972)	7,905,440	7,215,311	6,584,928
Fund Balance - Ending	\$7,215,310	\$100,478	\$6,584,928	\$779,409

FISCAL YEARS 2014-2016

Road Program Funds (Major Funds)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Charges for Services	\$25,136	\$0	\$2,500	\$0
Intergovernmental Revenue	1,490,400	4,648,324	596,483	3,552,532
Investment Income	4,150,755	1,000,000	3,978,821	2,773,900
Local Option Gas Tax	9,715,211	9,537,000	10,008,081	10,108,000
Operating Transfers In	5,979,172	-	886,543	-
Special Assessment/Impact Fees	21,021,874	30,749,667	21,080,362	34,859,200
Statutory Reserves	-	(2,014,334)	-	(2,387,055)
Miscellaneous Revenues	617,989	630,946	706,206	274,933
Total Revenues	\$43,000,537	\$44,551,603	\$37,258,996	\$49,181,510
<u>Expenditures</u>				
Personal Services	\$2,600,956	\$2,717,178	\$3,163,061	\$3,532,302
Operating Expenses	402,052	3,778,041	524,420	7,754,669
Capital Outlay	27,027,715	83,871,606	10,021,976	73,068,537
Debt Service	-	-	-	17,460
Grants and Aids	1,491,606	649,613	4,570	1,138,085
Non-Operating	7,006,547	1,027,375	1,924,877	1,027,375
Total Expenditures	\$38,528,875	\$92,043,813	\$15,638,904	\$86,538,428
Net Change in Fund Balance	\$4,471,661	(\$47,492,210)	\$21,620,092	(\$37,356,918)
Fund Balance - Beginning	\$347,062,763	350,768,677	351,534,426	373,154,518
Fund Balance - Ending	\$351,534,425	\$303,276,467	\$373,154,518	\$335,797,600

FISCAL YEARS 2014-2016

General Government Funds (Major Funds)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Charges for Services	\$1,525,028	\$2,417,140	\$893,280	\$2,195,593
Debt Proceeds	58,954,381	-	66,412,441	-
Fines & Forfeitures	1,372,445	1,383,000	928,771	-
Intergovernmental Revenue	267,110	-	-	1,118,717
Investment Income	1,455,793	165,883	1,160,627	1,043,000
Operating Transfers In	20,064,373	24,971,177	25,983,535	24,242,378
Special Assessment/Impact Fees	2,894,072	870,554	1,782,086	1,000,000
Statutory Reserves	-	(43,528)	-	(101,650)
Miscellaneous Revenues	618,522	1,648,776	554,418	1,363,525
Total Revenues	\$87,151,724	\$31,413,002	\$97,715,158	\$30,861,563
<u>Expenditures</u>				
Personal Services	\$0	\$0	\$0	\$0
Operating Expenses	14,574,291	59,558,938	12,339,856	96,479,495
Capital Outlay	8,136,903	53,067,748	24,941,401	88,617,149
Debt Service	643,969	66,012	1,354,597	107,110
Grants and Aids	13,430,722	28,009,405	4,992,512	23,713,148
Non-Operating	905,738	11,254,629	15,747,077	6,533,565
Total Expenditures	\$37,691,622	\$151,956,732	\$59,375,443	\$215,450,467
Net Change in Fund Balance	\$49,460,102	(\$120,543,730)	\$38,339,715	(\$184,588,904)
Fund Balance - Beginning	\$114,739,180	165,635,845	164,199,282	202,538,997
Fund Balance - Ending	\$164,199,282	\$45,092,115	\$202,538,997	\$17,950,093

FISCAL YEARS 2014-2016

Airport Funds (Major Funds)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Charges for Services	\$80,093,200	\$66,839,020	\$69,395,895	\$71,695,895
Fines & Forfeitures	1,957	-	-	-
Intergovernmental Revenue	7,819,683	37,116,683	4,685,699	41,925,110
Investment Income	915,784	870,970	919,970	919,970
License, Permits & Other Fees	65,959	61,275	66,775	66,775
Operating Transfers In	38,788,675	53,117,624	29,071,422	48,496,959
Miscellaneous Revenues	1,476,898	25,607,508	9,668,788	20,573,398
Total Revenues	\$129,162,156	\$183,613,080	\$113,808,549	\$183,678,107
<u>Expenditures</u>				
Personal Services	\$11,124,054	\$11,772,989	\$11,054,456	\$12,401,894
Operating Expenses	29,660,853	33,206,977	32,358,808	34,366,193
Capital Outlay	18,016,479	153,326,037	24,793,232	145,544,847
Debt Service	5,101,087	6,869,768	6,869,768	6,866,866
Non-Operating	38,820,995	53,174,108	29,127,906	48,553,442
Total Expenditures	\$102,723,468	\$258,349,879	\$104,204,170	\$247,733,242
Net Change in Fund Balance	\$26,438,688	(\$74,736,799)	\$9,604,379	(\$64,055,135)
Fund Balance - Beginning	\$120,910,716	134,318,373	135,063,828	144,668,207
Fund Balance - Ending	\$147,349,404	\$59,581,574	\$144,668,207	\$80,613,072

FISCAL YEARS 2014-2016

Water Utilities Funds (Major Funds)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Charges for Services	\$170,369,544	\$171,273,000	\$172,468,000	\$186,149,000
Intergovernmental Revenue	922,334	1,306,520	1,499,583	-
Investment Income	2,853,902	4,508,000	1,601,268	2,081,000
Operating Transfers In	187,309,379	189,952,915	189,010,829	203,778,854
Rent & Royalties	34,606	31,000	31,000	31,000
Special Assessment/Impact Fees	664,086	860,000	877,000	880,000
Statutory Reserves	-	-	-	(91,250)
Miscellaneous Revenue	26,407,736	17,184,000	14,316,475	14,399,000
Total Revenues	\$388,561,587	\$385,115,435	\$379,804,155	\$407,227,604
<u>Expenditures</u>				
Personal Services	\$41,124,467	\$44,841,994	\$44,032,316	\$46,665,637
Operating Expenses	71,787,243	88,397,478	86,714,535	100,707,111
Capital Outlay	32,583,755	172,871,541	40,693,580	216,859,889
Debt Service	7,034,708	18,799,300	16,242,000	17,416,800
Non-Operating	185,996,833	201,494,837	200,221,591	203,890,239
Total Expenditures	\$338,561,490	\$526,405,150	\$387,904,022	\$585,539,676
Net Change in Fund Balance	\$50,000,097	(\$141,289,715)	(\$8,099,867)	(\$178,312,072)
Fund Balance - Beginning	\$189,868,091	224,144,581	217,623,185	209,523,318
Fund Balance - Ending	\$239,868,188	\$82,854,866	\$209,523,318	\$31,211,246

FISCAL YEARS 2014-2016

Non-Major Governmental Funds (Aggregate)

	<u>Actual</u> <u>FY 2014</u>	<u>Budget</u> <u>FY 2015</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Budget</u> <u>FY 2016</u>
<u>Revenues</u>				
Ad Valorem Taxes	\$66,473,361	\$72,311,909	\$69,209,293	\$71,340,314
Charges for Services	125,893,544	33,015,176	33,538,735	33,564,305
Debt Proceeds	56,712,850	41,000	159,455,346	175,000
Fines & Forfeitures	5,456,943	1,780,206	2,428,984	1,827,487
Inspector General Fees	2,304,303	2,824,449	2,605,924	2,896,004
Intergovernmental Revenue	59,079,741	87,777,961	71,779,283	96,941,018
Investment Income	4,893,253	90,997	2,917,669	1,881,535
License, Permits & Other Fees	18,255,067	18,791,600	17,329,263	17,436,900
Local Option Gas Tax	37,223,882	36,458,000	38,794,000	39,571,000
Operating Transfers In	705,193,404	172,314,319	162,309,212	156,067,212
Rent & Royalties	1,571,836	1,455,176	1,527,104	1,549,134
Special Assessment/Impact Fees	11,160,922	9,362,732	11,478,346	9,425,981
Tourist Development Tax	33,842,266	34,293,369	41,096,148	46,490,999
Statutory Reserves	-	(11,793,871)	-	(12,622,975)
Miscellaneous Revenues	166,615,102	143,909,301	133,996,903	150,284,976
Total Revenues	\$1,294,676,475	\$602,632,324	\$748,466,210	\$616,828,890
<u>Expenditures</u>				
Personal Services	\$601,817,816	\$121,402,072	\$117,383,847	\$126,919,949
Operating Expenses	349,232,790	287,024,425	244,853,933	286,658,750
Capital Outlay	61,677,910	97,993,913	36,713,985	101,204,992
Debt Service	137,057,915	135,696,214	133,808,293	106,366,063
Grants and Aids	30,192,136	14,349,071	20,371,427	22,343,936
Non-Operating	142,523,157	68,237,258	242,539,766	41,352,324
Total Expenditures	\$1,322,501,723	\$724,702,953	\$795,671,251	\$684,846,014
Net Change in Fund Balance	(\$27,825,248)	(\$122,070,629)	(\$47,205,041)	(\$68,017,124)
Fund Balance - Beginning	\$304,497,247	304,048,413	281,140,847	233,935,806
Fund Balance - Ending	\$276,671,999	\$181,977,784	\$233,935,806	\$165,918,682

BUDGET COMPARISON BY FUND - FY 2015 AND 2016
Board of County Commissioners

2014 Non-Exempt Valuation Countywide \$139,568,795,938

2015 Non-Exempt Valuation Countywide \$152,661,150,295

Fund	Fund Name	2015 Adopted				2016 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
0001	General Fund	4.7815	667,348,198	455,073,573	1,122,421,771	4.7815	729,949,290	445,115,597	1,175,064,887
	Operating Ad Valorem Tax Funds - Countywide	4.7815	667,348,198	455,073,573	1,122,421,771	4.7815	729,949,290	445,115,597	1,175,064,887
2020	25.0M GO 05 DS, Recreational & Cultural Facilities	0.0089	1,242,763	(40,313)	1,202,450	0.0000	0	0	0
2038	50.0M GO 06 DS, Waterfront Access	0.0279	3,895,853	(169,149)	3,726,704	0.0167	2,551,260	(84,960)	2,466,300
2508	45.6M GO 98 DS, Ref 2 issues	0.0308	4,300,799	(158,474)	4,142,325	0.0000	0	0	0
2513	16.0M GO 05A DS, Ref 25M Rec Fac 99A	0.0151	2,108,508	(100,383)	2,008,125	0.0137	2,092,950	(74,464)	2,018,486
2518	115.8M GO Tax 06 DS, Ref 75M Land Acq 99B & 01A	0.0902	12,595,196	(519,527)	12,075,669	0.0824	12,588,254	(502,338)	12,085,916
2525	28.7M GO 10 DS, Ref Part 25M Parks GO 03 & 05	0.0185	2,583,272	(66,122)	2,517,150	0.0251	3,834,529	(148,779)	3,685,750
2532	28.0M GO 14 DS, Ref Part 50M Waterfront GO 06		0	1,147,568	1,147,568	0.0083	1,267,992	(60,092)	1,207,900
	Voted Debt Service Ad Valorem Tax - Countywide	0.1914	26,726,391	93,600	26,819,991	0.1462	22,334,985	(870,633)	21,464,352
	Total Ad Valorem Tax Funds - Countywide	4.9729	694,074,589	455,167,173	1,149,241,762	4.9277	752,284,275	444,244,964	1,196,529,239
1001	HUD Supportive Housing		0	1,089,609	1,089,609		0	630,505	630,505
1002	Head Start		0	1,523,694	1,523,694		0	0	0
1003	Community Action Program		0	1,212,591	1,212,591		0	1,080,617	1,080,617
1004	Farmworkers Jobs/Education Prm		0	271,206	271,206		0	253,927	253,927
1006	DOSS - Administration		0	8,187,418	8,187,418		0	8,870,388	8,870,388
1009	Low Income Home Energy Assistance Program Fund		0	3,223,252	3,223,252		0	3,206,862	3,206,862
1010	Ryan White Care Program		0	7,855,665	7,855,665		0	7,536,606	7,536,606
1100	Affordable Housing Trust Fund (SHIP)		0	2,856,468	2,856,468		0	10,553,054	10,553,054
1101	Housing & Community Devlpmt		0	11,610,962	11,610,962		0	13,239,655	13,239,655
1103	Home Investment Partnership Act		0	4,897,784	4,897,784		0	7,455,369	7,455,369
1104	Section 108 Loan Fund		0	175,205	175,205		0	179,731	179,731
1106	Disaster Recovery Initiative		0	3,038,753	3,038,753		0	100,000	100,000
1108	Disaster Recovery Initiative #3 Wilma		0	762,284	762,284		0	0	0
1109	Neighborhood Stabilization Program		0	1,290,504	1,290,504		0	3,416,271	3,416,271
1112	Neighborhood Stabilization Program 2		0	656,406	656,406		0	782,924	782,924
1113	Neighborhood Stabilization Program 3		0	262,525	262,525		0	361,720	361,720
1114	Workforce Housing Trust Fund		0	404,879	404,879		0	887,798	887,798
1115	Federal Home Loan Bank of Atlanta		0	0	0		0	250,000	250,000
1150	Juvenile Assessment Center Fd		0	50,730	50,730		0	0	0
1151	Law Enforcement Trust Fund		0	1,170,897	1,170,897		0	1,956,646	1,956,646

BUDGET COMPARISON BY FUND - FY 2015 AND 2016
Board of County Commissioners

2014 Non-Exempt Valuation Countywide \$139,568,795,938

2015 Non-Exempt Valuation Countywide \$152,661,150,295

Fund	Fund Name	2015 Adopted			2016 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1152	Sheriff's Grants		0	1,519,975	1,519,975		0	1,540,026	1,540,026
1200	Beautification Maintenance		0	1,345,307	1,345,307		0	1,309,478	1,309,478
1201	County Transport Trust		0	46,585,134	46,585,134		0	45,987,969	45,987,969
1203	Red Light Camera Fund		0	1,476,242	1,476,242		0	0	0
1220	Natural Areas Stwrdshp Endwmnt		0	4,843,127	4,843,127		0	4,866,377	4,866,377
1222	Ag Reserve Land Management		0	1,301,868	1,301,868		0	1,356,902	1,356,902
1223	Environmental Enhance-Freshwtr		0	443,530	443,530		0	484,640	484,640
1224	Environmental Enhance-Saltwtr		0	828,999	828,999		0	885,906	885,906
1225	Environmental Enhance-NonSpec		0	4,852,791	4,852,791		0	4,814,055	4,814,055
1226	Natural Areas Fund		0	14,954,356	14,954,356		0	11,659,219	11,659,219
1227	Pollution Recovery Trust Fund		0	2,217,835	2,217,835		0	2,128,759	2,128,759
1228	State Mosquito		0	66,039	66,039		0	61,097	61,097
1229	FDEP Lake Worth Lagoon Ecosyst		0	0	0		0	1,655,000	1,655,000
1230	Petroleum Storage Tank Program		0	777,250	777,250		0	654,105	654,105
1231	Petrol Store Tank Compliance		0	576,159	576,159		0	702,625	702,625
1250	Handicapped Parking Enforcement		0	228,980	228,980		0	161,531	161,531
1252	HUD - Fair Housing		0	103,952	103,952		0	115,977	115,977
1261	Bond Waiver Program R89-1178		0	674,823	674,823		0	682,855	682,855
1263	School Impact Fees Zone 1		0	6,145,720	6,145,720		0	1,218,915	1,218,915
1264	School Impact Fees Zone 2		0	7,317,715	7,317,715		0	3,303,937	3,303,937
1265	School Impact Fees Zone 3		0	6,080,229	6,080,229		0	2,174,820	2,174,820
1266	School Impact Fees Zone 4		0	3,236,888	3,236,888		0	1,006,621	1,006,621
1267	School Concurrency		0	4,000	4,000		0	4,000	4,000
1321	Law Library		0	729,311	729,311		0	848,638	848,638
1323	Criminal Justice Trust Fund		0	567,012	567,012		0	553,368	553,368
1324	Local Requirements & Innovations Fund (F.S.29.004& 0082a2)		0	315,067	315,067		0	462,389	462,389
1325	Legal Aid Programs Fund (F.S.29.008)		0	294,500	294,500		0	313,500	313,500
1326	JAC Juvenile Programs Fund		0	294,500	294,500		0	313,500	313,500
1327	Court Information Technology Fund (F.S. 28.2412e1)		0	4,067,535	4,067,535		0	4,190,785	4,190,785
1340	Palm Tran Operations		0	78,375,786	78,375,786		0	85,271,233	85,271,233
1341	Palm Tran Grants		0	42,227,883	42,227,883		0	45,226,449	45,226,449
1360	Metro Planning Organization		0	4,899,704	4,899,704		0	5,679,677	5,679,677
1384	Golf Course Operations		0	8,989,607	8,989,607		0	11,591,054	11,591,054
1401	OCR Special Projects and Initiatives		0	1,508,681	1,508,681		0	1,603,304	1,603,304
1402	Nuisance Abatement		0	3,043,646	3,043,646		0	3,794,699	3,794,699
1420	ACC Mobile Spay/Neuter Prgm		0	627,732	627,732		0	712,219	712,219

BUDGET COMPARISON BY FUND - FY 2015 AND 2016
Board of County Commissioners

2014 Non-Exempt Valuation Countywide \$139,568,795,938

2015 Non-Exempt Valuation Countywide \$152,661,150,295

Fund	Fund Name	2015 Adopted			2016 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1423	Victims Of Crime Emergency Support Fund		0	92,752	92,752		0	312,476	312,476
1425	EMS Award-Grant Program		0	255,137	255,137		0	223,371	223,371
1426	Public Safety Grants		0	345,232	345,232		0	1,407,072	1,407,072
1427	Emergency Management		0	84,765	84,765		0	74,894	74,894
1428	EM Preparedness & Assistance		0	380,969	380,969		0	156,230	156,230
1429	Regulation Of Towing Business		0	438,510	438,510		0	478,034	478,034
1430	Vehicle For Hire Ordinance		0	1,299,328	1,299,328		0	1,588,256	1,588,256
1432	Moving Ordinance		0	116,165	116,165		0	126,846	126,846
1434	E-911 Carry Forward FS365.172/173		0	9,669,554	9,669,554		0	6,534,911	6,534,911
1435	E-911 Grant Fund		0	1,765,308	1,765,308		0	0	0
1436	Justice Service Grant Fund		0	0	0		0	2,750,000	2,750,000
1439	Radiological Emergency Preparedness-FPL		0	96,558	96,558		0	100,000	100,000
1440	Highbidge Activity Fund		0	36,360	36,360		0	38,580	38,580
1450	TDC-Convention Center Oper		0	6,392,255	6,392,255		0	6,060,744	6,060,744
1451	TDC-Film Commission		0	1,331,404	1,331,404		0	1,959,425	1,959,425
1452	TDC-Special Projects		0	598,227	598,227		0	1,412,684	1,412,684
1453	TDC-4th Cent Local Option Tax		0	9,520,219	9,520,219		0	9,639,023	9,639,023
1454	TDC-Tourism		0	13,516,795	13,516,795		0	17,615,643	17,615,643
1455	TDC-Cultural Arts		0	6,080,685	6,080,685		0	7,463,392	7,463,392
1456	TDC-Beaches		0	2,952,065	2,952,065		0	7,130,783	7,130,783
1457	TDC-Sports Commission		0	2,164,192	2,164,192		0	3,651,487	3,651,487
1458	TDC-1st Cent Tourist Local Option Tax		0	23,807,700	23,807,700		0	14,670,066	14,670,066
1470	Drug Abuse Trust Fund		0	64,668	64,668		0	67,433	67,433
1480	Driver Ed Trust FS318.121		0	1,817,667	1,817,667		0	1,816,222	1,816,222
1482	Cooperative Extension Rev Fund		0	245,321	245,321		0	308,705	308,705
1483	PBC Office of Inspector General (IG)		0	2,827,549	2,827,549		0	2,902,104	2,902,104
1500	Crime Prevention Fund		0	369,831	369,831		0	490,091	490,091
1501	Domestic Violence Fund		0	264,608	264,608		0	249,603	249,603
1507	Criminal Justice Grant Fund		0	1,628,989	1,628,989		0	512,387	512,387
1521	Public Affairs Replacement Frequency		0	1,016,706	1,016,706		0	1,100,120	1,100,120
1539	Economic Development		0	4,180,212	4,180,212		0	5,322,009	5,322,009
1540	HUD Loan Repayment Account		0	16,410,541	16,410,541		0	14,041,534	14,041,534
1541	Energy Efficiency & Consvr Blk Grnt		0	219,200	219,200		0	95,581	95,581
1542	HUD Community Challenge Palhning Grant		0	498,200	498,200		0	0	0
1543	USDA Intermediary Relending Loan Program		0	387,750	387,750		0	284,278	284,278
1544	USEPA Revolving Loan Fund Program		0	979,900	979,900		0	935,647	935,647

BUDGET COMPARISON BY FUND - FY 2015 AND 2016
Board of County Commissioners

2014 Non-Exempt Valuation Countywide \$139,568,795,938

2015 Non-Exempt Valuation Countywide \$152,661,150,295

Fund	Fund Name	2015 Adopted			2016 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
2003	233.6M NAV 90 DS, Criminal Justice Facilities		0	21,178,034	21,178,034		0	0	0
2028	133.9M NAV 05 DS, Scripps Construction		0	6,611,460	6,611,460		0	0	0
2031	38.8M NAV 04 DS, Scripps/Mecca Land Acq		0	1,879,763	1,879,763		0	0	0
2034	24.4M NAV Tax 04B DS, Scripps Ld Acq		0	2,448,751	2,448,751		0	0	0
2040	14.6M NAV 06 DS, Public Imp Rev Jud Parking		0	1,135,403	1,135,403		0	711,950	711,950
2052	98.0M NAV 07 DS, Scripps/Briger		0	7,704,584	7,704,584		0	4,704,400	4,704,400
2053	176.5M NAV 08 DS, Jail Expand/Pub Bldg		0	11,267,150	11,267,150		0	11,265,350	11,265,350
2054	176.5M NAV 08 DSR, Jail Expand/Pub Bldg		0	11,268,150	11,268,150		0	11,268,150	11,268,150
2061	11.6M Note Payable 08 DS, ESL Jupiter		0	744,884	744,884		0	734,884	734,884
2067	94.2M NAV 08-2 DS, Max Planck & SS Refunding		0	7,596,280	7,596,280		0	4,499,775	4,499,775
2068	94.2M NAV 08-2 DSR, Max Planck & SS Refunding		0	7,604,655	7,604,655		0	4,498,275	4,498,275
2069	30.6M NAV 11 DS, Ocean Ave Bridge & Max Planck2		0	2,096,684	2,096,684		0	2,096,683	2,096,683
2071	10.0M NAV 13 DS, ISS VOIP		0	1,492,413	1,492,413		0	1,492,299	1,492,299
2072	13.1M NAV 13DS, Max Planck3		0	1,065,924	1,065,924		0	1,065,924	1,065,924
2073	10.7M NAV 13 DS, Sheriff Equipment		0	2,212,134	2,212,134		0	2,199,680	2,199,680
2074	27.8M NAV Tax 13DS, Convention Center Hotel		0	1,792,163	1,792,163		0	1,792,638	1,792,638
2075	17.9M NAV 14 DS, Palm Tran Connection Equipment		0	3,798,000	3,798,000		0	3,691,402	3,691,402
2076	68.M NAV 15 DS, Pub Imp Rev Bd, Conv Ctr Gar & Airport Ctr		0	0	0		0	2,372,466	2,372,466
2509	18.5M NAV 02 DS, Ref 26.3M CJF Comp 94		0	2,116,350	2,116,350		0	0	0
2511	81.3M NAV 04 DS, Ref 80.7M Conv Cntr 01		0	2,926,850	2,926,850		0	0	0
2514	17.4M NAV 05 DS, Ref 26M Parks & Rec Fac 96		0	2,046,525	2,046,525		0	2,045,800	2,045,800
2515	13.4M NAV 05 DS, Ref 22M N.C Court & PBSO MP 97		0	1,654,300	1,654,300		0	1,649,125	1,649,125
2516	9.5M NAV 05 DS, Ref 15M Judicial Parking 95		0	1,148,650	1,148,650		0	1,149,250	1,149,250
2517	20.0M NAV 05 DS, Ref 28M Stadium Fac 96		0	2,147,874	2,147,874		0	2,150,624	2,150,624
2519	115.8M GO Tax Coupon 06 DS, Ref 75M Land Acq 99B & 01A		0	395,845	395,845		0	395,845	395,845
2520	2.5M NAV 07A, DS, Ref 6M BAN Bio Resch 06A		0	187,744	187,744		0	0	0
2521	5.1M NAV 07B DS, Ref 6M BAN Bio Resch 06A&B		0	429,204	429,204		0	0	0
2522	29.4M NAV 08A DS, Ref SS#1, 3&5		0	2,777,628	2,777,628		0	0	0
2523	11.5M NAV Tax 10 DS, Ref 11M Conv Hotel BAN 07		0	1,107,595	1,107,595		0	1,106,655	1,106,655
2526	62.7M NAV 11 DS Ref Part 81M Conv Cntr 04		0	3,140,450	3,140,450		0	5,699,925	5,699,925
2527	62.7M NAV 11 DSR, Ref Part 81M Conv Cntr 04		0	5,701,875	5,701,875		0	5,701,875	5,701,875
2528	16.1 M NAV 12 DS, Ref 16M 4 Pts BAN 09		0	1,357,454	1,357,454		0	1,344,538	1,344,538
2529	147.0M NAV 12 DS, REF 94M 04/38M 04A/133M 05A		0	11,434,000	11,434,000		0	19,486,250	19,486,250
2530	Sale of Mecca Farms to SFWMD		0	13,900,000	13,900,000		0	0	0
2533	72.4M NAV 14A DS, Ref 14M 06/2M 07A/5M 07B/98M 07C		0	0	0		0	3,640,025	3,640,025
2534	63.64M Public Improvement Revenue Refunding Bonds, Srs. 2015		0	0	0		0	5,256,350	5,256,350

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Fund	Fund Name	2015 Adopted			2016 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3000	25.0M GO 99A, Recreation & Cultural		0	16,832	16,832		0	0	0
3014	80.7M NAV 01, Convention Center		0	5,794,799	5,794,799		0	5,791,525	5,791,525
3017	26.3M NAV 96, Parks & Recreation Facilities		0	13,807	13,807		0	13,971	13,971
3018	94.3M NAV 04, Pub Imprv & Ref Airport Cntr 92		0	359,873	359,873		0	39,227	39,227
3019	25.0M GO 03, Recreational & Cultural Facilities		0	852,930	852,930		0	901,317	901,317
3020	25.0M GO 05, Recreational & Cultural Improvements		0	2,783,347	2,783,347		0	1,713,751	1,713,751
3028	133.9M NAV 05, Scripps Construction		0	7,484	7,484		0	0	0
3038	50.0M GO 06, Waterfront Access		0	5,304,174	5,304,174		0	4,903,470	4,903,470
3040	14.6M NAV 06, Parking Facilities Expansion		0	750,000	750,000		0	672,801	672,801
3043	6.1M Sunshine#8 06, Park & Marina Improv		0	91,096	91,096		0	37,140	37,140
3046	8.1M Sunshine#9 06, So County Golf Course CTF		0	26,277	26,277		0	5,860	5,860
3052	98.0M NAV 07CTF, Scripps/Briger		0	2,697,402	2,697,402		0	0	0
3053	176.5M NAV 08 CTF, Jail Expand/Pub Bldg		0	5,390,886	5,390,886		0	3,155,185	3,155,185
3061	11.6M Note Payable 08 CP, ESL Jupiter		0	2,363,624	2,363,624		0	1,759,646	1,759,646
3067	94.1M NAV 08-29 CP, Max Planck & SS Refunding		0	1,538,782	1,538,782		0	0	0
3069	15.0M NAV 11 CP, Ocean Ave Lantana Bridge		0	500,608	500,608		0	0	0
3070	15.6M NAV 11 CP, Max Planck		0	249,760	249,760		0	0	0
3071	10.0M NAV 13 CP, ISS VOIP		0	8,218,540	8,218,540		0	5,945,809	5,945,809
3072	13.1M NAV 13CP, Max Planck3		0	2,803	2,803		0	0	0
3073	10.7M NAV 13 CP, Sheriff Equipment		0	1,934,300	1,934,300		0	0	0
3074	27.8M NAV Tax 13 CP, Convention Center Hotel		0	27,315,507	27,315,507		0	22,486,363	22,486,363
3075	17.9M NAV 14 CP, Palm Tran Connection Equipment		0	17,787,533	17,787,533		0	132,459	132,459
3076	68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct		0	0	0		0	63,094,921	63,094,921
3500	Transportation Improvmt Fund		0	197,575,694	197,575,694		0	200,631,795	200,631,795
3501	Road Impact Fee Zone 1		0	44,831,342	44,831,342		0	51,325,849	51,325,849
3502	Road Impact Fee Zone 2		0	34,543,249	34,543,249		0	39,362,231	39,362,231
3503	Road Impact Fee Zone 3		0	25,051,530	25,051,530		0	26,516,097	26,516,097
3504	Road Impact Fee Zone 4		0	20,210,280	20,210,280		0	24,052,308	24,052,308
3505	Road Impact Fee Zone 5		0	40,931,865	40,931,865		0	47,106,004	47,106,004
3516	Abacoa Trust Sub Account		0	5,646,933	5,646,933		0	5,731,992	5,731,992
3519	Northlake Blvd Agr W/Npbcid		0	141,012	141,012		0	177,335	177,335
3523	Proportionate Share Trust Fund		0	22,015,763	22,015,763		0	22,566,504	22,566,504
3531	Impact Fee Program - Roads Zone 1		0	1,058,353	1,058,353		0	1,325,583	1,325,583
3532	Impact Fee Program - Roads Zone 2		0	782,397	782,397		0	986,504	986,504
3533	Impact Fee Program - Roads Zone 3		0	801,332	801,332		0	960,985	960,985
3534	Impact Fee Program - Roads Zone 4		0	433,559	433,559		0	558,191	558,191

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		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3535	Impact Fee Program - Roads Zone 5		0	796,363	796,363		0	1,034,650	1,034,650
3600	Park Improvement Fund		0	8,099,439	8,099,439		0	9,765,123	9,765,123
3601	Park Impact Fees Z-1		0	3,730,071	3,730,071		0	3,769,559	3,769,559
3602	Park Impact Fees Z-2		0	4,779,042	4,779,042		0	4,415,584	4,415,584
3603	Park Impact Fees Z-3		0	7,433,471	7,433,471		0	8,939,274	8,939,274
3621	Impact Fee Program - Parks Zone 1		0	32,184	32,184		0	49,117	49,117
3622	Impact Fee Program - Parks Zone 2		0	36,029	36,029		0	56,816	56,816
3623	Impact Fee Program - Parks Zone 3		0	89,804	89,804		0	128,626	128,626
3650	Unit 11 Acquisition/Enhancement		0	1,977,950	1,977,950		0	1,789,419	1,789,419
3651	South Lox SI Wetland Restoration		0	263,181	263,181		0	288,535	288,535
3652	Beach Improvement		0	20,190,475	20,190,475		0	17,573,016	17,573,016
3653	South Lake Worth Inlet		0	2,298,835	2,298,835		0	1,611,677	1,611,677
3654	Environmental Capital Projects Fund		0	6,558,175	6,558,175		0	5,541,359	5,541,359
3800	Pud Civic Site Cash Out		0	2,541,017	2,541,017		0	1,193,554	1,193,554
3801	RR&I for 800 Mhz Sys		0	37,373,145	37,373,145		0	34,759,520	34,759,520
3803	Law Enfc/Impct Fees Z2 Rd Padl		0	2,570,811	2,570,811		0	2,682,340	2,682,340
3804	Public Building Impr Fund		0	45,483,096	45,483,096		0	53,103,000	53,103,000
3805	Public Building Impact Fees		0	5,684,051	5,684,051		0	7,017,659	7,017,659
3807	TDC-Bldg Renewal & Replacement		0	10,227,421	10,227,421		0	8,681,430	8,681,430
3815	Impact Fee Program - Public Building		0	72,301	72,301		0	100,331	100,331
3900	Capital Outlay		0	15,114,805	15,114,805		0	14,014,061	14,014,061
3901	Information Technology Capital Improvements		0	8,504,834	8,504,834		0	11,390,176	11,390,176
3902	Court Related Info Tech Cap Improvements		0	4,464	4,464		0	0	0
3903	Energy Efficiency & Conservation Block Grant - EECBG		0	123,603	123,603		0	0	0
3905	E911 Carry Forward Capital		0	7,947,627	7,947,627		0	5,650,525	5,650,525
4000	WUD Revenue		0	180,269,000	180,269,000		0	193,660,750	193,660,750
4001	Operation & Maintenance		0	141,616,047	141,616,047		0	160,186,956	160,186,956
4010	Renewal & Replacement		0	1,000,000	1,000,000		0	1,000,000	1,000,000
4011	Capital Improvements		0	245,201,670	245,201,670		0	223,205,941	223,205,941
4012	Connection Charge Account		0	7,327,000	7,327,000		0	7,992,000	7,992,000
4013	Special Assessment Prgrm WUD		0	3,360,000	3,360,000		0	3,881,123	3,881,123
4015	WUD FPL Reclaimed Water Renewal & Replacement		0	2,796,385	2,796,385		0	3,508,709	3,508,709
4032	Debt Service WUD 95		0	2,359,000	2,359,000		0	0	0
4034	Debt Service WUD All		0	6,277,330	6,277,330		0	4,437,863	4,437,863
4039	Debt Service WUD 2006		0	6,662,500	6,662,500		0	5,435,500	5,435,500
4041	Construction Trust Fund WUD 2009		0	1,197,130	1,197,130		0	738,773	738,773

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		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
4042	Debt Service WUD 09		0	3,992,000	3,992,000		0	4,045,600	4,045,600
4043	WUD FPL Debt Service Coverage Fund		0	1,416,154	1,416,154		0	722,007	722,007
4044	GUA Debt Service		0	725,000	725,000		0	725,000	725,000
4045	GUA01 Wachovia 2009 Loan		0	1,186,000	1,186,000		0	1,186,000	1,186,000
4046	GUA09 Bank of NY 2004 Loan		0	781,000	781,000		0	786,800	786,800
4047	Debt Service WUD 2013 Ref		0	3,093,800	3,093,800		0	4,205,100	4,205,100
4048	WUD 24.97M Water & Sewer Refunding Series 2015		0	0	0		0	1,032,800	1,032,800
4100	Airport Operations		0	69,763,028	69,763,028		0	79,572,312	79,572,312
4110	Airport Capital Projects		0	4,064,887	4,064,887		0	5,423,395	5,423,395
4111	Airports Imp & Dev Fund		0	166,008,819	166,008,819		0	168,112,217	168,112,217
4112	Airport Passenger Facility Chgs		0	66,589,987	66,589,987		0	63,620,714	63,620,714
4113	Noise Abatement & Mitigation		0	2,272,550	2,272,550		0	2,388,505	2,388,505
4114	Airports Restricted Assets Fd		0	2,066,078	2,066,078		0	2,057,390	2,057,390
4130	Debt Service 60M PBIA Rev Ref 2002		0	295,166	295,166		0	303,523	303,523
4131	Debt Serv 83M PBIA Rev Ref 2001		0	0	0		0	220	220
4137	Debt Service 69M PBIA Rev Bonds 2006A		0	3,435,380	3,435,380		0	3,435,274	3,435,274
4138	Debt Service 16M PBIA Tax Rev Ref 2006B		0	3,435,558	3,435,558		0	3,432,764	3,432,764
5000	Fleet Management		0	55,253,123	55,253,123		0	56,498,187	56,498,187
5010	Property & Casualty Insurance		0	15,152,763	15,152,763		0	14,586,119	14,586,119
5011	Risk Management Fund		0	18,503,345	18,503,345		0	17,866,646	17,866,646
5012	Employee Health Insurance		0	77,030,437	77,030,437		0	77,483,891	77,483,891
	Gross Total Countywide Funds	4.9729	694,074,589	2,776,540,990	3,470,615,579	4.9277	752,284,275	2,802,924,688	3,555,208,963
	Less: Interfund Transfers		0	(474,613,183)	(474,613,183)		0	(454,625,222)	(454,625,222)
	Less: Interdepartmental Charges		0	(17,198,653)	(17,198,653)		0	(17,696,953)	(17,696,953)
	Less: Internal Service Charges		0	(131,290,555)	(131,290,555)		0	(133,547,951)	(133,547,951)
	Net Total Countywide Funds	4.9729	694,074,589	2,153,438,599	2,847,513,188	4.9277	752,284,275	2,197,054,562	2,949,338,837

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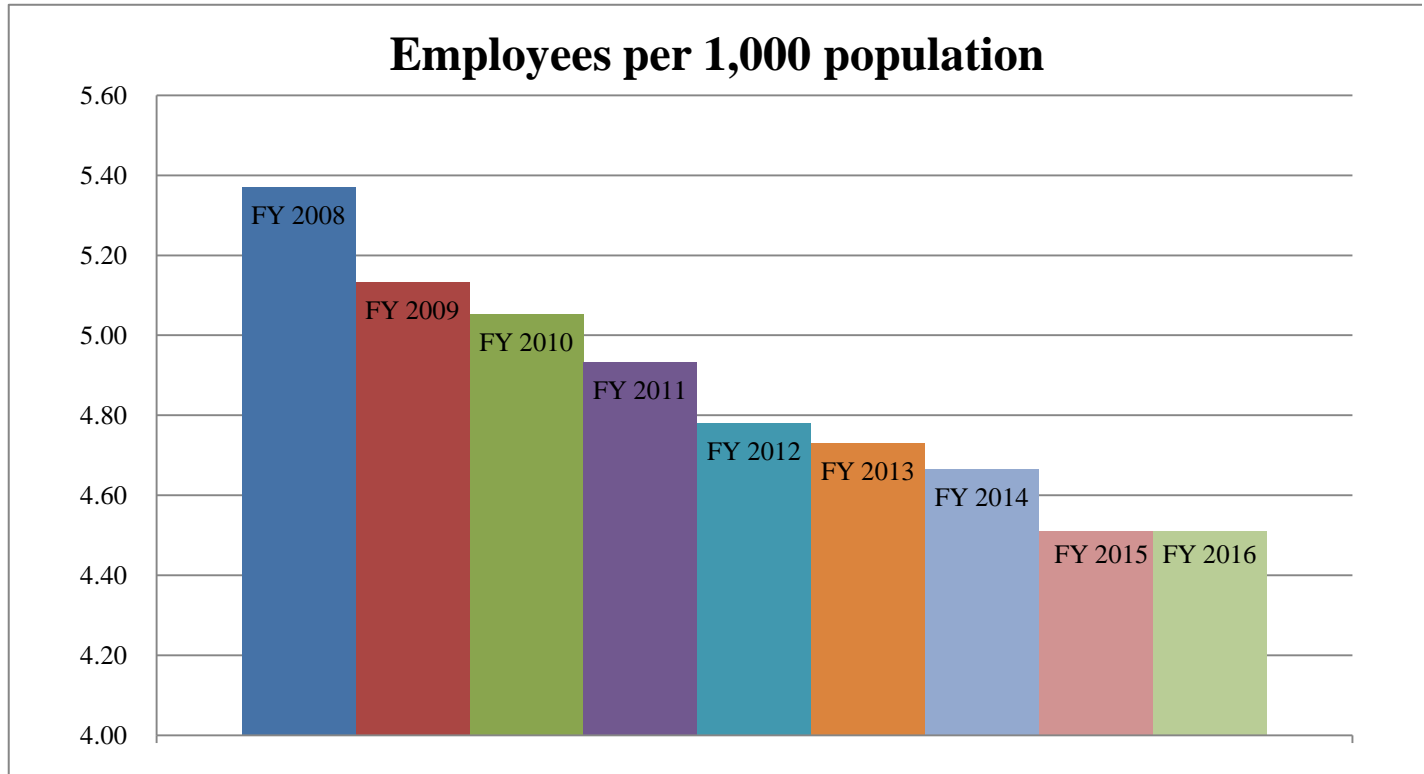
Fund	Fund Name	2015 Adopted				2016 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1180	County Library	0.5491	41,552,138	7,314,158	48,866,296	0.5491	44,960,444	7,800,429	52,760,873
1300	Fire/Rescue MSTU	3.4581	196,637,074	114,724,087	311,361,161	3.4581	214,773,330	104,845,076	319,618,406
1301	Fire/Rescue Jupiter MSTU	2.1748	17,586,220	(657,530)	16,928,690	1.9823	17,655,598	(694,589)	16,961,009
1303	Aviation Battalion		0	5,946,970	5,946,970		0	6,043,937	6,043,937
1304	F/R Long-Term Disability Plan		0	14,918,784	14,918,784		0	14,331,110	14,331,110
1305	MSBU-Hydrant Rental Boca Raton		0	500,546	500,546		0	487,010	487,010
1306	MSBU-Hydrant Rental-Riviera Bh		0	47,901	47,901		0	45,306	45,306
1400	MSTD - Building		0	35,846,865	35,846,865		0	41,973,601	41,973,601
2022	22.3M GO 06 DS, Library District Improvement	0.0240	1,816,156	(82,562)	1,733,594	0.0151	1,236,392	(38,117)	1,198,275
2524	19.5M GO 10 DS, Ref Part 30M Library GO 03	0.0293	2,217,224	(62,399)	2,154,825	0.0275	2,251,707	(100,382)	2,151,325
2531	11.8M GO 14 DS, Ref Part 22M Library GO 06		0	506,318	506,318	0.0068	556,786	(23,886)	532,900
3021	30.5M GO 03, Library District Improvement		0	181,476	181,476		0	0	0
3022	22.3M GO 06, Library District Improvement		0	717,935	717,935		0	18,308	18,308
3511	Unicorp Improvement Fund		0	10,203,862	10,203,862		0	9,695,069	9,695,069
3700	Fire Rescue Improvement		0	23,588,987	23,588,987		0	9,531,575	9,531,575
3704	Fire Rescue Impact Fees		0	9,539,834	9,539,834		0	8,495,068	8,495,068
3750	Library Improvement Fund		0	3,464,983	3,464,983		0	5,509,770	5,509,770
3751	Library Expansion Prgm		0	10,878,260	10,878,260		0	9,420,583	9,420,583
3752	Library Impact Fees		0	1,769,293	1,769,293		0	1,525,592	1,525,592
	Gross-Total Dependent Districts		259,808,812	239,347,768	499,156,580		281,434,257	218,865,460	500,299,717
	Less: Interfund Transfers			(32,646,201)	(32,646,201)			(19,661,786)	(19,661,786)
	Less: Interdepartmental Charges			(5,041,882)	(5,041,882)			(5,413,692)	(5,413,692)
	Net-Total Dependent Districts		259,808,812	201,659,685	461,468,497		281,434,257	193,789,982	475,224,239
	Net-Total County Funds & Dep. Districts		953,883,401	2,355,098,284	3,308,981,685		1,033,718,532	2,390,844,544	3,424,563,076
	Gross Total - All Funds		953,883,401	3,015,888,758	3,969,772,159		1,033,718,532	3,021,790,148	4,055,508,680

Department	Adopted FY 2010	Adopted FY 2011	Adopted FY 2012	Adopted FY 2013	Adopted FY 2014	Adopted FY 2015
Board of County Commissioners (BCC)						
Community Services	461	471	440	432	406	156
County Administration	11	11	11	11	12	12
County Attorney	46	46	44	42	42	42
County Commission	27	27	27	27	27	27
County Cooperative Extension Service	32	28	29	30	31	32
Economic Sustainability	50	62	58	69	56	51
Engineering and Public Works	470	450	433	421	421	424
Environmental Resources Management	145	139	127	126	126	126
Facilities Development and Operations	330	318	307	300	297	305
Fleet Management	64	60	59	54	54	54
Human Resources	35	33	33	32	32	32
Information Systems Services	204	189	183	216	212	212
Internal Auditor	10	10	8	8	8	9
Legislative Affairs	4	3	3	3	3	3
Medical Examiner	20	20	19	19	19	19
Metropolitan Planning Organization	10	10	10	10	10	12
Office of Financial Mgmt & Budget	36	34	32	31	31	31
Palm Tran	548	549	549	558	579	609
Parks and Recreation	624	595	569	562	559	571
PZ&B - Planning & Zoning	174	159	148	136	139	143
Public Affairs	51	45	42	42	42	42
Public Safety	341	333	314	307	308	252
Purchasing	43	43	43	44	44	44
Risk Management	32	30	30	30	30	30
Youth Services	0	0	0	0	0	78
Non-Departmental:						
Criminal Justice Commission	17	12	11	11	11	11
Office of Community Revitalization	6	6	6	6	6	6
Office of Equal Opportunity	12	12	12	12	12	12
Office of Small Business Assistance	7	7	7	7	7	7
Total BCC General Ad Valorem Funded	3,810	3,702	3,554	3,546	3,524	3,352
Other Departments and Agencies						
Department of Airports	158	158	149	149	149	148
PZ&B - Building Division	104	104	104	104	104	117
County Library	452	452	419	419	420	422
Fire Rescue	1,542	1,511	1,511	1,490	1,490	1,494
Tourist Development	4	4	4	4	4	5
Water Utilities	559	558	558	558	561	568
Commission on Ethics	0	4	6	6	5	5
Office of Inspector General(OIG) *	0	18	34	40	23	23
Total Other Departments and Agencies	2,819	2,809	2,785	2,770	2,756	2,782
Total BCC	6,629	6,511	6,339	6,316	6,280	6,134
Constitutional Officers						
Clerk & Comptroller	141	137	134	134	138	138
15th Judicial Circuit	21	24	21	23	25	26
Property Appraiser	266	266	266	266	266	266
Sheriff	4,011	3,919	3,924	3,912	3,952	3,982
Supervisor of Elections	42	42	45	45	45	49
Tax Collector	264	264	305	305	314	315
Total Constitutional Officers	4,745	4,652	4,695	4,685	4,740	4,776
Grand Total	11,374	11,163	11,034	11,001	11,020	10,910

FY 2015 Mid Year Adj			Final FY 2015	FY 2016			Adopted FY 2016
Additions	Deletions	Transfers		Additions	Deletions	Transfers	
1	0	0	157	0	0	0	157
0	0	0	12	0	0	0	12
0	0	0	42	0	0	0	42
0	0	0	27	0	0	0	27
0	0	0	32	0	0	0	32
0	0	0	51	0	0	0	51
0	0	0	424	6	0	0	430
1	0	0	127	0	0	0	127
0	0	0	305	6	0	0	311
0	0	0	54	3	0	0	57
0	0	0	32	0	0	0	32
1	0	0	213	0	0	(1)	212
0	0	0	9	0	0	0	9
0	0	0	3	0	0	0	3
0	0	0	19	1	0	0	20
0	0	0	12	1	0	0	13
0	0	0	31	0	0	0	31
0	0	0	609	13	0	0	622
0	0	0	571	11	(1)	0	581
0	0	0	143	4	0	0	147
0	0	0	42	0	0	0	42
0	0	0	252	1	0	4	257
0	0	0	44	1	0	0	45
0	0	0	30	0	0	0	30
0	0	0	78	0	0	0	78
0	0	0	11	1	0	(3)	9
0	0	0	6	0	0	0	6
0	0	0	12	0	0	0	12
0	0	0	7	0	0	0	7
3	0	0	3,355	48	(1)	0	3,402
0	0	0	148	5	0	0	153
0	0	0	117	13	0	0	130
0	0	0	422	1	0	0	423
0	0	0	1,494	4	0	0	1,498
0	0	0	5	0	0	0	5
0	0	0	568	7	0	0	575
0	0	0	5	0	0	0	5
0	0	0	23	0	0	0	23
0	0	0	2,782	30	0	0	2,812
3	0	0	6,137	78	(1)	0	6,214
0	0	0	138	0	(1)	0	137
1	0	0	27	1	0	0	28
0	0	0	266	0	(9)	0	257
50	0	0	4,032	0	0	0	4,032
0	(3)	0	46	0	0	0	46
0	0	0	315	0	0	0	315
51	(3)	0	4,824	1	(10)	0	4,815
54	(3)	0	10,961	79	(11)	0	11,029

*OIG's budget for FY 2016 includes funding for 23 filled positions, the 17 currently vacant positions will be reinstated once the municipal funding is implemented

Palm Beach County Board of County Commissioners has a total of 6,213 full and part-time employees budgeted for FY 2016. The number of employees per 1,000 population is being presented in order to reflect the effects of growth. In an effort to respond to the economic climate and to increase efficiency, the county has eliminated 1,364 positions since FY 2008. As a result of new facilities or expansion of services, Fire Rescue, Library, Office of Economic Sustainability, and Water Utilities Department have seen their positions increase during this period.

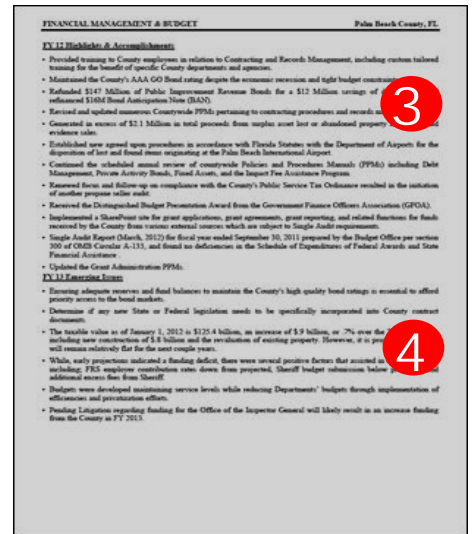
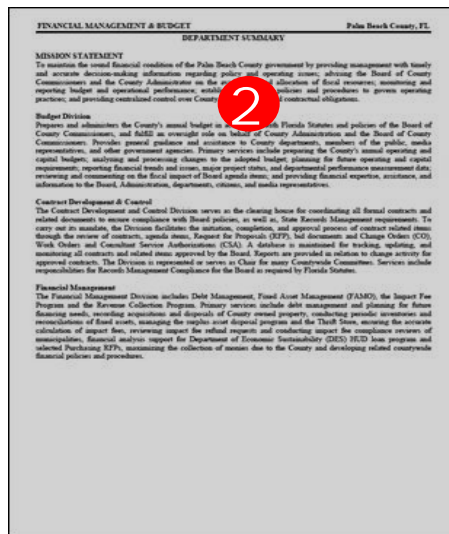
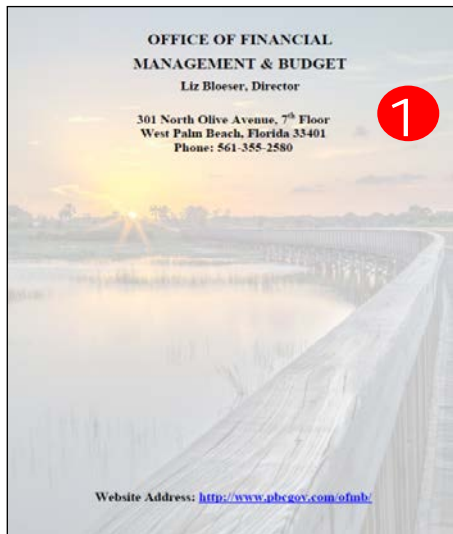


	Total Employees	County Population	Employees per 1,000 population
FY 2008	6,994	1,302,451	5.37
FY 2009	6,713	1,307,784	5.13
FY 2010	6,629	1,312,016	5.05
FY 2011	6,511	1,320,134	4.93
FY 2012	6,339	1,325,758	4.78
FY 2013	6,316	1,335,415	4.73
FY 2014	6,280	1,345,652	4.67
FY 2015	6,134	1,360,238	4.51
FY 2016	6,213	1,378,417	4.51

Because personnel costs are a major portion of the County's operating budget, changes in the number of employees per 1,000 population have a direct relationship to the cost of providing services. A decrease in employees per 1,000 population indicates the County is either becoming more efficient and/or service levels are decreasing. The County continues to implement more effective processes to maintain current service levels.

* Information on this page regarding population is from University of Florida, Bureau of Economic and Business Research (bebr.ufl.edu). Previously information was taken from census.gov.

In a continuing effort to create a budget document that presents information in a user-friendly manner, we have developed this guide to identify where to find key pieces of information. The numbers correspond to the major components of our departmental budgets.



1 Divider - Includes all of the pertinent contact information for each of the departments, including the department director. Also included is a hyperlink that allows the reader to obtain additional information on the department not included in the budget document.

2 Introduction - A summary of the department's mission, major divisions, functions, and core services.

3 Highlights & Accomplishments - A list of the activities that have been successfully completed in the last year.

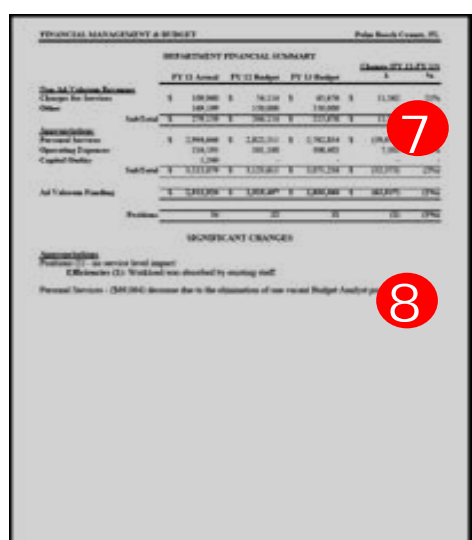
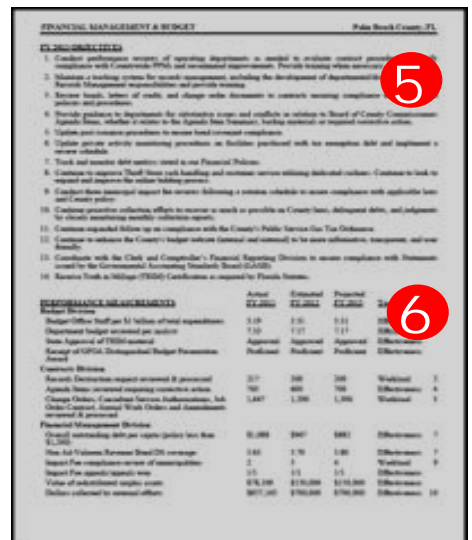
4 Emerging Issues - A list of challenges that are anticipated in the upcoming year.

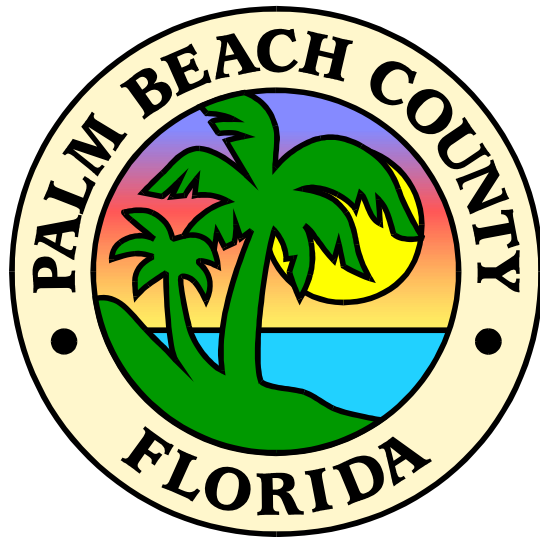
5 Objectives - Specific goals the department is planning to work towards in the upcoming year.

6 Performance Measures - Measures that determine how a department is accomplishing its mission and objectives.

7 Financial Summary - A summary of operating expenditures and sources of revenue listed by major category.

8 Significant Changes - An explanation of significant differences between the previous and current year's budget, including position changes.





COUNTY COMMISSION

Hal R. Valeche, District 1 – Vice Mayor

Paulette Burdick, District 2

Shelley Vana, District 3

Steven L. Abrams, District 4

Mary Lou Berger, District 5 - Mayor

Melissa McKinlay, District 6

Priscilla A. Taylor, District 7

**301 N. Olive Avenue, 12th Floor
West Palm Beach, Florida 33401
Phone: 561-355-2001**

Website Address: <http://www.pbcgov.com/countycommissioners/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To represent the citizens of Palm Beach County, promote effective government, and provide policy direction to meet community needs.

Department Overview

The Board consists of seven Commissioners, each representing a single-member district. Commissioners are elected to a maximum of 2 four-year terms by voters in the district in which they reside. Commissioners annually elect a Mayor to preside over meetings and serve as ceremonial head of the County. A Vice Mayor is also selected to assume these duties in the absence of the Mayor. Prior to FY 2009, this was done bi-annually. The County Commission considers major problems facing County government and guides the planned growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include smart growth, provision of fire rescue, and disaster relief; construction and maintenance of County buildings, roads, and bridges; provision of programs of housing, community development, economic development, conservation, flood, beach erosion control, and air pollution control; adoption and enforcement of building and housing codes and regulations; preservation of natural resources; and provision of cultural and recreational facilities and programs.

FY 15 Highlights & Accomplishments

- After an extensive competitive process including national advertising, the assistance of an executive search firm, a citizens advisory committee, and a series of public interviews, selected Verdenia Baker as new County Administrator.
- Approved \$135 million for a stadium complex to house the Washington Nationals and Houston Astros' spring training operations. In conjunction with the stadium complex approved provisions of an interlocal agreement with the city of West Palm Beach to facilitate a land swap for 143 acres of property at 45th Street and Haverhill Road for the stadium.
- Approved contract with Mason Tillman Associates, Ltd., for a disparity study to assess whether there is a disparity in the utilization of Minority and Women-Owned Business Enterprises (M/WBE) in contracting in the areas of construction, professional services, and goods and services within Palm Beach County.
- Adopted an ordinance adding a 6th cent to the Tourist Development Tax providing additional revenue for tourism promotion and related activities.
- Negotiated with Raiser, LLC., a subsidiary of Uber Technologies, Inc., regarding operations within Palm Beach County in conjunction with Vehicle for Hire Ordinances.
- Adopted a resolution authorizing the issuance of up to \$11 million in multifamily housing revenue bonds to finance costs associated with acquiring, renovating, and equipping the Paul Laurence Dunbar Senior Complex, a new 99-unit rental complex for the elderly located at Grant Street and Division Avenue in West Palm Beach. No county funds, its taxing power, faith or credit are involved.

FY 2016 OBJECTIVES

1. Preserve and protect the local natural environment, including threatened resources, ecosystems, and animal species.
2. Maintain appropriate resources to protect the health, safety, and welfare of the residents of and visitors to Palm Beach County.
3. Ensure the County has an effective social infrastructure.
4. Maintain and improve capital infrastructure.
5. Strengthen and diversify the economy.
6. Clearly articulate a strategy for responsible development.
7. Collaborate with partners.
8. Manage the budget that delivers necessary services, while minimizing the tax requirements.
9. Foster a strong County workforce.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Population served	1,345,652	1,360,238	1,378,417	Demand	
Commission office expenditure per capita	\$2.13	\$2.41	\$2.44	Efficiency	
Adopted operating reserves as a percentage of net budget (policy between 10% and 15%)	13.43%	13.05%	13.34%	Efficiency	
Countywide operating millage rate	4.7815	4.7815	4.7815	Efficiency	
Overall outstanding debt per capita (policy less than \$1,200)	\$693	\$665	\$652	Efficiency	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Personal Services	\$ 2,716,190	\$ 2,955,592	\$ 3,016,634	\$ 61,042	2%
Operating Expenses	308,079	328,148	350,871	22,723	7%
Capital Outlay	4,287	1,000	1,000	-	-
SubTotal	\$ 3,028,556	\$ 3,284,740	\$ 3,368,505	\$ 83,765	3%
Ad Valorem Funding					
	\$ 3,028,556	\$ 3,284,740	\$ 3,368,505	\$ 83,765	3%
Positions	27	27	27	-	-

COUNTY ATTORNEY

Denise Marie Nieman, County Attorney

301 North Olive Avenue, Suite 601

West Palm Beach, Florida 33401

Phone: 561-355-2225

Website Address: <http://www.pbcgov.com/countyattorney/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide quality legal advice and representation to the Board of County Commissioners, County Administration, and departments in a timely, cost-effective, and efficient manner.

Department Overview

The County Attorney's Office was established under Section 4.3 of the Charter of Palm Beach County as an independent office. The County Attorney is appointed by the Board of County Commissioners, serves at the pleasure of the Board, and is responsible directly to the Board. The Office represents and provides legal advice to the Board of County Commissioners, County Administration, County Departments, and the Solid Waste Authority. Primary services include: 1) Providing legal advice and counsel on the interpretation and enforcement of federal, state, and local laws and rules affecting County government; 2) Drafting and/or reviewing all legally binding documents (e.g., ordinances, leases, contracts, etc); 3) Providing legal advice and representation on matters overseen by the Boards and Commissions; 4) Handling administrative actions and hearings (e.g., personnel appeals, code enforcement, etc.); 5) Defending Palm Beach County in all litigation, and 6) Filing actions on behalf of Palm Beach County.

FY 15 Highlights & Accomplishments

- The County was successful in the Inspector General lawsuit. The cities have appealed. The case is pending in the 4th District Court of Appeal.
- The County Attorney's Office assisted the County with financing of tax exempt bonds for the Lourdes-Noreen McKeen non-profit refunding bonds and the Fibex industrial development project. These bonds have a face value of more than \$22,400,000, and the County Attorney's Office received approximately \$10,240 from these bond issuances for legal services.

FY 16 Emerging Issues

- The County Attorney's Office will continue to work closely with the consultants contracted to conduct disparity studies for Palm Beach County and the Solid Waste Authority.
- The Water Utilities Department (WUD) is in the process of modifying its connection fees and capacity reservation policies. The County Attorney's Office will continue to provide legal advice to WUD as these policies are developed and implemented.
- WUD is also undertaking a large-scale capital improvements program, with design and construction costs estimated at 400 million dollars over the next five years. The County Attorney's Office will provide legal advice related to the procurement of, and contracting for, such design and construction services, and any disputes related thereto.

FY 2016 OBJECTIVES

1. Successfully respond to increased demands of the Board of County Commissioners (BCC) and County Departments, notwithstanding budgetary and staffing challenges.
2. Effectively and efficiently manage staff to provide a continued high level of service, all the while restructuring to move the County Attorney's Office into the next generation.
3. Continue to work with County Departments to identify legal issues/conflicts, and potential resolutions or alternative approaches from project inception to completion.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Level of client satisfaction as determined through constant monitoring of feedback	Proficient	Proficient	Proficient	Outcome	2
Ongoing review of internal reports generated through the County Attorney's Office (CAO) legal time and billing program	Proficient	Proficient	Proficient	Output	
BCC directives entirely within the responsibility and control of the CAO responded to within sixty (60) days	Proficient	Proficient	Proficient	Efficiency	1

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 1,524,922	\$ 1,737,500	\$ 1,977,500	\$ 240,000	14%
Other	13,000	5,000	5,000	-	-
SubTotal	\$ 1,537,922	\$ 1,742,500	\$ 1,982,500	\$ 240,000	14%
<u>Appropriations</u>					
Personal Services	\$ 5,231,745	\$ 5,436,672	\$ 5,603,308	\$ 166,636	3%
Operating Expenses	152,434	213,961	218,291	4,330	2%
Capital Outlay	1,627	5,936	63,871	57,935	976%
SubTotal	\$ 5,385,806	\$ 5,656,569	\$ 5,885,470	\$ 228,901	4%
Ad Valorem Funding	\$ 3,847,884	\$ 3,914,069	\$ 3,902,970	\$ (11,099)	-
Positions	42	42	42	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services – increase is primarily due to an increase in projected services rendered to County departments including the Engineering Department and Risk Management (\$75,000 each), Fire Rescue (\$35,000), and Planning, Zoning & Building Department (\$25,000).

Appropriations

Capital Outlay – \$57,935 increase is due to the anticipated purchase of eight laptops including accessories (\$9,720), software (\$39,215), and consulting and training services (\$9,000).

INTERNAL AUDITOR

Joe Bergeron, County Internal Auditor

**2300 North Jog Road
West Palm Beach, Florida 33411
Phone: 561-681-4480**

Website Address: <http://www.pbcgov.com/internalauditor/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To assist the Board of County Commissioners and County management in improving operational effectiveness, productivity, accountability, and financial stewardship by providing objective, relevant, and timely reviews of the County’s programs and operations resulting in meaningful, value adding recommendations.

Department Overview

Primary services provided by the Internal Auditor's Office (Office) include performance audits for departments and agencies under the Board of County Commissioners (BCC). The objective for each performance audit is to enhance internal controls and operational effectiveness of the audited units. The audits determine if operations are performed in accordance with laws, contracts, policies, and procedures; financial and other reports are accurate and reliable; activities are properly authorized; operations are performed in an efficient and effective manner; assets are adequately safeguarded; and stated goals are being accomplished. The Office reports to and provides administrative support to an Audit Committee appointed by the BCC. The Audit Committee approves the annual work plan for the Office and reviews individual audit reports prior to issuance.

FY 15 Highlights & Accomplishments

- Complete development of a countywide risk assessment methodology.
- Prepared comprehensive review of departmental objectives and performance measures to support Administration's new emphasis in that area.

FY 16 Emerging Issues

- Complete the update to the audit manual.
- Complete development of a countywide risk assessment methodology.

FY 16 Objectives

1. Initiate 90% of audits included in the annual audit work plan within the fiscal year planned.
2. Conduct follow-up review on 100% of all audit recommendations within three months of notification from management that the recommendation has been implemented.
3. Issue a discussion draft for audit projects within an average of 100 days from the beginning of audit field work.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Percentage of audits started as planned	75%	85%	90%	Outcome	1
Number of follow-up reviews conducted	20	15	20	Output	2
Percentage of follow-up reviews conducted as planned	100%	100%	100%	Outcome	2
Average days to issue discussion draft from start of field work	150	125	100	Efficiency	3
Number of audits completed during the fiscal year	12	35	30	Output	

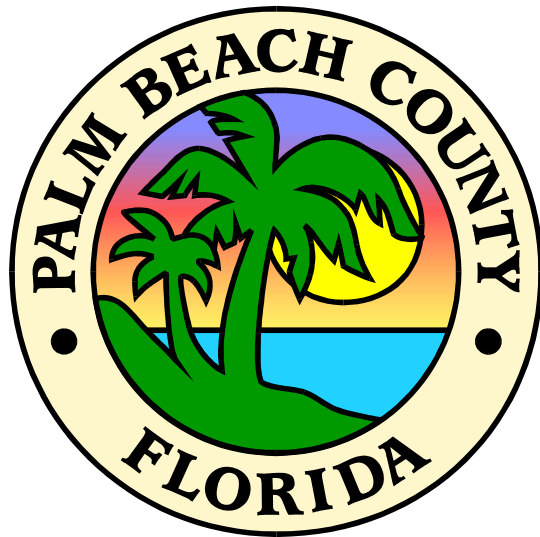
DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Personal Services	\$ 958,224	\$ 1,051,501	\$ 1,105,666	\$ 54,165	5%
Operating Expenses	51,848	58,794	53,139	(5,655)	(10%)
SubTotal	\$ 1,010,072	\$ 1,110,295	\$ 1,158,805	\$ 48,510	4%
Ad Valorem Funding	\$ 1,010,072	\$ 1,110,295	\$ 1,158,805	\$ 48,510	4%
Positions	8	9	9	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses – decrease is primarily due to the Auto Allowance being eliminated (\$6,600).



COUNTY ADMINISTRATION

Verdenia C. Baker, County Administrator

Jon Van Arnam, Deputy County Administrator

Brad Merriman, Assistant County Administrator

Vince Bonvento, Assistant County Administrator

Shannon LaRocque-Baas, Assistant County Administrator

Vacant, Assistant County Administrator

301 N. Olive Avenue, 11th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2030

Website Address: <http://www.pbcgov.com/administration/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide administrative leadership resulting in cost effective and efficient delivery of quality governmental services. County Administration will implement policies established by the Board of County Commissioners and manage the activities of Board departments. Accountability of public expenditures will be provided through the use of performance measurements, and organizational excellence will be encouraged by example and sponsorship of quality improvement programs. This mission requires effective communication with County Commissioners, Constitutional Officers, employees, citizens, the media, and others through open access, sharing of information, and transparency.

Department Overview

The County Administrator serves as the chief executive officer of Palm Beach County government and provides primary staff support to the Board of County Commissioners. The County Administrator's Office is staffed with 12 positions, including the Deputy County Administrator and four Assistant County Administrators. This Office directs the activities of more than 30 Board departments and acts as liaison to the Constitutional Officers and various other agencies.

County Administration is responsible for the overall supervision of Board departments. Primary services include 1) arrange for the orderly scheduling of County Commission business and coordinate the development and review of agenda items for Commission meetings; 2) staff special projects and initiatives as directed by the Board of County Commissioners and identified by the Management Team; 3) present the County Administrator's recommended budget (operating and capital) for the upcoming fiscal year; 4) plan for future levels of service and capital requirements; 5) provide staff support to various appointed boards and committees; 6) serve as a liaison to local, state, and federal government entities; 7) oversee the development of policies and procedures to guide County departments; and 8) respond to public inquiries and requests for information.

FY 15 Highlights & Accomplishments

- Provided the Board with sound budgetary guidance, and maintained AAA Bond rating.
- Enjoyed a smooth transition of leadership to a new County Administrator.
- Created new Youth Services department.
- Provided presentation to Home Owner Associations as well as Civic and Professional Organizations.

FY 16 Emerging Issues

- Explore alternate funding sources to provide for backlogged infrastructure demands.
- Balancing the budget, while maintaining levels of service.
- Finalize growth management in Ag Reserve and Urban/Rural tiers.
- Revisions to the Unified Land Development Code.
- Updating of County Impact Fees.

FY 2016 OBJECTIVES

1. Provide the Board with the best information possible regarding issues brought before them.
2. Implement major Board initiatives, including the Convention Center Hotel, social service efficiencies, ban the box on PBC employment applications.
3. Balance the FY 2017 Budget while maintaining services to citizens and minimizing revenue demands on taxpayers of Palm Beach County.
4. Increase efficiency and effectiveness of all County services, referencing benchmark and comparable data from the public and private sectors.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	Type	Obj
	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	_____	_____
Number of Agenda Items	1,418	1,798	1,740	Output	1
Administration office expenditure per capita	\$1.45	\$1.57	\$1.54	Cost	
Credit rating on general obligation debt:					
Moody's	Aaa	Aaa	Aaa	Outcome	
Fitch	AAA	AAA	AAA	Outcome	
Standard & Poors	AAA	AAA	AAA	Outcome	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 436,851	\$ 448,550	\$ 468,958	\$ 20,408	5%
SubTotal	\$ 436,851	\$ 448,550	\$ 468,958	\$ 20,408	5%
<u>Appropriations</u>					
Personal Services	\$ 1,848,419	\$ 2,031,473	\$ 2,027,461	\$ (4,012)	-
Operating Expenses	98,004	100,847	96,936	(3,911)	(4%)
SubTotal	\$ 1,946,423	\$ 2,132,320	\$ 2,124,397	\$ (7,923)	-
Ad Valorem Funding	\$ 1,509,572	\$ 1,683,770	\$ 1,655,439	\$ (28,331)	(2%)
Positions	12	12	12	-	-

DEPARTMENT OF AIRPORTS

Bruce Pelly, Director

**Building 846, PBI
West Palm Beach, Florida 33406
Phone: 561-471-7400**

Website Address: <http://www.pbia.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide for air transportation and related services that are safe, secure, comfortable, convenient, and efficient.

Department Overview

The Palm Beach County Department of Airports owns and operates Palm Beach International Airport (PBIA) and three general aviation airports located in Palm Beach Gardens, Lantana, and Pahokee. The PBIA McCampbell Terminal serves six million passengers a year with 15 or more airlines. PBIA is also home to three fixed base operators: Jet, Signature and Atlantic Aviation serving general aviation customers making PBIA one of the busiest general aviation airports in the country. Total estimated annual economic activity for PBIA is \$3.4 billion with over 37,000 aviation and support activity jobs. The County's three general aviation airports generate an estimated annual economic activity of \$87.5 million while providing for over 1,000 jobs. The Department of Airports receives no Ad Valorem support; revenues are generated from tenants, users, concession providers, Passenger Facility charges, Federal Aviation Grants, and State Aviation Transportation Grants.

Airports Administrative Division

Includes various functions: Planning, Property Management and Compliance, Business Development, Marketing, Air Service Development, Noise Abatement, Information Technology, Accounts Receivable/Billing, Budgeting, Accounting, Debt Management and compliance, and Finance. These functions are responsible for the long term planning and management of facility and business development through direct construction and partnering with private enterprise to provide necessary aviation and related customer services.

Airports Maintenance Division

Provides services to the four Palm Beach County Airport facilities through staff and various contract services. Critical elements include airfield lighting, uninterrupted power supply to PBIA, HVAC service at PBIA via five multi-ton chillers, ground power and pre-conditioned air services to commercial aircraft, janitorial services to PBIA, as well as continuous elevator/escalator services. Maintenance also provides for all landscaping and greenspace maintenance, including airfield and public areas. Maintenance provides for 24/7 staffing or contractual manpower to maintain critical systems to ensure uninterrupted airport operations and insure safety/security systems remain operational.

Airports Operations Division

Provides 24/7 safety, security, and operational communications of the four Palm Beach County Airport facilities. Operations carries out this mission with a core staff of field officers and communications/dispatch staff and with contract services provided by the Palm Beach Sheriff's Office and Palm Beach County Fire Rescue, both of which have full time units at PBIA on a 24/7 basis. Operations also plans and coordinates with the Federal Transportation Security Administration and U.S. Immigration and Customs Enforcement staff located on-site for daily processing of all passengers through the airport. Operations staff has the overall responsibility for the development and execution of the Airport Safety Plan which defines the protocols for various security and safety events and the appropriate response of each entity. Operations also provides public parking facilities 24/7 via contract services, lost and found inventory, access control, security identification and background checks, tenant communications, and customer assistance.

FY 15 Highlights & Accomplishments

- Frontier Airlines began new service at PBI, serving Denver, CO; Dulles, Washington DC; and Trenton, NJ. Frontier reported strong passenger demand and will return to PBI in 2016.
- Westjet Airlines announces seasonal service to begin December 2015 with flights to Toronto, Canada. Westjet and Air Canada will both be serving Toronto from PBI giving travelers more choices.
- Canadian North Airlines has announced seasonal service commencing January 2016 from several Canadian cities to transport Celebrity Cruise customers via PBI to South Florida cruise terminals. Canadian North and Celebrity will process most all customers through PBI's customs facility. PBI was selected for its customer convenience and ease of service.
- Voted one of the happiest airports by MissTravel.com in 2015 because of passenger amenities and ease of use.
- Passenger traffic grew in every month of the year (compared to same month prior year); the passenger total for the year grew over 5% from the previous year. Seat capacity from commercial carriers also grew over 5% compared with the previous year.
- Construction on the PBI travel plaza commenced in late FY 2015. Located at the corner of Belvedere Road and Florida Mango, the facility will be a combination gas station, convenience store, and cell phone waiting lot for airport customers. The best part: a Dunkin' Donuts store will be built into the travel plaza. Estimated opening Spring of 2016.

FY 16 Emerging Issues

- Renovation of the PBI terminal will be a focus to insure continued customer service to our passengers. Master plan reviews of the terminal will look at improving passenger flow, providing more food and retail shops in post security areas, and more efficient security screening design.
- Customer checked baggage conveyor and screening systems are critical functions that require modernization to increase throughput and efficiency of operations. Partnering with the Department of Homeland Security, the Department is constructing a new Checked Baggage Inspection System (CBIS) which is expected to be substantially complete July 2016. Most funding for the \$40 million project will come from the Transportation Security System. Continuing airport operations during the construction phase will be a challenge requiring significant coordination between all airport stakeholders.

FY 2016 OBJECTIVES

1. Achieve Airline Cost Per Enplanement (CPE) of \$5.00 or less. Airline CPE is a key industry metric for airports which takes cost and changing levels of passenger traffic into account. A low CPE environment is helpful to attract and retain robust air service. Maintaining a CPE of \$5 or less compares very favorably to other South Florida Airports, making Palm Beach International Airport the lowest operating cost per enplanement airport in the area.
2. Maintain Operating Revenue Per Enplanement of \$19.00 or more. This metric measures overall productivity from all operating revenue sources. Some decline in FY 2016 is expected due to lower charges to airlines.
3. Maintain Operating Revenue to Operating Expense ratio of 1.25 or more. This measurement gauges the relationship of revenue production to operating expenses.
4. Maintain Concession Revenue Per Enplanement at \$10.00 or more. This measures the productivity of variable revenues dependant to passenger traffic (includes parking, car rental concession, food/beverage concession, retail concessions, etc).
5. Maintain Debt Service Coverage at a 1.25 ratio or more. This measurement is defined by the Department's bond covenant language where 1.25 is stated as the minimum acceptable level of coverage. The calculation generally represents the following: revenues less expenses divided by debt service for the period.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>		
Total Passengers	5,829,254	6,124,656	6,247,149	Demand	
Total Enplanements	2,914,627	3,067,873	3,129,230	Demand	
Airline Cost Per Enplanement	7.06	3.85	4.00	Efficiency	1
Operating Revenue Per Enplanement	23.54	19.50	19.50	Efficiency	2
Operating Revenue to Operating Expense Ratio	1.68	1.35	1.35	Efficiency	3
Concession Revenue Per Enplanement	11.58	11.30	11.19	Efficiency	4
Debt Service Coverage	1.87	1.87	1.87	Efficiency	5
Total PBIA flight Operations (including general aviation)	137,985	143,726	146,600	Demand	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 68,066,470	\$ 54,439,020	\$ 59,598,895	\$ 5,159,875	9%
Fines & Forfeitures	1,957	-	-	-	-
Grants	339,036	-	-	-	-
Licenses & Permits	65,959	61,275	66,775	5,500	9%
Other	497,889	555,400	570,400	15,000	3%
Interfund Transfers	4,616,334	695,170	701,170	6,000	1%
Fund Balance	13,789,630	14,012,163	18,635,072	4,622,909	33%
SubTotal	\$ 87,377,275	\$ 69,763,028	\$ 79,572,312	\$ 9,809,284	14%
<u>Appropriations</u>					
Personal Services	\$ 11,124,054	\$ 11,772,989	\$ 12,401,894	\$ 628,905	5%
Operating Expenses	29,874,027	33,458,978	34,606,193	1,147,215	3%
Transfers	26,622,930	16,726,252	23,923,349	7,197,097	43%
Charge Offs	(213,174)	(252,001)	(240,000)	12,001	5%
Reserves	-	8,056,810	8,880,876	824,066	10%
SubTotal	\$ 67,407,837	\$ 69,763,028	\$ 79,572,312	\$ 9,809,284	14%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	149	148	153	5	3%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services – \$5,159,875 increase is due to increased activity at Palm Beach International Airport including facility rentals, landing fees, parking, and concession revenues.

Fund Balance – \$4,622,909 increase is due to better than anticipated results in FY 2014.

Appropriations

Positions – 5

Budget Process 5 – to improve services and align work responsibilities, one of each of the following positions was added: Director of Air Services Development, Access Technician, Stores Clerk, Land Management Assistant, and Electronics Technician.

Personal Services - \$268,713 of the increase is due to the positions added during the budget process plus increases in stand by pay.

Operating Expenses - \$1,147,215 increase is due to increased services including Fire Rescue, PBSO, Indirect Cost charges, and maintenance agreements.

Transfers - \$7,197,097 increase is due to increased profitability estimate for FY 2016; per Bond Resolution, excess of revenues over expenses are transferred to other Airport funds in stated order of priority pursuant to Article IV.

Reserves - \$824,066 increase is due to increased reserve requirements.



COMMUNITY SERVICES

Channell Wilkins, Director

**810 Datura Street
West Palm Beach, Florida 33401
Phone: 561-355-4700**

Website Address: <http://www.pbcgov.com/communityservices/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To enhance and improve the health, welfare, and quality of life in Palm Beach County by investing in the potential of families and individuals in need.

Community Action Program (CAP)

Endeavors to remove barriers and create opportunities that enable low income individuals and families to become more self-sufficient. The Community Action Program's goal is to assess the needs of the Palm Beach County community and to develop programs that will fill the gaps. CAP provides services for employment, transportation, childcare, housing, food, and referrals. CAP administers the Low Income Home Energy Assistance Program (LIHEAP) and the Community Service Block Grant (CSBG). These two federal block grants provide assistance for low-income families to maintain/restore utility services and to move families away from government assistance.

Division of Senior Services (DOSS)

Provides accessible high-quality services to help seniors attain optimal independence and to promote quality of life for seniors and their caregivers. DOSS administers to seniors a comprehensive range of programs that provides social and emotional well-being, encourages independence, and supports seniors and their caregivers within the community with dignity and choice. Senior Centers provide classes, programs, and activities for healthy, independent living. Adult Day Care provides group social/recreational activities with health monitoring. Case Management provides in-home services and assessments to determine crucial needs, and coordinates/manages in home services, such as companionship, personal care, respite, homemaker, and home delivered meals. Additional programs are Congregate Meals, which provide nutritious meals to seniors; Emergency Home Energy Assistance; and volunteers, outreach, case management, and caregiver services.

Farmworker Career Development Program

Provides the tools to strengthen the ability of eligible migrant and seasonal farm workers and their dependents to achieve economic self-sufficiency through their participation in education, skills training, and supportive services. Program participants, after completing educational and training goals, are able to obtain full time, year-round, unsubsidized employment. The program provides assistance in the following areas: career counseling, referral to vocational training, English for Speakers of Other Languages, General Education Development (GED), emergency assistance, school tuition, related assistance, employability skills, job placement, and follow-up services.

Human and Veteran Services

Serves economically disadvantaged residents through case management, social services, advocacy, and community linkage, empowering the individual/family to improve their quality of life. Services are provided through Homeless Prevention Offices, assisting with rent and utility payments under a Case Management model; Homeless Services by Homeless Outreach Teams working in the community and at the Senator Philip D. Lewis Center; and Veteran Services providing advocacy. Additional services include: Deceased Indigent Program and Disaster Recovery Case Management. Serves as Collaborative Applicant and provides contract management for homeless services. Staff support is provided to the Homeless Advisory Board, the Homeless Coalition, and the Veterans Coalition.

Ryan White

Administers the Ryan White Act, Part A funds. Provides support, including health planning, for the mandatory advisory board, Palm Beach County HIV CARE Council. Part A funding is for eligible metropolitan areas hardest hit by the HIV/AIDS epidemic. Community based and governmental agencies are contracted to assist in these services: outpatient medical, laboratory, specialty medical, nurse care coordination, pharmacy, health insurance continuation, oral health, home health care, mental health, treatment adherence, case management, eligibility screening, and other support services.

FY 15 Highlights & Accomplishments

- Division of Senior Services (DOSS) secured grant funding totaling nearly \$4 million from state and federal agencies. The recurring grant monies will be awarded each of the next six years. As one of Florida's Community Care for the Elderly lead agencies, DOSS provides essential services to the County's elders and their caregivers by providing community-based services to help functionally impaired elders live in the least restrictive yet most cost-effective environment.
- DOSS created an essential position and now employs a licensed, registered dietician to oversee the nutrition program which consists of both congregate and home-delivered meals provided to eligible elders, particularly those with the greatest social and economic need.
- The Farmworker Program had clients enroll in and complete a foodservice handler training through one of our contracted vendors. All the clients that were trained were placed with Palm Beach County School cafeterias in the Western communities. This was a great success for our clients because they were placed on the job the next day after training.
- The Human Services Division continued with the implementation of a Housing First service model, reconfiguring the Homeless Services Program to provide Housing-Focused services. The County became the Lead for the Homeless Management Information System (HMIS) at the start of the fiscal year. As Lead, we are beginning to implement homeless data analysis on a program and system-wide level. The Homeless Point-in-Time Count was conducted in January 2015 with the assistance of 220 staff and volunteers who completed 1,214 surveys. Standards of Care have been developed for all homeless service programs in the Continuum of Care. Veterans Services conducted several large outreaches assisting Veteran residents. The Homeless Coalition continues to fundraise to support backdoor services at the Lewis Center through the Mayor's Ball and other annual events, grants, and donations.
- The Community Action Program (CAP) prevented over 100 households, in danger of eviction, from becoming homeless, and over 50 Training Program participants gained full-time employment.
- The Ryan White Program worked with the State AIDS Drug Assistance Program and five other Ryan White local jurisdictions in Florida to implement a coordinated system of enrollment and support of clients into Affordable Care Act (ACA) Marketplace insurance plans. As clients utilize ACA plans for medical coverage, the cost savings to the Ryan White program will allow the program to address other areas of unmet need.

FY 16 Emerging Issues

- DOSS will seek to add services at senior centers that appeal to adults newly turning 60 years of age, such as different styles of activities and exercise classes to meet their needs.
- DOSS will incorporate electronic information sharing and outreach through social media to provide education about elder services.
- Farmworker Program will continue efforts to renew contracts with Metropolitan Trucking and develop Partnerships with Palm Beach State College, Career Source, PBC Community Action Program, West Technical Institute, and Florida Career College.
- Human Services will face several issues including: Developing a Central Point of Access for Financial Assistance Coordinated Access (homeless prevention), working towards citing a second Homeless Resource Center, providing open access and transparency by reporting homeless Continuum of Care performance measures on the website, and dealing with a Veteran population predicted to rise by 17 percent over the next five years.
- Ryan White Program will be migrating to a new data management system in FY16. Client eligibility, service utilization and program cost data will be converted to the new system.
- CAP will receive a \$600,000 reduction to the Low Income Home Energy Assistance Program which will place constraints on services provided.

FY 2016 OBJECTIVES

1. Launch an ongoing in-house Fall Prevention Program at three (3) Senior Centers.
2. Initiate three (3) new nutrition congregate meal sites which creates new community partnerships.
3. Facilitate annual community-based informative Senior Academy that educates and outreaches to older adults within their communities.
4. Achieve at least 30% full-time employment for participants of Training Program and PASS (Pathways towards Achieving Self Sufficiency Program).
5. Prevent utility disconnection for 85% of Community Action Plan (CAP) households served with Low Income Home Energy Assistance Program (LIHEAP) funds.
6. Prevent the eviction of 15% of CAP households served through Community Service Block Grant (CSBG) funds.
7. Prevent homelessness by stabilizing the crisis experienced by clients served.
8. Move homeless clients served from unstable environments to stable housing.
9. Generate \$4.65 million in award benefits for veterans and their dependents.
10. Place farm worker participants in education and job skill training programs to prepare them for employment.
11. Develop an updated reporting format for Ryan White that combines service utilization, service costs and health outcomes data across agencies and service categories.
12. Establish an additional private pay meal component at County's three (3) Senior Centers for older adults.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Community Action Program					
Percentage of Training & PASS Program participants who gained full-time employment / participants served	14%/52	30%/12	30%/12	Outcome	4
Percentage of disconnection prevention / CAP households served	81%/6,130	84%/5,544	85%/5,178	Outcome	5
Percentage of eviction prevention / CAP households served	9%/125	15%/23	15%/23	Outcome	6
FarmWorker Program					
Participants enrolled and trained	81	104	119	Outcome	10
Participants placed for employment	30	34	34	Outcome	10
Human Services Division					
Percentage of clients moved from crisis or at-risk to stable plan/total clients	98%/180	98%/200	99%/200	Outcome	7
Percentage of homeless clients placed in permanent housing/total clients	45%/582	45%/596	50%/600	Outcome	8
Annual benefits generated for Veterans	\$4,579,803	\$4,600,000	\$4,650,000	Outcome	9
Ryan White Program					
Clients screened for eligibility	3,161	3,200	3,250	Output	11
Senior Services Division					
Hours of in-home and community-based services provided to constituents	202,258	278,720	278,720	Outcome	2
Total number of Senior Center participant registrations	3,480	3,625	3,625	Outcome	3
Total number of meals provided to older adults	273,402	273,402	273,402	Outcome	2
Total amount of Emergency Home Energy Assistance paid towards client's accounts	\$147,258	\$147,258	\$147,258	Outcome	3

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 103,105	\$ 729,927	\$ 168,435	\$ (561,492)	(77%)
Grants	31,240,641	17,181,590	17,268,229	86,639	1%
Other	145,442	109,960	154,372	44,412	40%
Interfund Transfers	577,950	680,658	784,410	103,752	15%
Fund Balance	690,789	41,572	23,708	(17,864)	(43%)
SubTotal	\$ 32,757,927	\$ 18,743,707	\$ 18,399,154	\$ (344,553)	(2%)
<u>Appropriations</u>					
Personal Services	\$ 18,839,830	\$ 10,245,286	\$ 10,808,133	\$ 562,847	5%
Operating Expenses	20,707,954	12,804,737	12,741,591	(63,146)	-
Capital Outlay	8,424	15,002	15,001	(1)	-
Grants and Aids	11,325,740	11,151,496	10,838,908	(312,588)	(3%)
Transfers	1,903	-	-	-	-
Charge Offs	88,518	80,000	80,000	-	-
SubTotal	\$ 50,972,369	\$ 34,296,521	\$ 34,483,633	\$ 187,112	1%
Ad Valorem Funding	\$ 19,026,579	\$ 15,552,814	\$ 16,084,479	\$ 531,665	3%
Positions	456	156	157	1	1%

SIGNIFICANT CHANGES

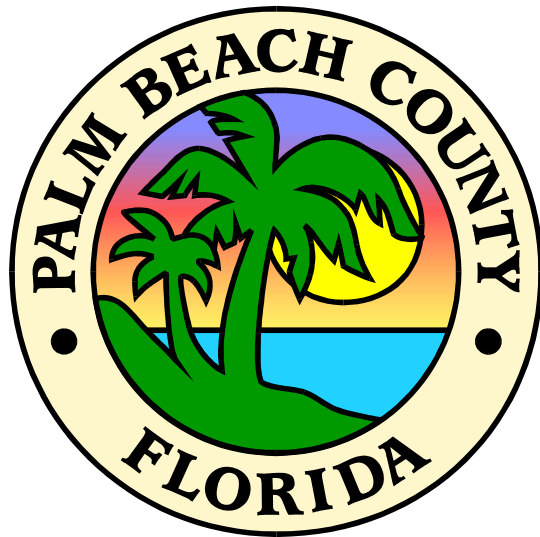
Non-Ad Valorem Revenues

Charges for Services – Decrease due in large part to end of Medicaid Waiver program.

Appropriations

Positions - 1

Mid-Year 1 - addition of a grant funded Information Management System specialist.



COUNTY COOPERATIVE EXTENSION

Ron Rice, Director

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Phone: 561-233-1712**

Website Address: <http://www.pbcgov.com/coextension/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To deliver research-based education from the University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS) and the national land grant university system to the community in the areas of agriculture, horticulture, human sciences, and youth development. Education initiatives are guided by local advisory committees to meet the greatest needs of the community.

Agriculture

Provides timely, accurate, and relevant research-based information to agricultural business industries, regardless of size, ethnicity, or type of crop grown. Services include crop management and production, regulatory, and agricultural safety training to clientele via educational programs, seminars, workshops, field days, consultations, and by electronic media; technology transfer between the UF/IFAS and clientele for the dissemination of current "best management" information; training and testing restricted use pesticide applicators in 19 categories for required state licensure; and conducting field trials to improve crop production and disease/pest resistance and to better understand management requirements for new specialty and energy crops.

Agriculture Economic Development

Promotes job creation and business growth by increasing uses and yields of agricultural land and related resources; providing agronomic research and financial viability assistance to new crop establishment and renewable fuel projects; identifying and developing potential new value-added agricultural products; and providing assistance to County departments and community organizations on agricultural-related issues.

Family, Youth and Consumer Sciences

Provides accurate, relevant, evidence-based education in food safety and nutrition, financial sustainability, family stability, workplace wellness, child care, and other emerging community issues. Major program emphases include increasing knowledge of proper food safety, food management, nutrition, health and wellness practices; providing training for employees in food service, child care, and public service; developing family stability and resiliency leading to a more stable and resilient community; and providing families with coping strategies to become more self-sufficient in challenging economic times. Youth development programs provide youth educational opportunities that assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society. The 4-H Youth Development program encourages guidance and support from caring adults becoming mentors, advisors, leaders, and counselors. Cooperative Extension staff serves to deliver progressive educational youth programs, to recruit and educate adult volunteers, and to coordinate learning events and activities that complement the youth program objectives.

Mounts Botanical Garden/Environmental Horticulture

Provides extensive volunteer training programs in landscape best management practices and home pest management; educates nursery management, workers, and landscape professionals in best management practices and integrated pest management technologies to reduce pesticide use and potential impacts on the environment; promotes sustainable, economical vegetable and landscape gardening; and educates through research-based demonstration gardens displaying Florida-Friendly principles, energy and water efficient plant materials, design techniques and management including hurricane resistance, tropical flora, and applied horticultural principles.

FY 15 Highlights & Accomplishments

- Agronomic and operational management information was provided to over 630 students at 19 school vegetable garden projects. A “Farm Your Schoolyard” program was provided to 33 teachers involved in school and community gardens.
- Nearly 7,500 youth developed knowledge and skills in science and technology, workforce development, agricultural education and healthy living through community and school based programs. These youth were served by staff and 312 volunteers who donated 10,767 hours to children’s programming.
- Under the Expanded Food and Nutrition Education Program (EFNEP), 95% of 6,860 program participants improved one or more nutrition practices as a result of food and nutrition programs; 76% improved one or more food safety practices; and 91% improved two or more food resource management practices.
- Master Gardeners educated nearly 37,267 individuals and volunteered 15,911 hours in teaching, guiding school and community gardens, assisting the Mounts Botanical Garden (MBG) mission, and providing home gardeners and landscapers solutions in plant diagnostic clinics. Master Gardeners received 6,298 hours in advanced training.
- Regularly scheduled trainings allowed restricted use pesticide applicators, landscapers, and fertilizer applicators to earn 1,093 Continuing Education Units (CEUs) required for job-related license renewals in 9 different licensing categories.
- A total of 12,040 individuals attended agricultural events. The number receiving agricultural safety training is 3,183.
- Educational outreach programs target local nurseries and Home Owner Associations (HOAs) to reduce costs/losses and improve profitability. Extension-taught landscape best management practices (BMPs) at a single HOA saved an initial \$50,000 in expenses while reducing annually recurrent costs by \$10,000/year.
- To minimize negative impacts of pests on crop yield/quality, Cooperative Extension provided education and demonstrations of Integrated Pest Management (IPM) strategies through 128 site visits, 976 individual consultations, and 98 educational materials.
- Hispanic agriculture labor force training and pesticide certification programs developed by Palm Beach County Extension are being adopted in other states, including North Carolina.
- Seven major public weekend events at MBG highlighted/taught eco-responsible Florida Friendly/Native Plant gardening/landscape principles to over 8,500 participants.
- The MBG Rain Garden and Bio-Swale Dry Stream Bed, coupled with 2016 plans to construct a Tropical Wetland Garden with “floating” walkways highlight water and wetland conservation principles for Palm Beach County citizens.

FY 16 Emerging Issues

- Demand among Title 1 schools and under served families for 4-H programs and resources in science/technology, workforce development, financial management and mentoring is expected to rise by at least 10% in FY 16.
- In cooperation with 7 partnering agencies, Cooperative Extension will implement Healthy Marriage and Relationship programs using recently appropriated grant funds.
- Cooperative Extension will use the most current food safety information to train food pantry and other feeding site volunteers to reduce the incidence of food borne illnesses.
- Through the use of Supplemental Nutrition Assistance Program Education (SNAP-Ed) grant funds, nutrition education programming will be delivered to preschool-age children in 16 of the county’s poorest zip codes.
- Sugarcane Mosaic Virus (SCMV), fatal to Floratam St. Augustine grass (most popular home turfgrass), has infected several thousand yards. Educational outreach to landscape maintenance firms and homeowner residents is required.
- Climate change/variation calls for building resiliency into home/commercial landscapes. Native tree canopy preservation is important to reduce water runoff and air pollution, and to provide wildlife habitat in landscapes.
- The Occupational Safety and Health Administration (OSHA) is expanding application of its manufacturing standards to plant nurseries. Training/education for nearly 500 nurseries is necessary to avoid potentially costly monetary fines.
- Oriental fruit fly attacks over 400 host crops including vegetables, fruits, and ornamentals. Detection in Homestead in August 2015 prompted an official State of Emergency decree by Commissioner Adam Putnam.
- MBG is one of 12 significant local cultural organizations selected by the Cultural Council of Palm Beach County to participate in a new initiative to study/enhance tourist industry revenue to improve impacts in the County.

FY 2016 OBJECTIVES

1. Maintain or increase the level of customer satisfaction reporting through the University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS), comprehensive random survey measuring overall satisfaction, information accuracy, timeliness, relevance and ease of understanding.
2. Provide Continuing Education Units (CEUs) to 1,550 participants to improve food and water quality.
3. Provide agricultural safety training to 3,500 participants to help protect farm laborers from injury.
4. Implement best management practices by 75% of the participants in the landscape, pest, garden, structural, or nursery management programs.
5. Encourage contribution of 38,000 volunteer hours to the department and community by Master Gardeners and other garden volunteers.
6. Implement business, marketing, and/or product development growth strategies by 50% of agricultural businesses receiving training.
7. Implement 170 strategies toward establishing a business by potential ventures.
8. Improve participant nutrition and food buying practices through a series of classes as measured by a pre/post survey.
9. Maintain youth participation in 4-H STEM, Healthy Living and Citizenship developmental opportunities through in-school and after-school enrichment; group mentoring; workforce development training; leadership programs; service-learning; special events; camps and competitions.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Administration and Information Technology					
Customer satisfaction percentage (based on UF/IFAS survey analysis).	96%	96%	96%	Output	1
Agricultural Economic Development					
Existing agri-businesses receiving development information	188	210	210	Output	6
Percentage of existing agri-businesses implementing one or more business growth strategies	82%	50%	50%	Outcome	6
Strategies implemented by potential ventures toward establishing a business	143	170	170	Outcome	7
Agriculture					
Participants earning CEU's	1,765	1,500	1,200	Outcome	2
Persons receiving safety training	3,830	3,000	3,500	Output	3
Family, Youth and Consumer Sciences					
Percentage of participants with improved nutrition/food buying practices. (6,136 participants in 2014)	90%	90%	91%	Output	8
Youth participating in 4-H activities	15,125	15,000	15,000	Demand	9
Mounts Botanical Garden/Environmental Horticulture					
Best management practices program participants	11,658	3,400	7,500	Output	4
Percent of participants implementing best management practices (3,864 surveyed in FY 2014)	73%	72%	72%	Output	4
Garden volunteer hours	20,691	38,000	22,000	Demand	5

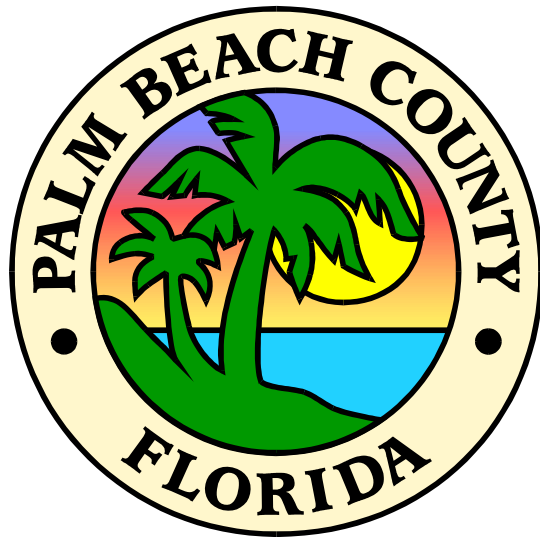
DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Grants	\$ 83,226	\$ 42,403	\$ 68,860	\$ 26,457	62%
Other	160,376	42,275	43,175	900	2%
Fund Balance	213,068	150,089	160,830	10,741	7%
SubTotal	\$ 456,670	\$ 234,767	\$ 272,865	\$ 38,098	16%
<u>Appropriations</u>					
Personal Services	\$ 1,646,110	\$ 1,848,603	\$ 1,936,700	\$ 88,097	5%
Operating Expenses	453,272	560,980	561,982	1,002	-
Capital Outlay	5,416	-	-	-	-
Grants and Aids	89,774	79,000	79,000	-	-
Reserves	-	119,474	120,759	1,285	1%
SubTotal	\$ 2,194,572	\$ 2,608,057	\$ 2,698,441	\$ 90,384	3%
Ad Valorem Funding	\$ 2,024,831	\$ 2,373,290	\$ 2,425,576	\$ 52,286	2%
Positions	31	32	32	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - \$45,787 increase due to the funding for the Horticulturist position changing to coincide with the fiscal year offset by a (\$19,330) decrease due to the spending down of funding in FY15 for the Gardener position.



COUNTY LIBRARY

Douglas Crane, Director

**3650 Summit Boulevard
West Palm Beach, Florida 33406
Phone: 561-233-2600**

Website Address: <http://www.pbclibrary.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To connect communities, inspire thought and enrich lives by providing the public with free access to library materials in a variety of formats; helping people of all ages find information which meets their diverse personal, educational, and professional needs; encouraging children, the future leaders of our community, to develop a love of reading, learning, and libraries; and promoting community enrichment, economic vitality and individual achievement through reading and life-long learning.

Department Overview

The Library District consists of the unincorporated area of Palm Beach County and 23 municipalities that do not provide their residents with library facilities. Service is provided through the Main Library, 16 branches, and a logistical support center. Outreach services include a Bookmobile, Talking Books for the Blind, Books-by-Mail, the Adult Literacy Project, and Outreach to Children's Day Care programs. The Library provides access to holdings of 1.9 million items and offers expanding access to electronic information. Internet access as well as educational and recreational programs for children, teens, and adults are offered at all library locations. The Library is the largest distributor of Palm Tran passes in the County at the rate of over \$168,000 annually. As required by law, all locations distribute and collect Florida voter registration applications which are date stamped by Library staff before being forwarded to the Supervisor of Elections Office.

Children's Programs

Primary services include providing story times and other children's programs to develop reading, listening, viewing, and thinking skills; offering family literacy workshops for adults to promote the use of library and reading readiness resources with children; providing outreach programs to children and staff in child care facilities; sponsoring a summer reading program; and introducing school groups to the Library and its resources.

Circulation

Provides free access to all library holdings in a variety of formats: books, DVDs, music CDs, e-books and downloadable audio books and music. Primary services include providing the type and quantity of materials that meet public expectations, registering new borrowers, offering voter registration, reserving materials for borrowers, notifying delinquent borrowers, and collecting fines.

Community Enrichment

Primary services include providing access to the online catalog and other electronic resources including the Library's website where patrons will find information about Library services and programs and links to selected useful sites on the Internet; providing business development and job-search assistance; reaching out to the community through literacy tutoring to adult nonreaders and other services; providing equal access to electronic resources through in-library computer use, hands-on instruction, and lecture presentations; and providing informational, cultural, and literature-based programming for adults.

Reference

Provides timely, accurate, and useful information to people of all ages in their pursuit of job-related, educational, and personal interests. Primary services include answering information inquiries from on-site, telephone, and e-mail; providing assistance in research by recommending and explaining information sources and strategies; instructing patrons in the use of electronic resources; providing referrals for information and requested materials located in other agencies or libraries throughout the nation and the world; developing collection materials and resource guides for a wide variety of subjects and interests; creating an economic development resource collection containing both print and electronic database material; and strengthening local government by providing information and document delivery for policy formulation and program management.

FY 15 Highlights & Accomplishments

- Over 890,000 e-resources were checked out/downloaded during the past twelve months; this is a 129% increase over FY13. A downloadable magazine product called “Flipster,” currently offering 62 titles, was purchased this year and contributed to the increase in e-resource usage.
- The Friends of the Palm Beach County Library System, Inc. received an anonymous private donation of \$245,000 to be used exclusively toward the purchase of a new bookmobile, which is scheduled to be completed in early 2016. The current bookmobile is approaching the end of its useful life and this donation will allow this service to be continued.
- The Library’s “CreationStation” digital media lab was reserved 1,168 times for users to create and edit their digital projects. The CreationStation offers multimedia equipment, programs, and training, including a weekly demo and weekly Teen Time for children ages 12-17.
- The Embedded Librarian Program was initiated in February 2015 with nine librarians being paired with eight County Departments to conduct in-depth research for Department projects. The program received the Urban Libraries Council’s “2015 Top Innovator Award for Civic and Community Engagement.”
- Online library card registration was implemented to allow patrons to register for a library card from their home computer or any public computer in the Library. Since the service started in December 2014, over 43,000 patrons have registered for a library card online; this is 61% of total registrations. This service increases accuracy and reduces processing time.
- During the first year of the “Read Down Your Fines” program, 15,669 Dewey Bucks (one Dewey Buck = 15 minutes of reading) were earned by children and teens to reduce or eliminate their library fines.
- In March 2015, the Library’s new 29,164 sq. ft. Annex facility was completed. This County-owned building replaced a formerly leased facility and houses the Library’s Technical Services, Acquisitions, Facilities and Outreach operations.
- Writers LIVE!, the Library’s signature author event series, celebrated its seventh year with presentations featuring Lisa See, Tess Gerritsen, and Anita Diamant. Attendance at Writers LIVE! Programs increased 50% and 5 additional events were held over FY13.
- All eighteen building projects included in the Library Expansion Program II (LEP II) have been completed, adding 182,768 sq. ft. or 76% more space to the library system.
- Palm Beach County staff reached out to the Palm Beach County Legislative Delegation. Eight legislators or their aides came to their local library location for a tour of the facility and a discussion of public library legislative priorities for the coming year.

FY 16 Emerging Issues

- With the completion of the Library Expansion Program II (LEPII) in 2015, the Library System needs to maintain facilities without the benefit of a bond issue, which allowed the Library to renovate and expand buildings. Moving forward, the Library must fund ongoing small capital projects to ensure that the facilities remain safe, attractive and well-maintained.
- The expected FY 2016 State Aid to Libraries Grant funds were decreased by \$347,965 for this year. This decrease in funding may result in reduced or eliminated library services. Staff will investigate alternate funding options.
- Providing library electronic services is becoming more challenging as patrons are primarily using mobile and tablet devices instead of using personal computers during their visits to physical branch locations. Staff will be reviewing options for providing additional electronic services to patrons based on emerging technologies and patron needs.
- As the County experiences increases in population and continued growth, the Library System will need to plan for additional library expansion projects and renovations. There is currently land available for a library branch in the Canyons Town Center in Boynton Beach.

FY 2016 OBJECTIVES

1. Increase circulation of print and non print materials by 1% over FY 2014 including service to the underserved groups through the Bookmobile, Books by Mail, and Talking Book services.
2. Increase the number of library cardholders by 1% over FY 2014 and continue to exceed the Florida Library Association enhanced quality level standard of 50% of population registered for a library card.
3. Increase the materials collection to 2.30 holdings per capita which exceeds the Florida Library Association’s essential quality of service level standard of 2.0 for libraries serving 750,001 or more people.
4. Increase the number of information and reference transactions handled by 2% over FY 2014.
5. Increase attendance at story times and multimedia programs presented for infants, children, and teens by 5% over FY 2014.
6. Increase attendance at ABC Kit story time programs for children in early learning and child care centers by 1% over FY 2014.
7. Offer public access to computers to exceed the Florida Library Association standard for exemplary service of 1 workstation per 1,000 population.
8. Increase the number adult literacy instructional hours provided by 1% over FY 2014.
9. Increase attendance at programs for adults (educational, cultural, and recreational) by 5% over FY 2014.
10. Increase the number of library visits by 1% over FY 2014.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> FY 2014	<u>Estimated</u> FY 2015	<u>Projected</u> FY 2016	<u>Type</u>	<u>Obj</u>
Items circulated	9,312,934	9,359,498	9,406,063	Output	1
Circulation per registered borrower	15.52	15.51	15.52	Outcome	1
Percent of items circulated via self-check	86%	85%	85%	Efficiency	1
Library card holders	600,209	603,321	606,211	Demand	2
Percent of population registered	67%	66%	66%	Outcome	2
Holdings per capita	2.22	2.28	2.30	Outcome	3
Information/reference transactions handled	2,001,965	2,021,985	2,042,004	Output	4
Story time /multimedia program attendance	216,762	222,181	227,600	Outcome	5
ABC Kit story time attendance	336,295	337,976	339,657	Outcome	6
Public PC sessions	1,036,524	1,046,889	1,057,254	Outcome	7
Ratio of public computers to 1,000 population	1.21	1.19	1.17	Efficiency	7
Adult literacy instructional hours	9,228	9,274	9,320	Output	8
Adult program /class attendance	48,980	50,205	51,429	Outcome	9
Library visits	4,314,735	4,336,309	4,357,882	Demand	10
Library visits per capita	4.80	4.75	4.72	Demand	10

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 2,565	\$ 1,000	\$ 475	\$ (525)	(52%)
Fines & Forfeitures	623,502	525,000	525,000	-	-
Grants	1,132,230	1,132,185	1,265,974	133,789	12%
Licenses & Permits	23,449	20,000	20,000	-	-
Other	481,971	(1,889,407)	(1,960,996)	(71,589)	4%
Fund Balance	12,220,468	7,525,380	7,949,976	424,596	6%
SubTotal	\$ 14,484,185	\$ 7,314,158	\$ 7,800,429	\$ 486,271	7%
<u>Appropriations</u>					
Personal Services	\$ 27,932,596	\$ 27,395,890	\$ 28,462,196	\$ 1,066,306	4%
Operating Expenses	12,969,947	14,500,115	14,683,575	183,460	1%
Capital Outlay	3,443,206	4,013,630	3,998,380	(15,250)	-
Transfers	66,987	64,640	2,064,635	1,999,995	3094%
Reserves	-	2,892,021	3,552,087	660,066	23%
SubTotal	\$ 44,412,736	\$ 48,866,296	\$ 52,760,873	\$ 3,894,577	8%
Ad Valorem Funding	\$ 37,121,841	\$ 41,552,138	\$ 44,960,444	\$ 3,408,306	8%
Positions	421	422	423	1	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - \$133,789 increase is due to the State Aid to Libraries Grant award budgeted in FY 2015 compared to the estimated amount budgeted for FY 2016.

Other - The budgeted increase in property taxes necessitated an increase to the statutory reserves (\$175,589). This was offset by an increase in interest revenue and other revenue increases.

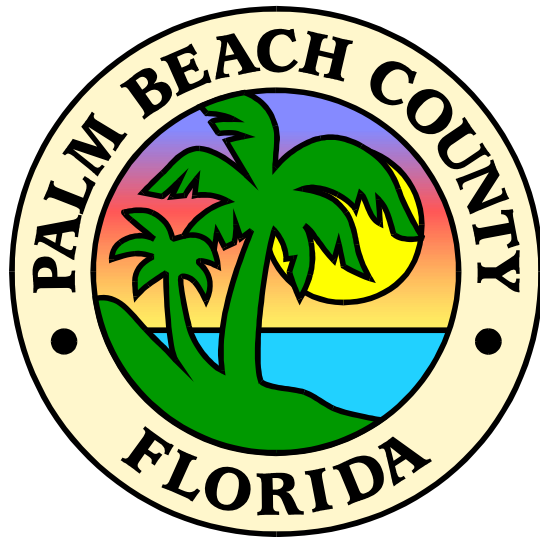
Fund Balance - \$424,596 increase is due in part to estimated expenditures in FY 2015 being less than budgeted such as casualty self insurance premiums \$60,028; health insurance premiums \$435,620; Utilities/Electric \$183,193.

Appropriations

Position 1 - Ad Valorem Funded 1: for needed support at the Lantana Branch.

Personal Services - \$51,876 increase for a Library Associate II position.

Transfers - \$2,000,000 increase is due to funding approved by BCC for new Capital projects which are primarily repairs to Library buildings.



DEPARTMENT OF ECONOMIC SUSTAINABILITY

Edward D. Lowery, J.D., Director

100 Australian Avenue, Suite 500

West Palm Beach, Florida 33406

Phone: 561-233-3600

Website Address: <http://www.pbcgov.com/DES/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To advance community sustainability by increasing economic competitiveness and improving the elements that create a high quality of life for Palm Beach County's residents.

Business Investments

The Business Investment Section facilitates financing for commercial development projects through federally funded loan programs such as: Section 108, USDA Intermediary Relending Program (IRP), Energy Loan Program and the Brownfield Revolving Loan Fund Program. Additionally, the section works closely with the Florida State Qualified Targeted Industry (QTI) program leveraging our local Economic Development Incentive programs—Job Growth Incentive and Ad Valorem Tax Exemption—to assist in large corporate relocation, expansion, or preservation activities.

Capital Improvements, Real Estate and Inspection Services

Responsible for grant funded project management of single family and multi-family residential construction and rehabilitation projects, capital improvement projects for economic development, and housing and community development projects. Reviews Requests for Proposals (RFPs), bid documents, and other procurement related activities; reviews reimbursement and funding requests, change orders, construction contracts, and consultant service agreements; provides inspection services during construction to ensure compliance with County, State, and Federal grant requirements; and monitors programs to assure compliance with applicable funding and regulatory requirements.

Contract Development and Quality Control

Prepares and monitors contracts and agreements entered into by the department; oversees the drafting of RFPs; coordinates and enforces contract provisions; and reviews residential and developer loan closing and contract documentation. Directs and participates in negotiations and other meetings with potential sub-recipients and contracted sub-recipients, contractors, and consultants. Develops and updates policies and procedural manuals. Ensures compliance with legal guidelines, contracting principles, and other Federal and State requirements.

Mortgage and Housing Investments (MHI)

MHI facilitates the HOME Investment Partnership Program (HOME), State Housing Initiatives Program (SHIP), Neighborhood Stabilization Financing Mechanism Programs (1, 2, & 3), Impact Fee Assistance Program for Affordable Housing (IFAP), and the Federal Home Loan Bank of Atlanta (FHLBA) programs. MHI assists developers and sub-recipients in the development, rehabilitation, and retention of decent and safe affordable housing. This includes preparation of competitive funding solicitations (RFPs and NOFAs), financial restructuring (modifications/foreclosures/short sales), technical assistance, seminars and training, community outreach, and other revenue generating and disbursement activities.

Special Projects Management

Responsible for conducting economic impact analyses for business and capital improvement projects, agenda items and countywide ordinances; preparing statistical analyses for new grant applications; liaison to County Commission for the Department's citizen inquiries; coordinating project promotional events for economic development and housing construction projects; reviewing and monitoring the Job Growth Incentive Grant and Ad Valorem Tax Exemption business assistance programs; authoring Department public information materials; coordinating the Intracoastal Waterway Master Plan Implementation Committee, which manages the \$6.5 million Energy Efficiency Conservation Block Grant; administering the \$1.98 million Housing and Urban Development (HUD) Community Challenge Planning Grant; and administering the \$1.0 million Environmental Protection Agency (EPA) Brownfields Revolving Loan Fund (RLF) grant.

Strategic Planning and Operations

Responsible for general planning and administrative functions of the Department of Economic Sustainability including: securing funding resources; designing programs; monitoring funded activities; preparing the annual Action Plan and Five Year Consolidated Plan; reporting program performance; administering the Local Area Network (LAN) and website; coordinating internal operations; and cultivating relationships with external partners.

FY 15 Highlights & Accomplishments

- DES created and/or retained 1,890 jobs in Palm Beach County, consulted with and/or assisted over 500 businesses with technical assistance, and processed several 501(c)(3) Bonds totaling \$187.5 million and an Industrial Revenue Bond to a qualified manufacturer in the amount of \$3 million. Thirteen (13) companies received ad valorem incentives with a total economic impact of \$113,838,800,000 over a five-year period. DES has developed a significant pipeline of Economic Development Incentive projects working with the state Department of Economic Opportunity consisting of 24 projects representing \$835 million of capital investment and a five year economic impact of \$117 billion.
- Rehabilitated/repaired, and/or provided sanitary sewer connections to 46 owner-occupied homes under multiple funding sources (CDBG, NSP1, NSP3, DRI2, and SHIP) with total expenditures of over \$1.7 million and expended \$773,191 in NSP2 funds to complete the substantial rehabilitation of 16 affordable rental housing units. Expended \$2.8 million to complete 13 multi-family housing and capital improvement construction project activities to close out four DRI grants, and utilized \$2.3 million in Community Development Block Grant (CDBG) funds to complete 10 capital improvement projects.
- Completed Consolidated Plan for FY 2016 – FY 2020, establishing economic, housing, and community development goals and priorities for use of HUD funds over the five-year period.
- Enhanced the County’s award-winning, real-time business web platform, PBC Interactive, with new layers and functions.
- DES applied for and was awarded four competitive grants in 2015. These include the following: U.S. Department of Commerce Economic Development Administration (EDA) Regional Innovation Strategies Grant in the amount of \$290,600 to assess the feasibility of a Northern Palm Beach County Science and Research Park with the Florida Atlantic Research and Development Authority’s participation; U.S. Department of Commerce Economic Development Administration (EDA) Public Works grant in the amount of \$1,389,100 for the City of Lake Worth for infrastructure at the Lake Worth Park of Commerce; U.S. Environmental Protection Agency Revolving Loan Fund Supplemental grant allocation increase of \$300,000 to the original grant award of \$1,000,000 awarded in 2013; and U.S. Environmental Protection Agency Assessment Grant (as part of a consortium with the Treasure Coast Regional Planning Council and the South Florida Regional Planning Council) in the amount of \$500,000.
- Successfully negotiated \$500,000 award (MOU) with the Federal Home Loan Bank to administer a new Veterans Homeownership and Preservation Program (VHPP).
- Monitored thirty-one (31) multi-family projects which included reviewing 1,037 tenant files and 62 site visits. Reviewed over 80 financial statements for multi-family mortgage compliance and repayment analysis.
- Certified four (4) Community Housing Development Corporations (CHDOs).
- Accepted 132 housing application requests for a total award of \$7,490,000.

FY 16 Emerging Issues

- Reduced funding availability as federal and state grants funds wind down, while experiencing an increase in unfunded demands on program administration budgets for on-going monitoring and reporting requirements.
- Growing need to fund projects that generate program income to the county to ensure availability of future housing and community development program activities.
- Real estate values and construction costs are rapidly increasing which creates additional pressure on available project funding and affordability of housing for residents.
- Increase in median housing sales price above \$320k and low inventory of affordably priced homes.
- High volume of cash buyer/investor activity in housing sales and increased flipping of housing units.
- Rise in HOA foreclosure activity.

FY 2016 OBJECTIVES

1. Administer the Home Investment Partnership Program (HOME), State Housing Initiatives Partnership (SHIP), Neighborhood Stabilization Programs, Community Development Block Grant (CDBG), and Disaster Recovery Initiative (DRI) programs in accordance with applicable regulations and undertake corrective actions when necessary, to address findings.
2. Highlight Department of Economic Sustainability (DES) accomplishments to funding agencies through required annual and quarterly reports.
3. Provide technical assistance to applicants and agencies undertaking housing and community development and business development activities in Palm Beach County.
4. Administer the development of the Glades Region Master Plan, in accordance with the Department of Housing and Urban Development (HUD) approved Work Plan and timeline, to ensure participation by Glades residents and business owners.
5. Continue to maintain the contract management system to ensure contract quality control and benchmarks set are achieved.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Business Investments Section					
Number of hours to complete business reports	750	750	790	Input	2
Number of business proposals evaluated	40	50	45	Output	
Capital Real Estate and Inspection Services Section					
Number of housing rehabilitations completed	48	44	24	Output	
Number of capital improvement projects completed	18	23	17	Output	
Number of demolitions processed	36	4	20	Output	
Mortgage and Housing Investment Section					
Number of hours to complete SHIP Annual Report	500	750	750	Output	2
Number of hours to complete HOME reports	500	750	750	Output	2
Number of households and housing services providers receiving technical assistance	150	150	150	Output	3
Number of new programs created/designed to meet public need	1	2	2	Output	
Number of housing projects/funding request evaluated	250	165	200	Output	
Number of customer service inquiries	15,500	7,500	7,500	Output	1
Strategic Planning Section					
Hours spent on regulatory interpretation	563	500	500	Input	
Number of public meetings conducted	5	12	6	Output	
Number of amendments to Action Plan	45	19	12	Input	1
Performance reports completed	83	75	25	Output	2
Enterprise Zone (EZ) and Urban Job Tax Credit (UJTC) applications processed	52	30	8	Output	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 177,382	\$ 248,125	\$ 169,325	\$ (78,800)	(32%)
Grants	19,226,791	24,500,980	29,099,478	4,598,498	19%
Other	9,008,558	14,919,742	14,336,558	(583,184)	(4%)
Fund Balance	1,647,520	6,371,753	10,734,322	4,362,569	68%
SubTotal	\$ 30,060,251	\$ 46,040,600	\$ 54,339,683	\$ 8,299,083	18%
<u>Appropriations</u>					
Personal Services	\$ 4,049,321	\$ 4,450,539	\$ 4,376,801	\$ (73,738)	(2%)
Operating Expenses	951,799	2,411,337	2,796,622	385,285	16%
Capital Outlay	89,176	20,431	25,175	4,744	23%
Debt Service	1,372,178	3,279,074	3,018,219	(260,855)	(8%)
Grants and Aids	15,373,665	36,519,491	45,791,729	9,272,238	25%
Transfers	2,260,476	1,830,176	784,410	(1,045,766)	(57%)
Reserves	-	395,934	1,393,106	997,172	252%
SubTotal	\$ 24,096,615	\$ 48,906,982	\$ 58,186,062	\$ 9,279,080	19%
Ad Valorem Funding	\$ 2,761,106	\$ 2,866,382	\$ 3,846,379	\$ 979,997	34%
Positions	56	51	51	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services – (\$78,800) decrease is due to decrease in fees generated from Section 108 closings, Industrial Development/Revenue Bond activities and Economic Impact Studies.

Grants – \$4,348,498 increase is due to increase in State SHIP funds.

Fund Balance – \$4,362,569 increase is due to State SHIP funds carry forward.

Appropriations

Operating Expenses - \$385,285 increase is due to increase in ad valorem and State SHIP funds.

Grants and Aids - \$ 9,022,238 increase is due to increase in program income and in business development grant funding.

Transfers – (\$1,045,766) decrease is due to the close out of DRI grants and transfer to other County departments managing projects, and to the completion of CDBG road projects managed by Engineering.

Reserves - \$997,172 increase is primarily due to increase Workforce Housing and HUD loan program available funds.



ENGINEERING AND PUBLIC WORKS

George T. Webb, P.E, County Engineer

Tanya N. McConnell, P.E., Deputy County Engineer

Steve Carrier, P.E., Assistant County Engineer

Executive Office

301 North Olive Avenue, 11th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2006

Engineering Main Office

2300 North Jog Road, 3rd Floor

West Palm Beach, FL 33411

Phone: 561-684-4000

Road & Bridge and Traffic Operations

2555 Vista Center Parkway

West Palm Beach, FL 33411

Phone: 561-233-3950 Road & Bridge

Phone: 561-233-3900 Traffic Operations

Website Address: <http://www.pbcgov.com/engineering/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the citizens of Palm Beach County with a high quality and aesthetically pleasing system of roads, bridges, and pathways made safe and easily accessible by employing appropriate design standards and traffic control; to ensure development conformance to the engineering standards of the Unified Land Development Code and provide engineering assistance in the zoning process; to assist in mitigating beach erosion by the operation of sand transfer facilities; and to provide effective drainage facilities in County rights-of-way.

Construction Coordination

Administers and coordinates the construction of all County projects for thoroughfare roads, bridges, minor street improvements, and Department of Economic Sustainability projects. Ensures that County, State, and required standards and specifications are applied and adhered to, and presents final project acceptance to the Board of County Commissioners, upon completion of the projects.

Land Development

Processes permit applications and reviews construction plans and plats for residential and commercial subdivisions; issues permits for construction in County rights-of-way; reviews and prepares recommendations for approval on all re-zoning and site plan applications; processes, reviews, and comments on all subdivision variance applications; processes all abandonment requests; processes, reviews, and approves acceptable base building line waivers and easement encroachments; and reviews proposed revisions to the County's Unified Land Development Code and Comprehensive Plan.

Road and Bridge

Maintains all County-owned roads, bridges, pathways, storm drainage systems, sidewalks, drainage ditches, guardrails, and retention/detention ponds. The division develops and manages a road resurfacing program, maintains and operates nine movable bridges, oversees the inspection process for all County owned bridges, and operates the north and south inlet sand transfer pumping stations.

Roadway Production

Administers, coordinates, schedules, and monitors the design, right-of-way acquisition, preparation of contract documents, bidding, and construction of the County's Five Year Road Program. Manages the Municipal Service Taxing Unit Program which provides paving and drainage improvements throughout Palm Beach County. Works with the Countywide Community Revitalization Team to provide services in designated areas. Reviews subdivision plats, boundary surveys, legal descriptions and sketches, and Development Review Committee petitions to ensure compliance with all applicable codes and standards.

Streetscape Section

Provides well-designed, safe, and sustainable beautification in the medians of unincorporated area thoroughfare roadways in order to supplement the urban forest and to enhance our environment. Enhances the driving experience for those traveling the beautified roads through the design, implementation, and maintenance of appropriate, aesthetically pleasing enhancement projects.

Traffic Division

Provides for the safe and efficient movement of traffic on roads under the jurisdiction of Palm Beach County through professional traffic engineering. Applies good engineering practices in designing and installing signalization, pavement markings, and signing. Also, provides good engineering input to major road construction projects, land development, site planning, and transportation planning.

FY 15 Highlights & Accomplishments

- Completed projects include: Paving and drainage improvements at Fargo Avenue from El Paso Drive to Arrowhead Drive and El Paso Drive, Pancho Way, & Pinto Drive East of Blanchette Trail; Replacement of the Hatton Highway Bridge over P.W.C.D Canal No. 2; Loxahatchee River Road Gravity Wall Repair; Seminole Boulevard and Osceola Drive L-2 Canal Bridge Replacements; Paving and drainage improvements at SR7 Extension from Persimmon Boulevard to 60th Street, and 60th Street from east of Royal Palm Beach Boulevard to the SR7 Extension; S.W. 18th Street & Palmetto Park Road Turnpike Overpass Pedestrian Cages; and 10th Avenue North & Military Trail Intersection Improvements.
- Completed installation of recycled asphalt millings on 50 existing shellrock roads, varying in lengths, through Palm Beach County for a total of 6.82 center lane miles.
- Completed two major storm drainage replacement projects, Prosperity Farms Rd at Poplar Drive and Raulerson Drive at the L-12 canal crossing.
- Street lights and mounting bases were upgraded at the Palmetto Park Rd. Bascule Bridge over I.C.W.W. (Lucas Douglas Memorial Bridge). The project consisted of replacing the existing poles and fixtures with storm hardened replacements engineered to withstand 150 mph winds.
- Spent \$3,233,579 on resurfacing, 99.8% of allocated budget, which included seven main arterial thoroughfare road segments and four residential/local road segments.
- Zoning and Development Review Office petitions reviewed by Land Development staff increased 25% in FY 2015.
- Total number of new lots for residential units reviewed and platted increased to 1,656 in FY 2015 from 1,294 in FY 2014.
- Completed acquisition of more than 80 right-of-way and easement parcels.

FY 16 Emerging Issues

- Overall aging of 300 bridge structures and the associated components will increase preventative maintenance costs and general maintenance repairs (labor and material), eventually leading to the need for major rehabilitation or replacement of existing structures.
- The County is experiencing an increased need and cost for replacement of root damaged sidewalks and pathways. This is due primarily to the maturing of trees which are planted in close proximity to sidewalks.
- There is a continued need for resurfacing and road repairs. Several of the major arterial roadways are starting to show severe signs of deterioration.
- Changes in state growth management laws allow a developer to make a payment of a "proportionate share" cost of a roadway improvement instead of having to fund the full costs. This results in payments which do not generate sufficient funds for the needed roadway improvements.
- The biggest issue facing the Land Development Division will be to maintain, and hopefully improve, the existing level of customer service with current staffing levels and an ever increasing work load.
- Focus on better accommodating pedestrians and cyclists within the road rights-of-way increases as the Complete Streets concept continues to be discussed.

FY 2016 OBJECTIVES

1. Generate drainage review comments or approval within an average of 10 working days.
2. Generate a minimum of 95% of first comment letters for technical compliance within 30 days or less.
3. Complete all 65 federally-mandated annual bridge inspections.
4. Maintain 500 feet of storm drain ditches per person per day.
5. Sweep 5 miles of curbs, medians, and intersections per truck per day.
6. Complete construction contracts with no more than 20% increase in original scheduled completion time.
7. Retime 25% of intersections signals each year.
8. Expend 100% of funding allocated for resurfacing within the fiscal year.
9. Complete construction projects without change orders exceeding 5% of bid amount.
10. Award 100% of the design contracts within 10 months of consultant selection.
11. Award 100% of the construction contracts in the Five Year Road Program within 12 months of the fiscal year.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Bridge Section					
Percentage of federally mandated annual bridge inspections completed	100%	100%	100%	Outcome	3
Construction Coordination					
Contract amount of active projects/staff members	\$51M/18	\$33M/17	\$42M/16	Output	
Percentage of construction contracts completed within 20% of original estimated date	85%	85%	100%	Efficiency	6
Percentage of construction contracts completed with less than 5% in change orders	77%	100%	100%	Efficiency	9
Land Development					
Days to prepare drainage review comments or approvals	7 days	10 days	10 days	Efficiency	1
Number of technical compliance letters	30	45	45	Output	
Percentage of technical compliance first comment letters within 30 days or less	97%	95%	95%	Efficiency	2
Road Section					
Average feet of ditches maintained/person/day	241 ft	500 ft	500 ft	Efficiency	4
Average miles of street sweeping/truck/day	5.6 miles	5 miles	5 miles	Efficiency	5
Percentage of resurfacing funds expended	100%	100%	100%	Outcome	8
Roadway					
Percentage of the design contracts awarded within 10 months of consultant selection	89%	100%	100%	Efficiency	10
Percentage of the construction contracts awarded in the Five Year Road Program within 12 months of the fiscal year	100%	100%	100%	Efficiency	11
Traffic					
Feet striped/crew/day	1,015 ft	800 ft	800 ft	Efficiency	
Percentage of intersections retimed	25%	25%	25%	Outcome	7

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 1,324,213	\$ 1,222,126	\$ 1,074,080	\$ (148,046)	(12%)
Gas Taxes– Fifth Cent	2,558,570	2,831,222	3,593,185	761,963	27%
Grants	615,312	375,000	-	(375,000)	(100%)
Licenses & Permits	1,386,871	2,345,000	940,000	(1,405,000)	(60%)
Other	2,926,615	4,397,134	4,207,737	(189,397)	(4%)
Interfund Transfers	240,391	-	269,725	269,725	100%
Fund Balance	2,644,137	2,490,065	2,363,994	(126,071)	(5%)
SubTotal	\$ 11,696,109	\$ 13,660,547	\$ 12,448,721	\$ (1,211,826)	(9%)
<u>Appropriations</u>					
Personal Services	\$ 28,324,137	\$ 29,390,948	\$ 30,812,994	\$ 1,422,046	5%
Operating Expenses	19,387,545	22,864,188	21,368,754	(1,495,434)	(7%)
Capital Outlay	561,242	1,971,180	2,034,180	63,000	3%
Grants and Aids	325,792	200,000	200,000	-	-
Transfers	37,421	36,575	36,788	213	1%
Reserves	-	2,435,993	1,219,406	(1,216,587)	(50%)
SubTotal	\$ 48,636,137	\$ 56,898,884	\$ 55,672,122	\$ (1,226,762)	(2%)
<u>Ad Valorem/Equivalent Funding</u>					
Ad Valorem	18,305,124	22,667,337	19,622,401	(3,044,936)	(13%)
Gas Taxes	21,142,930	20,571,000	23,601,000	3,030,000	15%
Positions	422	424	430	6	1%

SIGNIFICANT CHANGES**Non-Ad Valorem Revenues**

Charges for Services – (\$148,046) decrease to reflect historical trends.

Grants – (\$375,000) decrease due to the anticipated elimination of funding for highway planning and construction.

Licenses and Permits – (\$1,405,000) decrease is primarily due to the suspension of the Red Light Camera program resulting in a corresponding decrease in operating expenses.

Interfund Transfers - \$269,725 increase due to funding from Environmental Resource Management (ERM) to cover the cost of Sand Transfer Plant operations that was not in the adopted budget in FY 2015.

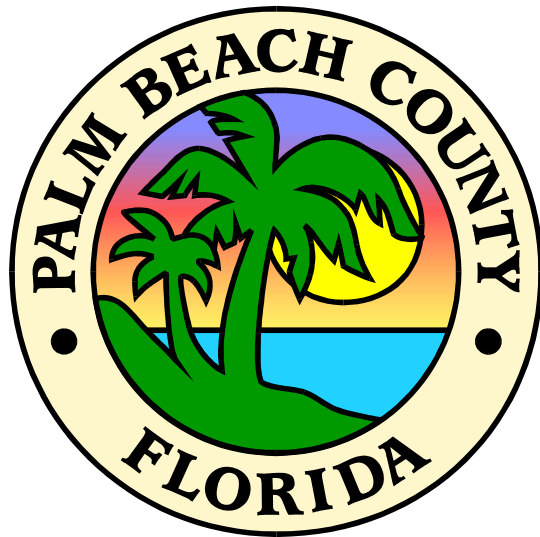
Appropriations

Positions 6

Budget Process 6: Addition of 1 Technical Assistant III focused on implementing congestion management timing strategies and monitoring the Traffic Management Center and 5 Construction Workers (1 Signal Crew) for preventative maintenance and rebuilding of span wire traffic signals, underground conduit, and streetlights.

Personal Services – \$271,643 increase due to the addition of 1 Technical Assistant III – Signal Timing and 5 Construction Workers (1 Signal Construction Crew).

Reserves – (\$1,216,587) decrease primarily due to the elimination of the reserve for street lighting.



ENVIRONMENTAL RESOURCES MANAGEMENT

Robert Robbins, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To establish, maintain, and implement programs for the protection, preservation, and enhancement of the land and water resources of Palm Beach County.

Environmental Enhancement and Restoration

Enhances and restores the natural resources of Palm Beach County. Program staff design and construct wetland, estuarine, transitional, and reef projects that provide natural habitat, water quality improvements, and public access. Staff also implements the monitoring and management objectives defined in the Lake Worth Lagoon Management Plan, Manatee Protection Plan, and the Northeast Everglades Natural Area Plan (NENA).

Mosquito Control

Enhances the health and quality of life of County residents and visitors through the reduction of mosquito population. Aspects of the Integrated Mosquito Management Program include surveillance, source reduction, compliant inspections, larviciding, adulticiding, biological control, and public education.

Natural Areas

Manages, monitors, and protects native ecosystems on natural areas acquired or leased by Palm Beach County. The program includes both planning and capital construction elements, most of which are funded through non-Ad Valorem sources such as federal and state grants and mitigation funds. Primary services include site security and protection; exotic vegetation control; development and updating of management plans; protection of natural areas through the granting of conservation easements; monitoring the status of natural resources and the success of restoration projects; development and maintenance of public use facilities; habitat restoration and enhancement, including hydrologic restoration and prescribed burning; and data management and support.

Resources Protection

Provides environmental assessment, permitting, compliance, and land development review activities necessary for implementation of natural resources protection programs and enforcement of related laws, regulations, and codes. The primary services are inspections; compliance and enforcement; complaint investigations; monitoring of land development planning and review; state permit compliance; and remediation of contaminated soil and groundwater. The five primary program areas are the following: Pollutant Storage Tanks Compliance, Petroleum Cleanup, Wellfield Protection, Water Quality with National Pollution Discharge Elimination System (NPDES) state permit compliance, and Land Development Review with Environmental Sustainability.

Shoreline Protection

Restores and maintains the coastline of Palm Beach County. Program staff design and construct shoreline projects that provide protection to upland resources, recreation area for public use, and habitat for a variety of fauna and flora. They also implement the monitoring and management objectives in the Sea Turtle Protection Plan (Article 14 Unified Land Development Code) and manage the South Lake Worth Inlet.

FY 15 Highlights & Accomplishments

- A Stormwater Workshop to support the adopted Regional climate Action Plan Implementation was held in Palm Beach County in late January.
- Received BCC approval for updates to the Zone of Influence Maps for the Wellfield Protection Program.
- Initiated a program with the Co-operative Extension Service to educate the public on the value of native vegetation and to promote its protection and preservation.
- The aerial adulticiding program sprayed over 850,000 acres in the western communities and 90,000 acres in the urban communities to reduce mosquito populations.
- The Mosquito Control Division received 1,138 service request for nuisance mosquitoes or abandoned pools which were physically checked and resolved by an inspector.
- Assisted and coordinated with the Health Department in the monitoring and operation of the sentinel chicken flocks for disease transmission risk.
- Completion of the Snook Island Phase II, Bryant Park Wetland Project, Fullerton Islands, and Grassy flats seagrass and mangrove restoration projects.
- Placed 40 concrete prefabricated reef structures with the Andrew "Red" Harris foundation offshore of Jupiter.
- Completed living shoreline projects totaling 5,300 linear feet along the Juno Dunes Natural Area, Bryant Park, and Highland Beach mangrove sites.
- Shoreline protection: through beach nourishment at Jupiter/Carlin, Midtown, and North Boca; inlet sand transfer in Jupiter, Lake Worth Inlet, South Lake Worth Inlet; and dune restoration at Singer Island.
- Finalized a 10 year update of the Shoreline Protection Plan and completed a County-wide economic study of beaches.
- Conducted 978 beachfront lighting inspections to protect sea turtles.
- Managed 818 volunteers who donated 2,316 hours to remove 29,013 of trash and install 12,449 native plants on natural areas.
- Completed 28 sites' petroleum contamination cleanups through Site Rehabilitation Completions/NFA Orders.
- Tanks compliance received FDEP Task Assignment to perform 250 Compliance Assistance Visit inspections in an attempt to improve compliance rates.
- Completed construction of public use facilities at the Winding Waters, Hungryland Slough, and Jackson Riverfront Pines natural areas.
- Successfully obtained 6 grants from four separate funding sources totaling over \$2 million for restoration, trails, and public use construction on several large natural areas.
- Completed an additional 2.2 miles of trail in Historic Jupiter Indiantown Trail Phase II.
- Successfully obtained an Office of Greenways and Trails Acquisition Grant for public use construction at Cypress Creek Natural Area.

FY 16 Emerging Issues

- The 7th Annual southeast Florida climate Leadership summit will be held December 1-3, 2015 in Key West, Florida.
- Emerging diseases such as Dengue and Chikungunya are transmitted by container breeding mosquitoes.
- Limited offshore sand sources and increasing costs to dredge/process sand for beach placement. Limited upland resources due to competing interests.
- Funding: municipal participation and State project scoring methodology for beach restoration projects.
- Implementation of contracts for exotic vegetation control under the new guidelines from IPMS may make the county ineligible for some of the grant funding from that source.
- Replacement of aging public use facilities at some of the earliest developed natural areas.

FY 2016 OBJECTIVES

1. Manage the County's natural areas lands for invasive/exotic vegetation so the overall level of invasive/exotic vegetation coverage is one percent or less with an average of 9,155 acres managed per FTE.
2. Manage the Petroleum Cleanup Program to ensure the Florida Department of Environmental Protection (FDEP) contract performance standards are met and ensure that 10% of the total contaminated sites identified receive a State issued completion order by the end of the year.
3. Manage the Petroleum Storage Tank Compliance Program to ensure the FDEP contract performance standards are met and achieve 100% compliance with the storage tank regulations at 1,969 registered facilities throughout Palm Beach, Martin, and St Lucie Counties.
4. Maintain drinking water supply by performing wellfield inspections to achieve 100% compliance with regulations.
5. Maintain volunteer hours as a percentage of staff work hours at 300% or greater.
6. Offset beach erosion by placing sand on beaches in an environmentally sound and cost-effective manner.
7. Design and construct an artificial reef system to enhance fishery density and diversity and to provide recreational opportunities for residents and visitors of the County.
8. Monitor Mosquito Control performance by measuring inspection activities in compliance with Florida Statutes.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Number of donated Volunteer work hours	3,271	3,000	3,000	Input	5
Number of volunteer hours as a % of staff work hours	349%	300%	300%	Efficiency	5
Environmental Enhancement & Restoration					
Number of reefs created	4	6	4	Output	7
Number of reefs per FTE	1.9	2.9	1.9	Efficiency	7
Economic value of new reef (\$m)	\$1.0	\$1.5	\$1.0	Outcome	7
Mosquito Control					
Percentage of service requests completed in 5 business days/total requests	90.6%/1,138	90%/1,200	90%/1,250	Efficiency	8
Number FTEs responding to citizen service requests	1.20	1.20	1.20	Input	8
Number FTEs setting light traps to monitor activity	1.01	1.0	1.0	Input	8
Number of catch basins inspected/percentage breeding and treated	53,025/62%	60,000/50%	70,000/45%	Efficiency	8
Natural Resources Stewardship					
Number of monitoring events conducted per FTE	139	123	122	Efficiency	
Percentage of monitoring events conducted in compliance with regulatory, grant or department policy requirements	100%	100%	100%	Outcome	
Number of natural areas reports prepared per FTE	75	58	55	Efficiency	
Resources Protection					
Number of tasked inspections completed	1,324	1,519	1,519	Output	3
Number of tasked inspections per inspector FTE	236	271	271	Efficiency	3
Percentage of failed tasked inspections brought into compliance by the end of fiscal year	97%	97%	97%	Outcome	3
Number of wellfield compliance inspections completed	1,046	1,200	1,200	Output	4
Number of inspections completed per FTE	535	495	495	Efficiency	4
Percentage of permitted businesses inspected and brought into inspection compliance by the end of fiscal year	98.7%	100%	100%	Outcome	4
Shoreline Protection					
Maintain an 11-year moving average of > one million cubic yards of sand placed countywide	1.2M	1.3M	1.6M	Outcome	6

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 4,380,574	\$ 2,558,479	\$ 2,555,479	\$ (3,000)	-
Fines & Forfeitures	14	-	-	-	-
Grants	1,489,607	2,071,028	4,330,002	2,258,974	109%
Licenses & Permits	738,890	622,225	622,225	-	-
Other	387,812	(26,953)	116,117	143,070	531%
Fund Balance	29,796,540	23,218,076	19,205,305	(4,012,771)	(17%)
SubTotal	\$ 36,793,437	\$ 28,442,855	\$ 26,829,128	\$ (1,613,727)	(6%)
<u>Appropriations</u>					
Personal Services	\$ 10,210,156	\$ 10,775,478	\$ 11,226,854	\$ 451,376	4%
Operating Expenses	10,221,061	16,346,825	17,095,822	748,997	5%
Capital Outlay	110,635	-	49,736	49,736	100%
Transfers	940,249	2,898,203	1,857,954	(1,040,249)	(36%)
Reserves	-	8,634,421	7,722,063	(912,358)	(11%)
SubTotal	\$ 21,482,101	\$ 38,654,927	\$ 37,952,429	\$ (702,498)	(2%)
Ad Valorem Funding	\$ 9,826,137	\$ 10,212,072	\$ 11,123,301	\$ 911,229	9%
Positions	126	126	126	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

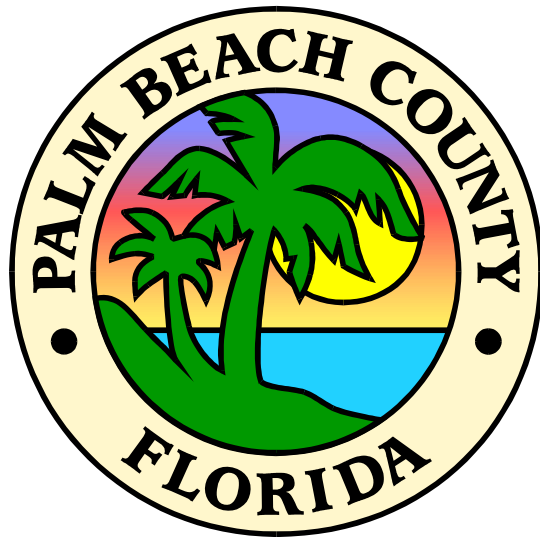
Fund Balance – (\$4,012,771) decrease due to spending of previously collected amounts and diminished recurring revenues in the Natural Areas Fund.

Grant – \$2,258,974 increase is primarily due to receiving a \$2,075,000 grant from Florida Department of Environmental Protection as approved by the Board of County Commissioner on 12/16/14 for Lake Worth Lagoon restoration projects.

Appropriations

Transfers – (\$1,040,249) decrease from the Natural Areas Fund to the Environmental Capital Projects Fund due to the substantial completion of several projects.

Reserves – (\$912,358) decrease is a result of a decrease in Fund Balance



FACILITIES DEVELOPMENT AND OPERATIONS

Audrey Wolf, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To provide efficient, cost effective, quality services in building design and construction, building maintenance and systems operation, property management, and electronic systems and security services for all County facilities for the Board of County Commissioners (BCC) and Constitutional Officers.

Department Overview

The Facilities Development and Operations Department (FDO) is responsible for siting, building, and operating the County's physical plants, major equipment, and electronics systems. This includes the buildings occupied by the Sheriff's Office and the 15th Judicial Circuit Court, as well as several other Constitutional Officers including the Property Appraiser, Supervisor of Elections, and the Tax Collector. More specifically, this includes the implementation of capital building and land improvement projects, the maintenance and operation of more than 800 occupied structures, and the countywide public safety radio system operations and maintenance.

Capital Improvements

Provides a full range of architectural, engineering, contract, and project management services directed toward ensuring the highest possible quality and value in the design and construction of all County capital projects. Primary services include procuring architectural and engineering services for capital projects, administering bids and other procurement related activities for capital projects, and administering capital project construction activity.

Electronic Services and Security

Provides specifications, acquisition, project management, acceptance testing, and continued operations and support for all electronic systems. Maintains facility safety and security, including on-site security personnel, security surveys, and training. Monitors facility access control, including criminal history record checks, card access, and key control. Provides operations and support for the County radio systems and support for FDO's automation and remote management projects.

Facilities Management

Provides services focused on asset management and preservation of County-owned property. Services include preventative and corrective maintenance; replacement of equipment in County buildings; custodial and landscaping services at designated sites; facility related emergency response services after business hours; facility preparedness services; restoration of services in the event of emergencies/disasters; facilities support during emergency activations; review of new capital development and renewal/replacement projects; warranty administration on building systems; completing the construction design of mechanical/electrical specifications; identifying/implementing initiatives for the reduction of energy consumption; and continuing improvements, enhancements, and planned renewal of buildings/properties and parking operations for the Governmental, Judicial, and Vista Centers and South County Courthouse Complex.

Property and Real Estate Management

Provides a full range of real estate services to departments and agencies under the BCC and Constitutional Officers. Services include acquiring property and disposal of surplus County properties, administering leases for County leased facilities, coordinating civic site acquisitions and use, providing technical support for the development of County facilities, and responding to public inquiries and complaints concerning County property.

FY 15 Highlights & Accomplishments

- CID and ESS worked closely together to issue a Request for Proposals (RFP) for a replacement public radio system which is compliant with APCO P25 standards and incorporates specific redundancy, survivability and interoperability requirements. The public safety radio system serves the Sheriff's Office, PBC Fire Rescue and their countywide dispatch partners, PBC local government agencies and eight (8) cities on a primary basis. The public safety radio system also provides interoperability to over 80 separate connected local State and Federal agencies which have access to the County's system for both full time communications and interoperability. The BCC approved the recommendation of the Selection Committee and directed Staff to negotiate a contract according to the RFP and successful proposal. Implementation and cutover is planned for mid-2017.
- FDO Administration, Property Real Estate Management (PREM) and CID all participated in the development of the Interlocal Agreement with the City of West Palm Beach, a Developer Agreement and Sports Facility Use Agreement with HW Springs Training Complex, LLC, the corporation responsible for the development and operation of the Ballpark of the Palm Beaches. The Ballpark is a two team spring training facility projected to yield between 57,000 and 79,000 hotel room nights or \$8.6M and \$11.8M of gross hotel room sales.
- Updated the ESS Security and Access Section's policies and procedures to implement the new Criminal Justice Information System (CJIS) requirements. This implementation included 1) an update to the County Ordinance, 2) training all Project Managers, both County and those who are constitutional officers, 3) training contractors on procedural changes so that work can be continued uninterrupted, 4) revamping the database to ensure that approvals can be electronically monitored and the data base searchable, and 5) inventoring all CJIS facilities to identify required physical access changes.

FY 16 Emerging Issues

- FDO has been working closely with ISS to determine technological deficiencies within the Department. As technology progresses at a rapid pace, customers are demanding more information and ease of access to information. It was determined that FDO could improve on it's ability to provide such, and have been in partnership with ISS to convert the entire Department to one comprehensive software system that will help customers better access information and allow staff to interact with internal information in more efficient and effective ways. The budget for this conversion has been approved and ISS will hire the necessary staff to write the new FDO departmental management software modules. This is a comprehensive system build that will span two budget cycles and will permanently change the technical operations of FDO. It is expected that there will be a learning curve and issues may arise. FDO and ISS are working closely together to identify those issues and to ensure the transition to the new system over the next two years runs as smoothly as possible.
- Begin implementation of a multi-year program to address the backlogged renewal/replacement (R/R) program and restore predictability to the R/R program over the next 10 years. The cumulative effect of the aging inventory and reduced funding and spending during the 9 year recession and cancellation of Phases 2 and 3 of the Jail Expansion Program has hit the Main Detention Center (MDC) and Main Courthouse particularly hard. At the MDC, two buildings that over 30 years old, have been continuously occupied 24/7 while only receiving preventative and corrective maintenance. Also, at the MDC and Main Courthouse, the primary structures are approximately 25 years old and the technology which drives the building automation, life safety and security systems is past its end of life and if not completely replaced within the next three years will have a significant impact on the continuity of operations.
- An increase in retirements have created a high rate of turnover in staff levels, and the retirements are expected to consistently increase over the next two to three years. The retirements are at the trade and supervisory level, creating challenges associated with the loss of institutional knowledge, particularly in the areas of decision making involving risk, customer operations, and legacy systems. Strategies include shadow training through overlapping key positions, providing on the job training/learning experience for existing employees, and laterally transferring employees (even if on a temporary basis) to disperse knowledge base.
- Cost containment on construction and maintenance projects as the market improves and labor/material costs escalate.

FY 2016 OBJECTIVES

1. Administer and facilitate the countywide energy committee as established per PPM CW-L-014 in order to complete a portion of the countywide energy policy establishing the policy goals and objectives.
2. Sustain the planned preventive maintenance program to reduce corrective maintenance-type work thereby reducing downtime and system failures.
3. Implement factory certified training, on specific electronic systems within each section of ESS, to reduce the amount of time and manpower needed to complete trouble calls and project work associated with the diverse types of systems and new technology.
4. Improve functionality of CORE (County Owned Real Estate) database to support disposition program and web-based availability to County departments and general public.
5. Continue responding to inquiries regarding County-owned properties, initiating response within four hours and resolving complaints within one week.
6. Maintain quality contract management services for the increasing number of renewal/replacement and new projects with historically low staffing levels including closing projects in a timely manner.
7. Implementation of Criminal Justice Information System #3 Quality Improvement; projects include developing specification standards and project sequencing to aid faster project implementation.
8. Finalize the Palm Beach County Energy Conservation Policy Attachment to County PPM CW-L-014. All Departments have submitted feedback through the Countywide Energy Committee. Comments have been incorporated, and the draft policy is currently under review by FDO Administration.
9. Maintain the building condition assessments on 50% of the overall maintained square footage.
10. Sustain the planned preventive maintenance program to reduce corrective maintenance type work, thereby reducing downtime and system failures.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Capital Improvement Division					
Average time (in months) between substantial and final completion and contract close-out	5	6	6	Efficiency	6
Electronic Services and Support					
Percentage of systems for which training/certification has been completed	54%	76%	76%	Outcome	3
Percentage of the new specification standards applied to new projects	36%	73%	100%	Outcome	7
Facilities Management					
Percentage of buildings assessed with an overall condition of good or excellent.	99%	90%	92%	Efficiency	2
Percentage of preventative maintenance hours in relation to total maintenance hours.	82%	80%	83%	Efficiency	2
Facilities Services					
Percentage of completion of the countywide energy policy by completing the goals and objectives.	50%	85%	100%	Outcome	1
Property and Real Estate Management					
Number of surplus properties disposed	10	10	10	Outcome	4
Number of inquiries from the public	546	500	500	Demand	5
Percentage of inquiries from the public responded to within 4 hours and resolved in one week	99%	90%	90%	Efficiency	5

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,349,785	\$ 4,089,176	\$ 4,495,504	\$ 406,328	10%
Grants	66,474	-	-	-	-
Other	1,551,559	761,750	173,250	(588,500)	(77%)
Interfund Transfers	-	1,100,000	-	(1,100,000)	(100%)
SubTotal	\$ 4,967,818	\$ 5,950,926	\$ 4,668,754	\$ (1,282,172)	(22%)
<u>Appropriations</u>					
Personal Services	\$ 22,597,245	\$ 23,628,428	\$ 24,800,545	\$ 1,172,117	5%
Operating Expenses	13,888,808	16,687,770	16,803,652	115,882	1%
Capital Outlay	10,194	179,500	168,200	(11,300)	(6%)
Grants and Aids	-	-	142,200	142,200	100%
Charge Offs	(99,102)	(80,000)	(80,000)	-	-
SubTotal	\$ 36,397,145	\$ 40,415,698	\$ 41,834,597	\$ 1,418,899	4%
Ad Valorem Funding	\$ 31,429,328	\$ 34,464,772	\$ 37,165,843	\$ 2,701,071	8%
Positions	300	305	311	6	2%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - (\$600,000) decrease is due to the projected decrease in the sale of properties in FY 2016.

Interfund Transfers - (\$1,100,000) decrease is due to the Motorola Maintenance Contract move from Fund 3801 to the General Fund. This transfer occurred in FY 2015 and was a one-time transfer. Therefore, it is not included in the FY 2016 budget.

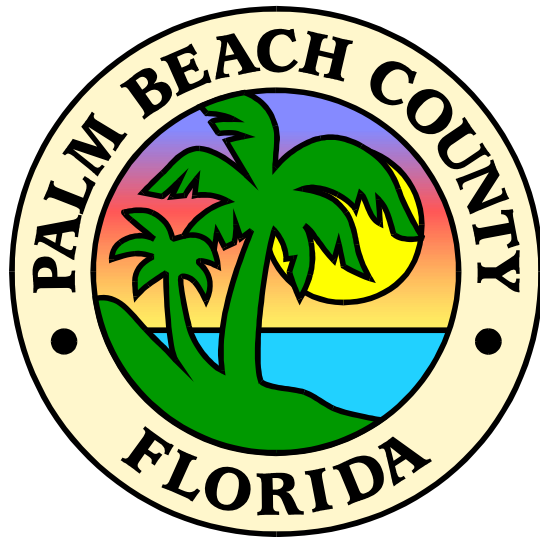
Appropriations

Positions 6

Budget Process 6: increased services

Facilities Services Project Manager - to provide assist with the backlog of renewal and replacement (R&R) projects and new capital improvement projects beginning FY 2016. **Electronics System Analyst** - to aid the minimization of the Request for Project Assignment (RFPA) delays, essentially in life safety projects. **Electronics Technician** - to assist with the ESS renovations at the Main Detention Center (MDC). **Security Officers (2)** - to establish a security post at the Four Points building. **Trades Crew Chief** - to perform daily operational tasks at the Criminal Justice Center (CJC).

Grants and Aids - \$142,200 increase is due to the implementation of the City of Belle Glade sponsored adult and family recreational program at the Bill Bailey Community Center.



FIRE RESCUE

Jeffrey P. Collins, Fire Rescue Administrator

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Phone: 561-616-7000**

Website Address: <http://www.pbcfr.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect life and property against injury and fire through education and code compliance. To respond to medical emergencies, fire, and hazardous materials incidents.

Department Overview

Palm Beach County Fire Rescue was created by County Ordinance in 1984 to provide fire, emergency medical services, advanced life support, and transport services to the unincorporated areas of the County, as well as, several municipalities. The Department is primarily funded by ad valorem taxes through two Municipal Service Taxing Units (MSTUs).

Aviation

Responds to aviation-related fire and medical emergencies within and around Palm Beach International Airport (PBI); provides for new and recurrent specialized Aircraft Rescue Fire Fighting (ARFF) training to battalion personnel along with Fire and Emergency Medical Services (EMS) training; and performs regular fuel truck and fuel farm fire inspections to all fueling operations located within PBI, Palm Beach County Park Airpark, North Palm Beach County General Aviation Airport, and Palm Beach County Glades Airport.

Bureau of Safety Services

Responsible for reducing fire and life loss through education and the formulation and enforcement of the Palm Beach County Fire Code. Primary services include development and implementation of efficient and effective fire and life safety education for the residents and visitors of Palm Beach County; the review of building plans to ensure compliance with the fire code; periodic fire inspections of multi-family residential occupancies, commercial buildings and buildings under construction to assure fire code compliance and life safety; and investigation of the cause, origin, and circumstance of fires.

Dispatch & Telecommunications

Provides twenty-four hour emergency dispatching services for the 9-1-1 communications center. Emergency fire and rescue units are dispatched from the Communications Center for the unincorporated areas of the County, cities who receive primary fire service from the County, and cities with dispatch agreements with the County. Primary services include dispatching emergency requests for fire, rescue, and emergency service; dispatching private ambulance units for emergency services; and notifying the public and news media of pertinent information regarding emergency incidents.

Operations

Responsible for the response to and mitigation of a wide variety of fire and medical emergencies. Primary services include: respond to fire and medical emergencies; conduct suppression activity and/or provide pre-hospital care; respond to hazardous materials incidents; conduct pre-fire planning on all major target hazards; conduct multi-family residential inspections; and provide a volunteer-based Community Assistance Team (CAT) to offer post-incident assistance, including bereavement, emotional, and social-service support, to the citizens of Palm Beach County.

Training & Safety

Provides training, education, and safety programs to all Fire Rescue personnel, as well as other agencies, in order to support and enhance the delivery of emergency services. Primary services include providing needs assessment by rank in order to develop and deliver training programs in areas of emergency medical services and firefighting; conducting training in specialized areas such as hazardous materials, rope rescue, dive rescue, and Trauma Hawk; video production and broadcasting in support of training programs and public education; administering infectious/hazardous materials exposure control programs; and coordinating employee health and safety programs.

Vehicle & Building Maintenance

Ensures that all vehicles, apparatus, and facilities remain in top operational condition. Primary services include: the repair of apparatus as breakdowns occur; the provision of routine preventive maintenance on all emergency vehicles; the maintenance and repair of all Fire Rescue stations; to ensure work is completed in a timely and cost efficient manner; and to coordinate with other County departments for the renovation and construction of Fire Rescue facilities.

FY 15 Highlights & Accomplishments

- Began dispatching for Delray Beach Fire Rescue on May 5th. Delray Beach Fire Rescue serves the City of Delray Beach, the Town of Highland Beach, and the Town of Gulf Stream. It is anticipated Delray Beach Fire Rescue will generate approximately 13,000 calls annually, increasing the calls handled in the Dispatch Center to close to 190,000 per year.
- Implemented a new Strategic Plan. This plan aligns the mission and vision that will guide the Department through the next five years, and clearly defines objectives, sets goals, formulates strategy, and evaluates progress on an ongoing basis.
- Contracted with outside legal counsel in the area of personal injury protection (PIP) insurance claims arising from auto-related fire rescue emergency transport services. Outside counsel shall provide legal advice and representation on various matters relating to PIP insurance claims in order to maximize PIP revenue received.
- Hired and trained a total of 116 new recruits this fiscal year. These new hires filled vacancies and reduced overtime required to meet staffing requirements.
- Partnered with a team of researchers and clinicians at the Sylvester Comprehensive Cancer Center at the University of Miami Miller School of Medicine to learn more about increased cancer risks for firefighters. Faced with the knowledge that firefighters suffer a higher rate of cancer compared to the general population, the goal is to improve safety measures and reduce cancer rates.
- Received a matching grant through the Florida Department of Health's EMS Trust Fund totaling \$117,321 to purchase four power assist stretcher loading systems.
- Hired a new Medical Director. Developed and implemented new Emergency Medical Service (EMS) protocols and delivered training to staff.
- Assisted with the creation and implementation of a Countywide Fire Rescue radio identification system to improve on scene accountability. This system has been adopted and is now being used by multiple agencies in Palm Beach County.

FY 16 Emerging Issues

- Complete development of a new entry level testing procedure for employment. This procedure will evaluate the employee's technical skills as well as their customer service skills. The goal is to be able to identify employees who have a high desire to help the public and an exceptional grasp of the basic technical skills needed in problem solving.
- Ratify a Collective Bargaining Agreement with Professional Firefighters/Paramedics of Palm Beach County, Local 2928, IAFF, Inc. The previous contract expired September 30, 2015.
- Resume collecting impact fees to fund new fire stations through the 5-year Capital Improvement Program. The County's increasing population is creating additional demand for services.
- Implement Project 25 (P25). P25 is a Federal program to achieve interoperable communications among various federal, state, and local public safety agencies during a serious large scale event such as a disaster or hurricane. Efficient means of communications during a multi-jurisdictional event proves to be resourceful in mitigating the emergency.
- Develop and implement a Mobile Integrated Health (MIH) program. The intent of this program is to achieve the Triple Aim goals adopted by the Institute for Healthcare Improvement; improving the patient experience; improving the overall health of the community; and lowering healthcare costs. MIH programs have been increasing in the last few years around the country and are often referred to as Community Paramedics.

FY 2016 OBJECTIVES

1. Achieve a turnout time of 1:30 or less, for 82% of emergencies dispatched.
2. Maintain availability of first due units at 94%.
3. Maintain a handling time of one minute or less for 90% of dispatched events.
4. Complete 92% of all telecommunications work orders within 30 days.
5. Maintain a response time of three minutes or less for all Federal Aviation Administration (FAA) mandated drills.
6. Maintain an average annual inspection completion rate of 98%.
7. Review 85% of all plans submitted for fire review within four working days.
8. Provide an average of 250 hours of training per operational employee per year.
9. Complete 100% of required fleet preventative maintenance (PM) inspections/service on emergency apparatus.
10. Complete 93% of all after-hours call-out repairs without moving personnel to reserve apparatus.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Aviation					
Number of FAA-mandated drills	30	30	30	Output	
Percentage of FAA-mandated drills with response time three minutes or less	100%	100%	100%	Efficiency	5
Bureau of Safety Services (BOSS)					
Number of annual inspections	26,397	30,534	31,429	Output	
Annual inspection completion rate	86%	98%	98%	Efficiency	6
Number of plans submitted for review	4,908	5,500	6,000	Output	
Percentage of plans reviewed within four working days	78%	85%	85%	Efficiency	7
Dispatch and Telecommunications					
Number of dispatched events	168,314	178,749	193,049	Output	
Percentage of dispatched events handled within one minute	91%	90%	90%	Efficiency	3
Number of telecommunication work orders	1,020	1,225	1,347	Output	
Percentage of telecommunication work orders completed within 30 days	99%	92%	92%	Efficiency	4
Operations					
Number of emergencies	123,648	127,888	131,725	Output	
Percentage of emergencies dispatched achieving turnout time of 1:30 or less	76%	80%	82%	Efficiency	1
Percentage availability of first due units	93%	94%	94%	Efficiency	2
Training and Safety					
Number of hours of training per operations personnel	238	225	250	Output	8
Vehicle and Building Maintenance					
Percentage of required fleet preventative maintenance inspections/service completed	100%	100%	100%	Efficiency	9
Number of after-hours call-out repairs	435	450	475	Output	
Percentage of after-hours call-out repairs completed without reserve apparatus	94%	93%	93%	Efficiency	10

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 34,720,723	\$ 37,287,520	\$ 36,959,197	\$ (328,323)	(1%)
Grants	763,844	332,185	383,185	51,000	15%
Licenses & Permits	18,255	14,000	14,000	-	-
Other	2,910,820	(11,382,913)	(12,123,639)	(740,726)	7%
Interfund Transfers	3,496,196	15,376,989	394,645	(14,982,344)	(97%)
Fund Balance	92,391,885	67,961,910	71,185,107	3,223,197	5%
SubTotal	\$ 134,301,723	\$ 109,589,691	\$ 96,812,495	\$ (12,777,196)	(12%)
<u>Appropriations</u>					
Personal Services	\$ 219,524,431	\$ 233,215,782	\$ 238,797,510	\$ 5,581,728	2%
Operating Expenses	29,282,735	34,104,987	35,364,367	1,259,380	4%
Capital Outlay	8,358,142	9,996,023	10,885,397	889,374	9%
Grants and Aids	1,476,863	1,579,439	1,703,025	123,586	8%
Transfers	318,819	320,245	371,193	50,948	16%
Reserves	-	53,312,620	53,178,136	(134,484)	-
SubTotal	\$ 258,960,990	\$ 332,529,096	\$ 340,299,628	\$ 7,770,532	2%
<u>Ad Valorem Funding</u>					
Countywide	6,887,853	8,716,111	11,058,205	2,342,094	27%
Fire Rescue	190,299,479	214,223,294	232,428,928	18,205,634	8%
Positions	1,490	1,494	1,498	4	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - \$512,262 increase in transport fees, \$180,000 increase in plan reviews, fire inspection and false alarm fees, \$366,810 increase in Aviation fire protection services, (\$1,605,852) decrease in municipal contracts offset by an Ad Valorem increase.

Other - \$429,770 increase in investment income, (\$886,186) decrease in Statutory Reserves, and (\$243,952) decrease in delinquent taxes.

Interfund Transfers - (\$14,553,918) decrease in transfer from the Fire Rescue Improvement Capital Fund to the Main MSTU.

Appropriations

Personal Services - Positions 4 - \$275,429 for four Communicator III positions, \$1,727,819 for step, longevity, and Long-Term Disability increases for union personnel, \$419,593 increase in health insurance, \$243,779 increase in workers compensation, \$3,198,732 increase in FRS contributions, and (\$283,624) decrease in Lantana pension contribution.

Operating Expenses - \$300,222 increase in IT/data processing costs, \$125,590 increase in casualty insurance premiums, \$705,641 increase in equipment repairs and maintenance, and \$154,782 increase in Tax Collector/Property Appraiser fees.

Capital Outlay - (\$5,372,510) decrease in capital equipment offset by \$6,261,884 in carryover funding from FY 2015.



FLEET MANAGEMENT

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DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the highest quality of service in the most cost effective manner. Manage the equipment/vehicle policy fund, including specifications, assignment, funding, and disposal. Provide preventive and corrective maintenance services on vehicles and equipment. Purchase fuel and manage County fueling sites.

FY 15 Highlights & Accomplishments

- Completed a comprehensive reorganization of all records into an electronic database.
- Completed a comprehensive update of departmental forms within the Fleet Management Information System.
- Implemented new policy and procedure for the Fleet Management Reserve Account. The policy establishes a reserve balance range, and requires additional vehicles/equipment requested by Departments to be funded by the requesting Department and then pay into the replacement policy fund for the future replacement of vehicle/equipment.

FY 16 Emerging Issues

- Upgrade the Division's fuel system terminals as manufacture support (affecting technical support and parts availability) for the version currently utilized will cease in the near future. The current terminals are 11-12 years old.
- Develop a multi-year plan to return to previously established replacement cycles, which use life cycle costing as main component.
- Address the budgetary pressures associated with increasing costs of repairs, resulting from the multi-year extension of the replacement cycles for vehicles and equipment.

FY 2016 OBJECTIVES

1. Monitor low utilization of vehicles and equipment for possible reassignment or elimination. Produce annual low utilization report to be distributed and evaluated at budget time.
2. Elevate procedures which include better control, adjusting scheduling of work, and matrix to help assure compliance with completing preventive maintenance before becoming past due.
3. Monitor IBS NAPA parts management contract to ensure key performance indicators (KPI's) are being met, and that these KPI's are included in the new contract that will be processed when the current contract expires in FY 2016.
4. Upgrade fuel terminals for real time reporting and better controls of fuel dispensing, and the capability to implement proximity cards for fuel dispensing, which will allow the use of County issued IDs to authorize employees fuel dispensing and tracking.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>		
Number of parts requests	45,676	45,000	45,500	Demand	3
Vehicles and equipment turned in as a result of utilization	34	30	20	Demand	1
Percentage of fuel system project completed	10%	30%	100%	Efficiency	4
Percentage of parts available to an automotive technician upon first request	90%	90%	90%	Efficiency	3
Average vehicles downtime days	7.6	7.5	7.4	Efficiency	2
Number of work orders (repairs)	12,822	13,000	13,500	Demand	2
Percentage of schedule repairs vs total repairs	68.6%	69%	70%	Efficiency	2
Number of vehicles/equipment	4,045	4,206	4,270	Output	2
Percentage of vehicles/equipment past due for preventive maintenance	9%	8.5%	8%	Outcome	2

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 35,498,427	\$ 40,474,049	\$ 38,743,022	\$ (1,731,027)	(4%)
Fund Balance	9,018,671	14,779,074	17,755,165	2,976,091	20%
SubTotal	\$ 44,517,098	\$ 55,253,123	\$ 56,498,187	\$ 1,245,064	2%
<u>Appropriations</u>					
Personal Services	\$ 4,487,527	\$ 4,662,621	\$ 4,799,759	\$ 137,138	3%
Operating Expenses	18,867,387	23,073,609	19,651,691	(3,421,918)	(15%)
Capital Outlay	6,422,126	19,058,869	24,037,991	4,979,122	26%
Transfers	7,611	7,611	1,798,326	1,790,715	23528%
Reserves	-	8,450,413	6,210,420	(2,239,993)	(27%)
SubTotal	\$ 29,784,651	\$ 55,253,123	\$ 56,498,187	\$ 1,245,064	2%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	54	54	57	3	6%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - \$2,976,091 increase is due to lower than expected gasoline, machinery and equipment expenses.

Appropriations

Positions 3

Non-Ad Valorem Funded: Automotive Technician positions needed for the increase in vehicle repairs especially at the heavy equipment shop, the light vehicle shop and the specialized equipment shop.

Personnel Services - \$134,000 increase is due to the addition of three (3) Automotive Technician II positions.

Capital Outlay - \$5,217,322 increase in Fleet machinery and equipment replacement. The number of new and replacement vehicles for County departments has increased from 396 to 431 partly due to delays from prior years. This also results in a decrease in reserves.

Transfers - \$1,790,715 increase in the pro rata share of one time refunds of Fleet policy charges.

HUMAN RESOURCES

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To enable County departments to meet their service delivery responsibilities by hiring the most qualified employees, retaining valued employees by ensuring effective leadership, ensuring competitive wages and benefits, ensuring effective labor/management relations, providing training and development opportunities, and offering a safe and discrimination-free environment.

Compensation & Records

Provides a competitive compensation strategy in an effort towards retaining our most valuable asset, our employees. The core services include: Compensation, Human Resources Information System (HRIS), Payroll, Records, and Retirement. This Section's responsibilities include: (Compensation) updating the class and pay plan, writing and maintaining all job descriptions, conducting classification reviews, and reviewing/approving position descriptions; (HRIS) ensuring system security, updating and maintaining position control, and facilitating end-user training; (Payroll) updating the payroll manual, administering and interpreting payroll policies and procedures, auditing departmental payroll records and facilitating end-user training; (Records) processing all personnel related actions, maintaining employee personnel records and verifying employment status; and (Retirement) coordinating the Florida Retirement System (FRS), Deferred Compensation, and Prepaid Legal plans and providing educational workshops for employees related to these plans.

Employee Relations

Provides departments with guidance and systematic methods to improve employee performance or behavior, promotes cooperative relations between management and employees, and ensures collective bargaining obligations are met. Primary functions are to ensure equitable treatment of employees by advising and monitoring disciplinary actions, grievances, appeals, and arbitrations, and to assist departments in solving problems related to performance, discipline, and union issues.

Fair Employment Programs

Handles employee complaints of discrimination and harassment. The section conducts internal investigations and prepares position statements and resolutions for complaints filed with the Equal Employment Opportunity Commission (EEOC) and Florida Commission of Human Relations (FCHR). Staff prepares and monitors the annual Affirmative Action Plan. The section handles requests for accommodation under the Americans with Disability Act (ADA) and assists with Family and Medical Leave Act (FMLA) issues. They are also responsible for providing supervisory training on Equal Employment Opportunity (EEO)/ADA and sexual harassment law and issues.

Recruitment & Selection

Responsible for the recruitment, assessment, and processing of new and current employees for the departments of the Board of County Commissioners. Primary functions include: sourcing and processing candidates for open positions utilizing efficient HRIS technology; accurately evaluating applications and referring qualified candidates to departmental hiring authorities; developing, administering, and evaluating legally defensible examinations for a variety of job classes; responding to complaints/inquiries about the applicant selection process; extending job offers and conducting background checks on potential hires; and conducting new employee orientations regarding County rules, regulations, and conditions of employment.

Training & Organizational Development

Provides learning and development services that cultivate outstanding employee performance and organizational excellence. The core services include: planning, scheduling, and implementing year-round learning programs which are promoted through a yearly catalog; directing the Leadership Development Program; providing consulting and facilitation services to the County departments; providing customized training to County departments; providing career development services to County employees; maintaining the training histories of all County employees; maintaining the Training and Employee Development System which allows on-line program registration; tracking attendance at mandatory programs such as new supervisor training and telephone communication training; and designing and/or implementing new programs, and enhancements to current programs.

FY 15 Highlights & Accomplishments

- Compensation & Records staff processed nearly 4,000 Personnel Action (PA's) forms, nearly 1,000 New Employee Requisitions (NERs), nearly 1,000 position descriptions, nearly 240 reclassification requests, over 20 special salary increases, 95 lead worker forms, over 280 working in a higher classification (WHC) forms, over 85 temporary promotion forms, over 130 DROP enrollments, over 100 DROP terminations, and over 1,250 verification of employment requests.
- Compensation & Records successfully trained over 152 employees at eight different payroll training workshops.
- Compensation & Records continues assistance to ISS with TimeServer replacement requirements in collaboration with Clerk of the Court Payroll and the subject matter expert payroll focus group. Phase III payroll enhancements is underway by programming requirements for pay policies. The goal is to move away from a manual entry payroll process to a more intuitive payroll process.
- Compensation & Records successfully provided 4 new retirement workshops on the topic of social security.
- Recruitment & Selection (R&S) staff screened/rated the highest number in history of applications for County Employment, 24,998, and processed over 1,000 New Employee Requisitions (NERs) to fill BCC vacancies.
- R&S, in a joint project team with ISS, implemented the 'Training & Experience (T&E)/App Rating' HRIS module. It enables R&S professional staff to create T&E rating criteria item banks, and rate employment applications within HRIS. This eliminates paper completion of T&E rating sheets and manual rating scores calculations for each application rated, enhancing accuracy and timeliness in the app rating process.
- R&S staff On-Boarded more than 480 new hires and facilitated employees from non-merit to merit positions.

FY 16 Emerging Issues

- Collective bargaining with the Communications Workers of America Local #3181 (CWA) concluded with the agreement that all CWA positions will be reviewed to ensure that Palm Beach is competitive within the local market.
- Due to an aging and unsupported timekeeping system (TimeServer) Human Resources (HR) has been tasked as subject matter experts to assist with the implementation of a replacement timekeeping system. The business requirements have been identified and programming is underway for the TimeServer Replacement module.

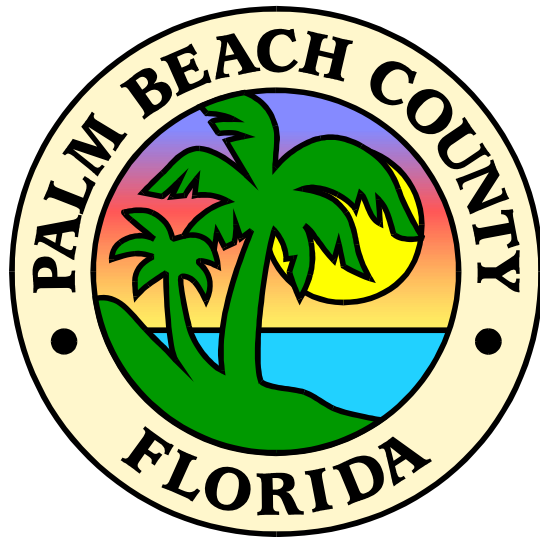
FY 2016 OBJECTIVES

1. Complete Phase IV of Extra Pay Earning Codes module of the TimeServer replacement project and deploy to all departments by Spring 2016.
2. Conduct CWA salary survey (by summer 2016) to verify competitiveness within local market.
3. Add quarterly New Hire training workshops related to retiree planning solutions; to increasing end user knowledge and decreasing number of employees defaulting into their pension plans.
4. Research the creation and implementation of an online and email complaint receipt process.
5. Resume with ISS the Case Management System initiated by ISS. The original project only included discrimination investigations, resuming the project will include reasonable accommodations in compliance with the ADA.
6. Coordinate with new Training and Organizational Development (TOD) staff to create and implement continuing education programs for Equal Employment Opportunity (EEO)/Americans with Disabilities Act (ADA)/ Family Medical Leave Act (FMLA) courses.
7. Coordinate with Occupational Health Clinic (OHC) to implement more effective and efficient FMLA/ADA processing.
8. Redesign the Online Employment Application system to 1.) enhance the user experience through configuring the system to accept the applicant's common data such as name/address/prior employers, obtained from online sources (e.g., LinkedIn) and 2.) accept uploaded documents which will reduce both internal staff and applicant time spent on paper document submittal and scanning.
9. Produce referral lists on average, within 23 days of job advertising closing date.
10. Maintain the average cost of \$24 per employee trained by identifying and recruiting additional in-house faculty. Utilize expert County employees as teachers at Training and Development courses.
11. Continue to develop the design and delivery of the new Webinar to include the web-based training module and Equal Employment Opportunity (EEO) overview.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>		
Compensation and Records					
Number of Personnel Actions (PAs) processed	3,813	3,900	3,950	Output	
Percentage of PAs processed in effective pay period	100%	100%	100%	Efficiency	
Employee Relations					
Number of grievances filed	63	56	50	Demand	
Percentage of grievances processed within 60 days of receipt	92%	94%	96%	Efficiency	
Number of disciplinary actions reviewed per Employee Relations Specialist	75	71	77	Efficiency	
Fair Employment Programs (FEP)					
Number of internal FEP charges	50	50	60	Demand	
Percentage of investigations completed within 90 days/total number of investigations	77%/30	86%/7	100%/30	Efficiency	
Recruitment and Selection					
Average days to generate a referral list	25.52	26	23	Efficiency	9
Number of employment applications	24,528	22,000	22,000	Demand	8
Training and Organization Development					
Number of Learning Programs delivered	76	45	70	Output	
Number of full time equivalents (FTEs) trained	1,670	1,188	1,700	Demand	
Average cost per employee trained	\$23.46	\$24.00	\$24.00	Cost	10
Average yearly rating of program effectiveness (1 to 5, with 5 being the highest)	4.8	4.8	4.8	Outcome	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Personal Services	\$ 2,334,694	\$ 2,638,185	\$ 2,677,518	\$ 39,333	1%
Operating Expenses	198,024	281,556	284,210	2,654	1%
Capital Outlay	-	3,000	3,000	-	-
SubTotal	\$ 2,532,718	\$ 2,922,741	\$ 2,964,728	\$ 41,987	1%
Ad Valorem Funding					
	\$ 2,532,718	\$ 2,922,741	\$ 2,964,728	\$ 41,987	1%
Positions	32	32	32	-	-



INFORMATION SYSTEMS SERVICES

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To build and optimize the County's information technology (IT) infrastructure as a secure, reliable, and affordable resource for automating work processes, enabling management decision-making, and providing public access to County information and programs. Centralized oversight of technology resources will be established through enterprise policies, standards, strategic plans, and governance committees.

Department Overview

Information Systems Services (ISS) provides a broad range of IT services including: installation and maintenance of the County's fiber optic network; technical support for computing platforms such as UNIX and Windows servers, desktop computers, laptops, tablet PCs, printers, and smart phones; developing custom software applications for County agencies; maintaining an inventory of more than 350 in-house software applications; the enterprise email system and numerous commercial vendor packages; Oracle database administration; enterprise Geographic Information Systems (GIS); installation and maintenance of all landline, cellular telephones, and related equipment including voice over IP (VoIP); video conferencing; IT project management; 24x7 Help Desk; user training; enterprise software licensing; and document imaging and scanning. In addition, ISS is responsible for back-up and recovery, security, and IT Resource Management for the procurement of IT-related goods and services.

Application Services

Responsible for developing, implementing, and maintaining business applications in close cooperation with County agencies; supporting vendor commercial software packages; serving as liaison to user agencies to communicate plans, coordinate service requests, and provide general consulting and project management services; and implementing a vast array of Oracle, SQL, and FoxPro databases for development and production environments. Additionally, the system administration function was implemented to oversee the operation and maintenance of department-specific applications.

Computing Platforms

Responsible for processing, storing, and protecting the County's vital information for its agencies and departments. Key responsibilities include a 24x7 Network Operations Center (NOC) as part of the Customer Care Center which also includes the desktop support function; application database hosting; data storage and recovery; enterprise printing and scanning; and end user training. In addition, this division includes the Countywide GIS function.

Network Services

Responsible for providing reliable, survivable, and cost effective voice, video, and data communications services. Key responsibilities include design, deployment, and maintenance of enterprise voice and data services; maintenance of a comprehensive security program to safeguard information; video conferencing and streaming; providing wireless access to the County's network; and providing the public with remote access to e-government applications. The Division is also responsible for the maintenance and build-out of the County's fiber-optic network and overall management of telecommunications expenses.

Other IT Operations

This is a grouping of the remaining programs which do not have divisional status, including IT security, Computer Operations, Production Control and Scanning, Quality Assurance, and the Law Enforcement Exchange (LEX) data sharing system.

Strategic Services and Finance

The Strategic Services and Finance Division is responsible for administering technology procurement and contracts; budget preparation and monitoring; cost allocation plan development and billing; employee payroll and timekeeping; financial reporting; asset receiving and inventory tracking; audit coordination; and a variety of special projects. The Division's purpose is to efficiently administer these tasks in direct support of ISS service operations, our employees, and customer base.

FY 15 Highlights & Accomplishments

- Completed buildout and testing of the Unify “PBC Connect” core and deployed 607 new VoIP phone in Phase I.
- Converted functionality of former TimeServer System into HRIS System to streamline and simplify accounting for employee time and attendance.
- Implemented SharePoint 2013 which empowers the County workforce with team collaboration tools, enhanced client and mobile user interface, and more powerful search capabilities.
- Revamped the County’s homepage www.pbcgov.org to improve page design, branding, and content management.
- Upgraded myGeoNAV application for mobility, to work on smart phones, tablets or PCs, improved search capabilities, advanced tools, aerial photography, maps, parcel information and numerous data layers.
- Researched and prepared specific recommendations for improving policies and practices for electronic records management, and presented this information to a multi-department committee.
- Reorganized desktop support team and Help Desk into the ISS Customer Care Center.
- Expanded successful Student Intern program which benefits ISS and the student; in some cases, leads to hiring the intern as a permanent employee.
- Expanded data storage capacity with new IBM Enterprise Storage System.
- Formalized the IT Security program with appointment of a full-time coordinator, completed self-assessment, identified improvement strategies, improved VPN access, selected enterprise security monitoring tool, and prepared a Responsibility, Accountability, Consulted and Involved (RACI) chart for Security roles within ISS.
- Continued to expand IT services provided to community anchor institutions, including cities, schools/colleges, and non-profit organizations.
- Entered into interlocal agreement with Orange County for reciprocal use of enterprise data centers. This agreement will save the County’s NG911 program more than \$300,000 in costs for network and rack space.
- Established a Security Training and Awareness Program through online training videos available to all employees via the PBC Intranet (go Live October 2015) and launched a Security Web Site.

FY 16 Emerging Issues

- Existing and future business applications used by County departments will require upgrading for mobility features to work on multiple devices and browsers outside of the County’s private network.
- Collaboration among employees and communication with the public will grow through new technologies such as the unified communications and social media channels.
- Cyber security continues to be a critical concern for IT organizations in both the private and public sectors.
- Storage capacity must continually be expanded to handle growth in data volume.
- The County’s role as an IT service provider has become critical to community partners who rely upon our services for network, server and application hosting, document scanning, and GIS.
- IT centralization and consolidation of services, data centers, and staff will continue to impact customer relationship management, organization structure, budget costs, and business processes.
- County Administration has stated its intention to focus on establishing meaningful performance measures to track the cost and quality of departmental services.
- The ISS Department, with numerous long-term employees, must adjust to turnover by bringing in and developing new talent to manage the County’s IT infrastructure in the future.
- An aging IT infrastructure will require substantial capital investment for repair, replacement, and improvement.

FY 2016 OBJECTIVES

1. Complete Phases I and II of the Unified Communications System project to replace all legacy telephone systems with modern VoIP phones, video conferencing and text messaging capabilities integrated with desktop workstations.
2. Complete deactivation of 4th floor ISS computer room and convert facility to additional office space for Network and Server groups.
3. Strengthen County’s IT security defenses by deploying additional cyber security programs and tools for mobile device management, user access monitoring, network penetration testing, and security training.
4. Start-up new enterprise data center at Vista Center and fully deploy the new site as the County’s primary computing center.
5. Complete re-orientation of ISS Help Desk and Desktop Support Services into a Customer Care Center with increased reliance on Microsoft System Center Configuration Manager (SCCM) tool to access, diagnose, and fix desktop performance problems, and distribute enterprise software.
6. Extend County owned fiber to the West County Administrative Complex in Belle Glade which will enable us to reduce telecommunications costs and bring the reach of the County’s fiber network within reach of the western communities.
7. Utilize key performance indicators to analyze and improve operations on an on-going basis.
8. Attain a Top 5 national ranking in the annual Digital Counties survey.
9. Complete Phase I of new eFDO database project to replace existing standalone systems used for tracking County properties, scheduling facility maintenance, and monitoring energy usage.
10. Establish formal policies and procedures for the System Development Life Cycle governing the stages of planning, creating, testing, and implementing information systems.
11. Implement an archive storage system for digital image and video files.
12. Continue planned build-out of Human Resources Information System (HRIS) to include additional modules for Reclassification Request, Disciplinary Action, Travel Voucher, and W2 and W4 Forms.
13. Continue to expand the Wimax (802.16) network footprint throughout the County to reduce telecommunications costs and expand options of redundant network service to County facilities and external customers.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Administration					
Revenues generated from external sources	\$561,480	\$718,955	\$647,976	Efficiency	
Applications Services					
Percentage of billable to non-billable time	76.0%	74.5%	72.0%	Efficiency	
Number of applications supported	370	368	366	Demand	
Computing Platforms					
Average volume of data backed up weekly	230 TB	248 TB	275 TB	Demand	
Number of devices supported per technician	305	625	625	Efficiency	
Departmentwide					
Percentage of overall customer satisfaction rating	96%	97%	97%	Outcome	
Percentage of service level agreements met	82.3%	85.0%	90.0%	Outcome	
Administrative to Direct Costs Overhead Factor	6.53	6.27	6.28	Efficiency	
Network Services					
Number of devices connected to PBC Network	10,410	11,174	11,286	Demand	
Percent change in leased circuit costs	-6.16%	-2.57%	-3.0%	Outcome	
Strategic Services and Finance					
Number of procurement documents processed, including Resource Manager approvals.	7,495	8,000	8,560	Demand	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 8,348,440	\$ 8,521,224	\$ 8,655,090	\$ 133,866	2%
Other	1,937	-	-	-	-
SubTotal	\$ 8,350,377	\$ 8,521,224	\$ 8,655,090	\$ 133,866	2%
<u>Appropriations</u>					
Personal Services	\$ 20,719,344	\$ 21,455,316	\$ 22,187,182	\$ 731,866	3%
Operating Expenses	7,902,563	8,639,144	8,850,744	211,600	2%
Capital Outlay	6,862	22,150	26,150	4,000	18%
SubTotal	\$ 28,628,769	\$ 30,116,610	\$ 31,064,076	\$ 947,466	3%
Ad Valorem Funding	\$ 20,278,393	\$ 21,595,386	\$ 22,408,986	\$ 813,600	4%
Positions	212	212	212	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - \$170,610 increase in ISS Enterprise and Professional Services allocations to non-general government agencies off set by a decrease in charges for services to external agencies of (\$36,744).

Appropriations

Operating Expenses - Increase is primarily due to increases in contracted salaries \$287,500, necessary to meet increased programming demand; \$100,000 for the conversion of Crystal Reports to a more efficient platform; and \$10,350 data processing software/accessories expenses offset by decreases in software maintenance (\$201,600) and expenses in other divisions.

Capital Outlay - \$4,000 increase is due to an increase in Data Processing equipment purchases.



LEGISLATIVE AFFAIRS

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To assure the support of Palm Beach County's objectives before the Florida Legislature and the United States Congress and to provide coordination and assistance to the thirteen-member Legislative Delegation, League of Cities, and other local agencies and associations.

Department Overview

On federal issues, the Legislative Affairs Office routinely meets with congressional offices and federal agencies regarding County issues and actively works with the National Association of Counties to support and develop federal legislative priorities. Other services of the Legislative Affairs Office include coordinating the activities of contract lobbyists, providing grant writing assistance to County departments, scheduling periodic meetings with the Legislative Delegation and other outside agencies, and coordinating Palm Beach County's Lobbyist Registration Program.

The Legislative Affairs Office is responsible for preparing of the Federal and State Legislative Program for consideration by the Board of County Commissioners (BCC) and advocating those priorities before the Executive Branch of United States government, United States Congress, the Executive Branch of the State of Florida, and the Florida Legislature. The Legislative Affairs Office assists the Legislative Delegation of Palm Beach County with matters such as guiding local bills through the legislative process and monitoring the status of proposed bills. Advocacy in Tallahassee for legislation includes meetings with Legislators and staff, coordinating Palm Beach County Day activities, and testifying before legislative committees. The Legislative Affairs Office coordinates with the Florida Association of Counties and is active in the development of their statewide legislative agenda.

FY 15 Highlights & Accomplishments

- Hosted tours for the members of the State House and Senate and their staff as well as Members and staff for local Congressional offices at the following locations: Palm Beach County Libraries, Emergency Operations Center, the Lake Worth Lagoon, Lake Okeechobee Scenic Trail, Pahokee Marina, and the Palm Beach County 15th Judicial Circuit.
- Coordinated with dozens of local organizations, neighborhood associations and not-for-profits in developing legislative strategies for their priorities including various health and human service agencies, the Economic Council, Business Development Board, School Board, Scripps Florida, the League of Cities, Palm Beach State College, and Coalition of Boynton West Residential Associations (COBWRA).
- Lobbied for funding for various County projects and achieved success in state appropriations for education, transportation, environmental, affordable housing, mental health, and other related projects. In addition, worked with other partners to attain funding for projects of statewide significance, including library, transportation, and criminal justice programs. Cultural arts grants were an area that saw significant funding of Palm Beach County requests with 45 local organizations receiving grants in the state budget.
- Assisted in the successful passage of more than 12 pieces of legislation directly related to the County's top state legislative priorities, including a sober homes bill aimed at providing a registry for facilities and curbing abuses in the industry, a spring training bill making adjustments to the selected property to build a two team baseball facility, several bills related to human trafficking regulation, and a bill related to agricultural gleaning.
- Secured over \$6.5 million for county affordable housing programs, \$2.5 million for water projects, over \$2.8 million for county beach projects, and \$1.5 million for road repairs in Belle Glade.
- Successful Federal accomplishments include: lobbied against FEMA funding de-obligation which would cost the County over \$2 million; lobbied for inclusion of \$75 million for the restoration of the Herbert Hoover Dike; lobbied to amend the Interior Appropriations bill to include language to stop the proposed rule related to Waters of the US; won funding of an Economic Development Administration grant; and secured \$300,000 to cleanup and redevelop brownfield sites.
- Conducted three Legislative Delegation hearings across Palm Beach County and three Legislative Delegation workshops: one with the Palm Beach County League of Cities, one with the County Commission, and one with the Palm Beach County School District.

FY 16 Emerging Issues

- Medicaid will continue to be an issue in terms of local-state cost share and how it will affect future revenue sharing for Palm Beach County.
- Continue to monitor the New Market Tax Credit Grant application which the County has pending with the federal government. Also, monitor the Marketplace Fairness Act which is required to collect online sales tax.
- Continue to develop the County's grant program in light of an increase in the need to apply for federal grants in lieu of Congressional earmarks. As the Federal Government continues to deal with budget issues, emphasis will continue to be at the agency level since most funding will be allocated there as opposed to congressional earmark.
- Monitor federal tax discussions and their effect on funding allocations for County revenue sources, such as the Community Development Block Grant (CDBG), and oppose efforts to remove the tax-exempt status for municipal bonds.
- Increase efforts to secure long term funding for road and bridge funding under the reauthorization of MAP 21.
- Support legislation to repeal the 40 percent excise tax on employer-sponsored health insurance as passed in 2010, so Palm Beach County is not faced with additional financial burdens.

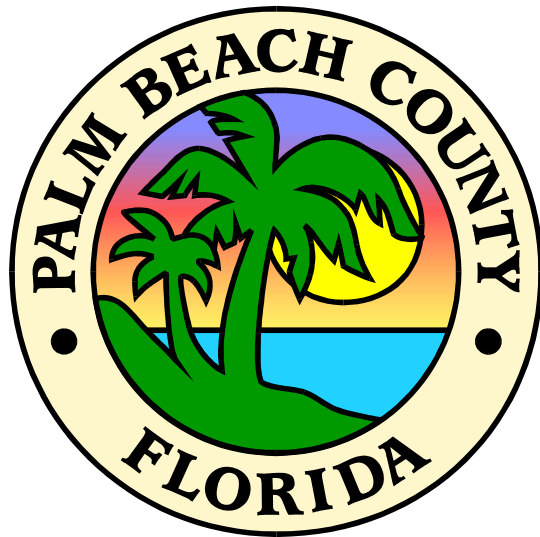
FY 2016 OBJECTIVES

1. Propose and advocate for the FY 2016 State and Federal Legislative Program.
2. Provide weekly legislative updates during session and committee weeks and periodic updates throughout the remainder of the year.
3. Liaison between the Florida Association of Counties, National Association of Counties, and other County/Legislative related organizations by attending annual legislative policy conferences and other meetings and events.
4. Facilitate County staff use of outside grant consulting.
5. Service 97% of customer information requests within 24 hours.
6. Conduct six total public hearings, delegation meetings, and workshops.
7. Coordinate and participate in meetings with legislators, media interest groups, agencies, and constituents.
8. Write three competitive grant solicitations.
9. Implement Legislative Intern Program.
10. Produce public service television programs with members of the local, state, and federal legislative delegations.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Number of state and federal legislative priorities successfully advocated for.	27	35	30	Output	1
Number of legislative updates per year - weekly during session and committee weeks and periodically during the year.	17	20	20	Output	2
Number of legislative conferences and NACo/FAC events attended by Legislative Affairs staff or other County staff as directed by Legislative Affairs (combined total)	N/A	N/A	8	Input	3
Number of staff participating in eCivis grant consulting program.	55	62	75	Input	4
Service 97% of customer information requests within 24 hours	92%	97%	97%	Efficiency	5
Conduct six public hearings, delegation meetings, workshops	14	6	6	Output	6
Number of Meetings participated in with legislators, media, interest groups, agencies, and constituents (combined total)	365	350	340	Output	7
Competitive grant solicitations	4	4	3	Input	8
Implement Legislative Intern Program	N/A	N/A	N/A	Efficiency	9
Number of public television programs produced	15	17	15	Output	10

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Licenses & Permits	\$ 12,950	\$ -	\$ -	\$ -	-
SubTotal	\$ 12,950	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 314,975	\$ 325,366	\$ 335,720	\$ 10,354	3%
Operating Expenses	111,206	194,697	187,424	(7,273)	(4%)
SubTotal	\$ 426,181	\$ 520,063	\$ 523,144	\$ 3,081	1%
Ad Valorem Funding	\$ 413,231	\$ 520,063	\$ 523,144	\$ 3,081	1%
Positions	3	3	3	-	-



MEDICAL EXAMINER

Michael D. Bell, M.D., Medical Examiner

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West Palm Beach, Florida 33406
Phone: 561-688-4575**

Website Address: <http://www.pbcgov.com/medicalexaminer/>

DEPARTMENT SUMMARY**MISSION STATEMENT**

To provide services to all citizens within Palm Beach County by providing professional, compassionate, and efficient Medicolegal Death Investigation, Gross Examination, Toxicology, and Microscopic examinations to determine the cause and manner of death.

Department Overview

The Medical Examiner's (ME) Office conducts medicolegal death investigations and autopsies to determine the cause and manner of all deaths which fall under the guidelines of Chapter 406 of the Florida Statutes and Florida Administrative Code 11G. This includes providing twenty-four hour forensic investigative support to all Local, County, State, and Federal Law Enforcement Agencies. The Medical Examiner's Office provides cremation request reviews and investigations for all funeral homes, and provides death causation factors along with statistical data to all requesting agencies. Additionally, the Medical Examiner's Office provides support to law enforcement agencies in the presentation of forensic evidence to the court system and will provide testimony in judicial proceedings. The Medical Examiner's Office will respond to any man-made or natural disaster that may occur in Palm Beach County, or other counties within the State of Florida as requested under mutual aid agreements.

FY 15 Highlights & Accomplishments

- Provided the State of Florida evidence of a new epidemic of heroin and Fentanyl deaths.
- Taught seven Florida Atlantic University (FAU) 4th year medical students in our forensic pathology elective as a part of FAU's Charles E. Schmidt College of Medicine training program.
- Our office was re-accredited by the National Association of Medical Examiners.
- Replaced aging digital photography and radiological equipment used in documenting injuries during postmortem examinations.

FY 16 Emerging Issues

- Completing the new web-based ME application for cremation and case management.
- Assist law enforcement and the State of Florida with information to curb the deaths from new designer drugs including Flakka, Spice, and Kartom.
- Increase staff to keep up with the 25% workload increase in 2015.
- Participate in a multiagency mass disaster exercise with the Florida Emergency Mortuary Operations Response System.

FY 2016 OBJECTIVES

1. Maintain a percentage of 97% for completed and signed professional reports within 90 days.
2. Provide professional postmortem examinations within 15 hours of receipt.
3. Facilitate the life-saving or life-enhancing procurement of organs, tissue, and corneas.
4. Increase and improve professional education and training to staff and appropriate outside agencies.
5. Participate in a collaborative study of Sudden Unexpected Infant Deaths (SUID).
6. Participate in the surveillance of drug abuse with the Florida Department of Law Enforcement (FDLE).

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Total number of cremation approval reviews	7,184	8,100	9,000	Outcome	
Turnaround time for postmortem examination (hrs)	17	16	15	Efficiency	2
Percentage of investigators with medicolegal death investigation board certification	83%	83%	83%	Outcome	4
Total number of cases provided to SUID study	6	7	8	Outcome	5
Total number of drug abuse cases provided to FDLE	573	585	600	Outcome	6
Total number of Medical Examiner cases	1,396	1,410	1,425	Outcome	
Total number of cases reviewed and jurisdiction declined	875	885	895	Outcome	
Number of professional reports	2,792	2,820	2,850	Outcome	1
Percentage of professional reports completed and signed within 90 days	95%	96%	97%	Efficiency	1
Total number of cases involving organ, tissue or cornea donations	65	71	77	Outcome	3
Average evaluation grade for the Medical Examiner educational and training classes; 5 (lowest) to 25 (highest)	23	24	24.5	Outcome	4

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 352,530	\$ 325,000	\$ 329,000	\$ 4,000	1%
Grants	3,652	-	-	-	-
Other	28	-	-	-	-
SubTotal	\$ 356,210	\$ 325,000	\$ 329,000	\$ 4,000	1%
<u>Appropriations</u>					
Personal Services	\$ 2,188,168	\$ 2,231,109	\$ 2,364,385	\$ 133,276	6%
Operating Expenses	471,861	492,765	493,640	875	-
Capital Outlay	-	21,000	41,200	20,200	96%
SubTotal	\$ 2,660,029	\$ 2,744,874	\$ 2,899,225	\$ 154,351	6%
Ad Valorem Funding	\$ 2,303,819	\$ 2,419,874	\$ 2,570,225	\$ 150,351	6%
Positions	19	19	20	1	5%

SIGNIFICANT CHANGES

Appropriations

Positions 1

Budget Process - one Forensic Investigator I was added to address increased workload and help control overtime costs.

Personal Services – Increase of \$133,276 includes annual costs (\$65,372) of additional Forensic Investigator as well as funds to bring overall personnel budget in line actual expenditures.

Capital Outlay – Increase (\$20,200) is result of a supplemental request to replace existing digital radiography equipment and software.

METROPOLITAN PLANNING ORGANIZATION

Nick Uhren, P.E., Executive Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To lead in planning, prioritizing, and funding a connected, efficient and dependable multimodal transportation system for all of Palm Beach County that represents local values and supports economic growth.

Department Overview

The Palm Beach Metropolitan Planning Organization (MPO) was created in 1978 to provide a cooperative, comprehensive, and continuing transportation planning and decision-making process. The process encompasses all modes and covers both short-range and long-range transportation planning. The MPO Board is composed of five County Commissioners, 15 elected officials from 13 cities and one elected official from the Port of Palm Beach. The Board prioritizes short range (5-year) transportation investments totaling over \$1 billion for an urbanized area comprised of 1.3 million people within 38 municipalities and the unincorporated county. The Board also adopts a Long Range Transportation Plan (LRTP) (25-year) based on regional needs identified through the process for forecasting travel demand, evaluating system alternatives, and selecting those options which best meet the mobility needs of the county considering financial, environmental, and social constraints. As part of the Miami Urbanized Area, the MPO closely coordinates its activities with Martin, Broward, and Miami-Dade Counties.

FY 15 Highlights & Accomplishments

- Adopted FY 16-20 Transportation Improvement Program.
- Adopted FY 17-21 List of Priority Projects.
- Completed review and ranking of Federal 5310 program funding requests from Human Services Agencies.
- Completed annual review of the Community Transportation Coordinator.
- Worked with the Broward and Miami-Dade MPOs to complete the 2040 Regional Transportation Plan.
- Finalized the 2040 Long Range Transportation Plan.

FY 16 Emerging Issues

- Evaluating safety improvements at rail crossings along the Florida East Coast (FEC) rail corridor through Palm Beach County.
- Working with Broward and Miami-Dade MPOs to conduct a regional household travel study.
- Establishing a scoring system for transportation projects submitted for funding in the five-year Transportation Improvement Program.
- Incorporating performance measures and requirements of Moving Ahead for Progress in the 21st Century (MAP-21), the current federal transportation act.
- Developing a complete streets policy and implementation framework.

FY 2016 OBJECTIVES

1. Continue a competitive process to prioritize, fund, and implement community-endorsed local initiative projects as approved by the MPO Board in the Transportation Improvement Program (TIP).
2. Continue to implement the 2040 regional and Palm Beach Long Range Transportation Plans (LRTP).
3. Expand the MPO's investment in transit and non-motorized transportation modes by actively planning for new projects and including them in the TIP.
4. Develop and implement a multimodal congestion management process for project evaluation for the TIP.
5. Administer the Transportation Disadvantaged (TD) Local Coordinating Board.
6. Improve community awareness of the types of projects that can be funded through the MPO by improving the website, engaging the public actively via social media, attending events and partnering with local governments to conduct innovative planning studies and educational events.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Required reports (LRTP, TIP, UPWP, TD Service Plan)	4	3	4	Output	
Number of meetings (MPO, TAC, CAC, BGPAC, TD)	38	37	41	Output	

UPWP - Unified Planning Work Program

TAC - Technical Advisory Committee

CAC - Citizens Advisory Committee

BGPAC - Bicycle, Greenway, and Pedestrian Advisory Committee

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Grants	\$ 1,272,947	\$ 4,422,460	\$ 5,182,124	\$ 759,664	17%
Fund Balance	429,267	316,698	302,431	(14,267)	(5%)
SubTotal	\$ 1,702,214	\$ 4,739,158	\$ 5,484,555	\$ 745,397	16%
<u>Appropriations</u>					
Personal Services	\$ 802,767	\$ 974,060	\$ 1,092,424	\$ 118,364	12%
Operating Expenses	571,835	1,978,528	2,077,822	99,294	5%
Capital Outlay	5,971	14,000	7,000	(7,000)	(50%)
Transfers	48,125	-	-	-	-
Reserves	-	1,933,116	2,502,431	569,315	29%
SubTotal	\$ 1,428,698	\$ 4,899,704	\$ 5,679,677	\$ 779,973	16%
Ad Valorem Funding	\$ 28,914	\$ 160,546	\$ 195,122	\$ 34,576	22%
Positions	10	12	13	1	8%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants - \$459,536 increase in funding from Federal Highway Administration (FHWA) planning grant and \$311,193 increase in Federal Transit Administration (FTA) grant.

Fund Balance - (\$14,267) decrease due to higher than estimated spending of grant dollars.

Appropriations

Position 1

Non-Ad Valorem: Grant funded Fiscal Specialist II needed to meet continuing grant and internal control requirements.

Personal Services - \$45,377 increase due to the addition of a Fiscal Specialist II position.

Operating Expenses - \$113,608 increase in grant related Other Contractual Services offset by (\$13,215) decrease in information systems service costs and (\$12,481) decrease in indirect costs allocation.

Capital Outlay - (\$7,000) decrease in data processing equipment due replacement of computer workstations completed in 2015.

Reserves - \$569,315 increase due to additional grant funds and changes in grant expenses not currently appropriated.



**OFFICE OF FINANCIAL
MANAGEMENT & BUDGET**

Liz Bloeser, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To maintain the sound financial condition of the Palm Beach County government by providing management with timely and accurate decision-making information regarding policy and operating issues; advising the Board of County Commissioners and the County Administrator on the availability and allocation of fiscal resources; monitoring and reporting budget and operational performance; establishing financial policies and procedures to govern operating practices; and providing centralized control over County assets, records, and contractual obligations.

Budget Division

Prepares and administers the County's annual budget in accordance with Florida Statutes and policies of the Board of County Commissioners, and fulfills an oversight role on behalf of County Administration and the Board of County Commissioners. Provides general guidance and assistance to County departments, members of the public, media representatives, and other government agencies. Primary services include preparing the County's annual operating and capital budgets; analyzing and processing changes to the adopted budget; planning for future operating and capital requirements; reporting financial trends and issues, major project status, and departmental performance measurement data; reviewing and commenting on the fiscal impact of Board agenda items; and providing financial expertise, assistance, and information to the Board, Administration, departments, citizens, and media representatives.

Contract Development & Control

The Contract Development and Control Division serves as the clearing house for coordinating all formal contracts and related documents to ensure compliance with Board policies, as well as, State Records Management requirements. To carry out its mandate, the Division facilitates the initiation, completion, and approval process of contract related items through the review of contracts, agenda items, Request for Proposals (RFP), bid documents and Change Orders (CO), Work Orders, Consultant Service Authorizations (CSA), surety bonds, and letters of credit. A database is maintained for tracking, updating, and monitoring all contracts and related items approved by the Board. Reports are provided in relation to change activity for approved contracts. The Division is represented or serves as Chair for many Countywide Committees. Services include Records Management Compliance for the Board as required by Florida Statutes.

Financial Management

The Financial Management Division includes Debt Management, Fixed Asset Management (FAMO), the Impact Fee Program, and the Revenue Collection Program. Primary services include debt management and planning for future financing needs, recording acquisitions and disposals of County owned property, conducting periodic inventories and reconciliations of fixed assets, managing the surplus asset disposal program and the Thrift Store, ensuring the accurate calculation of impact fees, reviewing impact fee refund requests and conducting impact fee compliance reviews of municipalities, financial analysis support for Department of Economic Sustainability (DES) HUD loan program and selected Purchasing RFPs, maximizing the collection of monies due to the County, and developing related countywide financial policies and procedures.

FY 15 Highlights & Accomplishments

- Provided training to County employees in relation to Contracting and Records Management, including custom tailored training for the benefit of specific County departments and agencies.
- Reviewed County department contract documents for compliance with changes and additions to language and provisions mandated by the State of Florida.
- Surplus Asset Disposal Program generated in excess of \$2.4M in total proceeds.
- Continued the process to expeditiously address Florida Turnpike Toll Violations.
- Collaborated with the Facilities Department in the development of its Enterprise Application Initiative known as the Project Work Flow Management Processing & Documentation.
- Continued focus on Public Service Tax Revenue and compliance with the County Public Service Tax Ordinance.
- The Collections Section together with our contracted vendor, Penn Credit, recovered over \$1.4 million in delinquent debt, liens, and judgments.
- Refunded \$72.445M of NAV Revenue Bonds for a net present value savings of \$6.8M.
- Refunded \$63.635M of NAV Revenue Bonds for a net present value savings of \$5.8M.
- Issued \$63.155M NAV Revenue Bonds for the construction of the convention center parking garage and renovation of a county office building.
- Refunded \$26.9M Water & Sewer Bonds for a net present value savings of \$3.5M.
- Maintained the County's AAA Bond rating despite tight budget constraints.
- Completed the first phase of the 2014 Biennial Update, including all data collection, analysis, and recommended benefit zone amendments for roads, parks, and school impact fees.
- Implemented new procedures to monitor impact fee revenue reporting and remittances from municipalities.
- Financial reviews completed: Section 108 – 4, Purchasing – 9, and Bond Waiver – 4.
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA).
- Single Audit Report for the fiscal year ended September 30, 2014 prepared by the Budget Office per OMB Circular A-133, found no deficiencies in the Schedule of Expenditures of Federal Awards and State Financial Assistance.

FY 16 Emerging Issues

- Meeting with various departments to provide guidance in developing internal standardized contracts.
- Maintaining a tracking system for Records Management, including department/division liaisons for Records Management responsibilities, which will assist in future training.
- Reviewing documents that change existing contracts/agreements to ensure compliance with contract terms and conditions, and established policies and procedures. Additionally, contract documents must contain changes mandated by the State and Federal Governments, as well as the Board of County Commissioners.
- Providing guidance to departments for substantive inconsistencies in agenda items.
- Continuing the transfer of the Contract Division's hard copy files and documents to the expanded Contract Register.
- Planning to upgrade/replace the fixed asset inventory management and control system including the means by which the annual physical inventory is taken and processed.
- Implementing changes, to the impact fee program, resulting from the review of the 2014 impact fee study.
- Ascertaining the role and effect that proportionate share and mobility fees will have on road impact fee revenues in 2016 and the near future.
- Active Merco court case involving school and park impact fees remains unresolved.
- Updating Budget Instruction Manual to better define objectives and performance measures.

FY 2016 OBJECTIVES

1. Continue to enhance the County's budget website (internal and external) to be more informative, transparent, and user friendly.
2. Continue to coordinate with the Clerk and Comptroller's Financial Reporting Division to ensure compliance with statements issued by the Governmental Accounting Standards Board (GASB).
3. Receive Truth in Millage (TRIM) Certification as required by Florida Statutes.
4. Continue to enhance the County's budget document to make it a more useful financial tool and assure receipt of GFOA's Distinguished Budget Presentation Award.
5. Continue review and analysis of replacing aging/outdated Budget Reporting and Analysis Support System (BRASS), which was implemented in FY 2004
6. Continue to conduct performance reviews of operating departments as needed to evaluate contract procedures, to verify compliance with Countywide PPMs, and recommend improvements. Provide training when necessary.
7. Continue to maintain a tracking system for records management, including the development of departmental/division liaisons for records management responsibilities, and provide training.
8. Review bonds, letters of credit, and change documents to contracts ensuring compliance with established policies and procedures.
9. Provide guidance to Departments for substantive issues/conflicts in relation to Board of County Commissioners Agenda Items requiring corrective actions.
10. Conduct three municipal impact fee reviews following a rotation schedule to insure compliance with applicable laws and County policy.
11. Continue proactive collection efforts to recover Public Service Taxes, County liens, delinquent debts, and judgments by closely monitoring monthly collection reports.
12. Continue to improve Thrift Store cash handling and customer service utilizing dedicated cashiers; and to expand and improve the online bidding process.
13. Continue to partner with the Facilities Department in the development of its enterprise application initiative known as "Project Work Flow Management Processing & Documentation."

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Budget Division					
Budget Office Staff per \$1 billion of total expenditures	4.22	3.17	TBD	Efficiency	
Department budgets reviewed per analyst	7.17	7.33	7.33	Efficiency	
State Approval of TRIM material	Approved	Approved	Approved	Outcome	3
Receipt of GFOA's Distinguished Budget Presentation Award	Proficient	Proficient	Proficient	Outcome	4
Contracts Division					
Records Destruction requests reviewed & processed	145	130	130	Output	7
Change Orders, Consultant Service Authorizations, Job Order Contracts, Annual Work Orders, and Amendments reviewed & processed	1,352	1,200	1,200	Output	8
Contract related agenda items reviewed and processed	N/A	800	800	Output	9
Contract related agenda items reviewed requiring corrective actions	429	375	300	Outcome	9
Percentage of contract related agenda items reviewed requiring corrective actions	N/A	46.88%	37.50%	Outcome	9
Financial Management Division					
Overall outstanding debt per capita (policy < \$1,200)	693	665	652	Outcome	10
Non-Ad Valorem Revenue Bond DS coverage	3.62	3.66	3.85	Outcome	10
Impact Fee compliance review of municipalities	2	4	3	Outcome	11
Dollars collected by external efforts	\$100,129	\$100,000	\$100,000	Outcome	12
Value of redistributed surplus assets	\$596,034	\$650,000	\$650,000	Outcome	12

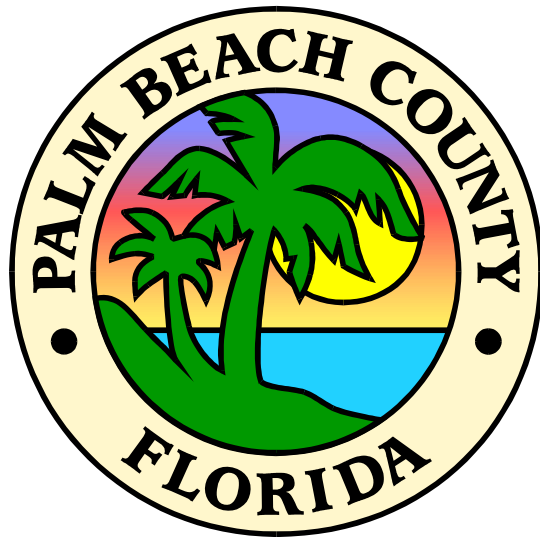
DEPARTMENT FINANCIAL SUMMARY

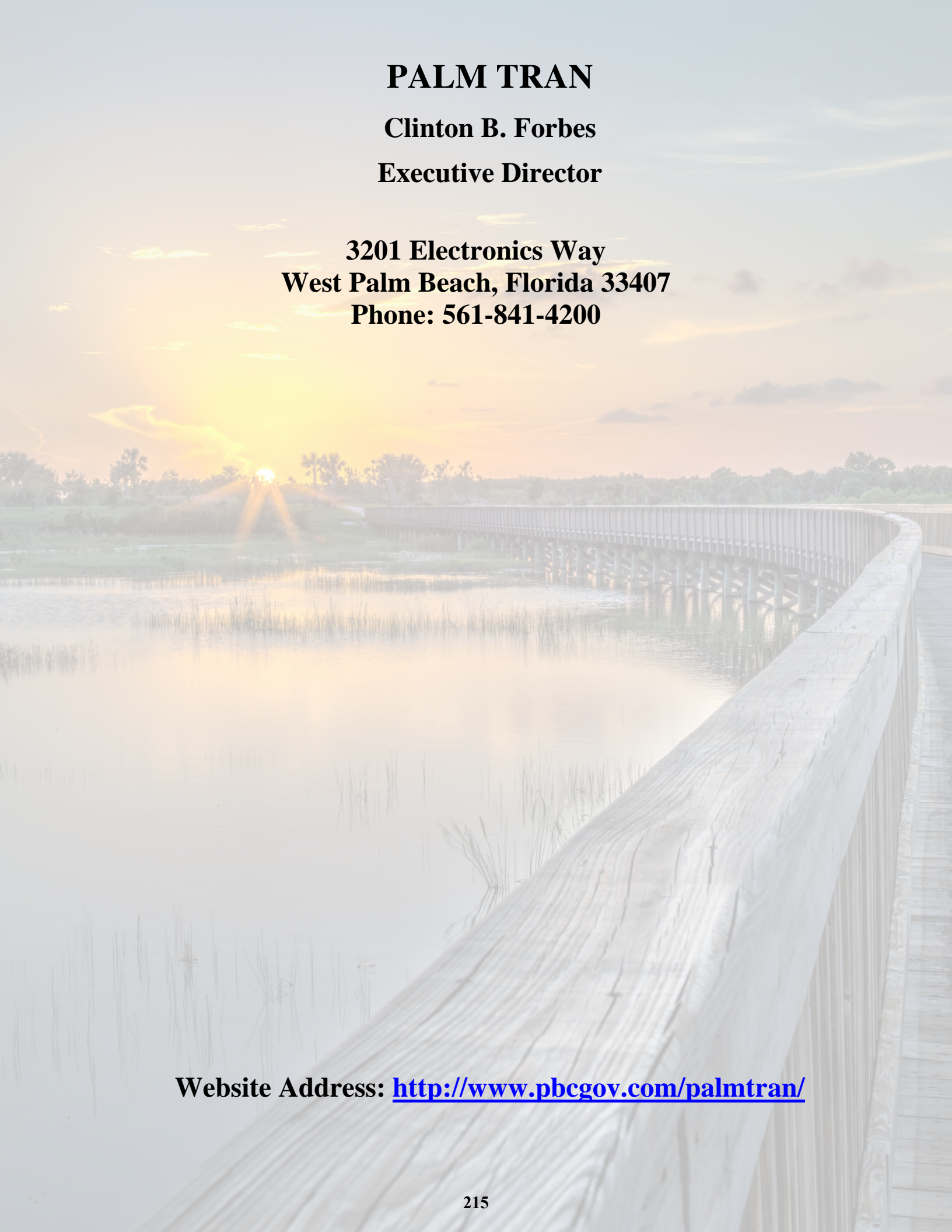
	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 302,047	\$ 227,312	\$ 268,981	\$ 41,669	18%
Other	158,037	180,000	180,000	-	-
SubTotal	\$ 460,084	\$ 407,312	\$ 448,981	\$ 41,669	10%
<u>Appropriations</u>					
Personal Services	\$ 2,858,607	\$ 2,985,733	\$ 3,131,018	\$ 145,285	5%
Operating Expenses	219,006	299,289	305,433	6,144	2%
SubTotal	\$ 3,077,613	\$ 3,285,022	\$ 3,436,451	\$ 151,429	5%
Ad Valorem Funding	\$ 2,617,529	\$ 2,877,710	\$ 2,987,470	\$ 109,760	4%
Positions	31	31	31	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services – \$41,669 increase is due to an expected increase in Impact Fees Revenue, which will increase the amount of administration fees collected.





PALM TRAN
Clinton B. Forbes
Executive Director

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To provide S.A.F.E. (Service-Focused, Affordable, Friendly and Efficient) public transportation to the people of Palm Beach County.

Palm Tran Connection

Palm Tran Connection is responsible for Palm Tran's paratransit programs and services for seniors and individuals with disabilities. Several federal and state programs require paratransit services, including Americans with Disabilities Act (ADA) Complementary Paratransit Services; Chapter 427, Florida Statutes which mandates transportation for individuals defined as "Transportation Disadvantaged" (TD); and the Division of Senior Services (DOSS) program established by the Older American's Act. All on-the-street transportation services are provided by private contractors. Palm Tran Connection staff is responsible for all administrative functions of the program, including contract management, eligibility certification, booking reservations, scheduling of service, and customer service monitoring.

Palm Tran Fixed Route

The fixed route bus system provides daily scheduled service throughout Palm Beach County. The Fixed Route division has a fleet of 156 buses, operating from facilities in West Palm Beach, Delray Beach, and Belle Glade. At peak times, 130 buses are servicing 34 fixed routes.

FY 15 Highlights & Accomplishments

- Successfully completed transition of the Paratransit single-vendor model to multi-vendor model, including bringing dispatch in-house.
- Enhanced fixed route bus inventory with the purchase of 19 replacement buses.
- Improved fixed route on-time performance with budget neutral improvements.
- Increased on-time performance of most traveled routes by 10 percent.
- Expanded access to service through partnership with South Florida Regional Transit Authority to sell bus passes at the Intermodal Transit Center.
- The Palm Tran Service Board received the distinguished award of merit from the Florida Public Transportation Association.

FY 16 Emerging Issues

- Conducting a Comprehensive Operational Analysis of the fixed route system to enhance service.
- Maintaining an aging bus shelter and bus bench inventory and increasing the number of bus shelters and benches.
- Increasing on-time performance on under-performing fixed routes.
- Increasing access to services with alternative payment options such as a cashless fare system.
- Accommodating space requirements due to growth of operations by expanding the South County facility.

FY 2016 OBJECTIVES

1. Improve Fixed Route service quality by attaining on-time performance of 88%.
2. Improve Fixed Route service quality by reducing the number of average daily road calls by 8%
3. Maintain the average valid monthly Fixed Route ADA complaints below 1.
4. Increase the average monthly Fixed Route commendations by 25%.
5. Improve Paratransit service quality by increasing on-time performance to 95%.
6. Improve Paratransit service efficiency by 3.5%.
7. Maintain the number of valid complaints to no more than 2 per 1,000 trips
8. Increase the average monthly Connections commendations to 125.
9. Improve the quality of customer information by increasing the use of real-time data by 15% by utilizing the new I-Go application, Infopoint, and Palm Tran's website.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Administration					
Number of visits on InfoPoint and PalmTran.org	662,399	968,867	1,114,197	Demand	9
CONNECTION					
Monthly average on-time performance	92%	93%	95%	Efficiency	5
Riders per service hour	1.79	1.53	1.58	Efficiency	6
Complaints per 1,000 completed trips	2.6	.65	2	Outcome	7
Monthly number of commendations	109	119	125	Output	8
Fixed Route					
Monthly average on-time performance	79%	86%	88%	Efficiency	1
Daily average maintenance road calls	6.3	6.5	5.98	Efficiency	2
Monthly average # of valid ADA complaints	.58	.50	.46	Outcome	3
Monthly average # of commendations	8	8	10	Outcome	4

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 14,661,114	\$ 14,697,723	\$ 13,714,917	\$ (982,806)	(7%)
Grants	23,386,964	42,239,593	45,249,924	3,010,331	7%
Licenses & Permits	37,164	36,000	36,000	-	-
Other	1,396,409	1,239,047	1,314,319	75,272	6%
Interfund Transfers	48,125	-	-	-	-
Fund Balance	(5,714,566)	29,484	35,000	5,516	19%
SubTotal	\$ 33,815,210	\$ 58,241,847	\$ 60,350,160	\$ 2,108,313	4%
<u>Appropriations</u>					
Personal Services	\$ 43,976,803	\$ 44,644,726	\$ 46,642,693	\$ 1,997,967	4%
Operating Expenses	38,041,311	46,353,815	50,650,775	4,296,960	9%
Capital Outlay	7,807,146	22,015,132	20,900,770	(1,114,362)	(5%)
Grants and Aids	21,756	22,006	22,492	486	2%
Transfers	65,540	65,541	64,906	(635)	(1%)
SubTotal	\$ 89,912,556	\$ 113,101,220	\$ 118,281,636	\$ 5,180,416	5%
<u>Ad Valorem/Equivalent Funding</u>					
Ad Valorem	18,261,712	22,662,373	24,886,476	2,224,103	10%
Gas Taxes	32,443,761	32,197,000	33,045,000	848,000	3%
Positions	579	609	622	13	2%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - (\$991,495) decrease is due to the projected decrease in Fixed Route ridership.

Grants - \$3,010,331 increase is primarily due to carry forward of grant funding from FY 2015 for projects not yet completed.

Other - \$120,848 is attributable to the projected increase in bench and shelter advertising revenue.

Appropriations

Positions 13

Budget Process - Bus Operators 9, to reduce overtime (budget neutral); Safety and Training Supervisor 1, for additional safety training for bus operators; Utility Worker 1, for routine cleaning and fueling of buses; and Customer Service Representatives 2, for weekend coverage at the call center.

Personal Services - \$1,383,313 increase is due to annualized wage increases and 13 new positions \$614,654.

Operating Expenses - increase is due to Palm Tran CONNECTION provider expenses \$2,300,000, as well as increasing repair and maintenance costs \$1,400,000.

PARKS AND RECREATION

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DEPARTMENT SUMMARY

MISSION STATEMENT

To create opportunities for healthy, happy living.

Department Overview

The Parks and Recreation Department serves residents countywide through 104 regional, district, community, beach, and neighborhood parks encompassing 8,569 acres. Services include public safety, grounds maintenance, recreation programs and a vast array of specialized facilities that include aquatic centers, community centers, nature centers, championship golf courses, fishing piers, equestrian centers, amphitheaters, athletic fields and courts, boating facilities, beaches, and historical and cultural museums. Development and renovation of new and existing parks and recreational facilities to meet the needs of residents and visitors occurs through the Department's Capital Program, which is primarily funded from Park Impact Fees, Grants, General Fund, and Bonds.

Aquatics Division

Provides quality water related recreation opportunities for people of all ages and abilities. Primary services include managing, programming, and coordinating the use of County aquatic facilities and beaches; providing a variety of aquatic programs, activities, and events; prevention, rescue, and emergency medical care at County beaches, pools, and waterparks; and providing water safety education for schools, groups, and individuals.

Parks Maintenance Division

Maintains safe, clean, functional, and attractive parks, structures, and natural areas which meet the passive and active recreational needs of the visiting public. Primary services include providing daily grounds maintenance for all park properties, which includes mowing, edging, repairing, renovating, restoring, fertilizing, inspecting, and cleaning restrooms and picnic pavilions.

Recreation Services Division

Creates community through people, parks, and recreation programs, inspiring healthy, happy living. Primary services include facility operation and recreation programming of the Daggerwing Nature Center, Green Cay Nature Center, Okeehelée Nature Center, Club Managers Association of America Therapeutic Recreation Complex (Special Olympics, VSA, Community Programs), Loxahatchee River Battlefield Park, Riverbend Park, Westgate Recreation Center, West Boynton Recreation Center, and West Jupiter Recreation Center as well as the Countywide Athletics Section, and Summer Camp Program.

Special Facilities Division

Provides customer focused leisure and cultural opportunities that deliver excellent services, quality experiences, and value to residents and visitors of all ages and abilities with the support of contractual and non-profit partners. Services include managing, maintaining, programming, and coordinating Okeehelée, Southwinds, Park Ridge, and Osprey Point Golf Courses and John Prince Golf Learning Center, which provide self sustaining and affordable golf opportunities; Jim Brandon Equestrian Center which provides leisure and competitive equine experiences; South County Civic Center, which provides meeting space for community and social groups along with special events; the Morikami Museum and Japanese Gardens which provides unique cultural experiences through Japanese inspired facilities, gardens, exhibits, educational programs, and seasonal festivals; and three Amphitheaters and a Special Events Section, which provide opportunities for cultural, fundraising, sporting activities, and events.

FY 15 Highlights & Accomplishments

- Awarded the Florida Recreation and Park Association 2015 Public Relations Award for significantly impacting the public's awareness and recognition of public parks, recreation, and leisure services programs through marketing and public engagement using social media.
- Opened Gramercy Park Phase 1. This 1.89 acre neighborhood park in West Palm Beach contains a play area, three junior tennis courts, and a .12 mile exercise trail. This project, in partnership with the Office of Community Revitalization, P.B.S.O., the Gramercy Park community, and the Countywide Community Revitalization Team was in response to the surrounding community's request for a safer place for youth to play.
- Partnered with the Trust for Public Land and the Quantum Foundation for the construction of an ADA accessible 20 station covered Fitness Zone in John Prince Park.
- Partnered with the American Red Cross for the Centennial Program providing free and reduced programming in Belle Glade and Delray Beach. Our staff provided: 400 free swim lessons; 100 reduced fee swim lessons; 20 Pediatric CPR certifications; 15 Junior Lifeguard scholarships; 6 Water Safety Instructor certification scholarships; and 6 Lifeguard certification scholarships.
- Beach attendance was 4.3 million. Ocean Rescue lifeguards made 105,000 preventative actions, had 16,316 medical aids, 112 major medical calls, rescued 246 patrons, and assisted 737 people.
- Partnered with Project Seahorse to teach local youth how to swim and snorkel. Lessons were provided at the Gleneagles Country Club Aquatic Center in John Prince Park and at Aqua Crest Pool in Delray Beach. At the end of the session, summer camps met at Phil Foster Park in Riviera Beach to put their newly learned swimming and snorkeling skills into action.
- Recognized as a Paralympic Sport Club by the U.S. Olympic Committee. Paralympic sports currently offered at the Therapeutic Recreation Complex are: boccia, handcycling, wheelchair rugby, and goalball.
- Grew the junior intern program with eleven high school juniors interning in the Summer Camp section. Interns assisted in implementing the County's 5-2-1-0 Let's Go! healthy lifestyle campaign engaging campers to learn about the benefits of making healthy food choices, limiting screen time, and the importance of daily physical activity.
- Opened public use facilities at Fullerton Island in conjunction with ERM, FIND, SFWMD, FDOT, and the Town of Jupiter. Newly installed public use amenities include a six-slip day-use floating dock, a picnic area, a shade shelter, an informational kiosk, and kayak-accessible tidal channels.
- Opened more than nine miles of new equestrian trails in Okeehetee Park South. Development of the trails included extensive removal of exotic vegetation. The resulting scenic system of equestrian trails offers equestrians a unique opportunity to experience nine distinct local ecosystems.
- Received a National Recreation and Park Association/Walmart Foundation grant of \$15,000 to support out-of-school time healthy food access and nutritional literacy programs. This grant provided youth access to healthy foods and improved opportunities for physical activity.

FY 16 Emerging Issues

- The need for a perpetual funding source to address the issue of aging facilities requiring repair, replacement, and renovation due to capital funding not approved in previously lean budget years and previous bond funding coming to an end.
- Continue to play a vital role in the economic sustainability of the County through destination tourism, sporting and cultural events, increased property values, criminal activity avoidance, and affordable opportunities for recreation.
- Emerging need to effectively utilize and secure additional resources to reduce the incidence of severe and fatal injury in the aquatic environment.
- Identify how to best provide services to address emerging technologies (i.e. drones, mobile marketing, etc.) and meet the needs of the recreation demands of the community.
- Increase in demands for services at all our park locations continues to be a challenge due to limited staff and budgetary resources to meet the needs of all residents and visitors. Additionally, social issues (such as homelessness, hunger, and gender equality) are changing the way parks and recreation approaches operations and provides services to the public.

FY 2016 OBJECTIVES

1. Maintain park properties in accordance with the Palm Beach County Parks and Recreation Quality Standards.
2. Maintain 84 miles of park trails in a safe and usable condition at rate of 80% or higher.
3. Promote drowning prevention by partnering with the Drowning Prevention Coalition of Palm Beach County, and local schools to provide swimming lessons and water safety presentations.
4. Provide safe aquatic environments through well-trained staff that meet or exceed the requirements of the United States Lifesaving Association (USLA) (beaches) and American Red Cross (pools and waterparks).
5. Increase the number of hours contributed by volunteer partner organizations and direct volunteerism to deliver services.
6. Provide and facilitate recreation programming at 16 recreation areas throughout the County with participation at 50% capacity or greater.
7. Promote Parks and Recreation to County residents and visitors. Have 92% of participants indicate they will return to use the services again.
8. Provide self-sustaining affordable County golf facilities that meet residents' and visitors' needs by managing operating costs, without sacrificing quality.
9. Evaluate all operations and institute changes that provide for greater efficiencies and promote future sustainability.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Number of developed park acres	5,837	5,953	5,992	Output	1
Percentage of trails maintained at quality standard	86%	85%	85%	Output	2
Number of students participating in swim lessons and/or water safety presentations	7,319	6,275	6,575	Output	3
Percentage of staff that meets or exceeds USLA & American Red Cross requirements	100%	99%	99%	Output	4
Percentage of County residents and visitors rating participation as important and will return	99%	95%	95%	Outcome	7
Operating costs per round of golf as a percentage of revenues per round of golf	79%	82%	83%	Cost	8
Number of efficiency reviews	13	19	19	Efficiency	9
Percentage of Recreation Division programs at 50% capacity or greater	93%	75%	75%	Demand	6
Number of volunteer hours	171,045	170,000	172,000	Output	5
Number of Recreation Division Programs	809	745	745	Output	6

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	16,727,129	16,367,027	17,522,144	1,155,117	7%
Grants	81,382	-	-	-	-
Other	188,536	(186,518)	(252,128)	(65,610)	35%
Fund Balance	1,702,500	1,420,932	2,769,400	1,348,468	95%
SubTotal	\$ 18,699,547	\$ 17,601,441	\$ 20,039,416	\$ 2,437,975	14%
<u>Appropriations</u>					
Personal Services	\$ 36,947,137	\$ 40,105,690	\$ 42,234,443	\$ 2,128,753	5%
Operating Expenses	21,795,466	23,670,738	24,412,119	741,381	3%
Capital Outlay	844,315	1,524,221	3,286,816	1,762,595	116%
Debt Service	155,385	233,265	475,384	242,119	104%
Transfers	709,695	-	-	-	-
Reserves	-	919,108	554,622	(364,486)	(40%)
SubTotal	\$ 60,451,998	\$ 66,453,022	\$ 70,963,384	\$ 4,510,362	7%
Ad Valorem Funding	\$ 44,086,483	\$ 48,851,581	\$ 50,923,968	\$ 2,072,387	4%
Positions	559	571	581	10	2%

SIGNIFICANT CHANGES

Non- Ad Valorem Revenues

Charges for services- \$1,155,117 increase is a result of higher than expected revenues received primarily at the golf courses.

Fund Balance- \$1,348,468, increase is due to estimated FY 2015 expenditures being less than budgeted in both the golf course fund and general fund.

Appropriations

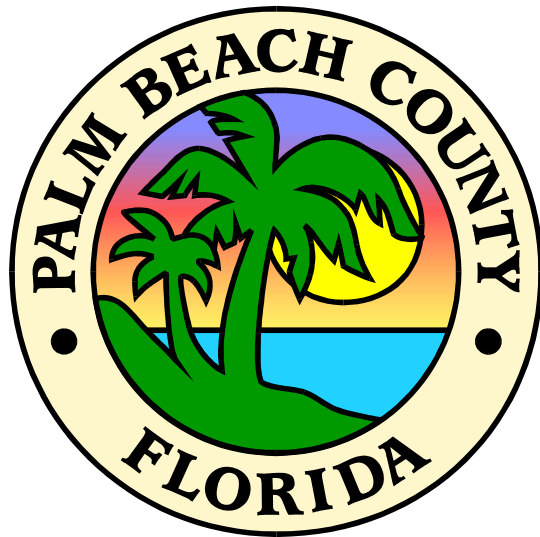
Positions (11)

Budget Process (11) - To improve services and alignment of work responsibilities.

Administration - (1) Information Management System Specialist, **Maintenance** (2) Maintenance Worker II, (1) Land Management Assistant, **Recreation Aquatics** (4) Ocean Rescue Lifeguards, **Lake Lytal (1)**- Registration Clerk, **North County Aquatics (1)** Registration Clerk, **Sports and Wellness (1)** Recreation Specialist II.

Deleted Position (1) - Resource Development Supervisor

Capital Outlay- \$1,762,595 increase is primarily due to major projects scheduled in Golf Operations. Some of the projects are Park Ridge Clubhouse, Osprey Point Clubhouse Phase II, Osprey Learning Center, and Southwinds Maintenance Building Renovations.



PLANNING, ZONING, & BUILDING

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DEPARTMENT SUMMARY

MISSION STATEMENT

To maintain a quality community through comprehensive planning and growth management. This includes the implementation of zoning regulations to benefit and protect citizens and application of performance and aesthetic standards to new developments and redevelopments. Additionally, the department ensures the provision of building inspections to protect the community; promotes code compliance and certification of contractors to protect citizens by assuring a knowledgeable, qualified workforce; and enhances and promotes intergovernmental relationships.

Administration

The Administration Division provides the infrastructure for Planning, Zoning and Building (PZB). Responsibilities include personnel, budget, policy and procedures, facilities management, and records management for the Department. Administration's Accounting Section collects all fees charged by the Department and ensures proper accounting. The Records Section maintains the Building Division's construction plans for use by internal and external customers.

Building

The Building Division provides a high level of service to the County's citizens through effective and efficient administration and fair expert enforcement of Building Codes. This is accomplished primarily by applying State mandated technical codes, including structural, electrical, gas, plumbing, and mechanical heating and cooling systems in the review of proposed construction documents, and through prompt, complete inspections of structures and systems throughout the construction process. Continued quality construction is ensured by providing leadership in code changes, product approvals, and staff training on a local, state, and national level, and by influencing the base building codes.

Code Enforcement

Code Enforcement is responsible for enforcing property maintenance and zoning-related codes and ordinances applicable in the unincorporated areas of Palm Beach County. Primary services include responding to complaints by citizens and the Board of County Commissioners (BCC), conducting Code Enforcement hearings to promote compliance with applicable codes and ordinances, and conducting inspections of commercial development approvals to ensure compliance with BCC conditions of approval.

Contractors Certification

Contractors Certification implements and enforces Laws of Florida, Chapter 67-1876 and Florida Statutes, Chapter 489, that regulates the construction industry within Palm Beach County and municipalities. Primary services include licensing of contractors through an examination and evaluation process, field investigation of alleged violations of construction licensing regulations, assisting the Construction Industry Licensing Board (CILB), and recovering fraudulently obtained funds, for citizens, through investigation, administration, and prosecution processes.

Planning

The Planning Division's responsibility is to attain a quality community through comprehensive planning that responds to the changing needs and values of the community, in both the natural and built environments, and creates opportunities to realize the community's desired vision of the future. Primary services include implementing and updating, as necessary, the Comprehensive Plan including the Future Land Use Atlas. This is accomplished by conducting studies related to the use of land, the provision of infrastructure and services, the protection of natural resources, and economic development.

Zoning

The Zoning division ensures the most appropriate use of land and protects the safety, health, and welfare of the general public by regulating orderly growth and development within the unincorporated areas of Palm Beach County. The division reviews applications for compliance with zoning principles and land development regulations and coordinates with sixteen County and State agencies through the development review process. Recommendations are provided for all types of land development applications to the Zoning Commission and to the BCC, and administrative amendments for development permits.

FY 15 Highlights & Accomplishments

- Continued implementation of the Countywide Contractor Enrollment Program with the addition of two (2) municipalities participating in Inter Local Agreements.
- Participated in the Glades Housing and Urban Development (HUD) Community Challenge Planning Grant. This project produced a Master Plan for the Glades Region following a large public engagement process led by the Department of Economic Sustainability.
- Palm Beach County was awarded the Robert C. Larson Housing Policy Leadership award by the Urban Land Institute. The program recognizes states and localities that undertake a broad range of policy and administrative initiatives to support housing affordability. Palm Beach County competed against other programs from across the United States.
- Zoning Staff has been working with ISS Staff to identify and make necessary changes to ePZB Zoning module screens to ensure applications with condition imposed on them by the various county agencies are entered into the system appropriately and transferred to the correct applications. Zoning Division with input from the County Attorney's Office drafted and the BCC adopted ULDC amendments to recognize Reasonable Accommodations' provisions in the ULDC.
- Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) Flood Insurance Rate Map (FIRM) Update - When revised preliminary maps were issued by FEMA in August 2014; over 62,000 parcels were initially proposed to be placed into one or more Special Flood Hazard Areas (SFHAs) for the first time. The Building Division worked closely with the County Water Resource Manager and other involved community groups throughout the County to pursue and perfect technical appeals in order to ensure the proposed maps reflect the actual risks involved with flooding as accurately as possible in our area, prior to the new maps being implemented.
- Utilized proceeds from the "Mortgage Foreclosure Registration" program to abate thirteen (13) unsafe structures, secure five (5) unsafe pools or other unprotected hazards, and clean up thirty-one (31) nuisance properties in Palm Beach County.
- Implemented new private text procedures for the Comprehensive Plan and Unified Land Development Code (ULDC) amendments. This process has resulted in a number of applications by property owners. The implementation of this process has created a predictable structure for property owners to pursue changes to the text of the comprehensive plan.

FY 16 Emerging Issues

- Enhancing collaboration with municipality contractor regulation enforcement through Inter Local Agreements.
- Increasing educational and collaborative efforts through outreach activity on contractors licensing to Condo Associations, HOAs, and managing companies, and property owners on code and building violations and unlicensed contractors activity, trade associations, and contractor enforcement coordination with municipalities.
- Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) Flood Insurance Rate Map (FIRM) ongoing efforts - Although significant progress has been made in improving the quality of the FEMA maps through our appeal efforts, much more work is needed to ensure the risk of flooding is being accurately measured going forward.
- Development of the ePZB electronic plan review system is underway. The ISS Department has prototyped the external and internal user interfaces. Development is continuing on the internal mark up screens and interfaces for agency reviewers. .
- In 2016, the successful culmination of the Unified Land Development Use Regulation Project is anticipated when the Zoning Division brings forward the significant improvements to the Unified Land Development Code to the Board of County Commissioners for consideration of adoption.
- The Planning Division will continue to be involved in implementing the Southeast Florida Regional Climate Change compact. This will include evaluating the use of Adaptation Action Areas as provided for by Florida Statute and continued analysis of need to amend the Comprehensive Plan.
- Department wide participation and enhancement efforts to achieve inter agency communication and interactions in cooperation with other County departments and outside Government agencies.

FY 2016 OBJECTIVES

1. Continue to provide the highest level of customer service to our constituents by cross training staff, consolidating functions, and implementing process improvements for efficiency and effectiveness.
2. Maintain permit processing times within statutory requirements and existing levels of service while expecting increases in permit activity.
3. Increase initiatives for green development using expedited approval processes in targeted development areas.
4. Continue to increase compliance through enhanced notification, interagency cooperation, public presence, and voluntary cooperation.
5. Continue to promote the Countywide Contractor Enrollment Program and encourage qualified unlicensed practitioners to apply for licensure through the civil citation process.
6. Improve the Comprehensive Plan review process by increasing the coordination between the Plan and the Unified Land Development Code (ULDC) in the review processes.
7. Continue to formulate and implement the Use Regulations Project of the ULDC to eliminate redundancies, recognize new industry trends, streamline the application process, and ensure consistency with the Comprehensive Plan.
8. Ensure all zoning applications are processed efficiently by addressing issues raised by industry, reviewing the ULDC requirements, and establishing consistency and communication amongst staff.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Building					
Total number of permits issued	65579	64833	69219	Output	2
Number of construction plans reviewed	33532	33199	33366	Output	2
Number of inspections per day per person (p/d)	18	14	18	Efficiency	2
Code Enforcement					
Number of customer initiated complaints	5449	5000	5500	Output	4
Number of violation notices issued	2709	2000	2800	Output	4
Number of cases referred to the Code Enforcement Special Magistrate	525	500	525	Output	4
Contractor Certification					
Cited unlicensed to apply for license.	15	14	25	Output	5
CILB application approval rate	99.9%	98.5%	99.9%	Efficiency	5
Average case load per investigator	16	17	20	Efficiency	5
Planning					
Number of public inquiries (walk-ins, phone calls, or appointments)	952	1050	1100	Output	6
Number of public inquiries (walk-ins, phone calls, or appointments) to address monitoring specific issues	1724	1500	2000	Output	6
Number of proposed annexations reviewed	19	15	18	Output	6
Number of Development Review Officer plans reviewed	144	180	185	Output	6
PZB Administration					
Number of customer record requests processed	16440	12000	18000	Output	1
Number of public record requests processed	119	100	100	Output	1
PZB main (web) requests/responses	2816	800	800	Output	1
Zoning					
Community Development/Arch Review/Landscape Permit Application processed	2836	2643	2775	Output	8
Administrative Review/Public Information Applications processed	9021	7995	8395	Output	8
ULDC Amendments processed	115	159	159	Output	8

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,521,947	\$ 3,322,550	\$ 3,287,600	\$ (34,950)	(1%)
Fines & Forfeitures	1,125,813	765,000	735,000	(30,000)	(4%)
Grants	64,688	-	-	-	-
Licenses & Permits	16,498,362	16,252,500	16,052,500	(200,000)	(1%)
Other	1,774,245	129,714	395,964	266,250	205%
Interfund Transfers	25,000	25,000	25,000	-	-
Fund Balance	16,617,877	22,349,347	28,921,891	6,572,544	29%
SubTotal	\$ 39,627,932	\$ 42,844,111	\$ 49,417,955	\$ 6,573,844	15%
<u>Appropriations</u>					
Personal Services	\$ 18,777,353	\$ 20,350,165	\$ 22,177,004	\$ 1,826,839	9%
Operating Expenses	3,765,023	4,499,895	4,844,496	344,601	8%
Capital Outlay	40,736	140,000	365,000	225,000	161%
Transfers	50,079	26,124	38,808	12,684	49%
Reserves	-	26,019,007	31,198,300	5,179,293	20%
SubTotal	\$ 22,633,191	\$ 51,035,191	\$ 58,623,608	\$ 7,588,417	15%
Ad Valorem Funding	\$ 6,903,398	\$ 8,191,080	\$ 9,205,653	\$ 1,014,573	12%
Positions	243	260	277	17	7%

Non Ad-Valorem Revenues

Fund Balance - 6,5272,544 increase due to higher than expected revenues from Building Permit Fees and various other fees for FY 2015, this also resulted in an increase in Reserves.

Appropriations

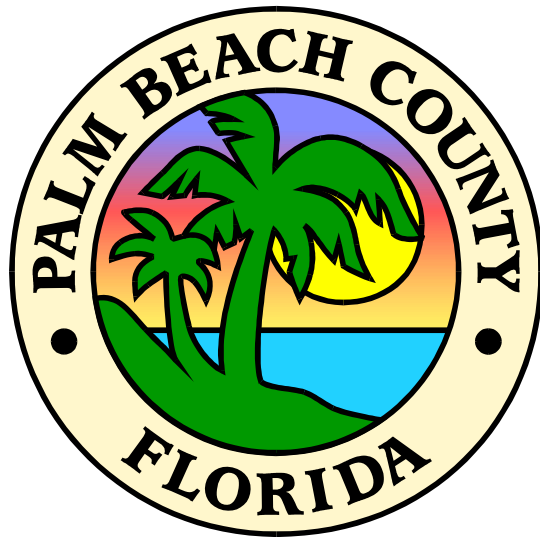
Positions (17)

Budget Process (17) - To improve services and alignment of work responsibilities.

Planning & Zoning (4) – **Zoning** (1) Senior Planner, **Contractors Licensing** (1) Contractors Certification Field Investigator, **Code Enforcement** (2) Code Enforcement Officers.

Building (13) - (3) Building Permit Technicians I, (3) Construction Plans Examiner I, (3) Building Construction Inspector I, (4) Clerical Specialist.

Reserves - 5,179,293 increase due to an increase in Fund Balance.



PUBLIC AFFAIRS

Lisa De La Rionda, Director

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To plan, coordinate, and communicate information about County services and programs to the public through print, video, and digital materials.

Administration/Media and Public Information

Coordinates Emergency Management training for the department and handles all press conferences and the media at the Emergency Operations Center (EOC) during activation. Additionally, this division plans, coordinates, and organizes Board of County Commissioners (BCC) joint meetings, retreats, press conferences, ribbon cuttings, and other high profile meetings. Media and Public Information handles lobbyist registration and monitors and tracks the production of Countywide policies and procedures. Administration also promotes Palm Beach County information pursuant to current subject matter which annually includes Palm Beach County Day and the South Florida Fair.

Digital Marketing and Communications (DM&C)

Develops and distributes information on County programs, achievements, and matters of concern to the public. DM&C solicits and responds to public opinion and questions regarding County government operations and conveys information to the BCC and County Administration. The division designs and manages Palm Beach County's website content; assists County departments and divisions with writing, editing, and distribution of their printed publications and press releases; produces proclamations for the BCC; publishes the Count-e-Line, an online employee newsletter; publishes the Count-e-News, an email newsletter for the public; and coordinates responses to email inquiries from the public. The division also provides administrative support to the Board of County Commissioners and Administration offices. The Information Technology (IT) unit provides technical training and support to County agencies and maintains and enforces County web design and Social Media standards and policies.

Education and Government TV

Provides County government information and educational programming to all cable subscribers in Palm Beach County. Channel 20's primary services include broadcasting County government meetings, government informational programs, BCC priorities, and critical public safety information. Channel 20 supports the Public Safety Department by disseminating emergency preparedness, survival and disaster recovery information and maintaining a storm ready live broadcast studio at the County's EOC, as well as, live broadcast facilities at the downtown Governmental Center and the Vista Center. The Channel 20 Division also provides video production services to County departments, agencies, and Board sponsored organizations to facilitate the education of residents about available County services, along with important programs and activities. Channel 20 broadcasts a Community Bulletin Board, which provides graphical announcements of job opportunities, bid opportunities with PBC Purchasing for local businesses, road construction projects, along with County transit information and general government announcements. The division is also responsible for providing a video record/documentation of BCC meetings for public records requests and online viewing by staff and the public.

Graphics

Provides and coordinates quality printing and publication services in a timely and cost effective manner to BCC departments, divisions, offices, and other taxing agencies. Primary services include high speed copying (color/black & white) with bindery options; graphic design and pre-production consultation; single color and multi-color printing; large format inkjet poster and banner printing; post-production/binding including folding, padding, cutting, stapling, scoring and bulk mailing. Acts as a Resource Manager for in-house and outsource printing and copying for all County departments.

FY 15 Highlights & Accomplishments

- Assisted and coordinated 32 events for the Board of County Commissioners (BCC) and County departments; Palm Beach County Day won several awards from event and public information organizations.
- Partnered with Environmental Resources Management (ERM) to produce the inaugural LagoonFest on the West Palm Waterfront. The event highlighted the efforts of Palm Beach County (PBC) to restore the historic waterway.
- Partnered with the Division of Emergency Management to create a new public information campaign for the 2015 Hurricane Season. The campaign was awarded the 2015 Public Information Award from the Governor's Hurricane Conference.
- Partnered with Information Systems Services (ISS) to begin development of a new and improved website using SharePoint technology.
- 14 new sites added to Social Media sites on Stay Connected page – 107 total; 458,000 average monthly visits to pbcgov.com - 42% increase; 1,361 Facebook Likes - 13% increase; 11,252 Twitter Followers - 46% increase; 4,034 web page updates.
- Created a social media strategy and updated the countywide policy. Received an award for best government social media policy from Government Social Media.
- Executed the carriage of school district board meetings in accordance with the cooperative between BCC and PBC School District Board.
- Completed the transition to a tapeless video production environment.
- PBC TV Channel 20 program “Adopt A Friend” that supports the BCC’s “Countdown 2 Zero” animal adoption campaign was recognized by the National Association of County Information Officers (NACIO) with an Award of Excellence.
- Began using online on demand splash promos to expose viewers to county departments and agencies’ programs and services.
- Completed agreement with Hotwire Communications video service to add PBC TV programming to their channel line-up for PBC subscribers.
- Expanded the use of Every Door Direct mail service to promote county activities such as Parks and ERM events, and to increase the number of subscribers for the PBCTV Program Guide by 31%.

FY 16 Emerging Issues

- Public Affairs will need to spend the spring and summer of 2016 reinforcing the dangers of hurricane season. Tens of thousands of residents have moved into the county since our last strike (Wilma, 2005) and even long time residents are suffering from “Hurricane Amnesia”.
- Ongoing maintenance of website and social media is increasing significantly. Filling vacant Student Intern position will alleviate workload.
- PBC TV Channel 20 will transition its microwave signal from analog to digital (SDI) to increase reliability, compatibility and redundancy during live broadcasts.
- As new social media platforms gain popularity, PBC TV Channel 20 will need to respond by programming those new avenues to reach residents and visitors.
- With major elections approaching in early FY 2017, it will be critically important for Channel 20 to deploy a new broadcast graphics platform system due to the current legacy system reaching end-of-life and is no longer supported by the manufacturer.
- Providing marketing services to smaller departments that don't have dedicated staff for this purpose. This includes branding, marketing initiatives, graphic design for direct mail, events, web, and social media.
- Providing online ordering for Graphics services such as business cards, letterheads, envelopes, and forms.

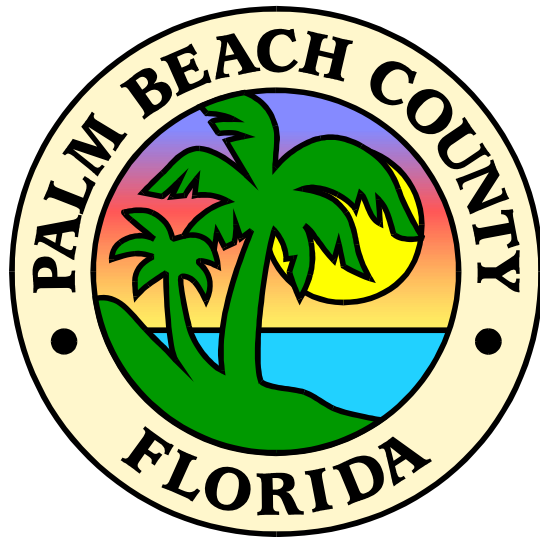
FY 2016 OBJECTIVES

1. Develop new strategies to maintain partnerships within the Emergency Management community while combating "hurricane amnesia" and promoting awareness for new residents.
2. Expand outreach of County Services to match the rise in the economy and greater demand as new residents continue to move into the County.
3. Continue to increase the number of digital subscribers to Count-e-News and social media outlets.
4. Implement new pbcgov.com, which will be designed using Sharepoint for content management to modernize the site and make it compatible with mobile devices.
5. Continue to respond to all County departments/agencies requests for promotional, program, Public Service Announcements or video training production services.
6. Continue to focus on maintaining a service level of 100% for responding to public records request in a timely manner.
7. Focus on improving the viewing experience for residents watching live public meetings presented by PBC TV on cableTV, online and in Chambers by delivering a digital audio/video signal with limited technical errors.
8. Increase promotional outreach aimed at raising residents and visitors awareness of PBC TV Channel 20 Program Guide and programming which provides valuable information about County programs, services, events and activities.
9. Continue to focus on department online catalog to include ordering for copying and printing of documents, with expanded customer training.
10. Continue to enhance bulk mail processes to include variable data printing for targeted marketing/messages qualifying for automated mailing rates. Increase use of Every Door Direct Mail service.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Administration/Media and Public Information					
Special events/projects coordinated	22	24	24	Demand	2
Number of Emergency Management exercises	6	5	5	Demand	1
Percentage of Homeland Security Exercise and Evaluation Program (HSEEP) rated Satisfactory or above	100%	100%	100%	Efficiency	1
Number of telephone calls from residents	20,093	21,000	20,000	Efficiency	
Digital Marketing and Communications					
Total number of social media accounts	93	105	120	Demand	3
Number of visits to MyPBC homepage per month	7,873	10,000	12,000	Outcome	4
Number of Digital Subscribers per month	13,716	20,000	30,000	Outcome	4
Number of visits to pbcgov.com homepage per month	645,977	800,000	1,000,000	Outcome	4
Education and Government TV					
Internal customer service performance rating (scale 1-10)	10	10	10	Efficiency	5
Number of productions with PBC departments and agencies	276	285	300	Output	5
Number of public records request	435	450	475	Output	6
Percentage of meetings presented with less than 2 technical errors	100%	100%	100%	Output	7
Number of program guide subscribers	637	725	825	Output	8
Graphics Division					
Number of work orders processed	1,978	2,100	2,200	Demand	9
Percentage quality satisfaction from customer survey	99%	100%	100%	Outcome	
Percentage timely delivery from customer survey	99%	99%	100%	Outcome	
Number of Every Door Direct mail projects	23	40	50	Demand	10

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 462,958	\$ 471,500	\$ 458,000	\$ (13,500)	(3%)
Other	16,330	1,000	9,100	8,100	810%
Fund Balance	1,288,706	1,016,706	1,092,520	75,814	7%
SubTotal	\$ 1,767,994	\$ 1,489,206	\$ 1,559,620	\$ 70,414	5%
<u>Appropriations</u>					
Personal Services	\$ 2,992,241	\$ 3,261,893	\$ 3,346,572	\$ 84,679	3%
Operating Expenses	963,247	1,163,504	1,192,725	29,221	3%
Capital Outlay	96,086	175,700	155,000	(20,700)	(12%)
Reserves	-	836,006	910,120	74,114	9%
SubTotal	\$ 4,051,574	\$ 5,437,103	\$ 5,604,417	\$ 167,314	3%
Ad Valorem Funding	\$ 3,512,892	\$ 3,947,897	\$ 4,044,797	\$ 96,900	2%
Positions	42	42	42	-	-



PUBLIC SAFETY

Vince Bonvento, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To protect, enhance, and improve the health, safety, welfare and quality of life in Palm Beach County with employee teamwork and public service through an organization of diverse programs and services.

9-1-1 Management

Palm Beach County 9-1-1 Management has an ongoing commitment to enhance the life and safety of the public by providing and maintaining a fast, efficient 9-1-1 System through advanced 'Next Generation' technology and training.

Administration

To manage and coordinate the department's administrative and financial needs including personnel, budgetary, purchasing, contract, policies and procedures, and computer issues.

Animal Care and Control

To prevent and investigate cruelty to animals, prevent unwanted pets through low cost spay/neuter efforts, manage a licensing program for pets, handle public complaints, conduct investigations for civil infractions, provide sheltering and medical care for impounded/unwanted animals, and facilitate release of animals through adoption or rescue partnering. Services include public health/safety programs for rabies surveillance and testing, humane education, and pet sterilization.

Consumer Affairs

To utilize county and state consumer protection ordinances and statutes to: investigate and enforce unfair and deceptive trade practices of businesses; assist consumers in selecting businesses providing fair value for services and merchandise; assist consumers in mediating disputes with businesses and landlords; regulate moving, vehicle-for-hire and towing industries; and enforce "price gouging" ordinance during emergencies.

Emergency Management

To coordinate county resources in the preparedness for, response to, recovery from, and mitigation against all hazards, natural or human-generated. Primary services include: maintaining the Emergency Operations Center (EOC) and its staff's readiness for activation; managing the 24-hour County Warning Point; conducting annual assessments of hazardous materials and critical facilities; providing public alerts, warnings, and after-hour emergency notification to County agencies; conducting training with our Community Emergency Response Teams (CERT); coordinating emergency management plans, training and exercises; regulating countywide EMS activities; and maintaining the special needs registry and sheltering programs.

Justice Services

To provide a variety of highly professional age and issue specific programs which enhances public safety and assists the Justice System and the citizens of the County. Primary services include: identification and treatment of substance abuse issues through Drug Court programs; diversion of youth involved in domestic violence through dedicated case management; provision of information to the court so informed decisions can be made regarding bond for defendants; supervision and monitoring of individuals referred by the court pending disposition of their criminal case; and provide psychological assessments/evaluations, and Legal Aid services.

Victim Services

To provide comprehensive direct services to crime victims and advocate on their behalf within the criminal justice system and the community. Primary services include: 24-hour hotline and crisis field response for victims and surviving family members of sexual assault, domestic violence, homicide and other serious injury cases; provide court accompaniment, assistance with filing victim compensation claims, information and referral; and conduct individual and family therapy support groups.

FY 15 Highlights & Accomplishments

- 911 Management upgraded Palm Beach Sheriff's Office (PBSO) to a Next Generation (NG) 911 system, initiated a regional 911 consortium with Broward and Miami-Dade counties and began planning for a regional 'launch' of Text-to-911.
- 911 Management Director was appointed by the Federal Communications Commission (FCC) as a member of the National 911 Task Force.
- The US Coast Guard worked with 911 Management staff on a location accuracy project using the new NG911 system. 60% of boaters now call 911 instead of onboard radio in situations requiring emergency assistance.
- Animal Care and Control introduced widespread ordinance language to allow TNVR (trap, neuter, vaccinate and return) for stray healthy cats. This will save the lives of thousands of cats annually. The division continues to increase the live release rate for dogs from 80% in FY2014 to 82% in 2015. The division participated in one of the largest animal seizures in the United States with more than 700 farm animals saved from local illegal slaughterhouses.
- Victim Services received a \$625,000 grant award to implement Green Dot, a sexual violence prevention strategy, over the next four years to youth at the Highridge Family Center.
- Justice Services obtained funding for the Drug Court programs that will allow the programs to continue to operate, serving families, juveniles, and adults in our community that have substance abuse addictions. Provided pretrial supervision unit that costs the County less than 5% of the costs of incarceration while maintaining a 6% failure to appear rate.
- Developed licensure and level 2 fingerprinting requirements in the PBC Home Caregiver Ordinance for those who qualify as "Home Caregivers." Consumer Affairs has successfully presented the program "How Not to Get Scammed Buying a New or Used Car" and this program is now offered on a rotating schedule throughout the PBC Library System. Staff continues to make presentations throughout PBC on Scams, ID Theft, and Consumer Protection to various civic and other groups. These outreach and education efforts include a monthly spot on Channel 20. The Florida Department of Agriculture and Consumer Services partnered with PBC Consumer Affairs to present the first Consumer Protection Fair in Palm Beach County.
- Emergency Management, in collaboration with other County agencies, achieved a Community Rating System Class 5 rating resulting in lower flood insurance premiums for county residents totaling over \$600,000 in savings.

FY 16 Emerging Issues

- Upgrade the Town of Palm Beach Public Safety Answering Point to a Next Generation 911 system.
- Launch Text-to-911 regionally in conjunction with Broward and Miami-Dade counties.
- Antibiotic resistant respiratory infections becoming more problematic in treating disease in shelter animals. Aging facility hinders ability to properly quarantine treatable and savable animals. Hiring veterinarians with shelter medicine experience proving difficult and increases work load on current veterinary staff.
- Calls from the public continuing to increase for neglect and animal cruelty. Field Services averages more than 300 calls carried over daily.
- Implementation of the Prison Rape Elimination Act (PREA) is prompting correction facilities to acquire agreements for forensic exam and advocacy services with Victim Services. Additionally, Victim Services is exploring agreements with college campuses to facilitate a coordinated and unified response to sexual assault.
- Justice Services will begin to manage the Ex-Offender Reentry program that assists juveniles and adults to successfully reintegrate into the community after incarceration. Justice Services will seek implementation funding from the MacArthur Foundation, Inc.'s Safety and Justice Challenge project to address how unnecessary incarceration is used and diminish racial and ethnic disparities in the way jail is used.
- Consumer Affairs will continue to address and gauge the impact of Transportation Network Companies like Uber and Lyft on the existing vehicle for hire taxi and limousine regulations. As consumer resources shrink, our staff plays a vital role in providing education, assistance, information, and mediation in areas that are otherwise unavailable to PBC Consumers.
- Implementation of Super Circular Department of Homeland Security procurement requirements which utilize grant funding.

FY 2016 OBJECTIVES

1. Continue to expand the Countdown 2 Zero initiative by implementing Return to Field and Trap, Neuter, Vaccinate and Return (TNVR) program for cats in partnership with Peggy Adams Animal Rescue League; Develop managed admissions and intervention programs to reduce owner surrender of family pets.
2. Maintain compliance with FEMA’s Five-Year National Incident Management System Training Plan (NIMS) and implement the PBC Division of Emergency Management Multi-Year Training and Exercise Plan.
3. Divert juvenile domestic violence offenders from the justice system by providing case management services.
4. Provide a pretrial release supervision program that costs the County less than 5% of the costs of incarceration while maintaining a less than 5% failure to appear rate.
5. Assist 3,600 new crime victims with comprehensive services including 24-hour hotline, crisis field response, forensic exams, medical care follow-up, criminal justice assistance, victims' rights advocacy, and therapy.
6. Provide 24-hour crisis hotline to respond to 2,000 calls regarding services for victims of sexual assault and violent crimes.
7. Continue to increase Vehicle-for-Hire, Towing, and Moving enforcement and administrative actions by 20% against unlicensed or offending businesses.
8. Continue to reduce the number of ordinance citations with a final court disposition of "dismissed" by 25%.
9. Continue to increase pet license compliance through Field Enforcement and veterinary Rabies Certificate compliance.
10. Maintain a satisfactory participant level with Emergency Management Division's community outreach presentations.
11. Implement Countywide Text to 9-1-1 with the four major wireless carriers: AT&T, T-Mobile, Sprint, and Verizon.
12. Transition the Routing of 9-1-1 calls to utilize GPS technology and geospatial routing, ensuring 9-1-1 calls are directed to the correct 9-1-1 call centre.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Animal Care and Control					
Number of live releases for adoptable dogs and cats	7,656	7,248	10,200	Demand	
Overall dog/cat intake	15,729	15,800	14,600	Demand	
Consumer Affairs					
Number of administrative/enforcement actions	410	492	590	Output	9
Number of citations	197	237	284	Output	
Number of dismissed citations	18	10	7	Outcome	8
Emergency Management					
Percent participant satisfaction with community outreach presentations	100%	95%	95%	Outcome	10
Average level of NIMS compliance for EOC activation staff/total activation staff	61%	75%	80%	Outcome	2
Justice Services					
Juvenile first time domestic violence offenders diverted from the criminal justice system	124	125	125	Output	3
Average cost per day for pretrial program	\$3.24	\$3.50	\$3.50	Cost	
Next Generation (NG) 911					
Percentage of service level agreements met	n/a	n/a	95%	Outcome	
Average volume of 9-1-1 calls processed monthly	n/a	n/a	100,000	Demand	
Victim Services					
Number of new crime victims served	3,650	3,600	3,600	Output	5
Cost of contracted hotline services per hour	\$4.79	\$4.79	\$5.13	Cost	6

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,700,888	\$ 3,494,780	\$ 3,594,780	\$ 100,000	3%
Fines & Forfeitures	2,339	1,500	1,500	-	-
Grants	9,749,670	8,222,351	11,159,789	2,937,438	36%
Licenses & Permits	985,414	844,600	944,400	99,800	12%
Other	330,324	(304,190)	(268,448)	35,742	12%
Interfund Transfers	964,299	923,000	1,053,150	130,150	14%
Fund Balance	14,896,252	6,295,364	1,960,097	(4,335,267)	(69%)
SubTotal	\$ 30,629,186	\$ 19,477,405	\$ 18,445,268	\$ (1,032,137)	(5%)
<u>Appropriations</u>					
Personal Services	\$ 19,169,404	\$ 16,312,892	\$ 17,848,575	\$ 1,535,683	9%
Operating Expenses	12,663,100	8,862,327	8,466,066	(396,261)	(4%)
Capital Outlay	905,685	151,058	88,460	(62,598)	(41%)
Grants and Aids	2,803,938	3,153,194	4,198,465	1,045,271	33%
Transfers	8,586,953	2,631,371	577,565	(2,053,806)	(78%)
Reserves	-	3,000,045	3,262,727	262,682	9%
SubTotal	\$ 44,129,080	\$ 34,110,887	\$ 34,441,858	\$ 330,971	1%
Ad Valorem Funding	\$ 17,395,073	\$ 14,633,482	\$ 15,996,590	\$ 1,363,108	9%
Positions	308	252	257	5	2%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Grants – Increase of \$2,937,438 is due in part to the reorganization of the Reentry program that is now considered part of the Public Safety. Additional revenue comes from grants awarded during the 2015 fiscal year.

Fund Balance – (\$4,335,267) decrease is primarily due to (1) a mid-year change in spending and reporting requirements and (2) the completion of a grant that included a match requirement.

Appropriations

Positions – 5

Transfers - 4: 3 Positions transferred to Public Safety department associated with the Re-Entry program; 1 transfer from ISS was part of the E-911 program.

Budget Process 1: Fiscal Specialist added to provide support for services within the Animal Care and Control Division.

Personal Services – Increase of \$1,535,683 is related to FY 2015 mid-year increase from grant funding as well as 3% increase in FY 2016 for all staff, and the addition of 5 staff members (4 transfer and 1 new) during the budget process.

Transfers – Decrease of (\$2,053,806) is due to (1) no carry forward capital in the E911 program and (2) the elimination of funding for call takers salary reimbursement.



PURCHASING

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Website Address: <http://www.pbcgov.com/purchasing/>

DEPARTMENT SUMMARY**MISSION STATEMENT**

To procure non-construction related goods and services for departments under the Board of County Commissioners in accordance with the Palm Beach County Purchasing Code; to provide a central warehouse that includes a store and storage facility; and to provide the delivery of interdepartmental mail, stored items, and stock goods to County departments.

Department Overview

Pursuant to the Purchasing Code (Sections 2-51 through 2-58 of the Palm Beach County Code), the Purchasing Department procures non-construction related goods and services valued at or exceeding \$5,000 and also monitors all procurements under \$5,000 made by County departments. The procurement of goods and services is accomplished through various methods including a Request for Quote (RFQ), Invitation for Bid (IFB), Request for Submittal (RFS), Request for Proposal (RFP), and alternative source selections, including but not limited to, Sole Source purchases, Emergency purchases, and Piggyback purchases.

Purchasing

Primary services include procuring goods and services for Palm Beach County; monitoring term contracts to ensure that gaps in service do not occur; monitoring decentralized purchases made by County departments to ensure that the appropriate policies and procedures are observed; providing suggestions to County departments with regard to alternative source selections; handling all protests, including those pertaining to construction related procurements; coordinate and participate in protest hearings conducted before a Special Master; and provide procurement training, advice, and assistance to all County departments.

Warehouse/Stores

Services include the processing of stock requisitions through the automated Inventory Control Subsystem and providing stock items (i.e., basic operating supplies) to County departments; delivering interdepartmental and U.S. Mail, publications, and paychecks to County departments; provide centralized shipping, receiving, and storage operations for County departments and Constitutional Officers; maintain an inventory of emergency supplies; and deliver storage items and stock goods as requested.

FY 15 Highlights & Accomplishments

- Procured approximately \$164,033,897 in non-construction related goods and services.
- Received and responded in detail to 16 protests. Of the 16 protests received, 1 hearing was requested before a Special Master. The County prevailed at the Special Master hearing.
- Conducted procurement training for User County Departments as requested.
- Attended the Office of Small Business Assistance's Annual Matchmaker Conference and Expo to inform and assist vendors with the County's purchasing process.
- Attended the South Florida Regional Transportation Authority Conference to inform participants on How to Do Business with the County and on Vendor Self Service.
- Attended the Office of Small Business Assistance's First Annual Small Business Week Lunch and Learn Workshop to inform participants on Bidding for Success and on Vendor Self Service.
- Processed over 637 public records requests.
- Maintained the percentage of warehouse items under contract at 82.3% of active items.
- Delivered 317,763 warehouse items to 262 County Department locations.
- Filled 94.7% of the commodity lines on stock requisitions within 5 days.
- Achieved .02% inventory variance.
- Increased vendor on-time deliveries to 86%.
- Increased inventory turnover from 3.9 to 4.3.
- An approximate rebate amount of \$458,452 has been generated from the Payment Manager Program which allows payment to vendors via credit card.
- Purchasing continues to move toward a "paperless" system by implementing Phase II of SmeadSoft, our departmental online record storage system. Phase II Purchasing documents should be available online by summer 2015.
- FY15 files scanned: 5,242 pages of contracts and 21,006 pages of purchase orders.
- Purchasing amended the Purchasing Code and its corresponding policies and procedures.
- Purchasing amended the Local Preference Ordinance.
- Purchasing amended the Procurement of Recycled Paper Products Ordinance.

FY 16 Emerging Issues

- Purchasing continues to move toward consolidation of the County's 400 multi-function device (copier) contracts. The consolidation of these contracts will standardize the County's copier/scanner/printer machines making it easier and much more efficient for all users and contract administrators. We are hopeful that the consolidation of these contracts will take place in FY16.
- Purchasing will be making the Payment Manager Program available to all of the County's 12,000 vendors giving them the option of receiving payment from the County via credit card.
- Purchasing will be implementing Phase II of Vendor Self Service, which will automatically generate notifications of County solicitations to vendors. Vendors are required to list the commodities they sell in their vendor registration account. Solicitations matching those commodities will generate notifications to all applicable vendors.

FY 2016 OBJECTIVES

1. Process requisitions within an average of 13 workdays or less.
2. Issue 90% of purchase orders within 30 days.
3. Process at least 90% of all term contracts without a gap in service.
4. Fill 95% of the commodity lines on stock requisitions within 5 workdays.
5. Maintain inventory variance of 0.25% or less.
6. Maintain inventory turnover of 3.7 or more times per year.
7. Reduce back orders as a percentage of total orders to 5% or less.
8. Increase vendor on time deliveries to 83%.
9. Maintain the percentage of warehouse items purchased under contract at 80% or greater.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Purchasing					
Number of requisitions	811	684	748	Demand	
Average workdays to process requisitions	13	11	12	Efficiency	1
Number of purchase orders	745	630	688	Output	
Percentage of purchase orders issued within 30 days	92%	92%	92%	Efficiency	2
Number of contracts	280	218	249	Output	
Percentage of all term contracts processed without a gap in service	94%	95%	95%	Outcome	3
Warehouse					
Number of line items shipped	25,404	26,000	27,000	Output	
Line items filled within 5 workdays	95.8%	95.2%	95.0%	Outcome	4
Annual inventory variance	.14%	.25%	.25%	Outcome	5
Inventory turnover	3.9	3.7	3.8	Efficiency	6
Back orders as a percentage of total orders	4.2%	5.0%	5.0%	Outcome	7
Percentage of on time vendor deliveries	82%	80%	80%	Outcome	8
Percentage of warehouse items purchased under contract	83%	82%	82%	Outcome	9

DEPARTMENT FINANCIAL SUMMARY

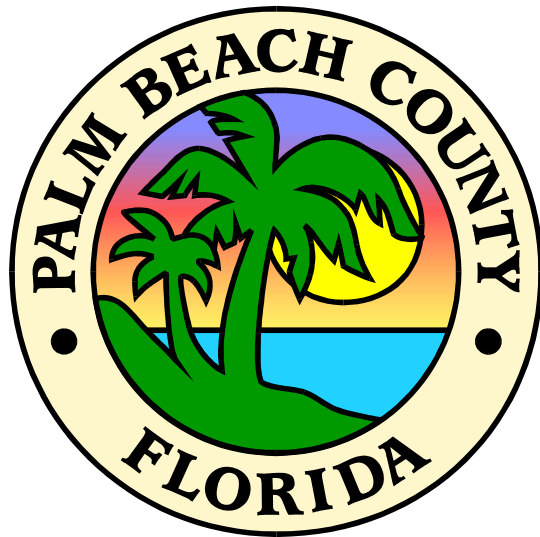
	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)		
				\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 877	\$ 1,500	\$ 1,000	\$ (500)	(33%)	
Fines & Forfeitures	-	7,000	1,500	(5,500)	(79%)	
Other	7,349	810	7,000	6,190	764%	
SubTotal	\$ 8,226	\$ 9,310	\$ 9,500	\$ 190	2%	
<u>Appropriations</u>						
Personal Services	\$ 3,338,125	\$ 3,431,624	\$ 3,618,218	\$ 186,594	5%	
Operating Expenses	200,672	264,217	267,793	3,576	1%	
Capital Outlay	1,050	-	-	-	-	
SubTotal	\$ 3,539,847	\$ 3,695,841	\$ 3,886,011	\$ 190,170	5%	
Ad Valorem Funding	\$ 3,531,621	\$ 3,686,531	\$ 3,876,511	\$ 189,980	5%	
Positions	44	44	45	1	2%	

SIGNIFICANT CHANGES

Appropriations

Positions (1)

Budget Process 1: Buyer Assistant – to ensure receipt of Certificates of Insurance for each vendor/contractor; support Senior Buyers and Buyers in the development and testing of “on-line bidding” prototypes; update vendor information changes in the Advantage system; and first responder in answering question pertaining to the “on-line bidding” program.



RISK MANAGEMENT

Nancy Bolton, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To serve the citizens and employees of Palm Beach County by providing cost-effective and efficient coordination of all functions relating to the identification, analysis, and control of exposures which threaten loss to the County. The Department strives for excellence through proactive management of various programs including Employee Assistance Program, Employee Safety/Loss Control, Group Insurance, Occupational Health, Property & Casualty, and Workers' Compensation.

Employee Assistance Program

Promotes the mental health and wellness of County employees and their families. Services aim at timely intervention of conditions which negatively impact health, well-being, or job performance and seek to restore employees and family members to optimum functioning in all life areas.

Employee Safety/Loss Control

Provides programs and services to the departments of the Board of County Commissioners (BCC) to prevent injury and illness to County employees, harm to the public, and property losses to the County.

Group Insurance

Provides excellent customer service to group insurance participants and properly administers the County's various employee group insurance (health, life, dental, flexible spending accounts, and short and long term disability) plans in accordance with federal law and County policies.

Occupational Health

Provides services that focus on the promotion, protection, and restoration of the health and safety of Palm Beach County employees. By providing high quality, cost effective medical surveillance, and timely medical and rehabilitative services employees are able to achieve the highest level of occupational health and wellness.

Property and Casualty

Provides cost-effective and efficient oversight of the various insurance and self-insurance programs protecting the County against financial loss resulting from damage to County-owned assets and/or negligence. The Division serves as an advisor to the County analyzing and recommending appropriate risk avoidance and transfer methods.

Workers' Compensation

Manages and oversees the administering of the County's self-insured Workers' Compensation claims. The County's claims are administered by a third party administrator with three on-site adjusters and additional administrative support located at the third party administrator's office. The County's claim administration is in accordance with the Florida Workers' Compensation Law (F.S. 440).

FY 15 Highlights & Accomplishments

- The Workers' Compensation Division (WC) continued to retain the services of a third party administrator, Preferred Governmental Claim Solutions, and continued to ensure the high level of care and service provided to injured workers.
- The Occupational Health Clinic (OHC) provided cost-effective, in-house medical treatment and case management for injured workers.
- The Property and Casualty Insurance Division (PCI) continued the full implementation of a certificate of insurance tracking program through a third party vendor that allows all certificates of insurance to be centralized in one database and monitored by the third party vendor.
- The PCI successfully subrogated over 90% of all first party claims using internal staff.
- The Group Insurance Division (GI) implemented an Oracle benefits administration module that is integrated with the existing PeopleSoft payroll system, which replaced a legacy benefits system.
- The GI continued to increase participation in a variety of wellness program activities, including offering additional physical fitness classes, health screenings, and training.
- The Loss Control Division (LC) continued technical support to Departments in a variety of program areas including vehicle safety, safety and health training, asbestos project management, building/site inspections, safety committee support, accident investigation, inspections, industrial hygiene, and light duty placement.
- The LC has transitioned to a new online computer based training system hosted by DuPont Sustainable Solutions, Learning and Development. This system provides online training classes which can be customized to provide PBC specific program information. Training is now available in the areas of Defensive Driving, Industrial Truck (Forklift) operation (classroom only), Heat Stress, Emergency Evacuation, Fire Extinguisher use, Office Ergonomics, and Back Injury Prevention. Additional training courses will be added to the list in the coming years.
- The LC has initiated a new Globally Harmonized System of Chemical Labeling and will continue to fully implement the new system within the County. Extensive training has been provided in this area.
- The Employee Assistance Program (EAP) maintained a high level of counseling services, supervisor training, learning forums, and support groups.
- The EAP has increased visibility of the program through increased programming, advertising, and employees' personal experience, throughout the County. The program benefits the County by assisting employees with stressors and concerns that could otherwise affect job productivity.

FY 16 Emerging Issues

- The WC continues to face the possibility of increased costs resulting from challenges of the constitutionality of the state statute limiting benefits paid to injured workers and fees paid to their attorneys.
- The PCI will continue working to expand the use of the Certificate of Insurance tracking system to include all departments who administer contracts in an effort to centralize certificate of insurance tracking for County agencies.
- The GI continues to meet incremental deadlines from the PPACA until it reaches its final fruition in 2018. During this time, the landscape of employer-sponsored health insurance benefits will change dramatically. The GI must continually monitor and ensure compliance with the Act.
- The LC will continue to expand computer based training course offerings to employees through the DuPont Sustainable solutions. This training will be based on employee hazard exposure with the goal of preventing employee injuries and illness and reducing the costs associated with them.
- The EAP continues to strive to inform and encourage all employees to be aware of their EAP County benefits should they have a need to utilize the program.

FY 2016 OBJECTIVES

1. Continue to educate supervisors to reduce liability and contractually transfer risk.
2. Maximize the recovery of repair costs to County-owned assets damaged due to negligence of third parties.
3. Continue to control costs within claims management.
4. Monitor performance of contracted adjusters by reviewing number of open claims to ensure proper claims handling.
5. Continue to provide general and specialized safety and other training to County supervisors and employees to improve workplace safety.
6. Continue to provide investigative support for employee and vehicle accident incident reports.
7. Continue to provide post-offer physical exams for all new employees and medical surveillance as mandated by OSHA and DOT.
8. Monitor Workers' Compensation PPO network penetration to ensure contracted adjusters are maximizing network savings.
9. Improve the health of employees through the continued evaluation and expansion of the Wellness Program.
10. Increase the understanding and visibility of the Employee Assistance Program to supervisors, employees, and eligible dependents by expanding the variety of classes and notification through posters, fliers, and countywide email notifications.
11. Schedule on-going evening or Lunch and Learn classes to benefit employees.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Employee Assistance Program					
Supervisors trained	92	94	96	Demand	10
Educational & Training Programs	99	101	103	Output	11
Employee Safety/Loss Control					
Review of employee incident reports	828	800	800	Output	6
Number of authorized/trained drivers under Driver Program	5,848	5,900	6,000	Output	5
Group Insurance					
Number of employees participating in wellness program activities	1,858	1,950	2,000	Demand	9
Occupational Health					
Post-offer physicals provided	784	800	800	Output	7
Medical surveillance visits	4,895	5,200	5,200	Output	7
Property and Casualty					
Percentage of successful recovery of damaged County assets	93%	85%	85%	Efficiency	2
Consultations and trainings conducted	31	40	40	Output	1
Workers' Compensation					
Claims closing ratio	95%	100%	100%	Efficiency	4
Reduce lost time claims	17%	15%	15%	Efficiency	3
PPO network penetration	92.3%	85%	85%	Efficiency	8

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 2,385	\$ 400	\$ 1,400	\$ 1,000	250%
Other	88,751,752	93,008,232	97,557,807	4,549,575	5%
Fund Balance	16,085,974	17,677,913	12,377,449	(5,300,464)	(30%)
SubTotal	\$ 104,840,111	\$ 110,686,545	\$ 109,936,656	\$ (749,889)	(1%)
<u>Appropriations</u>					
Personal Services	\$ 2,377,424	\$ 2,525,707	\$ 2,676,538	\$ 150,831	6%
Operating Expenses	88,739,763	95,148,141	94,785,640	(362,501)	-
Capital Outlay	7,014	-	-	-	-
Reserves	-	13,398,672	12,858,057	(540,615)	(4%)
SubTotal	\$ 91,124,201	\$ 111,072,520	\$ 110,320,235	\$ (752,285)	(1%)
Ad Valorem Funding	\$ 275,842	\$ 385,975	\$ 383,579	\$ (2,396)	(1%)
Positions	30	30	30	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - \$3,700,876 increase in additional premiums collected, \$1,054,481 increase in Self-Insurance charges collected from other Departments, \$400,000 increase in Refund of Prior Year Expenditures, \$116,436 increase in Subrogation receipts, and \$91,000 increase in interest earnings offset by (\$818,920) decrease in excess insurance reimbursements.

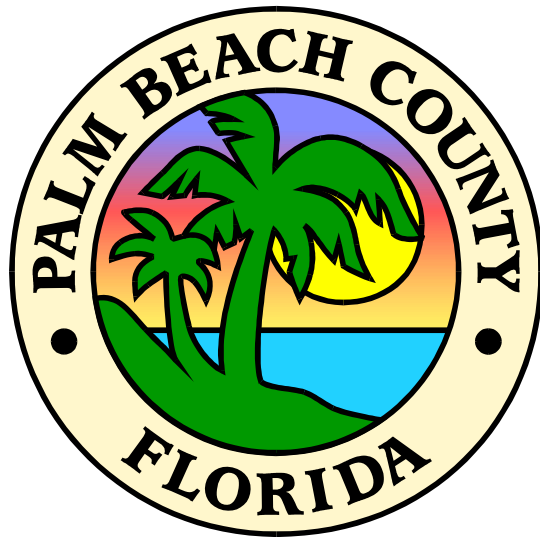
Fund Balance - (\$5,300,464) decrease due to higher than expected self insured health plan claims and operating expense which also results in a decrease in Reserves.

Appropriations

Personal Services - \$150,831 increase due to uncontrollable costs.

Operating Expenses - \$1,023,874 increase in actuarially expected claims expenses offset by (\$119,107) decrease in contractual and consultant services due to lower utilization, (\$924,980) decrease in Insurance and Surety bonds due to lower premiums, (\$500,000) decrease in fees payable related to the Affordable Care Act.

Reserves - (\$540,615) decrease due to use of reserves to cover claims expenses.



TOURIST DEVELOPMENT COUNCIL

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To lead the promotion of tourism in Palm Beach County by empowering collaborative partnerships, advocating appropriate destination defining developments, and ensuring the steady growth of visitors.

Convention Center (PBCCC)

A general public assembly facility owned by Palm Beach County. The purpose of the facility is to provide the general public with a place to hold meetings, conferences, banquets, trade shows, etc. through license agreements. Emphasis is placed on attracting out-of-town attendees who will occupy local hotels and motels resulting in a favorable economic impact to the community.

Cultural Council

Promotes and markets Palm Beach County as a “cultural tourism” destination. Creates a positive economic impact by promoting cultural experiences and developing audiences, through multiple media channels to tourists, visitors, and residents; administers grants to non-profit organizations and artists; expands arts and cultural educational opportunities; advocates for funding and arts-friendly public policies; and develops donors through membership programs.

Discover The Palm Beaches

Develops a brand strategy and implements marketing and sales programs to increase visitation to the County by leisure tourists, groups and meetings, and other visitors in key markets throughout the United States and internationally. This is accomplished through on-line and off-line consumer and trade advertising and targeted sales programs directed to different geographic and niche segments of the marketplace.

Film and Television Commission

Generates a positive impact on business tourism and the economy in Palm Beach County through the growth of the film, television, digital media, and still photography industries by attracting on-location production, educating our local workforce, and providing superior services to both the visiting and the indigenous production community.

Other Tourist Development Council (TDC) Funded Programs

Funding of the 1st Cent is earmarked to construct, extend, enlarge, remodel, repair, and/or improve the Convention Center and debt service on the convention center parking garage. The 4th Cent funding is designated for the payment of debt service on Roger Dean stadium, Convention Center and new baseball stadium including planning and design cost incurred prior to the issuance of bonds, and operation and maintenance costs of the Convention Center for ten years. The Beach Programs provide beach improvement, maintenance, renourishment, restoration, and erosion control with emphasis on dune restoration where possible. Beach Programs is administered by the Palm Beach County’s Environmental Resource Management department. The TDC administers the Special Projects Fund which provides funding to attract visitors to events held in Palm Beach County.

Sports Commission

The Palm Beach County Sports Commission promotes and markets the County as a sports destination. The Sports Commission attracts and develops sporting events and activities to enhance occupancy of hotel room nights and economic impact on the Palm Beach County economy (with a focus on the off-season); to maximize the utilization of County facilities; and to promote the image of Palm Beach County as a sports tourism destination on a national and international level.

FY 15 Highlights & Accomplishments

- Palm Beach County Board of County Commissioners approved the 6th Cent effective February 1, 2015. Palm Beach County bed tax collections reached its highest level ever at \$42,736,409 for an increase of 26.28% over the previous year.
- Discover The Palm Beach Beaches (DTPB) launched its first ever year-round TV campaign, "Unplug and Reconnect", in existing key feeder markets as well as 2 new markets, Orlando and Atlanta. In collaboration with TDC sister agencies, Visit Florida, PGA National Resort & Spa, and NBC/The Golf Channel, Big Break The Palm Beaches Florida was hosted and produced for a global TV audience increasing advertising value by more than 1,000 percent.
- Cultural Council launched high-performing ad campaigns in New York, Boston (winter) and on the west coast of Florida (summer). The 2 campaigns generated 73 million impressions. The Wall Street Journal reported the Council's digital campaign was the highest performing campaign in the travel category in more than a year.
- Sports Commission continued to market Palm Beach County as a premier sports destination. The Commission's portfolio included 138 sports events that attracted visitors from across the state, nation, and globe. These sporting events contributed 183,896 room nights to Palm Beach County's hospitality industry.
- The Film & Television Commission launched a custom-designed website, designed a new print advertising campaign, and completed its first year marketing Palm Beach County through the Tourism Branded Content Sponsorship Program in collaboration with all TDC sister agencies.
- Even with the hotel construction and parking challenges at the convention center, the sales team was able to book first time conventions to the center. Such shows include Sunshine State Games held in June 2015 and returning in 2016, USA Judo Association signed for 2017, Florida Association of Counties and Florida Attractions Associations. In addition, World Water Park Association is returning in 2017.

FY 16 Emerging Issues

- Strengthen Convention Center sales process and value proposition for long and short term sales.
- Travel content marketplace is becoming ever more cluttered and competitive with travelers accessing an average of 38 websites during their travel planning. The Destination Marketing Organization (DMO) website is a key place to deliver trustworthy content to travelers with one-third of travelers accessing DMO websites and 10% of those interested regularly accessing DMO websites.
- Cultural Council has undertaken a Cultural Assessment program gathering information on construction, renovation or capital growth, conducted 2 economic impact studies and has identified more than 800 million in capital expansion in the arts and culture arena in the next 5 to 8 years.
- The Sports Commission's major challenge is availability of field space and venues appropriate for potential sports business opportunities. In addition, availability of moderate priced room inventory for value conscious sports tourists.
- Film & Television Commission competition with other regions that offer major incentives to attract film, television and digital media is expected to continue.
- During construction of the new Convention Center parking garage (2700 spaces), parking availability decreased to about 50%, limiting client's access to parking spaces and possible loss of business. Also, the new 400 room Convention Center hotel has a projected completion of January 2016.

FY 2016 OBJECTIVES

1. Convention Center - to achieve targeted gross rental revenue of \$1.8 million amidst the hotel and parking garage construction projects.
2. Convention Center - Food and Beverage net sales projected to increase 8% over FY 2015 estimate.
3. Discover The Palm Beaches - to maximize advertising placement and frequency to generate 875,000 inquiries.
4. Discover The Palm Beaches - to book 115,000 room nights for the hotel group sales effort.
5. Discover The Palm Beaches - to book 19,000 room nights for the Convention Center.
6. Cultural Council - increase cultural tourism to Palm Beach County through a fully integrated marketing campaign that includes advertising, promotion, public relations, social media, and event marketing to generate leads of 3,500 and website visits of 300,000.
7. Sports Commission - to achieve 195,000 sports related room nights.
8. Sports Commission - to submit or assist in the submission of 50 event/activity bids.
9. Film & Television Commission - to generate 13,125 hotel room nights.
10. Film & Television Commission - to issue 330 film permits.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
Convention Center					
Gross rental revenue	1,781,170	1,780,560	1,776,676	Output	1
Food and Beverage Sales (Net)	471,959	518,786	560,605	Output	2
Cultural Council					
Advertising and social media leads	7,647	3,400	3,500	Output	6
Number of website visits	163,983	260,000	300,000	Outcome	6
Discover The Palm Beaches					
Number of ad inquires	784,513	800,000	875,000	Output	3
Booked room nights (hotel leads)	109,603	102,000	115,000	Output	4
Booked room nights (Convention Center)	8,110	13,000	19,000	Output	5
Film and Television Commission					
Number of FTC Hotel room nights	10,436	12,500	13,125	Demand	9
Number of permits issued by the FTC	328	280	330	Demand	10
Sports Commission					
Number of supported sports related room nights	180,009	170,000	195,000	Output	7
Number of submitted or assisted bids	42	44	50	Input	8

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 3,474,823	\$ 3,490,166	\$ 3,475,531	\$ (14,635)	-
Tourist Development Taxes	33,842,266	34,293,369	46,490,999	12,197,630	36%
Other	583,907	(1,651,678)	(1,950,777)	(299,099)	18%
Fund Balance	28,277,687	28,881,685	19,937,494	(8,944,191)	(31%)
SubTotal	\$ 66,178,683	\$ 65,013,542	\$ 67,953,247	\$ 2,939,705	5%
<u>Appropriations</u>					
Personal Services	\$ 453,423	\$ 561,432	\$ 571,015	\$ 9,583	2%
Operating Expenses	18,286,678	22,045,768	27,749,960	5,704,192	26%
Capital Outlay	1,711	-	-	-	-
Grants and Aids	3,448,359	3,975,500	4,930,000	954,500	24%
Transfers	12,904,125	17,761,237	16,730,917	(1,030,320)	(6%)
Reserves	-	20,669,605	17,971,355	(2,698,250)	(13%)
SubTotal	\$ 35,094,296	\$ 65,013,542	\$ 67,953,247	\$ 2,939,705	5%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	5	5	5	-	-

SIGNIFICANT CHANGES**Non-Ad Valorem Revenues**

Tourist Development Taxes – \$12,197,630 increase is primarily due to increased bed tax collections and the levy of a 6th cent of tourist development tax that was not budgeted in FY 2015.

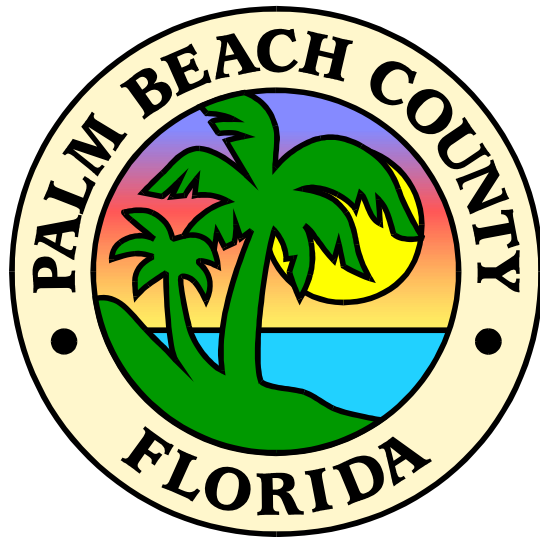
Other – (\$299,099) decrease is the result of not budgeting interest in FY 2015. This revenue source was also impacted by increased statutory reserves due to the increase in tourist development taxes.

Fund Balance – (\$8,944,191) decrease is primarily due to funding for the land and construction for the new baseball stadium. This decrease in fund balance directly relates to the (\$2,698,250) decrease in reserves.

Appropriations

Operating Expenses - \$5,704,192 increase in other contractual services due to the levy of the 6th cent for promotion and marketing.

Grants and Aids - \$954,500 increase due to the allocation of the additional cent of bed tax to the Cultural Council and Sports Commission for grants.



WATER UTILITIES DEPARTMENT

Jim Stiles, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the highest quality potable water, reclaimed water, and wastewater service to customers in a fiscally and environmentally sound manner. The Water Utilities Department's vision for the future is "Best Water, Best Service, and Best Environmental Stewardship."

Department Overview

The Department provides potable water distribution and wastewater collection services to approximately 532,000 residents within 1,200 square miles of the primarily unincorporated area of Palm Beach County. The Department operates five regional water treatment plants with a total treatment capacity of 160.88 million gallons per day (mgd). The Department owns and operates the 35 mgd Southern Region Water Reclamation Facility, a state-of-the-art wastewater treatment and water reclamation facility. Additionally, the Department owns 23.5 mgd of capacity in the East Central Regional Wastewater Treatment Plant, which is operated by the City of West Palm Beach. The Department also operates a Central Region Operations Center, a Southern Region Operations Center and Central Laboratory, and a Customer Service Facility.

Customer Service

Facilitates the provision of water and wastewater utility services, including direct external and internal customer assistance for existing and potential customers. Examples of provided services include prompt initiation and connection of new accounts; accurate reading of customer meters and calculation of related billings; timely response to customer inquiries, whether in person, by telephone, via the internet, or through correspondence; management of departmental contracts and agreements; and diligent enforcement and collection of fees owed.

Potable Water Treatment and Delivery

Ensures delivery of a high quality level of potable water to the department's customers through its capital facilities and infrastructure. These functions assure the integrity of the distribution system and availability of potable water to meet future needs in accordance with standards established for the health and safety of the department's customers. Primary services include 24 hour on demand availability of potable water service through various treatment technologies, water quality that exceeds state and federal standards, and engineering services to develop and implement all capital facilities necessary to ensure adequate levels of potable water service.

Wastewater Collection, Treatment, and Disposal

Ensures environmentally sound wastewater collection, treatment, and reclamation through the facilities owned by the department, as well as additional capacity at the East Central Regional Water Reclamation Facility, operated by the City of West Palm Beach. Primary services include 24 hour on demand availability of wastewater treatment and disposal; wastewater treatment that exceeds state and federal standards; and engineering services to develop and implement all capital facilities necessary to ensure proper collection, treatment, and reclamation of wastewater.

FY 2016 OBJECTIVES

1. Finalize an asset management program to assist in transitioning from a growth to a sustainable utility.
2. Begin constructing the infrastructure necessary to implement the approved plan for Palm Beach County to purchase reclaimed water from Broward County to serve customers in the southern portion of the Department's service area.
3. Transition the Department in utilizing the recently completed Northern Region Operations Center.
4. Continue the five-year plan to replace the GUA's existing water distribution system which currently has a 50% water loss rate. This exceeds the maximum 15% water loss rate mandated by the South Florida Water Management District, in addition to, significantly increasing operating costs.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Customer Service					
Average time to respond to written customer inquiry	2 Days	2 Days	2 Days	Efficiency	
Customer service cost per account	\$3.21	\$3.16	\$3.14	Cost	
Total number of meters	186,560	190,948	192,563	Output	
Average meters read per meter reader (per day)	665	667	669	Output	
Departmentwide					
Number of dwelling units	239,937	240,981	242,500	Output	
Average operating revenue per dwelling unit	\$755.67	\$777.81	\$793.37	Efficiency	
Growth percent, excluding acquisitions	0.4%	0.4%	0.4%	Output	
Bond Debt Service Coverage	4.46	4.44	4.23	Efficiency	
Total operating costs per dwelling unit	360	359	358	Efficiency	
Dwelling units served per employee	422	427	429	Efficiency	
Bond rating	AAA	AAA	AAA	Output	
Wastewater Collection, Treatment And Disposal					
Cost per thousand gallons of wastewater treated	\$2.74	\$2.73	\$2.73	Output	
Million gallons per day of wastewater treated	40.4	40.6	40.9	Output	
Average monthly waste water dwelling units served	220,426	221,276	222,764	Output	
Gravity mains inspected and evaluated (in feet)	50,000	50,000	50,000	Efficiency	
Reclaimed water connections	88	89	90	Efficiency	
Water Treatment					
Costs per thousand gallons of water treated	\$2.72	\$2.71	\$2.71	Output	
Number of new dwelling units served	1,848	1,900	2,000	Output	
Average monthly water dwelling units served	238,618	239,946	240,618	Output	
Percent of water "unaccounted for"	8.4	8.1	9.7	Output	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 165,516	\$ -	\$ -	\$ -	-
Grants	92,022	-	-	-	-
Other	9,117,128	-	-	-	-
Interfund Transfers	129,645,847	138,197,847	157,186,380	18,988,533	14%
Fund Balance	3,713,707	3,418,200	3,000,576	(417,624)	(12%)
SubTotal	\$ 142,734,220	\$ 141,616,047	\$ 160,186,956	\$ 18,570,909	13%
<u>Appropriations</u>					
Personal Services	\$ 41,124,467	\$ 44,841,994	\$ 46,665,637	\$ 1,823,643	4%
Operating Expenses	74,919,382	88,397,478	100,707,110	12,309,632	14%
Capital Outlay	3,365,927	6,642,000	9,883,000	3,241,000	49%
Grants and Aids	34,485	-	-	-	-
Transfers	70,749	67,837	111,385	43,548	64%
Charge Offs	(3,132,140)	-	1	1	100%
Reserves	-	1,666,738	2,819,823	1,153,085	69%
SubTotal	\$ 116,382,870	\$ 141,616,047	\$ 160,186,956	\$ 18,570,909	13%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	561	568	575	7	1%

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Interfund Transfers - \$18,988,533 increase in funding from the WUD Revenue Fund (4000) is primarily due to the change in the methodology used for Florida Power and Light (FPL) reclaimed water billing and an increase in net revenues.

Appropriations

Positions 7

Non-AdValorem Funded : Operations and Maintenance positions needed to meet continuing service needs.

Personal Services - \$186,444 increase is for the addition of an Engineering Assistant I, a Special Projects Coordinator, a Data Processor II, a Utility Maintenance Worker, a Customer Service Specialist I, and a Utility Plant Operator Apprentice position.

Capital Outlay - \$3,756,000 increase for the replacement of trailers, sewer vacuum trucks and water plant generators that have reached the end of their useful life offset by \$515,000 decrease in data processing equipment purchases

YOUTH SERVICES

Tammy K. Fields, Director

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DEPARTMENT SUMMARY

MISSION STATEMENT

In an effort to better serve the youth of Palm Beach County in a more effective and efficient capacity, children and youth programming services from the Community Services Department, the Public Safety Department, and the Criminal Justice Commission were combined to establish the Youth Services Department. The mission of this new department is to administer programs and initiatives of the Board of County Commissioners to ensure the healthy growth, development, education, and transition of children and youth to young adulthood and the workforce. The creation of this new department will aid service coordination, increase efficiencies and decrease administrative costs.

Administration

To manage and evaluate various Department Divisions and programs, and coordinate with other governmental and non-profit organizations providing youth programs and services.

Finance, Contracting and Administrative Services

To provide timely, accurate, clear and complete information with regard to the financial, contractual and administrative needs of the Youth Services Department, including the provision of a centralized support system responsible for the coordination and management of personnel, payroll, budget, procurement, contracts, grants, agenda items, fixed asset management, records management, emergency management, information technology issues and other administrative support.

Outreach and Community Programming

To assist with the development, implementation and evaluation of recommendations derived from the Child and Youth Symposium as well as the goals outlined in Palm Beach County's Comprehensive Plan (Health & Human Service Element.) The Division collaborates with community-based organizations in order to achieve these goals and recommendations.

Residential Treatment and Family Counseling

To provide educational, outreach, and residential services (Highridge Family Treatment Facility) to the youth and families. Primary services include prevention programs aimed at diverting "at-risk" youth from the juvenile justice system; psychological and therapeutic services in the form of family therapy, psychological testing, residential care, and psycho-educational groups for parents and youth.

FY 15 Highlights & Accomplishments

- The Youth Services Department (YSD) officially opened its offices on January 5, 2015, combining employees and youth programs from Public Safety, Community Services, and the Criminal Justice Commission. Department-wide policies and procedures (PPM's) were implemented to be effective October 1, 2015.
- YSD partnered with other agencies to co-host the "What Works?" summit on September 30, 2015 in a collaborative effort to provide education and training on evidence-based programming; partnered with the Library System, Children's Services Council (CSC), School District of Palm Beach County, PrimeTime Palm Beach County, Inc., the Literacy Coalition, Friends of Community Services, and The Palm Beach Post to host its inaugural Super Summer Countywide Spelling Bee competition with more than 100 students participating represented by nearly 30 summer camps. Also partnered with the Office of Community Revitalization and other community agencies to provide basic school supplies to underprivileged students within the County who attended the Back to School Bash, including more than 1,770 hygiene kits.
- YSD received a grant award in the amount of \$14,900 from the American Psychological Association's (APA) Board of Education Affairs to assist with costs related to APA accreditation of a Doctoral Internship Program.
- YSD increased its age group to include services for individuals up to 22 years of age, increased the number of hours of Spanish speaking therapists in the Belle Glade area from 20 to 30, and provided services to 23 schools, including 4 elementary schools during FY15. The Highridge Family center has fully transitioned to electronic client records.
- YSD distributed approximately 3,000 books, backpacks and T-shirts donated from CSC to summer camp and summer food sites throughout the county. YSD also encouraged summer camps to participate in the Library's reading program, provided camps with the suggested summer reading material from the School District, and encouraged campers to obtain a library card.
- YSD increased the number of youth who received Summer Camp Scholarships from 1,914 to 2,721 in fiscal year 2015, as well as the number of meals provided to youth in the Summer Food program from 256,791 to 295,177.
- YSD launched the My Brother's Keeper Network (MBKN), a coalition of public and private entities that work together to improve life outcomes for boys and young men of color through internal agency policy review, and education and employment opportunities.

FY 16 Emerging Issues

- YSD will continue working with the CSC, School District, United Way, Career Source, and other providers and consumers of services to develop a Youth Master Plan that will identify needs and plan for the effective, efficient, and coordinated delivery of services.
- Childhood trauma is a significant indicator for problems in adulthood, including, but not limited to, substance abuse, homelessness, unemployment, and mental and behavioral health issues. With the increase in violent crime in certain neighborhoods, there is a concern about the trauma faced by the children. The Department is researching ways to develop, coordinate, and deliver further mental and behavioral health services both as service provider and through community-based agencies, for those youth traumatized by violence in their communities.
- YSD uses several databases to collect certain information about families served. This makes it challenging to produce an unduplicated count of individuals and families served by each of the programs funded by the Departments, as well as the ability to report client demographics. The Department will continue to explore options for more effective reporting and data collection resources.
- One objective of the Department is to ensure 100% of all programs funded by the Department are evidence based and have adopted those practices at the time funding contracts are approved. This presents a challenge to Community Based Agencies with agreements already in place. The Department is developing a plan to assist these agencies through this transition.

FY 2016 OBJECTIVES

1. Provide school readiness services at 12 sites/locations within Palm Beach County.
2. Provide 100 Summer Food sites within Palm Beach County.
3. Achieve 1,000 students completing the Gang Resistance Education and Training (GREAT) program annually.
4. Provide 45,000 clinical hours in direct service to the community.
5. Achieve a treatment completion rate of 60% as indicated by successful completion of treatment regimen.
6. Achieve student participation of 350 annually at the Youth Empowerment Centers within Palm Beach County.
7. Ensure all contracts for programming include data collection and evaluation requirements allowing for evidence-based program monitoring in support of the mission and priorities of the Youth Services Department.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2014</u>	<u>Estimated FY 2015</u>	<u>Projected FY 2016</u>	<u>Type</u>	<u>Obj</u>
<u>Outreach & Community Programming</u>					
Number of agencies participating as vendors in the Summer Food program	n/a	95	100	Output	2
Number of school readiness sites that maintained or improved academic performance for students who were enrolled in the program during the summer	n/a	9	12	Efficiency	1
Number of students who complete the GREAT program annually	n/a	850	1,000	Output	3
Number of students served at Youth Empowerment Centers annually	n/a	300	350	Output	6
<u>Residential Treatment & Family Counseling</u>					
Direct Service Hours	56,365	50,447	45,000	Input	4
Treatment Completion Rate	67%	61.25%	60%	Outcome	5
<u>Youth Services Administration</u>					
Percentage of contracts and inter-agency agreements in support of the Department's mission and evidence-based programming priorities	n/a	n/a	100%	Input	7

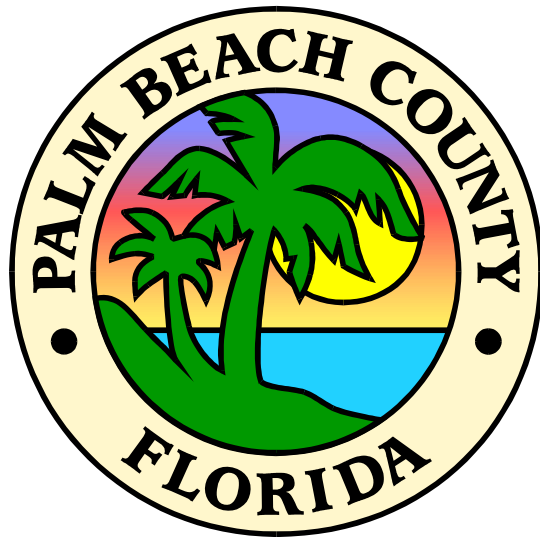
DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)		
				\$	%	
<u>Non-Ad Valorem Revenues</u>						
Grants	\$ -	\$ 668,440	\$ 668,440	\$ -	-	
Licenses & Permits	-	1,500	500	(1,000)	(67%)	
Other	-	19,000	18,000	(1,000)	(5%)	
Interfund Transfers	-	1,523,694	-	(1,523,694)	(100%)	
Fund Balance	-	25,360	27,580	2,220	9%	
SubTotal	\$ -	\$ 2,237,994	\$ 714,520	\$ (1,523,474)	(68%)	
<u>Appropriations</u>						
Personal Services	\$ -	\$ 5,348,574	\$ 5,598,679	\$ 250,105	5%	
Operating Expenses	-	5,971,147	5,858,336	(112,811)	(2%)	
Grants and Aids	-	1,298,118	1,333,118	35,000	3%	
SubTotal	\$ -	\$ 12,617,839	\$ 12,790,133	\$ 172,294	1%	
Ad Valorem Funding	\$ -	\$ 10,379,845	\$ 12,075,613	\$ 1,695,768	16%	
Positions	-	78	78	-	-	

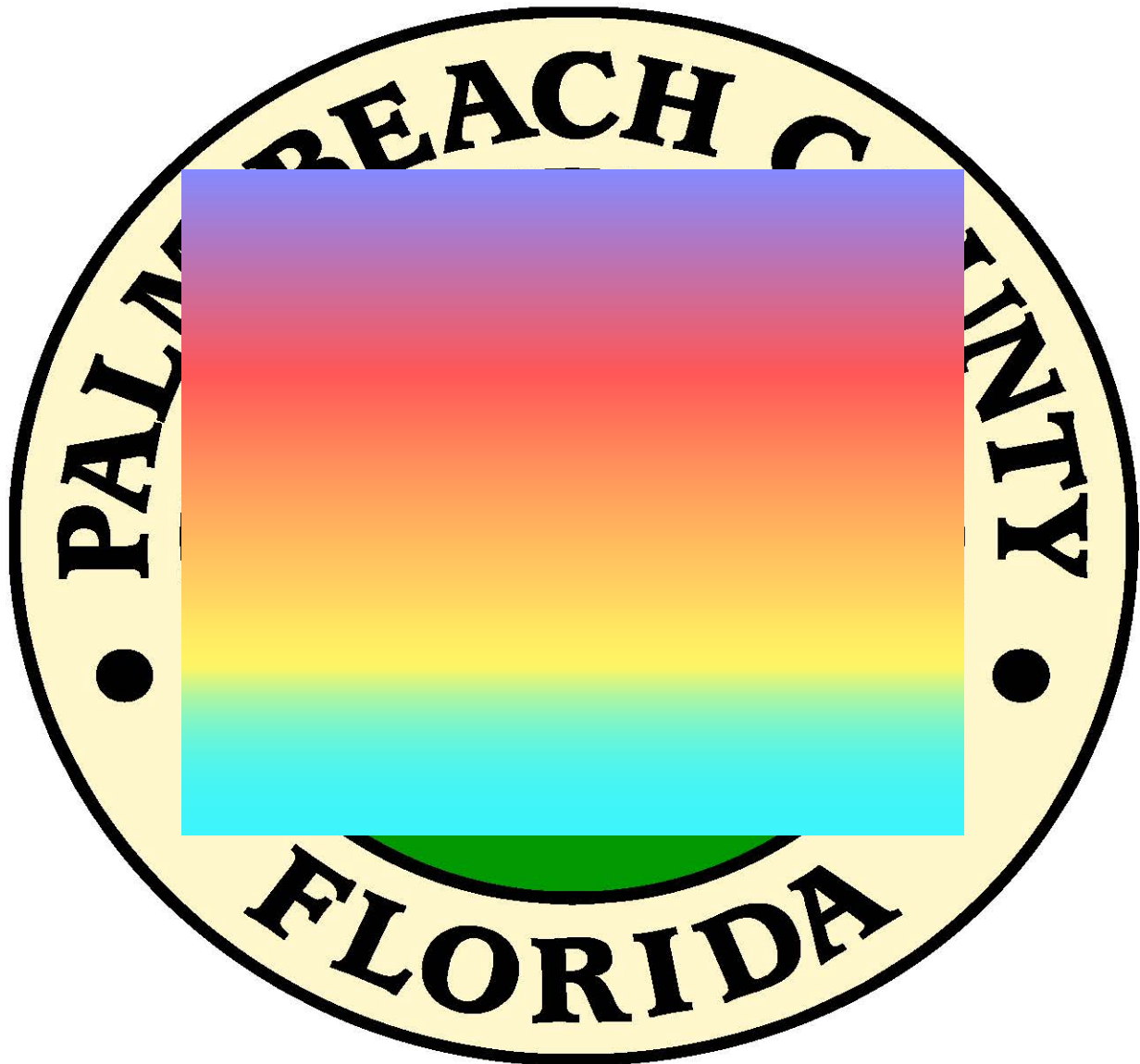
SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

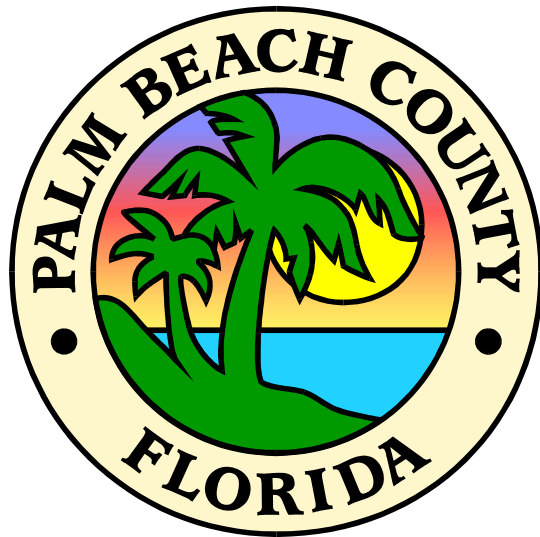
Interfund Transfers – (\$1,523,694) One-time transfer of Head Start Fund Balance in FY 2015.



Non-Department Agencies



FISCAL YEAR 2016



COMMISSION ON ETHICS

Mark E. Bannon, Interim Executive Director

The Historic 1916 Palm Beach County Courthouse

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West Palm Beach, FL 33401

Phone: 561-355-1915

Website Address: <http://www.palmbeachcountyethics.com/>

DEPARTMENT SUMMARY**MISSION STATEMENT**

To foster integrity in public service, to promote the public's trust and confidence in that service, and to prevent conflicts between private interests and public duties.

Department Overview

Authorized under Palm Beach County Code Article V, Division 8, Section 2-254, the Commission on Ethics (COE) was created and established in Palm Beach County to: 1) issue advisory opinions regarding county ordinances within the jurisdiction of the COE as requested by elected and appointed officials and other public servants; 2) make legal sufficiency and probable cause determinations, approve settlement agreements, issue public reports and final orders regarding disposition of complaints, and impose penalties; 3) develop educational programs and materials and engage in community outreach to inform and educate county and municipal officials and employees, county vendors, non-profit corporations, and other entities that do business with the county, as well as, the public at large about county ethics ordinances and the importance of ethics to the public's confidence in county and municipal government; and 4) review ordinances and state and federal laws relating to ethics in government.

FY 15 Highlights & Accomplishments

- Processed 57 advisory opinions, 29 sworn complaints, and 35 inquiries based upon information obtained from anonymous or unsworn sources.
- Provided approximately 152 referrals to prior advisory opinions resolving the need for the publication of new opinions.
- Advisory Opinions are now located in a new database that can be searched by number, year, subject/topic, or general text.
- The Commission on Ethics and Code of Ethics Ordinances were reformed and passed by the Board of County Commissioners.
- COE staff conducted 49 live ethics training sessions and overview presentations, as well as 15 training reviews for various public entities.

FY 2016 OBJECTIVES

1. Continue to train, enforce, and advise public officials and employees as to their obligations under the Code of Ethics and periodically review the training format.
2. Continue to train, enforce, and advise lobbyists, principals of lobbyists, and employers of lobbyists as to their obligations under the Countywide Lobbyist Registration Ordinance.
3. Review training modules for specialized stakeholders (Human Resource Departments, lobbyists, etc.).
4. Follow up on completed personal customer service visits with County and municipal offices under the jurisdiction of the Code of Ethics and utilize a post-visit survey to understand any needed improvements.
5. Pursue new partnerships with taxing authorities who wish to take advantage of the Commission on Ethics'(COE) services.
6. Conduct public outreach, specifically to vendors, service providers, contractors, bidders, and proposers of public entities, to avoid violations of ordinances by those in the private sector.
7. Continue to develop our internship program through partnerships with Palm Beach State College, Florida Atlantic University Honors College, and Palm Beach Atlantic University.
8. Provide periodic follow-up training to all County/municipal employees and officials on the Code of Ethics and monitor and audit compliance with training policies.
9. Continue to develop Ethics Awareness programming including COE sponsored events and staff presentations to community and civic organizations and request Board of County Commissioners to issue yearly Proclamation of "March as Ethics Awareness month."
10. Periodically review the newly designed website, incorporate newly catalogued advisory opinions, and update the website, as needed.
11. Continue to respond to requests for advisory opinions by officials, employees, and all public entities under the jurisdiction of the Commission on Ethics and utilize existing procedures for expedited and consent agenda opinions when appropriate.
12. Continue to review, for possible revision, ordinances, rules, by-laws, procedures, and policies in connection with the stated mission of efficiently improving public trust in government.
13. Capture and catalog data from the performance accountability measures to better assess the success of our service delivery systems. Utilize additional surveys, distributed to trainees and stakeholders, to gauge the effectiveness of the department's effort to perform its duties under the Code of Ethics and use the collected data to appropriately enhance the evidence based practices of the department.
14. Build upon the comprehensive training program delivered to the COE Commissioners. Provide additional specialized training modules, updated as necessary, in the areas of quasi-judicial adjudication, applicable laws and rules, and best practices. Continue to have staff available for individual training and education, as needed.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>		
Training Compliance Audits*	0	18	21	Output	
Requests for Advisory Opinions	35	38	37	Demand	11
Officials and Employee Training	10	10	15	Output	1
Public Presentations	4	5	7	Output	9

*The COE will perform compliance audits for the County, municipalities, and special districts subject to its jurisdiction every two years in accordance with mandated training and retraining requirements.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 2,022	\$ -	\$ -	\$ -	-
Fund Balance	110,727	-	-	-	-
SubTotal	\$ 112,749	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 493,640	\$ 526,687	\$ 548,740	\$ 22,053	4%
Operating Expenses	20,731	46,566	26,987	(19,579)	(42%)
Capital Outlay	1,582	4,500	2,500	(2,000)	(44%)
SubTotal	\$ 515,953	\$ 577,753	\$ 578,227	\$ 474	-
Ad Valorem Funding	\$ 403,203	\$ 577,753	\$ 578,227	\$ 474	-
Positions	5	5	5	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses – Reduced to bring in line with actual results.

CRIMINAL JUSTICE COMMISSION

Vince Bonvento

Assistant County Administrator

Interim Executive Director

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To serve as a catalyst to bring together criminal justice and related agencies in partnerships that cultivate and enrich local criminal justice practice, policy, and program development.

Department Overview

Under the leadership of the Executive Director, the Criminal Justice Commission (CJC) is comprised of 21 public sector members representing local, state, and federal criminal justice and governmental agencies, and 12 private sector business leaders nominated by the Economic Council of Palm Beach County. These members also create specific task forces and committees as necessary. These committees are all supported by a Secretariat Division that serves as the administrative arm of the CJC. As an advisory body, the CJC makes recommendations to the Board of County Commissioners (BCC) on policies and programs designed to accomplish the following objectives: (a) provide overall coordination to law enforcement and crime prevention efforts in the County; (b) provide an efficient, cost effective, and timely criminal justice system in the County; and (c) affect the reduction of crime in the County on a permanent basis.

Secretariat

Provides objective, professional, and timely administrative, research and program services in support of the CJC's advisory function to the BCC pursuant to Ordinance No. 88-16 Section 2-221 Administration. Section 2-221 enables the CJC to employ an Executive Director, who has the authority to hire administrative, professional, and clerical assistance as necessary to carry out the duties authorized by the ordinance subject to the availability of funds and the review and approval by the BCC. The administrative services include managing agreements, contracts, revenues and expenditures to and from the County, partners, and government grants. Research services include conducting research for issues that come up during the committee and task force meetings and is used to help with policy and program discussions. Program services provide the necessary vehicle to identify and implement pilot programs and to manage existing programs that help address challenges in different communities across the County.

FY 15 Highlights & Accomplishments

- Provided research services for the numerous task forces and committees under the auspices of the Criminal Justice Commission. Continued to monitor and evaluate local criminal justice programs and policies funded by the Criminal Justice Commission.
- Established the Behavioral Health Task Force under the leadership of Public Defender Carey Haughwout and State Attorney Dave Aronberg. The Task Force created a 5 year work plan, established three work groups, and successfully advocated for a new staff member to facilitate the work of the task force.
- Completed several reports and analysis to support the development of criminal justice policies; including: analysis of the homeless population booked into the county jail, domestic violence admissions into the county jail, countywide arrests for marijuana possession not to exceed 20 grams. The later analysis was used to draft the proposed county ordinance on marijuana presented to the board on October 6, 2015. Completed the review of Professional Probation Services (PPS), the county's sole misdemeanor probation provider for the Probation Advisory Board (PAB). As a result of this review, the PAB recommended that PPS's contract be renewed for a period of one year as stipulated in their professional services contract. Completed and presented proposed framework to certify and monitor court ordered programming for batterers in domestic violence cases.
- Participated and cooperated in the completion of a technical audit by the Florida Department of Law Enforcement related to computerized criminal history (CCH) used to compile recidivism data for the program monitoring and evaluation sub-committee.
- Received the Safety and Justice Challenge Planning Grant administered by the MacArthur Foundation, Inc. We were one of twenty sites selected from across the country. The \$150,000 grant received by the Criminal Justice Commission is said to be a data driven exercise that is to study ways to reduce the local jail population and racial disparities. The end of the planning grant will include an application to the MacArthur Foundation to implement system changes and/or programming to address identifiable issues with up to ten million dollars over five years [application will be submitted at the end of December 2015 and ten sites will be chosen from the twenty planning sites].
- Continued to successfully implement and refine the countywide reentry program for both adult and juvenile offenders. For example, six reentry programs facilitated through the Criminal Justice Commission cut 1 year baseline recidivism arrest rates in half saving Palm Beach County tax payers millions of dollars. The program continues to expand programming access through effective collaboration and tracks outcomes by participating in a national evaluation of reentry services.
- Applied for FY 2015 Second Chance Act Two-Phase Adult Reentry Demonstration Program: Planning and Implementation (\$1,000,000); and, Second Chance Act Reentry Program for Adults with Co-Occurring Substance Abuse and Mental Disorders (\$600,000), Second Chance Act Technology – Based Career Training Program for Incarcerated Adults and Juveniles (\$750,000).

FY 16 Emerging Issues

- Continue to focus on developing strategies to secure funding for new and innovative system changes and programming to achieve the goals and mission of the Criminal Justice Commission. This will include applying for government and non-government grant opportunities, recognizing the limitations of this method of funding system change and programming; it does not provide permanent or sustainable funding.
- Better focus on raising the profile of the Criminal Justice Commission and cultivating a positive image with taxpayers, elected officials, the Palm Beach County Board of County Commissioners, and administration.
- The recent change in leadership in County Administration, the pending appointment of a new chairman for the Criminal Justice Commission in January 2016, and the selection of a new Executive Director in December 2015 will most likely include a period of adjustment and raise new or unforeseen issues. It may also require the Criminal Justice Commission to revisit the governance framework and reporting responsibilities.

FY 2016 OBJECTIVES

1. Increase the amount of funding from sources outside the County in order to realize greater results in achieving the goals, objectives, and priorities of the Criminal Justice Commission (CJC).
2. Ensure all contracts and agreements include data collection clauses in order to monitor progress and validate the evidence-based programs of the CJC.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Ratio of non-County dollars spent to County dollars.	0.8 : 1	4.1 : 1	2.9 : 1	Efficiency	1
Total number of contracts and inter-agency agreements managed by CJC in support of the organization's mission and the priorities of the commission.	27	23	5	Output	
Percent of applicable contracts that include data collection clauses to further the implementation of evidence-based programs and priorities.	100%	100%	100%	Output	2

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 392,862	\$ 300,206	\$ 391,337	\$ 91,131	30%
Grants	640,066	1,618,297	506,209	(1,112,088)	(69%)
Other	21,818	(10,011)	(9,017)	994	10%
Fund Balance	(37,905)	95,328	119,129	23,801	25%
SubTotal	\$ 1,016,841	\$ 2,003,820	\$ 1,007,658	\$ (996,162)	(50%)
<u>Appropriations</u>					
Personal Services	\$ 838,180	\$ 890,523	\$ 729,426	\$ (161,097)	(18%)
Operating Expenses	353,093	139,607	132,049	(7,558)	(5%)
Capital Outlay	-	2,152	-	(2,152)	(100%)
Grants and Aids	971,584	1,149,131	-	(1,149,131)	(100%)
Transfers	702,721	312,335	358,717	46,382	15%
Reserves	-	122,707	401,791	279,084	227%
SubTotal	\$ 2,865,578	\$ 2,616,455	\$ 1,621,983	\$ (994,472)	(38%)
Ad Valorem Funding	\$ 807,595	\$ 612,635	\$ 614,325	\$ 1,690	-
Positions	11	11	9	(2)	(18%)

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fines & Forfeitures – \$91,000 increase to better reflect actual trends in the Crime Prevention Fund.

Grants – Decrease of (\$1,112,268) is the result of reorganization at the department level. The Re-Entry program is now considered part of the Public Safety department. The funding for this program is not impacted by this relocation.

Fund Balance – Increase due to better than expected net revenue in FY 2015.

Appropriations

Positions – (2)

Transfers (3): Positions transferred to Public Safety department associated with the Re-Entry program; decrease of (\$188,076) personal services.

Budget Process 1: CJC Analyst added to increase service level in the area of Behavioral Health.

Grants & Aids – (\$1,149,131) decrease is directly related due grant funding. This includes Re-Entry funds transferring to Public Safety department as well as two grants that were expected to end in 2015.

Reserves - \$279,084 increase because additional revenues were budgeted but not appropriated out to specific programs.



OFFICE OF COMMUNITY REVITALIZATION

Houston L. Tate, Director

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To strengthen and improve Palm Beach County neighborhoods by engaging citizens' participation, enhancing governmental response to community needs, and providing education, technical, and financial assistance to help residents plan and implement sustainable neighborhood improvements.

Department Overview

The Office of Community Revitalization (OCR) facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. These initiatives are undertaken in partnership with other County departments and outside agencies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals.

Designed to provide neighborhoods with a link to County government, the OCR offers a wide variety of services and programs to assist residents in effectively accessing and utilizing County services and community resources, as well as offer greater opportunities for all citizens and government to interact with each other, contribute and listen, and discuss issues that are important to them. These programs and services are also intended to enable residents to manage community related issues, reverse community decline, and enhance the quality of life in Palm Beach County's neighborhoods.

Primary services include: coordinating and facilitating the Countywide Community Revitalization Team (CCRT) and the Glades Technical Advisory Committee initiatives; assisting residents with accessing and using County services and other community resources; facilitating community-based problem solving and consensus; supporting neighborhood based development through grant programs, technical assistance, and community leadership training; identifying and procuring funding sources in support of OCR programs and initiatives; and collaborating with other County departments in the review of annexations, land use amendments, and development proposals for consistency with community revitalization goals. Programs include the Abundant Community Initiative, the Neighborhood Street Lighting Program, the Neighborhood Home Beautification Program, and the Residents Education to Action Program.

One of the core OCR initiatives is its Community Connect Initiative, designed to provide neighborhoods with a link to county government; increase citizens' access to news and information; increase understanding of local government structure, available programs, services, and community resources; enhance citizens engagement and participation in local problem-solving and decision making; and foster a proactive interaction with local government built on trust, reciprocity and understanding. The initiative is comprised of a website, a monthly e-mail publication, ongoing news and resource alerts, handouts, individual and community connection meetings, speaking engagements, citizen education, workshops, brochures and handouts, and a referral program.

FY 15 Highlights & Accomplishments

- The OCR partnered and leveraged funding with more than 60 agencies to coordinate this year's Putting Kids First: Community Back to School Program to provide over 15,000 disadvantaged students pre-K through 12 with school supplies, haircuts, recreational activities, health checkups and immunizations, and other services and resources.
- The OCR has launched a partnership with the Palm Beach County School District to offer a Continuum School Resource Pilot Program in the Glades to engage non-profit organizations to provide essential clothing and personal items to homeless students year round.
- The OCR secured a partnership with Housing Partnership, Inc., doing business as Community Partners, to operate the San Castle Community Center to provide referrals to social services, connections to quality after-school care, adult education classes, health education seminars, teen pregnancy prevention, parenting programs, drug and gang prevention and mentoring, as well as other programs to support the needs of families in the neighborhood.
- The OCR secured a partnership with the Office Depot Foundation and KaBOOM!, and joined forces with the Parks and Recreation Department, the PBSO, neighborhood residents, and over 200 volunteers, to give area kids the childhood they deserve by building a new playground at the Lake Worth West Neighborhood Park.
- OCR staff was selected as one of the founders of a national Asset-Based Neighborhood Organizing Network, spearheaded by the Asset Based Community Development Institute, to share information and resources for neighborhood organizing as well as provide training and consultation services to those desiring organization in their communities.
- The OCR launched the Abundant Community Initiative (ACI) pilot project in the Cabana Colony CCRT community. The project supports grassroots efforts to increase neighborhood wellness by focusing on identifying and mobilizing assets from within the neighborhood and connecting them with one another. The overall goal is to help communities to be places where people know their neighbors, watch out for each other, take pride in where they live, and enjoy opportunities for social, educational, and recreational interaction.
- The OCR attended the National League of Neighborhoods in Dayton, Ohio. The event, sponsored by the Kettering Foundation, provided OCR the opportunity to learn about what other community groups and institutions throughout the nation are doing to further engage residents in building community capacity. The network and the training will provide ongoing support and guidance for OCR in the implementation of its Asset-Based Community Development work and Abundant Community Initiative in Palm Beach County.
- The OCR partnered with the Town of Jupiter, the Florida Neighborhoods Conference, Inc. (FNC), and the FNC State Planning Committee, to present the first Florida Neighborhoods Conference in the County, which provided, to more than 250 individuals representing local governments, homeowners associations, civic groups, and neighborhood organizations from around the State of Florida, an opportunity to learn about, share, and collaborate with others in the implementation of successful strategies used throughout the state to build stronger communities.
- The OCR facilitated the completion of Gramercy Park Phase 1. This 1.89 acre neighborhood park in West Palm Beach contains a play area, three junior tennis courts, and a .12 mile exercise trail. This project, in partnership with the Parks and Recreation Department, the P.B.S.O., and the Gramercy Park community, was in response to residents' request for a safer place for youth to play.
- OCR facilitated the approval of 24 community improvement grants through the America's Next Top Neighborhood Grant totaling \$81,402.
- OCR facilitated over 200 events to provide technical assistance, training, information and referral to community groups, and partnered with several organizations to assist with community improvement projects in neighborhoods throughout the County.

FY 16 Emerging Issues

- Increase in demand for services in CCRT communities with limited staff and budget resources.
- Need for securing funding to continue to implement OCR initiatives and programs. Additionally, the need to develop new community partnerships and identify other resources that can be procured to help address community needs.
- Need to expand and activate community outreach efforts in other CCRT neighborhoods.

FY 2016 OBJECTIVES

1. Strengthen and develop community partnerships and identify other resources that can be used to fulfill Office of Community Revitalization's (OCR) initiatives and address community needs and priorities.
2. Develop and promote community capacity, asset identification, and neighborhood connections through the implementation of the Abundant Community Initiative Pilot Project.
3. Promote and support leadership development and community revitalization efforts by providing training, technical assistance, and partnership opportunities through the Resident Education to Action Program and other OCR initiatives.
4. Continue to respond to and address ongoing specific community needs.
5. Promote greater citizens' accessibility and awareness of OCR programs, services, and community resources.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>		
Number of new resources identified and obtained	8	6	6	Output	1,3
Number of visits to OCR's website	23,378	25,000	25,000	Demand	3
Number of people assisted through grants, community connect and other publications, speaking engagements, training, technical assistance, referrals, and other resources.	17,000	20,000	20,000	Output	4,5
Number of community projects, community meetings and/or events initiated/planned/completed	85	90	90	Output	1,2,3
Percentage of neighbors that have been engaged in the Abundant Community Initiative Pilot Project to increase neighborhood wellness and build community capacity by identifying and sharing their gifts, skills and abilities, as well as, develop a capacity inventory.	N/A	30%	80%	Outcome	2,3

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	15,912	(2,500)	4,750	7,250	290%
Interfund Transfers	-	200,000	6,005	(193,995)	(97%)
Fund Balance	1,369,362	1,311,181	1,392,549	81,368	6%
SubTotal	\$ 1,385,274	\$ 1,508,681	\$ 1,403,304	\$ (105,377)	(7%)
<u>Appropriations</u>					
Personal Services	\$ 607,499	\$ 612,892	\$ 632,909	\$ 20,017	3%
Operating Expenses	84,778	1,381,589	1,267,901	(113,688)	(8%)
Grants and Aids	-	150,000	319,500	169,500	113%
Reserves	-	-	38,954	38,954	100%
SubTotal	\$ 692,277	\$ 2,144,481	\$ 2,259,264	\$ 114,783	5%
Ad Valorem Funding	\$ 625,363	\$ 635,800	\$ 855,960	\$ 220,160	35%
Positions	6	6	6	-	-

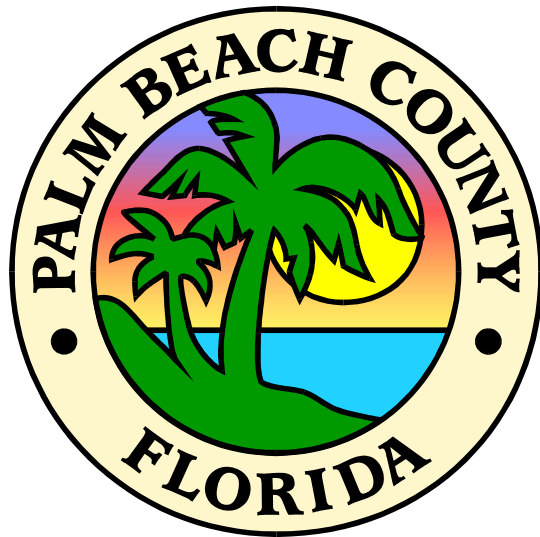
SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fund Balance – \$81,368 increase due to estimated FY 2015 expenditures being less than budgeted, which also increases available reserves.

Appropriations

Grants and Aids- Increase due to a transfer from the Capital Outlay Fund for the Resident Education to Action Program (REAP), resulting in a corresponding increase in Grants and Aid.



OFFICE OF EQUAL OPPORTUNITY

Pamela Guerrier, Director

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To promote a discrimination free quality of life for Palm Beach County residents through outreach and education and enforcement of federal and local civil rights laws through investigation.

Disability Accessibility

Coordinates and monitors the Disability Accessibility Awareness Grant Program and provides services promoting and protecting the rights of persons with disabilities through referrals and responses to requests for assistance. Additionally, this program disseminates information through training and outreach activities to increase the awareness of physical, attitudinal, programmatic, and accessibility barriers throughout the County.

Equal Employment

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of employment discrimination against employers in the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to employers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to federal counterparts when Office of Equal Opportunity (OEO) lacks jurisdiction.

Fair Housing

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of housing discrimination involving an unfair housing practice in the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to realtors, attorneys, and housing providers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 15 Highlights & Accomplishments

- Investigated or resolved 102 charges of employment discrimination dual-filed with the U.S. Equal Employment Opportunity Commission (EEOC).
- Investigated 87 complaints of housing discrimination dual-filed with the U.S. Department of Housing and Urban Development and sponsored fair housing month events during April.
- Conducted 28 accessibility site visits.
- Based upon the need to provide additional coverage to aggrieved person, the Housing and Places of Public Accommodation Ordinance was amended to expand the definition of what is a place of public accommodation under the Ordinance.

FY 16 Emerging Issues

- The continued rate of unemployment and layoff leads to the increased filings of charges of employment discrimination.
- There is a steady increase in the number of individuals requesting reasonable accommodations to a housing community's "no pet" policy. The individuals choose not to separate from their animals, since they believe the animals provided them with companionship and/or emotional support to assist with their disability.
- The OEO is the designated County agency charged with the responsibility of implementing and monitoring accessibility to persons in the County and to conduct public awareness programs in the County concerning persons with disabilities. The OEO requested proposals to fund projects that provide accessibility and equal opportunity to persons with disabilities. The collected funds will be disbursed during upcoming fiscal periods. However, the OEO no longer receives revenue from handicap parking fines and effective FY 2017, all funds will have been disbursed, and the OEO may no longer be able to provide accessible support to the community.
- The County's Housing and Places of Public Accommodation Ordinance was amended in 2014 requiring the County to file and maintain a civil action on behalf of aggrieved persons who elect to have their claims decided in a civil action. This may require the need for additional funding.
- The County's Housing and Places of Public Accommodation Ordinance was amended in 2015 to expand the definition of what is a place of public accommodation under the Ordinance. The expansion may require the need for additional staff.
- The County's Housing and Places of Public Accommodation Ordinance contains provisions that are in conflict with Florida Statutes. Legislative action may need to be requested to amend Florida Statutes.
- Legal Aid Society of Palm Beach County, Inc. (LAS) was awarded another one-year contract from the Palm Beach County Board of County Commissioners for its Wage Dispute Project. The Office of Equal Opportunity is the department that oversees the contract. LAS has requested funding for Project for another year. OEO is reviewing the request and will make a recommendation to the Board of County Commissioners.

FY 2016 OBJECTIVES

1. Close or issue determinations for dual-filed charges of employment discrimination as required by EEOC contract.
2. Provide at least 20 equal employment intake services.
3. Close or charge 50% of dual-filed fair housing complaints per HUD population classification within 100 days.
4. Close or charge 95% of dual-filed aged fair housing complaints carried over from the prior fiscal year.
5. Conduct accessibility site visits within ten days of citizens' complaint.
6. Issue an accessibility written report within five days after each site visit.
7. Consistently and affirmatively seek to eliminate all prohibited practices under the laws enforced through participation in at least 8 educational or outreach events.
8. Close or charge at least 15 complaints per HUD population classification.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>		
Number of intakes referred to EEOC	20	20	20	Demand	2
Number of cases closed or charged	70	75	75	Demand	8
Number of cases closed or charged within 100 days	19	19	19	Efficiency	3
Percentage of cases closed or charged within 100 days	127%	100%	100%	Efficiency	3
Number of cases carried over from prior fiscal year	47	45	45	Efficiency	4
Percentage of cases closed or charged from prior fiscal year	100%	100%	100%	Efficiency	4
Number of accessibility site visits	47	32	35	Demand	5
Percentage of accessibility site visits completed within 10 days	98%	97%	100%	Efficiency	5
Percentage of accessibility reports issued within 5 days of site visit	100%	100%	100%	Efficiency	6
Individuals Trained	396	250	260	Demand	7
Educational and Training Programs	21	22	22	Output	7
Percent of charges investigated pursuant to EEOC Contract.	93%	100%	100%	Efficiency	1
Charges investigated.	139	108	108	Demand	1

DEPARTMENT FINANCIAL SUMMARY

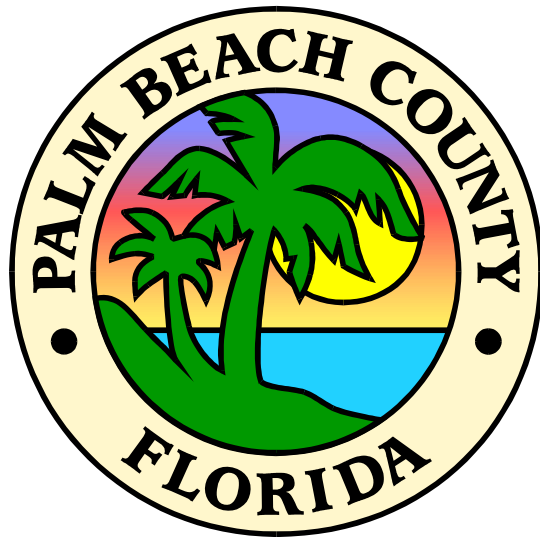
	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 82,000	\$ 80,000	\$ 80,000	\$ -	-
Grants	192,086	100,000	100,000	-	-
Other	2,449	(5,000)	950	5,950	119%
Fund Balance	328,767	237,932	176,558	(61,374)	(26%)
SubTotal	\$ 605,302	\$ 412,932	\$ 357,508	\$ (55,424)	(13%)
<u>Appropriations</u>					
Personal Services	\$ 750,755	\$ 902,896	\$ 915,826	\$ 12,930	1%
Operating Expenses	93,597	98,882	100,975	2,093	2%
Grants and Aids	14,832	30,000	30,000	-	-
Reserves	-	127,776	77,483	(50,293)	(39%)
SubTotal	\$ 859,184	\$ 1,159,554	\$ 1,124,284	\$ (35,270)	(3%)
Ad Valorem Funding	\$ 514,155	\$ 746,622	\$ 766,776	\$ 20,154	3%
Positions	12	12	12	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other - \$5,000 decrease in Statutory Reserves offset by \$950 increase in Interest.

Fund Balance - \$68,399 decrease due to the loss of Handicapped Program revenue in Fiscal Year 2013. Handicapped Parking fees, under Article V Chapter 34.191 shall be considered revenue of the Clerk. This also results in lower reserve balance as funds will be expended until depleted.



OFFICE OF INSPECTOR GENERAL

John A. Carey, Inspector General

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West Palm Beach, Florida 33406
Phone: 561-233-2350**

Website Address: <http://www.pbcgov.com/OIG/>

DEPARTMENT SUMMARY**MISSION STATEMENT**

To provide independent and objective, insight, oversight, and foresight in promoting efficiency, effectiveness, and integrity in government.

Department Overview

Authorized under Article XII, Section 2-422 Palm Beach County Code, the Office of Inspector General (OIG) is created and established in Palm Beach County to provide independent oversight of County and Municipal operations; to promote economy, efficiency, and effectiveness in the administration of and, as its priority, to prevent and detect fraud and abuse in programs and operations administered or financed by the County or Municipal agencies; to conduct audits and investigations of, require reports from, and receive full and unrestricted access to the records of all County and Municipal offices; and to deter, detect, prevent, and eradicate fraud, waste, mismanagement, misconduct, and other abuses by elected and appointed County and Municipal officials, employees, County and Municipal agencies and instrumentalities, contractors, their subcontractors, lower tier subcontractors, and other parties doing business with the County and a Municipality and/or receiving County or Municipal funds.

Details on reports issued, recovered costs, and other information can be found on the Office of Inspector General website. Please visit: <http://www.pbcgov.com/oig/>

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)		
				\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 1,022	\$ 3,000	\$ 3,000	\$ -	-	
Inspector General Fee	947,319	760,043	898,133	138,090	18%	
Other	10,398	100	3,100	3,000	3000%	
SubTotal	\$ 958,739	\$ 763,143	\$ 904,233	\$ 141,090	18%	
<u>Appropriations</u>						
Personal Services	\$ 1,988,798	\$ 2,284,550	\$ 2,378,961	\$ 94,411	4%	
Operating Expenses	326,925	482,999	463,143	(19,856)	(4%)	
Capital Outlay	-	10,000	10,000	-	-	
Reserves	-	50,000	50,000	-	-	
SubTotal	\$ 2,315,723	\$ 2,827,549	\$ 2,902,104	\$ 74,555	3%	
Ad Valorem Funding	\$ 1,356,983	\$ 2,064,406	\$ 1,997,871	\$ (66,535)	(3%)	
Positions	23	23	23	-	-	

SIGNIFICANT CHANGES

The Office of Inspector General's budget for FY 2016 includes funding for 23 filled positions. The 13 vacant positions will be reinstated once the municipal funding is implemented.



OFFICE OF SMALL BUSINESS ASSISTANCE

Tonya Davis Johnson, Director

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DEPARTMENT SUMMARY**MISSION STATEMENT**

To provide County departments and small businesses with excellent customer service, professional assistance, and technical responsiveness to promote the economic growth, expansion, and increased productivity of small business enterprises in Palm Beach County in accordance with established compliance policies and guidelines.

Department Overview

The Office of Small Business Assistance's (OSBA) primary services include providing business counseling and training to Small Business Enterprises (SBE); assisting individuals in starting a small business; assisting all businesses in obtaining financing; promoting economic opportunity by working with internal and external partners in support of small, minority, and women business enterprises (S/M/WBE); certifying S/M/WBEs; monitoring S/M/WBE participation goals, bids, and County projects; monitoring and reporting S/M/WBE utilization on County contracts; ensuring that SBE subcontractors and subconsultants are paid by Prime contractors via data entry into "Payment Monitoring System"; providing advocacy services to SBEs; arranging networking opportunities between primes and subcontractors; and serving as a voting member of short list and selection committees for contract awards.

FY 15 Highlights & Accomplishments

- Began work with Mason Tillman Associates, Ltd. to extract data from county departments for the disparity study as directed by the Board of County Commissioners (BCC).
- Partnered with Paragon Florida, the Center for Enterprise Opportunity (CEO) and the Center for Technology Enterprise and Development (TED Center) to present credit and alternative source lenders workshops.
- Partnered with resource partners to identify and present contracting opportunities for certified vendors.
- Successfully partnered in the production of the Palm Beach Partners 2014 Business Matchmaker Conference & Expo.

FY 16 Emerging Issues

- The continued rate of unemployment and retirement has led to an increase of small business start-ups. OSBA continues to monitor this trend and seeks to identify resource partners to assist and provide direct services to this growing population of entrepreneurs.
- Technical Assistance and direct access to the programs and services of OSBA are needed in the Glades. OSBA in conjunction with Commissioner McKinlay's office will provide access to OSBA staff to learn more about the programs and services offered.
- Continue to monitor opportunities for S/M/WBEs with its resource partners due to the reduction of contracting opportunities with the County.

FY 2016 OBJECTIVES

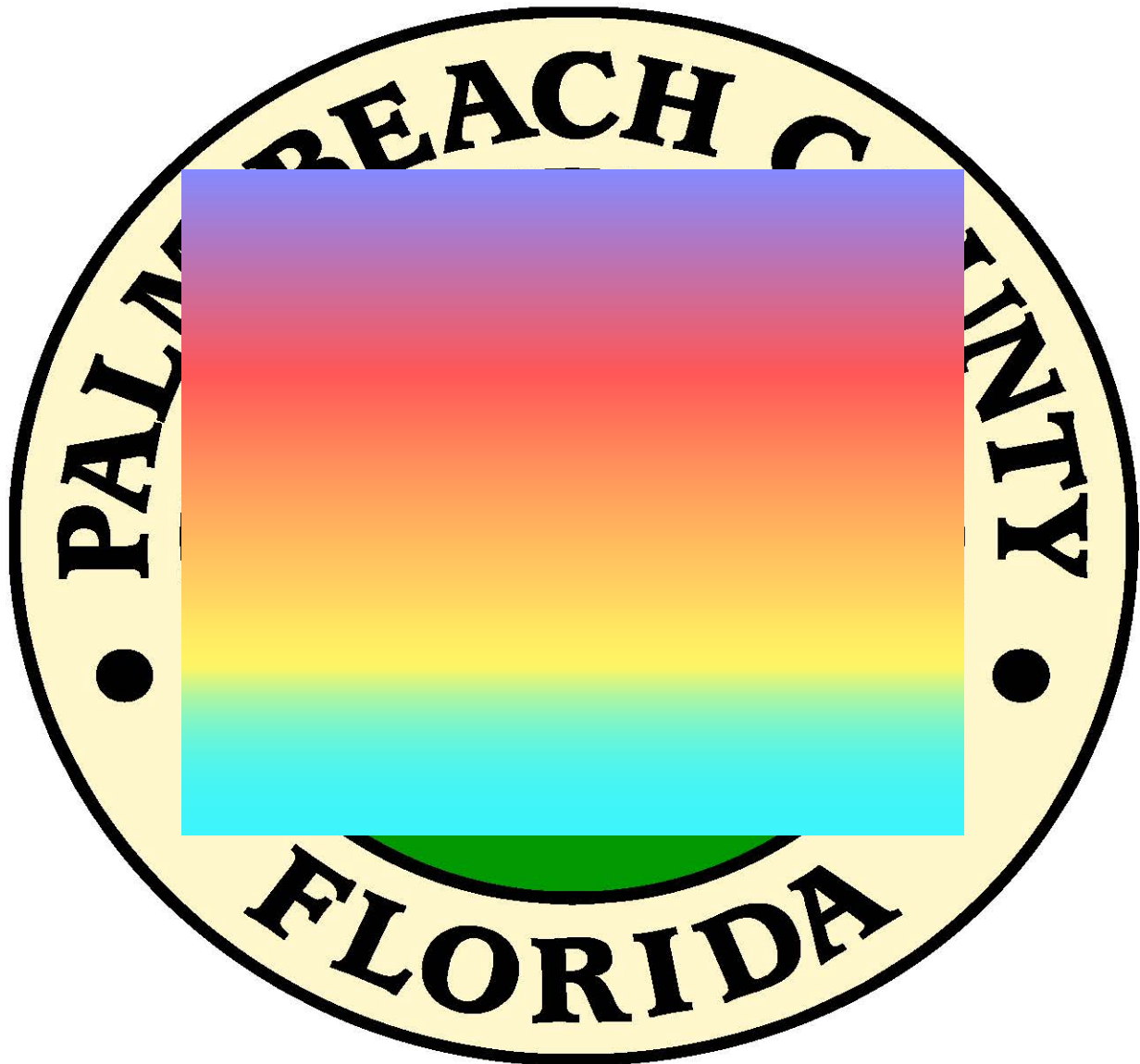
1. Improve the reporting of S/M/WBE utilization for FY 2016.
2. Sponsor and/or participate in 40 outreach events annually.
3. Provide professional assistance through access to 10 small business development training sessions for start-up and existing businesses.
4. Present four seminars for local small businesses for the 3rd Annual Small Business Week activities to be held in May 2016.
5. Hold four planning meetings to renew interest and participation in the PBC Banking Consortium.
6. Generate \$35,000 in revenue for fees collected for certification, recertification, expedited and modification applications.
7. Complete compliance reviews within 15 days of receipt.
8. Complete certification/recertification application review within 90 business days.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Meet with ISS bi-monthly to review programs designed to capture data	N/A	N/A	6	Outcome	1
Number of outreach events held	44	36	40	Input	2
Training sessions for start-up and existing businesses	N/A	N/A	10	Outcome	3
Small Business Week Activities	N/A	N/A	4	Outcome	4
PBC Banking Consortium planning meetings	N/A	N/A	4	Outcome	5
Revenue generated	47,050	35,000	35,000	Outcome	6
Percentage of compliance reviews completed within 15 days	100%	100%	100%	Efficiency	7
Percentage of certification/recertification application completion within 90 business days	N/A	N/A	100%	Efficiency	8

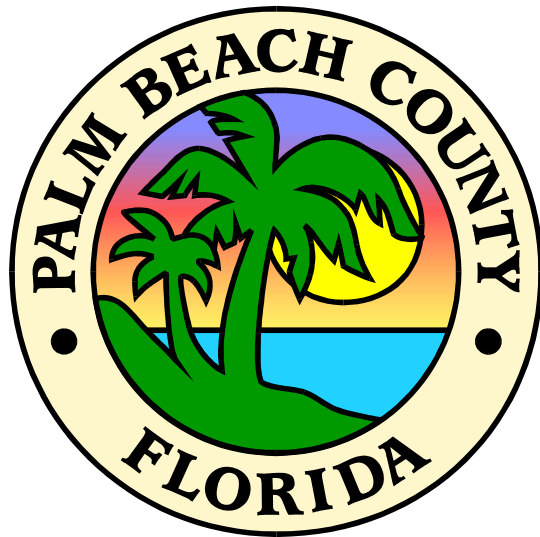
DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Licenses & Permits	\$ 47,050	\$ 35,000	\$ 35,000	\$ -	-
SubTotal	\$ 47,050	\$ 35,000	\$ 35,000	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 659,115	\$ 677,723	\$ 690,581	\$ 12,858	2%
Operating Expenses	183,447	186,142	192,548	6,406	3%
Capital Outlay	-	4,320	-	(4,320)	(100%)
SubTotal	\$ 842,562	\$ 868,185	\$ 883,129	\$ 14,944	2%
Ad Valorem Funding	\$ 795,511	\$ 833,185	\$ 848,129	\$ 14,944	2%
Positions	7	7	7	-	-

Non-Department Operations



FISCAL YEAR 2016



DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Non-Ad Valorem Revenues					
Other	\$ 431,339	\$ 77,000	\$ 77,000	\$ -	-
SubTotal	\$ 431,339	\$ 77,000	\$ 77,000	\$ -	-
Appropriations					
Personal Services	\$ 38,241	\$ 200,000	\$ 200,000	\$ -	-
Operating Expenses	15,011,266	16,004,516	16,247,893	243,377	2%
Charge Offs	(18,488,415)	(19,175,421)	(19,300,242)	(124,821)	1%
SubTotal	\$ (3,438,908)	\$ (2,970,905)	\$ (2,852,349)	\$ 118,556	4%
Ad Valorem Funding	\$ 3,870,246	\$ (3,047,905)	\$ (2,929,349)	\$ 118,556	4%

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - \$265,263 increase in Casualty Insurance premiums off set by decreases in other administrative expenses such as advertising, legal services and bank service charges.

Charges-Offs - (\$124,821) increase is primarily due to an increase in the Indirect Cost Allocation Plan cost pools and changes in usage by departments.

This budget provides for certain administrative expenses of the County as listed below:

	FY 2015 Budget	FY 2016 Budget
Casualty Self Insurance	\$ 2,652,624	\$ 2,917,887
Waste Disposal	490,000	487,000
Unemployment Compensation	200,000	200,000
Audit Services	663,785	739,100
Inspector General Services	2,064,406	2,064,406
Communication Services	2,130,000	2,030,000
Utilities/Electric	5,320,000	5,365,000
Utilities/Water	1,100,000	1,175,800
Property Assessments	400,000	360,000
Advertising	10,000	4,000
Dues and Memberships	555,000	585,000
Telephone Equipment Installation	35,000	8,000
Legal Services	40,000	25,000
Bank Service Charges	50,000	30,000
Other	493,701	456,700
Charge-Offs (Indirect Costs allocation Plan)	<u>(19,175,421)</u>	<u>(19,300,242)</u>
Total	<u>\$(2,970,905)</u>	<u>\$(2,852,349)</u>

DEPARTMENT FINANCIAL SUMMARY

				<u>Change (FY 15-FY 16)</u>	
	<u>FY 14 Actual</u>	<u>FY 15 Budget</u>	<u>FY 16 Budget</u>	<u>\$</u>	<u>%</u>
<u>Appropriations</u>					
Reserves	\$ -	\$ 85,674,823	\$ 91,458,045	\$ 5,783,222	7%
SubTotal	\$ -	\$ 85,674,823	\$ 91,458,045	\$ 5,783,222	7%
Ad Valorem Funding	\$ -	\$ 85,674,823	\$ 91,458,045	\$ 5,783,222	7%

Included in this category are various operating reserves not related to any specific department. Following is a list of these reserves.

	FY 2015 Budget	FY 2016 Budget
General Fund		
Reserves for Contingency	\$20,000,000	\$20,775,190
Reserves for Balance Brought Forward	65,000,000	70,000,000
Bond Waiver Fund	674,823	682,855
Total	\$85,674,823	\$91,458,045

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Grants and Aids	\$ 23,409,705	\$ 25,761,874	\$ 30,180,045	\$ 4,418,171	17%
SubTotal	\$ 23,409,705	\$ 25,761,874	\$ 30,180,045	\$ 4,418,171	17%
Ad Valorem Funding	\$ 23,409,705	\$ 25,761,874	\$ 30,180,045	\$ 4,418,171	17%

Upon adoption of a Community Redevelopment Plan, pursuant to Chapter 163.387, Florida Statutes, the real property assessment level within the boundaries of the district is frozen for all taxing entities except the School Board, Health Care Taxing District, and Children's Services Council. Taxing entities within the boundaries are required to appropriate an amount equal to the difference between taxes generated upon the total assessed value and the taxes on the frozen "Base Year" assessed value. Funds are to be used by the agencies for community redevelopment.

The above amount includes \$29,505,000 from the General Fund and \$675,045 from Fire Rescue for the Westgate/Belvedere Home Redevelopment Agency.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)		
				\$	%	
<u>Non-Ad Valorem Revenues</u>						
Charges for Services	\$ 30,541	\$ 25,000	\$ 26,269	\$ 1,269	5%	
Fines & Forfeitures	19,220	10,000	21,940	11,940	119%	
Other	4,199	(1,750)	(2,210)	(460)	26%	
Fund Balance	117,907	31,418	21,434	(9,984)	(32%)	
SubTotal	\$ 171,867	\$ 64,668	\$ 67,433	\$ 2,765	4%	
<u>Appropriations</u>						
Grants and Aids	\$ 51,807	\$ -	\$ -	\$ -	-	
Transfers	54,244	30,000	67,433	37,433	125%	
Reserves	-	34,668	-	(34,668)	(100%)	
SubTotal	\$ 106,051	\$ 64,668	\$ 67,433	\$ 2,765	4%	
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-	
Positions	-	-	-	-	-	

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fines & Forfeitures – \$11,940 increase to recognize a trend in collected revenues being higher than budgeted.

Fund Balance – (\$9,984) used to fund ongoing operations.

Appropriations

Transfers – \$37,433 increase reflects a need for funds and brings budget in line with actual expenditures. This increase in transfers directly correlates to the decrease in reserves.

Programs/Services

For any fine imposed by law for any criminal offense, Florida Statutes Chapter 893.16 authorizes the courts to impose an additional fine to support assistance grants for drug abuse treatment or relevant State Attorney programs. The Palm Beach County Drug Abuse Trust Fund was established in 1989 for the purpose of receiving these fines and disbursing assistance grants. Administrative responsibility for the fund was transferred to the Criminal Justice Commission in 1992.

About 11 years ago, half of the Cost of Prosecution revenue was redirected by the State Attorney to the Drug Abuse Trust Fund. This allowed the fund to accumulate a fund balance. About five years ago, the State directed the State Attorney to use the revenue to cover the State Attorney's budget shortfall. Any Cost of Prosecution revenues that are still posted to the Drug Abuse Trust Fund relate to charges that are five years old or older.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 94	\$ -	\$ -	\$ -	-
Fines & Forfeitures	75,427	20,000	20,000	-	-
Other	27,976	(1,000)	15,150	16,150	1615%
Fund Balance	2,332,780	2,198,835	2,093,609	(105,226)	(5%)
SubTotal	\$ 2,436,277	\$ 2,217,835	\$ 2,128,759	\$ (89,076)	(4%)
<u>Appropriations</u>					
Personal Services	\$ 3,738	\$ 156,703	\$ 135,987	\$ (20,716)	(13%)
Operating Expenses	204,940	525,189	320,779	(204,410)	(39%)
Reserves	-	1,535,943	1,671,993	136,050	9%
SubTotal	\$ 208,678	\$ 2,217,835	\$ 2,128,759	\$ (89,076)	(4%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fund Balance – (\$105,226) decrease is due to spending of previously collected amounts and diminished recurring revenues; resulting in a similar decrease in appropriations.

Programs/Services

The Pollution Recovery Trust Fund was created to collect fines and penalties levied for violation of environmental laws. Appropriations from this fund are designated for the enhancement of the environmental resources and pollution control activities of Palm Beach County and not for general operations and maintenance. Projects may be proposed by either the Department of Environmental Resources Management or the Palm Beach County Public Health Department. Disbursement from the fund is by concurrence of both departments and authorized by resolution of the Board of County Commissioners.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 270,025	\$ 282,000	\$ 270,000	\$ (12,000)	(4%)
SubTotal	\$ 270,025	\$ 282,000	\$ 270,000	\$ (12,000)	(4%)
<u>Appropriations</u>					
Operating Expenses	\$ 539,528	\$ 600,000	\$ 600,000	\$ -	-
SubTotal	\$ 539,528	\$ 600,000	\$ 600,000	\$ -	-
Ad Valorem Funding	\$ 269,503	\$ 318,000	\$ 330,000	\$ 12,000	4%
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - (\$12,000) decrease to better reflect prior year actual revenues based on a reduction in the number of petitions filed.

Program/Services

The Value Adjustment Board is a quasi-judicial body composed of County Commission, School Board, and citizen members. The Value Adjustment Board hears appeals from property owners concerning the valuation (for tax purposes) of their property. The Board may appoint Special Magistrates to hear petitions on its behalf. Funding is prorated at 60% from the County and 40% from the School Board. Partial expenses are covered by a Filing Fee of \$15.00 per petition. Recommendations from the Special Magistrates are taken into consideration when the petition is determined. The Value Adjustment Board is facilitated by the Clerk & Comptroller's Board Services Department. It is the Clerk's statutory duty to collect petitions, hold hearings, provide notices, and prepare and hold Value Adjustment Board meetings.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 968,127	\$ 900,000	\$ 904,450	\$ 4,450	-
Fund Balance	516,868	401,868	452,452	50,584	13%
SubTotal	\$ 1,484,995	\$ 1,301,868	\$ 1,356,902	\$ 55,034	4%
<u>Appropriations</u>					
Operating Expenses	\$ 892,143	\$ 1,050,000	\$ 1,050,000	\$ -	-
Reserves	-	251,868	306,902	55,034	22%
SubTotal	\$ 892,143	\$ 1,301,868	\$ 1,356,902	\$ 55,034	4%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Fund Balance - \$50,584 increase due to estimated FY 2015 expenditures being less than budgeted, which also increases available reserves.

Programs/Services

Proceeds from the Conservation Lands Bond Referendum, approved March 1999, are being used to purchase land in the agricultural reserve area (Ag Reserve) which is leased out for agricultural purposes. The Palm Beach Soil and Water Conservation District is responsible for managing this property and has contracted with the County’s Property and Real Estate Management Division to perform the work. Lease revenues are used to cover management costs, implement agricultural enhancement programs, purchase additional property, and meet other needs as may be identified.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Operating Expenses	\$ 852,230	\$ 1,059,063	\$ 2,064,575	\$ 1,005,512	95%
Grants and Aids	551,809	701,852	821,852	120,000	17%
SubTotal	\$ 1,404,039	\$ 1,760,915	\$ 2,886,427	\$ 1,125,512	64%
Ad Valorem Funding	\$ 1,404,040	\$ 1,760,915	\$ 2,886,427	\$ 1,125,512	64%

SIGNIFICANT CHANGES

Programs/Services

In this category are various non-department operating appropriations made during the past two years and /or to be made in FY 2016. The following is a list of these operations and, where applicable, the budgeted appropriations.

	FY 2015 Budget	FY 2016 Budget
Impact Fee Office	0	40,000
Other Court Costs	\$55,000	\$55,000
Information Systems	642,063	661,325
Tuition Reimbursement	75,000	75,000
Municipal Expense	660,000	620,000
Wage Dispute	130,000	161,250
Collection Services	7,000	7,000
Disparity Study	0	700,000
FEMA Mapping	0	200,000
OIG Appeal	0	5,000
Uber Litigation	0	10,000
Pahokee Marina FEMA Match	0	100,000
Climate Control	0	60,000
County Fire Control	41,852	41,852
Hurricane Preparedness	150,000	150,000
Total	\$1,760,915	\$2,886,427

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 868,533	\$ 840,000	\$ 800,000	\$ (40,000)	(5%)
Other	13,663	(42,000)	(30,500)	11,500	27%
Fund Balance	981,011	1,019,667	1,046,722	27,055	3%
SubTotal	\$ 1,863,207	\$ 1,817,667	\$ 1,816,222	\$ (1,445)	-
<u>Appropriations</u>					
Grants and Aids	\$ 816,485	\$ 1,817,667	\$ 1,816,222	\$ (1,445)	-
SubTotal	\$ 816,485	\$ 1,817,667	\$ 1,816,222	\$ (1,445)	-
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Other – \$11,500 increase reflects the budgeting of investment income, which corresponds with current trends.

Program/Services

For each fine imposed by law pertaining to civil traffic penalties, Florida Statutes Chapter 318.1215, the “Dori Slosberg Driver Education Safety Act,” authorized the courts to impose and collect an additional fine of up to \$5. This additional fine is required to be used for driver education programs in public and non-public schools. The Palm Beach County Driver Education Trust Fund was established in 1992 by the Board of County Commissioners (BCC) with the adoption of a \$3 surcharge for each civil traffic penalty. In 2006, they increased the surcharge from \$3 to \$5. Funds are collected by the Clerk and Comptroller and distributed to the Palm Beach County School District each quarter. Disbursement of funds to non-public schools are available as part of the grant program. Eligibility requirements for non-public schools are outlined in Ordinance 2002-071.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fines & Forfeitures	\$ 41,332	\$ 20,000	\$ 54,210	\$ 34,210	171%
Other	3,266	(1,000)	(1,211)	(211)	21%
Fund Balance	223,608	245,608	196,604	(49,004)	(20%)
SubTotal	\$ 268,206	\$ 264,608	\$ 249,603	\$ (15,005)	(6%)
<u>Appropriations</u>					
Reserves	\$ -	\$ 264,608	\$ 249,603	\$ (15,005)	(6%)
SubTotal	\$ -	\$ 264,608	\$ 249,603	\$ (15,005)	(6%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

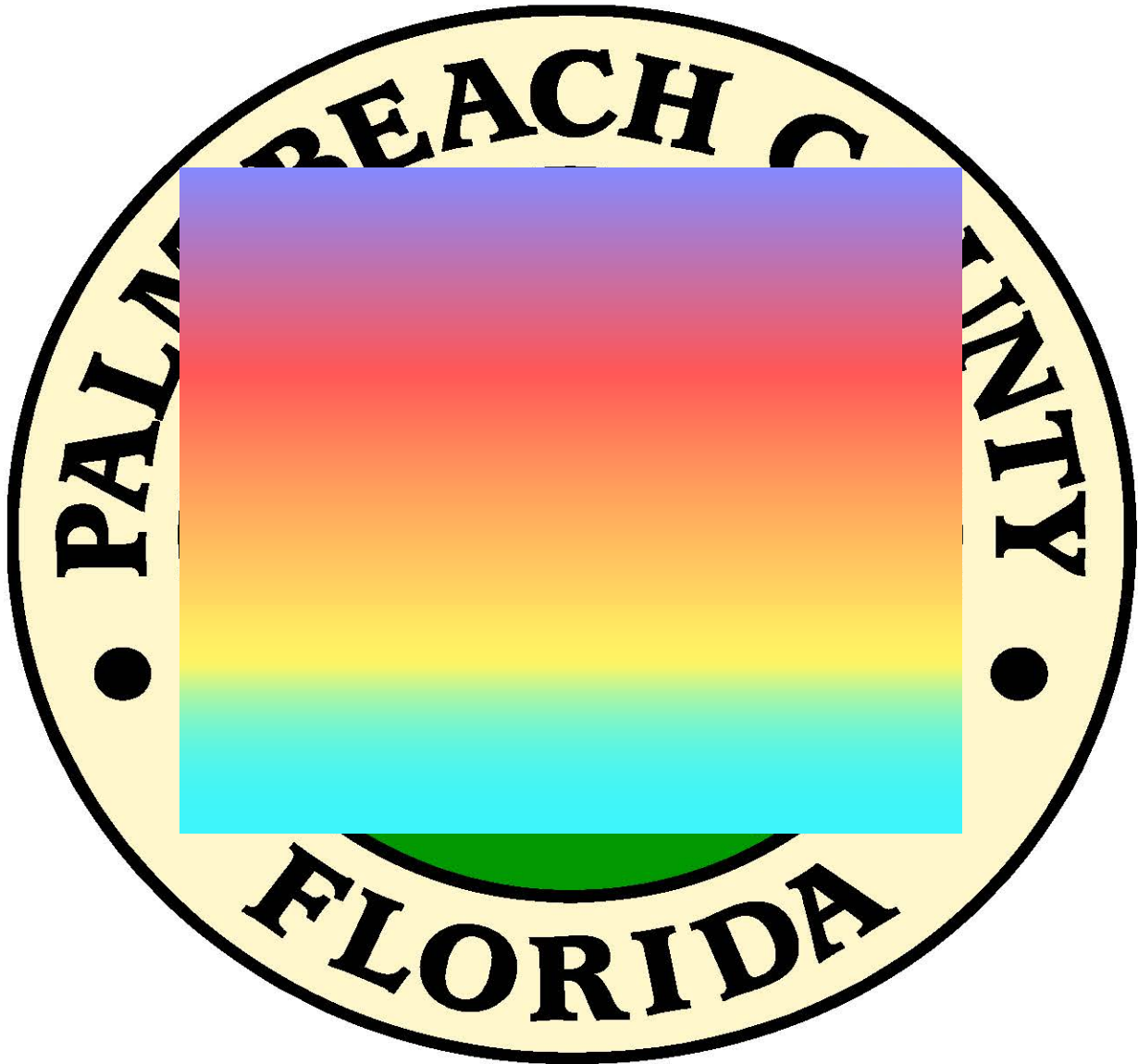
Fund Balance – (\$49,004) used to fund ongoing operations.

Fines & Forfeitures - \$34,210 increase better reflects actual revenues.

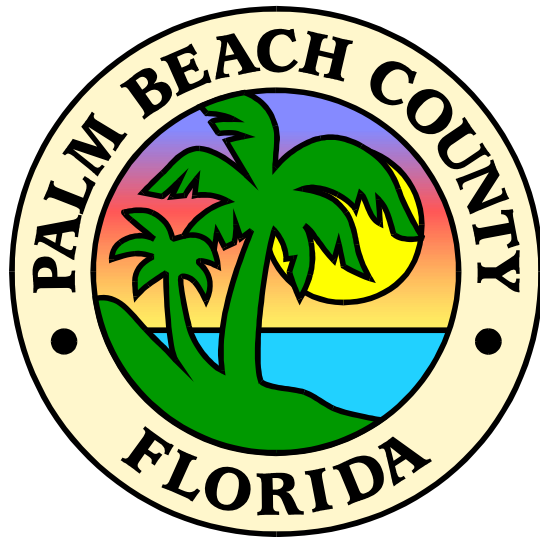
Programs/Services

The Domestic Violence Trust Fund was established in Fiscal Year 2002 by Florida Statutes 938.08. The Statute requires that, in addition to any sanction imposed for a violation of s. 784.011, s. 784.021, s. 784.03, s. 784.041, s. 784.045, s. 784.048, s. 784.07, s. 784.08, s. 784.081, s. 784.082, s. 784.083, s. 784.085, s. 794.011, or for any offense of domestic violence described in s. 741.28, the court shall impose a surcharge of \$201. A portion of the surcharge, in the amount of \$115, shall be provided to the governing board of the County and must be used only to defray the costs of incarcerating persons sentenced under s. 741.283 and provide additional training to law enforcement personnel in combating domestic violence.

Other County Funded Programs



FISCAL YEAR 2016



DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 12,165,988	\$ 11,290,068	\$ 11,653,770	\$ 363,702	3%
SubTotal	\$ 12,165,988	\$ 11,290,068	\$ 11,653,770	\$ 363,702	3%
Ad Valorem Funding	\$ 12,165,998	\$ 11,290,068	\$ 11,653,770	\$ 363,702	3%
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Appropriations

Grants & Aids – \$363,702 increase represent a 3% increase that was allocated across the board. This increase reflects the fact that FAA agencies have received flat or reduced funding since 2009, while the demand for services continued to increase.

Program/Services

The Financially Assisted Agencies program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state, and local funding sources that support our County's system of care. The Board of County Commissioners has directed staff to pursue data-driven, evidenced based programming and outcome measures that ensure effective changes in people's lives in our community. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability. Contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid out on a unit cost basis, and funds cannot be used to initiate or to pursue litigation against the County.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-
SubTotal	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-
<u>Ad Valorem Funding</u>					
	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-

Programs/Services

Funding to the Health Care District of Palm Beach County is provided to manage the Edward J. Healey Rehabilitation and Nursing Center (formerly known as the Palm Beach County Home) and to contribute toward Palm Beach County’s required contribution to state Medicaid funding. The funding to the Healey Center is \$9,100,000 with the remaining used towards Medicaid match. During the 2013 Florida Legislative session, Senate Bill 1520 was enacted which established a fixed percentage of responsibility to each county. Palm Beach County’s required contribution is 5.9% of the adopted state amount of \$280.8 million. The amount required for Medicaid match is \$16.57 million in FY 2016 with the County contributing \$5.9 million and Health Care District funding \$10.67 million.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 2,052,586	\$ 2,052,586	\$ 2,114,162	\$ 61,576	3%
SubTotal	\$ 2,052,586	\$ 2,052,586	\$ 2,114,162	\$ 61,576	3%
Ad Valorem Funding	\$ 2,052,586	\$ 2,052,586	\$ 2,114,162	\$ 61,576	3%

SIGNIFICANT CHANGES

Appropriations

Grants and Aids - \$61,576 increase is primarily due to a 3% increase in expenditures in various Health Department programs.

Programs/Services

The Palm Beach County Health Department (PBCHD) Environmental Health section provides services specified by County ordinance including inspection and licensing for water services for public drinking water systems, private water wells, irrigation wells, sewage and waste services, individual septic tanks, sewage treatment plants, private lift stations, landfills, hazardous waste, and biomedical waste handling. Environmental hazards services are provided for sanitary nuisances, air pollution control, lead monitoring, beach water sampling, and illegal or accidental hazardous spill investigations. Zoonotic and vector-borne disease prevention services are provided such as mosquito/encephalitis monitoring and rodent and arthropod investigations. Public health planning and preparedness services are provided for post-disaster community needs assessments, emerging pathogens, pandemic influenza, and smart growth/healthy community issues. The department also provides family day care and child care facility licensing.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Grants and Aids	\$ 6,393,248	\$ 8,335,000	\$ 7,436,745	\$ (898,255)	(11%)
SubTotal	\$ 6,393,248	\$ 8,335,000	\$ 7,436,745	\$ (898,255)	(11%)
Ad Valorem Funding					
	\$ 6,393,248	\$ 8,335,000	\$ 7,436,745	\$ (898,255)	(11%)

SIGNIFICANT CHANGES

Appropriations

Grants and Aids - decrease is primarily due to (\$890,575) reduction in estimates for the Department of Juvenile Justice (DJJ) secure detention costs.

Programs/Services

	FY 2016 Budget
Tri-Rail Extension Operating Deficit	\$1,565,000
RTA Funding	2,670,000
County Culture Program	208,856
Pahokee Recreation Facility	158,464
DJJ Pre-Disposition Costs	<u>2,834,4425</u>
Total	<u>\$7,436,745</u>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect, preserve, and maintain the public records and public funds with integrity and accountability.

Department Overview

The Florida Constitution established the independent office of the Clerk & Comptroller as a public trustee, responsible for safeguarding public records and public funds in the roles of the County's Chief Financial Officer, Treasurer, Inspector General/Auditor, Clerk of the Board of County Commissioners, Clerk of the Court, and County Recorder. As an elected constitutional officer, the Clerk & Comptroller is directly accountable to the residents of Palm Beach County. As the third largest of the 67 Clerk's offices in Florida, the Clerk & Comptroller's employees serve a local population of approximately 1.4 million citizens from six locations and reach customers throughout the world on the internet at www.mypalmbeachclerk.com. The organization is committed to being a world-class leader in customer service, employee satisfaction, and standards of excellence. As recognition of these accomplishments, the office has been a recipient of the coveted Governor's Sterling Award for Organizational Performance Excellence, Centre for Fiduciary Excellence Certification, the Government Finance Officer's Certificate of Achievement for Excellence in Financial Reporting, and the Distinguished Budget Presentation Award. Most recently, the office was recognized by the League of American Communications Professionals by placing 35th in its category of the Top 50 Annual Reports Worldwide for the popular annual financial report "Checks and Balances - Your Guide to County Finances" for fiscal year 2012.

The Clerk & Comptroller monitors the County budget, revenue, debt, and spending. The Clerk processes payments for the County ensuring each serves a public purpose, complies with the law, and is within the County's budget. The Clerk also maintains an accurate set of financial records in order to produce all required financial statements and reports to comply with state and federal laws and generally accepted accounting principles. As Treasurer, the Clerk actively manages and earns interest income on the County's \$1.4 billion investment portfolio. As Inspector General/Auditor, the Clerk conducts independent risk-based and financial audits, including the audit of all County expenditures. Accountability is ensured through regular independent audits conducted by eleven state, local, and judicial entities. As Clerk of the Board of County Commissioners, the Clerk maintains the records of the County Commission and other meetings and provides all meeting minutes and video to the public via the Clerk's website.

FY 15 Highlights & Accomplishments

- Completed a new in-house investment reporting tool, which includes robust pool analytics, attribution reporting, performance measurement, and an automated investment policy compliance monitoring process.
- Implemented Wells Fargo's Payment Manager Program enhancing vendor customer service by allowing an option to receive payment via a merchant account vs. a paper check. This new program generated an annual rebate/revenue to the County of approximately \$160,000.
- Upgraded to PeopleSoft version 9.2 to provide for increased efficiencies and reporting capabilities within the Payroll department, as well as providing County Risk Management with a robust open enrollment process.
- Implemented Governmental Accounting Standards Board (GASB) #68 "Accounting and Financial Reporting For Pensions," which amends GASB #27 "Accounting for Pensions by State and Local Governmental Employers."
- Implemented Phase III of employee reimbursements, generating an interface to upload tuition and travel directly into Advantage financial system from HRIS.
- Assisted the County in revising the Sales Tax Policies & Procedures Manual (PPM), which simplified the process of reporting sales tax to the Department of Revenue.
- Implemented improvements in the Advantage financial system: allowed for easier searching of commodities; deployed Service and Activities Management Information System (SAMIS) interface, resulting in a paperless payment request process; automated inventory replenishment process for the Water Utilities and Purchasing departments; and implemented online requisition request and workflow to replace a paper process.

FY 16 Emerging Issues

- As in previous years, the Clerk & Comptroller is committed to delivering a fiscally conservative budget, while meeting the constitutional mandates of the office. As such, the office is once again submitting a spending plan that proactively leverages technology, improves processes, and allows for continued effective and efficient service to customers to:
 1. Finalize in-house implementation of an electronic storage and retention system for all County and Clerk financial documents;
 2. Continue to develop strategies to implement additional paperless solutions processing County financial documents including employee reimbursements, vendor invoicing, cash receipts, and County paychecks; and
 3. Continue to research and identify automated banking and treasury management services that will benefit customers and provide improved efficiencies and cost savings.
- Palm Beach County has benefited from the recovering economy, with growth in both its tax base and population and increased employment. This improvement is evidenced by the rebound in the County's real estate market, which continued in 2014 with the median sales price for single family homes increasing 4.2% and sales closings increasing 10.9%. Another continued positive sign for the County is that foreclosure cases filed decreased once again, falling 38.1% versus 2013. On the other hand, mortgages and deeds recorded in Palm Beach County were down from the prior year, 22.6% and 2.7%, respectively. Although fees collected for the recording of deeds and other official records is showing a positive trend, it continues to lag the peak levels by 39%. Despite the unpredictability of this revenue, the commitment of the Clerk & Comptroller's Office to accountability and responsible fiscal stewardship has resulted in the remittance of \$15.8 million in unspent revenues to the County since 2007.

FY 2016 OBJECTIVES

1. Complete implementation of a fully paperless process for County payroll by providing pay cards in lieu of paper checks for County employees.
2. Procure and implement product/services for automated Comprehensive Annual Financial Report (CAFR) solution.
3. Upgrade timekeeping system and implement absence management module to provide for enhanced Payroll and HR administrative functionality, management reporting, and employee attendance accountability.
4. Identify and develop a strategy to automate the CAFR process.
5. Complete implementation of the new Revenue & Cash Receipting software solution.
6. Complete implementation of the desktop deposit at several County department locations, which will result in costs savings, improved efficiencies, and improved customer service.
7. Implement an electronic W-2 option for employees.
8. Upgrade Advantage to the latest version.
9. Finalize Business Requirement document for the creation of an updated Financial Special Assessment System.
10. Assist the Department of Economic Sustainability (DES) in testing and transition from manual posting system to an automated interface with minimal human intervention.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2014</u>	<u>Estimated</u> <u>FY 2015</u>	<u>Projected</u> <u>FY 2016</u>	<u>Type</u>	<u>Obj</u>
Percentage compliance with investment policies	100.0%	100.0%	100.0%	Outcome	
Payroll checks and advices issued	164,638	163,178	163,178	Output	
Percentage of payroll checks issued without errors	99.87%	99.90%	99.90%	Outcome	
Invoices & interface transactions processed	193,041	196,000	196,000	Output	
Percentage of A/P checks issued without errors	99.01%	99.25%	99.25%	Outcome	

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Excess Fees	\$ 2,140,285	\$ 500,000	\$ 500,000	\$ -	-
SubTotal	\$ 2,140,285	\$ 500,000	\$ 500,000	\$ -	-
<u>Appropriations</u>					
Transfers	\$ 11,069,719	\$ 11,443,447	\$ 11,934,081	\$ 490,634	4%
ISS Transfers	1,396,693	1,566,059	1,420,225	(145,834)	(9%)
SubTotal	\$ 12,466,412	\$ 13,009,506	\$ 13,354,306	\$ 344,800	3%
Ad Valorem Funding	\$ 10,326,127	\$ 12,509,506	\$ 12,854,306	\$ 344,800	3%
Positions	138	138	137	(1)	(1%)

SIGNIFICANT CHANGES

Appropriations

Positions (1) – reduction of one Full Time Equivalent allocated to the Board of County Commissioners.

DEPARTMENT SUMMARY**MISSION STATEMENT**

To protect rights and liberties, uphold and interpret the law, and provide for the peaceful resolution of disputes.

Department Overview

Palm Beach County is served by the Fifteenth Judicial Circuit under the direction of the Chief Judge and Court Administrator, pursuant to the State Constitution and Florida Rules of Court, specifically Rule 2.010 and 2.050. It is one of twenty judicial circuits in the state. The Circuit is comprised of two levels of court: Circuit Court and County Court. The Court Administrator has support staff to assist the Chief Judge in administrative functions including personnel, finance, court support programs, technology, court reporting, court interpreting, and intergovernmental relations. The Main Judicial Center is located in downtown West Palm Beach. Courthouse annexes are located in Palm Beach Gardens, Delray Beach, Belle Glade, and the Criminal Justice Complex on Gun Club Road. The Circuit Court has jurisdiction over civil cases with a value of \$15,000 and higher, as well as felony, domestic relations, foreclosure, juvenile, probate, and County Court appeal cases. A total of 35 Judges preside in the Circuit Court. The County Court has jurisdiction over civil cases with a value up to \$15,000, as well as misdemeanor and traffic cases. A total of 19 Judges preside in the County Court.

FY 16 Objectives

1. Obtain permanent funding for the four Drug Courts.
2. Secure additional staff to address specialized case management issues pertaining to mental health and post-conviction filings.
3. Continue to work with the County to develop plans and procedures to enhance courthouse security and address the Court's facilities and communication needs.

FY 15 Highlights & Accomplishments

- The Witness Management Program conducts on average 1,400 depositions each month. The ability for Law Enforcement, civilian witnesses, and state attorneys to meet in a centralized and secure location for low cost depositions, organized by Court Administration staff, contributes greatly towards the Circuits goal of efficient and timely cash flow.
- The Juvenile division has been instrumental in helping to reduce the number of days juveniles spend in detention in Palm Beach County. This is accomplished through various initiatives, including but not limited to the Reminder Notification Program, Alternative Sanction, and Case Management strategies.
- Veterans Court is a specialized court designed to assist veterans who have served both during peace and wartime. Rather than focusing only on the crimes committed and punishments received, Veterans Court attempts to solve some of the participants underlying health and psychosocial issues. Since inception of Veterans Court, 1,155 veterans have been connected or re-engaged with the Veterans Health Administration. 400 veterans have met all conditions set forth by Veterans Court to include mental health and substance abuse programs. Also, since inception, Palm Beach County has saved taxpayers over \$1.7 million due to reduced incarceration time, and linkage of veterans to treatment services offered through the Veterans Health Administration. This is year four of the Veterans Court.
- The Mental Health Specialty Division, created in 2009, addresses persons charged with serious crimes who may have a mental illness that impacts their ability to understand the court process. The Mental Health Specialty Division's dedicated team handles these cases with enhanced case management services. Since the commencement of the Mental Health Specialty Division, over 1,200 defendants with competency issues have been temporarily reassigned to the Mental Health Specialty Division. These cases are resolved in half the time as cases processed through traditional methods, saving both time and money and providing the litigants with the services they need.

FY 16 Emerging Issues

- The Court continues to face space constraints. The Main Courthouse requires secure hearing rooms for the Magistrate events, additional courtrooms, more efficient space for court staff, a secure and properly vented mail room, and a Judicial conference room suitable in size to hold statewide court meetings and conferences. In the North County Courthouse, the Court continues to work with County Facilities to outfit a hearing room for use by Judicial and quasi-judicial officers, and create secure judicial areas.
- Judicial resources are stretched due to increased court events due to changes in legislation or rules. Over the past eight years, the Legislature has not funded the Florida Supreme Court's certification for additional County and Circuit Judges. This year, the Governor's budget includes funding for two County Judges in Palm Beach County.
- Judges working at the Gun Club location, lack secure parking, contrary to courthouse security standards accepted nationwide. The Court will continue to work with County Facilities to provide a secure parking area at this location.
- Historically, the four Drug Court programs, Adult, Juvenile, Family, and Civil, have been funded by a combination of various funding sources such as the Drug Abuse Trust Fund, Crime Prevention Trust Fund, and grants. Over the last several years, the amount of revenue collected by these funding sources has significantly declined. The Court has recognized the need for a permanent funding source for the Drug Court programs as a means to avoid jeopardizing the programs. This fiscal year, the Court, through the Division of Public Safety, requests that the Board of County Commissioners approve a permanent funding source for the County's Drug Court programs.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 164,740	\$ 145,170	\$ 145,170	\$ -	-
Grants	466	-	-	-	-
Interfund Transfers	274,421	302,835	328,457	25,622	8%
SubTotal	\$ 439,627	\$ 448,005	\$ 473,627	\$ 25,622	6%
<u>Appropriations</u>					
Personal Services	\$ 607,072	\$ 614,209	\$ 732,832	\$ 118,623	19%
Operating Expenses	707,695	853,089	914,029	60,940	7%
SubTotal	\$ 1,314,767	\$ 1,467,298	\$ 1,646,861	\$ 179,563	12%
Ad Valorem Funding	\$ 875,140	\$ 1,019,293	\$ 1,173,234	\$ 153,941	15%
Positions	11	10	11	1	10%

DEPARTMENT SUMMARY

Department Overview

Court Technology provides a broad range of services to the County and Circuit Courts. Court Technology's 12 staff members are responsible for desktop support of over 1,000 devices in 77 courtrooms, web design and hosting, systems administration, and application development/support. This includes hardware, software, and staff to provide courtroom support for the Clerk of Court, State Attorney, Public Defender, and Regional Conflict Counsel. In addition, the Department is responsible for the research and development of new products and services, and the timely compliance with Legislative mandates for the implementation of new services, including e-filing, e-service, e-signature, file-less courtrooms and the development of new judicial software that aggregates all case information and document images together for a judge on the bench, replacing paper files in the courtroom.

FY 15 Highlights & Accomplishments

- Virtual Red Book ("VRB"): Developed a judicial calendaring system for events scheduled by the judge's office.
- Outage Image Viewer ("OIV"): Developed a critical solution to ensure paperless courts continue to function when the network is inaccessible. The OIV leverages information from all judicial calendaring systems and caches a copy of each courtroom's daily docket, as well as all e-documents associated with the scheduled cases, on the local hard drive of that courtroom's computers.
- Judicial On-Line Calendaring: Expanded online scheduling to include Uniform Motion Calendar, resulting in over 20,000 registered users for circuit civil and foreclosure divisions alone.
- Interfaced the Circuit's e service module with the Florida Court's e-filing Portal, providing judges with the most up to date service lists of registered attorneys statewide. The system also links to the Florida Bar directory, updating over 100,000 email addresses daily.
- Successfully rolled out Phase II of III of the PC hardware refresh to the judiciary.

FY 16 Emerging Issues

- A primary initiative of the State Courts System and its justice partners is the implementation of technology. Recently mandated initiatives such as the e-filing of court documents and secure transmission of signed court orders require that additional resources be dedicated to technological advancement. Additionally, the Supreme Court is developing a statewide technology strategic plan and additional technology mandates are expected. Court technology provides technical support to all justice partners within the 77 courtroom and hearing rooms in the five Palm Beach County courthouses. The services and functions which these partners depend on court technology to provide have increased significantly over the past 3 years, especially because of the statewide move toward fully electronic courtrooms.
- Additionally, new areas of service have emerged requiring technology support, e.g., in-court electronic processing of court documents; remote court interpreting; remote court monitoring; and the playback of official court records.
- Due to the broadening scope of court technology's responsibilities to provide Supreme Court Mandates not only to the judiciary and court staff, but also the justice partners in the courtrooms, we are continuing to see increases in help desk tickets for court technology.

FY 2016 OBJECTIVES

1. Continue implementation of the judicial online calendaring system to include all divisions of the Court system.
2. Continue to expand file-less divisions of the Court, to coincide with e-filing, to enhance reliability and infrastructure, and to create an enhanced online calendaring system.
3. Continue to explore ways to provide non-English speaking court users with effective, efficient, and timely services through technological solutions, such as Video Remote Interpreting.
4. Develop and launch secure judicial e-filing via Integrated Case Management System 4 (ICMS4) for compliance with Supreme Court functional requirements.
5. Finalize upgrade 6+ year old desktop hardware to standard PC systems that can manage in-court processing and file-less courtrooms. Final year of roll out.
6. Partner with ISS to create storage area network (SAN) replicator to provide electronic access and disaster recovery of the audio/video records of court proceeding, which must be kept a minimum of ten years.
7. Continue to leverage County Initiatives, such as ISS' Voice over IP project (VOIP) to minimize costs to meet several of these goals, such as remote court interpreting.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 2,089,745	\$ 2,150,000	\$ 2,150,000	\$ -	-
Other	8,009	(107,500)	(107,500)	-	-
Fund Balance	549,506	-	-	-	-
SubTotal	\$ 2,647,260	\$ 2,042,500	\$ 2,042,500	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 838,917	\$ 939,914	\$ 1,000,390	\$ 60,476	6%
Operating Expenses	2,473,462	2,827,524	2,837,958	10,434	-
Capital Outlay	302,018	300,097	352,437	52,340	17%
SubTotal	\$ 3,614,397	\$ 4,067,535	\$ 4,190,785	\$ 123,250	3%
Ad Valorem Funding	\$ 967,137	\$ 2,025,035	\$ 2,148,285	\$ 123,250	6%
Positions	11	12	12	-	-

DEPARTMENT SUMMARY**Department Overview**

The Palm Beach County Law Library serves the legal and law-related informational needs of Palm Beach County. The Law Library provides an access point for equal justice under the Law to Palm Beach County residents, judges, attorneys, students, local government officials, and pro-se patrons. It provides legal reference and referral services within the guidelines of Florida Statute 454.23. The law library cooperates with the community to enhance knowledge of the law and to facilitate access to the justice system. The Palm Beach County Law Library's goal is to provide patrons with up-to-date legal information.

FY 15 Highlights & Accomplishments

- The Main Judicial Complex Law Library served approximately 14,500 pro se litigants, attorneys, and other members of the public in fiscal year 2015.
- The Delray Beach Courthouse Law Library served approximately 5,500 pro se litigants, attorneys, and other members of the public in fiscal year 2015.
- Fifty attorneys became members of the law library. Attorneys pay \$120 annually for lower-cost printing, email service, and the usage of a computer room with internet access.

FY 16 Objectives

1. Continue to provide the public and court users with current and up-to-date legal publications and easy access to electronic legal information (Westlaw).
2. Continue to review the legal collection to ensure it is current and allow for expansion for new publications.
3. Creation of a user-friendly Palm Beach County Law Library website with access to a library catalog containing the library's current holdings.
4. Engage in outreach projects with local associations and educational institutions to enhance the community's knowledge of the law library and its services.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 300,864	\$ 324,996	\$ 344,996	\$ 20,000	6%
Licenses & Permits	37,603	36,500	37,000	500	1%
Other	36,783	(146)	2,154	2,300	1575%
Fund Balance	393,505	367,961	464,488	96,527	26%
SubTotal	\$ 768,755	\$ 729,311	\$ 848,638	\$ 119,327	16%
<u>Appropriations</u>					
Personal Services	\$ 167,070	\$ 231,665	\$ 218,948	\$ (12,717)	(5%)
Operating Expenses	146,175	160,412	165,526	5,114	3%
Capital Outlay	28,102	28,765	28,765	-	-
Reserves	-	308,469	435,399	126,930	41%
SubTotal	\$ 341,347	\$ 729,311	\$ 848,638	\$ 119,327	16%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	4	4	4	-	-

SIGNIFICANT CHANGES

Non-Ad Valorem Revenues

Charges for Services - increase in the Court Improvement Fee revenue based on prior year revenue history. This change also affected Fund Balance and Reserves.

Other - primarily due to a \$3,000 increase in interest income.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide high quality legal representation to people whose lives or liberty are at stake.

Department Overview

The Public Defender's Office provides quality criminal defense representation at trial and appellate levels involving juvenile, misdemeanor, felony, capital felony offenses, and civil commitment proceedings for persons who have been determined indigent by the courts as prescribed in Florida Statute 27.52.

FY 16 Emerging Issues

- E-filing and e-service have been implemented in 2013-14, bringing about a change to our work processes and bringing about a need to train and retrain our staff to accommodate the process. The E-filing process itself is also periodically experiencing changes, as problem issues are discovered and worked out. The need for new hardware and software required for paperless processing is a necessity for our agency. Eventually it is anticipated that there will be significant savings realized from the move to paperless environments, however over the next several years this change does pose an impact to our operations.
- We continue to be impacted by the move to the West County Detention Center for our incarcerated clients. It is about a hundred miles round trip to visit clients for whom we have a constitutional obligation to consult. We have expanded our desktop videoconferencing capability in order to provide the appropriate service to our clients.
- We located to this office space at 421 3rd Street in August of 1992. After 23 years, the office space is in need of some significant maintenance projects. The projects include cleaning (front brass doors, windows, walk/front porch), carpet replacement, and patching and repainting of the office space.

FY 16 Objectives

1. Continue move towards a paperless environment and provide staff training for new skills and procedures to operate within the paperless environment.
2. Continue to provide a level of high quality business technology support.
3. Continue to align technology systems to support statewide e-filing initiatives.
4. Continue State Attorney case management system (STAC) Program data exchange efforts with justice partners.
5. Continue engagement of records destruction decreasing the cost and need of warehouse storage.
6. Continue observation, review, and implementation of needed changes to the Mental Health Division and its operations to keep up with the growing number of clients impacted by mental illness.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 187	\$ -	\$ -	\$ -	-
Interfund Transfers	224,508	-	-	-	-
SubTotal	\$ 224,695	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Operating Expenses	\$ 398,475	\$ 289,755	\$ 269,549	\$ (20,206)	(7%)
SubTotal	\$ 398,475	\$ 289,755	\$ 269,549	\$ (20,206)	(7%)
Ad Valorem Funding	\$ 173,780	\$ 289,755	\$ 269,549	\$ (20,206)	(7%)

DEPARTMENT SUMMARY**MISSION STATEMENT**

To promote the fair, impartial, and expeditious pursuit of justice, ensure safer communities, and encourage effective coordination in the criminal justice system.

Department Overview

The State Attorney's Office (SAO) is a Law Enforcement agency that serves a dual function of prosecution and investigation. The Office's prosecution efforts include handling over 100,000 felony, misdemeanor, and juvenile cases every year in an effort to protect our community. The cases range from the most heinous homicides to criminal traffic infractions. The Office has over 100 prosecutors and approximately 180 staff who work as a committed team to hold individuals who commit crimes accountable for their actions. The Office's prosecution responsibilities range from reviewing all arrests that occur in Palm Beach County and filing cases to disposing and trying all cases in the courtroom. Investigative duties focus on human trafficking, violent crimes, organized crime, money laundering, child pornography, domestic offenses, and public corruption related offenses. Prosecutors and law enforcement work closely to build very serious and complicated cases against those who prey upon our most vulnerable. The special duties of the office in the criminal justice system carry a major responsibility to this community.

FY 16 Emerging Issues

- The State Attorney's Office has expanded its work on public corruption investigations and prosecutions, in addition to investigation and prosecution of fraud crimes against the elderly, drug trafficking, and local gangs. The Assistant State Attorneys work directly with law enforcement at crime scenes and during investigations exposing them to safety and security issues as any other law enforcement officer.
- FY 15 saw the removal of hard copy clerk files from the courtrooms. This process placed the SAO in a position of trying to scan or download all Notices to Appear for misdemeanor and criminal traffic offenses into the State Attorney case management system (STAC). The plan to access this information through a clerk system interface did not occur. Additionally, FY 16 will see the addition of approximately 2,000 more users to STAC/STACWEB to enable all law enforcement officers to upload evidence and filing packets. The need for increased resources is expected to properly equip personnel, allow for outside access to our servers and software programs by all police officers and other outside agencies, and ensure the accuracy of the data.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 823	\$ -	\$ -	\$ -	-
SubTotal	\$ 823	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Operating Expenses	\$ 221,315	\$ 297,663	\$ 304,224	\$ 6,561	2%
Transfers	3,594	3,594	3,595	1	-
SubTotal	\$ 224,909	\$ 301,257	\$ 307,819	\$ 6,562	2%
Ad Valorem Funding	\$ 224,086	\$ 301,257	\$ 307,819	\$ 6,562	2%

DEPARTMENT SUMMARY**MISSION STATEMENT**

To provide a fair and equitable tax roll according to Florida Statutes, administer all exemptions, and serve the public of Palm Beach County in a courteous manner.

Department Overview

The Property Appraiser, an elected Constitutional Officer, is charged with the responsibility of determining the value of real and tangible personal property within the County; maintaining certain records connected therewith and applying the tax rates as adopted by the various taxing authorities to each parcel of property in order to produce a tax roll upon which ad valorem taxes are collected. This valuation is the tax base for ad valorem funds to support the function of County government, the School Board, municipalities, and other various ad valorem districts.

The Property Appraiser administers various types of exemptions including homestead, disability, senior citizen, widow/widower, historic property, and economic exemptions. The Property Appraiser also maintains the base map information for various geographic-processing applications used by the Property Appraiser's office and the County.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Property Appraiser Commission	\$ 17,835,689	\$ 18,421,398	\$ 18,953,446	\$ 532,048	3%
Refund – Property Appraiser Commission	(1,644,210)	(1,000,000)	(1,000,000)	-	-
Postage Expense	246,209	250,000	250,000	-	-
SubTotal	\$ 16,437,688	\$ 17,671,398	\$ 18,203,446	\$ 532,048	3%
Ad Valorem Funding	\$ 16,437,688	\$ 17,671,398	\$ 18,203,446	\$ 532,048	3%
Positions	266	266	257	(9)	(3%)

The commissions paid to the Property Appraiser are calculated based on the proportionate share of taxes levied the previous fiscal year times the Property Appraiser’s appropriation budget. The County’s proportionate share increased by 0.2% compared to last year. The Property Appraiser’s appropriation budget increased by 2.6% from \$23.2 million to \$23.8 million, resulting in an increase in commissions paid to the Property Appraiser. The above Department Financial Summary reflects the portion of the Property Appraiser's budget funded by the County's General Fund.

DEPARTMENT SUMMARY

Department Overview

The Sheriff, an independently elected constitutional officer, is the chief law enforcement officer of Palm Beach County. The Sheriff enforces the laws of the State of Florida and the ordinances of the County - criminal, traffic, and civil. The Sheriff's Office is responsible for providing uniformed law enforcement services to the citizens, securing the courts, serving all warrants and processes issued by the courts, and operating the County detention and correction facilities. The Sheriff's Office is comprised of three programs: Sheriff's Operations, Law Enforcement Trust Fund, and Sheriff's Grants.

Operations

The Sheriff's Office maintains law and order through crime prevention and law enforcement programs, operates the County's detention facilities, and serves the orders of the Court and Board of County Commissioners. The Operations program includes all major functional areas of the Sheriff's budget: 1) General Law Enforcement; 2) Corrections and Detention Alternative Facilities; 3) Court Services & Bailiffs; and 4) Other Expenses.

Law Enforcement Trust Fund

The Law Enforcement Trust Fund (LETf) is a special trust established by the Board of County Commissioners as authorized under Florida Statute 932.705. The trust fund is derived from the sale of forfeited property and interest earned. These funds may be expended only upon request of the Sheriff to the Board of County Commissioners and are used exclusively for law enforcement purposes. Florida Statute 932.7055 prohibits LETf revenues and expenditures from being included in the adoption and approval process of the Palm Beach County budget. However, existing fund balances from previous activity are budgeted as amounts received in prior years.

Grants

The Palm Beach County Sheriff's Office Grants Department continues to pursue alternative funding. In addition to the pursuit of new funding opportunities, the Sheriff's Office continues to manage the financial and programmatic aspects of all current grant awards received. The Palm Beach County Sheriff's Office Grants Department will continue to expand in terms of both the acquisition of new funding and in the management of new and established grant-funded programs.

FY 16 Objectives

1. Community policing countywide to provide citizens with greater access to agency services and a more rapid response to community needs.
2. Enhance Reserve Deputy Program to reduce employee costs.
3. More effective accountability to citizens through enhanced technology allowing more agency transparency.
4. Continue to reduce public assistance fraud through pro-active investigations into public housing fraud, food stamp fraud, and insurance fraud.
5. Enhance business practices and continue the ongoing review of the budget process.
6. Continue to address the issue of pill mills and the prescribing doctors.
7. Regional policing for greater connection to the community and more efficient deployment of services.
8. Automate desktop crime analysis and mapping.
9. Expand grant funding resources to address crime prevention and the reduction of crime countywide.
10. Continue as Chairman of Homeland Security for South Florida and coordinate domestic security for law enforcement agencies.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 61,891,344	\$ 61,296,400	\$ 61,822,258	\$ 525,858	1%
Fines & Forfeitures	1,109,219	460,000	410,000	(50,000)	(11%)
Grants	3,417,973	1,544,384	1,194,770	(349,614)	(23%)
Licenses & Permits	11,822	10,000	10,000	-	-
Excess Fees	9,720,956	5,000,000	5,000,000	-	-
Other	4,046,712	2,680,000	3,158,000	478,000	18%
Fund Balance	2,378,577	1,497,218	2,601,902	1,104,684	74%
SubTotal	\$ 82,576,603	\$ 72,488,002	\$ 74,196,930	\$ 1,708,928	2%
<u>Appropriations</u>					
Operating Expenses	\$ 250,195	\$ 300,000	\$ 300,000	\$ -	-
Transfers	511,964,883	532,844,633	557,376,965	24,532,332	5%
Reserves	-	1,221,627	1,956,646	735,019	60%
SubTotal	\$ 512,215,078	\$ 534,366,260	\$ 559,633,611	\$ 25,267,351	5%
Ad Valorem Funding	\$ 431,564,613	\$ 461,878,258	\$ 485,436,681	\$ 23,558,423	5%
Positions	3,952	3,982	4,032	50	1%

Non-Ad Valorem Revenues

Grants - budget is based on mid-year estimates; the FY 2016 budget will be amended to include carry forwards from FY 2015 grants.

Other - \$550,000 increase due to interest that was not budgeted in FY 2015.

Appropriations

Positions 50 - Mid-Year FY 2015;

Transfers - \$2,093,956 carry forward request.

Reserves - \$785,749 increase in the Law Enforcement Trust Fund due to decreased allocations in FY 2015.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide an environment to conduct fair and nonpartisan County, State, and Federal elections for the voters of Palm Beach County.

Department Overview

The Supervisor of Elections' (SOE) personnel perform several functions which include, but are not limited to 1) Maintenance of voter records including party affiliation, updated mailing information, and voter history; 2) Recruiting, training, and scheduling of precinct poll workers for elections and maintaining poll workers' work history; 3) Service to support Early and Absentee Ballot Voting options, an increasingly preferred choice for voting; 4) Voting Equipment maintenance and storage to ensure premium working condition of the SOE's voting equipment, preparation of the equipment for elections, and management of equipment distribution to and from polling precincts; 5) Information Technology management of Palm Beach County voter records in the Florida Voter Registration System, tabulation of all election results, and oversight of all computer operations; and 6) Management of business related affairs including the SOE's fiscal requirements, permanent and temporary staff payroll, human resources, purchasing, and business accounts.

Four offices are strategically located in West Palm Beach, Belle Glade, Palm Beach Gardens, and Delray Beach to serve the voting public. In addition, the SOE's Service Center in Riviera Beach is the location for voting equipment storage, voting tabulation, absentee ballot processing, and voter records retention.

FY 15 Highlights & Accomplishments

- Successfully conducted the General Election in November 2014 (Gubernatorial Election).
- Provided services to municipalities for the March 2015 Uniform Municipal Elections.
- Refined utilization and programming of ePollBooks used by election workers for voter check-in at Early Voting and Precinct locations. The ePollBook sign in promptly records and reports accurate voter history and enhances election workers' productivity.

FY 16 Emerging Issues

- Redistricting of Florida's state senate and congressional voting districts.
- Continued growing trend in early voting and absentee ballot voting.
- Growing diversity in the voting population, requiring increased language capability of election office staff and poll workers.
- Legislative actions and election law changes which require appropriate training of staff.

FY 16 Objectives

1. Plan and implement two Countywide elections, Presidential Primary in March and the August Primary.
2. Preparation activity for the November General Election (Presidential Election).
3. Manage voter records, voter history and compilation of required reporting of election activities.
4. Continue to enhance capability for timely and accurate reporting of election results.
5. Improve productivity and service levels of staff through continued training and cross training.
6. Provide quality training of election workers to enable accuracy and timely voting at all polling locations.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Charges for Services	\$ 331,768	\$ -	\$ -	\$ -	-
Grants	145,828	-	-	-	-
Excess Fees	2,318,092	400,000	400,000	-	-
Other	1,610	-	-	-	-
SubTotal	\$ 2,797,298	\$ 400,000	\$ 400,000	\$ -	-
<u>Appropriations</u>					
Operating Expenses	\$ 479,205	\$ -	\$ -	\$ -	-
Transfers	9,252,989	9,219,250	11,495,110	2,275,860	25%
SubTotal	\$ 9,732,194	\$ 9,219,250	\$ 11,495,110	\$ 2,275,860	25%
Ad Valorem Funding	\$ 6,934,897	\$ 8,819,250	\$ 11,095,110	\$ 2,275,860	26%
Positions	48	49	46	(3)	(6%)

SIGNIFICANT CHANGES

Appropriations

Positions 3 - **Mid Year 3** - Election Specialist, Voter Equipment Technician, Associate Fiscal Manager

Operating Expenses - Spending increase is the result of two Countywide elections in 2016 (March Presidential Preference Primary and the August Primary), compared to one Countywide election that was conducted in 2015 (November 2014 General Election). The types of expenses that are contributing to the increase are: Contractual Services – temporary staffing, poll workers, and voting equipment mover; Printing and Graphics – precinct ballots, absentee ballots, and sample ballot printing; Postage – increased mailings of voter information cards for new voters, address changes, and two sample ballot mailings; and Personal Services – increase due to two early voting periods in 2016 versus one for November 2014 election, offset by the elimination of three positions.

DEPARTMENT SUMMARY**MISSION STATEMENT**

As a constitutional officer, the Tax Collector is responsible for the collection and distribution of taxes and fees for the benefit of our community.

Department Overview

The Tax Collector, an elected constitutional officer, is responsible for the collection and distribution of Ad Valorem taxes and non-Ad Valorem assessments levied by the County, School Board, municipalities, and special taxing districts. Additional responsibilities include collection of business tax receipts, issuance of adult entertainment licenses, and collection of tourist development tax for Palm Beach County. The Tax Collector is also the Executive Agent for the State of Florida to register and title motor vehicles and vessels, sell hunting and fishing licenses, issue driver's licenses, and collect certain sales taxes and other miscellaneous fees. Final approval authority for the budget of the Tax Collector resides with the State Department of Revenue. Funding for the operation of the Tax Collector's Office is provided from various commissions charged by the Tax Collector for services provided. "Excess Revenues" (additional funds remaining after all expenditures have been paid) are returned at the end of the fiscal year, on a pro rata basis, to the various taxing/assessment authorities that have been charged commissions.

DEPARTMENT FINANCIAL SUMMARY

	FY 14 Actual	FY 15 Budget	FY 16 Budget	Change (FY 15-FY 16)	
				\$	%
Appropriations					
Tax Collector Commission	\$ 32,046,619	\$ 35,500,000	\$ 37,671,000	\$ 2,171,000	6%
Refund – Tax Collector Commission	(25,126,415)	(31,191,700)	(28,805,000)	2,386,700	8%
Postage Expense	73,225	66,000	75,000	9,000	14%
SubTotal	\$ 6,993,429	\$ 4,374,300	\$ 8,941,000	\$ 4,566,700	104%
Ad Valorem Funding	\$ 6,993,429	\$ 4,374,300	\$ 8,941,000	\$ 4,566,700	104%
Positions	314	315	315	-	-

The FY 2015 Budget did not include the construction of the new Central Palm Beach Service Center, which results in less excess fees being returned to the General Fund. Only 75% of this new facility was completed in FY 2015, resulting in approximately 25% of the expenses being included in the FY 2016 Budget, further contributing to the increase shown.

What is it and why do we have one?

County government provides needed and desired urban services to the public. In order to provide these services, the County must furnish and maintain capital facilities and equipment, such as airports, roads, and parks. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next five-year period. It represents a comprehensive and direct statement of the physical development policies of the County. The program has great significance in that it touches the life of each County resident and visitor through the provision of health, safety, transportation, recreation, and other services upon which we all depend.

Purpose and Benefits of Capital Programming

1. Provides a means for coordinating and consolidating various departmental requests, thereby preventing duplication of projects and equipment.
2. Establishes a system of examining and prioritizing the needs of the County, assuring that the most essential improvements are provided first.
3. Provides an important implementation device for growth management.
4. Allows sufficient time for investigation of project financing and implementation measures, and proper technical design.
5. Coordinates physical with financial planning, allowing maximum benefit from available public funds.
6. Helps provide an equitable distribution of public improvements throughout the County.

Development of the Capital Improvement Program

Only projects that meet the definition of a capital improvement are included in the Capital Improvement Program. Capital improvements are defined as physical assets, constructed or purchased, that have a minimum cost of \$25,000 and an expected useful life in excess of one year.

Examples of typical capital improvements include:

➤ Road construction and paving.	➤ New and expanded physical facilities for the community.
➤ Large scale rehabilitation or replacement of existing facilities.	➤ Purchase of equipment items that have a relatively long period of usefulness.
➤ The cost of engineering or architectural studies and services relative to a specific improvement.	➤ The acquisition of land to build a community facility such as a park, highway, library, airport, etc.

Each year, the CIP is prepared from project requests submitted on project proposal forms completed by the various departments and agencies of the County. The completed forms provide a project description, justification, cost projections, statement of impact on the County's annual operating budget, implementation schedule, as well as support for the County's Comprehensive Plan. Concurrently, with the preparation of the project proposal forms, information concerning the financial resources available to the County is prepared by the Office of Financial Management and Budget.

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget which becomes effective October 1st of each year. The first year of the Five-Year CIP is formally adopted by the Board as the Capital Budget with the following four years showing projected, but unfunded, requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board of County Commissioners utilizes the CIP to analyze the County's fiscal capability to finance and construct capital improvements in the future.

Responsibilities in Program Preparation and Implementation

The Capital Improvement Program, by virtue of its comprehensive character, involves the full realm of County operations. The County Administrator, departments, boards, and the County Commission must coordinate their actions to accomplish a successful program for capital improvements in the community.

Operating Departments: The key role in the initial stages of capital programming falls upon the operating departments and department heads. By virtue of their technical knowledge and experience in the individual fields, it becomes their responsibility to initiate project requests, and to develop a program that outlines the requirements of each project, as well as, its relative importance in the department's program.

Office of Financial Management and Budget: The Office of Financial Management and Budget (OFMB) provides information concerning the County's past, present, and future financial resources. OFMB prepares and distributes the package utilized by departments and agencies to submit project requests. As the program develops, OFMB assists in the review and evaluation of project submissions, and guides the administration of the program through its function of budget control.

Engineering and Facilities Development & Operations Departments: In providing staff assistance, these departments have the following responsibilities in the capital programming process:

1. Provides assistance, if needed, in the preparation of requests.
2. Receives and reviews the cost projections in project requests.
3. Provides information and assistance to OFMB in the analysis of the County's financial requirements.
4. Provides assistance to the County Administrator, County Commission, and staff in preparing the Commission adopted program.

County Commission: While departments, boards, and committees play a very significant role in the capital improvement programming process, the ultimate success of the program rests with the County Commission. Only Commissioners, as elected officials, can authorize the expenditure of public funds, in this case by adopting the first year of the capital improvement program as that fiscal year's capital budget. Therefore, the final priorities placed on community needs and the subsequent satisfactions of those needs are a matter of legislative decision and control.

Priority Ranking

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan in Objective 1.4. The criteria address issues such as why the project is needed and what type of service the project will support. Other criteria included in the objective deal with the physical location of the project as being identified in a revitalization/ redevelopment area or a coastal high-hazard area. In addition, each proposal is identified by one of the following Growth Management Tiers:

*Urban/Suburban * Exurban * Rural * Glades * Agricultural Reserve*

Why a Project is needed: The following is a list of acceptable reasons why a project is needed:

1. Correct public hazards;
2. Eliminate existing deficiencies as described by the minimum levels of service;
3. Provide capacity for developments that have received a determination as a Committed Development when such developments are within the Urban Service Area;
4. Maintain levels of service as new growth occurs;
5. Increase existing levels of service to desired levels of service;
6. Provide for the renewal/replacement, and improvement to, existing public infrastructure and physical assets; and
7. Implement the Goals, Objectives, and Policies or other Plan Elements.

Type of Service the Project will Provide: The following is a list of project prioritization categories:

1. *Essential:* projects that are directly related to protecting the immediate health and safety of citizens from an existing or imminent hazard. An example would be an expenditure request which responds to a danger arising from an imminent bridge failure. Essential services shall be provided throughout the County.
2. *Necessary:* projects that are directly related to maintaining the level of service for concurrency items mandated by State law and Fire-Rescue services. Examples include expenditure requests which are necessary to meet the minimum level of service standards for concurrency regarding roadway, mass transit, potable water, wastewater, solid waste, storm water protection, recreation/open space, and fire-rescue. Necessary services shall be provided throughout the County.
3. *Desirable:* projects that are related to enhancing the desirability of Palm Beach County as a place to live or visit. More specifically, to enhance quality of life, or maintain physical assets; but are not needed to correct imminent health and safety hazards and are not needed to maintain level of service.

Physical Location: Policy requires that projects that correct service and infrastructure deficiencies within the Revitalization and Redevelopment Overlay in unincorporated Palm Beach County receive “special consideration” in establishment of the project priority. Special consideration gives these projects top priority consideration within each of the following prioritization categories: essential, necessary, and desirable.

Growth Management Tiers: The Urban/Suburban Tier shall be given the highest priority within the category of desirable, followed by the Exurban Tier, and then the Rural Tier. Policy restricts use of public funds for infrastructure expansion or improvements in Coastal high-hazard areas unless such funds are necessary to:

1. Provide services to existing development;
2. Provide adequate evacuation in the event of an emergency; or
3. Provide for recreational needs and other appropriate water-dependent uses.

Relationships Between the Operating and Capital Budgets

There are many features that distinguish Palm Beach County's operating budget from its capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services that do not result in major physical assets for the County. Year to year, changes in the operating budget are expected to be fairly stable, and represent incremental changes in the following: cost of doing business; size of the County; and types and levels of services provided. Resources for the operating budget are generally provided by taxes, user fees, and inter-governmental payments that generally recur from year to year.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Resources for the capital budget are generally provided by bond proceeds, impact fees, grants, and taxes.

In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget includes the cost of maintaining and operating new facilities and infrastructure built under the capital budget.

Operational needs often drive the capital budget. For example, major expansion requirements in the FY 2016 capital budget are roads, parks, buildings, and Max Planck Florida Corporation grant agreement which were necessitated for the County's role in providing these basic services to its citizens.

Long term operations and maintenance costs resulting from the Five-Year Capital Improvement Program are addressed in this section under “Impact of Capital Projects on the Operating Budget” and “Estimated Operating Impact of Capital Projects” on pages 370 and 371.

The FY 2016 Capital Improvement Program (CIP) has appropriations totaling \$1.25 billion which reflects all new funding and project balances from prior years. The CIP is financed primarily through bonds, impact fees, balances brought forward, and taxes. The chart on pages 350 and 351 provides a summary by category of the FY 2016 CIP budget adopted by the Board.

The CIP document, published separately, includes a detail listing for each capital project approved for FY 2016 as well as estimates for FY 2017 to FY 2020. The following is a link to the CIP Document.

<http://www.pbcgov.com/ofmb/budget/capital/2016/>

The total new capital approved by the Board for FY 2016 totals \$240 million. Projects are grouped as large or small following the definitions listed below.

Large Project (nonrecurring): a capital project (new construction or renovation) with an anticipated total cost of \$250,000 or more, excluding all maintenance projects regardless of total cost. However, requests for capital projects relating to the issuance of a bond, regardless of the total cost of the project, and projects consisting of both renovation and renewal/replacement are grouped in this category.

Small Project/Capital Maintenance: a capital projects (new construction or renovation) with an anticipated total cost of less than \$250,000, including all capital maintenance (renewal/replacement) projects regardless of the total cost. All requests for capital projects to aid government agencies or private organizations such as grants, subsidies and contributions regardless of the total cost of the project.

Pages 354 through 369 include a summary by department of new approved capital projects including the funding source. For "large" (nonrecurring) projects, the project description is also included.

HISTORY CAPITAL PROJECTS BY TYPE

Project Type	Actual FY 2013	Actual FY 2014	Estimated FY 2015	Budget FY 2016
Criminal Justice	\$9,158,038	\$15,310,885	\$1,338,324	\$6,510,326
Environmental Lands & Beaches	\$17,776,543	\$10,645,982	\$12,992,184	\$28,563,652
Fire Rescue	\$1,058,760	\$4,752,144	\$731,515	\$18,026,643
General Government	\$26,495,781	\$51,734,398	\$43,628,366	\$244,410,359
County Library	\$5,844,905	\$4,062,517	\$1,790,830	\$16,474,253
Parks and Recreation	\$18,752,250	\$6,313,690	\$3,746,806	\$34,465,049
Five Year Road Program *	\$54,924,731	\$32,563,226	\$10,675,950	\$407,967,603
Street & Drainage	\$1,197,324	\$655,564	\$1,522,928	\$9,695,069
Department of Airports	\$34,061,254	\$30,213,169	\$12,396,690	\$241,602,221
Water Utilities Department	\$31,854,960	\$37,919,364	\$20,492,000	\$240,326,546
Total	\$201,124,546	\$194,170,939	\$109,315,593	\$1,248,041,721

Most capital projects span multiple years from initial appropriation to completion. The above data for FY 2013-2015 reflects the actual and estimated amount of the project budgets expended during that year. The FY 2016 reflects all new funding and project balances from prior years.

**Based on the Five Year Road Program Adopted by the BCC on June 23, 2015.*

CAPITAL BUDGET

	Criminal Justice	Environmental Land & Behs.	Fire Rescue	General Government	County Library
Ad Valorem Taxes	\$0	\$750,000	\$0	\$24,036,239	\$2,000,000
Enterprise Revenue	0	0	0	0	0
Interest & Other	39,179	4,537,886	77,900	4,738,257	70,350
Gas Tax	0	0	0	0	0
Grants	0	8,867,409	0	1,118,717	0
Assessments	0	0	0	0	0
Impact Fees	109,411	0	0	1,393,000	550,000
Loan/Bonds Proceeds	0	0	0	0	0
Tourist Development Tax	0	6,878,087	0	0	0
Balances Forward	6,361,736	7,530,270	17,948,743	213,124,146	13,853,903
Total Revenue	\$6,510,326	\$28,563,652	\$18,026,643	\$244,410,359	\$16,474,253

CAPITAL BUDGET

	Criminal Justice	Environmental Land & Behs.	Fire Rescue	General Government	County Library
Projects	\$4,169,299	\$23,002,566	\$15,422,815	\$210,694,805	\$5,562,532
Transfers	0	1,004,609	0	6,533,565	0
Reserves	2,341,027	4,556,477	2,603,828	27,181,989	10,911,721
Total Appropriations	\$6,510,326	\$28,563,652	\$18,026,643	\$244,410,359	\$16,474,253

REVENUES BY CATEGORY

Parks and Recreation	Five Year Road Program*	Street & Drainage	Airports	Water Utilities	Total
\$1,000,000	\$0	\$0	\$0	\$0	\$27,786,239
0	0	0	73,219,321	38,069,674	111,288,995
4,119,600	18,337,270	28,840	724,900	0	32,674,182
0	6,514,815	0	0	0	6,514,815
400,000	3,552,532	0	41,925,110	0	55,863,768
0	0	700,000	0	880,000	1,580,000
2,465,000	16,759,058	0	0	0	21,276,469
0	0	0	0	0	0
0	0	0	0	0	6,878,087
26,480,449	362,803,928	8,966,229	125,732,890	201,376,872	984,179,166
\$34,465,049	\$407,967,603	\$9,695,069	\$241,602,221	\$240,326,546	\$1,248,041,721

APPROPRIATIONS BY CATEGORY

Parks and Recreation	Five Year Road Program*	Street & Drainage	Airports	Water Utilities	Total
\$22,010,039	\$80,145,110	\$756,070	\$145,544,847	\$206,976,889	\$714,284,972
0	1,027,375	0	24,625,423	10,118,104	43,309,076
12,455,010	326,795,118	8,938,999	71,431,951	23,231,553	490,447,673
\$34,465,049	\$407,967,603	\$9,695,069	\$241,602,221	\$240,326,546	\$1,248,041,721

* Based on the Five Year Road Program Adopted by the BCC on June 23rd, 2015.

Reserves included in FY 2016 Capital Budget

14.6M NAV 06, Parking Facilities Expansion	\$ 13,808
176.5M NAV 08 CTF, Jail Expand/Pub Bldg	\$ 126,999
Law Enfc/Impct Fees Z2 Rd Patl	\$ 2,200,220
Criminal Justice	\$ 2,341,027
11.6M Note Payable 08 CP, ESL Jupiter	\$ 1,024,762
Unit 11 Acquisition/Enhancement	\$ 616,783
South Lox Sl Wetland Restoration	\$ 95,535
Beach Improvement	\$ 2,571,225
South Lake Worth Inlet	\$ 248,172
Environmental Lands & Beaches	\$ 4,556,477
Fire Rescue Improvement	\$ 570,599
Fire Rescue Impact Fees	\$ 2,033,229
Fire Rescue	\$ 2,603,828
80.7M NAV 01, Convention Center	\$ 132,847
94.3M NAV 04, Pub Imprv & Ref Airport Cntr 92	\$ 25,344
10.0M NAV 13 CP, ISS VOIP	\$ 194,896
27.8M NAV Tax 13 CP, Convention Center Hotel	\$ 170,554
Abacoa Trust Sub Account	\$ 4,685,632
Impact Fee Program - Roads Zone 1	\$ 1,325,583
Impact Fee Program - Roads Zone 2	\$ 437,441
Impact Fee Program - Roads Zone 3	\$ 960,985
Impact Fee Program - Roads Zone 4	\$ 558,191
Impact Fee Program - Roads Zone 5	\$ 1,034,650
Impact Fee Program - Parks Zone 1	\$ 49,117
Impact Fee Program - Parks Zone 2	\$ 51,671
Impact Fee Program - Parks Zone 3	\$ 128,626
Pud Civic Site Cash Out	\$ 922,203
RR&I for 800 Mhz Sys	\$ 4,564,403
Public Building Impr Fund	\$ 96,963
Public Building Impact Fees	\$ 4,700,825
TDC-Bldg Renewal & Replacement	\$ 1,515,015
Impact Fee Program - Public Building	\$ 78,806
Capital Outlay	\$ 349,393
Information Technology Capital Improvements	\$ 264,033
E911 Carry Forward Capital	\$ 4,934,811
General Government	\$ 27,181,989
22.3M GO 06, Library District Improvement	\$ 15,763
Library Improvement Fund	\$ 2,401,237
Library Expansion Prgm	\$ 6,979,348
Library Impact Fees	\$ 1,515,373
County Library	\$ 10,911,721

Reserves included in FY 2016 Capital Budget

26.3M NAV 96, Parks & Recreation Facilities	\$ 13,971
25.0M GO 03, Recreational & Cultural Facilities	\$ 122,933
25.0M GO 05, Recreational & Cultural Improvements	\$ 331,926
50.0M GO 06, Waterfront Access	\$ 675,519
8.1M Sunshine#9 06, So County Golf Course CTF	\$ 2,584
Park Improvement Fund	\$ 139,543
Park Impact Fees Z-1	\$ 2,925,146
Park Impact Fees Z-2	\$ 3,200,302
Park Impact Fees Z-3	\$ 5,043,086
Parks and Recreation	\$ 12,455,010
Transportation Improvmt Fund	\$ 157,959,012
Road Impact Fee Zone 1	\$ 41,063,267
Road Impact Fee Zone 2	\$ 35,424,449
Road Impact Fee Zone 3	\$ 11,907,295
Road Impact Fee Zone 4	\$ 21,959,310
Road Impact Fee Zone 5	\$ 40,725,334
Proportionate Share Trust Fund	\$ 17,756,451
Five Year Road Program	\$ 326,795,118
Unicorp Improvement Fund	\$ 8,938,999
Street & Drainage	\$ 8,938,999
Airport Capital Projects	\$ 556,003
Airports Imp & Dev Fund	\$ 25,563,012
Airport Passenger Facility Chgs	\$ 41,891,791
Noise Abatement & Mitigation	\$ 2,388,505
Airports Restricted Assets Fd	\$ 1,032,640
Airports	\$ 71,431,951
Renewal & Replacement	\$ 1,000,000
Capital Improvements	\$ 18,722,844
WUD FPL Reclaimed Water Renewal & Replacement	\$ 3,508,709
Water Utilities	\$ 23,231,553
TOTAL RESERVES IN CAPITAL BUDGET	\$ 490,447,673

AIRPORTS
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Interest & Other</u>	<u>Total Budget</u>
Large Capital Projects						
A342	PBIA - Terminal Switchgears	0	1,500	0	0	1,500
Small Capital Projects						
A107	All Airports - Design and Engineering	0	2,000	0	0	2,000
A232	North County Airport - Miscellaneous Projects	0	12	0	0	12
A254	Pahokee Airport - Miscellaneous Projects	0	10	0	0	10
A268	PBIA - Airside Projects	0	200	0	0	200
A039	PBIA - Demolition	0	350	0	0	350
A043	PBIA - Environmental Projects	0	245	0	0	245
A030	PBIA - Equipment Airport Administration	0	760	0	0	760
A031	PBIA - Equipment Grounds Maintenance	0	150	0	0	150
A032	PBIA - Fire Rescue Improvement	0	120	0	0	120
A186	PBIA - Permits and Fees	0	30	0	0	30
A173	PBIA - Project Inspection and Administration	0	50	0	0	50
A215	PBIA - Replace Cabin Air Control System	0	25	0	0	25
A212	PBIA - Terminal Improvements	0	500	0	0	500
A035	PBIA - Terminal Maintenance Equipment	0	1,050	0	0	1,050
A175	PBIA - Testing and Miscellaneous Engineering	0	20	0	0	20
Total Appropriations		0	7,022	0	0	7,022

<u>Fund</u>	<u>Funding recap</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Interest & Other</u>	<u>Total Budget</u>
4110	Airport Capital Projects	0	2,455	0	0	2,455
4111	Airports Improvement and Development Fund	0	4,567	0	0	4,567
Total Funding		0	7,022	0	0	7,022

Large Capital Projects - Airports

PBIA - Terminal Switchgears - This project will provide for terminal electrical switchgears in substation "T", "B", and "C" at Palm Beach International Airport.

ENVIRONMENTAL RESOURCES MANAGEMENT
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

Project #	Description	Ad Valorem	Other	Total Budget
Large Capital Projects				
E111	Environmental Restoration	750	0	750
M028	Juno Beach Shore Protection	0	2,280	2,280
M015	Ocean Ridge Shore Protection	0	150	150
Small Capital Projects				
M051	Central Boca Shore Protection	0	942	942
M040	Coral Cove Dune Restoration	0	150	150
M041	Delray Beach Shore Protection	0	154	154
M033	Emergency Beach Responses	0	71	71
M039	North Boca Shore Protection	0	155	155
M046	South Lake Worth Inlet Management	0	150	150
M044	South Palm Beach Shore Protection	0	400	400
Total Appropriations		750	4,452	5,202
<hr/>				
Fund	Funding Recap	Ad Valorem	Other	Total Budget
3652	Beach Improvement	0	4,452	4,452
3654	Environmental Resources Capital Projects	750	0	750
Total Funding		750	4,452	5,202

Large Capital Projects - Environmental Resources Management

Environmental Restoration - This project includes restoration of natural areas and public water bodies such as Lake Worth Lagoon, Chain of Lakes, and Loxahatchee River. Additional funding is required to replace diminishing non-ad valorem funds available for the restoration and management of the County's natural areas. These funds also provide a source of matching funds for State and Local grants.

Juno Beach Shore Protection - This project includes design, engineering, permitting, construction, and monitoring of a beach restoration project in the vicinity of Juno Beach. Construction includes offshore dredging, placement of fill, and planting of native salt-tolerant vegetation. The funding sources used in the "Other" category include Tourist Development Tax, interest earnings, and reserves.

Ocean Ridge Shore Protection - This project includes planning, design, permitting, construction, monitoring, and maintenance of a beach nourishment/restoration project between South Lake Worth Inlet and 1.42 miles south. The funding sources used in the "Other" category include Tourist Development Tax, interest earnings, and reserves.

FACILITIES DEVELOPMENT AND OPERATIONS
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

Project #	Description	Ad Valorem	Impact Fees	Other	Total Budget
Large Capital Projects					
B592	Courthouse 8th Floor Build-Out	0	150	0	150
B593	PBSO Main Detention Center East/West Tower Building R/R	3,171	0	0	3,171
B594	PBSO Main Detention Electronics System Renewal/Replacement	700	0	0	700
B595	Radio System P25 Migration	0	0	27,600	27,600
Small Capital Projects					
B575	CATV Inhouse Systems	20	0	0	20
B596	Clerk Cameras at Main Judicial Center (MJC) Cash Counters	75	0	0	75
B615	Constitutional Facility Improvements FY 16	0	0	1,000	1,000
B611	Countywide Building Renewal & Replacement FY 16	3,589	0	0	3,589
B612	Countywide Electronic Systems Renewal & Replacement FY 16	1,058	0	0	1,058
B613	Countywide Parks Facility Renewal & Replacement FY 16	1,143	0	0	1,143
B614	Countywide Various Facility Improvements FY 16	100	0	0	100
B602	Courthouse Clerk Evidence Dehumidity	50	0	0	50
B505	Courthouse Courtroom Furniture, Fixtures, and Equipment	25	0	0	25
B603	High Ridge Family Center Secure Lobby	85	0	0	85
B604	Land Due Diligence FY 16	100	0	0	100
B608	North County Courthouse Clerk Acces Control	9	0	0	9
B605	North County Courthouse Hearing Room 2706 Build-Out	259	0	0	259
B606	North County Courthouse Secure Judicial Corridor	124	0	0	124
B607	PBSO Community Services	500	0	0	500
B609	West County Courthouse Public Defender Panic Buttons/Aipone	9	0	0	9
B610	Youth Services 4 Points Renovations	250	0	0	250
Total Appropriations		11,267	150	28,600	40,017

Fund	Funding recap	Ad Valorem	Impact Fees	Other	Total Budget
3801	800 Mhz RR+I Fund	0	0	27,600	27,600
3805	Public Building Impact Fees	0	150	0	150
3804	Public Building Impr Fund	11,267	0	1,000	12,267
Total Funding		11,267	150	28,600	40,017

Large Capital Projects - Facilities Development and Operations

Courthouse 8th Floor Build-Out - Phase 1 of this project will update the Judicial Master Plan. Subsequent year funding will allow for the build-out of the 8th floor of the Main Courthouse for programs and services determined to be necessary by the update to the Judicial Center Master Plan.

PBSO Main Detention Center East/West Tower Building R/R - The first phase of this project replaces the building infrastructure in the East Tower. The second phase also replaces the building infrastructure in the West Tower which has been continuously occupied since the early 1980s without any major renewal/replacement projects done. Both phases of this work were originally scheduled for completion in 2015 along with Phase 3 of the Jail Expansion Program.

PBSO Main Detention Electronics System Renewal/Replacement - This project replaces the integrated electronic systems at the Main Detention Center including locking control, fire alarm, intercom, CCTV, nurse call, and panic buttons which are all over 20 years old. In addition, the programmable logic controllers are no longer supported at some of the substations.

Radio System P25 Migration - This project is a renewal/replacement project to migrate from the existing countywide public safety trunked radio system to a digital system which is in compliance with APCO Project 25 (P25) standards.

FIVE YEAR ROAD PROGRAM
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

Project #	Description	Impact Fees	Other	Total Budget
Large Capital Projects				
1464	6th Avenue South over Lake Osborne	0	900	900
0703	Administrative Support and Computer Equipment	0	370	370
0768	Annual Contract Advertising	0	20	20
1463	Benoist Farms Road/State Road 80 to Belvedere Road	650	0	650
1001	Bridges - Countywide	1,700	2,740	4,440
1449/1001	Camino Real Road/Boca Club over Intracoastal Waterway	3,000	3,000	6,000
TBD	Center Street/Thelma Avenue to Woodland Estates Drive	800	0	800
1443	Church Street/Limestone Creek to West of Central Blvd	200	0	200
1369	Congress Avenue/North of Northlake Blvd to Alternate A1A	4,510	1,250	5,760
1458	Connector/Lyons Road to Acme Dairy Road	0	1,000	1,000
1448	CR 880 (Old SR80) Rehabilitation/Heavy Maintenance	0	1,000	1,000
1440	Florida Mango Rd over LWDD L-6 Canal/N. of Myrica to Summit	100	0	100
1461	Gateway Blvd and High Ridge Road	100	0	100
0704	Glades Area - Repair and Renovation	0	700	700
1423	Glades Road and Butts Road	100	0	100
1337	Haverhill Road/Lantana Road to Melaleuca Lane	3,500	0	3,500
1325	Haverhill Road/Melaleuca Lane to Lake Worth Rd	6,200	0	6,200
1438	Hood Road and Central Blvd	200	0	200
VARIOUS	Intersection Program - Countywide	4,490	1,850	6,340
1467	Jog Road/South of Clint Moore Road to Linton Blvd	0	1,500	1,500
1466	Jog Road/South of Hypoluxo Road to 10th Avenue North	0	2,000	2,000
1367	Lake Worth Road and Jog Road	630	0	630
1383	Linton Blvd and Military Trail	380	0	380
1336	Lyons Road/Lantana Road to Lake Worth Road	4,200	0	4,200
0966	Northlake Blvd/Seminole Pratt Whitney Road to Coconut Blvd	5,000	0	5,000
9100	Ocean Avenue Loan Repayment	0	1,029	1,029
1064	Old Dixie Hwy/Park Avenue to Northlake Blvd	2,800	0	2,800
1428	Old Dixie Hwy/Yamato Road to Linton Blvd	2,000	0	2,000
1001	Palmetto Park Road Bridge over LWDD E-4 Canal	0	2,600	2,600
ANNUAL	Pathway Program - Countywide	0	1,500	1,500
1366	PGA Blvd and Military Trail	600	0	600
1396	Purdy Lane/Forest Hill Elementary School to East Major Drive	1,100	0	1,100
0924	Recording Fees - Countywide	0	20	20
VARIOUS	Reserve - Railroad Crossings	0	600	600
VARIOUS	Reserve for Plans and Alignment	0	200	200

FY 2016 CAPITAL PROJECTS

Palm Beach County, FL

VARIOUS	Reserves for Right of Way	0	200	200
1427	Royal Palm Beach Blvd/M Canal to South of Orange Blvd	300	0	300
1395	Sandalfoot Blvd/State Road 7 to East of State Road 7	1,400	0	1,400
0728	Seminole Pratt Whitney Rd/Orange Blvd to S of Northlake Blvd	6,800	0	6,800
0620	Seminole Pratt Whitney Road and Northlake Blvd	3,500	0	3,500
0994	Silver Beach Road/East of Congress Avenue to Old Dixie Hwy	3,100	0	3,100
1394	South West 3rd Street/State Road 7 to East of State Road 7	1,200	0	1,200
1468	State Road 7/State Road 710 to South of 150th Court North	50	0	50
0603	Traffic Calming - Countywide	0	20	20
ANNUAL	Traffic Signals - Countywide	0	600	600
1469	Woolbright Road/Military Trail to Lawrence Road	0	600	600
Total Appropriations		58,610	23,699	82,309

Fund	Funding Recap	Impact Fees	Other	Total Budget
3501	Road Impact Fee Zone 1	12,260	1,250	13,510
3502	Road Impact Fee Zone 2	1,830	0	1,830
3503	Road Impact Fee Zone 3	16,250	0	16,250
3504	Road Impact Fee Zone 4	14,000	0	14,000
3505	Road Impact Fee Zone 5	8,080	3,000	11,080
TBD	To Be Determined	4,490	1,850	6,340
3500	Transportation Improvement Fund	1,700	17,599	19,299
Total Funding		58,610	23,699	82,309

Large Capital Projects - Five Year Road Program

6th Avenue South over Lake Osborne - Bridge Replacement

Administrative Support and Computer Equipment - Funding for staff support and computer equipment for program.

Annual Contract Advertising - Advertising costs for annual agreements.

Benoist Farms Road/State Road 80 to Belvedere Road - 0.9 Miles, 3 Lanes

Bridges - Countywide - Bridge Rehabilitation and Replacement

Camino Real Road/Boca Club over Intracoastal Waterway - Approach Bridge Span Rehabilitation

Center Street/Thelma Avenue to Woodland Estates Drive - 0.3 Miles, 3 Lanes

Church Street/Limestone Creek to West of Central Blvd - 0.5 Miles, 3 Lanes

Congress Avenue/North of Northlake Blvd to Alternate A1A - 0.6 Miles, 2 Lanes

Connector/Lyons Road to Acme Dairy Road - 0.5 Miles, 2/3 Lanes

CR 880 (Old SR80) Rehabilitation/Heavy Maintenance - Rehabilitation

Florida Mango Rd over LWDD L-6 Canal/N. of Myrica to Summit - 0.6 Miles, 3 Lanes

Gateway Blvd and High Ridge Road - Intersection Improvements

Glades Area - Repair and Renovation - Proposed improvements for this program include the resurfacing of County roads throughout the Glades area; including striping, replacement of old guardrails and installation of new guardrails as needed.

Glades Road and Butts Road - Intersection Improvements

Large Capital Projects - Five Year Road Program continued

Haverhill Road/Lantana Road to Melaleuca Lane - 0.9 Miles, 4 Lanes

Haverhill Road/Melaleuca Lane to Lake Worth Rd - 1.1 Miles, 5 Lanes

Hood Road and Central Blvd - Intersection Improvements

Intersection Program - Countywide - The Intersection Improvement Program provides both minor and major improvements at intersections. These improvements increase capacity and improve safety. Projects are designed and constructed both in-house and through contracted services.

Jog Road/South of Clint Moore Road to Linton Blvd - Safety Improvements and Resurfacing

Jog Road/South of Hypoluxo Road to 10th Avenue North - Safety Improvements and Resurfacing

Lake Worth Road and Jog Road - Intersection Improvements

Linton Blvd and Military Trail - Intersection Improvements

Lyons Road/Lantana Road to Lake Worth Road - 2.0 Miles, 4 Lanes

Northlake Blvd/Seminole Pratt Whitney Road to Coconut Blvd - 3.4 Miles, 4 Lanes

Ocean Avenue Loan Repayment - Debt service on the \$15 million loan to rebuild the Ocean Avenue bridge.

Old Dixie Hwy/Park Avenue to Northlake Blvd - 0.9 Miles, 3 Lanes

Old Dixie Hwy/Yamato Road to Linton Blvd - 3.0 Miles, 3 Lanes

Palmetto Park Road Bridge over LWDD E-4 Canal - Bridge Replacement

Pathway Program - Countywide - This program develops a list of requested pathways which are then divided into three categories and prioritized. Elementary school pathways are given the highest priority, followed by Middle and High School pathways. Additionally, the program includes funding for maintenance of existing pathways.

PGA Blvd and Military Trail - Intersection Improvements

Purdy Lane/Forest Hill Elementary School to East Major Drive - 0.2 Miles, 3 Lanes

Recording Fees - Countywide - Provides funding for the expenses incurred in Right of Way (ROW) acquisitions. These include title searches, deed recordings, and other related legal expenses required for the purchases of ROW.

Reserve - Railroad Crossings - Railroad Crossing Rehabilitation and Replacement

Reserve for Plans and Alignment - Funding for design costs, study costs and mitigation costs for projects included in the Program.

Reserves for Right of Way - Funding for Right of Way acquisition costs for projects included in the Program.

Royal Palm Beach Blvd/M Canal to South of Orange Blvd - 1.0 Mile, 5 Lanes

Sandalfoot Blvd/State Road 7 to East of State Road 7 - 0.1 Mile/ 5 Lanes

Seminole Pratt Whitney Rd/Orange Blvd to S of Northlake Blvd - 1.8 Miles, 4/6 Lanes

Seminole Pratt Whitney Road and Northlake Blvd - Intersection Improvements

Silver Beach Road/East of Congress Avenue to Old Dixie Hwy - 0.9 Miles, 2 Lanes and 3 Lanes

South West 3rd Street/State Road 7 to East of State Road 7 - 0.1 Mile/ 3 Lanes

State Road 7/State Road 710 to South of 150th Court North - Right of Way acquisition

Traffic Calming - Countywide - This program provides funding for the installation of traffic slowing devices such as speed humps and traffic islands in neighborhoods which request and demonstrate a need for such safety measures on their streets.

Large Capital Projects - Five Year Road Program continued

Traffic Signals - Countywide - Funding to design and install traffic signals utilizing mast arm support structures in lieu of strain pole/span wire support system.

Woolbright Road/Military Trail to Lawrence Road - Drainage Improvements

INFORMATION SYSTEMS SERVICES
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
Large Capital Projects			
I341	Belle Glade Fiber Run	400	400
I328	Core Network Upgrades FY16	200	200
I340	Enterprise Security/Threat Management FY16	670	670
I332	Enterprise Storage Backup Growth and Replacement FY16	200	200
I334	EOC Vault Room HVAC Remediation	350	350
I326	Fiber Build-out of Enterprise Network FY16	500	500
I330	Geographic Information System (GIS) FY16	250	250
I342	Microsoft Office Suite Update	1,286	1,286
I325	Network Equipment and Vendor Support FY16	830	830
I339	Wintel/UNIX Server Growth RR&I FY16	225	225
I331	Wintel/UNIX Storage Consolidation FY16	450	450
I327	Wireless Connectivity FY16	150	150
Small Capital Projects			
I338	Citrix Expansion	75	75
I336	Image and Video Archive System	100	100
I337	LEX Backup & Recovery	75	75
I319	UPS Battery Replacement (EOC & Enterprise Computing Center)	50	50
I333	Video Service Delivery FY16	25	25
I335	Vista Center Data (Relocation Equipment)	50	50
I329	WAN In-Building Cabling FY16	100	100
Total Appropriations		5,986	5,986
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
3901	Information Technology Capital Improvements	5,986	5,986
Total Funding		5,986	5,986

Large Capital Projects - Information Systems Services

Belle Glade Fiber Run - In light of the high cost of voice and data communications services to West County, it is proposed to extend County fiber to the West County Government Center. From that location, connection can be made to the 400 foot School District Tower, which will enable access to several County facilities. The buildout could be accomplished in 90 days and would allow for the cancelation of the SmartRing contract which would save \$1.4 million annually. This project was previously approved and subsequently de-funded when budget was transferred to the Enterprise Data Center Project (FD&O).

Core Network Upgrades FY16 - Information System Services (ISS) data centers' equipment handles trillions of bits of traffic per day and is engineered to be survivable. A single core chassis can cost \$500,000 with an expected performance life span of two years in the core. Optical modules for this equipment cost approximately \$30,000 per interface. This budget is required to purchase the necessary optical modules to increase capacity to support County operations.

Enterprise Security/Threat Management FY16 - The primary need this year is the replacement of firewall clusters with a higher capacity ISP class firewall system. The growth in mail, remote access, internet use, and delivery of services to the public via the internet, applies a constant strain on ISS ability to deliver expected performance levels. Use of media rich devices such as smartphones and tablets also account for increased demand on the network and security infrastructure. This Capital Project request will fund a Countywide initiative to address audit findings, locate security vulnerabilities and protect the County from increasing cyber-security threats. Among the components of this request are provisions and tools for Mobile Device Management, including protection of sensitive and confidential data (HIPAA, Personally Identifiable Information, etc.). Additionally, this project will ensure the protection of privileged identities, monitor for audit compliance, and help prevent data loss.

Enterprise Storage Backup Growth and Replacement FY16 - Existing capital funding will support replacement of the Data Domain backup storage system and increase disk capacity to accommodate large volumes of backup data. This device was purchased in December 2011 and is no longer covered under manufacturer warranty. The County is now paying \$74,887 for annual support. This budget request is for replacement of the Data Domain Appliance system for GC/Vista. EMC provides incentives to replace out-of-warranty equipment with new hardware with a three-year warranty. This capital budget will also support purchase of additional enterprise backup software storage licenses which is based on the total amount of storage backed up with Symantec Netbackup.

EOC Vault Room HVAC Remediation - Information System Services (ISS) has an existing project with Facilities Development and Operations (FD&O) to evaluate the air conditioning requirements and improvements needed at the EOC "Vault" computer room. It is anticipated that the evaluation will result in a recommendation to create a hot aisle containment area and additional rack-based air conditioning units. The study was expected to be completed in June 2015, with the implementation of the solution in FY 2016.

Fiber Build-out of Enterprise Network FY16 - This project will continue the extension of the County's private fiber network to County facilities for maximizing performance and reducing circuit expenses paid to AT&T. The long-term goal is to reduce reliance on AT&T and increase the ability to meet customer requirements. Targeted sites for next year include the I-95 corridor, Southwest County facilities, and West County facilities.

Large Capital Projects - Information Systems Services continued

Geographic Information System (GIS) FY16 - The Geographic Information Project in Palm Beach County includes technical infrastructure (hardware, software, and network), applications, human resources, and data within a multi-agency organization structure. The Enterprise GIS system is being used by agencies that access the County's network. The information infrastructure is in place for local government to utilize geographic and land data to support informed decision making, cost efficiency, and responsible management. This request will pay for digital orthophotography updates, Pictometry self-hosting license and imagery, enterprise hardware/server software, and GIS desktop and server training.

Microsoft Office Suite Update - This capital project requests the purchase of the latest Microsoft Office Suite of office automation software, including WORD, EXCEL, ACCESS, POWERPOINT, and others. The County has used the Microsoft 2007 Office Suite of office automation products since 2007. These products are now at least three revisions behind the most current version. The latest version of Microsoft Office offers many new functions and productivity improvements. This funding is for the outright purchase of the licenses and will not include any annual maintenance in order to minimize the amount of capital investment.

Network Equipment and Vendor Support FY16 - In addition to several edge routers that are nearing their end of life and need to be replaced, much of the fiber switching core is eight years old and is due for replacement. This encompasses six locations that serve as the high speed fiber backbone for the Palm Beach County Enterprise Network. The newer network infrastructure is necessary to increase capacity to meet customer demand.

Wintel/UNIX Server Growth RR&I FY16 - Purchase of additional IBM Power7 and 8 CPU processors core licenses to meet the growing demand in system utilization by web applications and database systems. Additional processors will be used by existing licenses freed up from the JIS Civil and Juvenile migration to the Clerk's new CJIS system. Phase 2 purchase of replacement Bladeserver Chassis hardware, CPU and memory boards for existing and new Wintel Enterprise Virtual server systems. Wintel system expansion is needed to meet the increase in demand for new Virtual Machines hosting MS SQLServer, Citrix, customer purchased off-the-shelf software and ISS developed Web application systems.

Wintel/UNIX Storage Consolidation FY16 - This capital project request supports three aspects of the Enterprise Storage, replacement of the existing Hitachi USPV array at the EOC, replacement of the Fiber Channel Storage Director at both the EOC and GC data centers, and the purchase of additional storage space to accommodate anticipated growth in file storage on the existing IBM V7000 Unified Storage System. Both the Hitachi USPV storage system and the Storage Directors are in excess of five years. Both are now on extended warranty coverage which has become increasingly expensive each year, resulting in this project being more cost effective to replace these systems.

Wireless Connectivity FY16 - ISS continues to expand the wireless network to eliminate AT&T circuits at existing locations and bring new locations online where fiber optic facilities are not a cost effective option. Also, there are over 1000 in-building wireless access points which are maintained utilizing this funding. This includes a phased replacement of Alvarion with Ubiquiti and a migration to 802.11AC technology for internal wifi.

COUNTY LIBRARY
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
Small Capital Projects				
L069	Gardens Library - Roof Replacement	130	0	130
L041	Gardens Library - Weatherproofing	60	0	60
L067	Main Library - A/C Replacement	64	0	64
L041	Okeechobee Blvd. Library - Painting Exterior	39	0	39
L064	Okeechobee Blvd. Library - Parking Lot	18	0	18
L041	Royal Palm Beach Library - Painting Exterior	45	0	45
L064	Royal Palm Beach Library - Parking Lot	47	0	47
L041	Tequesta Library - Painting	45	0	45
L031	Wellington Library - Fire System	48	0	48
L041	Wellington Library - Painting	90	0	90
Total Appropriations		586	0	586
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Total Budget</u>
3750	Library Improvement Fund	586	0	586
Total Funding		586	0	586

MISCELLANEOUS/ NON-DEPARTMENT
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Bonds</u>	<u>Total Budget</u>
Large Capital Projects						
ED01	Max Planck Florida Corporation	0	0	0	13,384	13,384
X006	OCR and Countywide Community Revitalization Team Initiatives	100	0	0	0	100
Total Appropriations		100	0	0	13,384	13,484

<u>Fund</u>	<u>Funding recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Bonds</u>	<u>Total Budget</u>
3900	Capital Outlay	100	0	0	0	100
TBD	To Be Determined	0	0	0	13,384	13,384
Total Funding		100	0	0	13,384	13,484

Large Capital Projects - Miscellaneous/ Non-Department

Max Planck Florida Corporation - On July 22, 2008, the Board of County Commissioners approved a grant agreement with Max Planck Florida Corporation (MPFC) providing for a maximum of \$86,926,000 to reimburse MPFC for the construction and operation of an approximate 100,000 square foot Biomedical Research Facility in the County. The County’s plan is to issue non-ad valorem revenue bonds to fund the remainder of the grants to MPFC on November 1 of FY 2016 and 2018.

OCR and Countywide Community Revitalization Team Initiatives - These capital projects will promote the stabilization and revitalization efforts for designated residential neighborhoods in unincorporated Palm Beach County and the Lake Region municipalities of Belle Glade, Pahokee, and South Bay.

PARKS AND RECREATION
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

Project #	Description	Ad Valorem	Impact Fees	Other	Total Budget
Large Capital Projects					
P645	Burt Aaronson South County Regional Park Phase III	0	500	0	500
P701	Burt Reynolds Park West Side Expansion	0	248	0	248
P793	Canyon District Park Design and Development	0	1,000	0	1,000
P796	Morikami Museum and Japanese Gardens Expansion	0	500	0	500
Small Capital Projects					
P757	ADA Compliance Measures	100	0	0	100
P809	Administration Building Generator Replacement	100	0	0	100
P810	Athletic Field Turf Renovation	250	0	0	250
P791	Boat Ramp Renovation	0	0	360	360
P811	Coconut Cove Waterpark Kiosk Area Renovation	30	0	0	30
P706	Information Technology Equipment Expansion and Replacement	15	0	0	15
P795	Jim Brandon Equestrian Center Footing Renovation	110	0	0	110
P812	Lifeguard Towers and Beach Access Replacements	50	0	0	50
P800	Park Operations Equipment Replacement	195	0	0	195
P813	Phil Foster Brick Paver Walkway Renovation	85	0	0	85
P801	Playground Replacement and Resurfacing	65	0	0	65
Total Appropriations		1,000	2,248	360	3,608

Fund	Funding recap	Ad Valorem	Impact Fees	Other	Total Budget
3601	Park Impact Fees Zone 1	0	248	0	248
3603	Park Impact Fees Zone 3	0	2,000	0	2,000
3600	Park Improvement Fund	1,000	0	360	1,360
Total Funding		1,000	2,248	360	3,608

Large Capital Projects - Parks and Recreation

Burt Aaronson South County Regional Park Phase III - Phase III of South County Regional Park will result in the new recreational facilities that include special event areas, roadways, parking, restrooms, picnicking facilities, open play areas, playground, dog park, landscaping, site lighting, trails, ski lakes, boat ramps, canoe/kayak trails, environmental enhancements, forestation, entrance signage, irrigation wells and pumps, box office, production booth cover, stage expansion, and other support infrastructure. This project will provide developed acres of regional parks necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The proposed improvements will provide additional passive and active recreational facilities to serve the needs of residents in the South Park District. Funding in FY 2016 and future funding are from Zone 3 Park Impact Fees. Operating cost projections include maintenance and utility related expenses.

Burt Reynolds Park West Side Expansion - This project provides needed improvements to the west side of Burt Reynolds Park. The existing Chamber of Commerce building will be razed and a new ADA compliant restroom constructed; the parking lot and drive isles will be reconfigured to improve traffic flow; additional car/trailer parking spaces will be added as well as new site lighting, drainage structures, and a walkway connecting the east and west portions of the park. Current funding is from Zone 1 Park Impact Fees.

Canyon District Park Design and Development - The district park is a 53 acre undeveloped property in the Agricultural Reserve that has been approved for public park uses. This project includes the initial design of a master site plan and construction of infrastructure to support the phased construction of the park. As additional capital funding becomes available in future years, full development of the park will follow. This project will provide developed acres of district parks necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The improvements will provide additional recreational facilities to serve the needs of residents in the South Park District. Funding is from Zone 3 Park Impact Fees.

Morikami Museum and Japanese Gardens Expansion - This project includes the design and construction of the museum building expansion to house additional display areas, collection storage, offices, gift shop, and admission booths. Garden expansion will include the design and construction of a bonsai display area with support structures and infrastructure, and an outdoor stage with restrooms for special events. Funding is from Zone 3 Park Impact Fees.

WATER UTILITIES
Approved FY 2016 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project #</u>	<u>Description</u>	<u>User Fees</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects				
W037 6502	Western Region Customer Service and Operations Buildings	7,300	0	7,300
Small Capital Projects				
W010 6545	Southern Region Water Reclamation Facility R&R	6,000	0	6,000
W006 6502	System Wide Buildings and Other Improvements	1,000	0	1,000
W006 6541	System Wide Water Treatment Plant Improvements	500	0	500
W004 6541	System Wide Wellfield Rehabilitation and Replacement	3,380	0	3,380
W014 6502	Telemetry Information Management System Improvements	3,542	0	3,542
W007 6543	Utility Line Relocations - County Road Projects	340	0	340
W019 6547	Wastewater Collection System Extension	3,000	0	3,000
W031 6547	Wastewater Collection System Lift Station Rehabilitation	5,076	0	5,076
W031 6547	Wastewater Collection System Pipe Rehabilitation	6,756	0	6,756
W031 6543	Water Distribution System Pipe Renewal and Replacement	3,500	0	3,500
W026 6541	Water Treatment Plant #11 Improvements	4,083	0	4,083
W002 6541	Water Treatment Plant #2 Renewal and Replacement	4,709	0	4,709
W003 6541	Water Treatment Plant #3 Renewal and Replacement	2,000	0	2,000
W001 6541	Water Treatment Plant #8 Renewal and Replacement	18,155	0	18,155
W005 6541	Water Treatment Plant #9 Renewal and Replacement	2,900	0	2,900
W026 6545	Western Region Wastewater Treatment Plant Improvements	5,035	0	5,035
W038 6543	Western Region Water Distribution System Rehabilitation	5,000	0	5,000
Total Appropriations		82,276	0	82,276
<u>Fund</u>	<u>Funding Recap</u>	<u>User Fees</u>	<u>Other</u>	<u>Total Budget</u>
4011	Capital Improvements	82,276	0	82,276
Total Funding		82,276	0	82,276

Large Capital Projects - Water Utilities

Western Region Customer Service and Operations Buildings - This project involves the design and construction of a customer service, operations, and maintenance complex. The project is necessary to provide the required infrastructure to provide potable water and sanitary sewer service to the residents of Belle Glade, South Bay, and Pahokee. The complex will be similar to the existing facilities in other regions of the department's service area. The additional funding is necessary due to the acceleration of the building schedule resulting in all phases of construction being completed simultaneously rather than spread over a number of years.

After a capital project has been completed it is possible for the project to have a continuing impact on the operating budget. For some capital improvements, such as new or expanded roadways, the impact on the County's operating budget is relatively small or may reduce costs due to maintenance savings (such as replacement of fire trucks and water lines). On the other hand, projects such as the Jail Expansion Program will require additional operations and maintenance costs to operate new or expanded facilities.

The future fiscal impact on the operating budget is outlined in each large capital project proposal. The operating cost projection section identifies costs related to operating the capital project when it is placed into service, and it's provided for projects requesting funding in FY 2016. Operating projections are developed using four (4) categories: Staff (personnel services), O&M (operating/maintenance), Equipment, and Other. Operating costs may begin either at the start of a fiscal year or at some interim date during the fiscal year. Operating costs may also include one-time start-up costs that will occur only in the initial fiscal year.

Each proposal and its impact on the operating budget are reviewed by County Administration to determine its funding priority and level. The increase/decrease to the operating budget as a result of the approved capital projects is reflected in the final adopted budget.

The FY 2016 operating budget has increased by \$8 thousand due to capital projects expected to be completed. The following department's operating budgets have been impacted by these capital projects:

Facilities Development & Operations

A total operating budget of \$50 thousand is anticipated in FY 2019 due to the Courthouse 8th Floor Build-out.

Information System Services

There is no impact to the operating budget.

Miscellaneous/Non Departmental

There is no impact to the operating budget.

Environmental Resource Management

There is no impact to the operating budget, projects include shore and environmental restoration.

Fire Rescue

A total operating budget of \$2.5 million is being added in FY 2018 due to the anticipated completion of a new fire station in central Palm Beach County, to serve the LeChalet/Haverhill Station Site.

Parks and Recreation

A total of \$8 thousand will be added in FY 2016, primarily due to construction of new facilities, staff cost, maintenance, and utility related expenses.

County Library

There is no impact to the operating budget.

Five Year Road Program

There is no impact to the operating budget.

Airports

There is no impact to the operating budget as projects include renovations/upgrades to existing infrastructure.

Water Utilities Department

There is no impact to the operating budget. Although additional funding is approved for new Customer Service and Operation Center, operating costs will be offset by moving from temporary to permanent facilities.

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS

FY 2016 Through FY 2020

(\$ in 1,000)

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Facilities Development & Operations					
Courthouse 8th Floor Build-out	-	-	-	50	-
Total	\$ -	\$ -	\$ -	\$ 50	\$ -

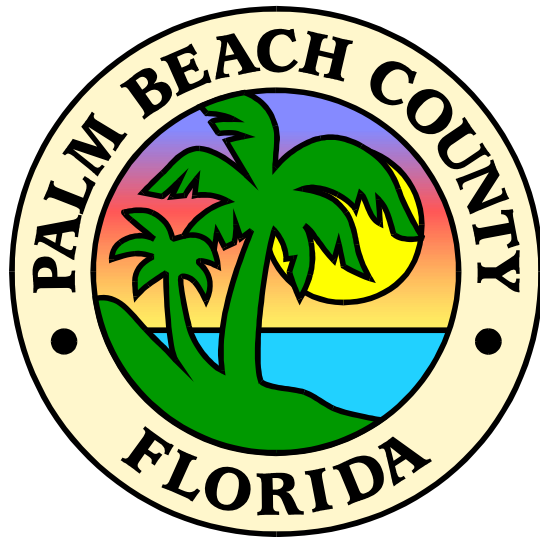
Fire Rescue

Agriculture Reserves South	-	-	-	1,693	1,693
Fire Station #41 South	-	-	2,493	2,493	2,493
Southern Blvd 20 Mile Bend Station	-	-	-	-	1,693
Total	\$ -	\$ -	\$ 2,493	\$ 4,186	\$ 5,879

Parks & Recreation

Burt Aaronson South County Regional Park Phase III	\$ 5	\$ 6	\$ 6	\$ 6	\$ 6
Burt Reynolds Park West Side Expansion	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3
Canyon District Park Design and Development	-	-	-	90	180
Morikami Museum and Japanese Expansion	-	20	20	20	20
Shade Structures	-	1	1	1	1
Total	\$ 8	\$ 30	\$ 30	\$ 120	\$ 210

Grand Total \$ 8 \$ 30 \$ 2,523 \$ 4,356 \$ 6,089



This section of the Budget Document provides comprehensive information regarding Palm Beach County’s Debt Service (principal and interest related to long-term debt) for FY 2016, and in future years.

Palm Beach County covenants and agrees that it will not issue any indebtedness or incur any indebtedness from or supported by a pledge of non-ad valorem revenues unless the County can show that following the issuance of or incurrence of such additional indebtedness, (i) the total amount of non-ad valorem revenues (based on the most recent fiscal year for which audited financial statements are available) will be greater than 2.00 times the maximum debt service, (ii) the total amount of non-ad valorem revenues in each fiscal year in which the bonds are outstanding will be greater than 2.00 times the non-self supporting debt service in each fiscal year, and (iii) the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of the non-self supporting debt.

Summary of Outstanding Bond Issues and Installment Debt

The table on pages 374 through 377 shows there are currently forty County bond issues. Eight are General Obligation issues, twenty-two are Non-Self Supporting Revenue bonds, and ten are Self-Supporting Enterprise Issues. At original issue, total County debt for these issues was \$1,707,394,604. The current outstanding balance on these issues is \$1,139,705,586.

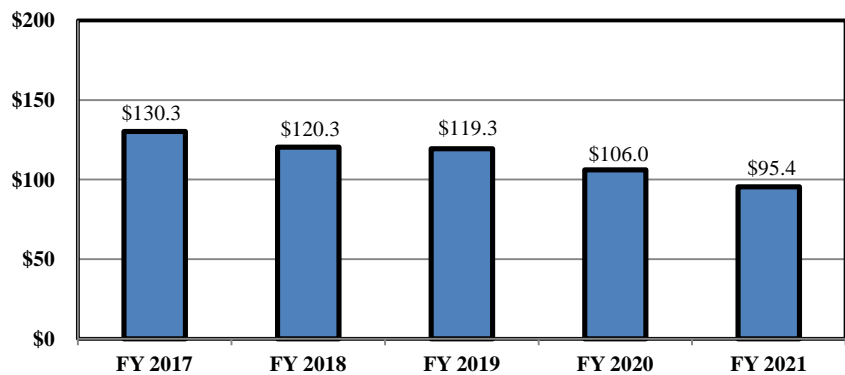
Debt Service Summary by Function FY 2016

The table on page 378 shows the FY 2016 funding requirement is \$130.7 million for County debt. This amount includes interest payments, principal, and fiscal charges on the debt.

Future Debt Service Requirements After FY 2016

The table on page 379 summarizes debt service requirements after FY 2016 based on currently outstanding County bond issues and other debt. The amounts are as follows:

FY 2017	\$130.3 million
FY 2018	\$120.3 million
FY 2019	\$119.3 million
FY 2020	\$106.0 million
FY 2021	\$95.4 million
Future	\$906.8 million



Debt Service Ratios

Pages 380 and 381 provides a variety of statistical information, expressing the County’s Debt Service in terms of common ratios used to present the debt capacities of the County. Based on these ratios, Palm Beach County is in a healthy debt capacity position.

<u>Issue/Purpose</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding as of 09/30/15</u>	<u>Moody's Investor's Service</u>	<u>Standard & Poor's and Fitch</u>
<u>General Obligation Debt</u>						
<u>16M Refunding Bonds, Series 2005</u>						
Partial refunding of series 1999A Bonds	16,025,000	5/11/05	8/1/19	7,205,000	Aaa	AAA
<u>50M, Series 2006</u>						
Preserving, protecting, and expanding public needs to working waterfronts	50,000,000	3/21/06	8/1/16	2,370,000	Aaa	AAA
<u>22.3M, Series 2006</u>						
Acquisition, construction, expansion of Library facilities	22,335,000	2/22/06	8/1/16	1,140,000	Aaa	AAA
<u>115.8M Taxable Refunding Bonds Series 2006</u>						
Refund outstanding series 1999B and 2001A Go Bonds for Acquisition of Environmentally Sensitive Lands, Water Resources, Greenways, Agriculture Lands & Open Spaces	115,825,000	7/10/06	6/1/20	49,405,000	Aaa	AAA
<u>19.5M Refunding Bonds, Series 2010</u>						
Refund a portion of outstanding series 2003 Library Expansion Facilities	19,530,000	9/7/10	7/1/23	15,400,000	Aaa	AAA
<u>28.7M Refunding Bonds, Series 2010</u>						
Refund a portion of outstanding series 2003A and 2005, Recreation and Culture Facilities	28,700,000	10/6/10	7/1/25	26,185,000	Aaa	AAA
<u>11.8M Refunding Bonds, Series 2014</u>						
Refund a portion of outstanding series 2006, Library facilities	11,865,000	8/19/14	8/1/25	11,865,000	Aaa	AAA
<u>28.0M Refunding Bonds, Series 2014</u>						
Refund a portion of outstanding series 2006, Waterfront Access	28,035,000	8/19/14	8/1/26	28,035,000	Aaa	AAA
<u>Total - General Obligation Bonds</u>	<u>\$292,315,000</u>			<u>\$141,605,000</u>		

<u>Issue/Purpose</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding as of 09/30/15</u>	<u>Moody's Investor's Service</u>	<u>Standard & Poor's and Fitch</u>
<u>Non Self-Supporting Revenue Bonds</u>						
<u>17.5M Parks & Rec. Revenue Refunding Bonds, Series 2005</u>						
Refunding of 1996 Parks & Rec. Facility Bonds	17,455,000	3/31/05	11/1/16	3,915,000	Aa1	AA+
<u>13.5M Revenue Refunding Bonds Series 2005</u>						
Refunding of N. County Courthouse/Sheriff's Motor Pool 1997 Bonds	13,485,000	7/7/05	12/1/17	4,585,000	Aa1	AA+
<u>9.5M Public Improvement Rev. Refunding Bonds, Series 2005</u>						
Judicial Center Parking Facility Ref.	9,520,000	5/4/05	11/1/15	1,120,000	Aa1	AA+
<u>20.1M Stadium Facilities Revenue Refunding Bonds, Series 2005</u>						
Refunding of 1996 Stadium Facility Rev Bonds	20,070,000	6/22/05	12/1/16	4,085,000	Aa1	AA+
<u>14.7M Public Improvement Rev. Bonds, Series 2006</u>						
Expansion Criminal Justice Parking Garage	14,685,000	12/6/06	12/1/16	1,355,000	Aa1	AA+
<u>98.1M Public Improvement Rev. Bonds, Series 2007C</u>						
Funding for completion of Scripps facilities at FAU	98,080,000	12/19/07	11/1/17	13,055,000	Aa1	AA+
<u>176.6M Public Improvement Rev. Bonds, Series 2008</u>						
For jail expansion program and government buildings	176,585,000	8/28/08	5/1/38	153,835,000	Aa1	AA+
<u>11.7M Public Improvement Rev. Note, Series 2008</u>						
Purchase environmentally sensitive lands	11,697,676	2/6/08	8/1/28	7,603,489	Aa1	AA+
<u>94.2M Public Improvement Rev. Refunding Bonds, Series 2008</u>						
Initial funding for Max Planck project and refunding of outstanding Sunshine State loans	94,235,000	11/13/08	11/1/18	16,210,000	Aa1	AA+
<u>11.6M Taxable Public Imp Rev. Bonds Series 2010</u>						
Permanent Financing Convention Ctr. Hotel Land initially paid for with Bond anticipation note	11,598,107	4/28/10	11/1/24	8,484,351	Aa1	AA+
<u>30.7M Public Improvement Rev. Bonds, Series 2011</u>						
For Ocean Avenue Bridge and Max Planack, Florida Corporation Projects	30,691,407	7/27/11	8/1/31	25,992,857	Aa1	AA+
<u>62.8M Public Improvement Rev. Refunding Bonds, Series 2011</u>						
Refunding Public Improvement Revenue Bonds for the Convention Center Project	62,775,000	8/13/11	11/1/30	62,775,000	Aa1	AA+
<u>16.2M Capital Improvement Refunding Bonds, Series 2012</u>						
Refund BAN for public building improvements - Four Points	16,189,340	4/17/12	3/1/27	13,190,046	Aa1	AA+
<u>147M Public Improvement Rev. Refunding Bonds, Series 2012</u>						
Refund Series 2004, 2004A and 2005A	147,000,000	6/28/12	6/1/25	142,735,000	Aa1	AA+

<u>Issue/Purpose</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding as of 09/30/15</u>	<u>Moody's Investor's Service</u>	<u>Standard & Poor's and Fitch</u>
<u>10.0M Public Improvement Rev. Bonds, Series 2013</u>						
For the replacement of the County's telephone system	10,032,000	2/27/13	11/1/19	7,226,712	Aa1	AA+
<u>13.1M Public Improvement Rev. Bonds, Series 2013</u>						
For a grant to Max Planck	13,180,000	10/9/13	12/1/28	12,487,550	Aa1	AA+
<u>10.7M Improvement Rev. Bonds, Series 2013</u>						
For Sheriff equipment	10,667,000	10/25/13	12/1/18	8,593,533	Aa1	AA+
<u>28.1M Taxable Public Improvement Rev. Bonds, Series 2013</u>						
To construct the Convention Center Hotel	28,075,000	10/29/13	11/1/43	27,525,000	Aa1	AA+
<u>17.8M Public Improvement Rev. Bonds, Series 2014</u>						
For Palm Tran Connection equipment	17,830,000	6/12/14	9/1/19	14,345,000	Aa1	AA+
<u>72.4M Public Improvement Rev. Refunding Bonds, Series 2014A</u>						
Refund Series 2006, 2007A, 2007B and 2007C	72,445,000	10/1/14	11/1/27	72,445,000	Aa1	AA+
<u>63.64M Public Improvement Rev. Refunding Bonds, Series 2015</u>						
Refund Series 2008A and 2008-2	63,635,000	3/11/15	11/1/28	63,635,000	Aa1	AA+
<u>68M Public Improvement Rev. Bonds, Series 2015A</u>						
To construct Convention Center Parking Garage and Airport Center improvements	63,155,000	5/20/15	11/1/35	63,155,000	Aa1	AA+
<u>Total - Non Self-Supporting Revenue Bonds</u>	<u>\$1,003,085,530</u>			<u>\$728,353,538</u>		

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 09/30/15	Moody's Investor's Service	Standard & Poor's and Fitch
<u>Self-Supporting Revenue Bonds</u>						
<u>69.1M Airport System, Revenue Bond Series 2006</u>						
Design, acquisition, construction & equipment of new parking garage	69,080,000	5/17/06	10/1/36	69,080,000	A2	A
<u>16.9M Airport System, Taxable Refunding Bonds, Series 2006B</u>						
Refund & Decrease Portions of Series 2001 and 2002	16,855,000	5/17/06	10/1/20	16,855,000	A2	A
<u>125.9M Water & Sewer Revenue, Series 2006A</u>						
Acquisition of Royal Palm Beach system and funding to assist in financing Five Year Cap	125,850,000	4/24/06	10/1/16	5,710,000	Aaa	AAA
<u>12.5M Water & Sewer Revenue Refunding bonds, Series 2006B</u>						
Refund portion of Series 1998 Bonds	12,485,000	4/24/06	10/1/17	6,470,000	Aaa	AAA
<u>68.1M Water & Sewer Revenue Refunding Bonds, Series 2009</u>						
Acquisition, construction, and improvements for FPL reclaimed water project	68,115,000	7/22/09	10/1/40	55,720,000	Aaa	AAA
<u>72.4M Water & Sewer Revenue Refunding Bonds, Series 2013</u>						
Refund portion of Series 2006A Bonds	72,430,000	2/27/13	10/1/33	72,430,000	Aaa	AAA
<u>26.9M Water & Sewer Revenue Refunding Bonds, Series 2015</u>						
Refund portion of Series 2006A Bonds	26,930,000	3/11/15	10/1/36	26,930,000	Aaa	AAA
<u>Glades Utility Authority Debt - Wells Fargo</u>						
Glades Utility Authority (GUA) was absorbed by County along with the	6,987,733	5/1/13	4/1/20	5,204,851	No Rating	No Rating
<u>Glades Utility Authority Debt - FDEP</u>						
Glades Utility Authority (GUA) was absorbed by County along with the outstanding debt.	9,706,341	5/1/13	5/15/33	9,137,197	No Rating	No Rating
<u>Glades Utility Authority Debt - Bank of NY</u>						
Glades Utility Authority (GUA) was absorbed by County along with the outstanding debt.	3,555,000	5/1/13	12/1/17	2,210,000	No Rating	No Rating
Total - County Self-Supporting Debt	\$411,994,074			\$269,747,048		
All County Budgetary Controlled Debt	\$1,707,394,604			\$1,139,705,586		

Moody's Investors Service, Standard & Poors, and Fitch ratings currently assign ratings of Aaa, AAA, and AAA, respectively, to the County's General Obligation Bonds and Aa1, AA+, and AA+, respectively, to the County's Revenue Bonds supported by a pledge on Non-Ad Valorem revenues. The above ratings were assigned at the time of issuance of the bonds and may not reflect the current rating assigned by the rating agency.

<u>Fund</u>	<u>General</u>		<u>Physical</u>		<u>Total</u>
	<u>Principal</u>	<u>Government</u>	<u>Environment</u>	<u>Transportation</u>	
16M GO Refunding Bonds, Series 2005	1,685,000	333,486			2,018,486
50M GO Bonds, Series 2006	2,370,000	96,300			2,466,300
22M GO Bonds, Series 2005	1,140,000	58,275			1,198,275
115.8M GO Taxable Ref. Bonds, Series 2006	9,570,000	2,911,761			12,481,761
19.5M GO Refunding Bonds, Series 2010	1,705,000	446,325			2,151,325
28.7M GO Parks & Culture Ref. Bonds, Series 2010	2,375,000	1,310,750			3,685,750
11.8M GO Refunding Bonds, Series 2014	0	532,900			532,900
28.0M GO Refunding Bonds, Series 2014	0	1,207,900			1,207,900
17.5M Parks & Rec Refunding Bonds, Series 2005	1,915,000	130,800			2,045,800
13.5M Public Improvement Rev. Bonds, Series 2005	1,455,000	194,125			1,649,125
9.5M Judicial Ctr. Prkg. Fac Rev. Bonds, Series 2005	1,120,000	29,250			1,149,250
20.1M Stadium Fac. Refunding Bonds, Series 2005	1,995,000	155,624			2,150,624
14.7M Crim Jus Prkg Fac Rev Bonds, Series 2006	665,000	46,950			711,950
98.1M Scripps/Briger Revenue Bonds, Series 2007C	4,150,000	554,400			4,704,400
176.6M Jail Expan/Pub Bldg Rev Bonds, Series 2008	3,945,000	7,320,350			11,265,350
11.7M Public Improv Revenue Note, Series 2008	584,884	150,000			734,884
94.2M Pub Imp Rev & Ref Bonds, Series 2008	3,760,000	739,775			4,499,775
11.6M Tax Rev Bds Conv Ctr. Hotel Ld, Series 2010	659,455	447,200			1,106,655
30.7M Revenue Improvement Bonds, Series 2011	1,272,085	824,598			2,096,683
62.8M Convention Ctr Rev Ref Bonds, Series 2011	2,625,000	3,074,925			5,699,925
16.2M Pub Improvement Revenue Bonds BAN, Series 2012	1,025,064	319,474			1,344,538
147M Public Improvement Revenue Bonds, Series 2012	12,530,000	6,956,250			19,486,250
72.4M Public Improvement Rev Ref Bonds, Series 2014A	265,000	3,375,025			3,640,025
63.64M Public Improvement Rev Ref Bonds, Series 2015	2,330,000	2,926,350			5,256,350
10M Public Improvement Revenue Bonds, Series 2013	1,408,813	83,486			1,492,299
13.1M Public Improvement Revenue Bonds, Series 2013	757,481	308,443			1,065,924
10.7M Improvement Revenue Bonds, Series 2013	2,110,729	88,951			2,199,680
28.1M Tax Public Improvement Revenue Bonds, Series 2013	555,000	1,237,638			1,792,638
17.8M Public Improvement Revenue Bonds, Series 2014	3,525,000	166,402			3,691,402
63.155M Public Improvement Revenue Bonds, Series 2015A	0	2,372,466			2,372,466
146.1M Airport Bonds (1)	2,565,000			4,301,866	6,866,866
291.5M Water Utilities Bonds (2)	9,813,000		8,144,600		17,957,600
TOTAL COUNTY	79,876,511	38,400,179	8,144,600	4,301,866	130,723,156

NOTES:

- The expenditures included in the General Government column represent only interest payments and fiscal charges on general obligation and non-self supporting debt.

- The expenditures in the Physical Environment and the Transportation columns represent interest payments and fiscal charges on self-supporting debt. Water Utilities and Airports budget the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment.

(1) Two borrowings

(2) Eight borrowings

Fiscal Year	General Obligation	Non-Self Supporting Revenue	Self-Supporting Revenue	Total County Debt
2017	\$24,990,976	\$81,354,116	\$23,936,301	\$130,281,393
2018	24,979,853	74,951,530	\$20,371,773	120,303,156
2019	25,185,893	73,861,927	\$20,247,944	119,295,764
2020	18,687,775	67,683,914	\$19,652,119	106,023,808
2021	10,898,500	65,922,174	\$18,547,451	95,368,125
Future	<u>39,157,650</u>	<u>582,456,038</u>	<u>\$285,154,845</u>	<u>906,768,533</u>
Total	\$143,900,647	\$946,229,699	\$387,910,432	\$1,478,040,778

Note: This table includes principal and interest on currently outstanding bond issues and bonds expected to be issued in Fiscal Year 2016.

General Obligation Debt refers to tax supported bond issues.

Non-Self Supporting Revenue Debt refers to those bond issues and other debt which are supported from specific revenue sources other than property taxes or enterprise earnings. Examples of this category would include pledges of sales tax revenue, State revenue sharing, or other non-ad valorem revenues.

Self-Supporting Debt refers to the bonds of the County's enterprise operations which generate sufficient revenues to satisfy their own debt service needs. This category includes the County Airport and Water Utilities.

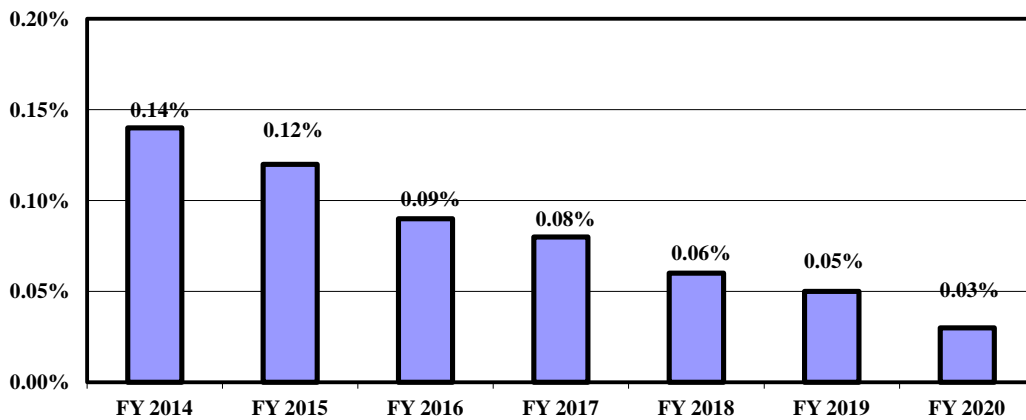
Ratios

The charts below and the table on page 382 describes various debt ratios used to present and analyze the debt position and capabilities of the County.

Net General Obligation Debt to Taxable Property Values

The first significant ratio is the ratio of net tax supported debt to taxable property values. This ratio indicates the proportion of tax-supported debt (general obligation or voted debt), net of any debt service reserves, to the taxable values that can be assessed to support that debt. Palm Beach County currently has a ratio of 0.10%.

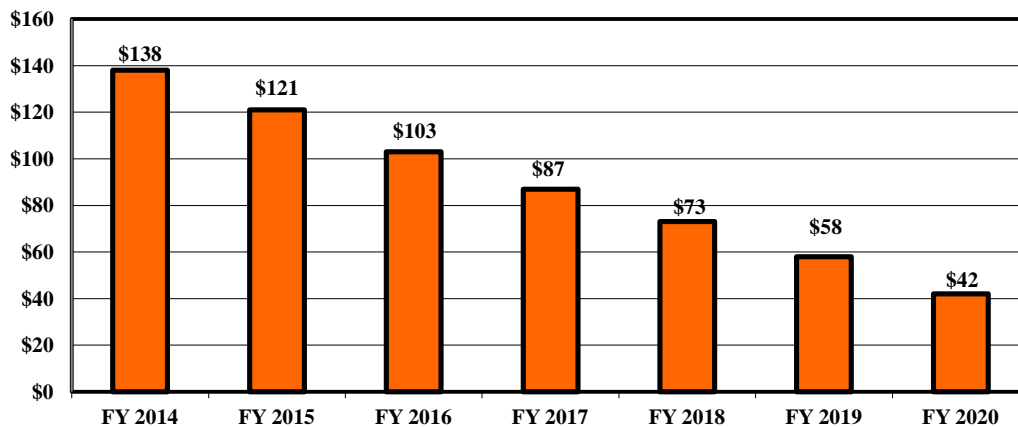
Net Tax Supported Debt to Taxable Property Values



Net General Obligation Debt per Capita

The second significant ratio is net tax supported debt per capita. This ratio indicates the net amount of tax support debt per person in the County. Palm Beach County projects to have a ratio of \$103 per person for outstanding bond issues in FY 2016, and is projected to be approximately \$42 per person in FY 2020.

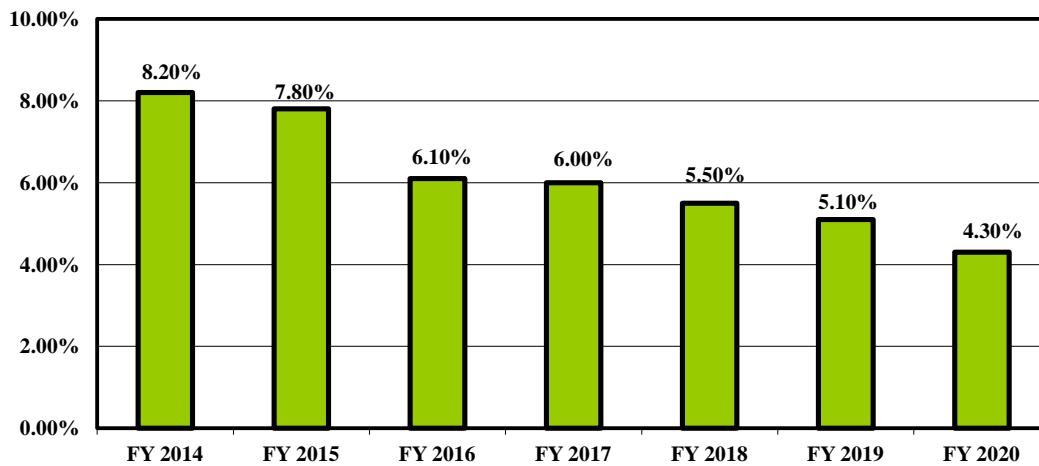
Net Tax Supported Debt Per Capita



Other Ratios

Two other significant ratios are the ratio of the annual debt service on tax-supported debt to general operating expenditures; and the ratio of the annual debt service on non-self supporting revenue bond debt to general operating expenditures. These ratios indicate what proportion of the annual budget is going to debt service for governmental operations. Palm Beach County’s ratios sum to 6.1% for FY 2016 with a projected decrease to 4.3% by FY 2020.

Sum of Annual Debt Service Ratios on Tax Supported Debt & Non-Self Supporting Revenue Bond Debt to General Operating Expenditures



Restriction on Future Issuance on Non-Ad Valorem Debt

The County has covenanted in each fiscal year that its non-ad valorem revenues be at least twice the annual amount of debt service on non-self supporting debt. Additionally, the County has covenanted that the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self supporting debt.

The ratio of non-ad valorem revenues to debt service on non-self supporting debt is projected to be 4.641 in FY 2016 and increase to 5.718 in FY 2020. The percentage of non-self supporting variable rate debt to total non-self supporting debt is projected to be 1.0% in FY 2016 and the County does not anticipate increasing its variable rate in the next couple of fiscal years.

In summary, Palm Beach County continues to be in a very strong debt capacity position.

	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
General Obligation debt (Net)	\$141,605,000	\$122,760,000	\$103,305,000	\$82,850,000	\$61,115,000
Taxable Values (in \$1000's)	\$152,661,150	\$163,347,431	\$171,514,802	\$180,090,542	\$189,095,070
Percent of Net General Obligation Debt to Taxable Values	0.09%	0.08%	0.06%	0.05%	0.03%
Population Estimates	1,378,417	1,411,940	1,429,260	1,446,580	1,463,900
Net General Obligation Debt per Capita	\$103	\$87	\$73	\$58	\$42
General Operating Expenditures	\$1,728,251,465	\$1,779,358,741	\$1,849,763,691	\$1,922,984,838	\$1,999,134,832
Annual Debt Service General Obligation Debt	\$25,327,716	\$24,990,976	\$24,979,853	\$25,185,893	\$18,687,775
Percent of Annual Debt Service on General Obligation Debt to General Operating Expenditures	1.5%	1.4%	1.4%	1.3%	0.9%
Annual Debt Service Non-Self Supporting Revenue Bond Debt	\$80,133,755	\$81,354,116	\$74,951,530	\$73,861,927	\$67,683,914
Percent of Annual Debt Service on Non-Self Supporting Revenue Bond Debt to General Operating Expenditures	4.6%	4.6%	4.1%	3.8%	3.4%
Non Ad Valorem Revenues	\$371,922,802	\$375,642,030	\$379,398,450	\$383,192,435	\$387,024,359
Ratio of Annual Debt Service on Non-Self Supporting Revenue Bond Debt to Non Ad Valorem Revenues	4.641	4.617	5.062	5.188	5.718
Percent of Variable Rate Non-Self Supporting Debt to Total Non Self-Supporting Debt	1.0%	1.2%	1.2%	1.2%	1.2%

\$16M Recreational and Cultural General Obligation Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,685,000
Interest	324,225
Paying Agent Fees	9,261
Total	<u>\$2,018,486</u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2005 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 1999A. The bonds mature from 2006 to 2019 and pay an annual interest rate of 2.625% to 4.5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$0	\$166,254	\$166,254
2006	55,000	748,144	803,144
2007	55,000	746,700	801,700
2008	55,000	745,188	800,188
2009	55,000	743,620	798,620
2010	1,265,000	742,025	2,007,025
2011	1,330,000	678,775	2,008,775
2012	1,395,000	612,275	2,007,275
2013	1,465,000	542,525	2,007,525
2014	1,540,000	469,275	2,009,275
2015	1,605,000	401,875	2,006,875
2016	1,685,000	324,225	2,009,225
2017	1,760,000	248,400	2,008,400
2018	1,840,000	169,200	2,009,200
2019	1,920,000	86,400	2,006,400
	<u>\$16,025,000</u>	<u>\$7,424,880</u>	<u>\$23,449,880</u>

\$50M General Obligation Bonds Series 2006, Waterfront Access

	Amount Budgeted
Principal	\$2,370,000
Interest	94,800
Paying Agent Fees	1,500
Total	<u>\$2,466,300</u>

Budget Comment

This fund provides debt service on the \$50 million voted bond issue for the purpose of financing the cost of Waterfront Access Projects. The bonds mature from 2007 to 2016 and pay an annual interest rate of 3.3% to 4.375%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$0	\$720,306	\$720,306
2007	1,730,000	1,994,694	3,724,694
2008	1,790,000	1,937,604	3,727,604
2009	1,850,000	1,877,638	3,727,638
2010	1,910,000	1,814,738	3,724,738
2011	1,975,000	1,749,798	3,724,798
2012	2,045,000	1,680,674	3,725,674
2013	2,120,000	1,607,054	3,727,054
2014	2,195,000	1,528,614	3,723,614
2015	2,280,000	297,636	2,577,636
2016	2,370,000	94,800	2,464,800
	<u>\$20,265,000</u>	<u>\$15,303,556</u>	<u>\$35,568,556</u>

NOTE: Bond refunded on 8/19/2014

\$29.735M refunded with DS Fund 2532 on 8/19/2014

\$22.3M Library Expansion General Obligation Bonds, Series 2006

	Amount Budgeted
Principal	\$1,140,000
Interest	57,000
Paying Agent Fees	<u>1,275</u>
Total	<u>\$1,198,275</u>

Budget Comment

This fund provides debt service on the \$22,335,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities, and the renovation and rehabilitation of existing library facilities. The bonds mature from 2007 to 2016 and pay an annual interest rate of 3.5% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$0	\$405,628	\$405,628
2007	815,000	918,403	1,733,403
2008	845,000	889,878	1,734,878
2009	875,000	860,303	1,735,303
2010	905,000	831,428	1,736,428
2011	935,000	800,884	1,735,884
2012	965,000	769,094	1,734,094
2013	1,000,000	735,319	1,735,319
2014	1,035,000	699,069	1,734,069
2015	1,085,000	141,001	1,226,001
2016	1,140,000	57,000	1,197,000
	<u>\$9,600,000</u>	<u>\$7,108,004</u>	<u>\$16,708,004</u>

NOTE: Bond refunded on 8/19/2014

\$12.7M refunded with DS Fund 2531 on 8/19/2014

\$115.8M General Obligation Taxable Refunding Bonds, Series 2006

	Amount Budgeted
Principal	\$9,570,000
Interest	2,910,261
Paying Agent Fees	1,500
Total	<u>\$12,481,761</u>

Budget Comment

This fund provides for debt service on the \$115.8 million Taxable Refunding Bonds, Series 2006 for the purpose of providing funds required (1) to refund the County's General Obligation Bonds Series 1999B and 2001A and (2) to pay the cost of issuance. The bonds mature from 2006 to 2020 and pay an annual interest rate of 5.5% to 5.9%.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$5,000	\$16	\$5,016
2007	6,450,000	5,987,562	12,437,562
2008	6,125,000	6,349,308	12,474,308
2009	6,470,000	6,004,225	12,474,225
2010	6,835,000	5,639,446	12,474,446
2011	7,230,000	5,249,510	12,479,510
2012	7,640,000	4,836,243	12,476,243
2013	8,080,000	4,398,089	12,478,089
2014	8,550,000	3,930,742	12,480,742
2015	9,035,000	3,435,014	12,470,014
2016	9,570,000	2,910,260	12,480,260
2017	10,125,000	2,352,520	12,477,520
2018	10,725,000	1,755,348	12,480,348
2019	11,355,000	1,122,787	12,477,787
2020	7,630,000	453,069	8,083,069
	<u>\$115,825,000</u>	<u>\$54,424,139</u>	<u>\$170,249,139</u>

Coupon for these bonds is paid with Non-Ad valorem revenues and contained in fund number 2519.

\$19.5M General Obligation Refunding Bonds, Series 2010

	Amount Budgeted
Principal	\$1,705,000
Interest	444,725
Paying Agent Fees	1,600
Total	<u>\$2,151,325</u>

Budget Comment

This fund provides debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County Library Expansion to General Obligation Bonds, Series 2003. The bonds mature from 2011 to 2023 and pay an annual interest rate of 2% to 3%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$330,000	\$430,649	\$760,649
2012	240,000	520,725	760,725
2013	245,000	515,925	760,925
2014	1,640,000	511,025	2,151,025
2015	1,675,000	478,225	2,153,225
2016	1,705,000	444,725	2,149,725
2017	1,750,000	402,100	2,152,100
2018	1,795,000	358,350	2,153,350
2019	2,050,000	304,500	2,354,500
2020	2,010,000	243,000	2,253,000
2021	1,970,000	182,700	2,152,700
2022	2,030,000	123,600	2,153,600
2023	2,090,000	62,700	2,152,700
	<u>\$19,530,000</u>	<u>\$4,578,224</u>	<u>\$24,108,224</u>

**\$28.7M General Obligation Refunding Bonds, Series 2010
(Recreation and Cultural Facilities)**

	Amount Budgeted
Principal	\$2,375,000
Interest	1,309,250
Paying Agent Fees	<u>1,500</u>
Total	<u><u>\$3,685,750</u></u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2003 & 2005. The bonds mature from 2011 to 2025 and pay an annual interest rate of 2% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$245,000	\$1,034,199	\$1,279,199
2012	0	1,400,050	1,400,050
2013	0	1,400,050	1,400,050
2014	1,110,000	1,400,050	2,510,050
2015	1,160,000	1,355,650	2,515,650
2016	2,375,000	1,309,250	3,684,250
2017	2,495,000	1,190,500	3,685,500
2018	2,610,000	1,065,750	3,675,750
2019	2,745,000	935,250	3,680,250
2020	2,885,000	798,000	3,683,000
2021	3,025,000	653,750	3,678,750
2022	3,180,000	502,500	3,682,500
2023	3,335,000	343,500	3,678,500
2024	1,725,000	176,750	1,901,750
2025	1,810,000	90,500	1,900,500
	<u><u>\$28,700,000</u></u>	<u><u>\$13,655,749</u></u>	<u><u>\$42,355,749</u></u>

**\$11.8M General Obligation Refunding Bonds, Series 2014
(Library Facilities)**

	Amount Budgeted
Principal	\$0
Interest	531,650
Paying Agent Fees	1,250
Total	<u><u>\$532,900</u></u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2014 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2006. The bonds mature from 2015 to 2025 and pay an annual interest rate of 3% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	Principal	Interest	Total
2015	\$0	\$505,068	\$505,068
2016	0	531,650	531,650
2017	1,080,000	531,650	1,611,650
2018	1,130,000	477,650	1,607,650
2019	1,190,000	421,150	1,611,150
2020	1,250,000	361,650	1,611,650
2021	1,315,000	299,150	1,614,150
2022	1,375,000	233,400	1,608,400
2023	1,445,000	164,650	1,609,650
2024	1,515,000	92,400	1,607,400
2025	1,565,000	46,950	1,611,950
	<u><u>\$11,865,000</u></u>	<u><u>\$3,665,368</u></u>	<u><u>\$15,530,368</u></u>

**\$28.0M General Obligation Refunding Bonds, Series 2014
(Waterfront Access)**

	Amount Budgeted
Principal	\$0
Interest	1,206,650
Paying Agent Fees	1,250
Total	<u><u>\$1,207,900</u></u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2014 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 2006. The bonds mature from 2015 to 2026 and pay an annual interest rate of 3% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$0	\$1,146,318	\$1,146,318
2016	0	1,206,650	1,206,650
2017	2,245,000	1,206,650	3,451,650
2018	2,355,000	1,094,400	3,449,400
2019	2,475,000	976,650	3,451,650
2020	2,600,000	852,900	3,452,900
2021	2,730,000	722,900	3,452,900
2022	2,865,000	586,400	3,451,400
2023	3,010,000	443,150	3,453,150
2024	3,155,000	292,650	3,447,650
2025	3,250,000	198,000	3,448,000
2026	3,350,000	100,500	3,450,500
	<u><u>\$28,035,000</u></u>	<u><u>\$8,827,168</u></u>	<u><u>\$36,862,168</u></u>

\$17.5M Parks & Recreation Refunding Revenue Bonds, Series 2005

	Amount Budgeted
Principal	\$1,915,000
Interest	129,550
Paying Agent Fees	1,250
Total	<u>\$2,045,800</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Parks & Recreation Revenue Bonds, Series 1996. The bonds mature from 2005 to 2016 and pay an annual interest rate of 3% to 5.25%. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$435,000	\$704,321	\$1,139,321
2007	160,000	639,038	799,038
2008	1,430,000	615,188	2,045,188
2009	1,470,000	569,938	2,039,938
2010	1,525,000	519,450	2,044,450
2011	1,580,000	465,113	2,045,113
2012	1,640,000	408,763	2,048,763
2013	1,700,000	348,344	2,048,344
2014	1,760,000	279,038	2,039,038
2015	1,840,000	205,275	2,045,275
2016	1,915,000	129,550	2,044,550
2017	2,000,000	45,000	2,045,000
	<u>\$17,455,000</u>	<u>\$4,929,015</u>	<u>\$22,384,015</u>

\$13.5M Revenue Refunding Bonds, Series 2005
(North County Courthouse/Sheriff's Motor Pool)

	Amount Budgeted
Principal	\$1,455,000
Interest	192,875
Paying Agent Fees	1,250
Total	<u>\$1,649,125</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Revenue Bonds, Series 1997. The bonds mature from 2005 to 2017 and pay an annual interest rate of 3.5% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$75,000	\$510,491	\$585,491
2007	25,000	565,608	590,608
2008	25,000	564,733	589,733
2009	1,120,000	544,695	1,664,695
2010	1,160,000	504,795	1,664,795
2011	1,195,000	466,570	1,661,570
2012	1,240,000	417,645	1,657,645
2013	1,295,000	354,270	1,649,270
2014	1,365,000	299,373	1,664,373
2015	1,400,000	253,050	1,653,050
2016	1,455,000	192,875	1,647,875
2017	1,525,000	118,375	1,643,375
2018	1,605,000	40,125	1,645,125
	<u>\$13,485,000</u>	<u>\$4,832,603</u>	<u>\$18,317,603</u>

\$9.5M Judicial Parking Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,120,000
Interest	28,000
Paying Agent Fees	<u>1,250</u>
Total	<u>\$1,149,250</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Revenue Bonds, Series 1995. The bonds mature from 2007 to 2016 and pay an annual interest rate of 3% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$0	\$349,160	\$349,160
2007	820,000	339,794	1,159,794
2008	845,000	314,819	1,159,819
2009	870,000	289,094	1,159,094
2010	895,000	261,500	1,156,500
2011	925,000	231,925	1,156,925
2012	955,000	199,584	1,154,584
2013	990,000	163,713	1,153,713
2014	1,030,000	121,975	1,151,975
2015	1,070,000	77,400	1,147,400
2016	1,120,000	28,000	1,148,000
	<u>\$9,520,000</u>	<u>\$2,376,963</u>	<u>\$11,896,963</u>

\$20.1M Stadium Facilities Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,995,000
Interest	154,374
Paying Agent Fees	<u>1,250</u>
Total	<u><u>\$2,150,624</u></u>

Budget Comment

This fund provides for the debt service for the refunding of the County's outstanding Stadium Bonds issued in FY 1997 for the baseball stadium facilities located in the town center of Abacoa, a community in Jupiter, Florida. The bonds mature from 2005 to 2016 and the funds for retirement of the bonds are payable from legally available non-ad valorem revenues. The fourth cent tourist development tax is the source of payment for the debt service.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$1,315,000	\$762,402	\$2,077,402
2007	1,405,000	771,594	2,176,594
2008	1,445,000	728,844	2,173,844
2009	1,485,000	684,894	2,169,894
2010	1,535,000	624,244	2,159,244
2011	1,605,000	545,744	2,150,744
2012	1,690,000	463,369	2,153,369
2013	1,775,000	391,025	2,166,025
2014	1,835,000	329,966	2,164,966
2015	1,895,000	251,624	2,146,624
2016	1,995,000	154,375	2,149,375
2017	2,090,000	52,250	2,142,250
	<u><u>\$20,070,000</u></u>	<u><u>\$5,760,329</u></u>	<u><u>\$25,830,329</u></u>

\$14.7M Judicial Parking Facilities Expansion, Series 2006

	Amount Budgeted
Principal	\$665,000
Interest	40,900
Recurring Issue Costs	4,850
Paying Agent Fees	1,200
Total	<u>\$711,950</u>

Budget Comment

This fund provides debt service for revenue bonds for the purpose of financing the cost of designing, developing, and constructing the expansion of parking facilities for the Judicial Center. The bonds mature from 2007 to 2017 and payment of debt service is provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007	\$0	\$319,618	\$319,618
2008	475,000	648,000	1,123,000
2009	500,000	628,500	1,128,500
2010	520,000	608,100	1,128,100
2011	545,000	586,800	1,131,800
2012	565,000	564,600	1,129,600
2013	600,000	538,800	1,138,800
2014	615,000	512,000	1,127,000
2015	640,000	67,000	707,000
2016	665,000	40,900	705,900
2017	690,000	13,800	703,800
	<u>\$5,815,000</u>	<u>\$4,528,118</u>	<u>\$10,343,118</u>

Note: Bond partially refunded on 10/01/2014
\$8.9M refunded with DS Fund 2533 on 10/01/2014

**\$98.1M Public Improvement Revenue Bonds, Series 2007
(Biomedical Research Park Project)**

	Amount Budgeted
Principal	\$4,150,000
Interest	521,900
Recurring Issue Costs	31,000
Paying Agent Fees	1,500
Total	<u>\$4,704,400</u>

Budget Comment

This fund provides for the debt services on approximately \$98.08 million Public Improvement Revenue Bonds issued in November 2007, for the costs of acquiring, constructing, improving and equipping a Biomedical Research Park at the Florida Atlantic University Campus in Jupiter. The bonds will mature from 2008 to 2017 and pay an annual interest rate of 4% to 5%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$0	\$1,706,742	\$1,706,742
2009	3,065,000	4,593,450	7,658,450
2010	3,190,000	4,468,350	7,658,350
2011	3,320,000	4,338,150	7,658,150
2012	3,460,000	4,198,225	7,658,225
2013	3,620,000	4,034,200	7,654,200
2014	3,795,000	3,863,056	7,658,056
2015	3,960,000	709,375	4,669,375
2016	4,150,000	521,900	4,671,900
2017	4,345,000	325,763	4,670,763
2018	4,560,000	114,000	4,674,000
	<u>\$37,465,000</u>	<u>\$28,873,210</u>	<u>\$66,338,210</u>

Note: Bond partially refunded on 10/01/2014
\$60.6M refunded with DS Fund 2533 on 10/01/2014

**\$176.6M Public Improvement Revenue Bonds, Series 2008
(Jail Expansion Program/Public Buildings)**

	Amount Budgeted
Principal	\$3,945,000
Interest	7,318,850
Paying Agent Fees	1,500
Debt Service Reserves	11,268,150
Total	<u>\$22,533,500</u>

Budget Comment

This fund provides for the debt service on the \$177.1 million Public Improvement Revenue Bonds that were issued in FY 2008, for the costs of acquiring, constructing, improving, and equipping the expansion of the jails and other public buildings. The bonds will mature from 2009 to 2038 and pay an annual interest rate of 3.5% and 5%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$2,055,000	\$5,547,538	\$7,602,538
2010	3,120,000	8,146,650	11,266,650
2011	3,245,000	8,021,850	11,266,850
2012	3,375,000	7,892,050	11,267,050
2013	3,510,000	7,757,050	11,267,050
2014	3,650,000	7,616,650	11,266,650
2015	3,795,000	7,470,650	11,265,650
2016	3,945,000	7,318,850	11,263,850
2017	4,140,000	7,128,150	11,268,150
2018	4,305,000	6,962,550	11,267,550
2019	4,475,000	6,790,350	11,265,350
2020	4,655,000	6,611,350	11,266,350
2021	4,840,000	6,425,150	11,265,150
2022	5,040,000	6,225,500	11,265,500
2023	5,250,000	6,017,600	11,267,600
2024	5,470,000	5,794,475	11,264,475
2025	5,745,000	5,520,975	11,265,975
2026	6,030,000	5,233,725	11,263,725
2027	6,335,000	4,932,225	11,267,225
2028	6,620,000	4,647,150	11,267,150
2029	6,915,000	4,349,250	11,264,250
2030	7,260,000	4,003,500	11,263,500
2031	7,625,000	3,640,500	11,265,500
2032	8,005,000	3,259,250	11,264,250
2033	8,405,000	2,859,000	11,264,000
2034	8,825,000	2,438,750	11,263,750
2035	9,270,000	1,997,500	11,267,500
2036	9,730,000	1,534,000	11,264,000
2037	10,220,000	1,047,500	11,267,500
2038	10,730,000	536,500	11,266,500
	<u>\$176,585,000</u>	<u>\$157,726,238</u>	<u>\$334,311,238</u>

**\$11.7M Public Improvement Revenue Note, Series 2008
(Environmentally Sensitive Land Acquisition Project)**

	Amount Budgeted
Principal	\$584,884
Interest	<u>150,000</u>
Total	<u><u>\$734,884</u></u>

Budget Comment

This fund provides for the debt service on the Series 2008 Note issued to finance the cost of acquisition of environmentally sensitive land in Jupiter. The bonds mature from 2009 to 2028 and pay an annual interest rate of 3.11%. The funds for the retirement of the Bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest*</u>	<u>Total</u>
2008	\$0	\$157,555	\$157,555
2009	584,884	214,261	799,145
2010	584,834	121,932	706,766
2011	584,884	114,210	699,094
2012	584,884	107,784	692,668
2013	584,884	99,245	684,128
2014	584,884	90,366	675,250
2015	584,884	84,582	669,466
2016	584,884	150,000	734,884
2017	584,884	218,279	803,162
2018	584,884	200,089	784,973
2019	584,884	181,899	766,783
2020	584,884	163,709	748,593
2021	584,884	145,519	730,403
2022	584,884	127,329	712,213
2023	584,884	109,139	694,023
2024	584,884	90,949	675,833
2025	584,884	72,760	657,643
2026	584,884	54,570	639,453
2027	584,884	36,380	621,264
2028	584,884	18,190	603,074
	<u><u>\$11,697,626</u></u>	<u><u>\$2,558,746</u></u>	<u><u>\$14,256,372</u></u>

*This is a variable rate bond. Future interest has been estimated.

\$94.2M Public Improvement Revenue Bonds, Series 2008**(Max Planck Biomedical Research Project & Sunshine State Loan Refunding)**

	Amount Budgeted
Principal	\$3,760,000
Interest	738,275
Paying Agent Fees	1,500
Debt Service Reserves	4,498,275
Total	<u>\$8,998,050</u>

Budget Comment

This fund provides for the debt service on the \$94.235M Series 2008-2 Bonds that were issued to provide the initial funding to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding to refund the outstanding loans from the Sunshine State Governmental Financing Commission. The bonds will mature annually for 10 years and the debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$0	\$2,229,187	\$2,229,187
2010	3,070,000	4,715,430	7,785,430
2011	3,035,000	4,593,330	7,628,330
2012	3,160,000	4,469,430	7,629,430
2013	3,280,000	4,340,630	7,620,630
2014	3,415,000	4,189,655	7,604,655
2015	3,580,000	4,014,780	7,594,780
2016	3,760,000	738,275	4,498,275
2017	3,950,000	545,525	4,495,525
2018	4,145,000	343,150	4,488,150
2019	4,355,000	119,763	4,474,763
	<u>\$35,750,000</u>	<u>\$30,299,155</u>	<u>\$66,049,155</u>

Note: Bond partially refunded on 2/11/2015

\$58.5M refunded with DS Fund 2534 on 2/11/2015

**\$11.6M Taxable Public Improvement Revenue Bonds, Series 2010
(Convention Center Hotel)**

	Amount Budgeted
Principal	\$659,455
Interest	447,200
Paying Agent Fees	<u>0</u>
Total	<u><u>\$1,106,655</u></u>

Budget Comment

This fund provides debt service payments for the \$11,697,676 Taxable Revenue Bonds, Series 2010 that were issued for the purpose of paying principal and interest on the County's \$11.5 million Taxable Revenue Bond Participation Notes, Series 2007 (Convention Center Hotel Project). The bonds mature from 2010 to 2024 and pay interest of 5.84%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$801,416	\$619,366	\$1,420,782
2012	532,646	577,485	1,110,131
2013	561,856	547,474	1,109,330
2014	592,668	515,817	1,108,485
2015	625,171	482,424	1,107,595
2016	659,454	447,200	1,106,654
2017	695,619	410,043	1,105,662
2018	733,767	370,850	1,104,616
2019	774,006	329,507	1,103,513
2020	816,453	285,896	1,102,349
2021	861,227	239,894	1,101,121
2022	908,457	191,369	1,099,826
2023	958,277	140,184	1,098,460
2024	1,010,829	86,191	1,097,019
2025	1,066,262	29,237	1,095,499
	<u><u>\$11,598,108</u></u>	<u><u>\$5,272,937</u></u>	<u><u>\$16,871,045</u></u>

\$30.6M Public Improvement Revenue Bonds, Series 2011
(Ocean Avenue Bridge & Max Planck Biomedical Research Florida Corporation Projects)

	Amount Budgeted
Principal	\$1,272,085
Interest	824,598
Paying Agent Fees	<u>0</u>
Total	<u><u>\$2,096,683</u></u>

Budget Comment

This fund provides for the debt service on the \$30.6M Series 2011 Bonds that were issued to provide additional funding (\$15.6M) to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding (\$15M) for the building of the Ocean Avenue Bridge. The bonds will mature annually for 20 years and the debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$1,112,210	\$984,473	\$2,096,682
2013	1,158,312	938,370	2,096,682
2014	1,195,058	901,624	2,096,682
2015	1,232,971	863,713	2,096,684
2016	1,272,085	824,597	2,096,682
2017	1,312,441	784,242	2,096,682
2018	1,354,076	742,606	2,096,682
2019	1,397,033	699,649	2,096,682
2020	1,441,353	655,330	2,096,682
2021	1,487,078	609,604	2,096,682
2022	1,534,254	562,428	2,096,682
2023	1,582,927	513,756	2,096,682
2024	1,633,144	463,539	2,096,682
2025	1,684,953	411,729	2,096,682
2026	1,738,407	358,275	2,096,682
2027	1,793,556	303,126	2,096,682
2028	1,850,455	246,227	2,096,682
2029	1,909,159	187,524	2,096,682
2030	1,969,725	126,957	2,096,682
2031	2,032,212	64,470	2,096,682
	<u>\$30,691,408</u>	<u>\$11,242,240</u>	<u>\$41,933,648</u>

**\$62.8M Public Improvement Refunding Bonds, Series 2011
(Convention Center Project)**

	Amount Budgeted
Principal	\$2,625,000
Interest	3,073,125
Paying Agent Fees	1,800
Debt Service Reserves	5,701,875
Total	<u>\$11,401,800</u>

Budget Comment

This fund provides for the debt service on Refunding Bonds, Series 2004, \$81,340,000 Public Improvement Revenue Bonds issued in FY 2004 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues currently the fourth cent tourist development tax.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$0	\$2,101,219	\$2,101,219
2013	0	3,138,750	3,138,750
2014	0	3,138,750	3,138,750
2015	0	3,138,750	3,138,750
2016	2,625,000	3,073,125	5,698,125
2017	2,760,000	2,938,500	5,698,500
2018	2,905,000	2,796,875	5,701,875
2019	3,050,000	2,648,000	5,698,000
2020	3,210,000	2,491,500	5,701,500
2021	3,370,000	2,327,000	5,697,000
2022	3,545,000	2,154,125	5,699,125
2023	3,725,000	1,972,375	5,697,375
2024	3,920,000	1,781,250	5,701,250
2025	4,120,000	1,580,250	5,700,250
2026	4,330,000	1,369,000	5,699,000
2027	4,550,000	1,147,000	5,697,000
2028	4,785,000	913,625	5,698,625
2029	5,030,000	668,250	5,698,250
2030	5,290,000	410,250	5,700,250
2031	5,560,000	139,000	5,699,000
	<u>\$62,775,000</u>	<u>\$39,927,594</u>	<u>\$102,702,594</u>

Bond partially refunded DS Fund 2511 8/31/2011

\$16.2M Capital Improvement Revenue Bonds, Series 2012

	Amount Budgeted
Principal	\$1,025,064
Interest	319,474
Paying Agent Fees	<u>0</u>
Total	<u>\$1,344,538</u>

Budget Comment

This fund provides the debt service on the Capital Improvement Revenue Bonds, Series 2012 issued to refund the Capital Improvement Bond Anticipation Note (BAN), Series 2009. The BAN was issued to provide improvements to Four Points and other governmental buildings. The bond matures in 2027 and is payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$0	\$151,856	\$151,856
2013	987,273	395,532	1,382,804
2014	999,712	370,496	1,370,208
2015	1,012,309	345,145	1,357,454
2016	1,025,064	319,473	1,344,537
2017	1,037,980	293,479	1,331,459
2018	1,051,058	267,157	1,318,215
2019	1,064,301	240,504	1,304,805
2020	1,077,712	213,514	1,291,226
2021	1,091,291	186,185	1,277,476
2022	1,105,041	158,511	1,263,552
2023	1,118,965	130,489	1,249,453
2024	1,133,064	102,113	1,235,177
2025	1,147,340	73,380	1,220,720
2026	1,161,797	44,285	1,206,081
2027	1,176,435	14,823	1,191,258
	<u>\$16,189,340</u>	<u>\$3,306,941</u>	<u>\$19,496,281</u>

\$147M Public Improvement Revenue Bonds, Series 2012

	Amount Budgeted
Principal	\$12,530,000
Interest	6,954,500
Paying Agent Fees	<u>1,750</u>
Total	<u>\$19,486,250</u>

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2012 issued to partially refund the Series 2004, Series 2004A, and Series 2005A bonds. The bonds mature from 2015 to 2025 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$0	\$6,630,169	\$6,630,169
2014	0	7,167,750	7,167,750
2015	4,265,000	7,167,750	11,432,750
2016	12,530,000	6,954,500	19,484,500
2017	13,155,000	6,328,000	19,483,000
2018	13,710,000	5,766,050	19,476,050
2019	14,395,000	5,080,550	19,475,550
2020	15,110,000	4,360,800	19,470,800
2021	15,850,000	3,630,600	19,480,600
2022	16,590,000	2,875,250	19,465,250
2023	17,395,000	2,069,750	19,464,750
2024	11,710,000	1,200,000	12,910,000
2025	12,290,000	614,500	12,904,500
	<u>\$147,000,000</u>	<u>\$59,845,669</u>	<u>\$206,845,669</u>

\$10M Public Improvement Revenue Bonds (Unified Messaging System Project), Series 2013

	Amount Budgeted
Principal	\$1,408,813
Interest	83,486
Paying Agent Fees	<u>0</u>
Total	<u>\$1,492,299</u>

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2013 issued to provide funding to replace the County's telephone system. The bonds mature in 2020 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2014	\$ 1,414,281	\$ 142,187	\$ 1,556,467
2015	1,391,008	101,405	1,492,413
2016	1,408,812	83,486	1,492,298
2017	1,426,845	65,337	1,492,182
2018	1,445,109	46,957	1,492,065
2019	1,463,606	28,341	1,491,947
2020	1,482,340	9,487	1,491,827
	<u>\$10,032,000</u>	<u>\$477,200</u>	<u>\$10,509,200</u>

\$13.1M Public Improvement Revenue Bonds (Max Planck), Series 2013

	Amount Budgeted
Principal	\$757,481
Interest	308,443
Paying Agent Fees	<u>0</u>
Total	<u>\$1,065,924</u>

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2013 issued to provide funding for the third of five grant installments to Max Planck. The bonds mature in 2029 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ 692,450	\$ 373,474	\$ 1,065,924
2016	757,481	308,442	1,065,923
2017	776,191	289,733	1,065,923
2018	795,363	270,561	1,065,923
2019	815,008	250,915	1,065,923
2020	835,139	230,785	1,065,923
2021	855,767	210,157	1,065,923
2022	876,904	189,019	1,065,923
2023	898,564	167,360	1,065,923
2024	920,758	145,165	1,065,923
2025	943,501	122,423	1,065,923
2026	966,805	99,118	1,065,923
2027	990,685	75,238	1,065,923
2028	1,015,155	50,768	1,065,923
2029	1,040,230	25,694	1,065,923
	<u>\$13,180,000</u>	<u>\$2,808,851</u>	<u>\$15,988,852</u>

\$10.7M Improvement Revenue Bonds (Sheriff Equipment), Series 2013

	Amount Budgeted
Principal	\$2,110,729
Interest	88,951
Paying Agent Fees	<u>0</u>
Total	<u><u>\$2,199,680</u></u>

Budget Comment

This fund provides for the debt service on the Improvement Revenue Bonds, Series 2013 issued to provide funding for the purchase of equipment within the Sheriff's Office. The bonds mature in 2019 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$0	\$ 75,730	\$ 75,730
2015	2,073,467	113,637	2,187,104
2016	2,110,729	88,950	2,199,679
2017	2,135,635	63,897	2,199,532
2018	2,160,836	38,548	2,199,383
2019	2,186,334	12,899	2,199,233
	<u><u>\$10,667,000</u></u>	<u><u>\$393,661</u></u>	<u><u>\$11,060,661</u></u>

\$28.075M Taxable Public Improvement Revenue Bonds (Convention Center Hotel), Series 2013

	Amount Budgeted
Principal	\$555,000
Interest	1,236,638
Paying Agent Fees	1,000
Total	\$1,792,638

Budget Comment

This fund provides for the debt service on the Taxable Public Improvement Revenue Bonds, Series 2013 issued to provide funding for a contribution to the construction of a hotel at the Convention Center. The bonds mature in 2044 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ -	\$ 629,372	\$ 629,372
2015	550,000	1,242,163	1,792,163
2016	555,000	1,236,638	1,791,638
2017	560,000	1,230,363	1,790,363
2018	565,000	1,221,213	1,786,213
2019	580,000	1,209,763	1,789,763
2020	590,000	1,196,588	1,786,588
2021	605,000	1,180,894	1,785,894
2022	620,000	1,161,725	1,781,725
2023	645,000	1,138,781	1,783,781
2024	665,000	1,114,219	1,779,219
2025	690,000	1,088,813	1,778,813
2026	720,000	1,061,475	1,781,475
2027	745,000	1,031,244	1,776,244
2028	780,000	998,448	1,778,448
2029	810,000	963,258	1,773,258
2030	850,000	923,783	1,773,783
2031	890,000	880,283	1,770,283
2032	935,000	834,658	1,769,658
2033	980,000	786,783	1,766,783
2034	1,030,000	736,533	1,766,533
2035	1,085,000	683,115	1,768,115
2036	1,140,000	626,378	1,766,378
2037	1,195,000	566,835	1,761,835
2038	1,255,000	504,360	1,759,360
2039	1,320,000	438,698	1,758,698
2040	1,390,000	368,550	1,758,550
2041	1,460,000	293,738	1,753,738
2042	1,540,000	214,988	1,754,988
2043	1,620,000	132,038	1,752,038
2044	1,705,000	44,756	1,749,756
	<u>\$28,075,000</u>	<u>\$25,740,444</u>	<u>\$53,815,444</u>

\$17.8M Public Improvement Revenue Bonds (Palm Tran Connection Equipment), Series 2014

	Amount Budgeted
Principal	\$3,525,000
Interest	166,402
Paying Agent Fees	<u>0</u>
Total	<u>\$3,691,402</u>

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Bonds, Series 2014 issued to provide funding for the purchase of equipment for Palm Tran Connection services. The bonds mature in 2019 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2014	\$0	\$ 45,387	\$ 45,387
2015	3,485,000	206,828	3,691,828
2016	3,525,000	166,402	3,691,402
2017	3,565,000	125,512	3,690,512
2018	3,605,000	84,158	3,689,158
2019	3,650,000	42,340	3,692,340
	<u>\$17,830,000</u>	<u>\$670,627</u>	<u>\$18,500,627</u>

\$72.4M Public Improvement Revenue Refunding Bonds, Series 2014A

	Amount Budgeted
Principal	\$265,000
Interest	3,375,025
Paying Agent Fees	0
Total	\$3,640,025

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2014A issued to refund the Series 2007A and Series 2007B bonds and partially refund the Series 2006 and Series 2007C bonds. The bonds mature in 2028 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ -	\$ 1,972,629	\$ 1,972,629
2016	265,000	3,375,025	3,640,025
2017	340,000	3,359,900	3,699,900
2018	355,000	3,342,525	3,697,525
2019	5,755,000	3,189,775	8,944,775
2020	6,055,000	2,894,525	8,949,525
2021	6,360,000	2,584,150	8,944,150
2022	6,685,000	2,258,025	8,943,025
2023	7,025,000	1,915,275	8,940,275
2024	7,385,000	1,555,025	8,940,025
2025	7,755,000	1,176,525	8,931,525
2026	8,150,000	778,900	8,928,900
2027	8,570,000	403,750	8,973,750
2028	7,745,000	116,175	7,861,175
	<u>\$ 72,445,000</u>	<u>\$ 28,922,204</u>	<u>\$ 101,367,204</u>

Refunding of Funds 2520 and 2521 on 10/01/2014

Partial Refunding of Funds 2040 and 2052 on 10/01/2014

\$63.6M Public Improvement Revenue Refunding Bonds, Series 2015

	Amount Budgeted
Principal	\$2,330,000
Interest	2,926,350
Paying Agent Fees	0
Total	\$5,256,350

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2015 issued to refund the Series 2008A bonds and partially refund the Series 2008-2 bonds. The bonds mature in 2029 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	\$ -	\$ 414,528	\$ 414,528
2016	2,330,000	2,926,350	5,256,350
2017	2,320,000	2,810,100	5,130,100
2018	950,000	2,728,350	3,678,350
2019	1,005,000	2,679,475	3,684,475
2020	5,385,000	2,519,725	7,904,725
2021	5,730,000	2,241,850	7,971,850
2022	4,830,000	1,977,850	6,807,850
2023	5,070,000	1,730,350	6,800,350
2024	5,330,000	1,470,350	6,800,350
2025	5,590,000	1,197,350	6,787,350
2026	5,870,000	910,850	6,780,850
2027	6,165,000	609,975	6,774,975
2028	6,405,000	327,750	6,732,750
2029	6,655,000	99,825	6,754,825
	<u>\$ 63,635,000</u>	<u>\$ 24,644,678</u>	<u>\$ 88,279,678</u>

Refunding of Fund 2522 on 3/11/2015

Partial Refunding of Fund 2067 on 3/11/2015

\$63.2M Public Improvement Revenue Bonds (Parking Garage and Airport Center Projects), Series 2015

	Amount Budgeted
Principal	\$0
Interest	2,371,466
Paving Agent Fees	1,000
Total	\$2,372,466

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Bonds, Series 2015A issued to provide funding for the purchase of equipment for Convention Center Parking Garage and Airport Center renovations. The bonds mature in 2036 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2016	\$ -	\$ 2,005,488	\$ 2,005,488
2017	2,320,000	2,082,431	4,402,431
2018	2,390,000	1,999,831	4,389,831
2019	2,485,000	1,927,181	4,412,181
2020	2,535,000	1,876,981	4,411,981
2021	2,585,000	1,825,781	4,410,781
2022	2,640,000	1,760,331	4,400,331
2023	2,715,000	1,680,006	4,395,006
2024	2,800,000	1,597,281	4,397,281
2025	2,880,000	1,497,681	4,377,681
2026	3,000,000	1,380,081	4,380,081
2027	3,120,000	1,257,681	4,377,681
2028	3,240,000	1,130,481	4,370,481
2029	3,370,000	998,281	4,368,281
2030	3,505,000	878,306	4,383,306
2031	3,610,000	769,325	4,379,325
2032	3,725,000	653,319	4,378,319
2033	3,845,000	531,238	4,376,238
2034	3,970,000	389,356	4,359,356
2035	4,125,000	227,456	4,352,456
2036	4,295,000	72,478	4,367,478
	<u>\$ 63,155,000</u>	<u>\$ 26,540,998</u>	<u>\$ 89,695,998</u>

Note: 2016 Budget does not match amortization schedule, as it was updated after the budget was completed.

Airports Debt Service

	Amount Budgeted
Principal	\$2,565,000
Interest	4,270,572
Paying Agent Fees	31,294
Recurring Issue Costs	0
Debt Service Reserve	<u>300,245</u>
Total	<u>\$7,167,111</u>

Budget Comment

The Department of Airports currently has two outstanding bond issues.

- 1) **Airport System, Series 2006A - \$69,080,000** – For design, construction, and equipping of certain facilities and improvements relating to a new long term parking garage and connecting bridges to the existing parking garage and the terminal. The new debt was structured to level the debt service of all airport issues and matures from 2021 to 2036.
- 2) **Airport System Taxable Revenue Refunding Bonds, Series 2006B - \$16,855,000** – The proceeds, together with certain other available funds, were used to advance refund a portion of the series 2001 and 2002 bonds. The debt service was structured to level the debt service in all outstanding airport bonds and will mature from 2015 to 2020.

Airports Debt Service Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2002	\$0	\$845,442	\$845,442
2003	0	3,458,625	3,458,625
2004	0	3,458,625	3,458,625
2005	14,740,000	3,458,625	18,198,625
2006	0	3,034,850	3,034,850
2007	0	4,253,977	4,253,977
2008	0	7,024,843	7,024,843
2009	0	7,024,843	7,024,843
2010	0	7,024,843	7,024,843
2011	10,270,000	7,024,843	17,294,843
2012	10,995,000	6,434,316	17,429,316
2013	11,645,000	5,802,106	17,447,106
2014	12,500,000	5,132,518	17,632,518
2015	2,425,000	4,413,768	6,838,768
2016	2,565,000	4,270,572	6,835,572
2017	2,715,000	4,119,108	6,834,108
2018	2,880,000	3,958,788	6,838,788
2019	3,045,000	3,788,724	6,833,724
2020	3,225,000	3,608,916	6,833,916
2021	2,920,000	3,418,480	6,338,480
2022	3,065,000	3,272,480	6,337,480
2023	3,220,000	3,119,230	6,339,230
2024	3,380,000	2,958,230	6,338,230
2025	3,550,000	2,789,230	6,339,230
2026	3,730,000	2,611,730	6,341,730
2027	3,915,000	2,425,230	6,340,230
2028	4,110,000	2,229,480	6,339,480
2029	4,315,000	2,023,980	6,338,980
2030	4,530,000	1,808,230	6,338,230
2031	4,760,000	1,581,730	6,341,730
2032	4,995,000	1,343,730	6,338,730
2033	5,245,000	1,093,980	6,338,980
2034	5,505,000	831,730	6,336,730
2035	5,785,000	556,480	6,341,480
2036	6,055,000	284,585	6,339,585
	<u>\$146,085,000</u>	<u>\$120,486,867</u>	<u>\$266,571,867</u>

Airports budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment.

Water Utilities Debt Service

	Amount Budgeted
Principal	\$9,813,000
Interest	8,090,000
Paying Agent Fees	54,600
Debt Service Reserve	4,437,863
Total	<u>\$22,395,463</u>

Budget Comment

The Water Utilities Department currently has five outstanding bond issues plus a State revolving loan participation with the City of West Palm Beach.

- 1) **Water & Sewer Revenue Bonds, Series 2006A - \$125,850,000** - The proceeds were used to pay for the acquisition of certain assets from the Village of Royal Palm Beach and certain additions to the County's water and sewer system per the five-year Capital Improvement Program.
- 2) **Water & Sewer Revenue Refunding Bonds, Series 2006B - \$12,485,000** - The proceeds from this issue were used to refund a portion of the Series 1998 Bonds.
- 3) **Water & Sewer Revenue Bonds, Series 2009 - \$68,115,000** - The proceeds from this issue were used for the acquisition, construction, improvements and additions to the County's water and sewer system for the FPL Reclaimed Water Project.
- 4) **Water & Sewer Revenue Refunding Bonds, Series 2013 - \$72,430,000** - The proceeds from this issue were used to refund a portion of the Series 2006A Bonds.
- 5) **GUA Wells Fargo - \$6,987,733** - Glades Utility Authority was absorbed by the County, including outstanding debt.
- 6) **GUA FDEP - \$9,706,404** - Glades Utility Authority was absorbed by the County, including outstanding debt.
- 7) **GUA Bank of NY - \$3,555,000** - Glades Utility Authority was absorbed by the County, including outstanding debt.
- 8) **Water & Sewer Revenue Refunding Bonds, Series 2015 - \$26,930,000** - The proceeds from this issue were used to refund a portion of the Series 2006A Bonds.

Water Utilities Debt Service Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$35,000	\$2,888,342	\$2,923,342
2007	2,075,000	6,421,725	8,496,725
2008	2,155,000	6,549,100	8,704,100
2009	2,225,000	7,119,399	9,344,399
2010	10,160,000	9,764,788	19,924,788
2011	3,450,000	9,487,513	12,937,513
2012	5,385,000	9,153,138	14,538,138
2013	6,266,928	9,413,976	15,680,904
2014	7,630,890	8,937,965	16,568,855
2015	8,303,201	8,534,848	16,838,049
2016	8,675,181	7,972,067	16,647,248
2017	9,518,397	7,583,796	17,102,193
2018	6,352,111	7,180,874	13,532,985
2019	6,488,078	6,926,142	13,414,220
2020	6,196,411	6,621,792	12,818,203
2021	5,875,647	6,333,324	12,208,971
2022	6,112,188	6,094,286	12,206,474
2023	6,353,955	5,862,715	12,216,670
2024	6,645,960	5,583,961	12,229,921
2025	6,953,202	5,271,469	12,224,671
2026	7,270,691	4,959,052	12,229,743
2027	7,595,451	4,616,065	12,211,516
2028	7,908,632	4,251,551	12,160,183
2029	8,136,530	3,869,578	12,006,108
2030	8,183,983	3,473,646	11,657,629
2031	8,578,387	3,061,706	11,640,093
2032	9,009,030	2,629,224	11,638,254
2033	9,410,606	2,174,556	11,585,162
2034	10,685,000	1,699,369	12,384,369
2035	11,080,000	1,306,400	12,386,400
2036	11,555,000	830,100	12,385,100
2037	3,650,000	393,750	4,043,750
2038	0	211,250	211,250
2039	0	211,250	211,250
2040	4,225,000	211,250	4,436,250
	<u>\$224,145,459</u>	<u>\$177,599,961</u>	<u>\$401,745,420</u>

Water Utilities budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment. Also, 2016 amortization schedule does not match budget due to rounding.

Accrual

Revenues or expenditures that have been recognized for that fiscal year but not received or disbursed until a subsequent fiscal year. Annually, accruals are included in the revenue and expenditure amounts reported in departments' budget documents and year-end financial statements. For budgetary purposes, departments' expenditure accruals also include payables and outstanding encumbrances at the end of the fiscal year for obligations attributable to the fiscal year.

Ad Valorem Equivalent Funding

Ad Valorem (Latin for according to value) is a tax levied on the assessed value of real or tangible personal property. It is also known as "Property Tax." Equivalent funding represents other non-Department specific revenues received in the General Fund, Sales Tax revenues, and Electric Utility Tax revenues.

Aggregate Millage Rate

The sum of all ad valorem taxes levied by the governing body of a county for countywide purposes excluding voted debt, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. Expresses an "average" tax rate.

American Recovery and Reinvestment Act (ARRA)

Funding received under the Federal economic stimulus package enacted in February 2009 (PL 111-5). ARRA funding includes assistance to states and localities, through both direct appropriations and competitive grants, for infrastructure investments, education, health care, public safety, green energy and other programs.

Amortization

The systematic allocation of the discount, premium, or issue costs of a bond to expense over the life of the bond. It is also the systematic allocation of an intangible asset to expense over a certain period of time.

Appropriation

A legal authorization granted by a legislative body (e.g., Board of County Commissioners) to incur obligations and make expenditures for specific purposes.

Assessed Value

The fair market value of property (real estate or personal), as determined by the County's Property Appraiser. The assessed value less any exemptions allowed by law is the "taxable value."

Assigned Fund Balance

The assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted or committed.

Balanced Budget

A budget in which estimated revenues and appropriations are equal. Florida Statutes require that budgets must be balanced. The County complies with this after the inclusion of re-appropriated beginning fund balances.

Base Budget

Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the Board of County Commissioners.

Benchmark

A standard or point of reference used in measuring and/or judging the quality or value.

Board of County Commissioners (BCC)

The legislative and governing body of a county. Also referred to as the "County Commission."

Bond

A certificate of debt containing a promise to pay a specified sum of money (called the face value or principal) at a specified date or dates in the future (called the maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Refinancing

The issuance of bonds to obtain better interest rates and/or bond conditions by paying off older bonds.

Budget

A comprehensive financial plan of operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them and specifying the type and level of services to be provided. Most local governments have two types of budgets – the "Operating Budget" and the "Capital Improvement Budget."

Budget Amendment

An increase or decrease in revenues with a corresponding increase or decrease in appropriations within the same fund. The budgeted fund total is changed.

Budget Document

The official written statement which presents the proposed budget to the legislative body (e.g., County Commission).

Budget Message

A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.

Budget Transfer

A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.

Capital Equipment

Equipment with a value in excess of \$1,000 and an expected life of more than one year; such as, automobiles, computers, and furniture.

Capital Improvement

Physical assets, constructed or purchased, that have a minimum useful life in excess of one year and a minimum cost of \$25,000. Capital improvements typically involve physical assets; such as, buildings, streets, water and sewage systems, and recreation facilities.

Capital Improvement Budget

A budget including those approved capital improvement projects contained in the first year of the Capital Improvement Program (CIP).

Capital Improvement Program (CIP)

A plan for capital expenditures to be incurred each year over a fixed period of years to meet anticipated capital needs. It sets forth each project or other contemplated expenditure in which the County is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay

Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land, and roads.

Capital Project Fund

A fund established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).

Committed Fund Balance

The committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC).

Communication Services Tax

A simplified tax structure for communications services, which was implemented in FY 2002. It combined seven different state and local taxes or fees and replaced them with a two tiered tax composed of a state tax and a local option tax on communications services, including cable television.

Comprehensive Plan

Required under Chapter 163 of the Florida Statutes, the Plan shall prescribe principles, guidelines, and standards for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the County.

Contingency

A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year; such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.

County

A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.

County Budget Officer

Each Board of County Commissioners, pursuant to Florida Statutes, Section 129.025, may designate a county budget officer to carry out budget duties as set forth in Chapter 129. In Palm Beach County, the County Administrator has been designated the County Budget Officer.

County Officers

Independently elected officials including the Clerk & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. This is also referred to as "Constitutional Officers."

Debt Service

Payment of principal and interest related to long term debt.

Debt Service Fund

A fund used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

Deficit (Budget)

The excess of budgeted expenditures over estimated revenues and receipts.

Department

An organizational unit responsible for carrying out a major governmental function; such as, Public Safety or Water Utilities.

Dependent Taxing Districts

Taxing Districts that appear separately on the tax bill and are under County control (e.g., County Library).

Depreciation

Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Encumbrance

An amount of money committed for the future payment for goods and services not yet received.

Enterprise Fund

A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed primarily through charges and fees, thus removing the expense from the tax rate (e.g., Water and Sewer).

Exemption

A reduction to the assessed value of property. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as the principal residence. There are also exemptions for disability, government, non-profit owned property, and low-income senior citizens.

Expenditures

The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.

Fiscal Year

Any period of 12 consecutive months designated as the budget year. The fiscal year used by the County, which is set by State Statute, begins October 1 and ends September 30 of the following calendar year. The fiscal year is designated by the date on which it ends. For example, October 1, 2015 to September 30, 2016 would be Fiscal Year 2016.

Five-Year Trend

Represents the percentage change of a performance measure from the previous year actual and the five years previous.

Fixed Assets

Assets of a long-term character which are intended to continue to be held or used; such as, land, buildings, improvements other than buildings, machinery, and equipment.

Franchise Fee

A fee levied on a public service corporation in return for granting a privilege or permitting the use of public property. These fees are usually passed on to the corporation's customers as a cost of doing business. Electricity is subject to franchise fees.

Full-time Equivalent (F.T.E.)

The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).

Fund

An accounting entity with a self balancing set of accounts, which is segregated for the purpose of carrying on specific activities or attaining certain objectives, in accordance with special regulations, restrictions, or limitations.

Fund Balance

The excess of fund assets over fund liabilities. A negative fund balance is sometimes called a deficit.

GASB

The Governmental Accounting Standards Board is the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.

General Fund

A fund containing revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Purchasing, Human Resources, and the Office of Financial Management and Budget.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards of, and guidelines for, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time.

Goal

A long-range desirable result attained by achieving objectives designed to implement a strategy.

Governmental Funds

Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for specified purposes.

Half-Cent Sales Tax

A state-shared revenue source relying on a percentage of net sales tax revenues (one-half of the fifth cent) remitted to the state. Eligible county governments receive a distribution based on population-based formulas. Use of this revenue is restricted to countywide tax relief or governmental programs; as well, as long-term debt obligations related to capital projects.

Homestead Exemption

A deduction from the assessed value of property permanently occupied by the owner in the State of Florida. The exemption is now \$50,000 for all property owners who qualify.

Impact Fee

A charge to a developer and/or owner/builder to offset the cost of providing capital facilities to meet growth demands. The County assesses impact fees for capital facilities for parks, fire-rescue, library, law enforcement, public buildings, schools, and roads.

Independent Taxing Districts

Taxing districts that appear separately on the tax bill and are not under County control (e.g., Florida Inland Navigation District, Children Services).

Interfund Transfer

Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."

Intergovernmental Revenues

Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund

A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

Lease-purchase Agreements

Contractual agreements which are termed "leases", but which in substance amount to purchase contracts for equipment and machinery.

Legally Adopted Budget

The total of the budgets of each County fund including budgeted transactions between funds.

Levy

To impose taxes, special assessments, or service charges for the support of County activities.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Line-Item

A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated, and appropriated at this level.

Major Fund

Funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total.

Management Team

A "team" consisting of the County Administrator, Deputy County Administrator, the Assistant County Administrators, and Directors of major County Departments.

Mandate

Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.

Millage Rate

Rate applied to taxable value to determine property taxes. A mill is 1/10th of a penny, or \$1.00 of tax for every \$1,000 of taxable value.

Mission

Describes what the organization does, who it does it for, and how it does it.

Municipal Services Benefit District

A special district created to provide for projects and/or services to a specifically defined area of the County and financed by a special assessment to only those citizens receiving the benefits of those projects or services.

Municipal Services Taxing District

A taxing district covering a segment of the County, with individual assessed values and millage rates, which provides municipal type services; such as, fire-rescue, and road and street improvements to residents of the area.

Municipality

A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.

Net Budget

The gross budget less all interfund transfers and interdepartmental charges.

Non-Ad Valorem Assessments

Charges that are not based on property value, but are levied for specific services on each parcel of property. Examples of Non-Ad Valorem Assessments include charges for solid waste disposal, lighting, drainage, and water.

Non-Ad Valorem Revenues

Revenues that are derived from a basis other than property value (e.g., Utility Tax, Gas Tax).

Non-Countywide Revenues

Revenue derived from unincorporated areas of the County (e.g., Franchise Fees).

Non-Countywide Expenditures

Expenditures for the benefit of the unincorporated areas of the County (e.g., Sheriff's Road Patrol, Zoning).

Non-Major Fund

Funds that does not meet the criteria to be classified as a major fund. Non-major funds can fall into four categories Special Revenue Funds, Debt Service Funds, Capital Projects Funds, or Permanent Funds. All non-major funds must be reported in a single column of the respective fund financial statement.

Non-Operating Expenditures

The costs of government services which are not directly attributable to a specific County program or operation. Examples of Non-Operating Expenditures include debt service obligations and contributions to

Non-Operating Revenues

The incomes received by the government which are not directly attributable to providing a service (e.g., interest on investments).

Non-Spendable Fund Balance

Fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (e.g., inventory, prepaids).

Non-Tax Revenues

The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenues.

Objective

Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.

Operating Budget

A budget for general expenditures; such as, salaries, utilities, and supplies.

Performance Measures

Specific quantitative and qualitative measures of work performed.

Personal Services

Items of expenditures in the operating budget for salaries and wages paid for services performed by County employees; including fringe benefit costs.

Portability

Allows residential property owners with an existing Homestead Exemption to transfer all or a significant portion of their "Save Our Homes" property tax savings to a new property. Portability is an added benefit and is effective January 1, 2008.

Property Tax

Taxes derived from all non-exempt real property and tangible personal property used in a business located within the County. Property taxes are computed on the basis of multiplying the millage rate by the taxable value of real or personal property.

Proprietary Fund

A fund which operates similarly to the private sector and focuses on the measurement of net income.

Reserve

A specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.

Retained Earnings

An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue

Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Restricted Fund Balance

Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.

Revenue Bonds

Bonds usually sold to finance the construction of a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Rolled-back Rate

The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The rolled-back rate accounts for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue under the rolled-back rate is taxes levied upon new construction.

Save-Our-Homes

Section 193.155(1), F.S. provides, beginning in 1995 or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% or the percentage change in the C.P.I.

Senior Homestead Exemption

Certain low-income seniors in Palm Beach County may qualify for an additional \$25,000 exemption on their property's assessed value. For example, a home valued at \$100,000 would be taxed by the county on only \$25,000 after the Homestead and Senior Citizen exemptions are applied. The county's senior exemption does not apply to other taxing authorities, such as the school district and municipalities.

Service Level

Services or products which comprise the actual or expected output of a given program.

Single-Member District

A form of representation in which the residents of a District are represented by one County Commissioner voted into office by that District's residents.

Special Revenue Fund

A fund used to account for specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Spendable Fund Balance

Fund balances that are in spendable form include restricted, committed, assigned and unassigned fund balances.

Statute

A law enacted by a duly organized and constituted legislative body.

Statutory Reserve

Florida Statute 129.01 (2)(b) requires revenues to be budgeted at 95% of reasonably anticipated receipts. Palm Beach County budgets a negative 5% Statutory Reserve to accomplish this.

Supplemental Requests

Departmental requests for additional funding in the budget year in order to increase or enhance existing service levels.

Tax Equivalent Revenue

Any revenue that can be used to reduce ad valorem funding requirements on a dollar for dollar basis (e.g., franchise fees, utility taxes).

Tax Rate

The amount of tax stated in terms of a unit of the tax base. For example, 4 mills equals \$4 per \$1,000 of taxable value; also referred to as the millage rate.

Tax Rate Limit

The maximum legal property tax rate at which a taxing authority may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Taxable Value

The value used for computing the ad valorem taxes levied against property. The taxable value is the "assessed value" less any exemptions allowed by law.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transfers In/Out

Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

TRIM Notice

The Florida Truth in Millage Law of 1980 requires a notice be sent annually to property taxpayers explaining any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of the first public hearings on proposed millage rates and is designed to keep the public informed about the taxing intentions of the various taxing authorities.

Trust and Agency Fund

A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Truth in Millage Law (TRIM)

A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

Unassigned Fund Balance

Unassigned fund balance includes amounts in the general fund that have not been classified as restricted, committed or assigned. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed or assigned.

Unincorporated Area

That portion of the County which is not within the boundaries of any municipality.

Unit

A unit of financial reporting and management responsibility under the County's financial system.

User (Fees) Charges

The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Utility Tax

A tax levied by the County on the customers of various utilities (e.g., electricity, metered or bottled gas, and water). The tax rate may be levied up to 10.0 percent of the sales price of such utility service or commodity.

A

ACA - Affordable Care Act

ACC - Animal Care & Control

ADA - Americans with Disabilities Act

AHCA - Agency Health Care Administration

AIDS - Acquired Immunodeficiency Syndrome

AIF - Accredited Investment Fiduciary

APCO - Association of Public Safety
Communications Officials

ARFF - Aircraft Rescue Fire Fighting

ARRA - American Recovery and Reinvestment Act

ATMS - Advanced Traffic Management System

AT&T - American Telephone & Telegraph

AVL - Automated Vehicle Location

B

BAN - Bond Anticipation Note

BBF - Balance Brought Forward

BCC - Board of County Commissioners

BCEGS - Building Code Effectiveness Grading
Schedule

BEDI - Brownfield's Economic Development
Initiative

BGPAC - Bicycle, Greenways, and Pedestrians
Advisory Committee

BHI - Business and Housing Investments

BIM - Budget Instruction Manual

BLS - Bacterial Leaf Spot

BOSS - Bureau of Safety Services

BRASS - Budget Reporting and Analysis Support
System

C

CAC - Citizens Advisory Committee

CAD - Computer Aided Dispatch

CAFR - Comprehensive Annual Financial Report

CAP - Community Action Program

CAT - Community Assistance/Action Team

CAV - Community Assistance Visit

CBA - Collective Bargaining Agreement

CBD - Central Business District

CBIS - Checked Baggage Inspection System

CCE - Community Care for the Elderly

CCNA - Consultant Competitive Negotiations Act

CCRT - Countywide Community Revitalization
Team

CCTV - Closed Circuit Television

CDBG - Community Development Block Grant

CDBG-R - Community Development Block Grant
Recovery

CESQG - Conditionally Exempt Small Quantity
Generator

CEU - Continuing Education Unit

CFEX - Center for Fiduciary Excellence

CID - Capital Improvements Division

CILB - Construction Industry Licensing Board

CIMA - Certified Investment Management Analyst

CIP - Capital Improvement/Infrastructure Program/Project

CJC - Criminal Justice Commission

CJF - Criminal Justice Refunding

CJIS - Criminal Justice Information Systems

CMP - Congestion Management Process

CO - Change Order

COA - County Attorney's Office

COBWRA - Coalition of Boynton West Residential Associations

COE - Commission on Ethics

CORE - County Owned Real Estate

CPE - Cost per Enplanement

CRA - Community Redevelopment Agency

CSA - Consultant Service Authorization

CSC - Children's Services Council

CTF - Construction Trust Fund

CW - County Wide

CWA - Communications Workers of America

D

DES - Department of Economic Sustainability

DISC - Digital Information Support Center

DJJ - Department of Juvenile Justice

DM&C - Digital Marketing and Communications

DOA - Department of Airports

DOE - Department of Energy

DOEA - Department of Elder Affairs

DOMA - Defense of Marriage Act

DOR - Department of Revenue

DOSS - Division of Senior Services

DOT - Department of Transportation

DPP - Diabetes Prevention Program

DRGR - Disaster Recovery Grant Reporting

DRI - Disaster Recovery Initiative

DROP - Deferred Retirement Option Plan

DS - Debt Service

DTPB - Discover the Palm Beaches

DV - Domestic Violence

E

EAP - Employee Assistance Program

EECBG - Energy Efficiency & Conservation Block Grant

EEO - Equal Employment Office/Opportunity

EEOC - Equal Employment Opportunity Commission

EIC - Emergency Information Center

EMS - Emergency Medical Services

EOC - Emergency Operations Center

ERM - Environmental Resource Management

EPA - Environmental Protection Agency

ESGP - Emergency Solutions Grants Program

ESL - Environmentally Sensitive Land

ESS - Electronic Services & Security

EZ - Enterprise Zone

F

FAA - Federal Aviation Administration/Financially Assisted Agency

FAMO - Fixed Asset Management Office

FAU - Florida Atlantic University

FBI - Federal Bureau of Investigation

FCAT - Florida's Comprehensive Assessment Test

FCHR - Florida Commission of Human Relations

FDEP - Florida Department of Environmental Protection

FDO - Facilities Development Organization/Operations

FDOT - Florida Department of Transportation

FEC - Florida East Coast

FEMA - Federal Emergency Management Agency

FEP - Fair Employment Programs

FICA - Federal Insurance Contributions Act

FIRST - For Inspiration and Recognition of Science and Technology

FIS - Federal Inspection Services

FMLA - Family Medical Leave Act

FPL - Florida Power & Light

FRS - Florida Retirement System

FS - Florida Statutes

FSA - Finance Special Assessment System

FTA - Federal Transit Administration

FTC - Film & Television Commission

FTE - Full-Time Equivalent

FY - Fiscal Year

G

GAAP - Generally Accepted Accounting Principles

GASB - Governmental Accounting Standards Board

GED - General Education Development

GFOA - Government Finance Officers Association

GI - Group Insurance

GIS - Geographic Information System / General Industry Standards

GO - General Obligation

GTEA - Grant to Encourage Arrest

GUA - Glades Utility Authority

H

HB - House Bill

HIPPA - Health Insurance Portability and Accountability Act

HIV - Human Immunodeficiency Virus

HOME - Home Investment Partnership Program

HOT - Homeless Outreach Team

HOV - High Occupancy Vehicle

HR - Human Resources

HRIS - Human Resources Information System

HSEEP - Homeland Security Exercise and Evaluation Program

HUD - Housing & Urban Development

HVAC - Heating, Ventilating & Air Conditioning

I

ICMS - Integrated Case Management System

IDIS - Integrated Disbursements & Information Systems

IFAS - Institute of Food and Agricultural Sciences

IFB - Invitation for Bid

IMFP - Impact Fee Program

IRB - Industrial Revenue Bonds

ISO - Insurance Services Office

ISS - Information Systems Services

IT - Information Technology

IVR - Intelligent Voice Recognition / Interactive Voice Response

J

JAC - Juvenile Assessment Centers

JAG - Justice Assistance Grant

JARC - Job Access and Reverse Commute

JDAI - Juvenile Detention Alternatives to Incarceration

JMHCP - Juvenile Mental Health Collaboration Project

JPA - Joint Participation Agreements

JS - Justice Services

K

L

LAN - Local Area Network

LAS - Legal Aid Society

LC - Loss Control

LETf - Law Enforcement Trust Fund

LEX - Law Enforcement Exchange

LIHEAP - Low Income Home Energy Assistance Program

LOS - Levels of Service

LSF - Lutheran Services of Florida

LTCMCP - Long-Term Care Managed Care Programs

LWDD - Lake Worth Development District

M

MAP - Mortgage and Housing Assistance Program / Moving Ahead for Progress

MFD - Multi-Function Devices

MGD - Million Gallons Per Day

MPFC - Max Plank Florida Corporation

MPO - Metropolitan Planning Organization

MSBU - Municipal Services Benefit Unit

MSTD - Multiple Service Taxing District

MSTU - Multiple Service Taxing Unit

N

NAV - Non Ad Valorem

NENA - Northeast Everglades Natural Areas

NER - New Employee Requisition

NG - Next Generation

NIMS - National Incident Management System

NOC - Network Operations Center

NPBCID - North Palm Beach County Improvement District

NPDES - National Pollution Discharge Elimination System

NSF - Non Sufficient Funds

NSP - Neighborhood Stabilization Program

O

O&M - Operations & Maintenance

OCR - Office of Community Revitalization

OEO - Office of Equal Opportunity

OFMB - Office of Financial Management & Budget

OIG - Office of Inspector General

OSBA - Office of Small Business Assistance

OSHA - Occupational Safety & Health Administration

P

PA - Personnel Action

PAPA - Property Appraiser Public Access

PBC - Palm Beach County

PBCCC - Palm Beach County Convention Center

PBCHD - Palm Beach County Health Department

PBIA - Palm Beach International Airport

PBMI - Palm Beach Marine Institute

PBSO - Palm Beach Sheriff's Office

PBX - Private Bench Exchange

PC - Personal Computer

PCI - Property and Casualty Insurance

PDF - Portable Data/Document File

PHI - Protected Health Information

PM - Preventative Maintenance

PPM - Policies & Procedures Manual/Memoranda

PPO - Preferred Provider Organization

PO - Purchase Order

PPACA - Patient Protection and Affordable Care Act

PUD - Planned Use Development

PZB - Planning, Zoning & Building

Q

R

R&S - Recruitment & Selection

RESTORE- Regional & State Transitional Offender Reentry

RFP - Request for Proposal

RFPA - Request for Project Assignment

RFQ - Request for Quote

RFS - Request for Submittal

RICO - Racketeer Influenced and Corrupt Organization

RLF - Revolving Loan Fund

ROMA - Results Oriented Management and Accountability

RV - Recreational Vehicle

S

S/M/WBE - Small/Minority/Women's Business Enterprise

SART - Sexual Abuse Response Team

SBE - Small Business Enterprise

SBFS - Salaries and Benefits Forecasting System

SCADA - Supervisory Control and Data Acquisition

SFWMD - South Florida Water Management District

SHIP - State Housing Initiative Program

SIRP - Self Insured Retention Plan

SOE - Supervisor of Elections

SPDAT - Service Prioritization Decision Assistance Tool

STEM - Science, Technology, Engineering, Mathematics

SUID - Sudden Unexpected Infant Deaths

T

TAC - Technical Architecture Committee / Technical Advisory Committee

TD - Transportation Disadvantaged

TDC - Tourist Development Council

TEA - Time Entry Application

TIP - Transportation Improvement Program

TRIM - Truth in Millage Law

TSM&O - Transportation System Management and Operations

U

WUD - Water Utilities Department

UC - Unified Communication

UF - University of Florida

X

UHT - Universal Housing Trust Program

UJTC - Urban Job Tax Credit

Y

ULDC - Unified Land Development Code

YASI - Youth Assessment Screening Inventory

UPWP - Unified Planning Work Program

USDA - United States Department of Agriculture

Z

USLA - United States Lifesaving Association

UV - Ultra-Violet

V

VFH - Vehicle for Hire

VoIP - Voice over Internet Protocol

VPK - Voluntary Pre-Kindergarten

VSA - Very Special Arts

VSIP - Voluntary Separation Incentive Program

W

WAN - Wide Area Network

WC - Worker's Compensation

WHC - Working in a Higher Classification

Wi-Fi - Wireless Fidelity



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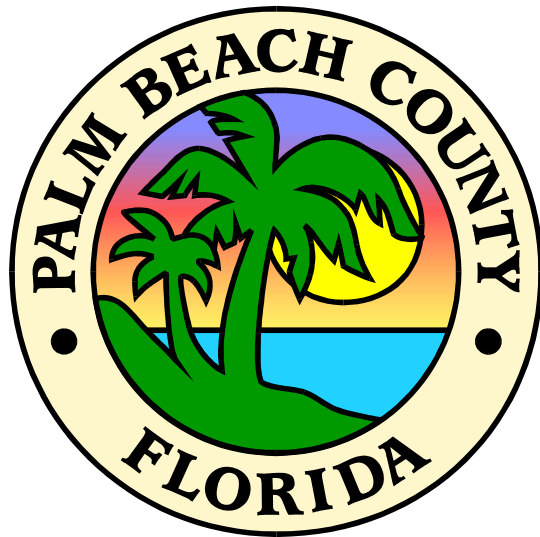
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Cover photo: This photograph was taken by Tim Hancock, Fire Plans Examiner for Palm Beach County Fire Rescue. The picture was taken at Wellington Environmental Preserve at the Marjory Stoneman Douglas Everglades Habitat. He was looking for the perfect foreground and he found it ! "It's easy to see much more significance to the composition" said Tim. The boardwalk and the location of the sun were perfect. Tim's obsession for photography keeps him traveling throughout the country. Tim's photograph was 1 of 104 submitted by Palm Beach County employees.



**Palm Beach County
Board of County Commissioners**

