

A scenic view of a beach with palm trees and a city skyline in the distance under a blue sky with clouds. The foreground is a wide, sandy beach with some footprints. To the right, there is a line of lush greenery and several tall palm trees. In the background, the ocean is visible with a few small boats and a city skyline on the horizon. The sky is a vibrant blue with scattered white clouds.

Palm Beach County, FL
Fiscal Year 2010
ANNUAL BUDGET

Board of County Commissioners

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair
Jeff Koons
Shelley Vana
Steven L. Abrams
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County Administrator

Robert Weisman

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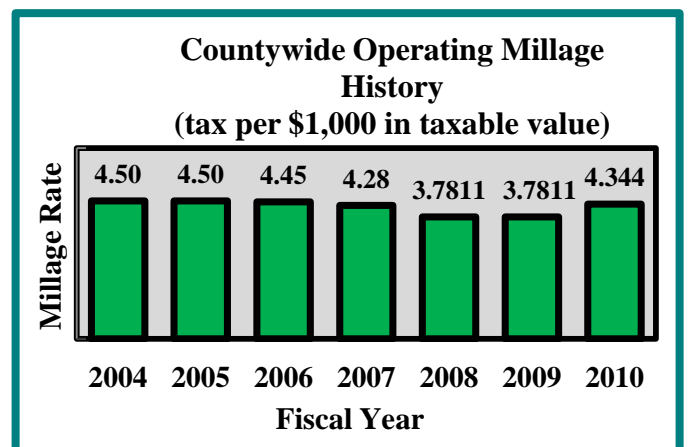
January 21, 2010

The Honorable Burt Aaronson, Chair and
Members of the Board of County Commissioners

RE: Adopted Budget – FY 2010

On behalf of the County Departments and Constitutional Officers, I am pleased to present the adopted budget for FY 2010. The budget is balanced at the roll back rate of 4.344 mills. Although this represents a rate increase from the prior year – due to a 13% decrease in property value, exclusive of new construction – it does not represent a tax increase. Major revenues are down \$15 million, one-time funding used last year to balance the budget is not available this year, and the Sheriff’s budget increased \$11.9 million. Balancing the budget under these circumstances was challenging and required difficult funding decisions. This was accomplished by a careful review of County operations and capital project requirements. Decreases in annual revenues were offset by budget cuts and one-time funding such as defunded capital projects, use of investment earnings on debt proceeds for annual debt service payments, and reserves. This year’s cuts totaled more than \$50 million, including \$6 million to reserves, \$33 million to County departments and agencies, and \$7.4 million to capital. However, this task was accomplished while maintaining funding for nearly all of the services that the Board has traditionally supplied to County residents and visitors. Funding will be available to keep commitments to employees (union contracts) and to provide adequate supplies, materials and equipment so that they can perform their jobs safely and satisfactorily.

Undesignated reserves for the countywide, tax-equivalent funds for FY 2010 have decreased to 7.7% of the budget for those funds. The availability of reserves for use in a financial emergency is one indication that a government is financially strong. Reserves provide the flexibility to fund special opportunities and emergencies and are a key consideration when rating agencies evaluate future borrowings. The County – one of only 22 in the country – currently maintains AAA ratings from all three rating agencies.



Burt Aaronson, Chair and
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Adopted Budget - Fiscal Year 2010
January 21, 2010

Budget, Millage, and Taxes:

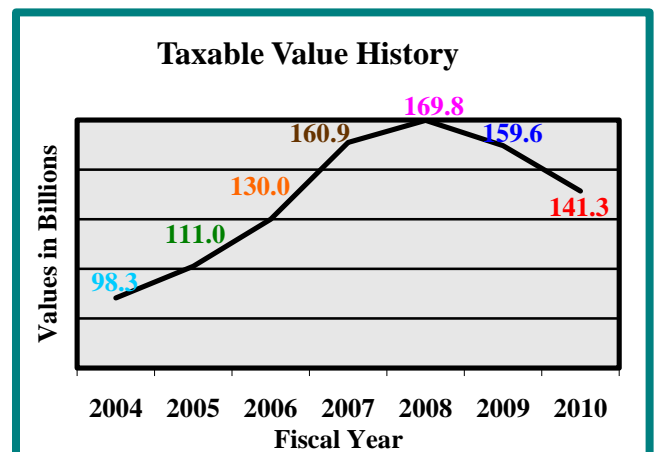
The FY 2010 adopted budget totals \$4.1 billion. The net budget, which excludes internal service charges, interdepartmental charges, and interfund transfers, is \$3.49 billion, an increase of \$154.9 million, or 4.6% from FY 2009. This increase is primarily attributable to American Recovery and Reinvestment Act (ARRA) grant awards and Water Utilities projects. Taxes in comparison to roll-back and the prior year are summarized in the following table.

Taxing District	FY 2009		FY 2010 Rollback		FY 2010 Adopted	
	Millage	Amount	Millage	Amount	Millage	Amount
Countywide	3.7811	605,453,996	4.3440	613,607,557	4.3440	613,607,557
Library	0.4970	43,136,980	0.5776	43,552,242	0.4970	37,474,834
Fire Rescue						
Main MSTU	2.9500	187,727,651	3.4581	196,305,394	3.4581	196,305,394
Jupiter MSTU	2.2858	19,451,279	2.5451	19,705,619	1.9501	15,098,789
Aggregate	5.3443	855,769,906	6.1816	873,170,812	6.1059	862,486,574

Property Values:

The taxable value as of January 1, 2009 (used in calculating millage rates for FY 2010) is \$141.3 billion, a decrease of \$18.3 billion, or 11.5% from the 2008 valuation, including new construction of \$2.3 billion and the revaluation of existing property. All property values and roll back calculations are based on the preliminary tax roll submitted by the Property Appraiser on July 1. For the second consecutive year, the rollback millage rate is greater than the prior year rate because of the decreased taxable value.

Home prices continued to decline in the early months of 2009, but more recently have begun to stabilize. Although the Federal Government introduced the Federal Housing Tax Credit, where first-time home-buyers can claim a tax credit up to \$8,000 and, effective November 6, 2009, existing home-buyers can claim a tax credit up to \$6,500, the number of homes sold in Palm Beach County during the last quarter of 2009 is down by 19.6% compared to the last quarter in 2008. However, home sales are expected to increase as a result of the April 30th



Burt Aaronson, Chair and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2010
January 21, 2010

extension provided for the Federal Housing Tax Credit. Nonetheless, initial projections for FY 2010 indicate a 12% decrease in taxable values. This projection is attributable to the cyclical lag in commercial property valuation that occurs following the change in the residential sector.

Budget Preparation Guidelines:

The review and adoption of the annual budget is one of the most important policy-making responsibilities of the Board of County Commissioners. The budget establishes priorities among competing governmental services and establishes levels of service that are within the fiscal capabilities of the County. The budget development process began early in 2009, key assumptions were identified and budget forecasts were prepared. Instructions for the budget were set forth in the Budget Instruction Manual (BIM) which was distributed to County departments in February 2009. County departments were instructed to reduce their ad valorem budgets by 10%, for a total savings of \$36 million.

One key element of the budget development process was the identification of budget strategies that achieved budget reductions while minimizing the impact on services to the residents. Administration reviewed these strategies that included relevant information about the effect(s) reduced funding or elimination of program(s) would have on a department's ability to achieve their goals and objectives. These strategies were the basis on which this year's difficult funding decisions were made. Departments were encouraged to give special consideration to:

- Programs that could be reduced, combined, or eliminated;
- Positions vacant for an extended period of time;
- Line-item analysis to maximize efficiency; and
- Procedural improvements that maximized efficiency of operations.

Budget priorities for FY 2010 were maintenance of service levels and public safety. A discussion of these issues and their budget implications can be found on page viii of this message in the **Issues/Priorities** section.

Requests for new funding in the capital budgets were carefully reviewed and prioritized by the Office of Financial Management and Budget and the Management Team. Detailed information including current financial status, recommended departmental funding changes and capital projects was presented to the Board during the first of three budget workshops held on June 8, 2009. The second and third workshops were held on June 29 and July 13. Citizen input – a key component of the budget development process – was a significant segment of each workshop. After reviewing major assumptions and the impact of proposed budget cuts on the community, the Board voted to advertise the rollback rate of 4.344 on Truth in Millage (TRIM) notifications.

Burt Aaronson, Chair and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2010
January 21, 2010

Major Changes in Countywide Tax Equivalent Funding: 2010 Compared to 2009

The following table provides a summary of changes in funding levels in FY 2010, followed by discussion of the major factors affecting those changes. For purposes of this schedule, countywide tax equivalent funds include the General Fund, the County Transportation Trust Fund, and the Sales Tax Fund.

Budget Factor	Impact on Ad Valorem Requirements (in millions of dollars)	
	Increase	Decrease
Increase in Ad Valorem taxes		\$8.1
Decrease in tax-equivalent revenue, net	\$17.7	
Impact of one-time funding sources		26.7
Decrease in beginning balances brought forward	55.3	
Appropriations:		
Decrease in Capital Projects		7.4
Decrease in Board departments and agencies		34.4
Decrease in Non-departmental operations		4.3
Increase in Debt Service	4.8	
Increase in Sheriff	11.9	
Net decrease in Other Constitutional Officers		4.0
Net decrease in reserves		6.1
Impact of statutory reserve requirement	1.3	

Ad Valorem Taxes: The roll back rate of 4.344 – a millage rate based on January 1, 2009 values that will generate the same taxes as the year before – will generate \$8.1 million more ad valorem than last year, due to new construction.

Decrease in Net Tax-Equivalent Revenue: The decrease is mostly attributable to the decrease in major revenues. More detailed information can be found on page vi of this message.

Decrease in Beginning Balance Brought Forward: Nearly \$50 million of the \$55.3 million decrease is a result of using reserves to balance the FY 2009 budget. The remaining decrease is due to a decrease in revenue during FY 2009.

Impact of One-time Funding Sources: One-time funding available from defunded capital projects and internal service operations was used to balance this year’s budget.

Burt Aaronson, Chair and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2010
January 21, 2010

Capital Projects: The FY 2010 budget includes \$11.1 million in new countywide ad valorem, or equivalent, funding for capital projects. This is a decrease of 39.9% from FY 2009's funding level of \$18.4 million. Adequate funding of infrastructure and facilities is crucial to the County's operations and a failure to invest adequately in capital could diminish future services and quality of life. Every effort is being made to maintain a minimum level of capital improvement funding to insure the County's long-term infrastructure needs are met.

Board Departments and Agencies: This decrease represents a 10% reduction in net ad valorem funding for Board Departments and Agencies. Specific decreases for each Board Department and Agency are highlighted in the budget document under each Department/Division Summary section.

Non-Departmental Operations: The decrease in FY 2010 is primarily attributable to reduced payments to Community Redevelopment Agencies (CRA); certain Information Systems Services (ISS) contract costs being moved into the ISS budget; and an overall reduction in operating expenses required to balance the budget at the adopted millage rate.

Sheriff's Budget: The Sheriff's budget – representing nearly half of the tax equivalent budget – continues to be the major component in the budget development process. The \$11.9 million increase in net ad valorem for operating (excluding the \$8 million ad valorem carryover for capital) represents the only increase in countywide Departmental or Constitutional appropriation budgets that is not grant funded. The increase is due to wage increases provided for in union contracts, and the annualization of positions added during FY 2009 for additional service area agreements.

Other Constitutional Officers/Judicial: Included in this category are the following offices:

- The **Property Appraiser's** net budget is \$20.5 million. The general fund portion is \$17.2 million, 8% lower than FY 2009. Fourteen positions were deleted.
- The **Supervisor of Elections'** operating budget is \$9 million, 10% lower than FY 2009. A significant portion of this decrease is due to the decrease in the number of elections and the elimination of three positions.
- The **Tax Collector's** budget is based on proposed taxes and fees determined by statute. The general fund portion, net of excess fees, is estimated to be \$4.5 million.
- The **Clerk and Comptroller's** budget for BCC- supported costs is \$14.4 million. Net of ISS charges, the budget decreased 5% from FY 2009.
- **Judicial** has four components – Court Administration, Public Defender, State Attorney, and Court Related Information Technology. Overall, the Judicial budget decreased 8.4% or \$0.6 million. Although the overall budget decreased, the Ad Valorem support increased by \$1.5 million due to the reduction in fees collected to offset the County's cost of Court Related Information Technology.

Net Decrease in Reserves: Undesignated reserves for the countywide, tax-equivalent funds for FY 2010 have been reduced to 7.7 % of the total budget for those funds, down from 8.1% last year. Rating agencies carefully monitor reserve levels and consider adequate reserve levels to be a sign of creditworthiness. Rating agencies have cited the County's prudent reserves as a significant factor in maintaining a AAA rating in this struggling economy.

Burt Aaronson, Chair and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2010
January 21, 2010

Revenues:

An overall decrease of 7.9% is anticipated in major revenues as the chart below indicates. These decreases are due to the housing slump and downturn in the economy, but have been offset by reductions to operating budgets and reserves. The revenues represented in this summary include the countywide tax-equivalent funds (General Fund, County Transportation Trust, Utility Tax – Electricity and Sales Tax).

Revenue Category	FY 2009 Budget	FY 2010 Budget	% Change Budget-to-Budget
Communications Services Tax	\$30,500,000	\$25,800,000	(15.4)%
Half Cent Sales Tax	75,997,000	62,000,000	(18.4)%
State Revenue Sharing	24,675,000	20,000,000	(18.9)%
Electric Franchise Fees	26,208,000	35,000,000	33.5%
Utility Taxes	29,250,000	29,100,000	(0.5)%
Total	\$186,630,000	\$171,900,000	(7.9)%

The Communications Services Tax (CST), a State administered revenue, is a tax on telecommunications and cable television. The decrease in revenue is primarily due to the first of three \$2.3 million annual repayments to the State for redistribution to other local governments as a result of the State’s miscalculation of CST distribution in prior years. Other decreases are in part due to no anticipated increase in the County’s population.

Revenues from the Sales Tax and State Revenue Sharing, which is comprised of state cigarette and sales taxes, are projected to be down from FY 2009. This is reflective of the economy and is consistent with the State of Florida as a whole.

Franchise Fees on electricity is up from FY 2009 due to the new Franchise Fee agreement with Florida Power & Light (FPL) whereby the offset of ad valorem used to calculate the fee was deleted. As a result, an additional \$11 million in Franchise Fees is projected for FY 2010 and annually thereafter. This change ensures that future increases in FPL’s ad valorem liability – specifically that generated by a new plant coming online in 2012 – will no longer reduce the level of Franchise Fee revenue to the County.

Size of the Workforce:

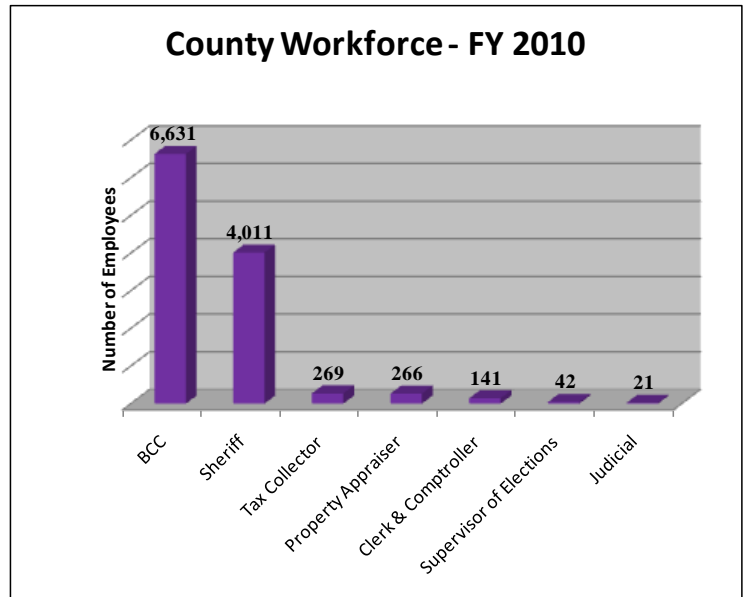
The FY 2010 budget provides for 11,381 positions, of which 6,631 are funded in departments controlled by the Board of County Commissioners. County departments have eliminated 232 positions, a 3.5% decrease from the FY 2009 complement. Since a majority of those positions were vacant, the cuts will not result in a significant reduction in service levels in the upcoming year. The largest cuts this year were in Planning, Zoning, & Building where 55 positions were deleted, Facilities Development & Operations where 34 positions were deleted and Parks and Recreation where 33 positions were deleted. Another 18

Burt Aaronson, Chair and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2010
January 21, 2010

positions were cut from Engineering, with the remainder of the positions coming from 18 different departments.

Two strategies implemented to balance the budget were the Voluntary Separation Incentive Program (VSIP) and privatization. For the first time ever, the County offered an early retirement program to eligible employees. Seventy-one out of 1,100 eligible employees accepted the VSIP offer and nearly all of those positions were then eliminated. In addition, four positions were eliminated as a result of privatizing the claims administration component of our Worker’s Compensation Program, which resulted in an annual cost savings of \$180,000.

The Constitutional Officers’ staff (including Judicial) totals 4,750, up 143 from FY 2009. The Sheriff’s Office complement increased by 163 positions, while the remaining constitutional officers had 20 positions deleted.



Capital Projects: The FY 2010 Capital Improvement Program, including interfund transfers and debt service, totals \$1.39 billion. Of this, \$1.1 billion is funding carried over from previous years and approximately \$314.4 million is new funding, including ad valorem taxes, gas taxes, impact fees and bond proceeds. New capital projects usually impact the County’s operating budget in future years. This impact is an important consideration in determining the approval of new projects; each department is required to provide estimated operating expenses when requesting capital projects during the budget development process. Further discussion of operating impact can be found in the Capital section of this document and in the Capital Improvement Program (CIP) document. Due to the current budgetary limitations, most general funded capital projects have been limited to repair & maintenance.

The other new capital projects are from other funding sources and include the following (stated in millions of dollars):

- \$ 102.9 Various Road Projects including Jog Road-Roebuck Road to South of 45th Street and Military Trail-Clint Moore Road to Lake Worth Road
- \$ 26.1 Water Utilities’ projects including the Southern Regional Wastewater Treatment Plant
- \$ 65.3 Various Airports’ projects including the Midfield Taxiway “L” EAST

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan (Comp Plan). These criteria address issues such as why the project is needed, what type of service the project will support and the physical location of the proposed project. The Comp Plan is based on an overall goal of maintaining a high quality of life in Palm

Burt Aaronson, Chair and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2010
January 21, 2010

Beach County. Further discussion of the Comp Plan can be found in the Introduction section of the Budget Document, under Long-Term Goals and Policies.

The County's five-year CIP is published in a separate document and includes capital and operating costs with funding sources for the current fiscal year plus four years into the future. County Administration, the Planning Division, and the Budget Office staff work together to review and revise the levels of service previously adopted in the Comp Plan. The CIP is the basis for prioritizing capital projects and for determining if an amendment to the Capital Improvement Element of the Comp Plan is necessary.

Issues/Priorities:

Criminal Justice Issues: Criminal justice issues continue to be a driving force on the County budget. The FY 2010 budget includes a net ad valorem increase of \$11.9 million for the Sheriff, and carryover of revenue bond funding for the jail expansion program as identified in the Detention Facilities Master Plan.

Affordable Housing – Homelessness: The County's 10-year plan to end homelessness outlines the various strategies and timelines to target homelessness and the lack of affordable housing in the County. Significant strides have been made in this endeavor. Most notably is \$8.5 million in grant funding that has been secured for establishing the first of three proposed Homeless Resource Centers. The first of the centers is scheduled to open in FY 2011. Moreover, the County has secured \$50 million in ARRA funds to redevelop and rehabilitate 247 units of foreclosed or vacant properties and provide financing mechanisms in the form of mortgage assistance to benefit a total of 408 households. An additional \$28 million will be leveraged to ensure neighborhood stabilization.

Declining Revenues: The major 'source of funds' factors affecting the FY 2010 budget development process were declining property values, and a 15% reduction in major revenues (Sales Tax, Communication Services Tax, Utility Tax) due to the downturn in the economy. Nonetheless, the goal was to balance the budget at the rollback rate while minimizing the impact to the citizens and taxpayers of Palm Beach County. Existing fees and charges for services were increased where appropriate and a new Boat Ramp Parking Fee was approved during FY 2009.

Economic Development: The Palm Beach County Strategic Economic Development Plan shapes the County's policies and directions that will define its economic future. It provides a comprehensive overview of the economy, sets policy direction for economic growth and identifies strategies, programs and projects to improve the tax base and the economy. Elements of the plan include recommendations to County economic policy, realization of federal and state funding, and continued coordination with public/private partnerships. Current endeavors include the Ag Market Place System, Inland Port, Canals Revitalization, and Glades Ecotourism. As evidence to the County's commitment and endeavors in economic development, the International Economic Development Council awarded Palm Beach County's Strategic Economic Plan with the Award of Excellence for having the best global plan in the United States. Further evidence of the County's commitment and capacity to facilitate economic development is the \$81 million in American Recovery and Reinvestment Act (ARRA) funds that have been awarded to date.

Burt Aaronson, Chair and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2010
January 21, 2010

Moreover, the County has made a significant investment in the biotechnology industry. Scripps and the Max Planck Society are two high-profile anchor organizations that are attracting smaller biotech related companies. More than twenty smaller biotech related companies have either expanded operations or begun operating in the area as well – a clear indication of the positive economic impact of our investment in biotechnology.

For the Future:

The struggling economy will hamper our ability to provide non-essential programs and current levels of services for our citizens. Double digit unemployment is a good indicator of why Sales Tax revenue is down 18% to 2003 levels. Although signs of recovery in the housing sector are beginning to appear, the slump in the commercial market is projected to take a bite out of our taxable value next year. A 12% decrease for FY 2011 could reduce ad valorem tax by \$70 million if the millage rate were to remain the same. Even at roll back, due to the one-time funding used to balance this year's budget, we will be facing a \$50 million deficit. It will be the fourth year of a multi-year challenge to wisely deliver necessary services at a reasonable cost. However, existing levels of service and the magnitude of current programs will not be possible next year without significant changes in the County's budget development strategy. A critical factor is the Sheriff's budget. The Sheriff must do his part in helping to eliminate the looming deficit. If not, we are faced with no other options but to increase taxes, significantly reduce levels of service or eliminate County programs.

Conclusion:

This budget achieves the Board's directive of no increase in tax revenue without sacrificing the quality and level of services that Palm Beach County residents expect and demand.

Budget preparation is truly a team effort. The work and support of the Management Team, the Office of Financial Management and Budget, and the individual departments are greatly appreciated. Special appreciation is directed to the Board of County Commissioners for their commitment to addressing the difficult policy decisions inherent in the budget process.

Sincerely,



Robert Weisman
County Administrator



PRINCIPAL OFFICIALS OF PALM BEACH COUNTY

Board of County Commissioners:

Karen T. Marcus, District 1

Jeff Koons, District 2

Shelley Vana, District 3

Steven L. Abrams, District 4

Burt Aaronson, District 5

Jess R. Santamaria, District 6

Priscilla A. Taylor, District 7

Constitutional Officers:

*Sharon R. Bock,
Clerk & Comptroller*

*Gary R. Nikolits,
Property Appraiser*

*Ric L. Bradshaw,
Sheriff*

*Susan Bucher,
Supervisor of Elections*

*Anne M. Gannon,
Tax Collector*

Appointed Officials:

Robert Weisman, County Administrator

Denise Nieman, County Attorney

Joseph Bergeron, Internal Auditor

Office of Financial Management and Budget:

Elizabeth Bloeser, OFMB Director

Joseph Doucette, Budget Director

Minal Shah, Assistant Budget Director

ACKNOWLEDGEMENTS

Special recognition is given to the following individuals for their efforts in coordinating and preparing the FY 2010 Budget.

Office of Financial Management & Budget

Elizabeth Bloeser	OFMB Director
Joseph Doucette	Budget Director
Minal Shah	Assistant Budget Director
John Long	County Debt Manager
Marianela Diaz	Financial Analyst III
Beverley Reid	Financial Analyst III
Stephanie Sejnoha	Financial Analyst III
Valerie Alleyne	Financial Analyst II
Jim Garrett	Financial Analyst II
Aaron Maharaj	Financial Analyst II
Susan Neary	Financial Analyst II
Jerry Kolb	Financial Analyst I
Ann Wilson	Fiscal Specialist III

Special thanks to:

County Commissioners for their early and continuous involvement in the budget process.

County Administrator, Deputy County Administrator and Assistant County Administrators for their expanded participation in this year's budget process.

Department Heads and Their Staff for their extraordinary effort in formulating the budget.

Mission Statement

To continually improve, in the most cost-effective manner, the services to our customers; protection of the overall public good, as guided by the Board of County Commissioners' policies; and to achieve a recognized high level of public satisfaction on both costs and quality of service.

We will focus continually on our customers' needs and expectations, recognize limitations in resources, explore creative and equitable revenue alternatives and respond capably and swiftly to changing priorities.



HOW TO USE THE BUDGET DOCUMENT

The purpose of this section is to provide the reader with a guide to the document's contents: the following describes each of its major sections.

County Administrator's Budget Message

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

Introduction

This section provides general information about the County, its budget philosophy and process, and other general information.

Budget Summary Information

This section provides the reader with the basic overview of the budget. Included in this section are the budget assumptions, budget summary, staffing, revenue sources trends and forecasts, a description of the budget process, the budget calendar, and a tax millage summary.

Board Departments/Agencies

This section of the County's budget presents departments/agencies reporting to the Board of County Commissioners and contains information about County activities and expenditures.

Constitutional Officers

This section presents the budgets of the independently elected officials (other than the Board of County Commissioners), i.e., Clerk & Comptroller, Sheriff, Supervisor of Elections, Tax Collector, Property Appraiser, Judiciary, State Attorney, and Public Defender.

Budget by Fund

This section lists all funds by fund type, shows that each group of funds is balanced in accordance with Florida statutory requirements, and shows the budget for each fund.

Capital Improvement Program

This section highlights the County's capital improvement expenditures and provides an overview of the capital needs, as well as proposed financing sources.

Debt Service

This section highlights the County's budgeted debt service expenditures and provides an overview of the projected debt service needs through FY 2014.

Appendices

This section contains general reference including a glossary; financial policies (which form the foundation of the County's budget development and financial management processes); explanation of fund structure and governmental accounting; information about revenue sources and property taxes; and a summary of grant funding, showing incoming and outgoing grants.

TABLE OF CONTENTS

BUDGET MESSAGE

County Administrator's Budget Message	i
---------------------------------------	---

BUDGET DOCUMENT INTRODUCTION

Information about Palm Beach County	A-1
Location	A-9
At A Glance	A-10
Demographics	A-12
Employees Per 1,000 Population	A-15
Legislative and Emerging Issues	A-16
Budget Philosophy & Process	A-20
Budget Preparation Calendar	A-23
Budget Assumptions	A-27
Budget Issues	A-30
Long-Term Goals & Policies	A-31
Organization Chart	A-34

BUDGET SUMMARY INFORMATION

Budget Summary Total Comparison	B-1
Budget Summary	B-2
Sources/Uses of Funds by Category (Five Year Historical)	B-7
Division of Receipts and Expenditures	B-8
Percent Increase (Decrease) in Millage Over Rolled-Back Rate	B-9
Tax Millage Rate/Tax Revenue	B-10
Changes in Property (Ad Valorem) Taxes	B-11
History of Taxable Property Values	B-12
Constant Dollar Costs Per Capita	B-13
Organizational Changes	B-14
Summary of Revenue by Source	B-16
Revenue Sensitive to the Economy	B-17
Analysis of Revenue Sources	B-18
Expenditures by Category	B-35
Appropriations Summary	B-36
Forecast of Revenues & Expenditures	B-37
Changes in Fund Balance	B-39
Position Summary by Department	B-43
FY 2010 New Positions	B-44
Budgeted Position History by Department	B-46
Comparison of Gross Budget, Tax Equivalent Funding & Positions by Department	B-47

BOARD DEPARTMENTS & AGENCIES

County Commission

County Commission	C-1
County Attorney	C-3
Internal Auditor	C-7

TABLE OF CONTENTS

BOARD DEPARTMENTS & AGENCIES (continued)

County Administrator

County Administration	C-11
Airports	C-15
Community Services	C-19
County Cooperative Extension	C-35
County Library	C-49
Engineering & Public Works	C-59
Environmental Resource Management	C-81
Facilities Development & Operations	C-93
Financial Management & Budget	C-107
Fire Rescue	C-117
Housing & Community Development	C-131
Human Resources	C-141
Information Systems Services	C-153
Legislative Affairs	C-167
Medical Examiner	C-173
Metropolitan Planning Organization	C-177
Palm Tran	C-183
Parks & Recreation	C-191
Planning, Zoning & Building	C-201
Public Affairs	C-215
Public Safety	C-231
Purchasing	C-247
Risk Management	C-253
Tourist Development Council	C-269
Water Utilities	C-285

Non-Department Agencies

Criminal Justice Commission	C-293
Economic Development	C-297
Office of Community Revitalization	C-301
Office of Equal Opportunity	C-304
Office of Small Business Assistance	C-312
Housing Finance Authority	C-315

Non-Department Operations

Non-Departmental Operations Summary	C-317
General Government Expenses	C-318
Non-Departmental Specific Reserves	C-319
Redevelopment Agencies Operations	C-320
Drug Abuse Trust Fund	C-321
Pollution Recovery Trust Fund	C-322
Value Adjustment Board	C-323
Ag Reserve Management Fees	C-324
Other Non-Departmental Expenses	C-325
Driver Education Trust Fund	C-326

TABLE OF CONTENTS

BOARD DEPARTMENTS & AGENCIES (continued)

Other County Funded Programs

Other County Funded Programs	C-327
Financially Assisted Agencies	C-328
County Sponsored Programs	C-329
Health Care District	C-331
Public Health Department	C-332
Other Programs	C-334

CONSTITUTIONAL OFFICERS

Clerk & Comptroller	D-1
Judicial	D-5
Property Appraiser	D-17
Sheriff	D-19
Supervisor of Elections	D-25
Tax Collector	D-29

BUDGET BY FUND

Expenditures by Fund Group	E-1
Fund Types	E-2
County Funds	E-3
Budget by Fund Type & Fund	E-6

CAPITAL BUDGET

Capital Improvement Program Overview	F-1
FY 2010 Capital Budget	F-7
Capital Budget Revenues & Appropriations by Category	F-8
Capital Improvement Budget Summary	F-10
Capital Project Summary	F-12
FY 2010 Capital Budget Reserves	F-19
Impact of Capital Projects on the Operating Budget	F-22
Estimated Operating Impact of Capital Projects	F-23
History Capital Projects by Type	F-24

DEBT SERVICE

Debt Service Overview	G-1
Summary of Outstanding Bond Issues & Installment Debt	G-2
Debt Service Summary by Function FY 2010	G-9
Future Debt Service Requirements	G-11
Debt Service Ratios	G-12
Debt Service Data	G-14
Debt Service by Fund	G-16
Bond Ratings	G-36

TABLE OF CONTENTS**APPENDICES**

Financial Policies	H-1
Fund Structure & Governmental Accounting	H-10
Description of Revenues by Type	H-13
Description of Expenditures by Activity Type	H-14
Description of Expenditures by Object Category	H-16
Budget Reserves by Type	H-17
Budgeted Reserves	H-18
Municipality Information	H-28
Glossary	H-35
Acronyms	H-48

INDEX

Index	I-1
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INFORMATION ABOUT PALM BEACH COUNTY

Located on the southeast coast, Palm Beach County is the largest of Florida's sixty-seven counties. The County's 2,268 square miles include 1,980 square miles of land and 288 square miles of surface water, making it one of the largest counties east of the Mississippi River.

The surface water areas include the Intracoastal Waterway and approximately one-third of Lake Okeechobee. Lake Okeechobee is the largest freshwater lake in the state and the largest in the United States except for the Great Lakes. The County has 45 miles of shoreline and is 53 miles wide.

Palm Beach County's climate has enhanced its image as a location that provides a high quality of life to its residents. The average temperature is 75 degrees with an average of 82 degrees in the summer and 67 degrees in the winter. The wet season extends from June through October, with an average annual rainfall of 62 inches.

Close to several major Florida cities, central Palm Beach County is about one hour north of Fort Lauderdale, one and one-half hours north of Miami, and two and one-half hours south of Orlando.

History

The first settlers in what is now Palm Beach County were Indian tribes such as the Tequesta, Jeaga, Caloosa, and later the Seminoles. The next settlers arrived in 1860 when the Jupiter Lighthouse was built to aid sailors navigating the Atlantic Ocean.

Homesteading began in the late 1800's with the majority of the settlers coming to the area to farm. Early farmers found the soil to be highly productive and earned most of their income by growing vegetables for the northern winter market.

The late 1800's also marked the beginning of the tourism industry. Transportation improvements, particularly to the railroad system, provided easier access to the area. Hotels to serve tourists and the first winter homes for seasonal residents were constructed.

In 1892, Henry Flagler visited Palm Beach and decided to build a large resort hotel, the Royal Poinciana, and extend the Florida East Coast Railroad to West Palm Beach from Jacksonville. These developments made Palm Beach the nation's premier winter resort. Flagler considered the mainland area a perfect satellite location to service his resort and a good place for his workers to live. This area was incorporated as West Palm Beach in 1894.

Other cities, such as Linton and Boynton Beach, were established soon after West Palm Beach. Linton was founded in 1894 by William S. Linton, the postmaster of Saginaw, Michigan. He and a friend purchased 160 acres of land and sold it in five-acre tracts through ads in Michigan newspapers. In 1901, they renamed the town Delray Beach, after a Detroit suburb. Boynton Beach was founded in 1895 when Civil War officer Major Nathan S. Boynton built a 50-room resort hotel on the beach. One year later the railroad came through on its way to Miami.

INFORMATION ABOUT PALM BEACH COUNTY

The State Legislature established Palm Beach County as Florida's 47th County on July 1, 1909. Prior to that time, the area was part of Dade County. Palm Beach County originally encompassed Lake Okeechobee and the areas that became Broward County in 1915, Okeechobee County in 1917, and Martin County in 1925. In 1963, the State of Florida partitioned Lake Okeechobee among all of the counties that border it.

The first County Commission meeting was held on July 6, 1909 and West Palm Beach was designated as the County Seat. By 1910, the County's population had grown to more than 5,500 residents. The entire County experienced tremendous growth and development following World War I. The building and population increase produced a great land boom in the early 1920's. Contributing to the land boom was the climate, as well as an increase in the use of the automobile along with a growing network of roads. The State encouraged the influx of new residents during this period by promising never to pass state income or inheritance taxes. The 1926 Florida Land Bust, the 1926 and 1928 hurricanes, and the 1929 stock market crash drastically affected the local economy, but these events did not stop growth entirely due to the prior establishment of major transportation facilities.

World War II brought many changes to the County, including air bases and new jobs. After the war, Grace Morrison Field was expanded and became Palm Beach International Airport. During the same time period, small specialized businesses, many electronic-oriented, joined industrial giants like Pratt-Whitney and IBM in establishing plants in Palm Beach County.

The County remained largely undeveloped through the 1950's as evidenced by a 1960 population of less than 250,000. Although some citizens felt that it had lost its natural, unspoiled quality, many leaders welcomed urbanization and actively promoted growth and development.

In the late 1960's and early 1970's, large numbers of middle and upper income retirees began to move to Florida, prompting developers to build new subdivisions and cities. During this same period, the advent of air conditioning greatly enhanced the living and working environment, further increasing the pace of development.

Throughout the 1980's, the economy and the construction industry thrived as the population grew by approximately 5% per year. The national recession that occurred in the early 1990's reduced the County's growth rate to an average of approximately 2% annually. The County's FY 2009 population is estimated to be 1,286,621, a reduction from the previous year, and is expected to decline in FY 2010 due to the current economy.

INFORMATION ABOUT PALM BEACH COUNTY

Form of Government

As a result of the November 6, 1984 general election, Palm Beach County became a Home Rule Charter County on January 1, 1985. This "Home Rule" allows residents, through their elected commissioners, greater independence in determining how their County government will function and what services it will provide. Major advantages resulting from changing to this form of government include:

- allowing the County to pass its own ordinances and laws as long as they do not conflict with state and federal laws;
- providing initiative procedures that allow voters to create, modify and amend local laws;
- providing a process to modify or amend the Charter; and
- providing voters with a process to recall County Commissioners for cause.

The Board of County Commissioners, which is the legislative branch of County government, adopts ordinances and resolutions to establish programs that protect and maintain the health, safety, and welfare of County residents. In 1990, the Board changed from five at-large Commissioners to seven, each representing a single-member district. Each Commissioner is elected to a four-year term by voters in the district in which they reside. Commissioners elect a Chair to preside over meetings and serve as the ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair; each term is for one year.

The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include:

- provision of fire protection and disaster relief services;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;
- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources;
- preparation, review and periodic amendment of the Comprehensive Land Use Plan for the development of the unincorporated portion of the County; and
- provision of cultural and recreational facilities and programs.

INFORMATION ABOUT PALM BEACH COUNTY

Additionally, the Board may enter into agreements with other governmental agencies for the joint performance of duties.

The Commission appoints the Chief Executive Officer, i.e., the County Administrator, who implements Board-approved programs and manages the day-to-day operations of County government. With Commission approval, the County Administrator appoints Assistant County Administrators and Department Directors.

The County's Departments under the County Administrator are organized into two groups: General Operations Departments, which provide direct services to residents, and Central Services Departments.

General Operations Departments include:

- Airports
- Community Services
- County Cooperative Extension Services
- County Library
- Engineering & Public Works
- Environmental Resources Management
- Fire-Rescue
- Housing & Community Development
- Medical Examiner
- Palm Tran
- Parks & Recreation
- Planning, Zoning & Building
- Public Safety
- Tourist Development
- Water Utilities

Central Services Departments include:

- County Administration
- County Attorney
- Facilities Development & Operations
- Financial Management & Budget
- Human Resources
- Information Systems Services
- Internal Audit
- Legislative Affairs
- Public Affairs
- Purchasing
- Risk Management

In addition to the County Administrator, the Board of County Commissioners appoints County residents to serve as volunteers on various citizens' boards, commissions, committees, and councils. These groups are established for advisory and/or regulatory purposes. State law creates some advisory boards, while others are formed by the County Commission to meet special needs and to help solve challenging issues facing County government.

Constitutional Officers and Judiciary are the County Officials other than the County Commissioners, who are elected by the voters. The Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, Public Defender, State Attorney, and Tax Collector are the Constitutional Officers elected to four-year terms in general elections.

INFORMATION ABOUT PALM BEACH COUNTY

Palm Beach County is not a consolidated or "metro" form of government. The Palm Beach County School System is governed by a non-partisan elected School Board and operates under the direction of a School Board-Appointed Superintendent. The County Commission has no jurisdiction over the School Board.

The South Florida Water Management District, Children's Services Council, Health Care District, Drainage Districts, Inlet Districts, and municipalities within the County are also not under the authority of the Board of County Commissioners.

Economic Trends

Palm Beach County is Florida's largest county in area and third in population. Growth has been the major influencing factor of the County in the last several years. Population has increased approximately 2% annually since 1990 but is now estimated to continue its decline through FY 2010. Also, significant investment has been made to develop the Biotechnology industry in Palm Beach County. Tourism, construction and agriculture are the leading industries in the County.

Tourism - Palm Beach County government is making a concentrated and continuing effort to increase the number of visitors to our area each year. More than 50,000 people are employed in jobs related to the tourism industry representing a 6% decline since FY 2009 with tourists contributing \$1.2 billion annually to the County's economy.

Construction –During FY 2009, residential development and permitting activity continued to decrease over the previous year. There were 506 single family permit starts and 81 multi-family permit starts compared to 687 and 147 in FY 2008. Total values of residential permit starts were \$150.8M versus \$223.8M, respectively. Non-residential work also continued to decrease during this time period, with permitted values decreasing from \$157.7M in FY 2008 to \$98M in FY 2009. Overall, permitted values in FY2009 were \$488M, representing a decrease of 25% from the previous year. Contributing factors that continue to impact the decline of construction in Palm Beach County include the application of stringent standards for the availability of credit, a glut of available housing due to speculative purchasing, a record number of foreclosures and increasing unemployment.

Agriculture - Palm Beach County's agricultural acreage has remained stable for the last five years. Palm Beach County still leads the state of Florida, and all counties east of the Mississippi River, in agricultural proceeds. Currently Palm Beach County ranks among the top counties in the US and first in the state of Florida for agricultural sales. Palm Beach County leads the nation in the production of sugarcane and fresh sweet corn. It leads the state in the production of rice, bell peppers, lettuce, radishes, Chinese vegetables, specialty leaf produce and celery.

INFORMATION ABOUT PALM BEACH COUNTY

The 468,000 acres dedicated to agriculture, represent 38% of the total land mass in the county. Palm Beach County is third in the state in nursery production with estimated sales at \$200 million, and leads the state in agricultural wages and salary with over \$300 million. The industry currently uses bagasse, a sugarcane by-product, in conjunction with other waste wood products as the fuel source for the largest agriculturally based biomass co-generation plant in the United States for electricity generation. Several crops are currently grown as potential sources for ethanol production. Equestrian acreage in Palm Beach County continues to expand, currently ranking as the 2nd largest equine county in the state, following Marion County.

Manufacturing - Primarily electronics and other high tech products, manufacturing plays an important role in the County's local economy. The arrival of the Scripps Research Institute & Max Plank provided a boost to the area's technology industry.

Bio Science – Scripps Research Institute and Max Plank Florida Institute are anchors to an eight million square feet Bioscience Cluster in Northern Palm Beach County. A “cluster” of related bio-technology businesses will form a hub to strengthen the County’s position as a leader in this industry. A number of smaller bio-related companies have either expanded or moved to the County.

The County's per capita personal income of \$59,147 is well above the national average and the highest in the State of Florida. The County's labor force is estimated at 605,684, with the largest employers displayed below:

Company	Product/Service	Employees*
Palm Beach County School Board	Education	21,718
Palm Beach County (includes Constitutional Officers)	Government	11,381
Florida State Government	Government	9,300
Federal Government	Government	6,200
Tenet HealthCare Corp.	Health Care	4,500
Hospital Corp. Of America	Health Care	3,632
Florida Power & Light	Utility	3,395
Florida Atlantic University	Education	3,000
The Breakers	Hotel	2,838
Office Depot	Office Supplies	2,207

***Rounded**

Property Taxes

Property taxes are a lien on all taxable property as of January 1st of each year. Taxes are due November 1st and are payable by April 1st of the following year. Each parcel of property is assessed to the last known owner as established from the latest recorded deed or tax return.

There are three types of property which are subject to an ad valorem tax (a tax based on the assessed value of real or personal property). The three types are:

INFORMATION ABOUT PALM BEACH COUNTY

- **Real Estate** covers land and the improvements thereon;
- **Tangible Personal Property** includes property such as business fixtures, equipment, and machinery; and
- **Intangible Personal Property** includes stock, bonds (except those exempt), mortgages accounts receivable, mutual funds, notes, trusts, estates, etc. (This is a State tax handled directly by the State of Florida.)

All property owners who maintain their permanent home on the property are entitled to a "Homestead Exemption" which exempts the first \$50,000 of assessed value of the property from ad valorem taxes. Additional exemptions are also available to widows, widowers, disabled veterans, totally disabled non-veterans, and senior citizens.

The Board of County Commissioners levies a Countywide millage that applies to all property owners in the County on the net assessed value of property. (Millage is the rate used to determine the amount of tax. A mill is one-tenth of a cent, or \$1.00 of tax for every \$1,000 of net assessed value.) The FY 2010 Countywide millage rate is 4.3440.

Palm Beach County Fire Rescue and the County Library are dependent districts under the control of the Board of County Commissioners. They levy millages that apply to all property owners in the unincorporated portion of the County and residents of the municipalities that have elected to join the districts rather than provide the services themselves. The municipalities also levy millages to finance their local government's operating costs.

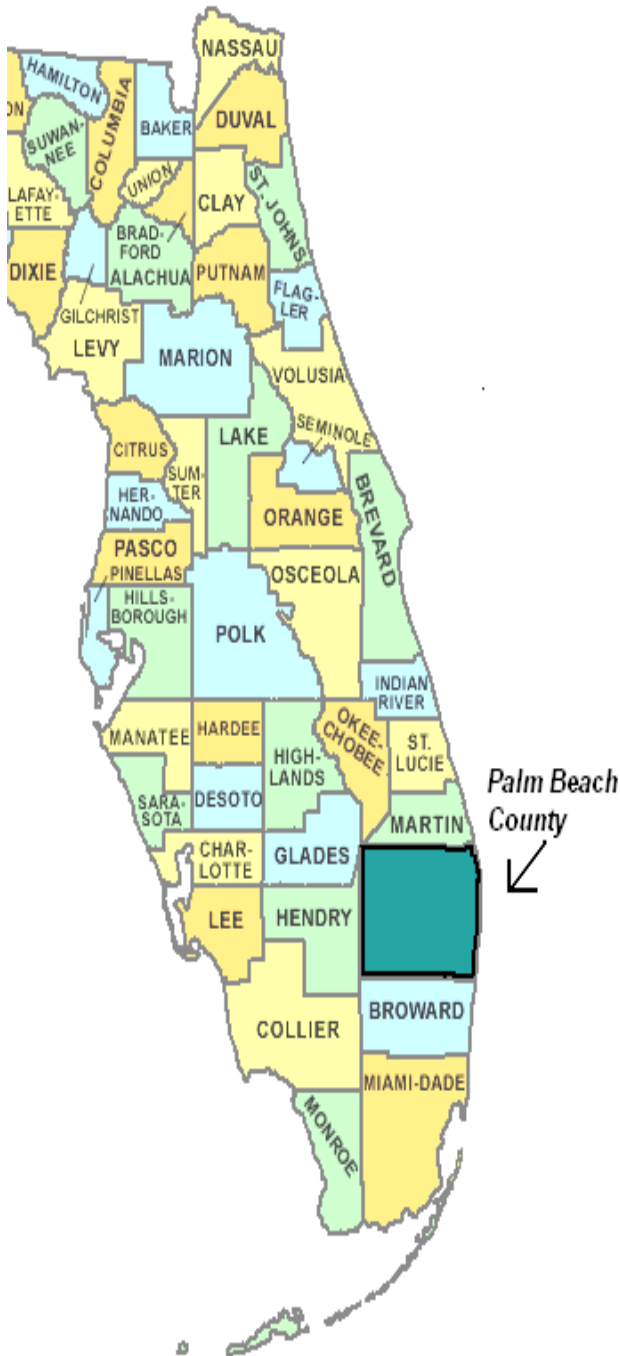
In addition to the Board of County Commissioners and municipalities, various other taxing districts levy millages that affect all property owners in the County or property owners in the particular districts. Some other entities in the County that levy property taxes are drainage districts. These taxes are not based on the value of the property, but on the number of acres in the parcel. Each district assesses an "Acreage Levy", a fixed amount for each acre or part thereof, to cover the maintenance and debt of the drainage facilities in the district. Additionally, some districts assess a "Parcel Levy", a fixed amount per parcel, to cover the cost of road maintenance and debt within the district.

Education

The Palm Beach County School District (School District) will serve more than 170,000 kindergarten through 12th grade students during the 2009-2010 school year. With 184 public schools, the Palm Beach County School District is the 5th largest in the state and the 11th largest in the nation. Additionally, vocational and occupational training is provided at three technical education centers and various community schools. The School District is governed by a separately-elected Board.



LOCATION



As part of Florida’s Gold Coast, Palm Beach County is located in Southeast Florida and is the largest County in area in the State of Florida. It is located just 50 miles north of Fort Lauderdale, 70 miles north of Miami and 150 miles south of Orlando.

The County is off the coast of the Atlantic Ocean.



PALM BEACH COUNTY AT A GLANCE

Date Established
Form of Government
Area (Including water)
Total Adopted Fiscal Year 2010 Budget

July 1, 1909
Commission-County Manager
2268 square miles
\$4.1 Billion

County Demographics

Population	1,286,621
Median Age	43.2 Years
Median Household Income	\$54,301
Average Household Size	2.46 People

Sheriff's Office

Law Enforcement Officers	2,740
Correction Officers	999



Palm Beach County Sheriff's Office Headquarters



Fire Rescue Headquarters

Fire Protection

Suppression units (including 19 brush trucks)	67
Advanced Life Support Units	83
Fire stations	49
Employees (Certified Firefighters)	1,350
Employees (NonCertified)	192
FY09 Total Fire Runs	16,067
FY09 Total EMS Runs	89,646
FY09 Average Response Times For Fire/EMS	6:36

Palm Beach County Schools

There are 186 schools in Palm Beach County with 170,215 enrollment. See below for the number of schools

Elementary Schools	106
Middle Schools	33
High Schools	23
Alternative	17
Adult & Community Schools	2
Other Educational Schools	5

Illustrated below are the FCAT rating and the # of schools with the respective rating

"A" Schools	115
"B" Schools	25
"C" Schools	14
"D" Schools	8

2009 FCAT RESULTS

	Reading	Math
	County % / State %	County % / State %
Elementary		
Grade 3	69/71	79/78
Grade 4	74/74	77/75
Grade 5	72/71	65/62
Middle		
Grade 6	69/66	61/55
Grade 7	67/67	65/60
Grade 8	55/54	70/66
High		
Grade 9	48/47	72/68
Grade 10	40/37	72/69

Source: Palm Beach County School Board website and www.greatschools.org

Major Employers

Palm Beach County School Board	21,718
Palm Beach County	11,381
Florida State Government	9,300
Federal Government	6,200
Tenet Healthcare Corporation	4,500

Land Usage (%)

Residential	11%
Commercial	1%
Recreational	2%
Agriculture	38%
Conservation	29%
Other	29%

Elections

Registered Voters	809,806
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PALM BEACH COUNTY AT A GLANCE



Southern Regional Water Reclamation Facility

Utility System

Active accounts		
Water		170,507
Wastewater		153,984
Number of Units Served		
Water		222,708
Wastewater		205,016
Capacity per day (thousand gallons)		
Water (tgd) max.		114,380
Sewer (tgd) max.		58,500
Miles of Water and Sewer Mains		
Water	3,789 miles	
Sewer		2,126
		1,663
Fire Hydrants:		
Pump Stations		16,066
		767

Parks and Recreation

The County offers over 8,000 acres of parkland, which are available to

<u>County Owned Amenities</u>	<u># of</u>
Golf Courses	4
Playgrounds	60
Play Structures	102
Parks	81
Water Parks	2
Splash Parks	2
Swimming Pools	6
Dog Parks	3
Community Centers	2
Recreation Centers	5
Nature Centers	3
Equestrian Parks	5
Beaches	15
Campgrounds	3
Amphitheaters	3



Coconut Cove Waterpark



John Prince Park Playground



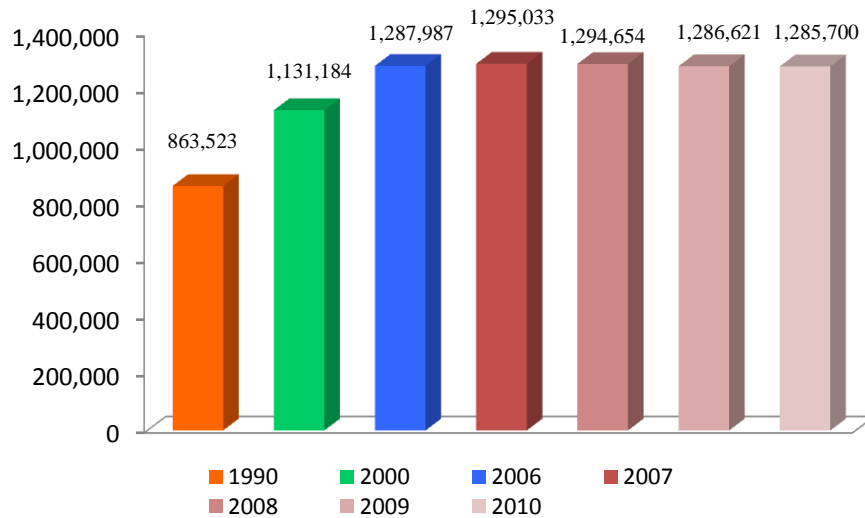
Riverbend Park

Demographics

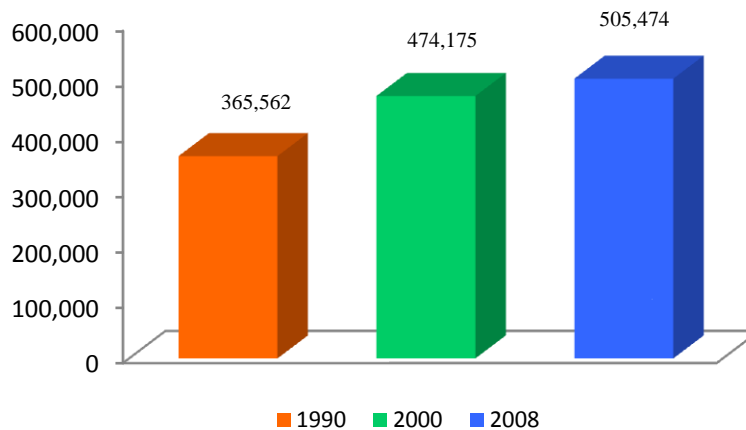
Palm Beach County has a total area of 2,268 square miles. Of which, 1,980 square miles of it is land and 288 square miles of it is water, much of it in the Atlantic Ocean and Lake Okeechobee. It is bounded on the north by Martin County, on its west by Hendry County, on its Northwest by Okeechobee County and Glades County and on its east by the Atlantic Ocean. Palm Beach County is the largest county by area and third largest county by population in the State of Florida.

Population/Household Demographics

Population



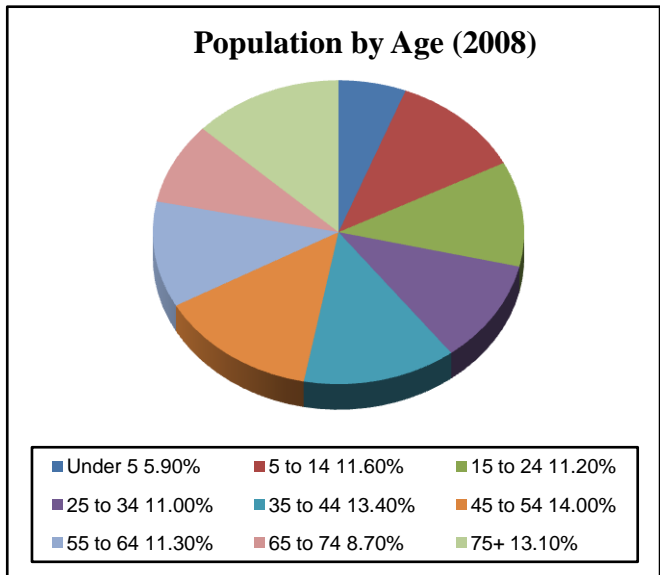
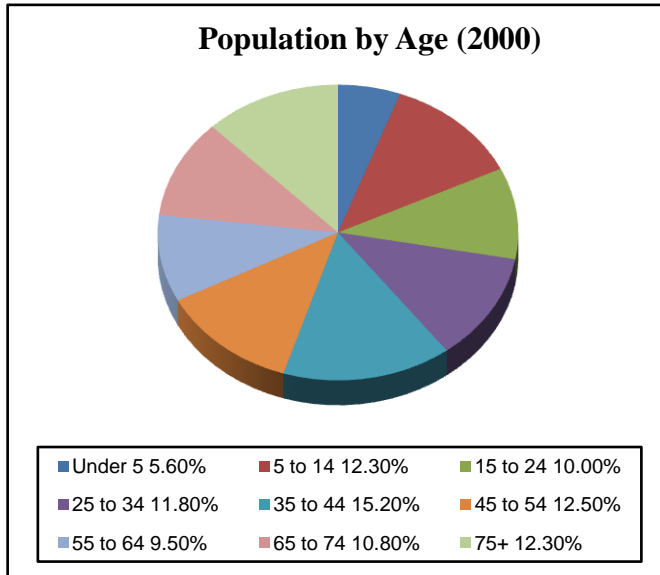
Households



The number of households in the County in 2008 was 505,474, which is an increase of 38.3% from 1990 and an increase of 6.6% from 2000. The household projection for 2010 is expected to experience a slight decline from 2008. The population in the County has experienced significant growth since 1990. In 2010, the population is 49.9% higher than in 1990 and 13.9% higher than in 2000. Population projection for 2010 is expected to experience a slight decrease in 2010.

Demographics

Population by Age

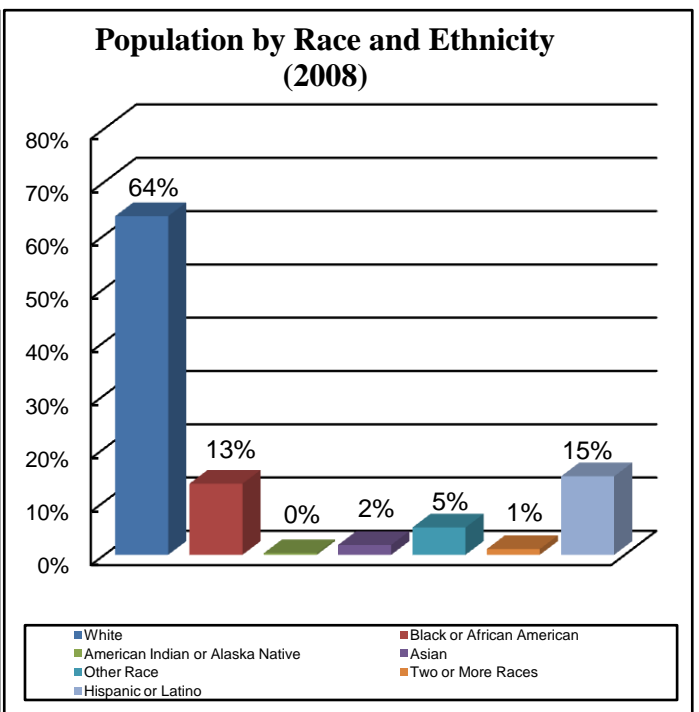
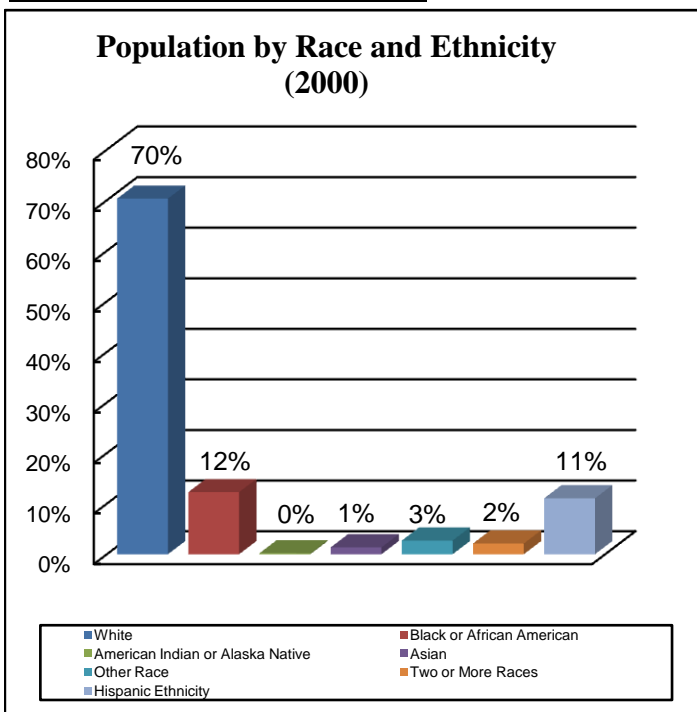


The median age of the total population in the County in 1990 was 39.8, in 2000 it was 41.8, and in 2008 it was 43. The overall population, coupled with Palm Beach County being a desirable retirement destination, is aging. As such, the median age is anticipated to continue to increase.

In 2008, females represented 51.3% of the population and males represented 48.7% of the population.

In 2008, the most prominent age group in this demography is 45 to 54 years. The group least represented in this demography is under 5 years.

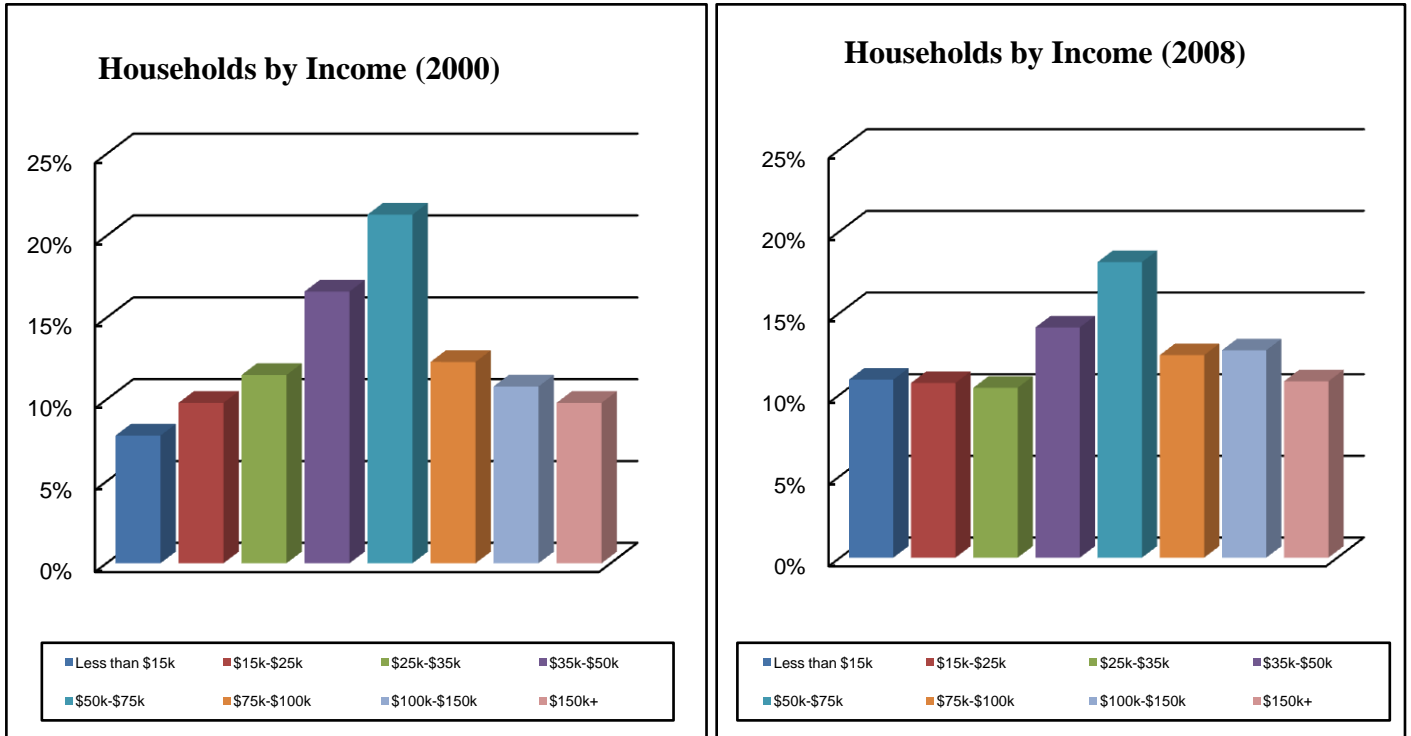
Population by Race / Ethnicity



Demographics

In 2008, the predominant race and ethnicity category in the County is White at 64%. The least represented race and ethnicity category in the County is American Indian or Alaskan Native. As illustrated in the above graphs, the White population has decreased by 6% since 2000 leading to a more diverse population in Palm Beach County.

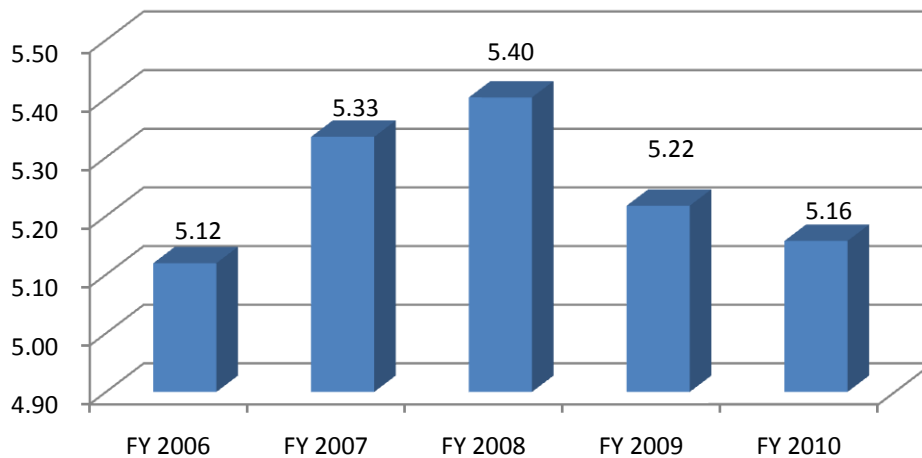
Households by Income



In 2008, the predominant household income category in Palm Beach County was \$50K-\$75K and the income group that is least represented was \$25K-\$35K. As illustrated in the above graphs, the County has a significant constituent base in all household income levels.

Source Data is from the U.S. Census Bureau and Palm Beach County's Planning & Zoning Department.

EMPLOYEES PER 1,000 POPULATION



	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
Total Employees	6,594	6,909	6,994	6,713	6,631
County Population	1,287,987	1,295,033	1,294,654	1,286,621	1,285,700
Employees per 1,000 population	5.12	5.33	5.40	5.22	5.16

Palm Beach County Board of County Commissioners has a total of 6,631 full and part-time employees budgeted for the 2010 fiscal year. The number of employees per 1,000 population is being presented in order to reflect the effects of growth. This chart shows the increases in employees from the 2006 fiscal year through the 2010 fiscal year. Despite eliminating over 600 positions since FY 2008, there has been an increase in positions in Fire Rescue, Library, and Water Utilities Department as a result of expansion of services and addition of new facilities.

Because personnel costs are a major portion of the County's operating budget, changes in the number of employees per 1,000 population have a direct relationship to the cost of providing services. A decrease in employees per 1,000 population indicates that the County is either becoming more efficient and/or service levels are decreasing. In light of current economic conditions, the County has eliminated positions and has implemented more effective processes to maintain current service levels.

As indicated by the above graph and table, the Board's employees per 1,000 population has been showing only a slight increase through FY 2008 and then a decline since then. The decrease from FY 2009 to FY 2010 would have been more significant; however, there was an increase of 84 positions in the Fire Department and 56 positions in Water Utilities Department. The increase from FY 2006 to FY 2010 is 1.0% for an average of 0.25% annually. This indicates that the County is maintaining a steady balance between the number of employees and the community served despite expansion of services.

LEGISLATIVE AND EMERGING ISSUES

LEGISLATIVE ISSUES

The County's legislative concerns, especially in the long term, fall into two basic categories. First, is the issue of "home rule", where the authority of the County's elected officials is being assumed by other, higher levels of government. The ability of the County to collectively bargain, govern and regulate such issues as zoning and land usage is under constant threat. Second, unfunded mandates are a significant financial threat to the County. These mandates may appear in the form of requiring additional services or additional benefits to employees, without a corresponding funding source.

Property Tax Legislation: Property tax relief proposals and counter-proposals have dominated the legislative agenda for the past three years. In 2007, the Legislature passed a two-phase property tax relief plan that limited the County's ability to increase tax revenues. Balancing the State Budget took priority during the 2008 session, since then, the Legislature has not passed any additional property tax relief measures.

The first phase of property tax relief, which effected FY 2008, limited the County to the tax revenue it received in Fiscal Year 2007, less a compound annual growth penalty based on growth from FY 2002 to FY 2007. Palm Beach County fell within the "greater than 11%" category for growth, and thus had to deduct an additional 9% in tax revenues.

The second phase, which required voter approval to change the Florida Constitution, and effected FY 2009, contained four provisions:

Save Our Homes Portability - Allows homeowners to take a portion of their Save Our Homes benefit to a new home.

Homestead Exemption - Allows for doubling the homestead exemption from \$25,000 to \$50,000. This is not applicable to school taxes.

Tangible Personal Property Exemption - Allows the exemption of \$25,000 of assessed value of Tangible Personal Property from taxation.

Non-Homestead Assessment Caps - Places a 10% cap on non-homesteaded property increases. This is not applicable to school taxes.

In 2008, the State Legislature did not impose additional property tax or revenue constraints that would directly affect municipalities. However, in 2009, the State Legislature approved several property tax bills. These bills and the respective status of each bill is presented on the following page:

LEGISLATIVE AND EMERGING ISSUES

CS/CS/HB 521 - Ad Valorem Assessments -This revises the burden of proof in challenges to the value used for ad valorem tax assessments. A taxpayer is not required to overcome a presumption of correctness in a challenge to the classification or exemption status of a property. The party initiating the challenge has the burden of proving a preponderance of the evidence that the classification or exempt status assigned to the property is incorrect. This bill was signed by the Governor on June 4, 2009.

CS/SJR/ 532 - Property Tax Limit/Additional Homestead Exemption - This reduces the cap on the increase in assessed values on non-homesteaded properties from 10% to 5%. Additionally, this bill provides for an additional homestead exemption for properties purchased after January 1, 2010. This amount will be equal to 25% of the homestead property's just value, not to exceed \$100,000 and will be reduced over the next 5 years of residency. This amendment will be submitted to the electors at the general election in November 2010. If approved by 60% of the voters, it will go into effect the 2011 tax year, or fiscal year 2012.

HB 701 - Notice of Proposed Property Taxes - Revised the Truth in Millage (TRIM) notice to include "Last Year's Adjusted Tax Rate (Millage) and "Tax Rate This Year IF PROPOSED Budget is Adopted (Millage)." The effective date is January 1, 2010. This bill was signed by the Governor on June 11, 2009.

CS/HJR 833 - Homestead Ad Valorem Tax Credit for Deployed Military Personnel - Allows an additional ad valorem tax exemption on homestead properties for each person who is a member of the United States military or Reserves, Coast Guard or Reserves, or the Florida National Guard; receives a homestead exemption; and was deployed during the preceding calendar year in active duty outside of the continental United States, Hawaii or Alaska. This amendment will be submitted to the electors at the general election in November, 2010. If approved by 60% of the voters, it will go into effect the 2011 tax year, or fiscal year 2012.

Other State Mandated Changes: The State Legislature approved CS/CS/HB 227 - Impact Fees during the 2009 session. The bill provides that local governments have the burden of proving their rationale for the imposition of impact fees. The bill codifies case law relating to exactions by placing the burden of proof on the government to show that the imposition to an impact fee meets state legal precedent or section 163.31801, F.S. The bill also prohibits the courts from using any deferential standard in these types of cases. Additionally, several local governments have issued a lawsuit against Governor Charlie Crist relating to the "Community Renewal Act." This law largely exempts builders from having to widen roads to accommodate traffic from new construction and eliminates the review process for some large developments.

LEGISLATIVE AND EMERGING ISSUES

Revenue and Spending Limits: It is likely that legislation will eventually be introduced that will seek to restrict the ability of local governments to provide the services their constituents want by placing spending caps on governmental agencies. Other proposals seek to place limitations on increases in County expenditures. On the other side of the ledger, a number of proposals have been brought forth that will try to limit the ability of local governments to set appropriate tax rates, user fees, or special assessments. These measures tie the hands of local officials and reduce the ability of local governments to meet the needs and requirements of their constituents.

EMERGING ISSUES

Stimulus Activity: Palm Beach County will benefit from the American Recovery and Reinvestment Act of 2009 signed into law by the Federal Government on February 19, 2009. The Recovery Act was designed to stimulate the economy through measures that modernize the nation's infrastructure, improved energy efficiency, and expand educational opportunities and access to health care. Recovery Funds have been awarded to the County as grants - both formula-based and competitive in nature. To date, the County's American Recovery and Reinvestment Act grant awards total more than \$50 million and will focus on energy efficiency, infrastructure improvements, public transportation, and social services such as job training and providing food and shelter.

Housing Market - Between 1996 and 2006, the value of residential properties grew an average of 13.3% per year, while inflation grew at a relatively slower rate of 4.5%.

The speculation in the housing market that drove prices to unrealistic levels was based on lax lending standards and the conviction that housing was a fail-safe investment. The speculative bubble finally burst as more and more low interest rate loans were made to risky borrowers who then were unable to pay back those loans.

According to the Mortgage Bankers Association, 11% of all mortgages in Florida are currently in foreclosure. Even though the percentage is slightly declining, it is still up 50% from the same period last year. A large number of mortgages were made to borrowers who could not afford them except for the easy money terms such as "pay interest only now" loans or loans with initial "teaser interest rates" that start off below the prevailing rate but have now reset at higher interest rates resulting in unaffordable higher monthly payments.

Not only were borrowers taking out mortgages to purchase homes, they were also borrowing on their existing homes. During the housing boom Americans were using their homes like ATMs. They would cash-out, refinance, or take out home equity loans to turn increased equity into quick cash. During this period, home equity extractions, when a homeowner refinances and takes equity away from the closing for some other purpose, amounted to about 1% of the personal consumption.

LEGISLATIVE AND EMERGING ISSUES

Many homeowners are walking away from their homes, as the value of their homes decrease to less than they owe on the mortgage. As a result, the financial services sector has been weakened by mortgage losses. Banks borrowed heavily to make their investments and are now in a panic effort to get out of this market and into less risky investments. Banks and other financial institutions have suffered over \$200 billion in real estate losses and have reduced lending significantly. In an effort to stimulate lending, the Federal Government implemented a \$700 billion back bailout bill that allowed the Federal Government to purchase mortgage-backed securities that were in danger of defaulting.

The housing slump and its broad effects still weighs heavily on economic growth and has the greatest potential to wreck the economy, especially here in South Florida, whose economies are highly dependent upon real estate and construction.

During the past year, property values decreased by 12.9% due to reassessments offset by a 1.4% increase in new construction and additions. Property values are forecasted to have continued their decline, which will be reflected in the Fiscal Year 2011 assessed values.

Unemployment: The national unemployment rate for November 2009 stood at 10.0% or an increase of 45% over November 2008 when the rate was 6.9%. Historically, the unemployment rate in Florida has been lower than the national average. However, in November 2009, Florida's unemployment rate grew to 11.5%, which marks a historical high for Florida, a substantial increase over the November 2008 unemployment rate of 7.2%. More concerning is the unemployment rate in Palm Beach County grew from 7.8% in November 2008 to 11.7% in November 2009. Increased unemployment rates have created hardships for many people in the County. As a result of these hardships, people are looking to Palm Beach County for social services such as job training, food, childcare, and affordable housing. All of these services are either directly or indirectly provided by Palm Beach County.

Tourism: Last year the United States had 633,000 fewer international travelers than in the year 2000. Florida has taken a harder hit, losing 1.3 million visitors over that same period of time. Between 2000 and 2008, the United States has experienced an estimated \$58 million in lost arrivals, \$182 billion in lost spending, \$27 billion in lost tax receipts, and \$47 billion in lost payroll. This downward trend has had significant effects on Florida's overall economy, leading to reduced taxes and jobs across the State.

BUDGET PHILOSOPHY & PROCESS

Palm Beach County is committed to providing quality service to its residents, at the lowest possible cost, in order to optimize taxpayer dollars. In developing the County's financial plan, or budget, attention is first given to assuring that the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

Fiscal Year

Palm Beach County's Budget is based on a fiscal, rather than calendar year. The year begins on October 1st and ends on September 30th. Thus, FY 2010 is from October 1, 2009 through September 30, 2010.

Statutory Requirements

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget" specifically directs that (among other requirements) a budget be prepared annually and it must be balanced. It further provides for amendment of the budget in limited circumstances and prohibits expenditures in excess of budgeted amounts.

Funds Included

The County's budget is consolidated and presents the planned disposition of all available resources in all funds. The total budget is appropriated by the Board of County Commissioners as the adopted financial plan for the County for the ensuing fiscal year.

Basis of Accounting

The County's accounting records for general governmental operations are maintained on the modified accrual basis; i.e., revenues are recorded when available and measurable and expenditures are recorded when the services or goods are received and the related liabilities are incurred. The County's proprietary operations are maintained on the full accrual basis; i.e., revenues are recognized when earned and expenses are recognized when incurred. For budgetary purposes, the modified-accrual method is utilized for all funds.

Budget Development Process

Budget development training was held on January 7th. Similar to FY 2009, a modified zero-base budgeting approach was used to develop Palm beach County's FY 2010 Budget. The FY 2010 cap was set at 90% of the adopted FY 2009 net Ad Valorem funding level. Departments absorbed increases in personal services and other costs considered necessary, yet uncontrollable. No supplemental requests were approved for FY 2010.

All Department requests were due March 6th, with Constitutional Officers' proposed budgets due May 1st or as specified by State Statute.

Workshops were held with the Management Team in April and May. Workshops with the Board of County Commissioners were held on June 8th, June 29th and July 13th. Based on Board direction at these workshops, changes were made and a tentative budget was finalized.

Public Hearings were held on September 8th and 21st to receive public comments on the Tentative Budget

BUDGET PHILOSOPHY & PROCESS

and to adopt a final FY 2010 budget. The Board of County Commissioners adopted a millage rate of 4.3440 mills for FY 2010, which is at the rolled-back rate. The rolled-back rate is the millage which, exclusive of new construction, provides the same ad valorem tax revenue as was levied during the prior year. The Adopted budget became effective on October 1, 2009.

Amendments After Adoption

Florida Statutes specifically direct that, upon the final adoption of the budgets, the budgets shall regulate the expenditures of the County and the itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended or altered or exceeded except as provided by the Statutes.

The Board of County Commissioners at any time within a fiscal year may amend a budget as follows:

- Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased with the approval of the Board provided that the total appropriations of the fund are not changed.
- Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund for any lawful purpose. Expenditures can not be charged directly to the reserve for contingencies.
- The reserve for future construction and improvements may be appropriated by the Board for the purpose(s) for which the reserve was established.
- A receipt from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, upon approval by the Board, be appropriated and expended for that purpose. Such receipts and appropriations shall be added to the budget of the proper fund.
- Increased receipts for enterprise or proprietary funds received for a particular purpose may, upon approval by the Board, be appropriated and expended for that purpose.

BUDGET PHILOSOPHY & PROCESS

Florida Statutes provide for the delegation of authority to approve certain types of budget transfers. The Board of County Commissioners has established procedures by which the Director of the Office of Financial Management and Budget may authorize certain transfers which are intra-departmental in nature, such as appropriations from one line item to another within a department, transfers from designated capital reserves to establish budgets for projects previously approved, transfers between school impact fee reserves and appropriation units within the same fund, and transfers from reserves for donations for a specific purpose.

Departmental Performance

Annually, the Departments include a mission statement, program/service descriptions, highlights and accomplishments, the budget year's goals (objectives), and performance measures in the Budget Document. These functions help Administration and the County Commission evaluate the performance of each Department. The Office of Financial Management and Budget has helped to establish more effective performance measures and objectives. It is referred to as Harnessing Organizational Performance (HOP).

The over-all objective of the HOP initiative is to verify that Palm Beach County performance measures are:

- A positive tool in gauging organizational achievements;
- Increase the meaningfulness (value) to all;
- An important management tool to aid decision making;
- An accurate source of justification for resource requests; and
- A way to connect staff level activities to higher level organizational missions and objectives.

BUDGET PREPARATION CALENDAR FY 2010

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
<u>2009</u>		
January 7	Distribution of Budget Instructions Manual covering operating budgets and capital budget to Departments and Agencies	Budget Division
January 11	SWA Disposal Fee budget estimates due	Budget Division Solid Waste Authority
January 5 – February 13	Development of Non Departmental revenue estimates for current year and projections for subsequent year	Budget Division
January 8 - March 6	Development of Departmental estimates for current year and budget requests for subsequent year (revenues and operating expenditures)	Departments/Divisions
January 12 - February 16	BRASS budget data input training available to Departments, as needed.	Budget Division Departments/Divisions
March 6	Submission of Departmental operating budget requests to Budget Division. (including on-line input by Departments)	Departments/Divisions
March 6	Forwarding of specific requests to proper Departments for technical review: <ul style="list-style-type: none"> - data processing requests to ISS - facility improvement requests to Facility Mgmt. - communication and electronic system requests to Communications Division (Airports excepted) - new vehicle requests to Fleet Management 	Budget Division
March 20	Type A Capital Project proposals due	Departments
March 7 - April 3	Review and analysis of budget requests and recommendation of funding levels	Budget Division
April 6 - April 17	Review of departmental budgets with County Administrator	Budget Division Departments

BUDGET PREPARATION CALENDAR FY 2010

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
April 7 - April 22	Calculation of tax requirements & gross budget and completion of overall budget review	Budget Division
May 1	Submission of Constitutional Officers' budget requests	Sheriff Clerk & Comptroller Supervisor of Elections
May 7	Meetings with Management Team to discuss and finalize budget strategies	County Administrator Management Team
June 1	Estimate of assessed property value provided to the Board (F.S. 200.065 (7))	Property Appraiser
June 1	Submission of Property Appraiser's budget request: - to State Department of Revenue - to Board (F.S. 195.087 (1)(a))	Property Appraiser
June 8	BOARD WORKSHOP - Discussion of budget strategies	Board County Administrator Departments/Divisions
June 12	Type B Capital Project proposals due	Departments
June 29	BOARD WORKSHOP - Continued discussion of budget strategies	Board County Administrator Departments/Divisions
July 1	Certification of taxable property values to Board (F.S. 193.023 (1); 200.065 (11))	Property Appraiser
July 13	BOARD WORKSHOP - Recommended Tentative budget and tentative millage, including the Proposed Six Year Capital Improvements Program	County Administrator Management Team Budget Division Departments/Divisions Constitutional Officers
July 14 - August 21	Summarize Board directions during Workshops for a public hearing on the tentative budget and proposed millage rate (First Public Hearing)	Budget Division

BUDGET PREPARATION CALENDAR FY 2010

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
July 21	BOARD MEETING - Setting of Tentative Millage for Certification to Property Appraiser	Board Budget Division
July 24	Tentative budget amendments to Property Appraiser's budget from Department of Revenue: - to Property Appraiser - to Board (F.S. 195.087 (1)(a))	Dept. of Revenue
July 27	Notification to Property Appraiser of proposed millage rate, rolled back rate, and date, time and place of First Public Hearing (form DR-420) (F.S. 200.065 (2)(b))	Budget Division
August 1	Submission of Tax Collector's budget request: - to State Department of Revenue - to BCC (F.S. 195.087 (2))	Tax Collector
August 15	Property Appraiser's budget: - Board comment period ends - Final budget amendments from Department of Revenue (F.S. 195.087 (1)(a))	Board Budget Division Property Appraiser Dept. of Revenue
August 18	Board Meeting - Approve request of Tax Collector to order tax roll to be extended prior to completion of Value Adjustment Board hearings	Budget Division
August 19	Mailing of Notices of Proposed Property Taxes and First Public Hearing Date (i.e. TRIM@ Notice) (F.S. 200.065 (2)(b))	Property Appraiser
September 8 (6:00 p.m.)	FIRST PUBLIC HEARING - Adopt proposed millage and amended tentative budget. (F.S.200.065 (2)(c))	Board County Administrator Budget Division
September 11	Submission of advertisements to newspaper of Second Public Hearing and Budget Summary Statement	Budget Division

BUDGET PREPARATION CALENDAR FY 2010

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
September 18	Publication of newspaper advertisements of Second Public Hearing and Budget Summary Statement (F.S. 129.03 (3)(b); 200.065 (2)(d) and (3)(l))	Budget Division
September 21 (6:00 p.m.)	SECOND PUBLIC HEARING - Adopt final millage and budget (F.S. 200.065 (2)(d))	Board County Administrator Budget Division
September 23	Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector, and Department of Revenue (F.S. 200.065 (4))	Budget Division
<u>2010</u>		
October 1	Beginning of new fiscal year	
October 1 - November 15	Update and print adopted Budget Documents	Budget Division
October 1	Certification of Compliance submitted to Department of Revenue (F.S. 200.068 DR-487)	Budget Division
December 4	Submission of Budget Documents to GFOA Awards Program	Budget Division
December 11	Completion of Value Adjustment Board Hearings	VAB
December 18	Certification of final taxable values (form DR-422) (F.S. 200.065 (5))	Property Appraiser
December 22	Return Certification of final taxable values (form DR-422) to the Property Appraiser	Budget Division
January 4	Forward proof of publication and full page ad from VAB hearings to DOR	Budget Division

BUDGET ASSUMPTIONS

This portion of the Budget Document provides the basic budget assumptions/directions that were approved by the County Administrator for the preparation of the FY 2010 budget and FY 2011-2014 forecast.

Factors Outside County Control

- The County's FY 2009 population is estimated to be 1,286,621, a 0.6% reduction from the previous year, and is expected to decrease slightly in FY 2010.
- Economic indicators, such as rising unemployment and decreasing property values, continue to impact the County.
- Rates for interest income are estimated at 3.75% for FY 2010.

Factors Within County Control

Financial

- Budgeted contingency amounts were analyzed on an individual basis.
- Budgeted cash reserve levels are adequate to provide for cash flow requirements.
- Savings from reduced programs and all revenues are projected through FY 2014.
- Bond issues are preceded by a fiscal impact analysis including potential funding sources.

Administration

- The FY 2010 Budget submission incorporated
 - a) A modified zero-base budgeting approach, which matches spending levels to services performed;
 - b) A target of 90% of the FY 2009 net Ad Valorem funding level, with no cost of living adjustment, except those in special bargaining units;
 - c) Maximizing resources to reduce the impact on existing service levels;
 - d) Supplemental requests were limited to those specifically approved by the Management Team.

BUDGET ASSUMPTIONS

- Vacant positions were identified and prioritized. Detailed analysis and justification was submitted for approval before filling them. They are generally budgeted at 75% of the annualized cost. If a new facility is scheduled to open, new positions were budgeted only for the period the new facility will be operational.
- Budget requests should be adequate to assure that safety standards are met.
- Contracting services were considered as a cost effective alternative where possible, especially for new facilities.

Equipment Purchases

- Budget requests for additional equipment were accompanied by a utilization assessment, comparative buy vs. rent or lease/purchase cost analysis, and a cost analysis of associated maintenance and personnel requirements.
- Equipment replaced due to age, mileage, or condition will be disposed of as trade-in or at auction. The level of equipment inventory should; therefore, not increase. In fact, it may decrease due to more effective equipment.

General

- New facilities, becoming operational in FY 2010, outlined requirements for their operation and maintenance.
- Budgeted construction management costs were shown as a component of the related project cost.
- Capital Improvement Program budget requests required identification of associated operations and maintenance costs.
- Five-year projections were developed for all County expenditures and revenues in order to facilitate the update of the Palm Beach County Comprehensive Plan.
- Departments submitted the narrative budget with updated performance measures.

Payroll Related Assumptions and Employee Recognition

- An *attrition rate* of 1% was applied to all units of 6 or more employees. Allowances were made for departments with only one cost center (unit) having minimal turnover rates. The attrition rate was calculated by BRASS/SBFS.

BUDGET ASSUMPTIONS

- The amount of wages subject to *Social Security* tax is \$106,800 for calendar year 2009 and 2010. Tax rates for *Social Security and Medicare* continue at 6.2% and 1.45%, respectively.
- A 5% *longevity* increase was calculated for employees hired before June 4, 1992 using the employee’s hire date as the effective date.
- *Life and health insurance* rates are \$9,100 per employee, but are subject to adjustment by Risk Management.
- *Retirement rates* used for preliminary budget estimations are listed below:

Regular	11.85%
High risk	22.92%
Senior management	15.12%
Elected official	18.53%
DROP	12.91%

BUDGET ISSUES

Budgetary Issues

- Hardening of County facilities to prepare for hurricanes and/ or disasters
- Maximize efficiency to minimize annual increases in operating costs
- Expansion into Western Community
 - Sheriffs Office
 - Fire Rescue
 - Water Utilities
- Maximize available resources to increase Community Revitalization efforts
- Increased accountability to Florida Department of Community Affairs regarding maintenance of levels of service and future growth
- Other Post Employment Benefits
- Public Safety, including Sheriff operations and funding for programs/services to combat youth violence

Trends

- Decrease in construction industry
- Decrease in residential and commercial property values
- Increase in cost for Public Safety (Police Services, Jails, Fire Rescue & Emergency Management)
- Increase in gang activity
- Decrease in available affordable housing
- Aging work force
- Geographic centralization of county departments to reduce overhead and administration costs
- Increase in unemployment due to struggling economy

Resource Choices

- Maintenance of adequate reserves while maintaining millage rate
- Consideration of alternate gas tax uses to support reduction in ad valorem tax
- Funding sources for affordable housing
- Revised impact fee calculations
- User fee adjustments to offset reduction in ad valorem funding
- New User fees to coincide with direct benefit of service and offset reduction in ad valorem funding

LONG-TERM GOALS AND POLICIES

Palm Beach County adopted a Comprehensive Plan in 1980 providing the framework for land use changes within the unincorporated area and mechanisms and standards through which changes could occur. This plan represented a rethinking and restructuring of land use planning in the County. The changes were a result of unstable conditions in the economy of the County, the needs of the Palm Beach County residents and state legislative requirements. The basic concept of the Plan was to permit development at urban densities in those areas where urban services could be provided efficiently and economically, and to prevent urban density development in areas which were not planned for extension of urban services.

Palm Beach County's 1989 Comprehensive Plan built upon the strengths of its predecessor. This plan is based on an overall goal of maintaining a high quality of life in the County. The mechanisms and means for attaining this goal have been incorporated into the Elements of this Plan. Element drafts took shape and developed into the 1989 Plan as a result of a successful citizen participation program. Citizen input and Board of County Commissioners' direction throughout the planning stages of this document have created a Plan that not only reflects the interests of the County as a whole, but maintains and protects the unique qualities and characteristics present in its sub-regions.

In 1995, the County evaluated the Plan, in accordance with the Evaluation and Appraisal Report requirements of the Florida Statutes. As a result, the Plan was substantially amended in 1996 and 1997, to incorporate the revisions necessary to update the Plan in preparation for the next planning time frame. Additional reporting requirements were statutorily mandated during the 2006 and 2007 Florida Legislative sessions. These changes help to strengthen the connection and inter-relationship between the planning and budget development processes by identifying specific funding sources for future services required to maintain established levels of services.

Palm Beach County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. Areas addressed include, but are not limited to, future land use, transportation, housing, fire-rescue, health and human services and capital improvements.

The Capital Improvement Element (CIE) of the plan consolidates the levels of service established in the various other elements into a comprehensive financial framework which projects the costs of providing those services and the County's ability to finance them. The CIE also establishes criteria for prioritizing and locating capital improvements. Fiscal policies regarding revenue generation, debt financing, capital improvements and renewals and replacements are included. This element includes a five year projection of the total cost of operating the County government including capital improvements, debt payments and operations as well as the revenues necessary to finance those activities.

The CIE is updated and revised annually to reflect the outcome of the budget development process that is based on Board of County Commissioner direction and County-wide planning. This annual planning process incorporates the current year operating and capital budgets and future projections into the CIE and the Five-Year Capital Budget. The updated Plan then becomes the initial guiding document in the subsequent year's countywide, comprehensive planning process.

LONG-TERM GOALS AND POLICIES

The Goals, Objectives and Policies presented in the Plan reflect the directives of the citizenry and the County Commissioners. The following are some of the Goals and what is being done in FY 2010 to accomplish them:

GOAL Accommodate the increased demand for emergency services in a comprehensive and organized fashion

The County has undergone significant changes in the concentration of its growth, namely into the western portions of the County. Much of this area is either unincorporated or contains municipalities who rely on County Fire-Rescue and Sheriff's Office services. The FY 2010 Sheriff's budget includes funding to continue to provide quality service at an acceptable level. In addition, during FY 2009, the Sheriff's Office assumed protective services to the City of Lake Worth.

The Fire Rescue Department continues to provide quality service. In addition, during FY 2009, Fire Rescue assumed services to two additional cities; Palm Springs and Lake Worth. The County's service area now encompasses 1,822 square miles, serving approximately 813,000 people.

GOAL Utilize a capital improvements program to coordinate the timing and to prioritize the delivery of public facilities and other capital projects

The county has a policy of maintaining a five-year capital improvement plan to identify and fund projects required to maintain minimum acceptable levels of service. Capital project proposals are ranked as either essential, necessary or desirable when submitted to the Budget Office during the budget development process. The projects are prioritized during meetings with the County's Management Team. Each of the major departments involved in the process; Facilities Development and Operations, Engineering, Parks and Recreation, etc.; maintain their own individual objectives and performance measures to assure the success of each project. Ad Valorem funding for capital improvements was significantly reduced in FY 2010 as a result of a decrease in major state revenue sources and a maintained millage rate.

GOAL Redirect growth to where services and facilities can be provided in the most efficient manner and encourage the revitalization/redevelopment to meet the long term needs of the County

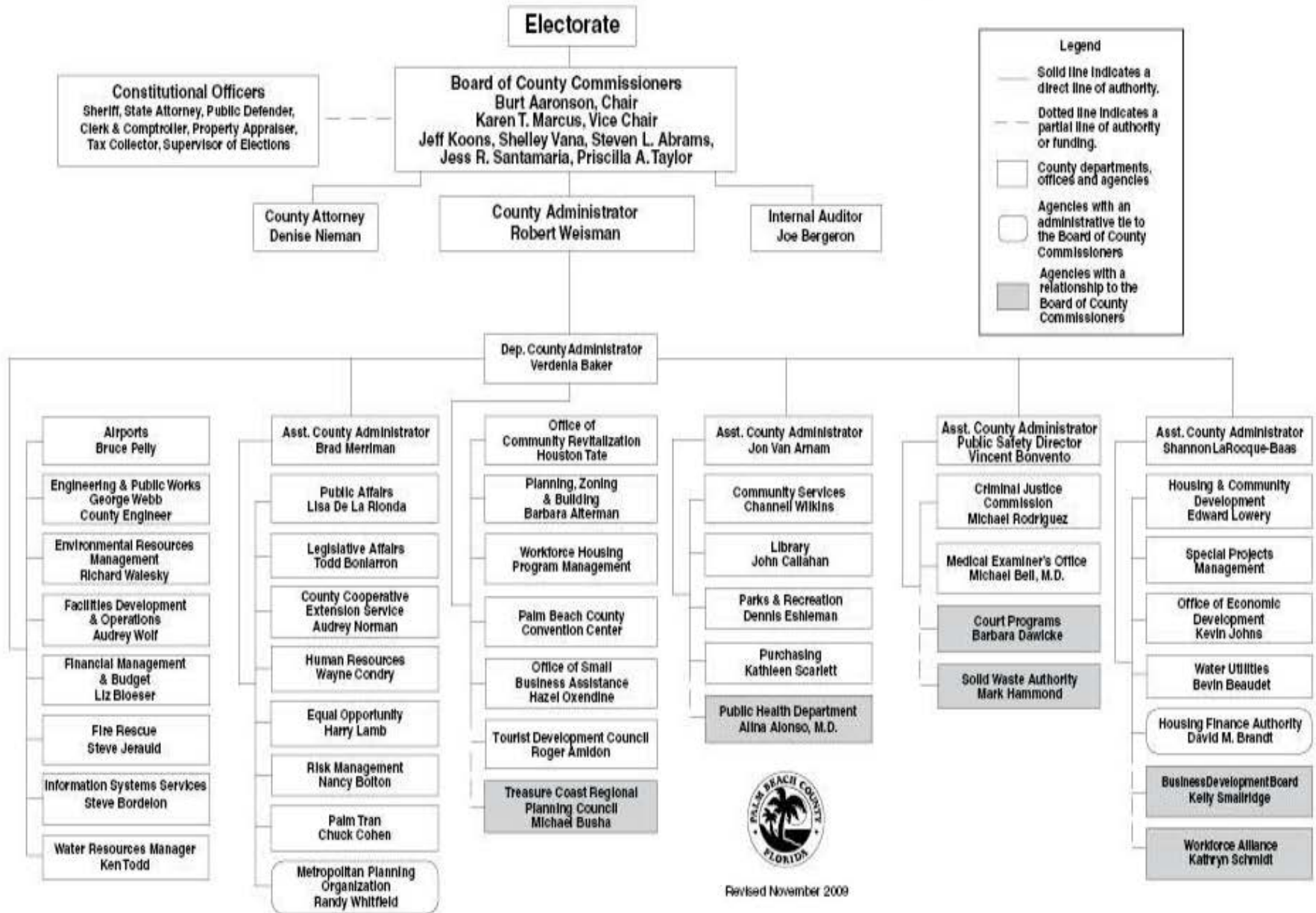
The Countywide goal of revitalization/redevelopment is most directly associated with the goals and objectives of the Office of Community Revitalization (OCR). The mission of the OCR is to develop revitalization strategies and to provide technical and financial assistance to residential neighborhoods and commercial districts. Working closely with other County departments, OCR will determine funding initiatives which will be reviewed by County Administration and then presented to the Board of County Commissioners for approval.

LONG-TERM GOALS AND POLICIES

GOAL **Facilitate the provision of an adequate supply of safe, sanitary and affordable housing to meet the needs of the County's residents**

Affordable housing in Palm Beach County is a significant budget issue. There is a shortfall of affordable housing for County residents in the low to middle income levels. The Department of Housing and Community Development (HCD) has developed a five-year plan identifying needs and setting goals and objectives for the allocation of state/federal/county funds to support affordable housing. One County supported initiative is the Community Land Trust, a nonprofit organization, recently established to address the need for affordable housing in the county. The Trust will buy property, and build and sell homes, but retain title to the land. The majority of HCD's performance measures track housing construction, mortgage assistance and renovation/rehabilitations.

Palm Beach County Board of County Commissioners Organizational Structure



Revised November 2009

BUDGET SUMMARY TOTAL COMPARISON

FY 2009 Adopted to FY 2010 Adopted Budget

What is the Budget?

The **budget** is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Palm Beach County government. Included in the format are the estimates of the appropriations of the resources required, the tax and non-tax revenues available to support implementation and the number of positions estimated to fulfill the level of service represented by workload measures. In practice, the "budget" may be the plan presented to the appropriating body for adoption, labeled adopted, or the adopted budget, which is the legal authorization to expend County funds during the fiscal year. The budget may be amended during the fiscal year by the governing body in accordance with procedures specified by law and/or administrative order.

Total Budget

The **Total Budget** includes budget transfers from one fund to another and payments from one County department to another for services received.

Net Budget

The **Net Budget** subtracts Internal Service Charges, transfers of money from one fund to another (Interfund Transfers), and payments from one department to another for services rendered, from the total Gross Budget. These reductions from the total Gross Budget are considered double-counted because they do not represent money coming into the County budget as revenue or leaving the County budget as expense. Interfund transfers are necessary to reflect movement of revenues within the legal budget from the fund where received to the fund where the expenditure is to be recorded.

	FY 2009 Adopted Budget	FY 2010 Adopted Budget
Total Budget	\$3,999,428,421	\$4,101,803,250
Less: Internal Service Charges	-137,422,997	-122,194,096
Interfund Transfers	-509,775,388	-471,572,668
Interdepartmental Charges	-17,789,414	-18,718,251
Net Budget	<u>\$3,334,440,622</u>	<u>\$3,489,318,235</u>
Budgeted Reserves	\$732,430,742	\$738,387,376
Budgeted Expenditures	2,602,009,880	2,750,930,859
Net Budget	<u>\$3,334,440,622</u>	<u>\$3,489,318,235</u>

BUDGET

	General Fund	Special Revenue Funds
Estimated Revenues:		
Current Property Taxes	\$613,607,557	\$248,879,017
Licenses, Permits, & Other Taxes	96,147,460	53,132,938
Intergovernmental Revenues	24,099,488	253,752,071
Charges For Services	101,229,312	57,905,344
Interest Earnings & Other Misc.	(9,399,110)	(2,147,263)
Interfund Transfers	19,835,832	134,630,320
Total Revenue	\$845,520,539	\$746,152,427
Other Financing Sources	0	15,845,750
Total Revenue & Other Financing Sources	\$845,520,539	\$761,998,177
Balances Beginning of Year	154,303,480	196,884,019
Total Estimated Revenues, Sources and Balances	\$999,824,019	\$958,882,196

SUMMARY

Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total
\$34,864,452	\$0	\$0	\$0	\$897,351,026
0	40,184,451	2,147,000	0	191,611,849
0	118,677,115	28,201,292	0	424,729,966
0	5,589,706	210,198,856	110,506,819	485,430,037
(661,075)	32,414,117	18,137,620	7,666,250	46,010,539
103,159,018	14,378,639	199,568,859	0	471,572,668
\$137,362,395	\$211,244,028	\$458,253,627	\$118,173,069	\$2,516,706,085
0	0	0	0	15,845,750
\$137,362,395	\$211,244,028	\$458,253,627	\$118,173,069	2,532,551,835
26,686,147	968,618,151	173,342,669	49,416,949	1,569,251,415
\$164,048,542	\$1,179,862,179	\$631,596,296	\$167,590,018	\$4,101,803,250

BUDGET

	General Fund	Special Revenue Funds
Expenditures, Uses & Reserves:		
General Governmental Services	\$105,165,005	\$4,857,167
Public Safety	521,922,502	297,604,544
Physical Environment	13,222,393	18,148,279
Transportation	6,280,862	176,563,820
Economic Environment	25,991,649	122,978,195
Human Services	52,317,195	53,566,764
Culture and Recreation	57,862,201	51,342,564
Interfund Transfers	78,005,613	119,932,841
Reserves	85,530,664	123,061,628
Debt Service	0	0
Internal Services	0	0
Non-Departmental	53,525,935	(9,173,606)
Total Expenditures	\$999,824,019	\$958,882,196

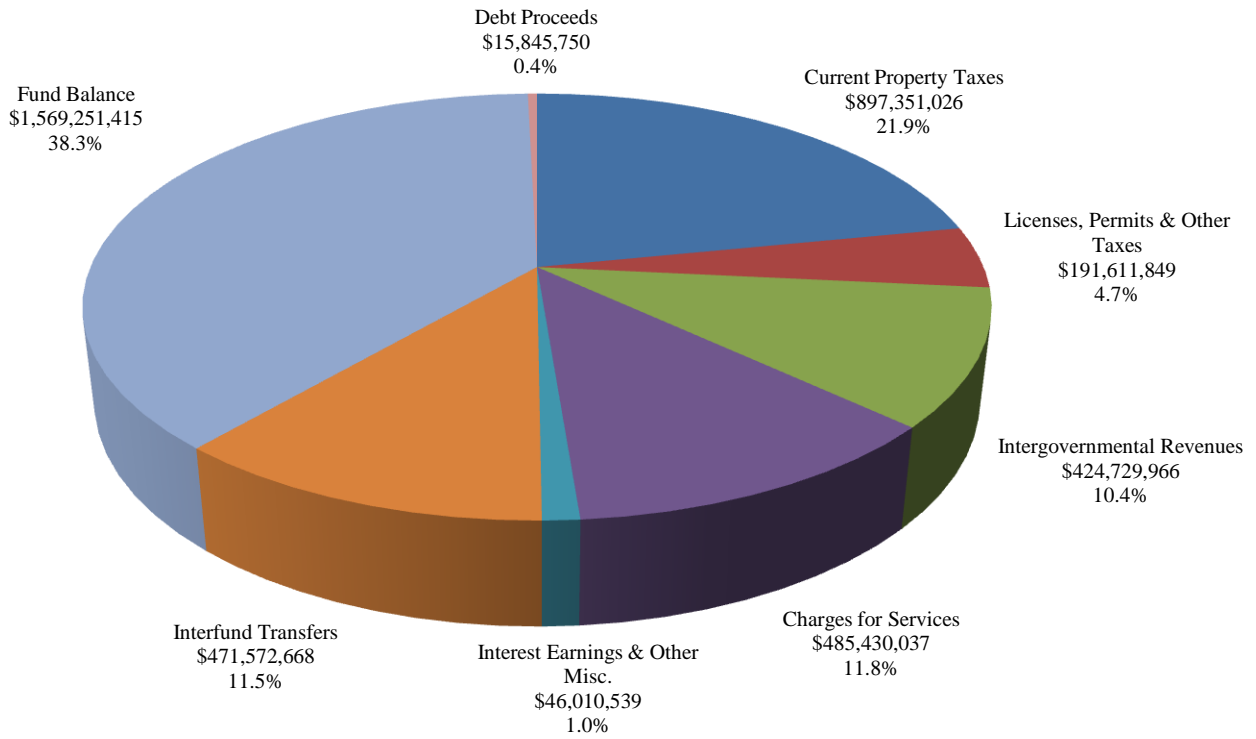
SUMMARY

Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total
\$0	\$287,737,384	\$0	\$440,185	\$398,199,741
0	43,846,388	0	0	863,373,434
0	82,601,797	213,333,947	0	327,306,416
0	164,070,332	113,092,750	0	460,007,764
0	9,304,677	0	0	158,274,521
0	384,217	0	0	106,268,176
0	112,869,416	0	0	222,074,181
577,650	67,635,652	198,527,437	6,893,475	471,572,668
23,881,184	388,938,520	78,277,181	38,698,199	738,387,376
151,407,858	552,406	28,364,981	0	180,325,245
0	0	0	121,998,344	121,998,344
(11,818,150)	21,921,390	0	(440,185)	54,015,384
\$164,048,542	\$1,179,862,179	\$631,596,296	\$167,590,018	\$4,101,803,250

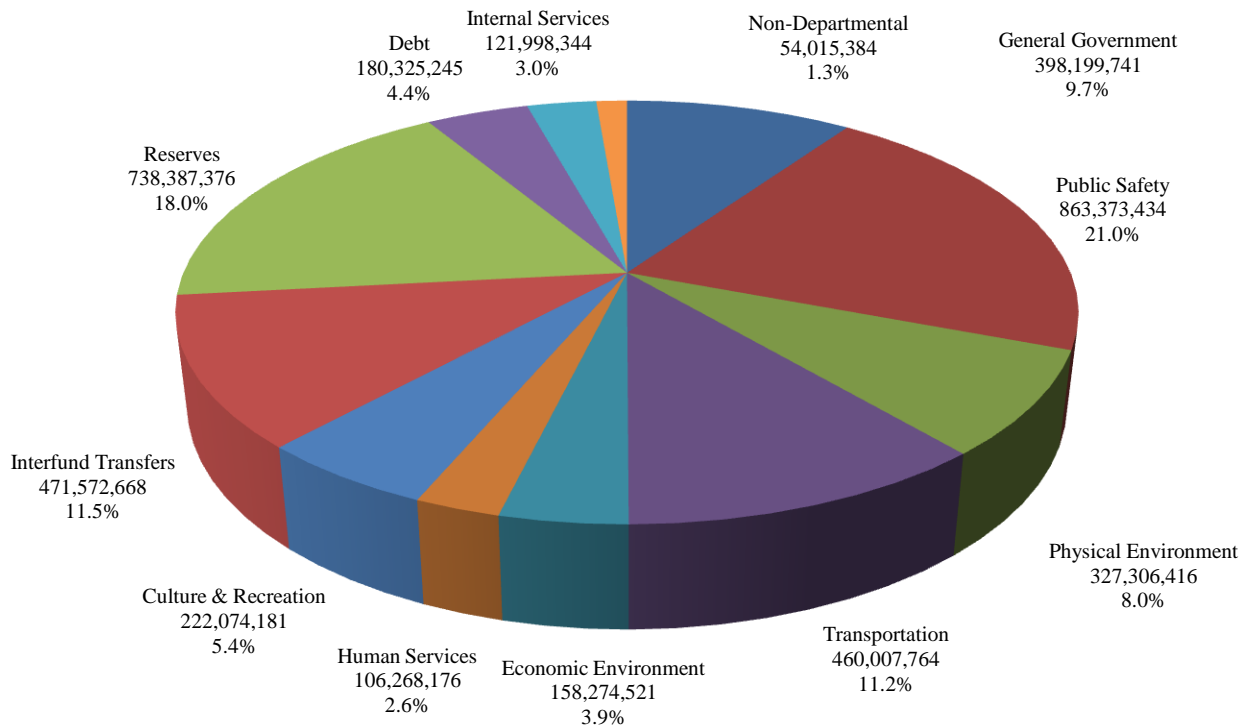
BUDGET SUMMARY

\$4,101,803,250

Revenues by Source



Expenditures by Function



SOURCES/USES OF FUNDS FISCAL YEAR 2006-2010

<u>Revenue Source</u>	<u>Actual FY2006</u>	<u>Actual FY2007</u>	<u>Actual FY2008</u>	<u>Estimated FY2009</u>	<u>Budget FY2010</u>
Current Property Taxes	\$ 799,229,729	\$ 938,520,585	\$ 896,209,694	\$ 853,296,753	\$ 897,351,026
Licenses, Permits & Other Taxes	306,174,442	249,745,351	223,895,353	186,810,973	191,611,849
Intergovernmental Revenues	300,506,346	231,954,221	245,041,733	238,975,645	424,729,966
Charges for Services	433,045,518	513,246,012	463,941,582	477,519,670	485,430,037
Interest Earnings & Other Miscellaneous	201,944,025	232,296,906	165,274,353	162,039,457	46,010,539
Interfund Transfers	561,104,219	585,863,967	549,416,224	544,609,121	471,572,668
Debt Proceeds	221,621,694	62,955,271	365,124,572	166,435,194	15,845,750
Fund Balance	1,508,522,051	1,785,407,032	1,568,205,240	1,656,776,031	1,569,251,415
Total	\$ 4,332,148,024	\$ 4,599,989,345	\$ 4,477,108,751	\$ 4,286,462,844	\$ 4,101,803,250
 Uses of Funds					
General Government	\$ 416,261,364	\$ 430,163,895	\$ 348,890,542	\$ 338,714,534	\$ 398,199,741
Public Safety	626,714,872	693,598,071	726,641,327	781,803,522	863,373,434
Physical Environment	242,762,483	254,069,414	187,363,345	171,692,921	327,306,416
Transportation	262,457,938	346,504,853	297,194,005	290,785,184	460,007,764
Economic Environment	72,878,660	86,516,050	88,427,979	96,620,058	158,274,521
Human Services	92,952,011	104,139,550	100,275,662	95,683,914	106,268,176
Culture/ Recreation	173,072,209	161,667,168	153,000,543	135,800,061	222,074,181
Interfund Transfers	561,104,219	585,863,967	549,416,224	544,609,121	471,572,668
Reserves	0	0	0	0	738,387,376
Internal Services	130,611,140	153,287,625	143,144,647	148,949,200	121,998,344
Non-Departmental & Debt Service	116,674,423	154,116,024	172,138,472	234,221,307	234,340,629
Total	\$ 2,695,489,319	\$ 2,969,926,617	\$ 2,766,492,746	\$ 2,838,879,822	\$ 4,101,803,250

DIVISION OF RECEIPTS AND EXPENDITURES
(Per Florida Statute 129.01 (2)(b))

	Total	Countywide	Non-Countywide
<u>Budgeted Revenues</u>			
Ad Valorem Taxes	\$ 897,351,026	\$ 644,339,975	\$ 253,011,051
Licenses, Permits & Other Taxes	191,611,849	180,785,362	10,826,487
Intergovernmental Revenues	424,729,966	423,301,210	1,428,756
Charges for Services	485,430,037	192,024,172	293,405,865
Statutory Reserves	(69,981,733)	(61,473,702)	(8,508,031)
Miscellaneous Revenue	44,389,770	43,597,870	791,900
Interest Earnings	71,602,502	63,117,285	8,485,217
Debt Proceeds	15,845,750	15,845,750	-
Balance Forward	1,569,251,415	1,344,829,157	224,422,258
Transfers	471,572,668	446,459,764	25,112,904
Total Revenues	<u>\$ 4,101,803,250</u>	<u>\$ 3,292,826,843</u>	<u>\$ 808,976,407</u>
<u>Budgeted Expenditures</u>			
General Government	\$ 398,199,741	\$ 398,199,741	\$ -
Public Safety	863,373,434	492,331,456	371,041,978
Physical Environment & Utilities	327,306,416	113,972,469	213,333,947
Transportation	460,007,764	457,864,506	2,143,258
Economic Environment	158,274,521	157,124,851	1,149,670
Health & Human Services	106,268,176	106,268,176	-
Culture & Recreation	222,074,181	118,557,987	103,516,194
Internal Services	121,998,344	121,998,344	-
Transfers	471,572,668	456,608,996	14,963,672
Reserves	738,387,376	639,656,877	98,730,499
Debt Service	180,325,245	176,228,056	4,097,189
Non-Departmental	54,015,384	54,015,384	-
Total Expenditures	<u>\$ 4,101,803,250</u>	<u>\$ 3,292,826,843</u>	<u>\$ 808,976,407</u>

PERCENT INCREASE (DECREASE) IN MILLAGE OVER ROLLED-BACK RATE ⁽¹⁾

	FY 2010 Rolled-Back Rate		FY 2010 Adopted Taxes		Adopted Increase or Decrease		
	Millage	Taxes	Millage	Taxes	Millage	Taxes	% Increase Or % (Decrease) From Rolled-Back Rate
Countywide ⁽²⁾	4.3440	\$613,607,557	4.3440	\$613,607,557	0.0000	\$0	0.00 %
County Library District ⁽²⁾	0.5776	43,552,242	0.4970	37,474,834	(0.0806)	(\$6,077,408)	(13.95) %
Fire-Rescue MSTU	3.4581	196,305,394	3.4581	196,305,394	0.0000	\$0	0.00 %
Jupiter Fire-Rescue MSTU	2.5451	19,705,619	1.9501	15,098,789	(0.5950)	(\$4,606,830)	(23.38) %
Aggregate Millage Rate ⁽³⁾	6.1816		6.1059		(0.0757)		<u>(1.22) %</u>
Total Taxes		<u>\$873,170,812</u>		<u>\$862,486,574</u>		<u>(\$10,684,238)</u>	<u>(1.22) %</u>

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same ad valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millages 0.2174 mills Countywide and 0.0548 County Library.

(3) Aggregate Millage Rate is the sum of all ad valorem taxes levied by the governing body of a county for countywide purposes, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. The aggregate millage rate is not the sum of the individual millage rates levied for countywide and dependent district purposes.

TAX MILLAGE RATE/TAX REVENUE

	<u>Millage Rate</u>					<u>Tax Revenue*</u>
	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2010</u>
Countywide	4.7192	4.4775	3.9813	3.9656	4.5614	644,339,975
Library Taxing District	0.6250	0.5989	0.5441	0.5427	0.5518	41,606,868
Fire Rescue Main MSTU	3.0990	2.9800	2.7794	2.9500	3.4581	196,305,394
Glades Regional Fire MSTU	1.4032	1.8240	1.7621	n/a	n/a	n/a
Jupiter Fire Rescue MSTU	1.6066	1.4809	1.4809	2.2858	1.9501	15,098,789

* Ad valorem taxes for FY 2010 are based upon the tentative calendar year 2009 Certification of Taxable Value, multiplied by the millage for FY 2010. The Countywide millage and taxes include voted debt of 0.2174 mills and taxes of \$30,732,418. The Library Taxing District millage and taxes include voted debt of 0.0548 mills and taxes of \$4,132,034.

The above millage rates are those levied by the Palm Beach County Board of County Commissioners for Countywide and Dependent Taxing Districts. All property owners with taxable properties located within Palm Beach County pay the Countywide millage. The millages shown for the Dependent Taxing Districts apply only to properties located within those Districts.

A "mill" is one tenth of a penny, or \$1.00 of ad valorem tax for each \$1,000 of certified taxable value.

A property owner with property assessed at \$250,000 and a homestead exemption of \$50,000 will pay the above Countywide millage on \$200,000 of taxable value, calculated by the following formula:

$$(\text{Assessed Value} - \text{Homestead Exemption}) \div 1,000 \times \text{Millage Rate} = \text{Ad Valorem Tax}$$

Countywide Example:

$$(\$250,000 - 50,000) \div 1,000 \times 4.5614 = \$912.28$$

Note that the above example is calculated on the Countywide rate only and does not take into account the Dependent Taxing Districts.

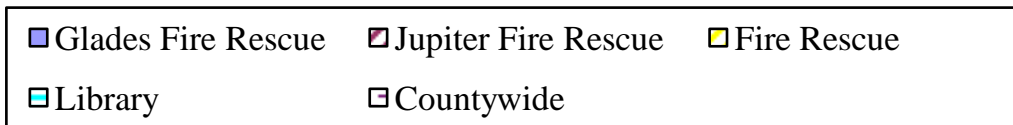
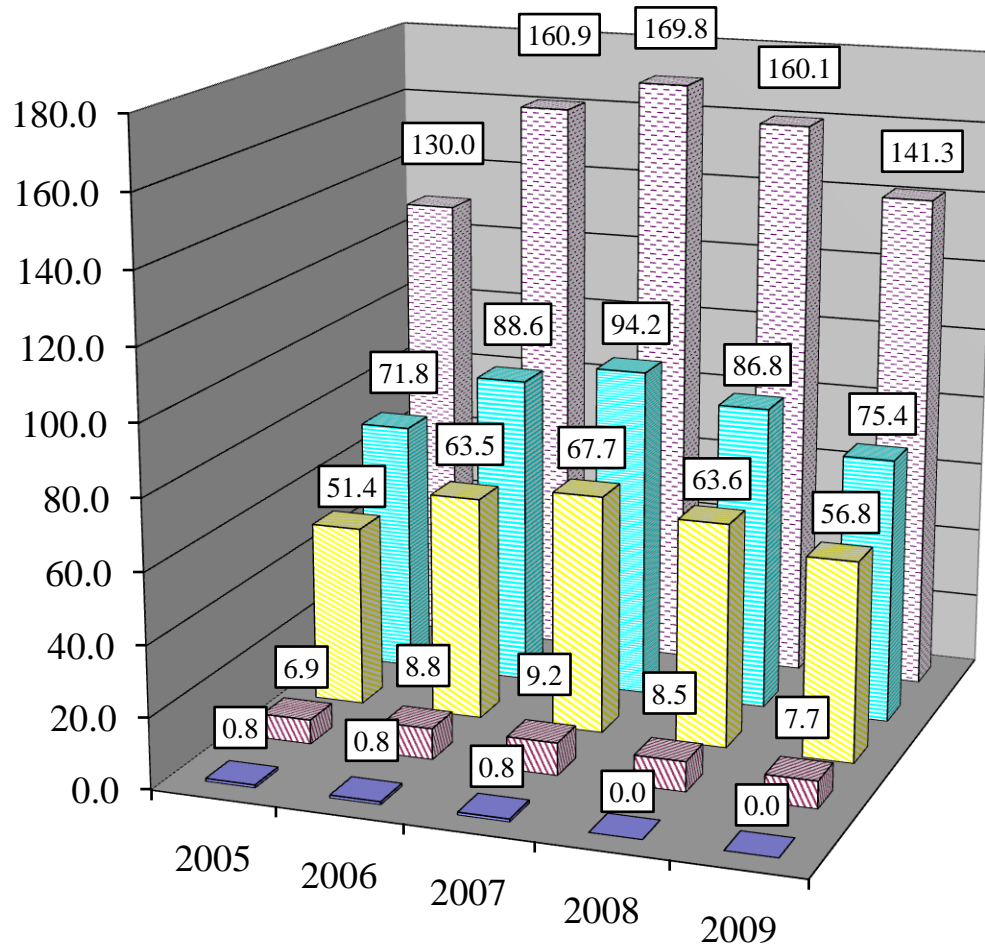
There are numerous other taxing authorities within Palm Beach County which levy taxes in addition to the Palm Beach County Board of County Commissioners. Examples of these other taxing authorities include the South Florida Water Management District, the School Board of Palm Beach County, various municipalities, and independent taxing districts.

As of FY 2009, Glades Regional Fire MSTU is included in the Fire Rescue Main MSTU.

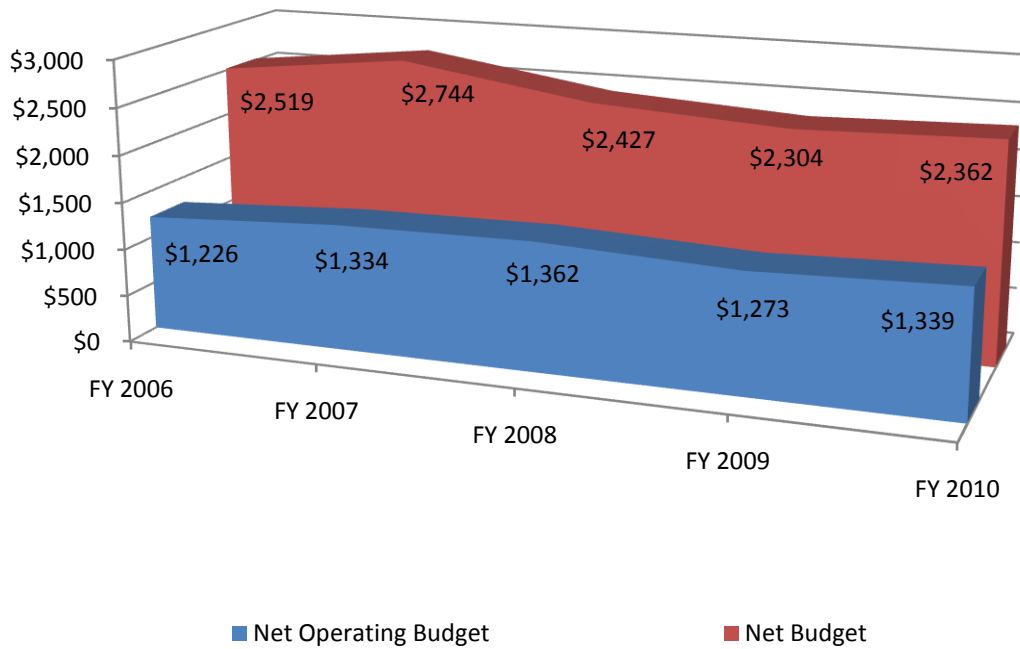
CHANGES IN PROPERTY (AD VALOREM) TAXES

	FY 2009 Budget		FY 2010 Budget		Increase (Decrease) Amount	Percent
	Millage	Amount	Millage	Amount		
General Fund	3.7811	605,453,996	4.3440	613,607,557	8,153,561	1.35%
Voted Debt Service	0.1845	29,559,082	0.2174	30,732,418	1,173,336	3.97%
Sub-Total Countywide	3.9656	635,013,078	4.5614	644,339,975	9,326,897	1.47%
Dependent Districts						
County Library	0.5427	47,103,499	0.5518	41,606,868	(5,496,631)	-11.67%
Fire-Rescue Countywide MSTU	2.9500	187,727,651	3.4581	196,305,394	8,577,743	4.57%
Jupiter Fire MSTU	2.2858	19,451,279	1.9501	15,098,789	(4,352,490)	-22.38%
Sub-Total Dependent Districts		254,282,429		253,011,051	(1,271,378)	-0.50%
Total Property Taxes		889,295,507		897,351,026	8,055,519	0.91%
Use of Property Taxes						
		FY 2009 Budget		FY 2010 Budget	Increase (Decrease) Amount	Percent
County Commission - Countywide		222,425,844		226,230,490	3,804,646	1.71%
County Commission - Voted Debt Service		29,559,082		30,732,418	1,173,336	3.97%
County Library		47,103,499		41,606,868	(5,496,631)	-11.67%
Fire - Rescue		207,178,930		211,404,183	4,225,253	2.04%
Sheriff		329,806,170		338,207,406	8,401,236	2.55%
Property Appraiser		18,620,832		17,261,158	(1,359,674)	-7.30%
Judicial System		4,068,646		5,588,711	1,520,065	37.36%
Clerk & Comptroller		14,696,435		12,428,606	(2,267,829)	-15.43%
Supervisor of Elections		9,997,168		9,378,270	(618,898)	-6.19%
Tax Collector		5,838,901		4,512,916	(1,325,985)	-22.71%
Total		889,295,507		897,351,026		

HISTORY OF TAXABLE PROPERTY VALUES



CONSTANT DOLLAR COSTS PER CAPITA



	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
Net Budget	\$2,519	\$2,744	\$2,427	\$2,304	\$2,362
Percent Change from Prior Year	N/A	8.9%	-11.6%	-5.1%	2.5%
Net Operating Budget	\$1,226	\$1,334	\$1,362	\$1,273	\$1,339
Percent Change from Prior Year	N/A	8.8%	2.1%	-6.5%	5.2%

Palm Beach County’s net budget and net operating budget for the fiscal years ending September 30, 2006 through 2010 are presented in constant dollars per capita, using FY 2006 as the base year, to counter the effects of inflation and growth.

FY 2010 reflects a slight increase from FY 2009. This increase represents the ARRA-Federal Stimulus grant funding awarded for FY 2010. ARRA funding is provided to support both operating and capital costs for purposes of stimulating the economy.

ORGANIZATIONAL CHANGES

Palm Beach County, like every large organization, from time to time finds it necessary to alter its organizational structure in order to more effectively manage and monitor existing programs or to add new programs. In order to gain a clearer understanding of the FY 2010 Operating Budget, the reader should be aware of organizational changes since adoption of the FY 2009 budget. The following organizational changes are incorporated into the FY 2010 Budget Document. Also included in this section is information relating to changes in the location of various Operating Budgets within the budget document.

ENVIRONMENTAL RESOURCE MANAGEMENT

The new programs are now represented in the departmental operating budget pages of this document. Mosquito Control was moved from Natural Areas Management and Shoreline Protection to Environmental Restoration. These changes in the presentation should provide a more accurate view of program costs and revenue sources. The Department also initiated a process whereby supportive operating costs are allocated to the five major programs.

FACILITIES DEVELOPMENT AND OPERATIONS

As a result of budget reductions during FY 2009, Facilities Development and Operations (FDO) examined its operations to make improvements in business efficiencies through organizational change. The organizational changes included the reorganization of the Electronic Services and Security Division, the creation of a new departmental Information Technology Section, the centralization of all FDO Fiscal and procurement staff and the decentralization of the FDO Regulatory Compliance Section. In each case the creation, centralization or decentralization provided an opportunity to more effectively utilize the staff assets available during a difficult budget situation.

FIRE RESCUE

Palm Beach County Fire Rescue will provide fire and emergency medical services to the City of Lake Worth and the Village of Palm Springs beginning October 1, 2009. All emergency apparatus, related equipment, and fire rescue employees will be transferred to the County. The service area will increase by 5.85 square miles and 3.12 square miles, respectively.

SHERIFF

PBSO entered into a law enforcement service contract with the City of Lake Worth, increasing revenues and expenditures. The expenditures have increased PBSO's FY 2010 budget by \$14,267,016.

ORGANIZATIONAL CHANGES

INFORMATION SYSTEMS SERVICES

In FY 2010, ISS was reclassified from an Internal Service Fund to a component of the General Fund. Accordingly, ISS will no longer bill General Fund Agencies for services rendered. This change decreases the administrative burden of billing and establishing separate budgets for application development services performed for the general government departments.

COUNTY LIBRARY

The Library has entered the final phase of the Library Expansion Project which includes 16 projects. At the end of FY 2009, eight of the proposed projects were completed. During FY 2010, six more projects will be completed. The Library will continue to staff new and expanded branches with personnel redeployed from branches temporarily closed for renovation. Radio Frequency Identification technology and automated materials handling equipment will be introduced in FY 2010 to reduce staff time used scanning and sorting library materials. All new and expanded library branches have incorporated self-check equipment and self-service coin-operated copiers and printers to further reduce demands on staff time and generate revenue.

PLANNING, ZONING AND BUILDING

Planning, Zoning and Building continues to review processes and procedures to maximize efficiencies and to identify cost savings. For FY 2010, the Building Division will continue to experience reductions in staff. Effects of the downturn in the economy have had a significant impact on the number of permit applications received and as a result, further layoffs occurred and a 32 hour work week was established for the Building Division. The Building Division's goal for FY 2010 is to maintain the balance between revenues and expenditures with consideration given to maintaining adequate levels of service. To accomplish this, adjustments were made to the current fee schedule, through the adoption of "The Palm Beach County Construction Permit Fee Schedule Ordinance 2009-38".

RISK MANAGEMENT

In FY 2010, Risk Management outsourced the claims adjusting and bill paying to a contracted third party administrator (TPA). As a result, four positions were eliminated, ISS professional services were reduced, and additional savings are expected through Preferred Provider Organization network discounts, Pharmacy Benefits Management discounts and bill review discounts.

WATER UTILITIES

On October 1, 2009, the Glades Utility Authority (GUA) was established to operate, maintain, administer and finance the water and wastewater systems in Belle Glade, Pahokee and South Bay. Besides setting rates, collecting revenue, and making repairs and improvements, the GUA will also restructure and refinance the cities' debt incurred with the opening of the Lake Region Water Treatment Plant.

SUMMARY OF REVENUES BY SOURCE

	FY 2008 Actual	FY 2009 Estimated	FY 2010 Budget	% Change
Property Taxes - Current	\$896,209,694	\$853,296,753	\$897,351,026	5.2%
Licenses, Permits and Other Taxes				
Franchise Fees	25,042,044	24,000,000	35,000,000	45.8%
Utility Service Tax	30,543,325	28,260,000	29,100,000	3.0%
Local Option Gas Taxes	46,066,318	44,075,064	44,074,000	0.0%
Tourist Development Tax	27,813,718	21,354,319	21,910,965	2.6%
Communication Service Taxes	28,992,767	27,800,000	25,800,000	-7.2%
Developer Contributions& Impact Fees	43,521,503	20,662,906	11,660,451	-43.6%
Building Permits	9,611,976	7,000,000	9,214,200	31.6%
Other Licenses, Permits and Taxes	12,303,702	13,658,684	14,852,233	8.7%
Licenses, Permits and Other Taxes	223,895,353	186,810,973	191,611,849	2.6%
Intergovernmental Revenue				
State Shared Revenues	24,757,350	21,700,000	20,000,000	-7.8%
State Grants	42,739,734	34,402,687	109,478,984	218.2%
One-Half Cent Sales Tax	72,375,457	66,000,000	62,000,000	-6.1%
Other Local Government Revenue	7,769,135	2,055,948	15,015,668	630.4%
Federal Grants	75,980,979	93,940,301	197,357,434	110.1%
Constitutional Gas Tax	16,388,336	15,782,829	15,783,000	0.0%
Other Intergovernmental Revenue	5,030,742	5,093,880	5,094,880	0.0%
Intergovernmental Revenue	245,041,733	238,975,645	424,729,966	77.7%
Charges for Services				
Water and Wastewater	110,141,173	126,427,050	135,673,000	7.3%
Airport	73,878,563	72,313,555	74,372,960	2.8%
Sheriff	47,078,112	61,316,046	63,070,222	2.9%
Fire Rescue	30,900,759	27,489,887	29,413,696	7.0%
Parks and Recreation	12,271,709	12,555,780	13,641,691	8.6%
Palm Tran	10,211,448	10,170,465	12,003,905	18.0%
Interdepartmental	169,010,833	153,456,092	140,812,347	-8.2%
Other Charges for Services	10,448,985	13,790,795	16,442,216	19.2%
Charges for Services	463,941,582	477,519,670	485,430,037	1.7%
Miscellaneous	69,694,298	52,577,309	44,389,770	-15.6%
Interest	95,580,055	109,472,148	71,602,502	-34.6%
Debt Proceeds	365,124,572	166,435,194	15,845,750	-90.5%
Statutory Reserves	0	0	-69,981,733	0.0%
Balance Brought Forward	1,568,205,240	1,656,776,031	1,569,251,415	-5.3%
Interfund Transfers	549,416,224	544,609,121	471,572,668	-13.4%
Total	4,477,108,751	4,286,472,844	4,101,803,250	-4.3%

REVENUES SENSITIVE TO THE ECONOMY

	<u>Actual FY 2006</u>	<u>Actual FY 2007</u>	<u>Actual FY 2008</u>	<u>Estimated FY 2009</u>	<u>Budget FY 2010</u>
Ad Valorem-New Construction	\$29,048,308	\$27,539,742	\$25,818,302	\$20,953,513	\$20,360,014
Electricity Franchise Fees	25,022,599	25,495,545	25,042,044	24,000,000	35,000,000
Electricity Utility Tax	27,698,188	28,693,159	29,343,750	27,200,000	28,000,000
Development Fees	136,054,631	78,495,699	55,702,941	21,052,524	17,394,923
Sales Tax	80,019,101	76,120,744	72,375,457	66,000,000	62,000,000
Total	<u>\$297,842,827</u>	<u>\$236,344,889</u>	<u>\$208,282,494</u>	<u>\$159,206,037</u>	<u>\$162,754,937</u>

Revenues Sensitive to the Economy are affected by the direction of the economy, i.e., employment, construction, consumption, etc. These revenues are driven by factors both within and outside the County, as families and business owners evaluate national and international issues in the timing of their purchases and the creation or expansion of their businesses. The housing slump and struggling economy are reflected in the decrease of these revenues compared to previous years.

Ad Valorem from New Construction: New taxable property values for FY 2010 decreased by 25% from FY 2009 and related property tax revenues decreased 2.8% from the same period. New construction includes additions and rehabilitative improvements increasing assessed value by at least 100%, plus annexations, minus deletions. This revenue reflect Countywide, Library and the Fire Rescue districts.

Electricity Franchise Fees are subject to the weather and rate adjustments. On June 16, 2009, the Board of County Commissioners approved a new Franchise Fee agreement with Florida Power & Light (FPL) for unincorporated Palm Beach County. The new agreement decreased the maximum rate from 6% to 5.9% and changed the method of calculating the Franchise Fee by eliminating the consideration given for taxes FPL pays to the County. The result is an \$11 million increase in Franchise Fee revenue to the County.

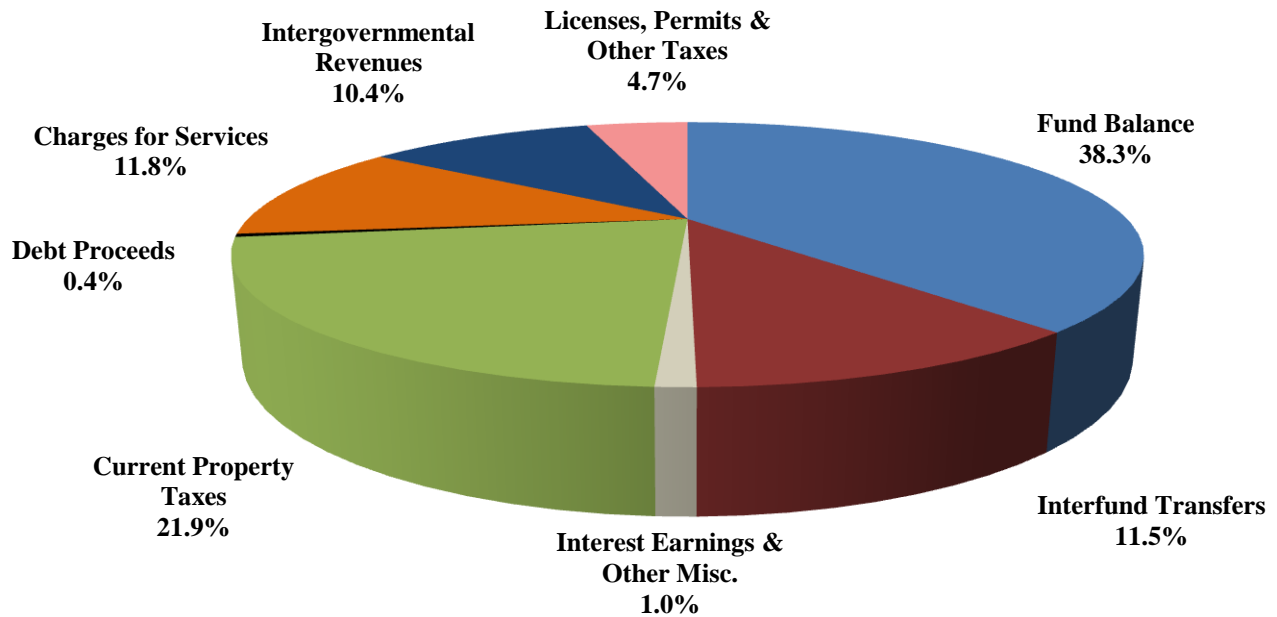
Electricity Utility Tax is subject to the weather and rate adjustments. Economic hardships, fluctuating temperatures, as well as a decrease in year round population, have decreased overall consumption levels. However, due to anticipated rate increases, utility tax revenue is expected to increase slightly.

Development Fees consist of building permits, impact fees, developer contributions, and fees for permits, platting, zoning, planning, and building. The increased build-out in the County, as well as a slow down in the housing market, has contributed to a significant decrease in this revenue as compared to prior periods.

Sales Tax is the County's portion of the State's 6% Sales and Use Tax. A slow turn around of the economy is anticipated resulting in a decrease in sales tax revenue.

**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

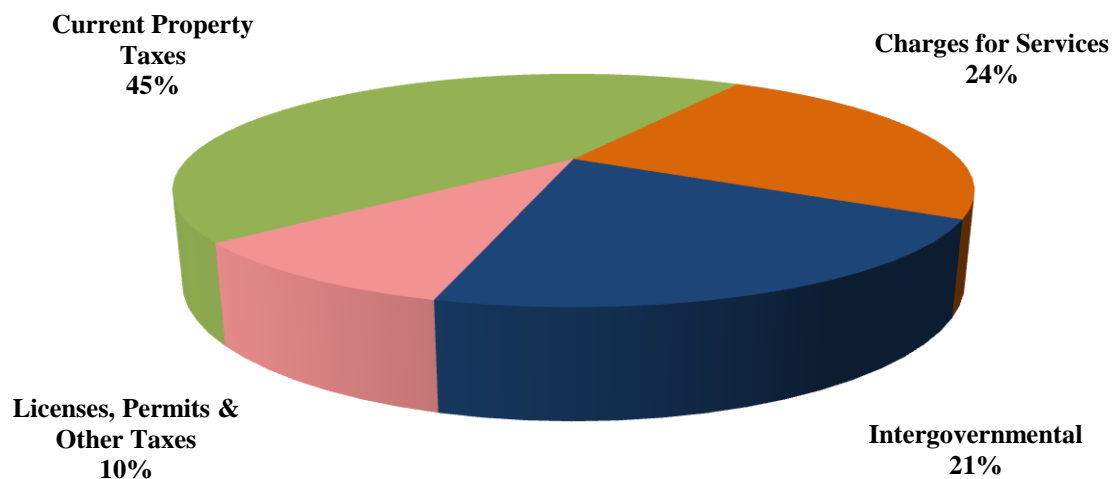
The graph below represents FY 2010 budgeted revenues totaling \$4,101,803,250:



The use of fund balances and interfund transfers comprise one-half of total budgeted revenues in Palm Beach County. When you exclude these two categories, the major revenue sources for Palm Beach County are property taxes, charges for services, intergovernmental revenues, and licenses, permits and other taxes. These major current revenue sources account for 49% of overall FY 2010 budgeted revenue, or 97% of FY 2010 budgeted revenues not including fund balance and interfund transfers.

The graph below illustrates the percentage of each major revenue source against the total of all major revenues (\$1,999,122,878).

FY 2010 Major Revenue Sources



The following pages will discuss each major revenue source, the underlying assumptions for each revenue estimate, and significant revenue trends.

**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

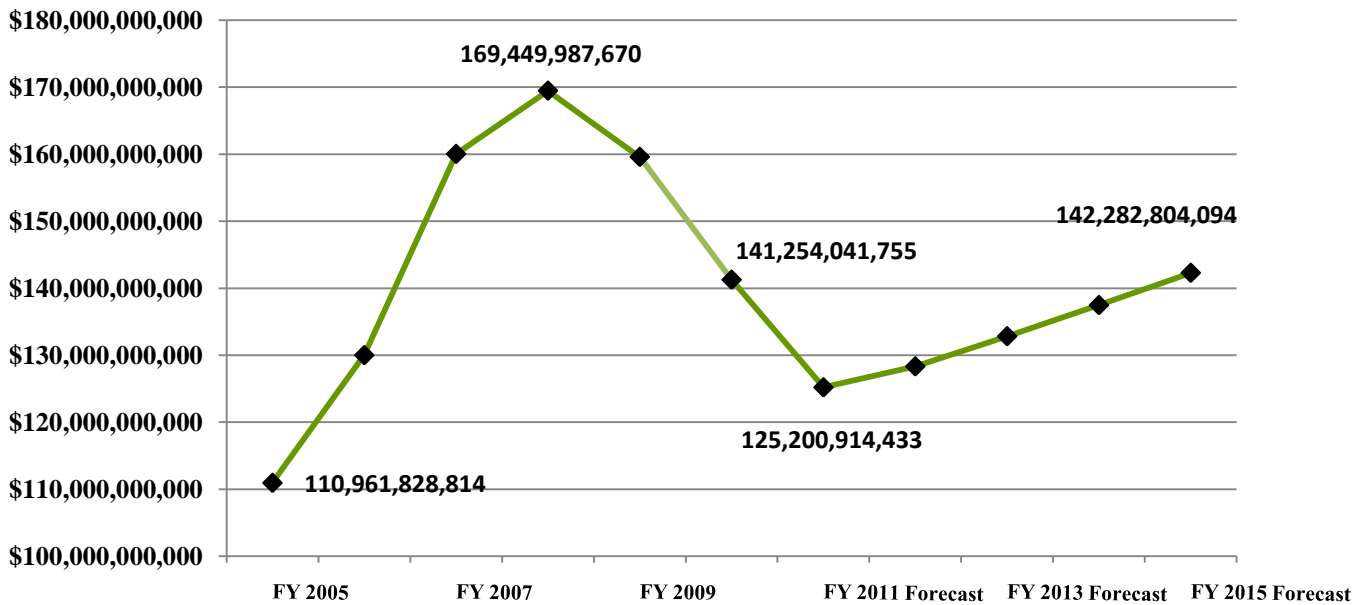
Current Property Taxes

The major revenue source funding Palm Beach County's general operations continues to be the property tax. The following graphs present the history of the taxable property values and the operating property tax revenues for the County, the Fire district, and the Library district. The projections are based on the County experiencing a decrease in taxable property values of \$16 billion (12%) offset by the addition of new construction of approximately \$1 billion. Thereafter, the County anticipates the taxable property values to recover slightly year after year (2.5%-3.5%), with a modest addition of new construction valuing approximately \$2 billion. The County is projecting the property taxes based on a roll-back rate for the future years.

In FY 2010, current property taxes total \$897.4 million. Of this amount, \$613.6 million or 68% is attributable to the Countywide millage rate. The Fire Rescue millage comprises \$211.4 million or 24% of the total. The remaining property tax revenue is related to millages for the County Library (\$37.5 million or 4%) and the general obligation debt (\$34.9 million or 4%).

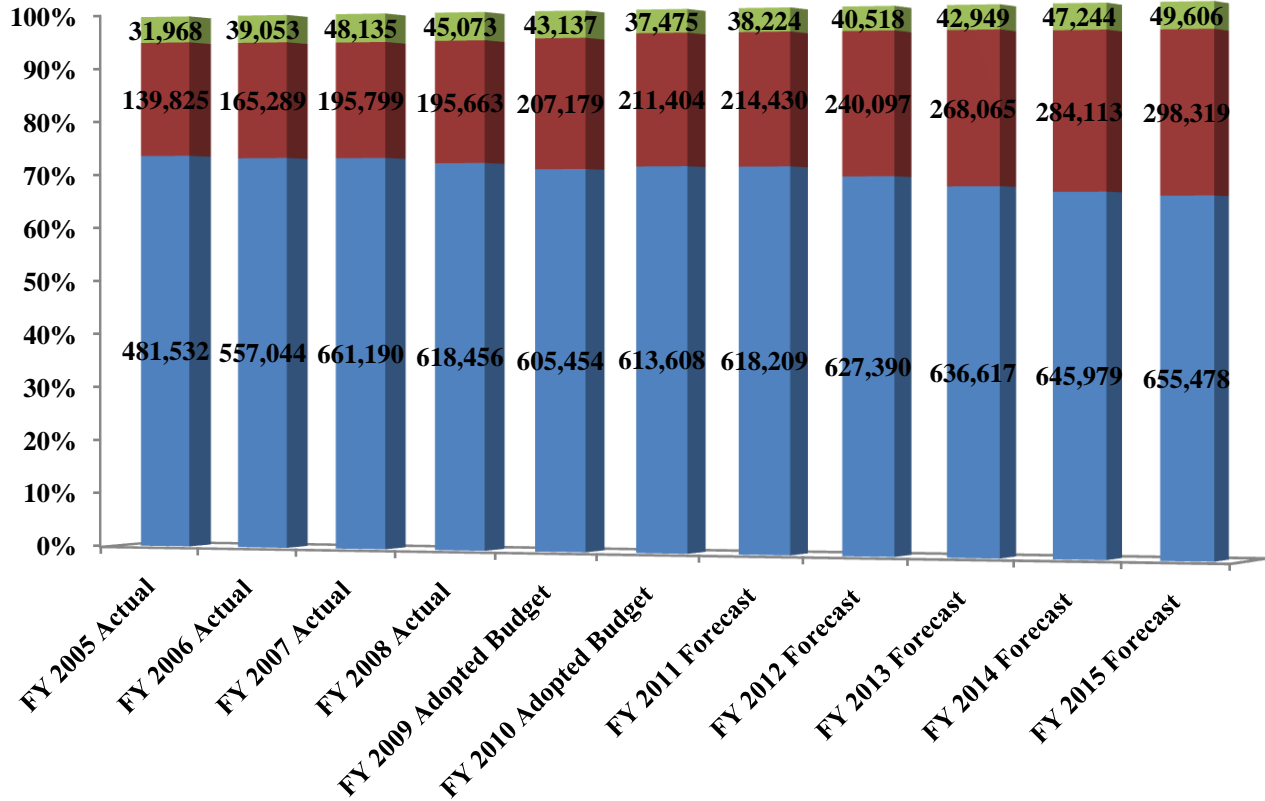
The Countywide operating tax rate was increased from 3.7811 to the roll-back rate of 4.3440. The rollback rate is the millage rate that generates the same tax revenue from the same assessed properties. Therefore, new construction is not calculated in the roll-back rate. FY 2010's new construction is valued at approximately \$2.3 billion, which equates to Countywide property tax revenue of approximately \$10.0 million.

Taxable Property Values



**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

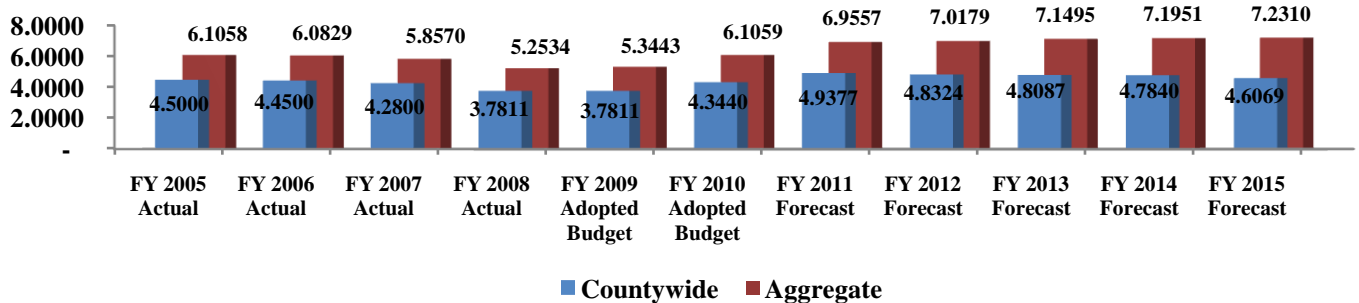
Property Tax (Operating) Revenues (\$000)



	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted Budget	FY 2010 Adopted Budget	FY 2011 Forecast	FY 2012 Forecast	FY 2013 Forecast	FY 2014 Forecast	FY 2015 Forecast
Library	31,968	39,053	48,135	45,073	43,137	37,475	38,224	40,518	42,949	47,244	49,606
Fire	139,825	165,289	195,799	195,663	207,179	211,404	214,430	240,097	268,065	284,113	298,319
Countywide	481,532	557,044	661,190	618,456	605,454	613,608	618,209	627,390	636,617	645,979	655,478

The graph below illustrates the history of the countywide operating millage rate and the aggregate millage rate.

Property Tax Millage Rates



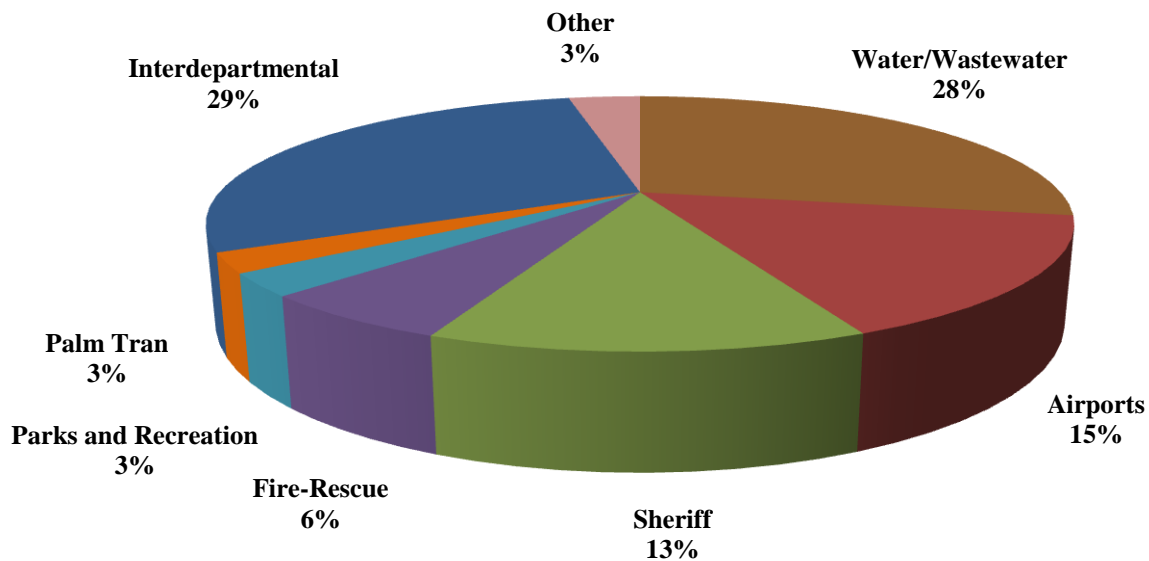
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Charges for Services

Charges for Services represents fee charges as a result of direct benefit or in lieu of other charges. As shown in the graph below, Interdepartmental Charges and Water/Wastewater Utilities Charges account for a majority of the revenues in the charges for services category. The other major revenues in this category include Airport, Sheriff, and Fire Rescue charges. The remaining balance in charges for services include Parks and Recreation fees, Palm Tran fares, and other miscellaneous fees.

The graph below illustrates the percentage of each charge for services type against the total of all charges for services (\$485,430,037).

FY 2010 Charges for Services

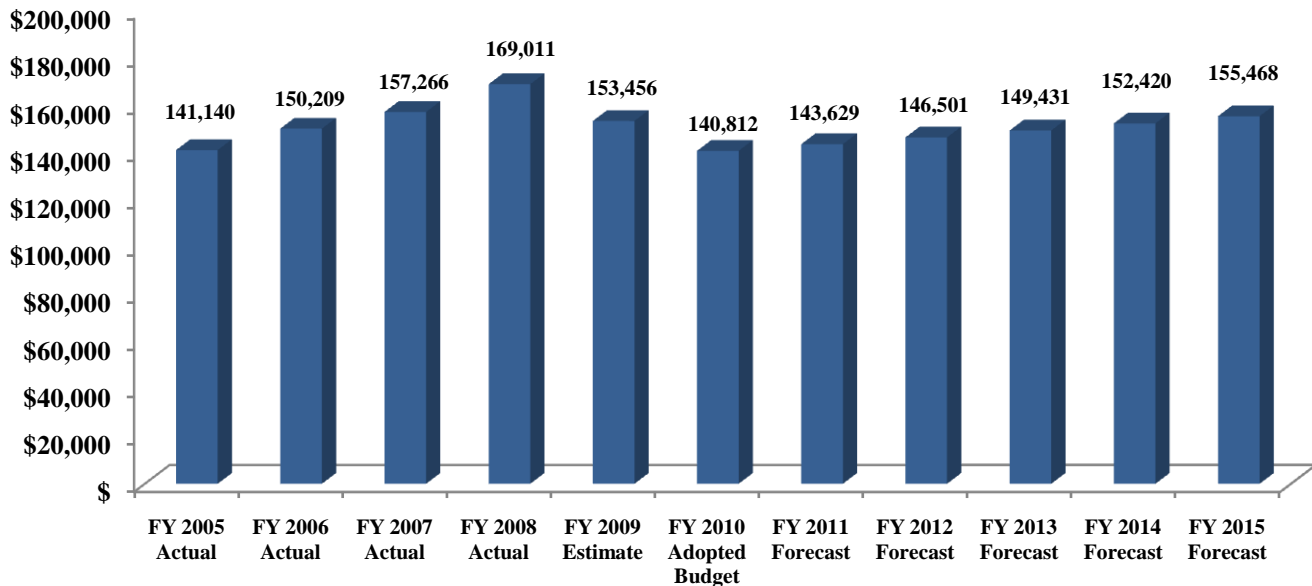


Charges for Services - Interdepartmental Charges

Interdepartmental Charges total \$140,812,347 in FY 2010, or 29% of the FY 2010 Charges for Services Category. Interdepartmental Charges represent charges for goods and services exchanged between County departments. The majority of revenues in this category are related to Risk Management charges for insurance, including health, property and casualty, and workers compensation, which amounts to \$74.6 million or 55% of the total. The other major sources of revenue include Fleet Management charges (\$35.2 million) and Information Systems Services fees (\$12.1 million) to non-General funded Departments. Combined, Risk Management, Fleet Management and Information Systems Services charges comprise over 90% of the Interdepartmental Charges category. These revenues are based on a cost allocation method supported to recover costs to support the operations. In FY 2010, Information Systems Service Department was moved from an Internal Service Fund to the General Fund. As a result, charges have decreased since the department will no longer be billing General Funded Departments. Projections were estimated to be calculated at an increase of 2%. This is determined based on potential increase in the service departments budgets related to personnel retirement cost increases, maintenance contract increases, and property and health insurance increases.

**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

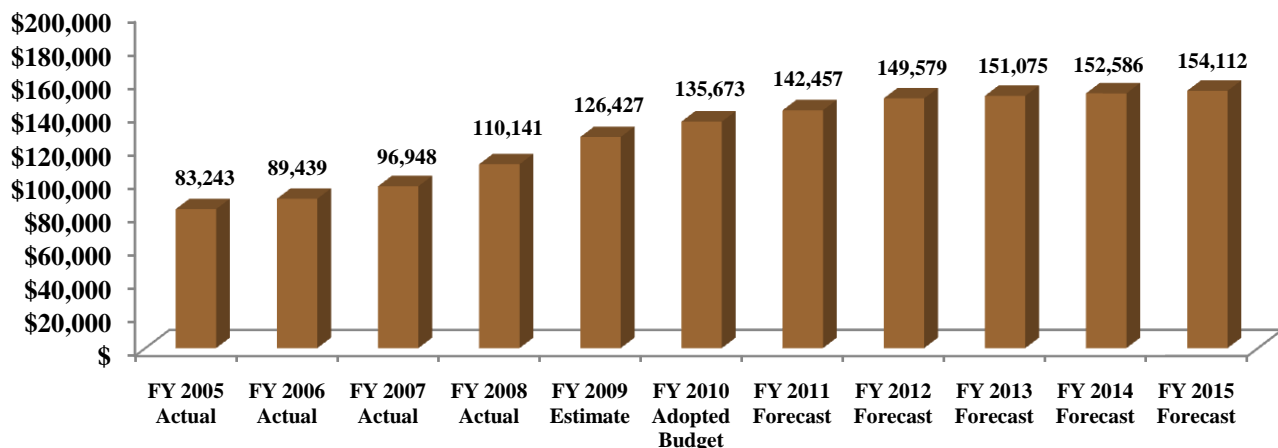
Interdepartmental Charges (\$000)



Charges for Services - Water/Wastewater Utilities Charges

Water/Wastewater Utilities charges total \$135,673,000 in FY 2010, or 28% of the FY 2010 Charges for Services Category. These revenues represent fees paid to the Water Utilities Department for providing potable water, reclaimed water, and wastewater service to approximately 511,000 residents in the central and south-central unincorporated areas of the County and the western communities. Effective April 1, 2009, fees for potable water and wastewater were increased by 11.75% to replace a 15 percent surcharge imposed in 2008 to offset revenue losses due to mandatory water restrictions. Additionally, water/wastewater utilities rates are adjusted annually based on a utility rate index with the increase applied each October 1. For FY 2010, the increase was 5.475%. The revenue increase in FY 2010 is also attributable to the Water Utilities Department assuming operation of the Glades Utility Authority. Future estimates are based on an annual rate increase offset with slight decreases in consumption.

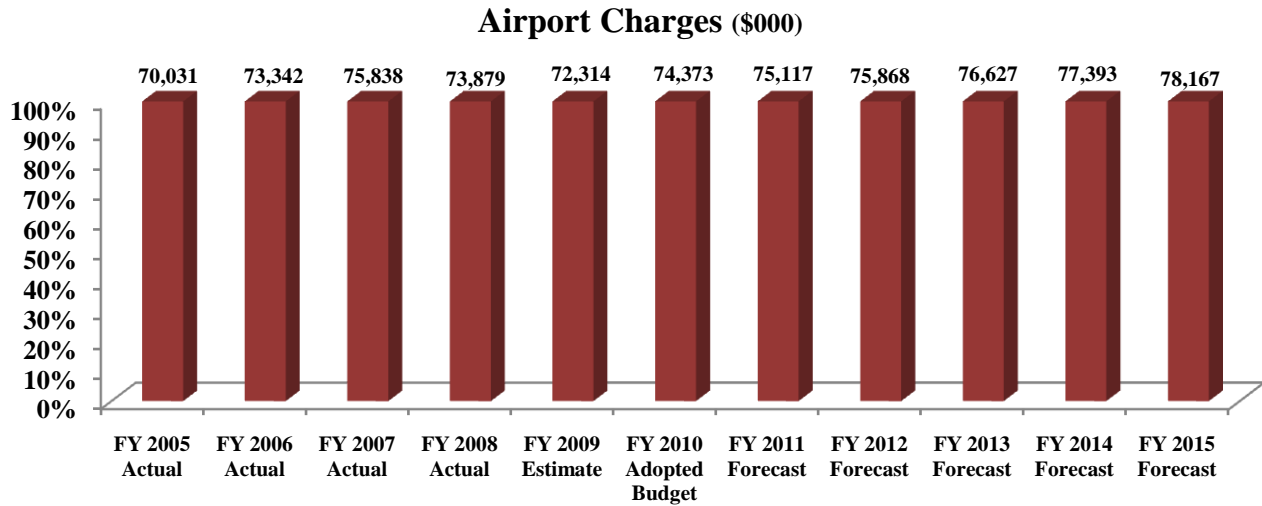
Water/Wastewater Utilities Charges (\$000)



**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

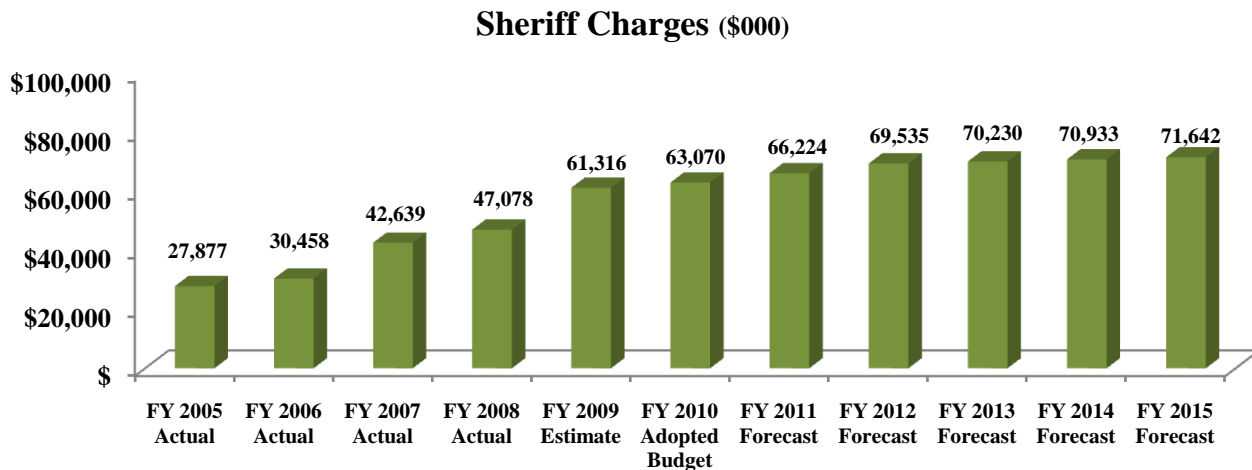
Charges for Services - Airport Charges

Airport charges total \$74,372,960 in FY 2010, or 15% of the FY 2010 Charges for Services Category. This category includes revenues associated with the operation of Palm Beach International Airport, as well as three general aviation airports. Over 70% of total revenue is attributable to fees for parking and rental cars, rental space for airlines, and passenger facility charges. The remaining balance of revenue includes items such as landing fees, concession charges, and other rental charges. Future estimates are based on historical trend analysis and current and projected economic conditions.



Charges for Services - Sheriff Charges

Fees charged by the Palm Beach County Sheriff's Office total \$63,070,222 in FY 2010, or 13% of the FY 2010 Charges for Services Category. The majority of this amount are charges for police services provided to specific fee-for-service areas, which comprise \$54.5 million or 86% of total Sheriff charges. Currently, the Sheriff's department provides police services to nine cities. The other major fee collected by the Sheriff's Office is for room and board charges at correctional and detention facilities paid by the Federal government. This charge totals \$6.2 million or 10% of total Sheriff charges. The significant growth in this revenue category over the past five years is entirely attributable to charges for Police Services, which includes the most recent addition, the City of Lake Worth in FY 2009. Future estimates are based on contractual annual increases with the cities.

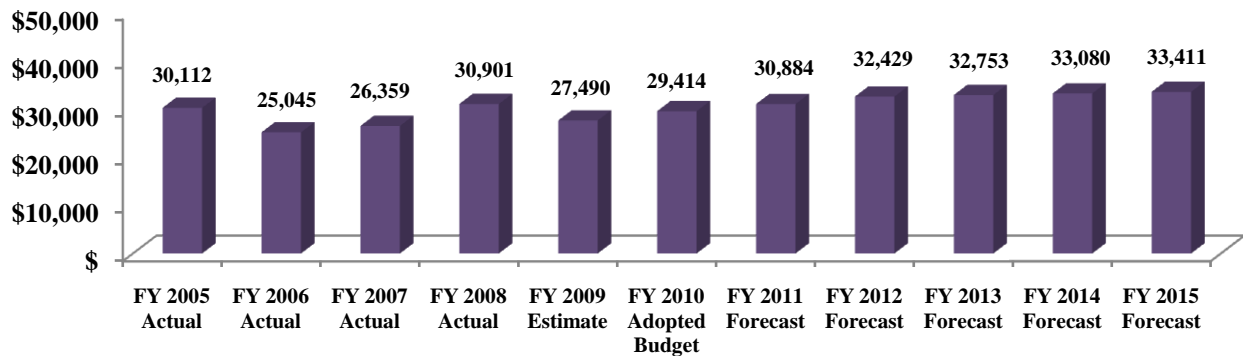


**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Charges for Services - Fire Rescue Charges

Fire Rescue charges total \$29,413,696 in FY 2010, or 6% of the FY 2010 Charges for Services Category. This category includes fees charged by Palm Beach Fire Rescue. The largest source of revenue in this category is for Ambulance Transport Fees, which represent \$12.9 million or 44% of total Fire Rescue Charges. The other major revenue source is charges for fire protection services provided to specific fee-for-service areas, which totals \$10.4 million or 34% of total Fire Rescue Charges. Future estimates are based on annual increases with the cities and a projected increase in ambulance trips. During FY 2009, the County entered into agreements with two cities, Palm Springs and Lake Worth to provide fire protection services.

Fire Rescue Charges (\$000)



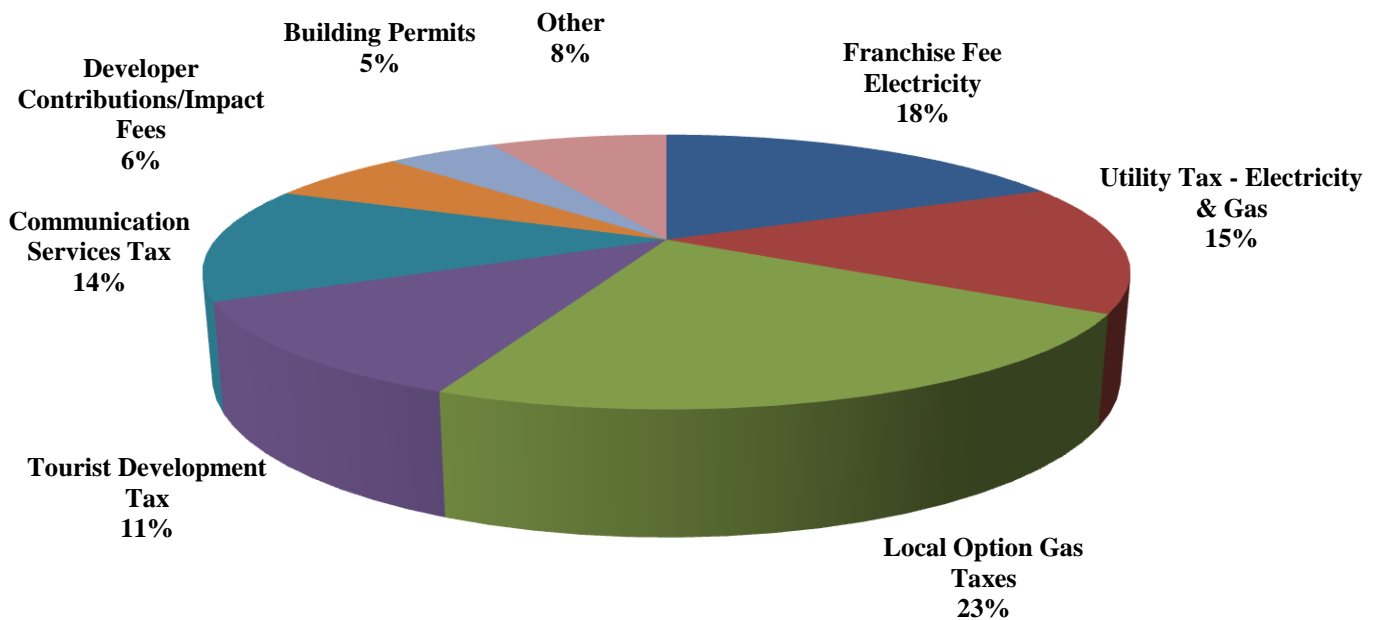
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Licenses, Permits, and Other Taxes

This category reflects multiple revenue types, the largest of which are local option gas taxes totaling \$44.1 million or 23% of revenue in this category. The next largest revenue type includes fees and taxes on public utilities, including the electricity franchise fee (\$35 million or 18%), electricity and natural gas utility taxes (\$29.1 million or 15%), and the communications services tax (\$25.8 million or 13%). Other revenue types in this category include the Tourist Development Tax, Developer Contributions and Impact Fees, Building Permits, and fees paid for professional and occupational licenses.

The graph below illustrates the percentage of each charges for services type against the total of all licenses, permits, and other taxes (\$191,611,849).

FY 2010 Licenses, Permits, and Other Taxes

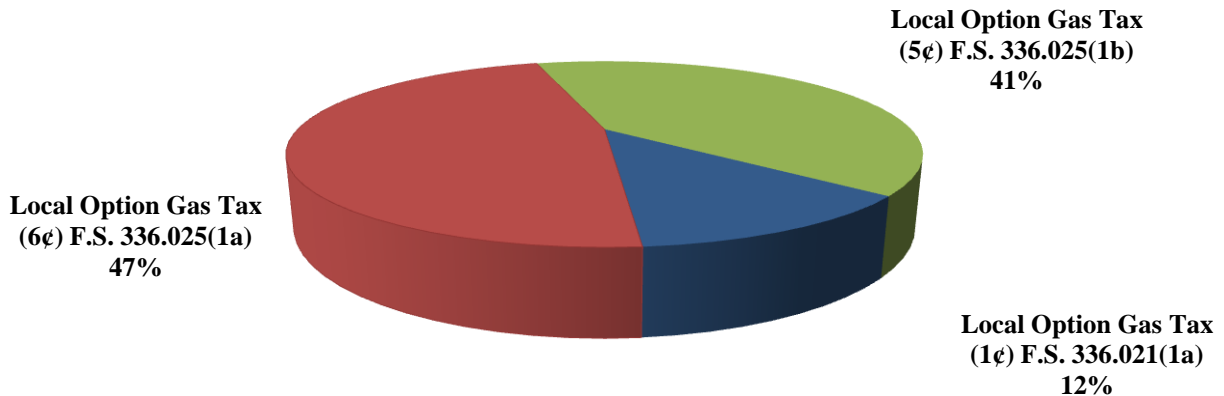


**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Licenses, Permits, and Other Taxes - Local Option Gas Taxes

Palm Beach County levies three local option gas taxes totaling \$44,074,000 in FY 2010. The graph below illustrates the percentage of each local option gas tax against the total of all local option gas taxes.

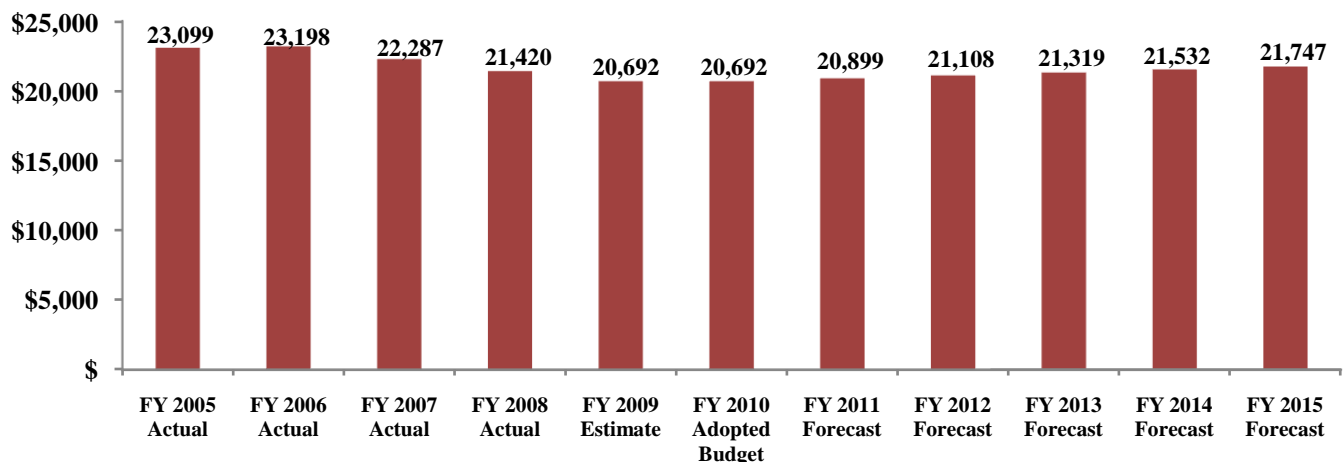
FY 2010 Local Option Gas Taxes



The County receives estimates each year for the local option gas taxes. Revenue forecasts are based on historical trend analysis of fuel prices. Typically, when fuel prices increase, there is an overall decrease in discretionary driving, thus less gallons of fuel purchased, which negatively impacts the County's revenue. Although, recent fuel prices have not significantly fluctuated and has overall averaged under \$3/gallon, there is a nationwide emphasis on utilizing fuel economical cars. The Federal Government has supported this with the "Cash for Clunkers" program, which exchanged approximately 700,000 "gas guzzling" vehicles to qualified fuel economical vehicles. Considering these factors, gas taxes are forecasted to increase approximately 1% a year.

A **6-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(a) on each gallon of motor and diesel fuel sold. This tax, originally adopted in 1983 by the Board of County Commissioners, was due to expire in 1995 and was extended for an additional thirty years. Use of the proceeds is restricted to transportation expenditures. The proceeds of the tax are distributed by the Department of Revenue and the County receives approximately two-thirds of the allocation.

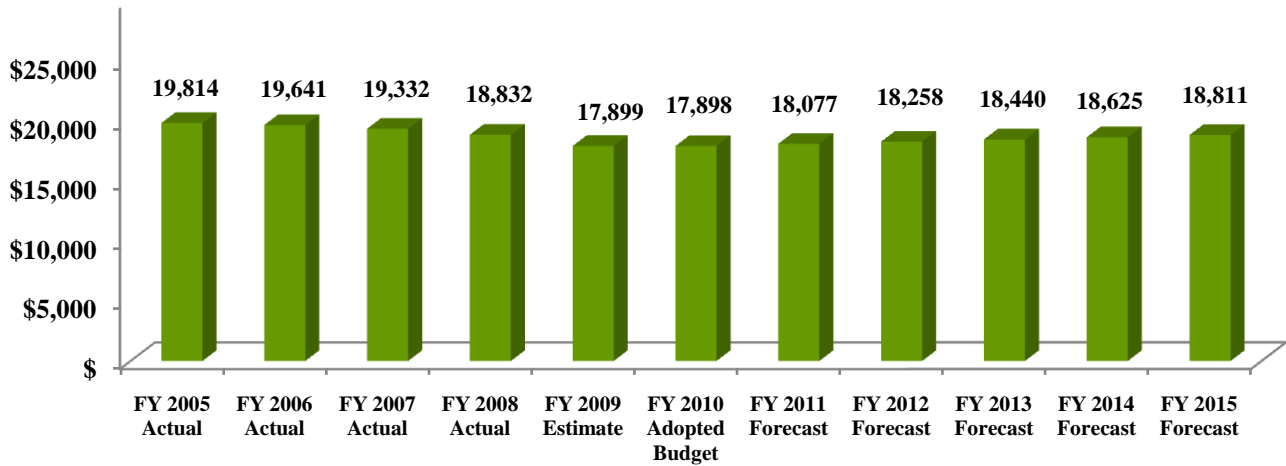
Local Option 6-Cent Gas Tax (\$000)



**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

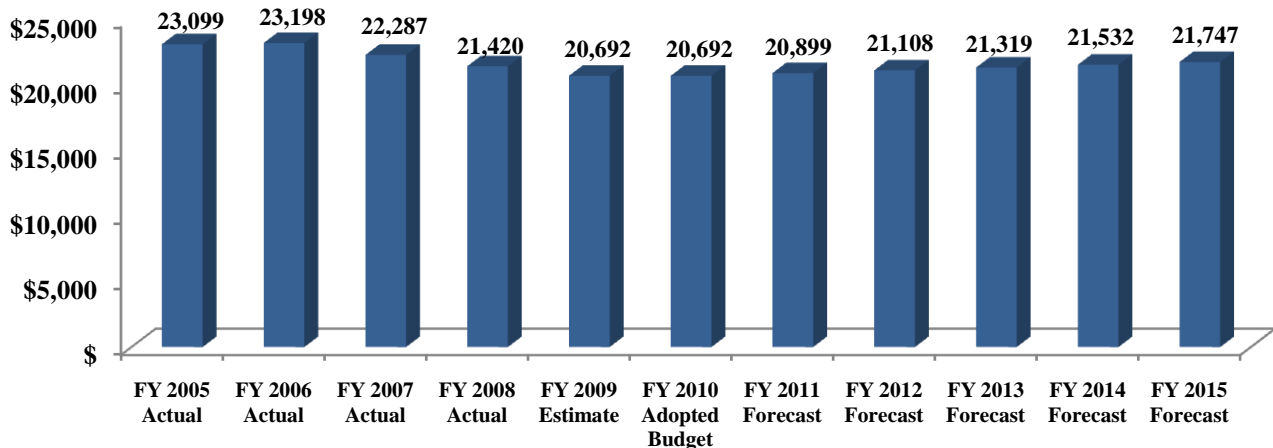
A **5-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(b) on motor fuel only. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures needed to meet the requirements of the capital improvement element of the adopted comprehensive plan. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The County shares proceeds of this tax with local municipalities through interlocal agreements. The proceeds of the tax are distributed by the Department of Revenue and the County receives 78.92% of the allocation.

Local Option 5-Cent Gas Tax (\$000)



A **1-Cent Gas Tax (Ninth Cent)** is levied by the County per F.S. Section 336.021 on each gallon of motor and diesel fuel sold. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The proceeds of the tax are distributed by the Department of Revenue to the County and this tax is not shared with municipalities.

Local Option 1-Cent (Ninth Cent) Gas Tax (\$000)



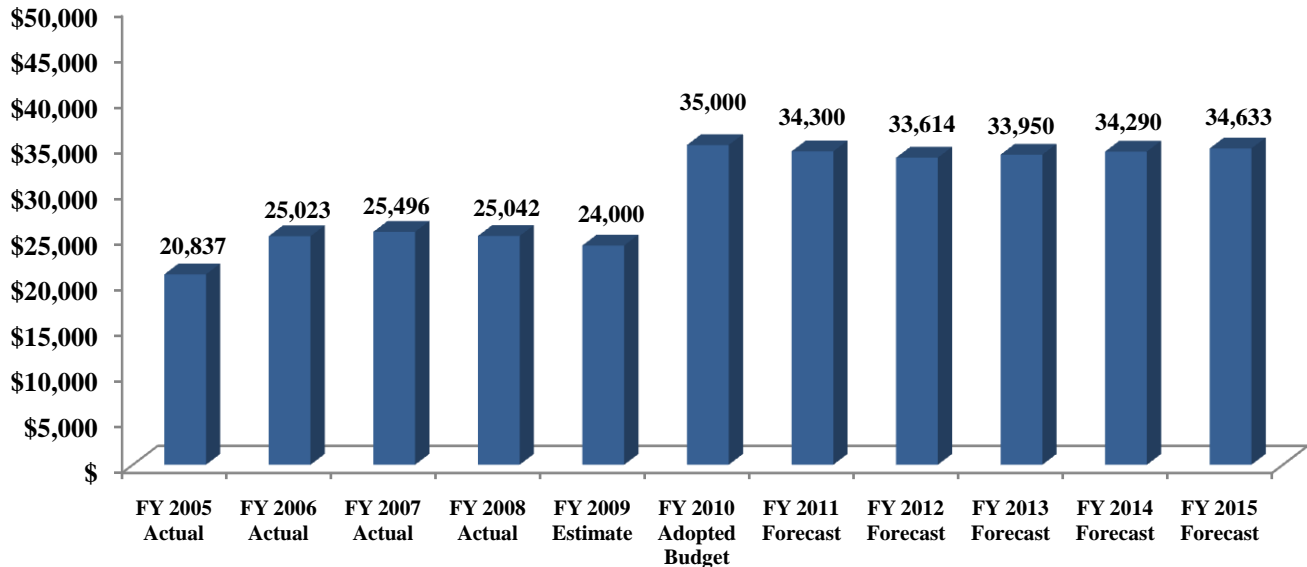
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Licenses, Permits, and Other Taxes - Franchise Fee - Electricity

The County's largest franchise agreement is for electricity. The franchise fee is imposed on the sale of electricity to customers within unincorporated areas of Palm Beach County. This fee is charged for the privilege, granted to Florida Power and Light (FPL), to use the right-of-way in the unincorporated area of Palm Beach County.

In FY 2009, the County entered into a new franchise agreement with FPL where the franchise fee decreased from 6% to 5.9% while changing the method of calculation by eliminating the consideration given for taxes FPL pays to the County and other taxing authorities. Under the prior agreement's method of calculation, the effective rate was 4.2%. As such, FY 2010 has a significant increase in revenues. Future estimates are based on trend analysis considering a slight decrease in population in the next two years and then a slight upturn in population, a flat FPL rate, and conservative consumption.

Franchise Fee - Electricity (\$000)



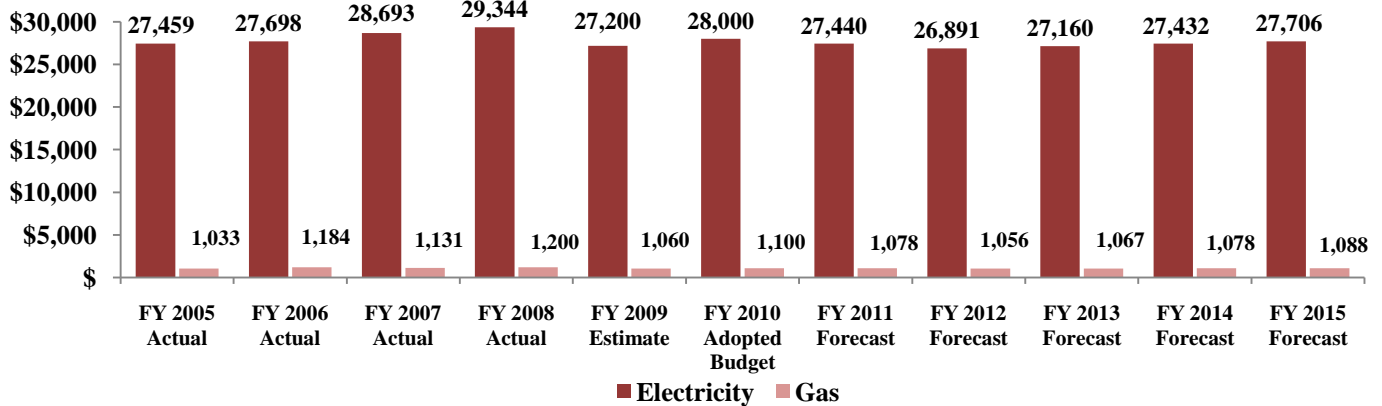
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Licenses, Permits, and Other Taxes - Utility Taxes - Electricity and Gas

The County imposes Utility Taxes on the purchase of both electricity and metered or bottled gas within the unincorporated areas of Palm Beach County. These taxes are authorized under the Palm Beach County Public Service Tax Ordinance, which requires sellers of these utilities to collect the tax from its customers and remit to the County. For FY 2010, Electricity Utility Taxes total \$28 million, while Gas Utility Taxes total \$1.1 million.

Utility taxes are assessed at 10% of the first \$4,000 purchased in a monthly period, 2% of the next \$2,000 purchased, and 1% of any amount in excess of \$6,000. For billings other than monthly, the tax rate is 10%. Future estimates are based on trend analysis considering a slight decrease in population in the next two years and then a slight upturn in population, flat utilities rates, and conservative consumption.

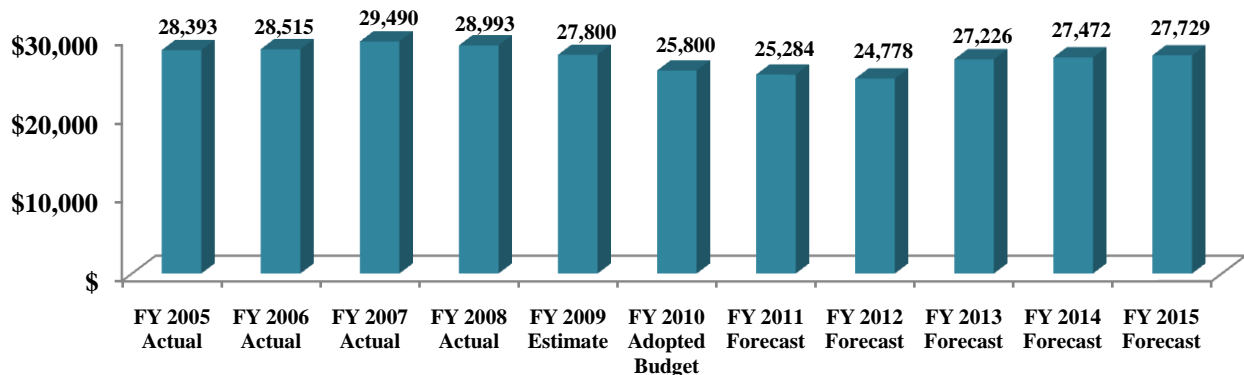
Utility Taxes - Electricity and Gas (\$000)



Licenses, Permits, and Other Taxes - Communications Services Tax

As of 2001, the Communications Services Tax (CST) replaced the Telecommunications Service Utility Tax, Telecommunication Franchise Fees, and the Cable TV Franchise Fees with a single levy. The CST is collected and distributed by the State. Palm Beach County's rate is 5.62% and FY 2010 revenue totals \$25.8 million. Revenue estimates are projected by the State to be used by local agencies during budget preparations and projections are based on historical trend analysis. The decrease in fiscal years 2010-2012 is attributable to the State reducing the County's distribution of \$2.2 million/year to redistribute Statewide. The repayment in to correct the State's prior years' distribution formulas.

Communications Services Tax (\$000)



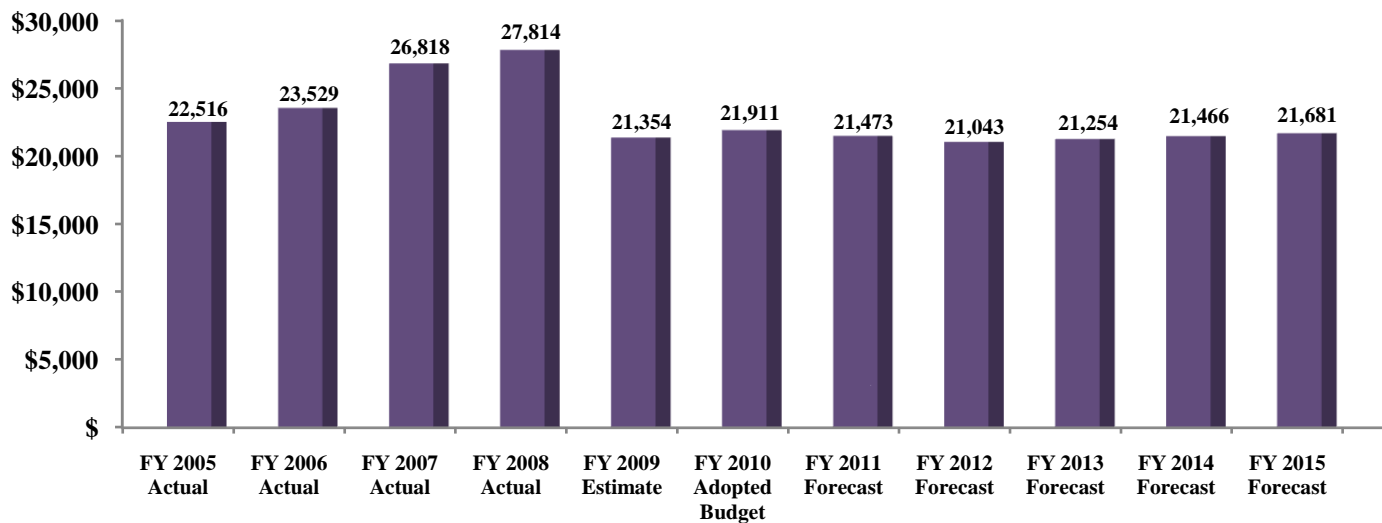
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Licenses, Permits, and Other Taxes - Tourist Development Tax

Tourist Development Taxes are derived from a 5% tax on the renting of any living accommodation for a term of six months or less. Each year, the first cent is reserved for convention center improvements. The first \$250,000 of the 2nd, 3rd, and 5th cents is reserved for the operation and maintenance costs of the convention center, and the next \$150,000 is reserved for special major projects. The remaining balance of the 2nd, 3rd, and 5th cents of this tax are distributed as follows: 52.47% for tourism promotion, 22.51% for cultural and fine arts, 14.1% for beach restoration, 3.92% for promotion of film/television production, and 7% for promotion of sporting events/activities. The 4th cent was adopted by the Board of County Commissioners in 1994 for debt service on bonds issued to finance the construction of a professional sports franchise facility (Roger Dean Stadium) and the convention center.

Due to the current economic climate, the County has experienced a significant decline in tourism. As such, FY 2010 revenue is significantly down from FY 2008, but slowly recovering from FY 2009 due to tourism marketing efforts. Future estimates are based on historical trend analysis hedged with current economic conditions.

Tourist Development Tax (\$000)



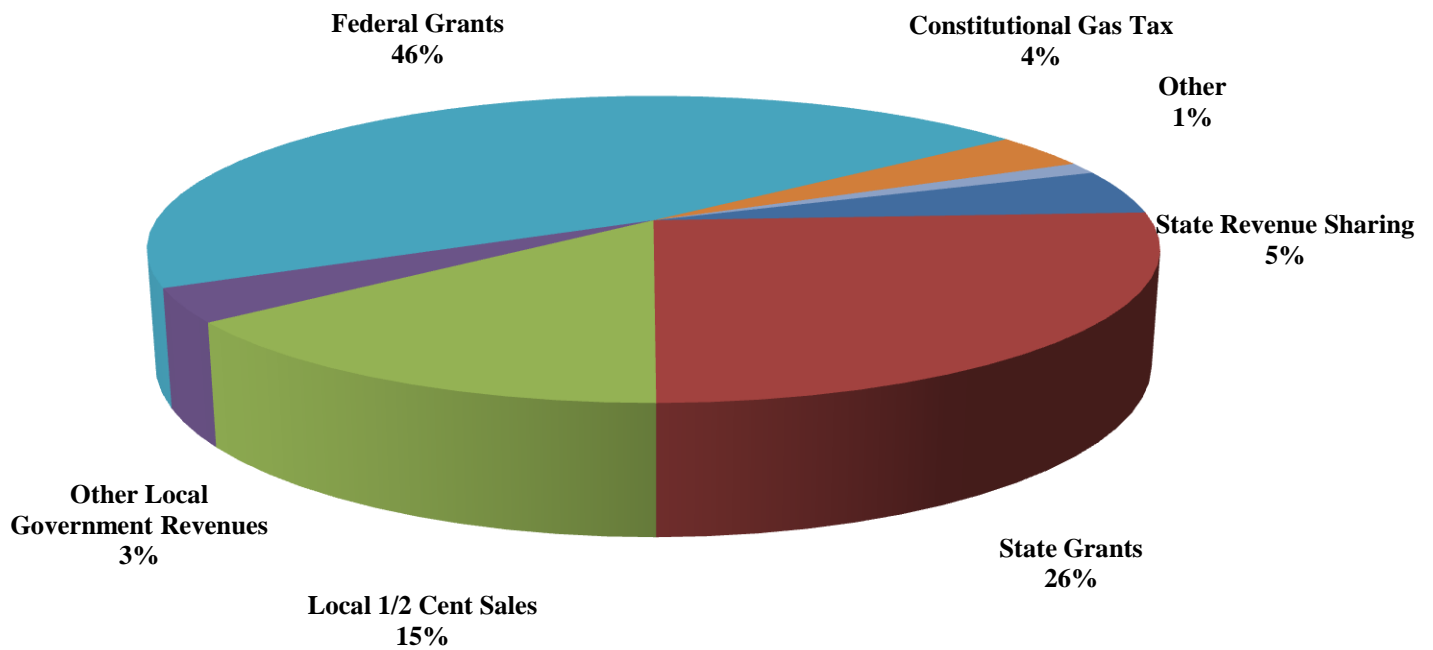
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of Federal Grants, State Grants, and the local share of the State Sales Tax, which when combined represent 87% of Intergovernmental Revenues. Other revenues in this category consist of Constitutional Gas Taxes, Local Grants, and State Revenue sharing.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues (\$424,729,966).

FY 2010 Intergovernmental Revenues



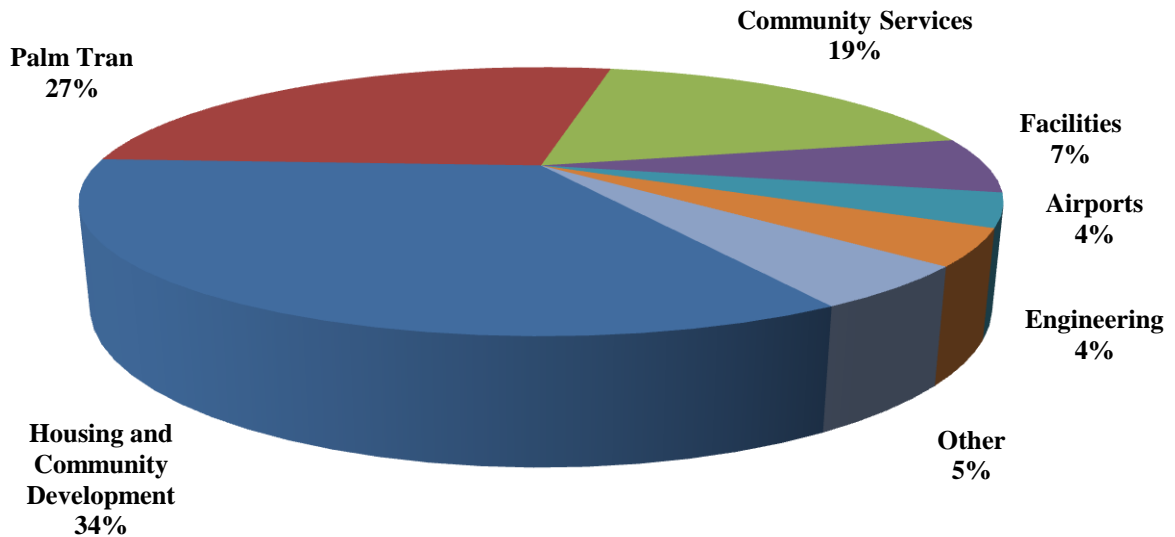
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Intergovernmental Revenues - Federal Grants

Grant funding from the Federal Government includes formula grants, block grants, and competitive allocations. FY 2010 federal grants total \$197.4 million, of which 80% is attributable to funds awarded to Housing and Community Development, Palm Tran, and Community Services.

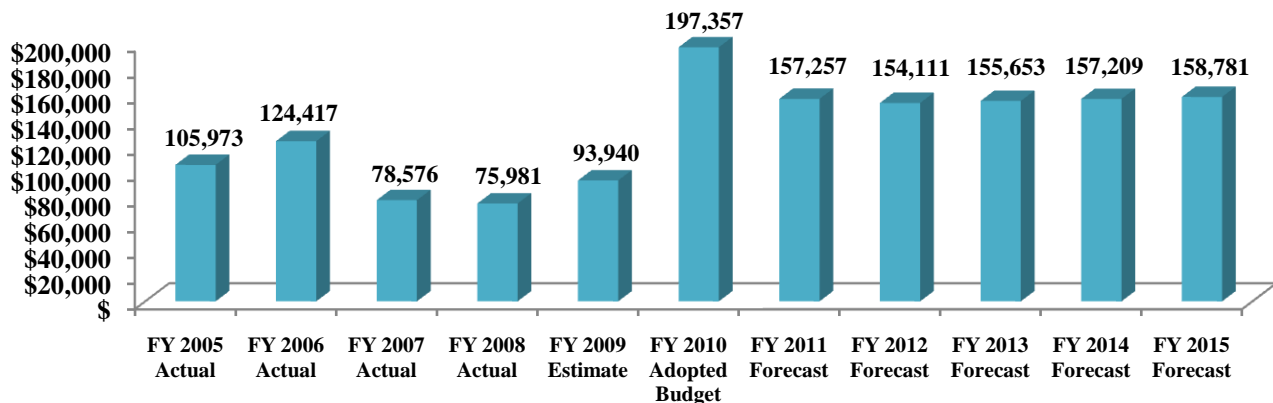
The graph below illustrates the percentage of total FY 2010 Federal Grant revenue by department:

FY 2010 Federal Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Additionally, the FY 2010 adopted budget also includes \$36.9 million in American Recovery and Reinvestment Act (ARRA) awarded to the County. Future estimates are based on historical trends of budgeted amounts, adjusted to exclude one-time ARRA stimulus funds from FY 2010. These estimates can vary significantly due to the nature of the Federal appropriations process.

Federal Grants (\$000)



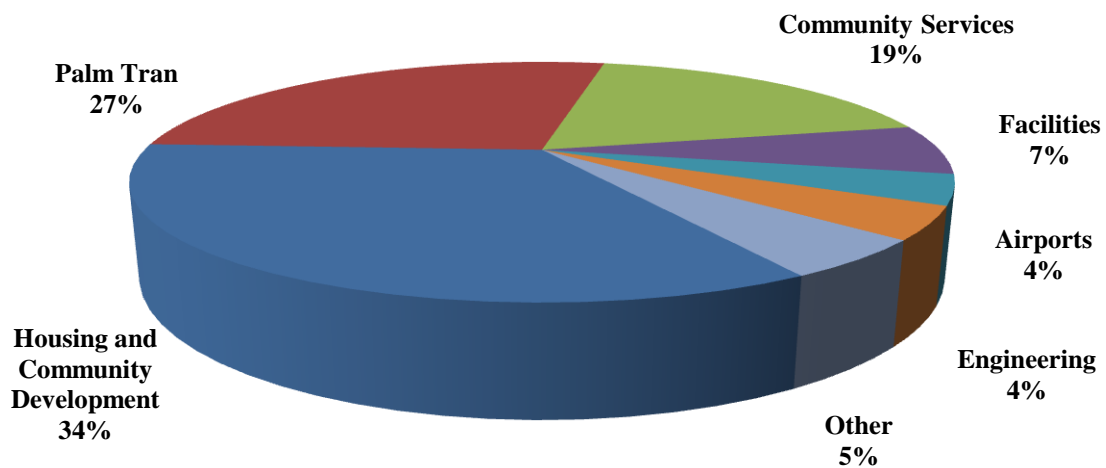
**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Intergovernmental Revenues - State Grants

Grant funding from the State Government include formula grants, block grants, and competitive allocations. The majority of FY 2010 state grants is attributable to funding for transportation related activities, including capital funding for Engineering, Palm Tran, and Airports. The next largest category is funding for the physical environment, primarily for Environmental Resource Management.

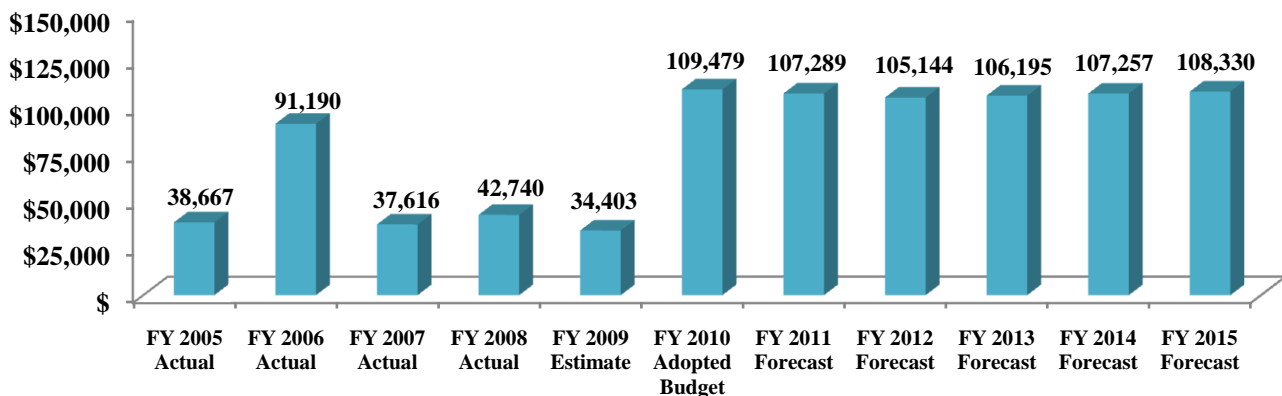
The graph below illustrates the percentage of total FY 2010 State Grant revenue by department:

FY 2010 State Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Future estimates are based on historical trends of budgeted amounts, but may vary significantly since funding is dependent upon the State appropriations process. The FY 2006 State grants were significantly higher due to the disaster recovery grant reimbursement costs for Hurricane Wilma, which struck in October 2005.

State Grants (\$000)

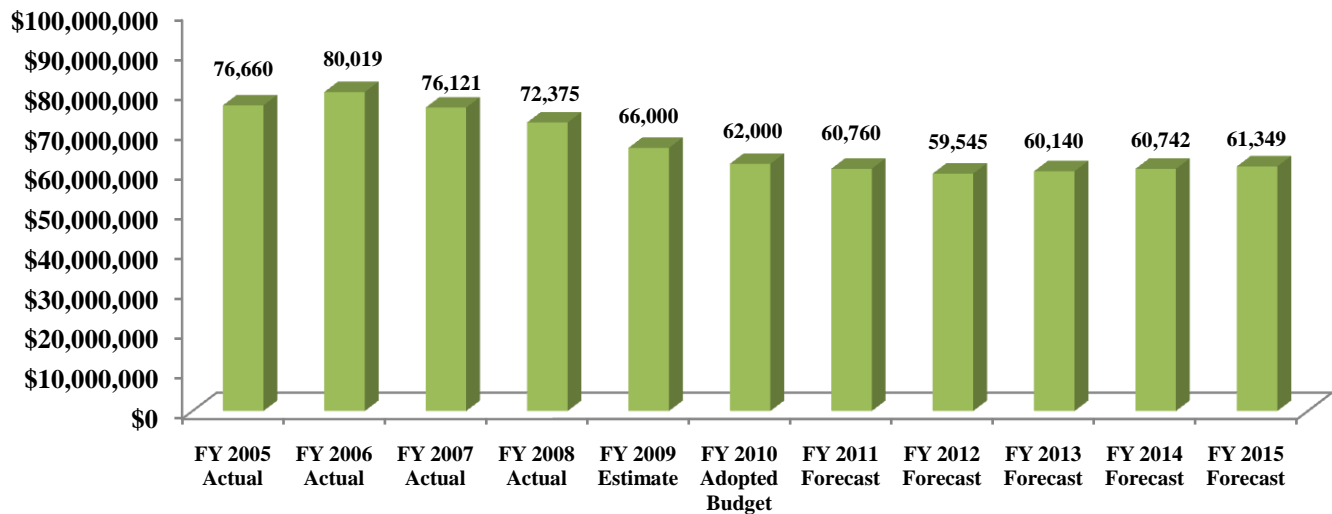


**ANALYSIS OF REVENUE SOURCES
TRENDS AND FORECASTS**

Intergovernmental Revenues - Local Government Half-Cent Tax

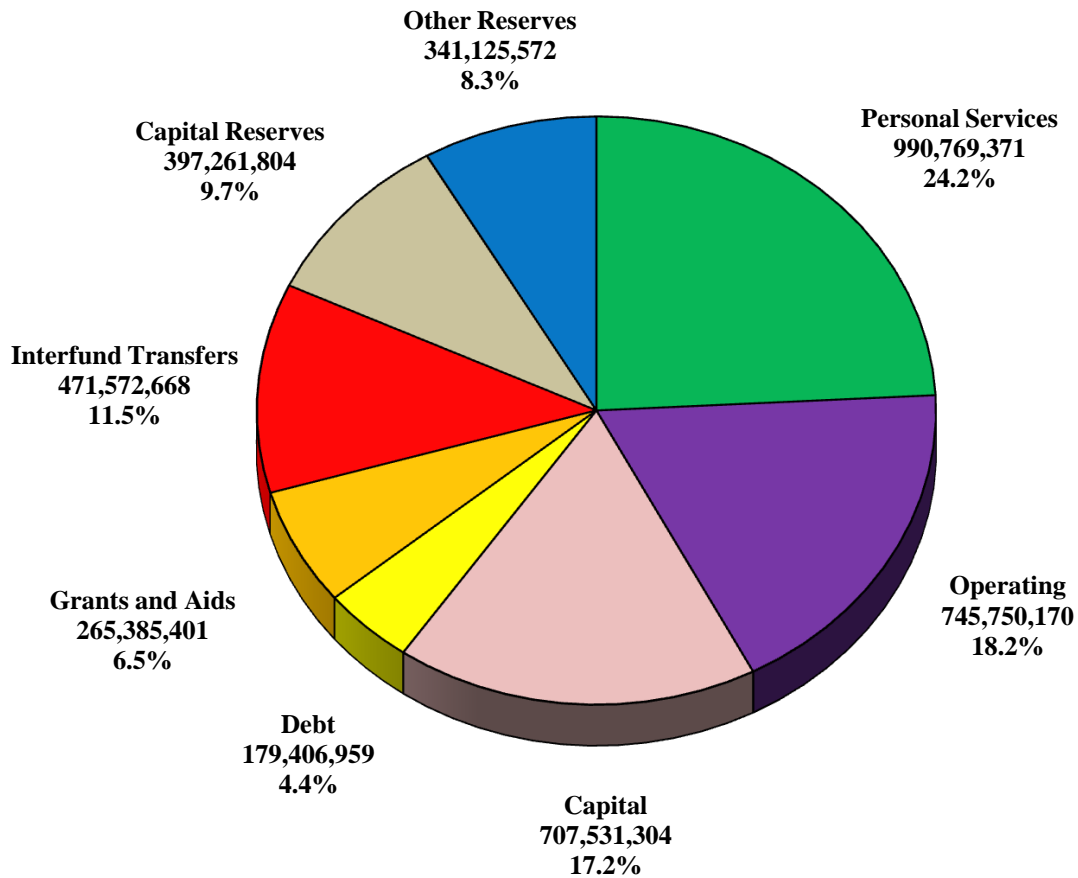
The State of Florida collects and distributes net sales tax to eligible county and municipal governments. The County and its municipalities share the total Palm Beach County distribution in accordance with a statutorily determined formula. The County's share includes both a countywide component (based on two-thirds of the County's incorporated population), and an unincorporated component (based on the unincorporated population). In total, the County receives approximately 60% of the proceeds and the municipalities share the remaining 40%. Revenue estimates are provided by the State each year. Revenue forecasts are based on a historical trend analysis hedged against current economic conditions.

Local Government Half-Cent Tax (\$000)



Expenditures By Category

Total of all Funds \$4,101,803,250



The above graph reflects how funds for the total County budget are allocated.

Personal Services - Items of expenditures in the operating budget for salaries and wages paid for services performed by county employees; including fringe benefit costs.

Operating - Budget for general expenditures; such as, utilities and supplies.

Capital - Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land and roads.

Debt - Expenditures that include debt for all funds, but do not include reserves for debt (\$32,433,316) which are part of Other Reserves.

Interfund Transfers - Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Capital Reserves - A specified amount of funds set aside for the purpose of meeting future expenses for Capital Projects.

Other Reserves - Reserves for cash carry forward, contingencies, specific operations and debt service.

APPROPRIATION SUMMARY FISCAL YEARS 2006 - 2010

Appropriation	Actual 2006	Actual 2007	Actual 2008	Estimated 2009	Budget 2010
Personal Services	\$844,682,883	\$916,363,246	\$986,203,326	\$949,205,887	\$990,769,371
Operating Expenses	863,618,510	657,922,126	759,993,607	584,788,056	745,750,170
Capital Outlay (1)	228,390,916	326,194,333	245,440,523	247,124,179	707,531,305 (3)
Debt Service (2)	134,612,791	160,921,771	149,327,714	220,383,862	179,406,959
Grants & Aids	192,110,157	256,991,431	232,799,180	174,156,601	268,385,401
Reserves	0	0	0	0	738,387,376
Interfund Transfers	561,762,464	600,619,689	580,363,795	540,747,351	471,572,668
Total Gross Budget	\$2,825,177,721	\$2,919,012,596	\$2,954,128,145	\$2,716,405,936	\$4,101,803,250

(1) Capital Outlay includes capital projects as well as operating capital expenses.

(2) Debt Service includes lease purchases and excludes PBSO debt service budget.

(3) The increase in FY 2010 Budget, compared to FY 2009 Estimated, is primarily due to the carry forward of unexpended capital project funding.

FORECAST OF REVENUES & EXPENDITURES

	Adopted	Forecast			
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Revenues					
Property Taxes - Current	897,351,026	905,123,617	937,841,451	977,469,455	1,007,161,825
Licenses, Permits and Other Taxes					
Franchise Fees	35,000,000	34,300,000	33,614,000	33,950,140	34,289,641
Utility Service Tax	29,100,000	28,518,000	27,947,640	28,227,116	28,509,388
Local Option Gas Taxes	44,074,000	43,192,520	42,328,670	42,751,956	43,179,476
Tourist Development Tax	21,910,965	21,472,746	21,043,291	21,253,724	21,466,261
Communication Service Taxes	25,800,000	25,284,000	24,778,320	27,226,103	27,472,364
Developer Contributions& Impact Fees	11,660,451	11,427,242	11,198,697	11,310,684	11,423,791
Building Permits	9,214,200	9,029,916	8,849,318	8,937,811	9,027,189
Other Licenses, Permits and Taxes	14,852,233	14,555,188	14,264,085	14,406,725	14,550,793
Licenses, Permits and Other Taxes	191,611,849	187,779,612	184,024,021	188,064,259	189,918,903
Intergovernmental Revenue					
State Shared Revenues	20,000,000	19,600,000	19,208,000	19,400,080	19,594,081
State Grants	109,478,984	107,289,404	105,143,616	106,195,052	107,257,003
One-Half Cent Sales Tax	62,000,000	60,760,000	59,544,800	60,140,248	60,741,650
Other Local Government Revenue	15,015,668	14,715,355	14,421,048	14,565,258	14,710,911
Federal Grants	197,357,434	157,256,584	154,111,452	155,652,567	157,209,092
Constitutional Gas Tax	15,783,000	15,467,340	15,157,993	15,309,573	15,462,669
Other Intergovernmental Revenue	5,094,880	4,992,982	4,893,123	4,942,054	4,991,475
Intergovernmental Revenue	424,729,966	380,081,665	372,480,032	376,204,832	379,966,881
Charges for Services					
Water and Wastewater	135,673,000	142,456,650	149,579,483	151,075,277	152,586,030
Airport	74,372,960	75,116,690	75,867,856	76,626,535	77,392,800
Sheriff	63,070,222	66,223,733	69,534,920	70,230,269	70,932,572
Fire Rescue	29,413,696	30,884,381	32,428,600	32,752,886	33,080,415
Parks and Recreation	13,641,691	14,323,776	15,039,964	15,190,364	15,342,268
Palm Tran	12,003,905	12,604,100	13,234,305	13,366,648	13,500,315
Interdepartmental	140,812,347	143,628,594	146,501,166	149,431,189	152,419,813
Other Charges for Services	16,442,216	17,264,327	18,127,543	18,308,819	18,491,907
Charges for Services	485,430,037	502,502,251	520,313,837	526,981,987	533,746,120

FORECAST OF REVENUES & EXPENDITURES

	Adopted	Forecast			
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
<u>Revenues</u>					
Miscellaneous	44,389,770	37,890,688	37,226,044	34,954,096	34,460,215
Interest	71,602,502	53,701,877	53,164,858	53,696,506	54,233,471
Debt Proceeds	15,845,750	37,000,000	67,000,000	210,852,000	138,733,000
Statutory Reserves	-69,981,733	-50,811,699	-50,303,582	-50,806,617	-51,314,684
Balance Brought Forward	1,569,251,415	1,537,866,387	1,500,169,642	1,494,589,380	1,496,083,970
Interfund Transfers	471,572,668	492,186,805	497,108,673	502,079,759	507,100,557
Total	4,101,803,250	4,083,321,202	4,119,024,975	4,314,085,658	4,290,090,258
<u>Expenditures</u>					
Personal Services	990,769,371	980,861,677	990,670,294	1,000,576,997	1,010,582,767
Operating Expenses	745,750,170	739,236,112	754,020,834	761,561,042	776,792,263
Equipment & Capital	707,531,305	729,660,963	768,509,362	934,436,082	871,221,737
Debt Service	179,406,959	172,803,364	166,863,556	164,160,999	163,647,183
Grants and Aids	268,385,401	244,952,653	232,705,020	235,032,071	237,344,655
Reserves	738,387,376	723,619,628	709,147,236	716,238,708	723,401,095
Transfers	471,572,668	492,186,805	497,108,673	502,079,759	507,100,557
Total	4,101,803,250	4,083,321,202	4,119,024,975	4,314,085,658	4,290,090,258

CHANGES IN FUND BALANCE

The change in fund balance is projected for the major funds; General Fund and the Fire Rescue Fund; and all other (non-major) governmental funds.

	General Fund	Fire Rescue Fund	Non-Major Funds (Aggregate)
FY10 Budgeted Revenue and Other Sources	\$845,520,539	\$237,411,960	\$873,192,640
FY10 Budgeted Expenditures and Other Uses	914,293,355	255,841,243	1,511,070,342
Net Change in Fund Balance	-68,772,816	-18,429,283	-637,877,702
FY 09 Projected Ending Fund Balance	154,557,385	91,678,195	986,909,866
FY10 Projected Ending Fund Balance	\$85,784,569	\$73,248,912	\$349,032,164

Changes in Fund Balances

Palm Beach County has adhered to a Fund Balance Policy that establishes an acceptable minimum range (15%-20%), which General Fund's fund balance (including statutory reserve) should fall. The purpose of the Fund Balance Policy is to provide financial stability, by ensuring the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures.

In light of the economy, the County has utilized some of its fund balance to get through these recent years. As a result, the fund balance in the General Fund reflects a decrease of 16.6% from the prior year. At 14% of budgeted expenditures, the General Fund's fund balance falls short of the 15%-20% range. The County intends to rectify this by adjusting various financial strategies in the coming years.

	General Fund	Fire Rescue Fund	Non-Major Funds (Aggregate)
FY10 Projected Ending Fund Balance	\$85,784,569	\$73,248,912	\$349,032,164
FY10 Budgeted Statutory Reserves	43,121,621	11,220,428	15,639,684
Adjusted FY10 Ending Fund Balance	128,906,190	84,469,340	364,671,848
% Change in Adjusted Fund Balance	-16.6%	-7.9%	-63.0%
% of Budgeted Expenditures	14%	33%	24%

The General Fund balance has decreased more than 10%. Although the summary illustrates that its fund balance will decrease by \$68.8 million, the reality is the budgeted expenditures will not be entirely spent due to position vacancies, cost savings, and residual dollars left in each department. In addition, revenues were budgeted conservatively due to the current economic conditions. Therefore, there is potential for actual revenues to come in greater than the budget.

Detailed projections for each major fund and the aggregate of the non-major governmental funds are shown on the following pages.

**CHANGES IN FUND BALANCE
FISCAL YEARS 2008-2010**

General Fund (Major Fund)

	<u>Actual</u> FY 2008	<u>Budget</u> FY 2009	<u>Estimated</u> FY 2009	<u>Budget</u> FY 2010
<u>Revenues</u>				
Ad Valorem Taxes*	\$619,679,425	\$606,653,996	\$582,735,836	\$615,607,557
Utility Services Tax	30,192,342	31,750,000	56,060,000	54,900,000
Franchise Fees	25,042,044	27,280,400	24,944,000	35,894,000
Intergovernmental Revenue	31,708,356	28,651,781	26,000,351	24,099,488
Charges for Services	69,059,861	72,012,553	86,261,452	95,187,035
Miscellaneous Revenues	12,658,435	12,736,282	21,841,178	25,458,398
Interest Earnings	17,060,682	14,168,750	21,662,950	17,659,850
Operating Transfers In	33,039,979	35,316,309	15,458,338	19,835,832
Statutory Reserves	-	(39,997,269)	-	(43,121,621)
Total Revenues	<u>\$838,441,124</u>	<u>\$788,572,802</u>	<u>\$834,964,105</u>	<u>\$845,520,539</u>
<u>Expenditures</u>				
Personal Services	\$156,632,494	\$161,448,119	\$157,455,075	\$172,568,064
Operating Expenses	104,625,725	115,863,705	109,238,236	104,282,811
Capital Outlay	871,778	219,901	274,185	404,446
Lease Purchase Payments	-	-	0	107,294
Grants and Aids	78,660,546	76,595,707	77,248,164	70,289,785
Non-Operating	519,840,224	540,058,214	554,766,221	566,640,955
Total Expenditures	<u>\$860,630,767</u>	<u>\$894,185,646</u>	<u>\$898,981,881</u>	<u>\$914,293,355</u>
Net Change in Fund Balance	<u>(\$22,189,643)</u>	<u>(\$105,612,844)</u>	<u>(\$64,017,776)</u>	<u>(\$68,772,816)</u>
Fund Balance - Beginning	<u>\$240,764,804</u>	<u>\$194,256,088</u>	<u>\$218,575,161</u>	<u>\$154,303,480</u>
Fund Balance - Ending	<u>\$218,575,161</u>	<u>\$88,643,244</u>	<u>\$154,557,385</u>	<u>\$85,530,664</u>

*Includes delinquent taxes

**CHANGES IN FUND BALANCE
FISCAL YEARS 2008-2010**

Fire Rescue Fund (Major Fund)

	<u>Actual</u> FY 2008	<u>Budget</u> FY 2009	<u>Estimated</u> FY 2009	<u>Budget</u> FY 2010
<u>Revenues</u>				
Ad Valorem Taxes*	\$181,466,548	\$187,852,651	\$180,634,838	\$196,430,394
Intergovernmental Revenue	376,615	263,600	291,574	285,880
Charges for Services	24,716,399	20,872,145	20,404,075	23,943,478
Miscellaneous Revenues	284,006	93,500	498,542	88,800
Interest Earnings	5,385,992	3,660,000	10,332,772	3,660,000
Operating Transfers In	21,454,210	26,779,176	25,316,852	24,223,836
Statutory Reserves	0	(10,637,095)	0	(11,220,428)
Total Revenues	<u>\$233,683,770</u>	<u>\$228,883,977</u>	<u>\$237,478,653</u>	<u>\$237,411,960</u>
<u>Expenditures</u>				
Personal Services	\$175,856,277	\$198,192,827	\$181,759,499	\$210,867,978
Operating Expenses	24,754,105	30,397,313	25,155,370	33,408,117
Capital Outlay	3,737,765	9,355,727	5,798,523	9,567,525
Grants and Aids	1,728,575	1,885,838	1,797,494	1,787,623
Non-Operating	11,735,200	7,755,200	7,755,200	210,000
Total Expenditures	<u>\$217,811,922</u>	<u>\$247,586,905</u>	<u>\$222,266,086</u>	<u>\$255,841,243</u>
Net Change in Fund Balance	\$15,871,848	(\$18,702,928)	\$15,212,567	(\$18,429,283)
Fund Balance - Beginning	\$60,593,780	\$61,025,896	\$76,465,628	\$72,588,445
Fund Balance - Ending	<u>\$76,465,628</u>	<u>\$42,322,968</u>	<u>\$91,678,195</u>	<u>\$54,159,162</u>

*Includes delinquent taxes

CHANGES IN FUND BALANCE FISCAL YEARS 2008-2010

Non-Major Governmental Funds (Aggregate)

	<u>Actual</u> <u>FY 2008</u>	<u>Budget</u> <u>FY 2009</u>	<u>Estimated</u> <u>FY 2009</u>	<u>Budget</u> <u>FY 2010</u>
<u>Revenues</u>				
Ad Valorem Taxes*	\$96,744,679	\$96,148,860	\$92,569,619	\$87,490,575
Utility Tax-Electricity	29,343,750	28,000,000	28,590,929	-
Local Option Gas Tax	46,066,318	47,587,000	45,471,014	44,074,000
Permits, Licenses and Other Fees	14,867,373	14,263,500	13,697,790	15,240,460
Tourist Development Tax	27,813,718	28,256,391	22,346,492	21,910,965
Intergovernmental Revenue	200,696,190	330,320,592	191,583,038	372,143,306
Charges for Services	116,877,560	34,220,865	82,696,232	39,551,572
Fines & Forfeitures	15,540,440	6,313,466	7,878,960	5,955,417
Miscellaneous Revenues	17,407,283	11,550,921	12,567,637	9,722,022
Interest Earnings	61,810,636	29,318,998	91,093,396	37,046,652
Developer Fees/Impact Fees	31,070,765	27,264,063	13,025,149	11,907,464
Debt Proceeds	365,119,341	152,000	113,544,381	15,845,750
Operating Transfers In	808,579,925	233,648,097	306,317,072	227,944,141
Statutory Reserves	0	(20,217,863)	0	(15,639,684)
Total Revenues	\$1,831,937,978	\$866,826,890	\$1,021,381,709	\$873,192,640
<u>Expenditures</u>				
Personal Services	\$545,963,106	\$146,805,947	\$172,741,138	\$137,152,175
Operating Expenses	282,174,369	283,064,411	291,931,491	308,187,510
Capital Outlay	240,830,982	465,134,197	191,613,803	515,142,434
Debt	127,310,397	139,613,420	133,432,135	140,759,184
Grants and Aids	152,410,059	184,678,917	75,837,520	196,307,993
Transfers Out	368,690,097	240,829,479	349,559,067	211,991,315
Non-Operating	1,854,603	1,710,699	1,465,358	1,529,731
Total Expenditures	\$1,719,233,613	\$1,461,837,070	\$1,216,580,512	\$1,511,070,342
Net Change in Fund Balance	\$112,704,365	(\$595,010,180)	(\$195,198,803)	(\$637,877,702)
Fund Balance - Beginning	\$1,069,404,304	\$1,105,941,836	\$1,182,108,669	\$1,119,599,872
Fund Balance - Ending	\$1,182,108,669	\$510,931,656	\$986,909,866	\$481,722,170

*Includes delinquent taxes

POSITION SUMMARY BY DEPARTMENT

Department	Adopted FY 2009	Modified FY 2009	Additions	Deletions	Budget FY 2010
<u>Board of County Commissioners</u>					
Airports	161	161		3	158
Community Services	471	471		10	461
County Administration	12	12		1	11
County Attorney	51	51		5	46
County Commission	28	28		1	27
County Cooperative Extension Service	36	36		4	32
County Library	452	452			452
Engineering & Public Works	487	488		18	470
Environmental Resources Management	145	145			145
Facilities Development & Operations	429	428		34	394
Financial Management & Budget	38	38		2	36
Fire-Rescue	1,473	1,473	84	15	1,542
Housing & Community Development	53	53		12	41
Human Resources	38	38		3	35
Information Systems Services	211	211		7	204
Internal Auditor	11	10			10
Legislative Affairs	4	4			4
Medical Examiner	22	22		2	20
Metropolitan Planning Organization	10	10			10
Palm Tran	555	555		7	548
Parks & Recreation	657	657		33	624
Planning, Zoning & Building	333	333		55	278
Public Affairs	54	54		3	51
Public Safety	345	349		8	341
Purchasing	46	46		3	43
Risk Management	36	36		4	32
Tourist Development	5	5		1	4
Water Utilities	499	505	56		561
Non-Departmental:					
Criminal Justice Commission	17	17			17
Economic Development	5	6	1		7
Office of Community Revitalization	7	7		1	6
Office of Equal Opportunity	12	12			12
Office of Small Business Assistance	8	8		1	7
Housing Finance Authority	2	2			2
Total BCC	6,713	6,723	141	233	6,631
<u>Constitutional Officers</u>					
Clerk & Comptroller	144	144		3	141
15th Judicial Circuit	20	21			21
Property Appraiser	280	280		14	266
Sheriff	3,848	3,848	163		4,011
Supervisor of Elections	45	45		3	42
Tax Collector	269	269			269
Total Constitutional Officers	4,606	4,607	163	20	4,750
Grand Total	11,319	11,330	304	253	11,381

FY 2010 NEW POSITIONS

Following is a list of each new approved position, the costs for FY 2010, and the reason the position was added. Generally, because of the time required to fill a new position, the personal services costs have been computed at 75% of the full year cost, unless otherwise noted.

Economic Development

1	Economic Development Specialist –	\$51,943
	To provide direct services and assistance to large and small businesses creating, expanding and maintaining jobs for members of low/moderate income levels.	
		\$51,943

Fire Department

81	Firefighter/Paramedic and Officers -	\$135,467
	Additional positions associated with Lake Worth and Palm Springs mergers and assigned to Battalion 3.	
1	Division Chief -	206,945
	Additional position associated with Lake Worth merger and assigned to Administration.	
1	Staff Captain -	163,791
	Additional position associated with Lake Worth merger and assigned to Training Section.	
1	Fire Safety Specialist -	110,593
	Additional position associated with Lake Worth merger and assigned to Fire Prevention.	
		\$616,796

The new positions for Fire Rescue were all associated with the Lake Worth and Palm Springs mergers. Therefore, the majority of them were filled positions on October 1st. They are budgeted at 100% of the cost.

FY 2010 NEW POSITIONS

Housing & Community Development

4	Planner I - To assist in the implementation and coordination of the Neighborhood Stabilization Program (NSP).	\$182,946
1	Financial Analyst I - To assist in the coordination, implementation and fiscal monitoring of the Neighborhood Stabilization Program (NSP).	45,927
1	Housing Finance Authority Executive Director - To direct the Housing Finance Authority (HFA) program.	131,209
1	Housing Finance Authority Secretary - To assist Housing Finance Authority (HFA) Executive Director.	64,214
		\$424,296

The additional positions were all associated with the Glades Utility Authority (GUA) established on October 1, 2009 to operate, maintain, administer and finance the water and wastewater systems in Belle Glade, Pahokee, and South Bay, to set rates and collect revenue, and to make repairs and improvements. Therefore, the majority of the positions were filled positions on October 1st. They are budgeted at 100% of the cost.

1	Administrative Assistant	\$41,200
1	Agenda Coordinator	40,500
1	Secretary	29,800
1	Cash Accounting Clerk	26,600
2	Chief Operator	105,000
9	Customer Service Rep/Specialist	267,800
1	Customer Service Supervisor	48,800
1	Industrial Electrician	42,700
2	Maintenance Worker II	53,200
9	Meter Reader	246,600
1	Shop & Maintenance Supervisor	51,000
1	Public Works Crew Chief	51,100
1	Utility Line Crew Chief	49,500
16	Utility Line Technician	526,200
1	Utility Plant Apprentice	29,100
3	Utility Plant Mechanic	107,400
5	Utility Plant Operator	204,300
		\$1,920,800

BUDGETED POSITION HISTORY BY DEPARTMENT

Board of County Commissioners	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Airports	151	150	159	161	158
Community Services	478	475	481	471	461
County Administration	13	14	13	12	11
County Attorney	59	59	55	51	46
County Commission	36	36	28	28	27
County Cooperative Extension Service	39	39	39	36	32
County Library	394	416	481	452	452
Engineering & Public Works	502	510	499	487	470
Environmental Resources Management	147	156	151	145	145
Facilities Development & Operations	439	461	458	429	394
Financial Management & Budget	45	47	43	38	36
Fire-Rescue	1,298	1,418	1,471	1,473	1,542
Housing & Community Development	44	49	53	53	41
Human Resources	38	39	39	38	35
Information Systems Services	229	231	225	211	204
Internal Auditor	12	12	12	11	10
Legislative Affairs	4	4	4	4	4
Medical Examiner	20	22	22	22	20
Metropolitan Planning Organization	10	10	10	10	10
Palm Tran	561	570	570	555	548
Parks & Recreation	698	720	699	657	624
Planning, Zoning & Building	393	401	400	333	278
Public Affairs	55	56	57	54	51
Public Safety	342	368	372	345	341
Purchasing	47	51	51	46	43
Risk Management	37	37	37	36	32
Tourist Development	4	4	4	5	4
Water Utilities	440	499	499	499	561
<u>Non-Departmental:</u>					
Criminal Justice Commission	20	18	19	17	17
Economic Development	7	7	6	5	7
Office of Community Revitalization	8	9	9	7	6
Office of Equal Opportunity	12	12	12	12	12
Office of Small Business Assistance	8	8	8	8	7
Housing Finance Authority	2	2	2	2	2
Total BCC	6,592	6,910	6,988	6,713	6,631
<u>Constitutional Officers:</u>					
Clerk & Comptroller	128	144	144	144	141
15th Judicial Circuit	18	20	20	20	21
Property Appraiser	276	280	280	280	266
Sheriff	3,502	3,615	3,812	3,848	4,011
Supervisor of Elections	41	45	45	45	42
Tax Collector	284	280	269	269	269
Total Constitutional Officers	4,249	4,384	4,570	4,606	4,750
Grand Total	10,841	11,294	11,558	11,319	11,381

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

BCC Countywide Departments and Agencies

Community Services

Gross	63,347,550	62,422,284	(925,266)	-1.5%
Ad Valorem Equivalent	23,081,527	20,643,246	(2,438,281)	-10.6%
Positions	471	461	(10)	-2.1%

Eight vacant positions for Headstart, one vacant position for Human Services, and one vacant position for Farmworkers were eliminated in FY 2010.

County Administration

Gross	1,940,997	1,862,124	(78,873)	-4.1%
Ad Valorem Equivalent	1,740,997	1,547,426	(193,571)	-11.1%
Positions	12	11	(1)	-8.3%

One Executive Assistant I position was eliminated in FY 2010 to meet budget reductions. The increase in revenues is due to an increase in charges for interdepartmental services.

County Attorney

Gross	6,182,533	5,829,768	(352,765)	-5.7%
Ad Valorem Equivalent	4,536,664	4,041,768	(494,896)	-10.9%
Positions	51	46	(5)	-9.8%

Five positions were eliminated to meet budget reduction requirements: three Legal Secretaries, one Assistant, and one Assistant County Attorney II.

County Commission

Gross	2,952,820	2,742,561	(210,259)	-7.1%
Ad Valorem Equivalent	2,952,820	2,742,561	(210,259)	-7.1%
Positions	28	27	(1)	-3.6%

One Commissioner Secretary position from District 1 was eliminated in FY 2010.

County Cooperative Extension Service

Gross	2,932,702	2,705,343	(227,359)	-7.8%
Ad Valorem Equivalent	2,837,702	2,565,660	(272,042)	-9.6%
Positions	36	32	(4)	-11.1%

Two vacant positions and two filled positions were eliminated.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

BCC Countywide Departments and Agencies

Engineering and Public Works

Gross	71,486,603	64,978,641	(6,507,962)	-9.1%
Ad Valorem Equivalent	33,724,997	20,697,765	(13,027,232)	-38.6%
Positions	488	470	(18)	-3.7%

Eighteen positions were eliminated as part of the budget cuts for FY 2010.

Environmental Resource Management

Gross	50,046,000	51,091,374	1,045,374	2.1%
Ad Valorem Equivalent	11,975,464	10,037,444	(1,938,020)	-16.2%
Positions	145	145	0	0.0%

Reduction in ad valorem is a result of an increase in revenues from additional non-recurring contractual agreements providing reimbursement for project related staff services. The increase in the gross budget is primarily due to grants and agreements initiated in FY2009 and continuing in FY2010.

Facilities Development and Operations

Gross	95,171,745	90,129,954	(5,041,791)	-5.3%
Ad Valorem Equivalent	40,782,025	36,063,904	(4,718,121)	-11.6%
Positions	428	394	(34)	-7.9%

Thirty-four positions were deleted as part of the budget process.

Financial Management and Budget

Gross	3,816,580	3,595,911	(220,669)	-5.8%
Ad Valorem Equivalent	3,268,470	3,088,911	(179,559)	-5.5%
Positions	38	36	(2)	-5.3%

The Management and Program Analysis Section was eliminated in FY 2010, eliminating two positions.

Housing and Community Development

Gross	75,196,970	80,239,111	5,042,141	6.7%
Ad Valorem Equivalent	10,000	0	(10,000)	0.0%
Positions	53	41	(12)	-22.6%

Five new Neighborhood Stabilization Program (NSP) grant positions are budgeted for FY 2010 while seventeen positions were eliminated as a result of the elimination of grant award to support housing programs.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

BCC Countywide Departments and Agencies

Human Resources

Gross	3,570,553	3,283,336	(287,217)	-8.0%
Ad Valorem Equivalent	3,570,553	3,274,836	(295,717)	-8.3%
Positions	38	35	(3)	-7.9%

Three filled positions were eliminated in FY 2010.

Information Systems Services

Gross	37,015,158	31,088,060	(5,927,098)	-16.0%
Ad Valorem Equivalent	4,883,271	25,606,162	20,722,891	424.4%
Positions	211	204	(7)	-3.3%

Seven positions were deleted in FY 2010 to meet budget reductions. The increase in Ad Valorem equivalent is due to a reclassification of ISS from an Internal Service Fund to a component of the General Fund. ISS will no longer bill General Fund Agencies for services rendered.

Internal Auditor

Gross	1,245,049	1,189,731	(55,318)	-4.4%
Ad Valorem Equivalent	1,155,049	1,054,731	(100,318)	-8.7%
Positions	10	10	0	0.0%

Internal Audit is increasing their revenue by \$45,000 with new outside audits for FY 2010.

Legislative Affairs

Gross	653,508	583,313	(70,195)	-10.7%
Ad Valorem Equivalent	653,508	583,313	(70,195)	-10.7%
Positions	4	4	0	0.0%

Professional Services for lobbyists will be reduced by \$71,332 in FY 2010 and the offset by increase of various expenses such as causality insurance premium and gasoline.

Medical Examiner

Gross	2,969,247	2,622,606	(346,641)	-11.7%
Ad Valorem Equivalent	2,632,813	2,310,606	(322,207)	-12.2%
Positions	22	20	(2)	-9.1%

Two positions were eliminated in FY 2010.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

BCC Countywide Departments and Agencies

Metropolitan Planning Organization

Gross	3,849,358	3,073,675	(775,683)	-20.2%
Ad Valorem Equivalent	47,349	60,873	13,524	28.6%
Positions	10	10	0	0.0%

Palm Tran

Gross	116,959,828	120,589,145	3,629,317	3.1%
Ad Valorem Equivalent	24,756,599	21,895,872	(2,860,727)	-11.6%
Positions	555	548	(7)	-1.3%

The increase in gross budget is due to an increase in grant funding as well as increased user fee revenue due to the elimination of fare subsidies for the Transportation Disadvantaged and the Division of Senior Services programs. The decrease in ad valorem equivalent is attributable to the prioritization and reduction of service under the TD and DOSS programs, as well as the use of operating assistance under the American Recovery and Reinvestment Act to fund Palm Tran service in FY 2010. Additionally, seven positions were eliminated in FY 2010.

Parks and Recreation

Gross	67,924,978	65,061,834	(2,863,144)	-4.2%
Ad Valorem Equivalent	53,385,278	49,901,580	(3,483,698)	-6.5%
Positions	657	624	(33)	-5.0%

Thirty-one vacant and two filled positions will be eliminated in FY 2010. The Parks and Recreation Department budget has been reduced to a spending level more conducive to the FY 2010 economic forecast allowing for increases in uncontrollable costs such as fuel and utilities.

Planning, Zoning and Building

Gross	35,599,494	25,849,397	(9,750,097)	-27.4%
Ad Valorem Equivalent	13,496,951	12,421,722	(1,075,229)	-8.0%
Positions	333	278	(55)	-16.5%

Fifty-two filled and three vacant positions were eliminated for FY 2010. The Building division's budget has been reduced to reflect a decrease in building permit revenues.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

BCC Countywide Departments and Agencies

Public Affairs

Gross	5,614,155	6,355,118	740,963	13.2%
Ad Valorem Equivalent	5,538,955	4,403,219	(1,135,736)	-20.5%
Positions	54	51	(3)	-5.6%

Three positions were eliminated as part of the budget cuts for FY 2010.

Public Safety

Gross	43,701,979	54,316,387	10,614,408	24.3%
Ad Valorem Equivalent	22,153,621	19,402,873	(2,750,748)	-12.4%
Positions	349	341	(8)	-2.3%

Eight positions were eliminated in FY 2010. The significant variance in gross budget is primarily due to additional grant funding for the County's E-911 System.

Purchasing

Gross	3,686,289	3,597,898	(88,391)	-2.4%
Ad Valorem Equivalent	3,673,089	3,584,698	(88,391)	-2.4%
Positions	46	43	(3)	-6.5%

Three positions were eliminated to meet budget reduction requirements in FY 2010.

Non-Departmental

Community Revitalization

Gross	1,528,103	2,041,083	512,980	33.6%
Ad Valorem Equivalent	671,890	602,203	(69,687)	-10.4%
Positions	7	6	(1)	-14.3%

One filled position was eliminated for FY 2010. The significant increase in gross budget is due to the addition of one project during FY 2009 and an increase in fund balance due to accumulated street light funding. Project funding cannot be spent until streetlights have been installed. The installation of many projects has yet to be completed and for those completed, funds must be retained for the duration of the operation and maintenance period – which is anywhere from eight to 20 years.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

Non-Departmental

Criminal Justice Commission

Gross	4,675,608	2,646,956	(2,028,652)	-43.4%
Ad Valorem Equivalent	3,097,636	1,372,865	(1,724,771)	-55.7%
Positions	17	17	0	0.0%

The decrease in gross funding and ad valorem equivalent is due to the elimination of ad valorem support for Youth Empowerment Centers and the Youth Violence Prevention Projects. These projects will be grant funded in FY 2010.

Economic Development

Gross	4,018,996	21,017,346	16,998,350	423.0%
Ad Valorem Equivalent	0	1,584,482	1,584,482	667.5%
Positions	6	7	1	16.7%

The significant increase from FY 2009 to FY 2010 is due to \$15.9 Million in Section 108 Loan Program funds and \$1.2 Million in Brownfields Economic Development Initiative Grant funds that were received midyear FY 2009. The increase in Ad Valorem requirement is due to relocation of the Business Development Board into the Economic Development Office budget and the allocation of \$650,000 to the Special Economic Development Agreement for Major Investment that started in FY 2010.

Equal Opportunity

Gross	2,966,271	2,322,709	(643,562)	-21.7%
Ad Valorem Equivalent	479,497	0	(479,497)	-100.0%
Positions	12	12	0	0.0%

Housing Finance Authority

Gross	345,203	295,348	(49,855)	-14.4%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	2	2	0	0.0%

Public Health Unit

Gross	2,400,510	2,160,459	(240,051)	-10.0%
Ad Valorem Equivalent	2,400,510	2,160,459	(240,051)	-10.0%

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

Non-Departmental

Small Business Assistance

Gross	946,341	873,234	(73,107)	-7.7%
Ad Valorem Equivalent	946,341	828,234	(118,107)	-12.5%
Positions	8	7	(1)	-12.5%

One position was eliminated as part of the budget cuts for FY 2010.

Value Adjustment Board

Gross	441,650	583,750	142,100	32.2%
Ad Valorem Equivalent	260,020	224,250	(35,770)	-13.8%

The increase in gross budget is primarily due to the anticipated increase in number of petitions filed, as a result. the burden of accuracy in property value assessment is the responsibility of the Property Appraiser rather than the taxpayer. This will be offset by an increase in revenue for filing fees.

Total BCC Countywide Departments/Agencies				
Gross	713,186,778	715,148,456	1,961,678	0.3%
Ad Valorem Equivalent	268,713,596	252,701,663	(16,011,933)	-6.0%
Positions	4,091	3,882	(209)	-5.1%

BCC Dependent Taxing District Departments

County Library

Gross	53,755,194	48,029,812	(5,725,382)	-10.7%
Ad Valorem Equivalent	43,136,980	37,474,834	(5,662,146)	-13.1%
Positions	452	452	0	0.0%

Fire Rescue

Gross	331,981,216	346,986,345	15,005,129	4.5%
Ad Valorem Equivalent				
Countywide	7,841,878	8,964,411	1,122,533	14.3%
Fire Rescue	207,178,930	211,404,183	4,225,253	2.0%
Positions	1,473	1,542	69	4.7%

The increase in gross budget is primarily due to additional costs associated with the Lake Worth and Palm Springs mergers, including eighty-four positions added in FY 2010. Additionally, fifteen positions were eliminated in FY 2010.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	<u>Adopted Budget</u>		<u>Change</u>	
	FY 2009	FY 2010	Amount	%
Total BCC Dependent Taxing District Departments				
Gross	385,736,410	395,016,157	9,279,747	2.4%
Ad Valorem Equivalent	50,978,858	46,439,245	(4,539,613)	-8.9%
Positions	1,925	1,994	69	3.6%

BCC Proprietary (non tax supported) Departments

Airports

Gross	91,978,715	79,476,986	(12,501,729)	-13.6%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	161	158	(3)	-1.9%

Three positions were eliminated in 2010.

Risk Management

Gross	109,714,869	118,745,698	9,030,829	8.2%
Ad Valorem Equivalent	305,957	364,178	58,221	19.0%
Positions	36	32	(4)	-11.1%

Four positions were eliminated for FY 2010 as a result of outsourcing claims adjusting and bill paying to a contracted third party administrator (TPA). Also, as part of the department's re-organization one position was eliminated in the Employee Safety/Loss Control division and one position added in the Employee Benefits division.

Tourist Development

Gross	57,641,910	40,203,368	(17,438,542)	-30.3%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	5	4	(1)	-20.0%

One vacant position was eliminated for FY 2010. The Tourist Development Council budget has been reduced to reflect a decrease in tourist development tax revenues.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

BCC Proprietary (non tax supported) Departments

Water Utilities

Gross	96,206,000	108,482,937	12,276,937	12.8%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	505	561	56	11.1%

The increase in gross budget is primarily due to additional costs associated with the operation of the Glades Utility Authority, including fifty-six positions added in FY 2010.

Total BCC Proprietary (non tax supported) Departments

Gross	355,541,494	346,908,989	(8,632,505)	(0)
Ad Valorem Equivalent	305,957	364,178	58,221	0
Positions	707	755	48	(0)

Total All BCC Funds

Gross	1,454,464,682	1,457,073,602	2,608,920	0.2%
Ad Valorem Equivalent	319,998,411	299,505,086	(20,493,325)	-6.4%
Positions	6,723	6,631	(92)	-1.4%

Judicial

15th Judicial Circuit (Court Admin.)

Gross	1,250,778	1,983,768	732,990	58.6%
Ad Valorem Equivalent	629,635	1,176,619	546,984	86.9%
Positions	10	10	0	0.0%

Increase in Ad Valorem Equivalent is due to a significant reduction in fee revenue for court related information technology costs and the increase of expenses for casualty insurance premium.

Public Defender

Gross	361,448	361,934	486	0.1%
Ad Valorem Equivalent	265,948	266,434	486	0.2%

Increase in Ad Valorem Equivalent is due to a significant reduction in fee revenue for court related information technology costs.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

Judicial

State Attorney

Gross	336,901	302,941	(33,960)	-10.1%
Ad Valorem Equivalent	336,901	302,941	(33,960)	-10.1%

Increase in Ad Valorem Equivalent is due to a significant reduction in fee revenue for court related information technology costs.

Court Related Information Technology

Gross	5,214,016	5,119,729	(94,287)	-1.8%
Ad Valorem Equivalent	2,836,162	3,842,717	1,006,555	100.0%
Positions	11	11	0	0.0%

Decrease in Gross expense is due to a net decrease in various operating accounts. The increase in Ad Valorem Equivalent is primarily due to a significant reduction in fee revenue for court related information technology costs.

Total Judicial

Gross	7,163,143	7,768,372	605,229	8.4%
Ad Valorem Equivalent	4,068,646	5,588,711	1,520,065	37.4%
Positions	21	21	0	0.0%

Constitutional Officers

Clerk & Comptroller-BCC Only

Gross	16,696,435	14,428,606	(2,267,829)	-13.6%
Ad Valorem Equivalent	14,696,435	12,428,606	(2,267,829)	-15.4%
Positions	144	141	(3)	-2.1%

Decrease in Ad Valorem Equivalent is primarily due to the reduction of ISS service costs for Enterprise and Professional Services. One filled and two vacant positions were also eliminated.

Property Appraiser

Gross	18,620,832	17,162,672	(1,458,160)	-7.8%
Ad Valorem Equivalent	18,620,832	17,162,672	(1,458,160)	-7.8%
Positions	280	266	(14)	-5.0%

Fourteen positions were eliminated to meet budget reduction requirements in FY 2010.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

Department	Adopted Budget		Change	
	FY 2009	FY 2010	Amount	%

Constitutional Officers

Sheriff

Gross	461,950,171	491,907,865	29,957,694	6.5%
Ad Valorem Equivalent	406,308,790	418,218,406	11,909,616	2.9%
Positions	3,848	4,011	163	4.2%

PBSO entered into a law enforcement service contract with the City of Lake Worth, increasing revenues and expenditures. The expenditures have increased PBSO's FY 2010 budget by \$14,267,016.

Supervisor of Elections

Gross	9,997,168	9,028,270	(968,898)	-9.7%
Ad Valorem Equivalent	9,997,168	9,028,270	(968,898)	-9.7%
Positions	45	42	(3)	-6.7%

Three positions were eliminated in 2010. In addition, the reduction in expenses is a result of fewer elections in FY 2010.

Tax Collector

Gross	5,838,901	4,512,916	(1,325,985)	-22.7%
Ad Valorem Equivalent	5,838,901	4,512,916	(1,325,985)	-22.7%
Positions	269	269	0	0.0%

Gross and Ad Valorem Equivalent budgets are based on OFMB projections of commission refunds from the Tax Collector.

Total Constitutional Officers				
Gross	513,103,507	537,040,329	23,936,822	4.7%
Ad Valorem Equivalent	455,462,126	461,350,870	5,888,744	1.3%
Positions	4,586	4,729	143	3.1%

Grand Total BCC Departments/Agencies, Judicial and Constitutional Officers				
Gross	1,974,731,332	2,001,882,303	27,150,971	1.4%
Ad Valorem Equivalent	779,529,183	766,444,667	(13,084,516)	-1.7%
Positions	11,330	11,381	51	0.5%



COUNTY COMMISSION

Mission Statement

To represent the citizens of Palm Beach County, promote effective government, and provide policy direction to meet community needs.

Department Overview

The Board is made up of seven Commissioners, each representing a single-member district. Commissioners are elected to four-year terms by voters in the district in which they reside. Effective in FY 2009, Commissioners annually elect a Chair to preside over meetings and serve as ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair.

The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include provision of fire protection and disaster relief; construction and maintenance of County buildings, roads, and bridges; provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control; adoption and enforcement of building and housing codes and regulations; preservation of natural resources; and provision of cultural and recreational facilities and programs.

FY 09 Highlights & Accomplishments

- Authorized the issuance of \$90 million in water and sewer revenue bonds to fund the construction of FPL's West County Energy Center. FPL is required to repay the entire cost of the bonds.
- Adopted amendments to the County's Five Year Road Program, freeing up \$28 million for Palm Tran.
- Amended the boundaries of the County's Fire Rescue municipal services taxing unit (MSTU) to allow inclusion of the City of Lake Worth and the Village of Palm Springs.

COUNTY COMMISSION

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ -	\$ -	\$ -	\$ -	0%
SubTotal	\$ -	\$ -	\$ -	\$ -	0%
<u>Appropriations</u>					
Personal Services	\$ 2,628,899	\$ 2,695,345	\$ 2,507,860	\$ (187,485)	-7%
Operating Expenses	215,983	257,475	234,701	(22,774)	-9%
Capital Outlay	3,475	-	-	-	-
SubTotal	\$ 2,848,357	\$ 2,952,820	\$ 2,742,561	\$ (210,259)	-7%
Ad Valorem Funding	\$ 2,848,357	\$ 2,952,820	\$ 2,742,561	\$ (210,259)	-7%
Positions	28	28	27	(1)	-4%

Budget Variance Explanation

\$ (187,485) Decrease is due to new Commissioner's staff and the elimination of one Secretary position from District 1.

\$ (22,774) Reduction in expenses to conform to direction of a 10% reduction, given to all County departments.

\$ (210,259) Total Decrease

COUNTY ATTORNEY

Mission Statement

The mission of the County Attorney's Office is to provide quality legal advice and representation to the Board of County Commissioners, County Administration, and departments in a timely, cost-effective, and efficient manner.

Department Overview

The County Attorney's Office was established under Section 4.3 of the Charter of Palm Beach County as an independent office. The County Attorney is appointed by the Board of County Commissioners, serves at the pleasure of the Board, and is responsible directly to the Board. The Office is charged with conducting all legal affairs for the Board of County Commissioners, County Administration, departments, boards, and commissions. In addition, the Office provides legal advice and general counsel to certain Constitutional Officers, other agencies of County Government, and the Solid Waste Authority. The County Attorney's Office defends the County in all civil actions and coordinates all outside legal services. The Office provides legal advice and opinions, prepares and reviews legislation, and drafts and/or reviews all legal documents required in conducting business for the County including contracts, resolutions, ordinances, bonds, and leases.

Emerging Issues

- As County Government continues to experience the effects of its budgetary crisis, as well as the effects of the national and statewide economic crises, this Office will be challenged to continue to provide the same level of timely, high quality legal service while experiencing a decrease in staff and resources.
- The recommendations of the Grand Jury will likely result in changes to County Government practices, many of which will result in an increased workload for the County Attorney's Office as it is called upon to assist the Board in the creation of an Inspector General's Office and other related matters.
- The implementation of new and innovative programs will be required to maintain the level of service to the residents of the County. The reduction of staffing in County departments will result in additional attorney work in the preparation and review of documents.
- The Office will see an increase in time spent advising Human Resources and other County departments on employee layoffs, as well as increased responsibilities with arbitrations, grievances, Personnel Appeals Board hearings and potential litigation.

COUNTY ATTORNEY

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual		FY 09 Budget		FY 10 Budget		Change (FY 09-FY 10)	
							\$	%
<u>Non Ad-Valorem Revenues</u>								
Charges for Services	\$	1,459,806	\$	1,623,138	\$	1,763,000	\$	139,862 9%
Other		56,896		22,731		25,000		2,269 10%
SubTotal	\$	1,516,702	\$	1,645,869	\$	1,788,000	\$	142,131 9%
 <u>Appropriations</u>								
Personal Services	\$	5,880,571	\$	5,903,577	\$	5,578,755	\$	(324,822) -6%
Operating Expenses		216,387		278,956		251,013		(27,943) -10%
Capital Outlay		24,014		-		-		- -
SubTotal	\$	6,120,972	\$	6,182,533	\$	5,829,768	\$	(352,765) -6%
Ad Valorem Funding	\$	4,604,270	\$	4,536,664	\$	4,041,768	\$	(494,896) -11%
Positions		55		51		46		(5) -10%

Budget Variance Explanation

\$ (142,131) Increase in revenue billing due to an increase in hours of service provided to other departments.

\$ (324,822) Elimination of three vacant positions and two filled positions; inclusive of salaries and benefits.

\$ (27,943) Reduction in various expenditures to conform to direction of a 10% reduction given to all County departments.

\$ (494,896) Total Decrease

COUNTY ATTORNEY

Programs/Services

The County Attorney's Office represents and provides legal advice to the Board of County Commissioners, County Administration, County Departments, and the Solid Waste Authority. Primary services include 1) Providing legal advice and counsel on the interpretation and enforcement of federal, state, and local laws and rules affecting County government; 2) Drafting and/or reviewing all official documents (e.g., ordinances, leases, contracts, etc); 3) Providing legal advice and representation on matters overseen by the boards and commissions; 4) Handling administrative actions and hearings (e.g., personnel appeals, code enforcement, etc.); 5) Defending Palm Beach County in all litigation; 6) Filing actions on behalf of the Board of County Commissioners; and 7) Overseeing the legal aspects of the in-house collection program.

FY 09 Highlights & Accomplishments

- The County Attorney's Office assisted the State Attorney during Grand Jury proceedings. After the issuance of Grand Jury report, the Office worked with the State and County to address its findings.
- The Litigation section handled cases involving challenges to the Comprehensive Plan, mining in the Everglades Agricultural Area, the Lake Worth Lagoon, Trump Towers, and Unit 11 Condemnation.
- The Office continued to provide services to the Solid Waste Authority construction program: \$700 million Waste-to-Energy Project, \$300 million WTE refurbishment, and other expansion projects.
- The County continues its consolidation of municipal fire departments into the Fire Rescue Department. Each consolidation requires considerable research and ordinance and document preparation.

FY 10 Objectives

- The Office will continue to meet the challenges brought about by the financial crises within the County by successfully responding to the increased demands of the Board and the County departments.
- The County Attorney's Office will effectively and efficiently manage its reduced staff to provide a continued high level of service.
- The Office will provide assistance with the implementation of the Palm Beach County Office of Inspector General and the Palm Beach County Commission on Ethics.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Resolutions and ordinances prepared/reviewed (actions)	378	657	490	547
Contracts and agreements prepared/revised/reviewed (actions)	3,175	3,275	3,100	3,233
BCC inquiries/responses/legal advice rendered (actions)	788	795	790	790



INTERNAL AUDITOR

Mission Statement

To assist the Board of County Commissioners and County Management in improving operational effectiveness, productivity, accountability, and financial stewardship by providing objective, relevant, and timely reviews of the County's programs and operations resulting in meaningful value adding recommendations while also providing internal auditing services to several local government agencies on a contractual basis.

Department Overview

The Internal Auditor's Office (Office) conducts performance audits for departments and agencies under the Board of County Commissioners and provides contract internal audit services for the Health Care District of Palm Beach County and the Solid Waste Authority of Palm Beach County. The objective for each performance audit is to enhance internal controls and operational effectiveness of the audited units. The Office reports to an Audit Committee appointed by the Board of County Commissioners. The Audit Committee approves the annual work plan for the Office and approves individual audit reports prior to issuance.

Emerging Issues

- The County will begin receiving substantial amounts of American Recovery and Reinvestment Act Funds during FY 2010. The Office will conduct a series of audits focusing on internal controls over program expenditures and reporting of these funds.
- The County Resolution (R-2005-0372) establishing the County Internal Audit Committee will be revised and reissued to reflect current best practices and will be divided into two separate documents governing the operations of the Committee and the Internal Auditor's Office.

INTERNAL AUDITOR

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Charges for Services	\$ 52,950	\$ 90,000	\$ 135,000	\$ 45,000	50%	
SubTotal	\$ 52,950	\$ 90,000	\$ 135,000	\$ 45,000	50%	
<u>Appropriations</u>						
Personal Services	\$ 1,165,514	\$ 1,161,539	\$ 1,123,766	\$ (37,773)	-3%	
Operating Expenses	45,426	69,510	65,965	(3,545)	-5%	
Capital Outlay	6,113	14,000	-	(14,000)	-100%	
SubTotal	\$ 1,217,053	\$ 1,245,049	\$ 1,189,731	\$ (55,318)	-4%	
Ad Valorem Funding	\$ 1,164,103	\$ 1,155,049	\$ 1,054,731	\$ (100,318)	-9%	
Positions	12	10	10	-	0%	

INTERNAL AUDITOR

Programs/Services

To conduct audits to determine if operations are performed in accordance with laws, contracts, policies, and procedures; financial and other reports are accurate and reliable; activities have been properly authorized; operations are performed in an efficient and effective manner; assets are adequately safeguarded and stated goals are being accomplished.

FY 09 Highlights & Accomplishments

- Initiated discussions with the Audit Committee and citizens on updating and revamping the current charter for the Audit Committee and the Internal Auditor's Office.
- The majority of the audit staff achieved certification by the Institute of Internal Auditors as Certified Government Audit Professionals.

FY 10 Objectives

- Initiate 90% of audits included in the annual audit work plan within the fiscal year planned.
- Conduct follow-up reviews on 100% of all audit recommendations within one year of audit report issuance.
- Complete audit projects within an average of 60 days from the beginning of field work to the issuance of a draft audit report.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of audits from approved plan started within the plan year	93%	94%	90%	90%
Percentage of follow-up reviews conducted within one year of report issuance	90%	100%	100%	100%
Average number of days to complete audit projects	not available	not available	not available	60 days

INTERNAL AUDITOR

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 52,950	\$ 90,000	\$ 135,000	\$ 45,000
SubTotal	\$ 52,950	\$ 90,000	\$ 135,000	\$ 45,000
<u>Appropriations</u>				
Personal Services	\$ 1,165,514	\$ 1,161,539	\$ 1,123,766	\$ (37,773)
Operating Expenses	45,426	69,510	65,965	(3,545)
Capital Outlay	6,113	14,000	-	(14,000)
SubTotal	\$ 1,217,053	\$ 1,245,049	\$ 1,189,731	\$ (55,318)
Ad Valorem Funding	\$ 1,164,103	\$ 1,155,049	\$ 1,054,731	\$ (100,318)
Positions	12	10	10	-

Budget Variance Explanation

- \$ (45,000) An increase in revenue generated from the addition of two major audits for the Department of Airports.
- \$ (37,773) Reduction is due to the elimination of a partially funded Auditor position in FY 2009.
- \$ (3,545) Reduction in various operating expenses such as registration fees and office supplies.
- \$ (14,000) Eliminated capital outlay related purchases.

\$ (100,318) Total Decrease

COUNTY ADMINISTRATION

Mission Statement

To provide administrative leadership resulting in cost effective and efficient delivery of quality governmental services. County Administration will implement policies established by the Board of County Commissioners and manage the activities of Board departments. Accountability of public expenditures will be provided through the use of performance measurement and organizational excellence will be encouraged by example and sponsorship of quality improvement programs. This mission requires effective communication with County Commissioners, constitutional officers, employees, citizens, the media, and others through open access and sharing of information.

Department Overview

The County Administrator serves as the chief executive officer of Palm Beach County government and provides primary staff support to the Board of County Commissioners. The County Administrator's Office is staffed with twelve positions, including the Deputy County Administrator and three Assistant County Administrators. This Office directs the activities of twenty-four Board departments and acts as liaison to the constitutional officers and various other agencies.

Emerging Issues

- State mandated property tax reform and Un-funded State mandates.

- The institution of an Inspector General and an Ethics Commission.

- Declining property tax values.

COUNTY ADMINISTRATION

Programs/Services

County Administration is responsible for the overall supervision of Board departments. Primary services involve 1) arrange for the orderly scheduling of County Commission business and coordinate the development and review of agenda items for Commission meetings; 2) staff special projects and initiatives as directed by the Board of County Commissioners and identified by the Management Team; 3) present the County Administrator's recommended budget (operating and capital) for the upcoming fiscal year; 4) plan for future levels of service and capital requirements; 5) provide staff support to various appointed boards and committees; 6) serve as a liaison to local, state, and federal government entities; 7) oversee the development of policies and procedures to guide County departments; and 8) respond to public inquiries and requests for information.

FY 09 Highlights & Accomplishments

- Maintained financial strength in face of tax cuts.

- Encouraged local preference and small business retention.

- Ensured staff is prepared to respond to any disasters such as a hurricane.

- Provided leadership direction to address current financial uncertainties and the current economic climate.

FY 10 Objectives

- Provide the Board with the best level of information in regard to issues that come before them.

- Implement major Board initiatives.

- Balance the FY 2011 budget while minimizing the impact to the citizens and taxpayers of Palm Beach County.

COUNTY ADMINISTRATION

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 178	\$ -	\$ -	\$ -	-
Interdepartmental	219,143	200,000	314,698	114,698	57%
SubTotal	\$ 219,321	\$ 200,000	\$ 314,698	\$ 114,698	57%
<u>Appropriations</u>					
Personal Services	\$ 1,912,406	\$ 1,871,286	\$ 1,800,348	\$ (70,938)	-4%
Operating Expenses	55,601	67,711	61,776	(5,935)	-9%
Capital Outlay	1,337	2,000	-	(2,000)	-
SubTotal	\$ 1,969,344	\$ 1,940,997	\$ 1,862,124	\$ (78,873)	-4%
Ad Valorem Funding	\$ 1,750,023	\$ 1,740,997	\$ 1,547,426	\$ (193,571)	-11%
Positions	13	12	11	(1)	-8%

Budget Variance Explanation

\$ (114,698) Increase in charges for services to be billed to Internal Service and Enterprise funds.

\$ (70,938) Eliminated one position.

\$ (7,935) Reduction in various expenses.

\$ (193,571) Total Decrease



DEPARTMENT OF AIRPORTS

Mission Statement

To provide convenient, efficient facilities and services to the public. Provide access to air transportation in a customer friendly, safe and secure environment and to operate in a cost efficient manner while working with Airport neighbors to resolve environmental concerns.

Department Overview

The Palm Beach County Department of Airports owns and operates Palm Beach International Airport (PBIA) and three general aviation airports located in Palm Beach Gardens, Lantana, and Pahokee. The PBIA McCampbell Terminal serves over six million passengers a year with 15 or more airlines. PBIA is also home to three fixed base operators : Jet, Signature and Galaxy aviation who serves general aviation customers. PBIA is one of the busiest general aviation airports in the country. No Ad Valorem taxes are used by the Airport system. Revenues are generated from tenants, users, concession providers, Federal Aviation Grants and State Aviation Transportation Grants.

Emerging Issues

- Air service continued to decline in FY 2009 due to poor national economic conditions. The FY 2009 passenger count dropped by approximately 9%. FY 2010 traffic is projected to decrease further but at a lesser rate.
- Overall revenues declined approximately 3.5% in FY 2009. FY 2010 revenues are expected to increase by 3.5% due to increased rates to air carriers and new revenues including FedEx's first year of operation at PBIA.
- Cost of Police and Fire Rescue is a significant component of the Department of Airport's operating cost. This was 31% in FY 2008. Staff worked with Fire Rescue to reduce staff for FY 2010 which should not materially affect services. However, costs are still high at 29% of total operating expenses.

AIRPORTS

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 63,835,323	\$ 64,569,860	\$ 63,713,460	\$ (856,400)	-1%
Transfers	7,103,784	6,404,513	5,513,484	(891,029)	-14%
Other	18,837,575	21,004,342	10,250,042	(10,754,300)	-51%
SubTotal	\$ 89,776,682	\$ 91,978,715	\$ 79,476,986	\$ (12,501,729)	-14%
<u>Appropriations</u>					
Personal Services	\$ 11,630,402	\$ 12,796,306	\$ 12,368,912	\$ (427,394)	-3%
Operating Expenses	31,203,441	35,010,579	34,198,983	(811,596)	-2%
Transfers	31,510,975	33,229,205	22,529,696	(10,699,509)	-32%
Charge-Offs	1,018,775	1,128,746	1,193,684	64,938	6%
Reserves	-	9,813,879	9,185,711	(628,168)	-6%
SubTotal	\$ 75,363,593	\$ 91,978,715	\$ 79,476,986	\$ (12,501,729)	-14%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	0%
Positions	159	161	158	(3)	-2%

AIRPORT OPERATIONS

Programs/Services

To provide for all services to passengers, tenants, aircraft operators and regulatory agencies. This includes various airport functions such as planning, finance, properties management, communications, security, safety, and maintenance. Services include commercial air service, hangar leasing, parking, shuttle operations, food and beverage, car rentals, etc. Most of these services are provided through concession agreements with nationally known firms.

FY 09 Highlights & Accomplishments

- The Department in cooperation with our terminal concession companies, Host and Paradies opened several new shops and restaurants: Chili's Too, CNBC, Kids Zoo, Travelex, and others.
- Leased all newly constructed T-Hangars at the Pahokee Airport.
- Entered into a new advertising contract with Clear Channel at PBIA, including a percentage of gross revenues and a minimum of \$662,000 in capital investment by Clear Channel.
- Implemented a new General Aviation landing fee at PBIA which generates additional net annual revenue of \$750,000.

FY 10 Objectives

- Implement SunPass at PBIA parking facilities to allow for ticketless entry and automated payments.
- Complete terminal concessions shops including the addition of Quiznos subs in concourse C.
- Lease all new hangars at North County Airport.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Airline Cost per Enplanement	\$5.92	\$6.20	\$6.88	\$7.31
Operating Revenue Per Enplanement	\$18.85	\$19.36	\$20.18	\$21.15
Percentage of Operating Expenses to Operating Revenue	64%	69%	75%	65%

AIRPORT OPERATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 63,835,323	\$ 64,569,860	\$ 63,713,460	\$ (856,400)
Transfers	7,103,784	6,404,513	5,513,484	(891,029)
Other	18,837,575	21,004,342	10,250,042	(10,754,300)
SubTotal	\$ 89,776,682	\$ 91,978,715	\$ 79,476,986	\$(12,501,729)
<u>Appropriations</u>				
Personal Services	\$ 11,630,402	\$ 12,796,306	\$ 12,368,912	\$ (427,394)
Operating Expenses	31,203,441	35,010,579	34,198,983	(811,596)
Transfers	31,510,975	33,229,205	22,529,696	(10,699,509)
Charge-Offs	1,018,775	1,128,746	1,193,684	64,938
Reserves	-	9,813,879	9,185,711	(628,168)
SubTotal	\$ 75,363,593	\$ 91,978,715	\$ 79,476,986	\$(12,501,729)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	159	161	158	(3)

Budget Variance Explanation

\$ 12,501,729 Decrease in revenues are attributable to reduced parking and car rentals due to decreased passenger and airline activity.

\$ (427,394) Eliminated three permanent positions and reduced overtime hours.

\$ (811,596) Decreased staffing to Fire Rescue Aviation Unit.

\$ (10,699,509) Decrease reflects a reduction in the balance brought forward from the prior year which reduced available funds to transfer to Capital Funds.

\$ 64,938 Increase in administrative support costs to the Board of County Commissioners.

\$ (628,168) Decrease in reserves is directly correlated with the decrease in revenues.

\$ - Total Decrease

COMMUNITY SERVICES

Mission Statement

To enhance and improve the health, welfare, and quality of life in Palm Beach County by investing in the potentials of families and individuals in need.

Department Overview

The Department of Community Services provides administrative supervision for programs that provide services to Palm Beach County residents in need. In pursuit of the mission, the Department provides an array of services. Farm workers receive the necessary skills to find employment year-round. Emergency Shelter and Homeless Prevention services, as well as Self-Sufficiency services, are provided to individuals and families. Senior citizens receive vital services such as personal care, congregate and home-delivered meals, and transportation. Preschoolers develop their learning abilities, while children requiring special care receive appropriate therapies. Veterans, their widows and/or their dependents receive assistance in securing compensation, pensions, and on-the-job training. Case management is provided as a key service to assist residents in achieving and maintaining self-sufficiency and independent living. The full spectrum of local services are provided at the neighborhood level. The Department is also responsible for monitoring and administering funding awarded to financially assisted agencies and County sponsored programs.

Emerging Issues

- American Recovery and Reinvestment Act (ARRA) stimulus dollars will facilitate the creation of new procedures and accounting requirements. These stimulus dollars will require in-depth planning and agenda changes for staff to meet the demands of additional resources within limited time frames.
- Service providers to the Department are under increasing demand for services. Contract periods will be reviewed to acknowledge cash flow issues that are the result of conflicting federal/state drawdowns.
- The Community Action Program is undergoing reorganization. There will be a change in emphasis from self-sufficiency programs and integration into the family of services offered.
- The Department will be presenting plans for the reorganization of divisions and staff. This is aimed at greatly improving our operations which will allow for more community planning and pilot programs to pursue new ideas.
- The Department will be moving toward a centralized database across divisions, allowing for better understanding of services provided and to remove some duplication of effort. This will enhance the Department's ability to accurately report results and trends.

COMMUNITY SERVICES

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 34,314,316	\$ 39,263,043	\$ 40,734,004	\$ 1,470,961	4%
Other	5,803	1,002,980	1,045,034	42,054	4%
SubTotal	\$ 34,320,119	\$ 40,266,023	\$ 41,779,038	\$ 1,513,015	4%
 <u>Appropriations</u>					
Personal Services	\$ 25,327,745	\$ 26,998,331	\$ 26,349,486	\$ (648,845)	-2%
Operating Expenses	18,516,803	20,277,272	19,506,310	(770,962)	-4%
Capital Outlay	202,473	190,358	25,078	(165,280)	-87%
Grants and Aids	9,737,743	15,488,950	16,129,140	640,190	4%
Charge-Off	348,162	392,639	412,270	19,631	5%
SubTotal	\$ 54,132,926	\$ 63,347,550	\$ 62,422,284	\$ (925,266)	-1%
 Ad Valorem Funding	 \$ 19,812,807	 \$ 23,081,527	 \$ 20,643,246	 \$ (2,438,281)	 -11%
 Positions	 481	 471	 461	 (10)	 -2%

ADMINISTRATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 1,894,041	\$ 1,997,528	\$ 1,927,960	\$ (69,568)
Operating Expenses	801,526	611,827	236,458	(375,369)
SubTotal	\$ 2,695,567	\$ 2,609,355	\$ 2,164,418	\$ (444,937)
Ad Valorem Funding	\$ 2,695,567	\$ 2,609,355	\$ 2,164,418	\$ (444,937)
Positions	25	25	25	-

Budget Variance Explanation

\$ (95,285) Reduced personal services due to the retirement of the Director, Fiscal Manager and Program Monitor positions.

\$ (349,652) Decrease is primarily due the elimination of Information System Services (ISS) charges.

\$ (444,937) Total Decrease

DIVISION OF SENIOR SERVICES

Programs/Services

Division of Senior Services (DOSS) provide every stage of assistance needed to seniors for the continuum of care through the senior years. From active Senior Centers to structured Adult Day Care and In-Home Services, the goal is to maintain independence while avoiding costly institutional care. In-Home Services provides assessments to determine crucial needs and coordinate/manage in home services, such as companionship, personal care, respite, homemaker and home delivered meals, etc. Adult Day Care provides group social/recreational activities with health monitoring. Senior Centers provide classes, programs and activities for healthy, independent living. Additional programs are Congregate meals, which provide nutritious meals; Emergency Home Energy Assistance; Substance Intervention & Treatment; Case Management and Grandparent Medical and Dental Reimbursement.

FY 09 Highlights & Accomplishments

- Provided 119,275 hours of activities/programs to 2,007 registered senior participants at three Senior Centers; provided full day services to 73 senior clients at two Adult Day Care Programs.
- Formed Partnerships with Hospice of the Sea, VITA, Mental Health and Substance Abuse Coalition, ARC, CARES and DCF to increase services to seniors such as caregiver support & bereavement groups.
- Provided \$342,457 in crucial medical supplies and services to frail, homebound seniors and grandparents raising minor grandchildren.
- Applied for and received additional grant funds for senior services to provide brief substance abuse intervention, treatment and supplement funds for additional breakfasts, lunches and snacks.

FY 10 Objectives

- Expand and increase services/programs through efficiency and coordination which will assist seniors with aging in place, delaying and/or avoiding institutionalization.
- Increase the division's donations to address unmet basic needs of seniors through education and community partnerships.
- Increase number of senior volunteers to assist with providing services for home bound seniors such as respite to caregivers while offering information, training and economic assistance.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Hours of in home services to afford independence and avoid institutionalization	341,234	369,670	356,560	355,000
Hours of Case Management, i.e. need assessment, service coordination & management	17,751	14,406	14,250	14,250
Number of home delivered & congregate meals provided	725,220	785,481	686,000	800,000

DIVISION OF SENIOR SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 3,792,746	\$ 3,925,277	\$ 4,231,999	\$ 306,722
Other	479,670	621,968	588,077	(33,891)
SubTotal	\$ 4,272,416	\$ 4,547,245	\$ 4,820,076	\$ 272,831
<u>Appropriations</u>				
Personal Services	\$ 3,659,573	\$ 3,934,365	\$ 3,786,365	\$ (148,000)
Operating Expenses	5,196,446	5,129,501	4,971,107	(158,394)
Grants and Aids	83,839	118,187	65,889	(52,298)
SubTotal	\$ 8,939,858	\$ 9,182,053	\$ 8,823,361	\$ (358,692)
Ad Valorem Funding	\$ 4,667,442	\$ 4,634,808	\$ 4,003,285	\$ (631,523)
Positions	67	67	67	-

Budget Variance Explanation

- \$ (272,831) Increase is primarily due to grant funding for Brief Intervention and Treatment of Elders (BRITE).
- \$ (148,000) Decrease in personal services as a result of charge-off to support the additional \$4.5 million grant funding Low Income Home Energy Assistance Program (LIHEAP).
- \$ (210,692) Decrease is attributable to a reduction in Casualty insurance premiums and the provision of congregate and home delivered meals offset by an increase in contractual food and custodial services.

\$ (631,523) Total Decrease

HUMAN AND VETERAN SERVICES

Programs/Services

Palm Beach County Division of Human and Veteran Services has forty-four years of experience providing services to residents who are economically disadvantaged. Services are provided through three program components: 1) Intervention 2) Emergency Services and 3) Self-Sufficiency Services. Key to the success of the Division’s outcome oriented service delivery model is strong Case Management. Additional services provided to the community include Homeless Outreach Teams, Summer Food Program, Summer Camp Scholarships, Indigent Burial Program, Disaster Recovery Case Management and Advocacy for Veterans. The Division serves as the lead entity for homeless services in Palm Beach County. The Division provides staff support to the Homeless Advisory Board.

FY 09 Highlights & Accomplishments

- Successfully partnered with Housing Community Development to administer SHIP funds providing rental assistance to 60 families. Partnered with CAP and DOSS to take LIHEAP applications; completed LIHEAP procedure manual.
- Staffed the Homeless Advisory Board leading to the adoption of the Ten-Year Plan to End Homelessness on 9/23/09. The homeless count which was conducted by volunteers totaled 2,147, which doubled the previous count.
- Revised schedules to meet the demands of veteran residents, reached out to Iraqi and Afghanistan veterans and increased coordination with the Veterans Administration Readjustment Centers to better serve veterans.
- Received Emergency Food and Shelter Program (EFSP) Rental grant funds positioning Division for receipt of ESFP ARRA funds this year. Worked with HCD on Homeless Prevention/Rapid Re-housing under ARRA, in-house and contract.

FY 10 Objectives

- Prevent homelessness by stabilizing the crisis experienced by 80% of the individuals/families served.
- Homeless clients in emergency shelters will complete initial services and move to transitional or permanent housing.
- Generate \$2.25 million in award benefits for veterans and their dependents.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Move clients served from crisis or at risk to stable on at least one service plan objective	N/A	N/A	80%	80%
Homeless clients moved from Emergency Shelter to Transitional or Permanent Housing	N/A	N/A	50%	50%
Veteran award benefits generated* (new calculation method of only counting annual awards; no longer including retroactive benefits)	\$4,112,725	\$3,848,545	\$3,000,000	\$2,250,000*

HUMAN AND VETERAN SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 1,104,532	\$ 2,994,349	\$ 2,956,293	\$ (38,056)
Other	277,664	381,012	431,012	50,000
SubTotal	\$ 1,382,196	\$ 3,375,361	\$ 3,387,305	\$ 11,944
<u>Appropriations</u>				
Personal Services	\$ 3,424,163	\$ 3,553,673	\$ 3,315,237	\$ (238,436)
Operating Expenses	2,737,564	4,146,520	3,961,187	(185,333)
Grants and Aids	2,067,731	1,855,329	1,754,999	(100,330)
SubTotal	\$ 8,229,458	\$ 9,555,522	\$ 9,031,423	\$ (524,099)
Ad Valorem Funding	\$ 6,847,262	\$ 6,180,161	\$ 5,644,118	\$ (536,043)
Positions	57	54	53	(1)

Budget Variance Explanation

- \$ (238,436) Charge-off to support the additional \$4.5 million grant funding Low Income Home Energy Assistance Program (LIHEAP) and eliminated one vacant Sr. Clerk Typist position.
- \$ (100,438) Transferred contractual services relating to the Community Food Alliance and Gleaning Services to Community Action Program (CAP).
- \$ (70,153) Eliminated Economic Stability program.
- \$ (50,000) Eliminated Veterans Affairs - Military program.
- \$ (77,016) Reduction in various operating expenses such as casualty self insurance premiums, graphic charges and travel mileage claims.

\$ (536,043) Total Decrease

HEAD START/EARLY HEAD START AND CHILDREN'S SERVICES

Programs/Services

Head Start and Early Head Start services are for pregnant women and children from newborn to three-years old, and their families. Services are designed to promote school readiness for low-income children by enhancing their cognitive, social and emotional development. Children participate in daily or yearly appropriate developmental early care and education programs in a learning environment that supports children's growth. At least 10% of those enrolled are children with disabilities. Children are provided on a daily basis with breakfast, lunch and afternoon snack comprising 1/2 to 2/3 of the U.S. Department of Agriculture (USDA) requirements. Nutritional assessment, special diets and nutritional counseling are also provided. Other services to children and their families include health (medical, dental, mental) and social services.

FY 09 Highlights & Accomplishments

- Head Start four-year-olds participated in the Voluntary Pre-Kindergarten (VPK) Program.
- Commenced of the expansion of the West Palm Beach Head Start including an Early Head Start pod to serve 24 infants and toddlers.
- Applied for and received a competitive grant award of \$62,000 towards teacher education.
- Submitted applications for Early Head Start and Head Start expansion grants.

FY 10 Objectives

- At least 10% of the total Head Start and Early Head Start enrollment will be children with disabilities. This is inclusive of the grantee, delegates and contracted child care agencies .
- The program will maintain full enrollment at all times with vacant slots filled within 30 days.
- The program will receive reimbursement for meals and snacks that provide at least one-half to two-thirds of a child's daily nutritional needs for at least 85% of the children enrolled on a daily basis.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Children with Disabilities	292	295	332	332
Reimbursed Meals (Head Start/Early Head Start)	460,510	516,840	477,563	516,840
Enrollment (Head Start & Early Head Start)	N/A	N/A	2100	2100

HEADSTART/EARLY HEADSTART AND CHILDREN SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 21,166,405	\$ 17,007,305	\$ 16,980,308	\$ (26,997)
Other	(628,771)	-	-	-
SubTotal	\$ 20,537,634	\$ 17,007,305	\$ 16,980,308	\$ (26,997)
<u>Appropriations</u>				
Personal Services	\$ 14,042,883	\$ 15,315,940	\$ 14,876,418	\$ (439,522)
Operating Expenses	9,540,138	10,097,652	9,913,295	(184,357)
Capital Outlay	202,473	186,658	19,350	(167,308)
Charge-Off	348,162	392,639	412,270	19,631
SubTotal	\$ 24,133,656	\$ 25,992,889	\$ 25,221,333	\$ (771,556)
Ad Valorem Funding	\$ 3,596,022	\$ 8,985,584	\$ 8,241,025	\$ (744,559)
Positions	290	290	282	(8)

Budget Variance Explanation

- \$ 26,997 Reduction in Headstart and Early Headstart grant funding.

- \$ (439,522) Eliminated eight Headstart, VPK and Child Care Food program positions.

- \$ (184,357) Decrease is primarily attributable to a reduction in custodial and janitorial services.

- \$ (167,308) Net decrease in VPK equipment purchase such as data processing and playground equipment.

- \$ 19,631 Increase in indirect costs allocated for services provided by other county departments.

- \$ (744,559) Total Decrease**

RYAN WHITE

Programs/Services

The Division administers the Ryan White Treatment Modernization Act of 2006, Part A funds. Part A funding is for eligible metropolitan areas (EMA's) hardest hit by the HIV/AIDS epidemic. Funds may be used to provide a wide range of community-based services including outpatient medical care, pharmacy, oral health care, medical case management and other support services. In addition, community based and governmental agencies are contracted to assist in the provision of the following services: outpatient medical care, laboratory, specialty medical outpatient care, nurse care coordination, health insurance continuation, home health care, mental health counseling, treatment adherence, outpatient and residential substance abuse, food banks, emergency financial assistance, medical transportation, outreach and legal services.

FY 09 Highlights & Accomplishments

- The division received a grade of 95 percent on the supplemental competitive section of the grant application which resulted in approximately \$300,000 in increased funding.
- Contracted with community-based and governmental agencies to ensure that services are provided to eligible HIV/AIDS clients in Palm Beach County.

FY 10 Objectives

- Continue to contract with community-based and governmental agencies to provide care for eligible HIV/AIDS clients in Palm Beach County.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
On site monitoring at least once/year with all agencies	2 times /year	2 times/year	2 times/year	2 times/year
Unduplicated Clients served at all agencies	7,186	6,686	6,861	6,890
Data base providers on board	3	3	10	11

RYAN WHITE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 6,776,636	\$ 12,644,584	\$ 12,878,860	\$ 234,276
Other	(125,465)	-	-	-
SubTotal	\$ 6,651,171	\$ 12,644,584	\$ 12,878,860	\$ 234,276
<u>Appropriations</u>				
Personal Services	\$ 423,910	\$ 513,348	\$ 510,027	\$ (3,321)
Operating Expenses	59,413	99,961	85,856	(14,105)
Capital Outlay	-	2,200	3,000	800
Grants and Aids	6,671,866	12,029,075	12,279,977	250,902
SubTotal	\$ 7,155,189	\$ 12,644,584	\$ 12,878,860	\$ 234,276
Ad Valorem Funding	\$ 504,018	\$ -	\$ -	\$ -
Positions	7	7	7	-

Budget Variance Explanation

- \$ (234,276) Increased Ryan White HIV Emergency Relief grant funding.

- \$ (3,321) Reduction in various personal services costs.

- \$ (14,105) Reduction in funding for outside contractual services.

- \$ 800 Increased funding for computer equipment.

- \$ 250,902 Increased grants and aids to outside agencies due to the increase in grant funding.

\$ - Total Decrease

FARMWORKER JOBS AND EDUCATION PROGRAM

Programs/Services

The mission of the Farmworker Program is to assist farmworkers and their dependents with obtaining the education and supportive services they need to enter or progress within the workforce. The program may help participants in the following areas: career counseling, referral to vocational training, English for Speakers of Other Languages (ESOL), General Educational Development (GED), tuition assistance, related assistance, employment skills and job placement assistance upon completion of training.

FY 09 Highlights & Accomplishments

- Surpassed the programs goal of 27 clients completing vocational training; 45 participants completed training.
- 21 participants obtained unsubsidized employment.
- Hired a new Farmworker Counselor to complete our staff compliment.
- Partnered with the US Census Bureau to ensure that all farmworkers in Palm Beach County are counted for the 2010 census.

FY 10 Objectives

- Enroll 91 new participants in education and job training programs to prepare for employment.
- Place 52 new participants in education and job training programs in unsubsidized employment.
- Organize a new Advisory Council Committee.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of farmworker participants enrolled in education and training	157	149	147	132
Number of new participants in unsubsidized employment	N/A	N/A	N/A	52

FARMWORKER JOBS AND EDUCATION PROGRAM

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ -	\$ 404,347	\$ 337,108	\$ (67,239)
Other	29,561	-	25,945	25,945
SubTotal	\$ 29,561	\$ 404,347	\$ 363,053	\$ (41,294)
<u>Appropriations</u>				
Personal Services	\$ 298,055	\$ 355,419	\$ 277,824	\$ (77,595)
Operating Expenses	45,064	48,928	85,229	36,301
SubTotal	\$ 343,119	\$ 404,347	\$ 363,053	\$ (41,294)
Ad Valorem Funding	\$ 313,558	\$ -	\$ -	\$ -
Positions	6	6	5	(1)

Budget Variance Explanation

- \$ 67,239 Reduction in Farmworker Jobs and Education Program grant funding.

- \$ (25,945) Increase in other revenues due to additional funding for Farmworkers and their families.

- \$ (77,595) Decrease in Ad Valorem funding is due to an adjustment to correct personal services expenditures for the farmworker counselor position reflected in FY 2009.

- \$ 36,301 Increase in operating expenses such as contractual services as a result of additional grant funding.

\$ - Total Decrease

COMMUNITY ACTION PROGRAM

Programs/Services

The Community Action Program has been the recipient of the Community Services Block Grant funds since 1974. Community Action is primarily comprised of services related to family self-sufficiency and providing assistance under the Community Services Block Grant and the Low Income Home Energy Assistance Program (LIHEAP) grants. The program follows six established National Goals to accomplish its overall mission of helping low income residents of Palm Beach County to become self-sufficient. During the past year, the County hired a consultant to assist with the reformation of the program to meet Federal and State guidelines. The Community Action Advisory Board was established to provide input to the Board of County Commissioners and is being reformed. Target Areas of service are being defined to align with State and Federal regulations.

FY 09 Highlights & Accomplishments

- Expanded LIHEAP application sites to include Divisions of Human & Senior Services, resulting in staff working together on the project to create a manual and successful implementation of the project.
- Trained Community Action Program staff in the areas of family development, proper documentation, ethics, customer service and accessing community resources including child support and food stamps.
- Successfully transitioned the dialysis transportation service to Palm Tran. This service was operated by the Community Action Program for over 20 years thereby linking clients to community resources.
- Working with Information System Services to further develop and automate the electronic records used by Community Action Program staff and expanding the database to include service plans and case notes.

FY 10 Objectives

- Prevent utility service disconnection in 80% of households served.
- Clients served under the Community Services Block Grant will experience an improvement in economic status in 75% of the individuals/families served.
- Individuals/Families served will be successfully linked to community resources.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Households served will maintain electric service for at least 6 months after assistance (LIHEAP)	N/A	N/A	N/A	80%
Clients will successfully complete a development plan	N/A	N/A	N/A	75%
Individuals/Families will have successful referral outcomes	N/A	N/A	N/A	85%

COMMUNITY ACTION PROGRAM

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 1,473,997	\$ 2,287,181	\$ 3,349,436	\$ 1,062,255
Other	(26,856)	-	-	-
SubTotal	\$ 1,447,141	\$ 2,287,181	\$ 3,349,436	\$ 1,062,255
<u>Appropriations</u>				
Personal Services	\$ 1,585,120	\$ 1,328,058	\$ 1,655,655	\$ 327,597
Operating Expenses	136,652	142,883	253,178	110,295
Capital Outlay	-	1,500	2,728	1,228
Grants and Aids	914,307	1,486,359	2,028,275	541,916
SubTotal	\$ 2,636,079	\$ 2,958,800	\$ 3,939,836	\$ 981,036
Ad Valorem Funding	\$ 1,188,938	\$ 671,619	\$ 590,400	\$ (81,219)
Positions	29	22	22	-

Budget Variance Explanation

- \$ (1,062,255) Received an additional \$4.5 million in LIHEAP grant funding.

- \$ 327,597 Increase is primarily attributable to charge-off to support the additional \$4.5 million grant funding Low Income Home Energy Assistance Program (LIHEAP).

- \$ 110,295 Increase is due to transfer into Community Action Program from Human Services division contractual services relating to the Community Food Alliance and Gleaning Services.

- \$ 543,144 Increase is due to direct services to clients as a result of the increase in grant funding and increases in data processing charges.

\$ (81,219) Total Decrease



COUNTY COOPERATIVE EXTENSION SERVICE

Mission Statement

The mission of the Cooperative Extension Service is to deliver research based education from the University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS) and the national land grant university system to the community in the areas of agriculture, horticulture, human sciences and youth development. Education initiatives are guided by local advisory committees to meet the greatest needs of the community.

Department Overview

Cooperative Extension Service, in partnership with the University of Florida Institute of Food and Agricultural Sciences and the Palm Beach County Board of County Commissioners, provides the conduit for education delivery to County residents in a unique non-duplicative manner. Individuals are served through classes, outreach into the community, and direct contact. Others are served through group instruction, demonstration projects, publications, technology access, and the media. Services include individual consultations, group problem solving and solution applications. Access to these services is provided throughout the County. Delivery of education and services is through professional faculty, support staff and trained volunteers.

Emerging Issues

- Five vacant positions have required remaining staff to effectively manage their time and to maximize resources and volunteers to provide service to the community.
- Florida Statute 373.62, enacted July 2009, requires training and certification for commercial fertilizer applicators. This is an unfunded mandate.
- More than 1 million publications, previously printed by the Department and available immediately on-site, will be printed by the County Graphics department, requiring the Department to effectively foresee the need for these publications.
- One position will be restructured to improve web-based applications, including on-line registration, routine maintenance and an improved calendar.
- Dwindling public resources will require the Department to seek additional grant funding to offer greater service to the community.

COUNTY COOPERATIVE EXTENSION SERVICE

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Contrib/Donations	\$ 72,657	\$ 25,000	\$ 25,000	\$ -	0%
Other	\$ 26,347	\$ 70,000	\$ 114,683	\$ 44,683	64%
SubTotal	\$ 99,004	\$ 95,000	\$ 139,683	\$ 44,683	47%
<u>Appropriations</u>					
Personal Services	\$ 1,881,235	\$ 2,159,084	\$ 1,944,506	\$ (214,578)	-10%
Operating Expenses	\$ 479,091	\$ 694,618	\$ 681,837	\$ (12,781)	-2%
Grants and Aids	\$ 79,000	\$ 79,000	\$ 79,000	\$ -	0%
SubTotal	\$ 2,439,326	\$ 2,932,702	\$ 2,705,343	\$ (227,359)	-8%
Ad Valorem Funding	\$ 2,432,306	\$ 2,837,702	\$ 2,565,660	\$ (272,042)	-10%
Positions	39	36	32	(4)	-11%

ADMINISTRATION & INFORMATION TECHNOLOGY

Programs/Services

Extension administration works cooperatively in support of Palm Beach County government and the University of Florida/Institute of Food and Agricultural Sciences to guide faculty and staff to proactively offer educational opportunities to the residents and visitors of Palm Beach County toward solutions that improve quality of life, protection of food, water and environmental resources and greater economic stability.

FY 09 Highlights & Accomplishments

- A comprehensive random Customer Satisfaction Survey indicated 94% overall satisfaction; 94% information accuracy; 96% timeliness, 92% relevance; 96% ease of understanding.
- Eight grants were received totaling \$485,346; a significant increase over the four grants received in FY 2008, totaling \$201,220. These grants came to the department through the University.
- Received 64,252 volunteer hours valued at \$1,055,017.84 for Extension program services.
- Extension agents and program assistants were awarded 9 statewide or national awards for excellence in programming.

FY 10 Objectives

- Increase website visits by 15%.
- Complete four - 30 minute television segments for Channel 20.
- Obtain an additional \$200,000 in grant support through the University or other grantor to enhance programmatic service to the community.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Website visits increased	N/A	N/A	N/A	15%
Customer Satisfaction	N/A	N/A	N/A	94%
Grant dollars received	N/A	N/A	N/A	\$200,000

ADMINISTRATION & INFORMATION TECHNOLOGY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Contributions/Donations	\$ 72,657	\$ 25,000	\$ 25,000	\$ -
Other	19,497	70,000	114,683	44,683
SubTotal	\$ 92,154	\$ 95,000	\$ 139,683	\$ 44,683
<u>Appropriations</u>				
Personal Services	\$ 196,076	\$ 207,432	\$ 349,109	\$ 141,677
Operating Expenses	105,527	229,094	272,187	43,093
SubTotal	\$ 301,603	\$ 436,526	\$ 621,296	\$ 184,770
Ad Valorem Funding	\$ 301,433	\$ 341,526	\$ 481,613	\$ 140,087
Positions	3	3	5	2

Budget Variance Explanation

- \$ (44,683) Increase in revenue primarily due to increased special revenue fund balances carried forward from the prior year.
- \$ 141,677 Absorbed two positions from Family and Consumer Sciences; one position under Administration and one position under Information Technology.
- \$ 43,093 Increase in operating expenses due to restructuring within the department.

\$ 140,087 Total Increase

AGRICULTURE

Programs/Services

Agriculture provides timely, accurate and relevant research-based information to agricultural business industries, regardless of size, ethnicity, or type of crop grown. Services include crop production, regulatory and agricultural safety training to clientele via educational programs, seminars, workshops, field days, consultations and by electronic media; technology transfer between the University of Florida/IFAS and clientele for the dissemination of current "best" information; training and testing restricted use pesticide applicators in 19 categories for required state licensure; conducting field trials to improve crop production and disease/pest resistance and to better understand management requirements for new specialty and energy crops.

FY 09 Highlights & Accomplishments

- Over 900 agricultural workers attended worker protection, pesticide safety and restricted use pesticide trainings which emphasized compliance with the law, human safety and environmental stewardship.
- Improved pest (Western Flower Thrips) management techniques, adopted by 26% of the bell pepper industry, reduced pesticide usage and supported yield increases valued at \$2.14 million.
- A recent economic survey indicates that 119 Hispanic agriculture workers receiving Spanish-based trainings, successfully earned applicator licenses, boosting combined salaries by \$588,651.
- Using audio-video conferencing, a recent Sugarcane Orange Rust workshop attended by 76 growers in Belle Glade was video-streamed to 81 different sites in Brazil with 500 additional attendees.

FY 10 Objectives

- Provide field visits to resolve problems and improve technology understanding for growers experiencing crop management/production problems.
- Increase worker protection, pesticide safety/licensing and agriculture safety trainings emphasizing human safety and environmental stewardship protecting precious soil and water resources.
- Increase attendance to educational programs on new technologies and improved production practices for an ever-changing agricultural landscape to growers and agriculture personnel.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of consultations with agriculture-related personnel, including field visits	N/A	N/A	N/A	100
Number of individuals receiving safety training	1,320	1,941	800	900
Number of personnel attending agriculture-related educational events, group presentations	525	2,697	700	1,100

AGRICULTURE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 408,706	\$ 494,515	\$ 326,537	\$ (167,978)
Operating Expenses	62,018	78,747	68,662	(10,085)
Grants and Aids	79,000	79,000	79,000	-
SubTotal	\$ 549,724	\$ 652,262	\$ 474,199	\$ (178,063)
Ad Valorem Funding	\$ 549,724	\$ 652,262	\$ 474,199	\$ (178,063)
Positions	9	9	6	(3)

Budget Variance Explanation

- \$ (167,978) Elimination of one vacant Extension Agent position, the reallocation of one filled position to the Mounts Botanical Garden, and the elimination of one filled Printer position. The printer duties are being absorbed by the County Graphics department.
- \$ (10,085) Reduction in various operating expenses including the elimination of one sub-pool vehicle.

\$ (178,063) Total Decrease

FAMILY AND CONSUMER SCIENCES

Programs/Services

Family and Consumer Sciences programs provide accurate, relevant evidence-based education in food safety and nutrition, financial sustainability, family stability, workplace wellness, child care and other emerging community issues. Major program emphases include increasing knowledge of proper food safety, food management, nutrition, health and wellness practices; providing training for employees in food service, child care and public service; developing family stability and resiliency leading to a more stable and resilient community; and providing families with coping strategies so they can be more self-sufficient in challenging economic times.

FY 09 Highlights & Accomplishments

- The Expanded Food and Nutrition Education program (EFNEP) provided \$164,436 of direct support through UF for programming resulting in over \$1.9 million of savings in health care and food costs.
- 230 child care providers received 460 in-service hours and 101 received 37.7 continuing education units (CEUs) to retain required licensure and improved child care.
- At the PBC Saves program, 30 attendees obtained credit reports; 4 attendees pledged to save \$5,560; and one attendee reported being almost debt-free by using information from a previous program.
- Through a \$266,699 grant from the University, the Family Nutrition Program (FNP) reached 24,880 food stamp eligible recipients with nutrition, food management and food safety education.

FY 10 Objectives

- Improve participants' nutrition practices.
- Provide training to child care providers and other employees, leading to licensure/certification.
- Provide training for debt reduction and/or increased savings.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of participants reporting improved nutrition	91%	87%	82%	85%
Number participating in trainings leading to licensure/certification	N/A	N/A	N/A	250
Percentage reporting debt reduction/increased savings	N/A	N/A	25%	25%

FAMILY AND CONSUMER SCIENCES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 380,518	\$ 414,310	\$ 219,765	\$ (194,545)
Operating Expenses	33,583	49,648	53,738	4,090
SubTotal	\$ 414,101	\$ 463,958	\$ 273,503	\$ (190,455)
Ad Valorem Funding	\$ 414,101	\$ 463,958	\$ 273,503	\$ (190,455)
Positions	6	6	3	(3)

Budget Variance Explanation

- \$ (194,545) Elimination of one filled Printer position with the duties being absorbed by the County Graphics department and the reallocation of one position to the dedicated IT unit and one position to Administration.
- \$ 4,090 Various increases and decreases to expenses, including a \$4,356 increase in the casualty self-insurance premium.

\$ (190,455) Total Decrease

4-H YOUTH DEVELOPMENT

Programs/Services

Palm Beach County 4-H Youth Development programs provide youth educational opportunities that assist youth in acquiring knowledge, developing life skills and forming attitudes that will enable them to become self-directing, productive and contributing members of society. The 4-H Youth program encourages guidance and support from caring adults becoming mentors, advisors, leaders and counselors. Cooperative Extension staff serves to deliver progressive educational youth programs, to recruit and educate adult volunteers and to coordinate learning events and activities that complement the youth program objectives.

FY 09 Highlights & Accomplishments

- 425 youth competed in public speaking, exhibit, skill-a-thon and other project competitions at county, district, state and national levels.
- Special interest day camping provided 70 local youth, ages 5-18, hands-on learning in marine, art, life skills and outdoor investigations, with a camper to adult ration of 4:1.
- 4-H club members may complete project books as evidence of learning; 256 books were submitted for evaluation and awards.
- 4-H offers many unique and relevant school enrichment programs including embryology, entomology and hand washing for youth health. Curricula and materials are available at no cost to schools.

FY 10 Objectives

- Maintain the number of youth participating in 4-H educational encounters including school enrichment, after school, camps and community service projects at the level attained in FY 2009.
- Educate 4-H youths about citizenship, leadership, and in-depth life skills.
- Maintain the number of volunteer hours contributed to youth clubs and learning events.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of youth participating as 4-H educational encounters	18,594	13,937	6,000	10,000
Number of youth registered in 4-H as reported in statewide Blue Ribbon system	N/A	N/A	N/A	500
Number of volunteer hours	2,701	9,243	75,000	50,000

4-H YOUTH DEVELOPMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 156,526	\$ 208,284	\$ 166,430	\$ (41,854)
Operating Expenses	20,744	43,745	42,176	(1,569)
SubTotal	\$ 177,270	\$ 252,029	\$ 208,606	\$ (43,423)
Ad Valorem Funding	\$ 177,270	\$ 252,029	\$ 208,606	\$ (43,423)
Positions	7	5	4	(1)

Budget Variance Explanation

\$ (41,854) Elimination of one vacant Program Assistant position and one position reclassified.

\$ (1,569) Various reductions to operating expenses.

\$ (43,423) Total Decrease

MOUNTS BOTANICAL GARDEN/ENVIRONMENTAL HORTICULTURE

Programs/Services

Environmental Horticulture provides extensive volunteer training programs in landscape best management practices and home pest management; educating nursery management, workers and landscape professionals in best management practices and integrated pest management technologies to reduce pesticide use and potential impacts on the environment; promoting sustainable, economical vegetable and landscape gardening; educating through research-based demonstration gardens displaying Florida-Friendly principles, energy and water efficient plant materials, design techniques and management including hurricane resistance, tropical flora and applied horticultural principles.

FY 09 Highlights & Accomplishments

- Responded to a devastating Ficus whitefly pest by providing research-based training to 411 participants and media on how to manage this invasive and costly insect.
- A cell phone tour system was implemented throughout the garden; 11 stations guide visitors with current gardening information via their own cell phone through this educational technology.
- A new half acre, native plant initiative, allows thousands of visitors an up close view of a native plant design with labels to display drought tolerance and reduced pesticide use.
- Adverse weather and economic conditions threatened the survival of our 600 nurseries. Education provided, directly helped preserve more than 150 jobs.

FY 10 Objectives

- Provide residents with consultation information to resolve key issues like pesticide use, landscape best practices, job creation, and business growth.
- Accept donated volunteer hours to carry out the educational mission of the Program.
- Enlighten visitors to the Mounts Botanical Garden of one or more Florida-Friendly principles.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percent of residents actively utilizing issue solving instruction	N/A	N/A	N/A	85%
Volunteer hours contributed	N/A	N/A	N/A	8,500
Awareness of visitors of one or more Florida-Friendly principles	N/A	N/A	N/A	50,000

MOUNTS BOTANICAL GARDEN/ENVIRONMENTAL HORTICULTURE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 581,968	\$ 677,094	\$ 724,056	\$ 46,962
Operating Expenses	213,757	139,209	136,362	(2,847)
SubTotal	\$ 795,725	\$ 816,303	\$ 860,418	\$ 44,115
Ad Valorem Funding	\$ 795,725	\$ 816,303	\$ 860,418	\$ 44,115
Positions	12	11	12	1

Budget Variance Explanation

\$ 46,962 Reclassification of one filled position and absorbed one position from Agriculture.

\$ (2,847) Various reductions to operating expenses.

\$ 44,115 Total Increase

AGRICULTURE ECONOMIC DEVELOPMENT

Programs/Services

Agriculture Economic Development promotes job creation and growth by increasing uses and yields of agricultural land and related resources; providing agronomic research and financial viability assistance to new crop establishment and renewable fuel projects; identifying and developing potential new value-added agricultural products and providing assistance to other County departments on agricultural-related issues.

FY 09 Highlights & Accomplishments

- Provided considerable agronomic and financial-viability assistance to Ag-Oil, LLC on the establishment of a new *Jatropha curcas* biodiesel project located in the Ag Reserve.
- Worked with Palm Beach County's Property Appraisers Office to secure a new land-use designation for renewable fuel crops.
- Secured grant funding to the Palm Beach County's Sweet Corn Fiesta promotional project for the County's largest vegetable crop. Attendance peaked at over 12,000 participants.
- Assisted Palm Beach County's Parks & Recreation Department in the establishment of a new vegetable gardening program for children by providing training to Parks & Recreation staff.

FY 10 Objectives

- Provide assistance for general business and product development projects.
- Provide research and educational information on new renewable fuel crops.
- Identify new possible value-added options on crops currently grown in the county.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of product development assistance projects	33	39	35	40
Number of product marketing assistance projects	152	161	80	100
Number of producers provided general business assistance	66	44	65	65

AGRICULTURE ECONOMIC DEVELOPMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Contributions/Donations	\$ -	\$ -	\$ -	\$ -
Other	6,850	-	-	-
SubTotal	\$ 6,850	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 157,441	\$ 157,449	\$ 158,609	\$ 1,160
Operating Expenses	43,462	154,175	108,712	(45,463)
SubTotal	\$ 200,903	\$ 311,624	\$ 267,321	\$ (44,303)
Ad Valorem Funding	\$ 194,053	\$ 311,624	\$ 267,321	\$ (44,303)
Positions	2	2	2	-

Budget Variance Explanation

\$ 1,160 Annualized personal services adjustments, including a \$1,000 increase in the Florida Retirement System contribution.

\$ (45,463) Various reductions to operating expenses, primarily consisting of a \$40,000 reduction in contractual services.

\$ (44,303) Total Decrease

COUNTY LIBRARY

Mission Statement

The mission of the Palm Beach County Library System is to continually improve our service to the public by providing the public with free access to library materials in a variety of formats; helping people of all ages find information which meets their diverse personal, educational, and professional needs; encouraging children, the future leaders of our community, to develop a love for reading, learning and libraries; and promoting community enrichment, economic vitality and individual achievement through reading and life-long learning.

Department Overview

The Library District consists of the unincorporated area of Palm Beach County and 23 cities that do not service their residents with library facilities. Service is provided through the Main Library, fifteen branches, and a logistical support center. Outreach services include 2 Bookmobiles, Talking Books, Books-by-Mail, Adult Literacy Tutoring and Outreach to Day Care programs. The Library provides access to holdings of 1.5 million items and offers expanding access to electronic information. Internet access and educational and recreational programs for children, teens and adults are offered at all library locations.

During the 2009 Fiscal Year, the Library renovated one branch and opened two new branches to the public. In FY 2010 two expanded branches, Gardens and Royal Palm Beach and one renovated branch, Glades Road, will reopen. The Main Library, the West Boynton Branch and the Greenacres Branch libraries will be closed for renovation for part of the year.

Emerging Issues

- Staff from temporarily closed branches has been reassigned to new branches, but in FY 2010, when the Library System reopens all the expanded and renovated branches, the availability of staff for reassignment to the new branches will end.
- From 2000 to 2009, the population of the Library District grew from 731,460 to 892,278, a 22% increase.
- The use of Library System PCs by the public increased by 9% in FY 2008 to 706,272 sessions, partially attributable to people using the Internet to look for employment and complete job applications.
- Attendance at children's programs in FY 2010 is expected to exceed the national average for the 15th consecutive year although six locations will be closed for part of the year.
- People borrowed 1,433,830 DVDs in the first nine months of FY 2009, a 19% increase over the same period in FY 2008. To augment the DVD collection the Library System has begun leasing multiple copies of popular DVD titles to fill people's requests.

COUNTY LIBRARY

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Ad Valorem Taxes	\$ 45,072,933	\$ 43,136,980	\$ 37,474,834	\$ (5,662,146)	-13%
Grants	1,261,318	1,341,011	942,876	(398,135)	-30%
Fines & Forfeitures	439,732	380,000	420,000	40,000	11%
Other	17,552,787	8,897,203	9,192,102	294,899	3%
SubTotal	\$ 64,326,770	\$ 53,755,194	\$ 48,029,812	\$ (5,725,382)	-11%
<u>Appropriations</u>					
Personal Services	\$ 22,964,839	\$ 26,147,274	\$ 25,566,882	\$ (580,392)	-2%
Operating Expenses	11,307,032	12,652,791	13,948,992	1,296,201	10%
Capital Outlay	4,702,577	5,922,678	5,793,561	(129,117)	-2%
Grants & Aids	-	175	-	(175)	-100%
Interfund Transfers	13,613,282	4,269,584	205,000	(4,064,584)	-95%
Reserves	-	4,762,692	2,515,377	(2,247,315)	-47%
SubTotal	\$ 52,587,730	\$ 53,755,194	\$ 48,029,812	\$ (5,725,382)	-11%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	0
Positions	481	452	452	-	0%

CIRCULATION

Programs/Services

The circulation program provides free access to all library holdings in a variety of formats i.e., books, DVDs, music cds, books on cd, and e-books. Primary services include providing the type and quantity of materials that meet public expectations; registering new borrowers and offering voter registration; reserving materials for borrowers; and notifying delinquent borrowers and collecting fines.

FY 09 Highlights & Accomplishments

- The new Lantana Road Branch opened in April with a collection of 75,300 items. From the April 25th opening through June 30th, 5,125 new library cards were issued at the branch.
- Talking Books for the Blind are now available in a digital format. Military veterans and people who are 100 years old or older will be the first to receive books in the new format.
- Windows-formatted iPod users can now access the Library’s downloadable audiobook collection which has experienced a 105% increase in use over FY 2008.
- In the first three quarters of FY 2009, 1,197,788 checkout/renewal transactions were completed using self-service machines, accounting for 33% of the circulation activity at 8 locations.

FY 10 Objectives

- Increase total circulation by 5% over FY 2008 including service to the underserved groups through the Bookmobile, Books-by-Mail and Talking Book services.
- Increase the number of cardholders by 2% over FY 2008.
- Increase the collection to 1.85 holdings per capita.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Circulation	6,542,513	7,505,255	6,869,639	7,880,518
Cardholders	498,765	517,236	508,740	527,581
Holdings per capita	1.71	1.75	1.86	1.85

CIRCULATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Ad Valorem Taxes	\$ 26,403,638	\$ 25,451,677	\$ 22,210,795	\$ (3,240,882)
Grants	743,925	796,026	563,086	(232,940)
Fines & Forfeitures	439,732	380,000	420,000	40,000
Other	10,353,523	5,087,862	5,489,523	401,661
SubTotal	\$ 37,940,818	\$ 31,715,565	\$ 28,683,404	\$ (3,032,161)
<u>Appropriations</u>				
Personal Services	\$ 13,544,663	\$ 15,521,022	\$ 15,268,542	\$ (252,480)
Operating Expenses	6,668,887	7,465,147	8,330,338	865,191
Capital Outlay	2,773,580	3,515,702	3,459,914	(55,788)
Grants and Aids	-	103	-	(103)
Interfund Transfers	8,029,114	2,519,054	122,426	(2,396,628)
Reserves	-	2,694,537	1,502,184	(1,192,353)
SubTotal	\$ 31,016,244	\$ 31,715,565	\$ 28,683,404	\$ (3,032,161)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	285	259	259	-

Budget Variance Explanation

- \$ 3,240,882 Ad Valorem Taxes lower due to decrease in assessed property value.
- \$ (208,721) Decrease in State grants offset by an increase in balance brought forward, interdepartmental transfers and an expected increase in fines and forfeitures.
- \$ (252,480) Personal expenses lower due to lower salary level for new hires.
- \$ 809,300 Increase in costs such as indirect cost (\$809,097), custodial services, casualty and self insurance premium, and various others. Decrease in capital costs such as books, publications, library materials, machinery and data processing equipment.
- \$ (2,396,628) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.
- \$ (1,192,353) Decrease in reserves.

\$ - Total Decrease

REFERENCE

Programs/Services

The reference program provides timely, accurate, and useful information to people of all ages in their pursuit of job-related, educational, and personal interests. Primary services include answering information inquiries from on-site, telephone, e-mail, and TDD users; providing assistance in research by recommending and explaining information sources and strategies; instructing patrons in the use of electronic resources; providing referrals for information and requested materials located in other agencies or libraries throughout the nation and the world; developing collection materials and resource guides for a wide variety of subjects and interests; creating an economic development resource collection containing both print and electronic database material; strengthening local government by providing information and document delivery for policy formulation and program management; and providing an online database of organizations in Palm Beach County.

FY 09 Highlights & Accomplishments

- People who attend Workforce Wednesdays learn to find job listings on websites and message boards, to create and transmit resumes and cover letters electronically and to prepare for interviews.
- To more effectively provide online information and research service, four additional librarians received 1 day of training on the use of the Ask a Librarian virtual reference software.
- Mergent Manuals and SRDS Media Directories, economic development resources previously available in print only are now available online through the Library’s website.
- The Government Research Service provided 1,223 requested documents to county, municipal and district government clients.

FY 10 Objectives

- Increase reference transactions by 2% over FY 2008.
- Increase reference transactions per capita to 1.72.
- Increase attendance at workshops that prepare reference and paraprofessional staff to better utilize new and existing reference resources and services by 3% over FY 2008.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Reference transactions	1,416,938	1,537,412	1,445,277	1,568,160
Reference transactions per capita	1.68	1.76	1.62	1.72
Workshop attendance	252	282	260	290

REFERENCE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Ad Valorem Taxes	\$ 12,333,932	\$ 11,215,185	\$ 9,924,955	\$ (1,290,230)
Grants	341,817	349,205	250,526	(98,679)
Other	4,756,218	2,411,960	2,408,330	(3,630)
SubTotal	\$ 17,431,967	\$ 13,976,350	\$ 12,583,811	\$ (1,392,539)
<u>Appropriations</u>				
Personal Services	\$ 6,223,471	\$ 6,740,766	\$ 6,698,523	\$ (42,243)
Operating Expenses	3,064,206	3,289,726	3,654,636	364,910
Capital Outlay	1,274,398	1,526,866	1,517,913	(8,953)
Grants and Aids	-	46	-	(46)
Interfund Transfers	3,689,199	1,110,092	53,710	(1,056,382)
Reserves	-	1,308,854	659,029	(649,825)
SubTotal	\$ 14,251,274	\$ 13,976,350	\$ 12,583,811	\$ (1,392,539)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	125	122	122	-

Budget Variance Explanation

- \$ 1,290,230 Ad Valorem Taxes lower due to decrease in assessed property value.
- \$ 102,309 Decrease in State grants and other revenue sources such as balance brought forward.
- \$ (42,243) Personal expenses lower due to lower salary level for new hires.
- \$ 355,911 Increase in costs such as indirect cost (\$351,390), custodial services, casualty and self insurance premium, and various others. Decrease in capital costs such as books, publications, library materials, machinery and data processing equipment.
- \$ (1,056,382) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.
- \$ (649,825) Decrease in reserves.

\$ - Total Decrease

CHILDREN'S PROGRAMS

Programs/Services

The children’s programs encourage a love for reading, learning, and libraries. Primary services include providing story times and other children’s programs to develop reading, listening, viewing, and thinking skills; offering family literacy workshops for adults to promote the use of library and reading readiness resources with children; providing outreach programs to child care facility children and staff; sponsoring a summer reading program; and introducing school groups to the Library and its resources.

FY 09 Highlights & Accomplishments

- Over 70,000 children participated in the 5th Annual Families Reading Together events and read the book, "What a Wonderful World."
- Youth Services staff contributed to the 2009 Florida Library Youth Program Manual produced in conjunction with the State’s Summer Reading Program (SRP).
- The grant-funded Library Adventure Museum Passes (LAMP), a partnership between the Library and local museums and galleries provided free admission to library card holders.
- Staff visited 1,472 students attending the FCAT 3rd Grade Summer Reading Academy to encourage reading for pleasure, participation in the SRP and promote the value of getting a library card.

FY 10 Objectives

- Provide 7,038 story hour and special programs for infants, children and teens.
- Increase total attendance at infant, children and teen programs by 2% over FY 2008.
- Increase attendance at ABC Kit programs by 2% over FY 2008.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Programs	6,726	6,900	5,841	7,038
Attendance	184,302	195,708	142,765	199,622
ABC Kit program attendance	136,280	219,561	136,280	223,952

CHILDRENS PROGRAMS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Ad Valorem Taxes	\$ 3,331,527	\$ 3,692,072	\$ 2,798,471	\$ (893,601)
Grants	92,329	111,886	67,752	(44,134)
Other	1,284,705	765,233	678,377	(86,856)
SubTotal	\$ 4,708,561	\$ 4,569,191	\$ 3,544,600	\$ (1,024,591)
<u>Appropriations</u>				
Personal Services	\$ 1,681,026	\$ 2,217,289	\$ 1,886,836	\$ (330,453)
Operating Expenses	827,675	1,075,487	1,029,436	(46,051)
Capital Outlay	344,229	502,243	427,565	(74,678)
Grants and Aids	-	15	-	(15)
Interfund Transfers	996,492	362,915	15,129	(347,786)
Reserves	-	411,242	185,634	(225,608)
SubTotal	\$ 3,849,422	\$ 4,569,191	\$ 3,544,600	\$ (1,024,591)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	38	38	38	-

Budget Variance Explanation

- \$ 893,601 Ad Valorem Taxes lower due to decrease in assessed property value.
- \$ 130,990 Decrease in State grants and other revenue sources such as balance brought forward.
- \$ (330,453) Personal expenses lower due to lower salary level for new hires.
- \$ (120,744) Decrease in various operating and capital costs such as books, publication, library materials, machinery and data processing equipment.
- \$ (347,786) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.
- \$ (225,608) Decrease in reserves.

\$ - Total Decrease

COMMUNITY ENRICHMENT

Programs/Services

The community enrichment program provides public access to electronic information and resources and promotes economic vitality and individual achievement through reading and lifelong learning. Primary services include providing remote access to the online catalog and other electronic databases; providing access to the Library’s website where patrons will find information about Library services and resources and links to selected useful sites on the Internet; providing literacy tutoring to adult nonreaders; providing business development and job-search assistance through large group tours, individual consultations, outreach to the community, and access to electronic resources; providing equal access to electronic resources through in-library computer use, hands-on instruction, and lecture presentations; and providing informational, cultural, and literature-based programming for adults.

FY 09 Highlights & Accomplishments

- The Library now offers Spanish-language PowerPoint and Excel computer classes. How to use a Mouse, Word Processing and Internet Searching classes are now also available in Creole.
- More than 1,300 participants attended 233 English Exchange sessions and improved their English conversation skills talking about topics that included current events and everyday situations.
- "Writers Live!" brings readers together with authors and their books. The first event, “Murder They Wrote,” attended by 391 people, featured four Florida mystery and thriller writers.
- Funded by the Nat'l Endowment for the Humanities, the Aquila Theatre provided a three-month event that included a live performance, lectures, and book/film discussions that over 450 people attended.

FY 10 Objectives

- Increase attendance at Electronic Resources training sessions by 2% over FY 2008.
- Generate 10,200 literacy instructional hours provided by library-trained volunteers.
- Increase adult program attendance by 2% over FY 2008.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Electronic resource training attendance	8,098	8,368	8,178	8,535
Adult literacy instructional hours	9,599	12,196	10,000	10,200
Adult program attendance	18,951	30,834	19,330	31,451

COMMUNITY ENRICHMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Ad Valorem Taxes	\$ 3,003,836	\$ 2,778,046	\$ 2,540,613	\$ (237,433)
Grants	83,247	83,894	61,512	(22,382)
Other	1,158,341	632,148	615,872	(16,276)
SubTotal	\$ 4,245,424	\$ 3,494,088	\$ 3,217,997	\$ (276,091)
<u>Appropriations</u>				
Personal Services	\$ 1,515,679	\$ 1,668,197	\$ 1,712,981	\$ 44,784
Operating Expenses	746,264	822,431	934,582	112,151
Capital Outlay	310,370	377,867	388,169	10,302
Grants and Aids	-	11	-	(11)
Interfund Transfers	898,477	277,523	13,735	(263,788)
Reserves	-	348,059	168,530	(179,529)
SubTotal	\$ 3,470,790	\$ 3,494,088	\$ 3,217,997	\$ (276,091)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	33	33	33	-

Budget Variance Explanation

- \$ 237,433 Ad Valorem Taxes lower due to decrease in assessed property value.

- \$ 38,658 Decrease in State grants and other revenue sources such as balance brought forward.

- \$ 44,784 Personal expenses higher due to various components including staff turnover. Overall personal services decreased from last year.

- \$ 122,442 Increase in costs such as indirect cost (\$86,962), custodial services, casualty and self insurance premium, and various others. Increase in capital is due to a department allocation change.

- \$ (263,788) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.

- \$ (179,529) Decrease in reserves.

\$ - Total Decrease

ENGINEERING AND PUBLIC WORKS

Mission Statement

To provide the citizens of Palm Beach County a high quality and aesthetically pleasing system of roads, bridges, and pathways made safe and easily accessible by appropriate traffic control; to ensure development conformance to the engineering standards of the Unified Land Development Code and provide engineering assistance in the zoning process; to assist in mitigating beach erosion by the operation of sand transfer facilities; and to provide effective drainage facilities in County rights-of-way.

Department Overview

The Engineering/Public Works Department provides planning, implementation, and administration of the Five-Year Road Program and technical and general engineering input regarding transportation planning, geometric design, drainage, and infrastructure for proposed residential and commercial development to the Board of County Commissioners and other County entities. The Department installs and maintains traffic signals, signs and pavement markings, pedestrian and bicycle paths, and drainage systems in County right-of-way. The Department also maintains and operates fixed and moveable bridges, roads, drainage systems, striping and signing, and develops and maintains survey control data for use by County departments; administers the County's Street Improvement Program; coordinates railroad crossing maintenance as it affects County roads; updates and publishes the County street atlas and other maps; and provides copies of plans, plats, and aerials to other County departments, contractors, developers, and the general public.

Emerging Issues

- Levels of service standards require substantive programs for new and wider roads, the installation, maintenance and upgrading of traffic control devices, street lighting, drainage systems, and significant costs and resources for the acquisition of easements and rights-of-way.
- Increased maintenance and upgrading of existing roads and drainage systems will be required as well as maintenance and eventual replacement of aging movable/intracoastal bridges.
- Advanced traveler information system is an effective utilization of the intelligent transportation system. The County will triple the number of the traffic surveillance cameras and begin the installation of stationary variable message signs. The first set will be installed on Southern Blvd (SR 80).
- A significant decrease in revenues - including impact fees and gas taxes - has drastically changed the previously envisioned Five Year Road Program.

ENGINEERING & PUBLIC WORKS**DEPARTMENT FINANCIAL SUMMARY**

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Licenses, Permits & Taxes	\$ 1,027,197	\$ 1,386,000	\$ 1,356,000	\$ (30,000)	-2%
Grants	1,565,628	1,270,887	3,952,804	2,681,917	211%
User Fees/Charges	1,227,099	810,000	790,000	(20,000)	-2%
Gas Tax Funding Support	27,030,831	23,553,220	28,740,095	5,186,875	22%
Other	6,595,766	10,477,929	9,378,135	(1,099,794)	-10%
Transfers	1,178,340	263,570	63,842	(199,728)	-76%
SubTotal	\$ 38,624,861	\$ 37,761,606	\$ 44,280,876	\$ 6,519,270	17%
<u>Appropriations</u>					
Personal Services	\$ 35,180,985	\$ 37,442,838	\$ 35,245,932	\$ (2,196,906)	-6%
Operating Expenses	20,273,134	25,502,036	22,287,002	(3,215,034)	-13%
Capital Outlay	1,395,152	5,111,801	4,115,690	(996,111)	-19%
Grants & Aids	-	195,504	195,504	-	0%
Reserves/Non Operating	248,990	3,234,424	3,134,513	(99,911)	-3%
SubTotal	\$ 57,098,261	\$ 71,486,603	\$ 64,978,641	\$ (6,507,962)	-9%
Ad Valorem Funding	\$ 35,233,378	\$ 33,724,997	\$ 20,697,765	\$ (13,027,232)	-39%
Positions	499	488	470	(18)	-4%

ADMINISTRATION & INFORMATION TECHNOLOGY

Programs/Services

The administrative aspect of Engineering and Public Works includes the County Engineer's Office, Administrative Services (which includes Fiscal and Reprographics) and Information Technology (including Geoprocessing). The County Engineer's Office oversees all divisions of the department. The Reprographics section provides a wide range of duplication services and also serves as the reception desk for the department. The Fiscal section provides support for all financial services throughout the department. Information Technology oversees all of the desktop support as well as department wide applications. Geoprocessing supports the development and maintenance of Geographical Information System applications and data, and performs extensive mapping services, including publishing the County's street atlas.

FY 09 Highlights & Accomplishments

- Implemented a new charge off tracking software system to better allocate staff time to projects.
- Configured and deployed a document management system (SMEADSoft) which will help streamline documents in workflows thereby standardizing departmental information.

FY 10 Objectives

- Maintain the County road base data, critical to several countywide applications including Fire-Rescue and Sheriff emergency responders.
- Efficiently turn around requests for Budget Availability Statements and Construction Pay Applications.
- Continue implementation of the SMEADSoft document management system thru user training, workflow adjustments, the creation of a retention committee and deployment of retentions.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Average Budget Availability Statements turn around time (in days)	3.4	2.6	3.0	2.5
Average Construction Pay Application turn around time (in days)	N/A	N/A	N/A	3.0

ADMINISTRATION & INFORMATION TECHNOLOGY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 39,021	\$ 165,000	\$ 131,000	\$ (34,000)
Other	1,294	70,000	182,864	112,864
SubTotal	\$ 40,315	\$ 235,000	\$ 313,864	\$ 78,864
<u>Appropriations</u>				
Personal Services	\$ 2,254,436	\$ 2,770,703	\$ 2,606,678	\$ (164,025)
Operating Expenses	289,948	372,640	316,788	(55,852)
Capital Outlay	29,659	-	-	-
SubTotal	\$ 2,574,043	\$ 3,143,343	\$ 2,923,466	\$ (219,877)
Ad Valorem Funding	\$ 2,533,728	\$ 2,908,343	\$ 2,609,602	\$ (298,741)
Positions	33	32	30	(2)

Budget Variance Explanation

- \$ (78,864) Overall increase in revenue due to an increase in the charge off to the Road Program offset by a decrease in expected revenues for copy charges.
- \$ (164,025) One filled and one vacant position were eliminated.
- \$ (55,852) Decrease in various other operating lines.

\$ (298,741) Total Decrease

ROADWAY PRODUCTION

Programs/Services

To administer and coordinate the design, right-of-way acquisition, permitting, utility relocation and construction of the County’s Five-Year Road Program, and monitor all activities in Palm Beach County Thoroughfare Roads. Primary services include contracting with design consultants to implement approved projects; review project plans, ensuring required permits are obtained, ensuring utilities have been relocated; preparing construction contract documents for bidding and awards by the Board of County Commissioners; ensuring projects are completed within approved budget; and monitoring County and Developer road and bridge construction projects to ensure compliance with contract specifications, construction plans, and compliance with time frames specified within contracts.

FY 09 Highlights & Accomplishments

- The number of projects under design, right-of-way acquisition, or construction totaled 105.
- The Small Business contractor achievement totaled 15.51%.
- Awarded eight projects totaling \$23,683,000.
- The eight projects awarded added 16.8 lane miles to the County's Thoroughfare roadway system.

FY 10 Objectives

- Award 80% of the construction line items in the Five Year Road Program within 12 months following the scheduled fiscal year in accordance with Traffic Performance Standards requirements.
- Award 90% of design consultant contracts within 10 months of Consultant Selection.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Lane miles of road construction awarded	14.1	23.5	16.8	6.3
Value of Road Construction contracts awarded (in millions)	\$34.2	\$53.1	\$41.5	\$48.2
Thoroughfare roads meeting County's adopted level of service	85%	85%	92%	92%

ROADWAY PRODUCTION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Gas Tax Funding Support	\$ 3,033,336	\$ 2,912,788	\$ 2,409,366	\$ (503,422)
Other	\$ 123,075	\$ 608,520	\$ 608,520	\$ -
SubTotal	\$ 3,156,411	\$ 3,521,308	\$ 3,017,886	\$ (503,422)
<u>Appropriations</u>				
Personal Services	\$ 3,068,645	\$ 3,360,283	\$ 2,862,989	\$ (497,294)
Operating Expenses	87,766	161,025	154,897	(6,128)
SubTotal	\$ 3,156,411	\$ 3,521,308	\$ 3,017,886	\$ (503,422)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	35	34	29	(5)

Budget Variance Explanation

\$ 503,422 Roadway production is fully funded through charge offs against capital projects and gas taxes. Therefore, as cuts were made in this cost center, the corresponding revenue will decrease.

\$ (503,422) Five positions were eliminated. Various other operating expenses were decreased.

\$ - Total Decrease

BRIDGE MAINTENANCE AND OPERATIONS

Programs/Services

To structurally repair, maintain, inspect, and operate nine moveable bridges, 242 fixed bridges, 29 pedestrian bridges, and nine golf cart overpasses. This program also provides for the construction of concrete sidewalks and pathways, ramps for the handicapped, intersection improvements, countywide guardrail installation, and 24-hour emergency service. Primary services include moveable bridge repair, maintenance, and operation; fixed bridge repair and maintenance; bridge inspection; sidewalk improvements; and guardrail installation and repair.

FY 09 Highlights & Accomplishments

- All four span machinery brake assemblies were replaced at Boca Club. Also, a new bridge control system was designed, fabricated, and installed at Boca Club for improved bridge operation.
- Five bridge houses were hurricane hardened: CR-707, Ocean Avenue/Lantana, Woolbright, George Bush, and Linton.
- Obsolete span motor drives were upgraded for improved bridge operation and reliability at the S.E. 15th Avenue Bascule Bridge.
- A joint project with the City of Delray was initiated to remodel, upgrade, and hurricane harden the bridge house at the Linton Blvd. Bascule Bridge. The Section painted the entire structure.

FY 10 Objectives

- Complete hurricane hardening of final bridge house (Palmetto Park).
- Complete all 65 federally mandated annual bridge inspections.
- Install 8,000 linear feet of new and/or replacement guardrail to maintain roadway safety.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Linear feet of new and replacement guardrail installed	15,637	14,119	10,000	8,000
Percentage of federally mandated annual bridge inspections completed	80%	99%	100%	100%
Square yards of concrete sidewalk/ intersection improvements/ misc. structures installed	12,871	11,812	12,500	12,000

BRIDGE MAINTENANCE AND OPERATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ -	\$ 93,296	\$ -	\$ (93,296)
Gas Tax Funding Support	5,190,596	4,305,559	5,794,953	1,489,394
Other	33,579	50,000	20,000	(30,000)
SubTotal	\$ 5,224,175	\$ 4,448,855	\$ 5,814,953	\$ 1,366,098
<u>Appropriations</u>				
Personal Services	\$ 4,860,121	\$ 5,188,895	\$ 5,019,036	\$ (169,859)
Operating Expenses	1,327,885	1,571,304	1,361,753	(209,551)
Capital Outlay	33,824	92,240	92,240	-
SubTotal	\$ 6,221,830	\$ 6,852,439	\$ 6,473,029	\$ (379,410)
Ad Valorem Funding	\$ 4,358,640	\$ 2,403,584	\$ 658,076	\$ (1,745,508)
Positions	79	79	79	-

Budget Variance Explanation

- \$ 93,296 A one-time grant was received in FY 2009 for the repair of bridgetender houses.

- \$ (1,489,394) Several one-time cuts were made in the gas tax funded capital projects to provide Ad Valorem relief in operating costs.

- \$ 30,000 Decrease in other revenues from services to other departments.

- \$ (169,859) Savings from personnel turnover.

- \$ (209,551) Various line items were decreased including property and casualty insurance and repair and maintenance motor pool expenses.

- \$ (1,745,508) Total Decrease**

ROAD MAINTENANCE AND OPERATIONS

Programs/Services

To maintain 3,315 lane miles of County paved roads, 116.74 lane miles of shell rock roads, 1,103 miles of concrete sidewalk, 195 miles of asphalt pathways, 118,994 feet of drainage ditches, 57 retention/detention ponds, and oversee interlocal maintenance/mowing agreements. This includes resurfacing roads; responding to citizen inquiries and complaints; maintaining sidewalks and pathways; grading shell rock roads; patching roads; sweeping curbs, medians, intersections, and pathways, and mowing County right-of-way including medians; trimming and removing trees that are dead or causing sight problems, or damaging infrastructure, mining materials for maintenance needs; and constructing turn lanes, intersection improvements, and ADA ramps. The Section also maintains drainage systems throughout the County. This includes evaluating chronic drainage problem areas and recommending solutions; maintaining swales and culverts; installing and repairing culverts, gutters, and drainage structures.

FY 09 Highlights & Accomplishments

- 1,439.65 lane miles of shell rock roads were graded.

- Repairs to 27 damaged storm drain systems were completed which amounted to over \$400,000 in repairs.

- 190 handicap ramps were either installed or upgraded.

- 52.47 lane miles of road were resurfaced.

FY 10 Objectives

- Resurface 30 lane miles of road.

- Restore and improve 150 miles of road shoulder countywide.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Cubic yards mined	10,832	69,380	30,000	45,000
Acres mowed countywide	17,156	18,120	15,000	15,000
Linear feet of drainage ditches maintained	185,934	142,139	140,000	140,000

ROAD MAINTENANCE AND OPERATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 1,089,480	\$ -	\$ -	\$ -
Gas Tax Funding Support	9,343,073	7,750,007	10,430,915	2,680,908
Other	23,626	175,000	100,000	(75,000)
Transfers	-	200,000	-	(200,000)
SubTotal	\$ 10,456,179	\$ 8,125,007	\$ 10,530,915	\$ 2,405,908
<u>Appropriations</u>				
Personal Services	\$ 7,026,942	\$ 7,706,759	\$ 7,383,277	\$ (323,482)
Operating Expenses	10,362,770	13,307,403	9,394,712	(3,912,691)
Capital Outlay	11,005	-	-	-
Grants & Aids	-	120,000	120,000	-
Reserves/Non Operating	98,000	145,208	145,208	-
SubTotal	\$ 17,498,717	\$ 21,279,370	\$ 17,043,197	\$ (4,236,173)
Ad Valorem Funding	\$ 12,204,195	\$ 13,154,363	\$ 6,512,282	\$ (6,642,081)
Positions	115	115	112	(3)

Budget Variance Explanation

- \$ (2,680,908) Several one-time cuts were made in the gas tax funded capital projects to provide Ad Valorem relief in operating costs.
- \$ 75,000 Decrease in other revenues from services to other departments.
- \$ 200,000 A one-time revenue transfer from the Transportation Improvement Fund was eliminated.
- \$ (323,482) Three vacant positions were eliminated.
- \$ (3,912,691) Various line items were decreased including pavement mgmt/roadway striping (\$1.9 million), median & row curbing (\$400,000), major thoroughfare resurfacing (\$317,642), contractual services (\$450,000) and electricity (\$400,000).

\$ (6,642,081) Total Decrease

TRAFFIC ENGINEERING AND OPERATIONS

Programs/Services

Plan, design, install, and maintain traffic control devices including signs, pavement markings, and signalization to improve mobility, safety, and accessibility of the county's roadway system. Operate the traffic signal system utilizing Ethernet based fiber optic communication network and other elements of the intelligent transportation system. Provide professional services in identifying and recommending needed roadway construction and intersection improvement projects. Administer and maintain the street lighting system. Coordinate the intersection capital improvement program. Compile, analyze, and publish traffic accident information. Administer the pathway program. Coordinate the neighborhood traffic calming program. Collect, compile, analyze, and publish traffic count data in support of the growth management program. Administer the Traffic Performance Standards program and provide site plan and zoning application review.

FY 09 Highlights & Accomplishments

- The number of signals connected to the central traffic system is over 600, or about 60% of the 1,000 total signals. More signals will be connected through an expanded Ethernet fiber optic network.
- The number of defective signal loop detectors has been reduced to a manageable level for the in-house construction crews to maintain.
- A total of \$3.9M has been secured in Federal and State funding for the intelligent transportation system projects.
- The development and deployment of a new advanced Crash Data System has been completed utilizing State and County funding.

FY 10 Objectives

- Bring the percentage of signals connected to the Traffic's Ethernet based fiber optic communication system to 70%.
- Save up to \$500,000 annually in contractual expense to locate the traffic signal underground utilities utilizing existing and additional staff and acquiring equipment and software.
- Maintain the level of service of the growing number of traffic signals and streetlights with the same or lower staffing levels.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Average time to process accident reports	n/a	n/a	100 days	90 days
Average time to stripe 10,000 linear feet	n/a	n/a	4 days	3 days
Percentage of coordinated signals retimed this period	45%	45%	45%	55%

TRAFFIC ENGINEERING AND OPERATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Licenses, Permits & Taxes	\$ 7,155	\$ 6,000	\$ 6,000	\$ -
Grants	476,148	1,177,591	3,952,804	2,775,213
User Fees/Charges	892,290	645,000	659,000	14,000
Gas Tax Funding Support	6,228,715	5,166,671	6,953,944	1,787,273
Other	3,133,306	4,633,895	4,652,429	18,534
Transfers	984,000	-	-	-
SubTotal	\$ 11,721,614	\$ 11,629,157	\$ 16,224,177	\$ 4,595,020
<u>Appropriations</u>				
Personal Services	\$ 10,474,838	\$ 10,833,378	\$ 10,236,255	\$ (597,123)
Operating Expenses	6,091,507	7,284,576	8,892,886	1,608,310
Capital Outlay	1,309,599	4,685,577	3,745,577	(940,000)
Reserves/Non Operating	54,650	1,541,595	1,360,128	(181,467)
SubTotal	\$ 17,930,594	\$ 24,345,126	\$ 24,234,846	\$ (110,280)
Ad Valorem Funding	\$ 12,494,770	\$ 12,715,969	\$ 8,010,669	\$ (4,705,300)
Positions	142	140	134	(6)

Budget Variance Explanation

- \$ (2,775,213) A \$3,480,900 grant was received mid-year in FY 2009 to repair signal interconnect (overhead fiber optic lines) due to damages sustained from Hurricane Wilma. The balance is included in the FY 2010 budget.
- \$ (32,534) An increase in inter-departmental service charges, which follows current revenue trends, and an increase in interest.
- \$ (1,787,273) Several one-time cuts were made in the gas tax funded capital projects to provide Ad Valorem relief in operating costs.
- \$ (597,123) Six vacant positions were eliminated and overtime was reduced.
- \$ 1,608,310 The balance of the \$3,480,000 FDOT Hurricane Wilma grant is included in the FY 2010 budget. The increase was offset by several line item budget cuts including electricity (\$400,000) and Engineering staff taking over One-call services (\$450,000).
- \$ (940,000) The budgeted amount for signals and controllers decreased by \$400,000. Signal loop maintenance (which was a one-time transfer of gas tax dollars) was reduced by \$540,000.
- \$ (181,467) Reduction in reserves.

\$ (4,705,300) Total Decrease

LAND DEVELOPMENT REGULATION

Programs/Services

To ensure conformance to the engineering standards of the Unified Land Development Code; provide engineering support to the Zoning Division; administer the County’s subdivision and platting ordinance in conformity with the comprehensive land use plan; and administer the County’s Abandonment Ordinance. Primary services include process permit applications and review construction plans and plats for residential and commercial subdivisions; process permit applications, review plans, and issue permits for construction in County rights-of-way; review and prepare recommendations for approval on all re-zoning and site plan applications; process, review, and comment on all subdivision variance applications; process, review, and comment on all abandonment requests; and review proposed revisions to the County’s Comprehensive Plan.

FY 09 Highlights & Accomplishments

- The E-Permitting System has been implemented and is essentially complete. Only minor tweaking and modifications to make the system more user friendly are remaining.
- The turn-around time for processing of applications for all types of permits and Land Development Services has significantly improved.
- A new emphasis on customer service has been employed with positive results.

FY 10 Objectives

- Process drainage reviews within an average of 10 working days.
- Generate a minimum of 95% of all comments letters for technical compliance in 30 days or less.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Permits issued for construction in County rights-of-way, drainage, and utilities	495	616	600	600
Land Development Permits issued	15	11	5	15
Zoning petitions approved	279	115	90	120

LAND DEVELOPMENT REGULATON

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Licenses, Permits & Taxes	\$ 1,020,042	\$ 1,380,000	\$ 1,350,000	\$ (30,000)
Transfers	98,000	-	-	-
SubTotal	\$ 1,118,042	\$ 1,380,000	\$ 1,350,000	\$ (30,000)
<u>Appropriations</u>				
Personal Services	\$ 1,697,229	\$ 1,473,591	\$ 1,362,520	\$ (111,071)
Operating Expenses	205,773	373,267	338,993	(34,274)
Reserves/Non Operating	-	60,000	60,000	-
SubTotal	\$ 1,903,002	\$ 1,906,858	\$ 1,761,513	\$ (145,345)
Ad Valorem Funding	\$ 784,960	\$ 526,858	\$ 411,513	\$ (115,345)
Positions	19	18	16	(2)

Budget Variance Explanation

\$ 30,000 Decrease in revenues based on decreased level of fees collected.

\$ (111,071) Eliminated one filled and one vacant position.

\$ (34,274) Decrease in various other operating lines.

\$ (115,345) Total Decrease

INLET SAND TRANSFER

Programs/Services

To operate and maintain the South and North Lake Worth Inlet Sand Transfer Plants. The North Plant (Palm Beach Inlet) is operated and maintained by County staff through an interlocal agreement between the County and the Town of Palm Beach. Sand transfer requires 24 hour operation as dictated by weather conditions. Pumping is restricted by State permit and can only be done when winds are from the north, northwest or northeast. Historically, the volume of material at the South plant (Boynton Inlet) varies from 75,000 to 95,000 cubic yards per year. The quantity is higher at the North plant due to utilization of a larger engine and main pump. Primary services include re-furbish adjacent beaches and aid in maintaining channel depth in inlets.

FY 09 Highlights & Accomplishments

- The interlocal agreement between the County and the Town of Palm Beach was renegotiated whereby the Town fully funds the operations of the North Plant.
- The Department has successfully rehabilitated the sand pump systems from diesel to electric.

FY 10 Objectives

- Ensure the sand pump systems are up and operational in a timely manner since the conversion to an electric pump system.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Cubic yards of sand pumped – North Plant	144,000	160,125	175,000	150,000
Cubic yards of sand pumped – South Plant	91,800	81,600	50,000	85,000

INLET SAND TRANSFER

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 301,902	\$ 294,529	\$ 278,949	\$ (15,580)
SubTotal	\$ 301,902	\$ 294,529	\$ 278,949	\$ (15,580)
<u>Appropriations</u>				
Personal Services	\$ 423,141	\$ 405,339	\$ 383,101	\$ (22,238)
Operating Expenses	219,057	212,631	219,112	6,481
SubTotal	\$ 642,198	\$ 617,970	\$ 602,213	\$ (15,757)
Ad Valorem Funding	\$ 340,296	\$ 323,441	\$ 323,264	\$ (177)
Positions	4	4	4	-

Budget Variance Explanation

- \$ 15,580 Decrease revenue from Municipal participation to match the level of expenditures for the Palm Beach Inlet station. This station is fully refunded by the Town of Palm Beach.
- \$ (22,238) Savings from personnel turnover.
- \$ 6,481 Increase in various other operating lines.

\$ (177) Total Decrease

STREETSCAPE

Programs/Services

To provide and maintain roadway landscape in the medians of State and County thoroughfares located in the unincorporated area. Subject to funding, design and implement OTIS (Only Trees, Irrigation and Sod) beautification improvements; secure plant material donations for use in our program whenever possible to reduce expenses to the County for new and replacement trees; pursue grant funding from outside sources to increase the ability to implement OTIS projects with less or no impact on County funding sources; administer developer cash buyout program as a means for developers to satisfy Board of County Commissioners' conditions requiring them to install and maintain median landscape; act as the County's liaison with FDOT for matters dealing with roadway landscape.

FY 09 Highlights & Accomplishments

- The Section designed, constructed and operates a tree farm at minimal expense to the County. This facility enables the County to accept tree donations for use in our programs.
- Efforts have been increased to collect donated plant materials from sources such as Florida's Turnpike Enterprise, roadway construction projects, and private entities.
- The OTIS project on State Road 7 from Glades Road to Clint Moore Road has been completed.
- The berm landscape project on State Road 7 Extension from Okeechobee Boulevard to Persimmon Boulevard has been completed. Contract maintenance has begun on the project.

FY 10 Objectives

- Maintain annual contracts with at least 2 landscaping companies at all times for competitive pricing and operations.
- Maintain 132 miles of roadway under the landscape maintenance contract.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Frequency of Contracted Maintenance Events	36	36	26	16
New Miles of Roadways under O.T.I.S.	6.0	8.0	8.6	0.0
Amount of litter collected (in tons)	50	50	36	24

STREETSCAPE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 1,987,450	\$ 1,751,790	\$ 1,833,346	\$ 81,556
Gas Tax Funding Support	\$ 2,061,906	\$ 1,912,087	\$ 1,714,251	\$ (197,836)
Transfers	96,340	63,570	63,842	272
SubTotal	\$ 4,145,696	\$ 3,727,447	\$ 3,611,439	\$ (116,008)
<u>Appropriations</u>				
Personal Services	\$ 1,067,166	\$ 1,102,339	\$ 1,080,909	\$ (21,430)
Operating Expenses	1,030,644	1,001,983	825,849	(176,134)
Grants & Aids	-	75,504	75,504	-
Reserves/Non Operating	96,340	1,547,621	1,629,177	81,556
SubTotal	\$ 2,194,150	\$ 3,727,447	\$ 3,611,439	\$ (116,008)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	15	15	15	-

Budget Variance Explanation

\$ 116,008 This revenue represents the developer funding which was collected for 20 years worth of maintenance and the transfer from the Gas Taxes.

\$ (116,008) The contract for maintenance was altered to provide for less maintenance events throughout the year in order to achieve savings.

\$ - Total Decrease

CONSTRUCTION COORDINATION

Programs/Services

Administers and coordinates the construction of all County projects for thoroughfare roads, bridges, minor street improvements, and Housing and Community Development projects. Ensures that County, State, and required standards and specifications are applied and adhered to, and presents final project acceptance to the Board of County Commissioners, upon completion of the projects. Monitors construction within County-permitted subdivisions and within rights-of-way for compliance with plans, specifications, and permit requirements.

FY 09 Highlights & Accomplishments

- The Division successfully incorporated Florida Department of Transportation standard specifications for Road & Bridge construction and design standards.
- Construction Coordination is in the process of quality control certifying all employees in all phases of Road & Bridge construction.

FY 10 Objectives

- Ensure all construction contracts are completed within 10% of the allotted scheduled time.
- Recover funds 95% of the time from design and construction error and omissions over 1%.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Active projects monitored by Division	N/A	23	18	20
Contract totals monitored by Division (in millions)	N/A	\$46.21	\$94.53	\$90.00

CONSTRUCTION COORDINATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Gas Tax Funding Support	\$ 1,173,205	\$ 1,506,108	\$ 1,436,666	\$ (69,442)
Other	991,534	700,000	700,000	-
SubTotal	\$ 2,164,739	\$ 2,206,108	\$ 2,136,666	\$ (69,442)
<u>Appropriations</u>				
Personal Services	\$ 1,907,700	\$ 1,939,400	\$ 1,891,660	\$ (47,740)
Operating Expenses	257,039	266,708	245,006	(21,702)
SubTotal	\$ 2,164,739	\$ 2,206,108	\$ 2,136,666	\$ (69,442)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	22	21	21	-

Budget Variance Explanation

- \$ 69,442 Construction Coordination is fully funded through charge offs against capital projects and gas taxes. Therefore, as cuts were made in this cost center, the corresponding revenue will decrease.
- \$ (47,740) Savings from personnel turnover.
- \$ (21,702) Decrease in various other operating lines.

\$ - Total Decrease

ENGINEERING SERVICES

Programs/Services

Prepares and reviews plans, specifications, right-of-way maps, permit applications, and contract documents for non-thoroughfare capital improvement projects, including intersection improvements, pathway projects, street and drainage improvement projects (including the MSTU program), and miscellaneous projects for other County departments. Carries out survey requests for County projects, develops and maintains survey control data used by professionals in delineation of property boundaries and the development of engineering projects, and provides this survey information to all County offices and agencies when requested. Coordinates railroad crossing activities, contracts, and agreements. Responsible for the review of subdivision plats, boundary surveys, legal descriptions and sketches, and Development Review Officer petitions to ensure compliance with all applicable codes and standards.

FY 09 Highlights & Accomplishments

- Per the Department of Environmental Protection requirement, the Division located and plotted 12 miles of exfiltration trench for maintenance inspection.
- The Division maintained and replaced approximately 17% of the horizontal and vertical survey control monuments throughout Palm Beach County.

FY 10 Objectives

- Start construction of 75% of pathway construction projects within one year of program approval.
- Locate and plot 18 miles of exfiltration trench for maintenance inspection.
- Maintain 15% of the horizontal and vertical survey control monuments throughout Palm Beach County.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Design tasks	14	25	28	20
Survey tasks	323	265	241	220

ENGINEERING SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 295,788	\$ -	\$ -	\$ -
Other	-	2,194,195	1,002,027	(1,192,168)
SubTotal	\$ 295,788	\$ 2,194,195	\$ 1,002,027	\$ (1,192,168)
<u>Appropriations</u>				
Personal Services	\$ 2,400,767	\$ 2,662,151	\$ 2,419,507	\$ (242,644)
Operating Expenses	400,745	950,499	537,006	(413,493)
Capital Outlay	11,065	333,984	277,873	(56,111)
Reserves/Non Operating	-	(60,000)	(60,000)	-
SubTotal	\$ 2,812,577	\$ 3,886,634	\$ 3,174,386	\$ (712,248)
Ad Valorem Funding	\$ 2,516,789	\$ 1,692,439	\$ 2,172,359	\$ 479,920
Positions	35	30	30	-

Budget Variance Explanation

\$ 1,192,168 Decrease in revenue from inter-departmental service charges.

\$ (242,644) Savings from personnel turnover.

\$ (413,493) Decrease in railroad crossing maintenance.

\$ (56,111) Decrease in road and street improvement expenditure.

\$ 479,920 Total Increase

ENVIRONMENTAL RESOURCES MANAGEMENT

Mission Statement

The Department's mission is to establish, maintain, and implement programs for the protection, preservation, and enhancement of the land and water resources of Palm Beach County. Through the accomplishment of this mission, the Department promotes the quality of the environment, continued health, safety, and general welfare of residents and visitors to Palm Beach County.

Department Overview

The services provided by the Department of Environmental Resources Management (ERM) fall within five major program areas: Environmental Enhancement and Restoration, Natural Areas, Resources Protection, Shoreline Protection and Mosquito Control. Within these programs are many diverse activities including natural areas acquisition and management, sea turtle and manatee protection, shoreline protection, artificial reef construction, petroleum storage tank cleanup and compliance, land development review, wellfield protection, water quality, mosquito control, and major environmental restoration and enhancement construction projects. From Lake Okeechobee to the Atlantic Ocean, ERM programs cover the County and currently include managing 36 natural areas (31,193 acres) and approximately thirty enhancement projects in development or construction at any given time.

Emerging Issues

- Only 20% of ERM's operating budget comes from property taxes. However, these dollars are very important, providing the "match" required by funding partners. Reduced tax dollars lessen our ability to secure grants that allow us to fund the work we do at a lower cost to the taxpayer.
- The State Legislature did not provide money in FY09 for petroleum contamination cleanup, instead authorizing \$90 million in bond sales to fund the program. This resulted in 16 groundwater cleanup postponements in addition to 80 cleanups already postponed by previous budget cuts.
- Dramatic reductions in funding of the State Beach Program will affect and delay construction of Shore Protection projects.
- Changes in the Florida Forever matching grant program will result in significantly less, or possibly no funding for the preservation of environmentally sensitive land. A similar loss of funding for Lake Worth Lagoon, Chain of Lakes, and Loxahatchee River Initiatives may continue in future years.
- Regulatory issues associated with permitting environmental projects are increasingly complicated by third party interventions and challenges.
- A sustainable County is a community that meets the environmental needs of the present without compromising the ability of future generations to meet their own needs. Limited resources will delay actions needed to lead by example and to achieve sustainability.

ENVIRONMENTAL RESOURCES MANAGEMENT

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other Licenses & Permits	\$ 645,135	\$ 467,000	\$ 503,260	\$ 36,260	8%
Charges for Services	1,566,222	2,138,839	3,705,914	1,567,075	73%
Grants	8,275,594	6,716,875	6,849,865	132,990	2%
Fines & Forfeitures	5,975	100	-	(100)	-100%
Transfers	986,175	321,574	300,000	(21,574)	-7%
Other	30,330,672	28,426,148	29,694,891	1,268,743	4%
SubTotal	\$ 41,809,773	\$ 38,070,536	\$ 41,053,930	\$ 2,983,394	8%
<u>Appropriations</u>					
Personal Services	\$ 8,940,206	\$ 9,102,085	\$ 9,050,427	\$ (51,658)	-1%
Operating Expenses	4,554,999	12,513,492	12,957,624	444,132	4%
Capital Outlay	2,115,959	1,918,510	1,291,396	(627,114)	-33%
Grants & Aids	335,152	3,836,837	3,327,925	(508,912)	-13%
Reserves	-	14,891,460	16,317,953	1,426,493	10%
Charge Offs	2,992,652	3,248,408	3,597,397	348,989	11%
Transfers	2,600,218	4,535,208	4,548,652	13,444	0%
SubTotal	\$ 21,539,186	\$ 50,046,000	\$ 51,091,374	\$ 1,045,374	2%
Ad Valorem Funding	\$ 11,221,124	\$ 11,975,464	\$ 10,037,444	\$ (1,938,020)	-16%
Positions	152	145	145	-	0%

NATURAL AREAS

Programs/Services

To plan, manage, monitor and protect native ecosystems on natural areas acquired or leased by Palm Beach County. The program includes both planning and capital construction elements, most of which are funded through non-Ad Valorem sources such as federal and state grants and mitigation funds. Primary services include site security and protection; exotic vegetation control; development and updating of management plans; protection of natural areas through the granting of conservation easements; monitoring the status of natural resources and the success of restoration projects; development and maintenance of public use facilities; habitat restoration and enhancement, including hydrologic restoration and prescribed burning; and data management and support.

FY 09 Highlights & Accomplishments

- Public use facilities, strictly designed to have minimal impact on native ecosystems and located in previously disturbed areas, were completed and opened to the public in two natural areas.
- Approximately 274 acres of natural areas were acquired through donation or lease and will provide additional preserved and protected ecosystems to benefit various threatened plant and animal species.
- Approximately 1,350 acres of natural areas were restored to reflect the natural biological communities and ecosystems as they existed prior to pre-development times.
- Seven prescribed burns promoted regeneration of plant growth, removal of invasive plants, a wider variety of food sources for wildlife, and a reduction in the risk of potentially uncontrollable wildfires.

FY 10 Objectives

- Prepare new and updated management plans for three natural areas.
- Conduct five prescribed burns on natural areas.
- Restore a minimum of 1,000 acres of natural areas.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of management plans prepared	3	4	4	3
Number of prescribed burns conducted	2	8	5	5
Number of acres of natural areas restored	n/a	n/a	n/a	1,000

NATURAL AREAS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	379,201	746,330	1,495,000	748,670
Grants	6,697,233	-	844,257	844,257
Fines & Forfeitures	5,975	100	-	(100)
Transfers	986,175	321,574	300,000	(21,574)
Other	25,260,968	22,485,558	23,525,474	1,039,916
SubTotal	\$ 33,329,552	\$ 23,553,562	\$ 26,164,731	\$ 2,611,169
<u>Appropriations</u>				
Personal Services	\$ 2,860,640	\$ 2,856,554	\$ 3,063,850	\$ 207,296
Operating Expenses	2,869,189	4,781,403	5,113,749	332,346
Capital Outlay	1,949,100	1,918,510	1,291,396	(627,114)
Grants & Aids	20,240	38,240	20,240	(18,000)
Reserves	-	12,463,225	14,053,063	1,589,838
Charge Offs	1,112,757	1,119,812	1,259,839	140,027
Transfers	2,600,218	4,535,208	4,548,652	13,444
SubTotal	\$ 11,412,144	\$ 27,712,952	\$ 29,350,789	\$ 1,637,837
Ad Valorem Funding	\$ 4,059,863	\$ 4,159,390	\$ 3,186,058	\$ (973,332)
Positions	48	48	48	-

Budget Variance Explanation

- \$ (748,670) Increase in revenues from additional non-recurring contractual agreements providing reimbursement for project related staff services.
 - \$ (844,257) Grant carry forward from a grant received in FY2009 after the adoption of the prior year's budget.
 - \$ (1,159,733) Changes to various revenues, including a large increase in Other Physical Environment revenue attributed to increased partnership funding agreements.
 - \$ (627,114) Decrease in Capital Outlay resulting from eminent domain settlements made in FY2009.
 - \$ 1,731,329 Increase to reserves from revenues received to supplant expenditures from a prior year.
 - \$ 675,113 Increase to various expenditures, including operating and personal services from a re-distribution of staffing and increased operational costs associated with revenue contracts.
- \$ (973,332) Total Decrease**

ENVIRONMENTAL ENHANCEMENT AND RESTORATION

Programs/Services

To enhance and restore the natural resources of Palm Beach County. The Environmental Enhancement and Restoration Program designs and constructs wetland, estuarine, transitional and reef projects that provide natural habitat, water quality improvements and public access. The program also implements the monitoring and management objectives defined in the Lake Worth Lagoon Management Plan, Manatee Protection Plan (R2007-1420) and the Northeast Everglades Natural Area Plan (NENA).

FY 09 Highlights & Accomplishments

- Six habitat enhancement projects in Lake Ida, Lake Osborne & the Lake Worth Lagoon were completed and are already showing significant results in improved ecosystems.
- A freighter and two boulder reefs were added to the County's extensive inventory of offshore reefs providing habitat for fish and other marine life and a new site for recreational divers and fishermen.
- A new concept in nearshore artificial reef, developed by ERM to meet mitigation requirements, gained approval from the state & federal agencies.
- Over 200 reef pods were placed off Riviera Beach and Ocean Ridge, providing shallow water habitat for hundreds of species of fish and other diverse populations of marine organisms.
- Conducted monitoring in the Lake Worth Lagoon and reef systems to evaluate reefs, manatees, seagrass, oysters, water quality, sediment sources and other characteristics.

FY 10 Objectives

- Create habitat & public use facilities at the Juno Dunes Natural Area, Dubois Park, Snook Islands & South Cove locations.
- Continue to monitor and evaluate the effectiveness of completed restoration projects.
- Plan an enhancement of ocean reef resources in the nearshore and transitional depths, along with the creation of an oyster reef habitat in the Lake Worth Lagoon.
- Begin construction, using ARRA stimulus funds, on a series of NENA multi-use trails connecting environmentally sensitive lands, recreational areas, and public access infrastructure.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Acres of estuarine, wetland & transitional habitat restored/enhanced	28	57	92	37
Reef resources created (tons of material)	3,150	1,650	31,000	136,800

ENVIRONMENTAL ENHANCEMENT & RESTORATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other Licenses & Permits	\$ 450,118	\$ 270,000	\$ 300,000	\$ 30,000
Charges for Services	550,056	219,617	948,022	728,405
Grants	624,620	5,794,712	5,144,724	(649,988)
Fines & Forfeitures		-	-	-
Other	2,283,293	3,822,085	4,119,414	297,329
SubTotal	\$ 3,908,087	\$ 10,106,414	\$ 10,512,160	\$ 405,746
<u>Appropriations</u>				
Personal Services	\$ 1,607,229	\$ 1,840,815	\$ 1,498,376	\$ (342,439)
Operating Expenses	451,934	4,657,786	5,052,744	394,958
Capital Outlay	162,201	-	-	-
Grants & Aids	314,912	3,798,597	3,307,685	(490,912)
Reserves	-	2,428,235	2,264,890	(163,345)
Charge Offs	799,553	803,027	893,907	90,880
SubTotal	\$ 3,335,829	\$ 13,528,460	\$ 13,017,602	\$ (510,858)
Ad Valorem Funding	\$ 2,713,377	\$ 3,422,046	\$ 2,505,442	\$ (916,604)
Positions	31	30	30	-

Budget Variance Explanation

- \$ 649,988 Decrease in grant revenue as multi-year funding grants are spent down.

- \$ (914,243) Increase in various revenues, primarily in charges for services as a result of increased partnership funding.

- \$ (647,275) Decrease in various operating expenses as multi-year funding grants are spent down.

- \$ (490,912) Decrease in grants and aids for other governments as pass through grants are spent down.

- \$ 485,838 Increase in various operating expenditures as contractual obligations were initiated in FY2009 to provide matching funds for partnered non-capital projects.

\$ (916,604) Total Decrease

MOSQUITO CONTROL

Programs/Services

To maintain a level of mosquito control to protect the human health and safety while fostering the quality of life for the public, promote economic development of the County, and facilitate the enjoyment of its natural attractions by reducing the number of pestiferous and disease carrying mosquitoes through an integrated program. Aspects of the Integrated Mosquito Management Program include surveillance, source reduction, complaint inspections, larviciding, adulticiding, biological control, and public education.

FY 09 Highlights & Accomplishments

- Aerial adulticiding program sprayed over 1,300,000 acres in the western communities to reduce mosquito populations.
- Ground adulticiding Ultra Low Volume trucks sprayed over 50,000 acres in the urban communities to reduce mosquito annoyance.
- 824 service requests for nuisance mosquitoes or abandoned pools were physically checked and resolved by an inspector.
- 80,113 catch basins were inspected and 35,565 were larvicided with a biological compound (BTI - Bacillus Thuringiensis Israelensis) to reduce the threat of West Nile Virus.

FY 10 Objectives

- Operate a system of light traps to collect, identify, record, and document the need for spraying. Continue the process for disease detection twice a week throughout the year.
- Make efforts to increase the number of mosquito fish placed in a variety of permanent habitats to feed on mosquito larvae.
- Assist and coordinate with the Health Department in the monitoring and operation of the sentinel chicken flocks for disease transmission risk.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of acres aerially sprayed for mosquitoes	1,228,800	1,075,200	1,294,106	1,294,106
Number of acres ground truck sprayed for mosquitoes	48,045	48,688	50,000	50,000
Number of acres larvicided for mosquitoes	1,650	3,644	4,557	4,500

MOSQUITO CONTROL

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 37,488	\$ 37,000	\$ 39,000	\$ 2,000
Other	30,711	68,231	114,999	46,768
SubTotal	\$ 68,199	\$ 105,231	\$ 153,999	\$ 48,768
<u>Appropriations</u>				
Personal Services	\$ 1,097,951	\$ 1,114,856	\$ 1,124,405	\$ 9,549
Operating Expenses	859,361	1,039,748	942,476	(97,272)
Charge Offs	309,613	306,387	315,941	9,554
SubTotal	\$ 2,266,925	\$ 2,460,991	\$ 2,382,822	\$ (78,169)
Ad Valorem Funding	\$ 2,266,925	\$ 2,355,760	\$ 2,228,823	\$ (126,937)
Positions	18	18	18	-

Budget Variance Explanation

- \$ (48,768) Increase in grant revenue and grant carry forward for a multi-year funding agreement unspent in the prior year.
- \$ (97,272) Decrease in insecticides and pesticides based on historic averages for annual use from FY2006 through FY2008.
- \$ 19,103 Increase in costs, primarily personal services.

\$ (126,937) Total Decrease

RESOURCES PROTECTION

Programs/Services

To provide environmental assessment, permitting, compliance, and land development review activities necessary for implementation of natural resources protection programs and enforcement of related laws, regulations, and codes. The primary services are inspections; compliance and enforcement; complaint investigations; monitoring of land development planning and review; state permit compliance and remediation of contaminated soil and groundwater. The five primary program areas are Pollutant Storage Tanks Compliance; Petroleum Cleanup; Wellfield Protection; Water Quality with National Pollution Discharge Elimination System (NPDES) state permit compliance; and Land Development Review.

FY 09 Highlights & Accomplishments

- Storage Tank Compliance staff identified thousands of state rule violations and ensured compliance. A Petroleum Contamination Cleanup Criteria Ordinance 2009-018 was adopted by the Board.
- Wellfield Protection staff protected drinking water supplies and ensured compliance for over one thousand facilities through inspection, permitting, and compliance.
- A state audit for NPDES permit compliance activities was successful, along with water quality monitoring and evaluation of 22 NPDES stations for the protection of critical water bodies.
- Over one million dollars worth of native vegetation mitigation was approved. Staff provided consistent development and implementation of the Comprehensive Plan and Environmental Codes.

FY 10 Objectives

- Maintain the percentage of non-compliance letters (and out-of-compliance inspections) resolved in 120 days at 90%.
- Maintain the percentage of notices/letters processed within 15 days at 90%.
- Conduct 100% of reviews within required time frames.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Non-compliance letters/out of compliance inspections resolved within 120 days	90%	95%	90%	90%
Notices/ letters processed within 15 days	97%	91%	90%	90%
Reviews completed within required time frames	100%	99%	100%	100%

RESOURCES PROTECTION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other Licenses & Permits	\$ 195,017	\$ 197,000	\$ 203,260	\$ 6,260
Charges for Services	44,080	672,892	672,892	-
Grants	916,254	745,163	785,000	39,837
Other	2,755,699	2,050,274	1,935,004	(115,270)
SubTotal	\$ 3,911,051	\$ 3,665,329	\$ 3,596,156	\$ (69,173)
<u>Appropriations</u>				
Personal Services	\$ 2,781,285	\$ 2,679,195	\$ 2,712,353	\$ 33,158
Operating Expenses	213,640	1,893,523	1,809,646	(83,877)
Charge Offs	400,373	651,467	671,302	19,835
SubTotal	\$ 3,395,298	\$ 5,224,185	\$ 5,193,301	\$ (30,884)
Ad Valorem Funding	\$ 1,644,854	\$ 1,558,856	\$ 1,597,145	\$ 38,289
Positions	44	38	38	-

Budget Variance Explanation

- \$ (46,097) Increase in revenues, primarily in grants due to multi-year funding not spent in FY2009.

- \$ 115,270 Decrease in balance brought forward.

- \$ 52,993 Increase in costs, primarily personal services.

- \$ (83,877) Various reductions in operating expenditures, mainly in contractual services for petroleum storage tank compliance estimated to be spent in FY2009.

\$ 38,289 Total Increase

SHORELINE PROTECTION

Programs/Services

To restore and maintain the coastline of Palm Beach County. The Program designs and constructs shoreline projects that provide protection to upland resources and restoration of beach and dune habitats. The Division also implements the monitoring and management objectives in the Sea Turtle Protection Plan (Art 14, ULDC) and manage the South Lake Worth Inlet.

FY 09 Highlights & Accomplishments

- The dune along South Palm Beach & Lantana was restored with sand from an upland source. The dune provides habitat for nesting sea turtles and protection for adjacent infrastructure.
- Replacement of the sand transfer plant & restoration of the jetties and seawall is underway at the South Lake Worth Inlet.
- Design, permitting and contracting of the Juno Beach Renourishment Project were completed in preparation for construction in FY2010.
- The design of erosion control structures to be placed off Singer Island and a feasibility study for structures off South Palm Beach and Lantana were completed as alternatives to beach fill projects.

FY 10 Objectives

- Use sand from offshore sources to restore the beach along Jupiter and Juno.
- Complete the infrastructure project at the South Lake Worth Inlet to improve sand bypassing capabilities, stabilize Bird Island, and strengthen the jetties.
- Begin construction of erosion control structures off Riviera Beach.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Sand restored to the beaches (moving average in cubic yards)	1,050,000	1,150,000	1,320,000	1,300,000

SHORELINE PROTECTION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 592,885	\$ 500,000	\$ 590,000	\$ 90,000
Grants	\$ -	140,000	36,884	(103,116)
SubTotal	\$ 592,885	\$ 640,000	\$ 626,884	\$ (13,116)
<u>Appropriations</u>				
Personal Services	\$ 593,101	\$ 610,665	\$ 651,443	\$ 40,778
Operating Expenses	160,875	141,032	39,009	(102,023)
Capital Outlay	4,658	-	-	-
Charge Offs	370,356	367,715	456,408	88,693
SubTotal	\$ 1,128,990	\$ 1,119,412	\$ 1,146,860	\$ 27,448
Ad Valorem Funding	\$ 536,105	\$ 479,412	\$ 519,976	\$ 40,564
Positions	11	11	11	-

Budget Variance Explanation

- \$ (90,000) Increase in charges for services due to increased partnership funding agreements.

- \$ 103,116 Decrease in grant revenue as multi-year grants are spent down.

- \$ 129,471 Increase in personal services and charge offs are a redistribution of staffing and other charges within the department.

- \$ (102,023) Decrease in operating expenditures, primarily due to a \$100,000 reduction to the South Lake Worth Inlet maintenance.

\$ 40,564 Total Increase

FACILITIES DEVELOPMENT & OPERATIONS

Mission Statement

Facilities Development & Operations (FDO) provides efficient, cost effective, quality services in building design and construction, building maintenance and systems operation, property and fleet management and electronic systems and security services for all County facilities for the Board of County Commissioners (BCC) and other Elected Officials.

Department Overview

The Facilities Development and Operations Department is responsible for siting, building, and operating the County's physical plants, major equipment, fleet, and electronic systems. Five departmental programs fulfill these responsibilities: Property and Real Estate Management, Capital Improvements, Electronic Services and Security, Facilities Management, and Fleet Management. The Department is responsible for the implementation of capital projects, the operation and maintenance of the countywide public safety radio system, the maintenance and operation of more than 800 structures, and a fleet of more than 4,400 vehicles and equipment.

Emerging Issues

- Maintaining service levels with reduced staff and budget when the number of physical assets is expanding, existing infrastructure is aging requiring more maintenance and more than 80% of customers and workload is associated with constitutional officers' facilities and programs.
- Retaining employees with the broadest skill set and most cross trained (professional, technical and tradespersons) as these employees are best suited to maintain service levels with reduced resources and will be the most desirable to private sector and may not return to government service.
- Managing the County's building and space inventory to accommodate the existing needs of County departments and constitutional officers that have over 150,000 sq. ft. of space postponed, indefinitely delayed or cancelled without compromising the overall approach to the capital development program.
- Prioritize the frequent requests for special studies, research and special projects received from the Board of County Commissioner, Administration, Departments and Constitutional Officers so that opportunities can be identified and pursued in lieu of those that are either unfunded or non-timely.

FACILITIES DEVELOPMENT & OPERATIONS**DEPARTMENT FINANCIAL SUMMARY**

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 4,623,031	\$ 4,431,217	\$ 4,624,552	\$ 193,335	4%
Central Service Charges	34,931,365	34,988,943	35,907,540	918,597	3%
Other	8,008,124	14,969,560	13,533,958	(1,435,602)	-10%
SubTotal	\$ 47,562,520	\$ 54,389,720	\$ 54,066,050	\$ (323,670)	-1%
<u>Appropriations</u>					
Personal Services	\$ 32,149,317	\$ 32,593,565	\$ 30,236,249	\$ (2,357,316)	-7%
Operating Expenses	37,524,179	39,659,657	37,225,760	(2,433,897)	-6%
Capital Outlay	8,219,625	9,092,498	9,246,552	154,054	2%
Transfers	354,252	-	5,243,218	5,243,218	100%
Reserves	-	13,826,025	8,178,175	(5,647,850)	-41%
SubTotal	\$ 78,247,373	\$ 95,171,745	\$ 90,129,954	\$ (5,041,791)	-5%
Ad Valorem Funding	\$ 30,684,853	\$ 40,782,025	\$ 36,063,904	\$ (4,718,121)	-12%
Permanent Positions	449	428	394	(34)	-8%

PROPERTY AND REAL ESTATE MANAGEMENT

Programs/Services

Property and Real Estate Management (PREM) provides a full range of real estate services to departments and agencies under the Board of County Commissioners and Constitutional Officers, which include acquiring property and disposal of surplus County properties, administering leases for County leased facilities, coordinating civic site acquisitions and use, providing technical support for the development of County facilities, and responding to public inquiries/complaints concerning County property.

FY 09 Highlights & Accomplishments

- Shifted focus from new capital projects and land acquisition to support of development projects.
- Completed complex development projects such as the Fire Rescue Training Facility, Light Harbor Boat Ramp, Hagen Ranch Library and the West Palm Beach Intermodal Facility.
- Completed the verification of data in stage in the PREM CORE database of County-owned land and buildings.

FY 10 Objectives

- Revise Property and Real Estate Management/Real Estate Ordinance and Policy and Procedure Manual to implement Grand Jury Recommendations.
- Provide Intranet access of Property and Real Estate Management CORE database to other Departments/County agencies.
- Acquire six properties for development of Homeless Resource Centers in accordance with the 10-year Plan to End Homelessness.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of PREM/Real Estate Ordinance and PPMs revised.	N/A	N/A	N/A	100%
Percentage of County department/agencies with intranet access to PREM CORE	N/A	N/A	0	100%
Number of County properties acquired for development of Homeless Resource Centers	N/A	N/A	N/A	6

PROPERTY AND REAL ESTATE MANAGEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ -	\$ 35,000	\$ -	\$ (35,000)
Other	444,410	125,000	165,000	40,000
SubTotal	\$ 444,410	\$ 160,000	\$ 165,000	\$ 5,000
<u>Appropriations</u>				
Personal Services	\$ 1,913,017	\$ 1,652,724	\$ 1,386,187	\$ (266,537)
Operating Expenses	377,865	318,225	319,196	971
SubTotal	\$ 2,290,882	\$ 1,970,949	\$ 1,705,383	\$ (265,566)
Ad Valorem Funding	\$ 1,846,472	\$ 1,810,949	\$ 1,540,383	\$ (270,566)
Positions	24	18	14	(4)

Budget Variance Explanation

\$ (35,000) Decrease due to the reduction of interdepartmental charges.

\$ 40,000 Increase due to historical revenue adjustment from rental of buildings.

\$ (266,537) Decrease due to the elimination of five positions and the addition of one planner position transferred from Electronic Services and Security.

\$ 971 Increase in various operating budget lines.

\$ (270,566) Total Decrease

CAPITAL IMPROVEMENTS

Programs/Services

Capital Improvements provides a full range of architectural, engineering, contract, and project management services directed toward ensuring the highest possible quality and value in the design and construction of all County capital projects. Primary services include procuring architectural and engineering services for capital projects, administering bids and other procurement related activities for capital projects, and administering capital project construction activity.

FY 09 Highlights & Accomplishments

- Completed Fire-Rescue's administrative and training facility which was built above former landfill site. Project planning began in FY 2002.
- Obtained the consumptive water permit for South County Golf Course (Osprey Point). The process began in FY 2005.
- Began construction on the \$115M, 800 bed jail at the West Detention Center.
- Completed the last phase of the 75,000 square feet addition and 68,000 square feet renovation to the South County Courthouse.

FY 10 Objectives

- Expedite the design process for the Homeless Resource Center to allow for an all inclusive guaranteed maximum price by April 26, 2010.
- Effectively manage the construction activities in order to complete the expansion with minimal disruption to the existing jail and other governmental center agencies at the West Detention Center.
- Manage the design and construction to open the Osprey Point golf course prior to next golf season.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of Homeless Resource Center design completed	N/A/	N/A	N/A	75%
Percentage of Jail addition construction completed	N/A	N/A	N/A	95%
Percentage of Golf Course construction completed	N/A	N/A	N/A	98%

CAPITAL IMPROVEMENTS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,737,262	\$ 1,515,400	\$ 1,515,400	\$ -
Other	131	-	-	-
Subtotal	\$ 1,737,393	\$ 1,515,400	\$ 1,515,400	\$ -
<u>Appropriations</u>				
Personal Services	\$ 2,519,121	\$ 2,199,864	\$ 2,120,823	\$ (79,041)
Operating Expenses	131,236	136,529	131,989	(4,540)
SubTotal	\$ 2,650,357	\$ 2,336,393	\$ 2,252,812	\$ (83,581)
Ad Valorem Funding	\$ 912,964	\$ 820,993	\$ 737,412	\$ (83,581)
Positions	27	22	19	(3)

Budget Variance Explanation

\$ (79,041) Decrease due to the elimination of four positions and the addition of one site planner position transferred from Administration.

\$ (4,540) Decrease in various budget operating lines.

\$ (83,581) Total Decrease

ELECTRONIC SERVICES AND SECURITY

Programs/Services

Electronic Services and Security provides specifications, acquisition, project management, acceptance testing, and continued operations and support for all electronic systems, facility safety and security, including on-site security personnel, security surveys, and training, facility access control including criminal history record checks, card access, and key control, operations and support for the County radio systems, and support for Facilities Development and Operation's automation and remote management projects.

FY 09 Highlights & Accomplishments

- The Micro Key project has been implemented and Fire Rescue dispatch is now monitoring 60 U.L. Certified County fire alarm systems. Third-party monitoring eliminated with savings of \$15,000 per year.
- The migration of the Lantana Police Department in the County's 800 MHz radio system has been completed.
- The wireless access control system has been implemented at the main judicial center with a savings of over \$80,000 to the County.
- Electronic Services and Security and Information Systems Services successfully migrated an antiquated video conferencing system to the County's Network resulting in an annual savings of \$20,000.

FY 10 Objectives

- Develop a new strategic plan to match the reorganization of the division. Key components will be vision, values, environmental assumptions, key issues, goals and strategies.
- Develop a formal project management, implementation and support plan with Capital Improvements for the design and installation of electronic and security systems.
- Complete 100% of the radio systems 800 MHz re-banding project by July 30, 2010.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of the 64 key components completed	N/A	N/A	N/A	100%
Percentage of the 12 project management, implementation and support plans delivered	N/A	N/A	N/A	90%
Percentage of the 800 MHz re-banding project completed	N/A	N/A	N/A	100%

ELECTRONIC SERVICES AND SECURITY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,458,691	\$ 1,265,000	\$ 1,305,000	\$ 40,000
Other	4,618	-	-	-
SubTotal	\$ 1,463,309	\$ 1,265,000	\$ 1,305,000	\$ 40,000
<u>Appropriations</u>				
Personal Services	\$ 5,430,947	\$ 5,626,215	\$ 4,914,956	\$ (711,259)
Operating Expenses	4,896,061	5,200,892	4,825,855	(375,037)
Capital Outlay	91,083	49,300	-	(49,300)
SubTotal	\$ 10,418,091	\$ 10,876,407	\$ 9,740,811	\$ (1,135,596)
Ad Valorem Funding	\$ 8,954,782	\$ 9,611,407	\$ 8,435,811	\$ (1,175,596)
Positions	87	86	78	(8)

Budget Variance Explanation

- \$ 40,000 Increase in revenue from interdepartmental charges.

- \$ (711,259) Decrease due to the elimination of three positions in Security, the transfer of the information technology section four positions to Administration and the transfer of one planner to Property and Real Estate Management.

- \$ (375,037) Decrease due to reduction in outside security services and the transfer of the information technology section.

- \$ (49,300) Decrease due to the transfer of the information technology section.

\$ (1,175,596) Total Decrease

FACILITIES MANAGEMENT

Programs/Services

Facilities Management provides services focused on asset management and preservation of County-owned property. Primary services include preventative and corrective maintenance, replacement of equipment in County buildings, custodial and landscaping services at designated sites, facility related emergency response services after business hours, facility preparedness services, restoration of services in the event of emergencies/disasters, facilities support during emergency activations, review of new capital development and renewal/replacement projects, warranty administration on building systems, completing the construction design of mechanical/electrical specifications, identifying/implementing initiatives for the reduction of energy consumption, continuing improvements, enhancements, and planned renewal of buildings/properties, and parking operations for the Governmental, Judicial, Vista Centers and South County Courthouse Complex.

FY 09 Highlights & Accomplishments

- Budget cuts to clerical and maintenance staff resulted in development of internal procurement and fiscal procedures to maintain accurate and efficient billing and invoicing functions.
- Several new buildings came on line resulting in increased square footage requiring additional maintenance and repair responsibilities, which were effectively absorbed by current staff.
- Developed and completed new service agreements for maintenance, repair and project responsibilities for the Fire Rescue and Palm Tran departments.
- Improved consistency and accountability by standardizing regional functions of work orders resulting in a more timely and accurate completion rate.

FY 10 Objectives

- Continue to provide quality custodial, landscaping and service contracts at an acceptable level while reducing frequencies due to budget reductions.
- Continue condition assessments on 50% of the overall maintained square footage.
- Continue the Division's planned preventive maintenance program at reduced frequencies due to reduced staffing levels while keeping building system components failure to acceptable levels.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Cost per square footage for custodial services	\$1.66	\$1.68	\$1.29	\$1.06
Percentage of buildings assessed with an overall condition of good or excellent.	69.70%	88.60%	70%	70%
Percentage of preventative maintenance hours in relation to total maintenance hours.	67.30%	72.91%	65%	60%

FACILITIES MANAGEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,019,143	\$ 1,051,665	\$ 1,179,000	\$ 127,335
Other	52,470	41,250	68,000	26,750
SubTotal	\$ 1,071,613	\$ 1,092,915	\$ 1,247,000	\$ 154,085
<u>Appropriations</u>				
Personal Services	\$ 13,610,413	\$ 14,260,496	\$ 13,813,248	\$ (447,248)
Operating Expenses	12,632,986	12,855,175	10,463,158	(2,392,017)
Capital Outlay	133,318	-	40,700	40,700
SubTotal	\$ 26,376,717	\$ 27,115,671	\$ 24,317,106	\$ (2,798,565)
Ad Valorem Funding	\$ 25,305,104	\$ 26,022,756	\$ 23,070,106	\$ (2,952,650)
Positions	207	203	194	(9)

Budget Variance Explanation

- \$ 127,335 Increase in revenue from interdepartmental charges.

- \$ 26,750 Increase in other revenues such as rental of buildings and commercial leases.

- \$ (447,248) Decrease due to the elimination of fourteen positions and reclassifications and the addition of three fiscal and two regulatory positions transferred from Administration.

- \$ (2,392,017) Decrease due to reduction of service, custodial and landscaping contracts.

- \$ 40,700 Increase in the purchase of equipment to support the maintenance of the Main Jail at Gun Club Road.

\$ (2,952,650) Total Decrease

FLEET MANAGEMENT

Programs/Services

Fleet Management provides specification, acquisition, assignment, funding and disposal services. Additional services include providing preventive (PM) and corrective maintenance (CM) services on vehicles and equipment, purchasing fuel and managing County fueling sites.

FY 09 Highlights & Accomplishments

- Increased the quantity and diversity of hybrid vehicles purchased for the County including the acquisition of hybrid bucket trucks.
- Implemented a program to install conceivers on all new on-road vehicle purchases which eliminates the need for a vehicle fuel card and increases the fuel related reporting capabilities on the Fleet System.
- Converted the main Fleet software from an AS 400 platform to a Windows based platform eliminating all AS 400 based costs for both Fleet Management and Palm Tran.
- Implemented an Idling Reduction Program for county vehicles to maximize fuel efficiency.

FY 10 Objectives

- Increase the percentage of hybrid vehicles in the County's on road Fleet to 15%.
- Increase the customer's compliance with preventive maintenance practices.
- Increase the rate of scheduled versus unscheduled maintenance.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of hybrid vehicles in Fleet	N/A	8%	8%	15%
Percentage of vehicles/equipment past due for preventive maintenance	12%	9%	10%	6%
Percentage of vehicles/equipment brought in for scheduled versus unscheduled service	65%	62%	60%	50%

FLEET MANAGEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Central Service Charge	\$ 34,931,365	\$ 34,988,943	\$ 35,907,540	\$ 918,597
Other	6,818,498	14,803,310	13,300,958	(1,502,352)
SubTotal	\$ 41,749,863	\$ 49,792,253	\$ 49,208,498	\$ (583,755)
<u>Appropriations</u>				
Personal Services	\$ 5,673,576	\$ 6,019,900	\$ 5,481,429	\$ (538,471)
Operating Expenses	19,121,931	20,903,130	21,147,724	244,594
Capital Outlay	7,995,224	9,043,198	9,157,952	114,754
Transfers	354,252	-	5,243,218	5,243,218
Reserves	-	13,826,025	8,178,175	(5,647,850)
SubTotal	\$ 33,144,983	\$ 49,792,253	\$ 49,208,498	\$ (583,755)
Ad Valorem Funding	\$ (8,604,880)	\$ -	\$ -	\$ -
Positions	72	70	64	(6)

Budget Variance Explanation

- \$ 918,597 Increase due to additional equipment added to insurance policy.

- \$ (1,502,352) Decrease in operating reserves to fund program activities in various departments.

- \$ (538,471) Decrease due the elimination of six positions.

- \$ 244,594 Increase in various operating budget lines.

- \$ 114,754 Increase in capital outlay due to the purchases of vehicles for replacement and/or provide new vehicles for County departments.

- \$ 5,243,218 Increase due to refunds to County Library, Fire Rescue, Airport Operations and County General Fund for prior year overpayments for fleet services.

- \$ (5,647,850) Decrease in reserves to fund program activities in various departments.

\$ - Total Decrease

ADMINISTRATION/INFORMATION TECHNOLOGY

Programs/Services

Administration provides support services in the areas of procurement, renovation, rehabilitation, permitting and grant acquisition/monitoring for County owned facilities through facility services, space and interior planning, administering the Art in Public Places program, overseeing over 150 interlocal agreements with other governmental entities and not-for-profit organizations and processing use applications for non-County activities at general government buildings/properties. Information technology supports the maintenance of Facilities Development and Operation's software programs such as MAXIMO, Smeadsoft and the Stark Energy Program, offers technical assistance to users, develops software programs and maintains the computer inventory.

FY 09 Highlights & Accomplishments

- The completion and installation of "The Wave" art project at the Convention Center of \$625,000 was the largest funded art project in the history of the County.
- Information Technology completed the update and implementation of the new MAXIMO tracking system for Facilities Management users.
- Completed the space planning and moves for the South County Courthouse Phase III, the Airport Center and the Four Points consolidation.
- Completed the Belle Glade Youth Empowerment Center which currently serves 80 at-risk teenagers.

FY 10 Objectives

- Complete 30 residential rehabilitation projects in 12 months.
- Complete the Smeadsoft Program transition for all FDO divisions by end of FY 2010.
- Complete emergency reconfigurations to consolidate existing departments to make room for tenants whose projects were cut or delayed due to budget reductions.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of residential rehabilitation projects completed	N/A	N/A	N/A	100%
Percentage of FDO Divisions transitioned to Smeadsoft Program	N/A	N/A	N/A	100%
Percentage of emergency reconfigurations completed	N/A	N/A	N/A	100%

ADMINISTRATION/INFORMATION TECHNOLOGY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 407,935	\$ 564,152	\$ 625,152	\$ 61,000
Other	687,997	0	0	0
SubTotal	\$ 1,095,932	\$ 564,152	\$ 625,152	\$ 61,000
<u>Appropriations</u>				
Personal Services	\$ 3,002,243	\$ 2,834,366	\$ 2,519,606	\$ (314,760)
Operating Expenses	364,100	245,706	337,838	92,132
Capital Outlay	-	-	47,900	47,900
SubTotal	\$ 3,366,343	\$ 3,080,072	\$ 2,905,344	\$ (174,728)
Ad Valorem Funding	\$ 2,270,411	\$ 2,515,920	\$ 2,280,192	\$ (235,728)
Positions	32	29	25	(4)

Budget Variance Explanation

- \$ 61,000 Increase due to regulatory charges from Procurement & Project Implementation Group.
- \$ (314,760) Decrease due to the transfer of two positions to different facilities development and operations divisions and the elimination of one senior site planner and one facilities system project manager position.
- \$ 92,132 Increase due to transfer of the information technology section from Electronic Services and Security to Administration.
- \$ 47,900 Increase due to transfer of information technology section from Electronic Services and Security to Administration.

\$ (235,728) Total Decrease

OFFICE OF FINANCIAL MANAGEMENT & BUDGET

Mission Statement

To maintain the sound financial condition of the Palm Beach County government by providing management with timely and accurate decision-making information regarding policy and operating issues; advising the Board of County Commission and the County Administrator on the availability and allocation of fiscal resources; monitoring and reporting budget and operational performance; establishing financial policies and procedures to govern operating practices; and providing centralized control over County assets, records, and contractual obligations.

Department Overview

The Office of Financial Management and Budget (OFMB) is responsible for the direction, administration, and evaluation of the County's financial management systems. Primary services include preparing and administering the annual budget; providing advice and issues to be considered by the Board of the County Commissioners; planning for future financing needs; developing countywide financial policies; maximizing the collection of monies owed to the County; preparing and reviewing formal contracts; administering the impact fee ordinance; conducting periodic inventories and reconciliation of fixed assets; and administering the records management program.

OFMB is comprised of four Divisions: Administration, Budget, Contract Development and Control, and Financial Management. The Financial Management Division includes Fixed Assets/Surplus Assets Section, the Impact Fees Program, the Debt Management Section and the Revenue Collection Program.

Emerging Issues

- Continued declining property values will cause a strain in balancing the County's budget while maintaining existing service levels. For FY 2010 assessments, property values declined 13%. FY 2011 is anticipated to decline a further 12%.
- Based on current projections, the County will be facing a \$125 million deficit in FY 2011. Planning must start now to mitigate this deficit. Tough decisions such as what programs/services continue and at what level continued services will be provided must be made.
- The Florida Legislature passed bill HJR 97, which proposes an additional homestead exemption for first time homeowners in an amount equal to 25% of the homestead property's just value. This proposal will appear on the 2010 statewide ballot. If passed, this would further reduce County revenue.
- Ensuring adequate reserves and fund balances to maintain the County's high quality bond ratings is essential to afford priority access to the bond markets.

FINANCIAL MANAGEMENT AND BUDGET

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual		FY 09 Budget		FY 10 Budget		Change (FY 09-FY 10)	
							\$	%
<u>Non Ad-Valorem Revenues</u>								
Charges for Services	\$	151,115	\$	148,110	\$	67,500	\$	(80,610) -54%
Other	\$	294,719	\$	400,000	\$	439,500	\$	39,500 10%
SubTotal	\$	445,834	\$	548,110	\$	507,000	\$	(41,110)
 <u>Appropriations</u>								
Personal Services	\$	3,581,238	\$	3,341,413	\$	3,255,200	\$	(86,213) -3%
Operating Expenses	\$	310,847	\$	475,167	\$	340,711	\$	(134,456) -28%
Capital Outlay	\$	1,513	\$	-	\$	-	\$	-
SubTotal	\$	3,893,598	\$	3,816,580	\$	3,595,911	\$	(220,669) -6%
 Ad Valorem Funding	 \$	 3,447,764	 \$	 3,268,470	 \$	 3,088,911	 \$	 (179,559) -5%
 Positions		 43		 38		 36		 (2) -5%

ADMINISTRATION

Programs/Services

The Administration division is responsible for the overall management of services provided by three divisions; the Budget Office, Financial Management and Contract Development & Control. Primary services include the implementation of policies and procedures established by the Board of County Commissioners, providing financial expertise to the Board and Administration and oversight of special projects.

FY 09 Highlights & Accomplishments

- Implemented department-wide reorganization including establishment of a Special Projects Coordinator to assist with ongoing document preparation, FEMA project coordination and special projects.
- Created and maintained a centralized record of all American Recovery & Reinvestment Act (ARRA) County grant awards (Economic Stimulus).
- Revised and created new policies & procedures regarding debt management and underwriter selection.

FY 10 Objectives

- Revise and update department-wide Policies and Procedures Manuals.
- Provide support and direction to County departments in developing budget and operational strategies to absorb additional budget reductions in FY 2011.
- Implement the County Financing Committee to oversee issuance of debt obligations and manage outstanding debt.

ADMINISTRATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 506,063	\$ 239,969	\$ 277,426	\$ 37,457
Operating Expenses	\$ 36,155	\$ 14,445	\$ 60,960	46,515
Capital Outlay	-	-	-	-
SubTotal	\$ 542,218	\$ 254,414	\$ 338,386	\$ 83,972
Ad Valorem Funding	\$ 542,218	\$ 254,414	\$ 338,386	\$ 83,972
Positions	2	2	2	-

Budget Variance Explanation

- \$ (56,637) Transfer of Administrative Secretary position to Budget Division.

- \$ 91,046 Transfer of Fiscal Specialist II position from Budget Division and reclassified to Special Projects Coordinator.

- \$ 3,048 Annualized personal services adjustments, primarily attributable to a higher Florida Retirement System contribution rate.

- \$ 46,515 Increased operating expenditures for casualty self-insurance premiums.

\$ 83,972 Total Increase

BUDGET DIVISION

Programs/Services

To prepare and administer the County's annual budget in accordance with Florida Statutes and policies of the Board of County Commissioners and fulfill an oversight role on behalf of County Administration and the Board of County Commissioners. To provide general guidance and assistance to County departments, members of the public, media representatives, and other government agencies. Primary services include preparing the County's annual operating and capital budgets; analyzing and processing changes to the adopted budget; planning for future operating and capital requirements; reporting on financial trends and issues, major project status, and departmental performance measurement data; reviewing and commenting on the fiscal impact of Board agenda items; and providing financial expertise, assistance, and information to the Board, Administration, departments, citizens, and media representatives.

FY 09 Highlights & Accomplishments

- Enhanced the Budget on the County's website to further increase transparency of the budget development process. Enhancement includes posting detailed supporting documentation used by the Commission to develop the budget and line item detail of the budget.
- Conducted Single Audit/Grant Reporting training to employees countywide.
- Moved budget and accounting for the Information Systems Services department from the Internal Service Fund to the General Fund.
- Reviewed and updated policies and procedures to reflect new accounting guidance and practices, federal and state regulations, and current industry practices.

FY 10 Objectives

- Conduct standardized in-house training sessions on County Policy & Procedures impacting budgetary issues.
- Coordinate a centralized reporting process for all awarded American Recovery & Reinvestment Act of 2009 (ARRA) grants.
- Enhance the County's budget webpage (internal and external) to be more informative, transparent, and user friendly.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Budget Office Staff per \$1 Billion of total government expenditures	4.71	5.06	4.50	4.50
Budgets developed per analyst	5.4	5.9	6.8	6.0
Internal Customer Satisfaction Rating	N/A	N/A	90%	90%

BUDGET

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 16	\$ -	\$ -	\$ -
SubTotal	\$ 16	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 1,015,618	\$ 1,056,255	\$ 1,260,354	\$ 204,099
Operating Expenses	48,984	54,649	48,407	(6,242)
Capital Outlay	-	-	-	-
SubTotal	\$ 1,064,602	\$ 1,110,904	\$ 1,308,761	\$ 197,857
Ad Valorem Funding	\$ 1,064,586	\$ 1,110,904	\$ 1,308,761	\$ 197,857
Positions	15	13	14	1

Budget Variance Explanation

- \$ 42,234 Annualized personal services adjustments, including salary modifications and a higher Florida Retirement System contribution rate.
- \$ 56,637 Transfer of Administrative Secretary position from Administration Division and reclassified to Senior Secretary.
- \$ 105,228 Transfer of Contract Analyst position from Contract Development & Control Division and reclassified to Grants Analyst.
- \$ (8,000) Realignment of Information Systems Services and Graphics charges into a general fund department.
- \$ 1,758 Increased casualty self-insurance premiums.

\$ 197,857 Total Increase

CONTRACT DEVELOPMENT & CONTROL

Programs/Services

The Contract Development and Control Division serves as the clearing house for coordinating all formal contracts and related documents to ensure compliance with Board policies, as well as State Records Management requirements. To carry out its mandate, the Division facilitates the initiation, completion and approval process of contract related items through the review of contracts, agenda items, Request for Proposals (RFP), bid documents and Change Orders (CO), Work Orders and Consultant Service Authorizations (CSA). A database is maintained for tracking, updating and monitoring all contracts and related items approved by the Board. Reports are provided in relation to change activity for approved contracts. The Division is represented or serves as Chair for many Countywide Committees. New duties include responsibilities for Records Management Compliance for the Board as required by Florida Statutes.

FY 09 Highlights & Accomplishments

- Revised and updated numerous Countywide Policies and Procedures pertaining to contracting procedures and records management.
- Provided training to County employees in relation to Records Management, which had not been accomplished Countywide for approximately three years.
- Increased the number of Letters of Credit and Payment and Performance Bonds reviewed for County Departments.
- Continued to maintain level of services despite staffing reductions.

FY 10 Objectives

- Conduct performance reviews of operating departments as needed to evaluate contract procedures to verify compliance with Countywide PPMs and recommend improvements in relation thereto.
- Create and maintain a tracking system for Records Management, including the development of department/division liaisons for Records Management responsibilities.
- Review Bonds, Letters of Credit and Change documents to contracts to ensure compliance with established policies and procedures.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Agenda Items reviewed & processed	1811	2035	1300	1200
CO/CSA/Amendments reviewed & processed	1447	1348	1500	1500
Records Destruction requests reviewed & processed	n/a	n/a	150	175

CONTRACT DEVELOPMENT & CONTROL

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 563,009	\$ 475,503	\$ 385,146	\$ (90,357)
Operating Expenses	13,987	32,778	25,130	(7,648)
Capital Outlay	1,513	-	-	-
SubTotal	\$ 578,509	\$ 508,281	\$ 410,276	\$ (98,005)
Ad Valorem Funding	\$ 578,509	\$ 508,281	\$ 410,276	\$ (98,005)
Positions	6	5	4	(1)

Budget Variance Explanation

- \$ (105,228) Transfer of Contract Analyst position to Budget Division.

- \$ 14,871 Annualized personal services increase, primarily attributable to a higher FRS contribution rate.

- \$ (8,609) Realignment of Information Systems Services and Graphics charges into a general fund department.

- \$ 961 Increased casualty self-insurance premiums.

\$ (98,005) Total Decrease

FINANCIAL MANAGEMENT

Programs/Services

The Financial Management Division includes Debt Management, Fixed Asset Management, the Impact Fee Program and the Revenue Collection Program. Primary services include debt management and planning for future financing needs, recording acquisitions and disposals of County owned property, conducting periodic inventories and reconciliations of fixed assets, managing the surplus asset disposal program and the Thrift Store, ensure the accurate calculation of impact fees, review impact fee refund requests and conduct impact fee compliance reviews of municipalities, maximizing the collection of monies due to the County and developing related countywide financial policies and procedures.

FY 09 Highlights & Accomplishments

- Revised and issued Debt Management Policies and Procedures Manual in response to Grand Jury recommendations. Coordinated the issuance of \$68.115M Water & Sewer Revenue Bonds, Series 2009.
- Completed the 2009 biennial impact fee study.
- Coordinated with the Internal Auditor to conduct an audit on impact fee compliance review by their staff.
- Worked cooperatively with the Facilities Development & Operations Department to continue development of a building plan to relocate the surplus warehouse and Thrift Store to the Vista Center.

FY 10 Objectives

- Implement revised Debt Management Procedures including the staffing of the County Financing Committee and issuing the request for proposals to establish a pre-qualified underwriter's pool.
- Conduct four impact fee compliance reviews of municipalities.
- Complete the development of a building plan for the surplus warehouse and Thrift Store at the Vista Center.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Impact fee compliance reviews of municipalities	4	2	3	4
Value of redistributed surplus assets	\$107,693	\$268,083	\$260,000	\$200,000
Dollars collected by external efforts	\$637,569	\$692,299	\$600,000	\$700,000

FINANCIAL MANAGEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 151,099	\$ 148,110	\$ 67,500	\$ (80,610)
Other	294,719	400,000	439,500	39,500
SubTotal	\$ 445,818	\$ 548,110	\$ 507,000	\$ (41,110)
<u>Appropriations</u>				
Personal Services	\$ 1,496,548	\$ 1,569,686	\$ 1,332,274	\$ (237,412)
Operating Expenses	211,721	373,295	206,214	(167,081)
Capital Outlay	-	-	-	-
SubTotal	\$ 1,708,269	\$ 1,942,981	\$ 1,538,488	\$ (404,493)
Ad Valorem Funding	\$ 1,262,451	\$ 1,394,871	\$ 1,031,488	\$ (363,383)
Positions	20	18	16	(2)

Budget Variance Explanation

- \$ 80,610 Decreased Impact Fee Revenue which reduces the associated 1.8% administrative fee.

- \$ (39,500) Increased revenue from sale of surplus fixed assets.

- \$ (218,504) Elimination of the Management Section, which included two Senior Management Consultant positions.

- \$ (25,783) Miscellaneous adjustments in personal services, primarily attributable to the elimination of wages for temporary employees.

- \$ (85,639) Miscellaneous reductions in operating expenses, primarily attributable to the elimination of contractual services for an Impact Fee study.

- \$ (74,567) Realignment of Information Systems Services and Graphics charges into a general fund department.

\$ (363,383) Total Decrease

FIRE RESCUE

Mission Statement

To protect life and property against injury and fire through education and code compliance. To respond to medical emergencies, fire and hazardous materials incidents.

Department Overview

Palm Beach County Fire Rescue was created by County Ordinance in 1984 to provide fire, emergency medical services, advanced life support and transport services to the unincorporated areas of the County as well as several municipalities. The Department is primarily funded by ad valorem taxes through two Municipal Service Taxing Units (MSTU's). Including cities that receive primary service from Palm Beach County Fire Rescue, the Department covers over 1,822 square miles with a population of approximately 812,803. The Department is organizationally divided into four major Divisions: Operations; Safety Services; Support Services; and Administrative Services. The primary programs are: Operations; Aviation; Bureau of Safety Services (Prevention); Dispatch and Telecommunications; Training and Safety; and Vehicle and Building Maintenance.

Emerging Issues

- Beginning October 1, 2009, the Department provides fire and emergency medical services to the City of Lake Worth. All City emergency apparatus, related equipment, and Fire Rescue employees were transferred to the County. Our service area increased by 5.85 square miles.
- Beginning October 1, 2009, the Department provides fire and emergency medical services to the Village of Palm Springs. All Village emergency apparatus, related equipment and Fire Rescue employees were transferred to the County. Our service area increased by 3.12 square miles.
- Station 14 is an existing fire station located at 16749 Jupiter Farms Road in Jupiter. The Department anticipates the completion of the relocation of this station to 12015 Indiantown Road in Jupiter by January 2010.
- Construction of a new fire station located on the existing Station 32 site at 4022 Charleston Street in Lake Worth is expected to be completed before the end of FY 2010. At that point, demolition of the old station on the site will begin.
- Net of Lake Worth and Palm Springs opting into the Fire Rescue Main MSTU, Ad Valorem taxes are up only \$1 million. The Fire Rescue Main MSTU personal services budget increased \$12.7 million, primarily due to the Lake Worth and Palm Springs merger.

FIRE RESCUE

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
User Fees/Charges	\$ 31,188,138	\$ 27,582,911	\$ 29,699,661	\$ 2,116,750	8%	
Grants	376,615	253,200	275,879	22,679	9%	
Other	81,384,972	68,586,999	81,172,787	12,585,788	18%	
Interfund Transfers	16,807,584	20,537,298	15,469,424	(5,067,874)	-25%	
SubTotal	\$ 129,757,309	\$ 116,960,408	\$ 126,617,751	\$ 9,657,343	8%	

Appropriations

Personal Services	\$ 182,059,066	\$ 204,700,637	\$ 216,831,142	\$ 12,130,505	6%	
Operating Expenses	28,102,952	34,070,893	36,961,444	2,890,551	8%	
Capital Outlay	3,737,766	9,355,728	9,567,525	211,797	2%	
Reserves	-	57,546,660	68,867,562	11,320,902	20%	
Interfund Transfers	26,177,999	26,307,298	14,758,672	(11,548,626)	-44%	
SubTotal	\$ 240,077,783	\$ 331,981,216	\$ 346,986,345	\$ 15,005,129	5%	

Ad Valorem Funding

Countywide	\$ 6,246,626	\$ 7,841,878	\$ 8,964,411	\$ 1,122,533	14%	
Fire Rescue	\$ 195,663,358	\$ 207,178,930	\$ 211,404,183	\$ 4,225,253	2%	
Positions	1,471	1,473	1,542	69	5%	

Significant Non-Program Specific Revenue Changes

- \$ 11,562,549 Increase in beginning balances forward.
- \$ (365,852) Increase in Statutory Reserves.
- \$ 1,778,811 Increase in Emergency Transport Revenue.
- \$ 611,136 Increase in Municipal Contract Revenue.
- \$ (3,958,626) Decrease in Revenue from Jupiter MSTU.

OPERATIONS

Programs/Services

The Operations Division is responsible for the actual response to and mitigation of a wide variety of fire and medical emergencies. Primary services include: respond to fire and medical emergencies, conduct suppression activity and/or provide pre-hospital care; respond to hazardous materials incidents, contain contaminants, and mitigate exposure; conduct pre-fire planning on all major target hazards; conduct mutely-family residential inspections; and provide a volunteer-bases Community Assistance Team (CAT) to offer post-incident assistance, including bereavement, emotional, and social-service support, to the citizens of Palm Beach County, necessary as a result of structure fires, death, drowning or pediatric emergencies.

FY 09 Highlights & Accomplishments

- The implementation of the new Computer Aided Dispatch system shifts approximately 30 seconds from dispatch handling time to turnout time. The Department is using fractal percentages rather than overall averages.
- The Department successfully entered into contracts for Fire Rescue services with the City of Lake Worth and the Village of Palm Springs.
- The CAT team expanded its volunteer base to include students from local universities trained in Social Work & Psychology to provide post incident relief to the Citizens of Palm Beach County.

FY 10 Objectives

- Achieve a turnout time of 1:30 or less, for 80% of emergencies dispatched.
- Achieve the Hospital Turnaround time at less than 20 minutes for 85% of all transports.
- Maintain availability of first due units at 90%.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% of emergencies dispatched achieving turnout time of 1:30 or less	n/a	n/a	n/a	80%
% of transports with Hospital Turnaround time of less than 20 minutes	n/a	n/a	85%	85%
% availability of first due units	94.90%	90%	90%	90%

OPERATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 21,454,631	\$ 18,492,388	\$ 20,648,768	\$ 2,156,380
Grants	355,616	238,826	262,666	23,840
Other	74,533,000	62,960,927	74,774,171	11,813,244
Interfund Transfers	14,964,376	18,608,313	13,618,142	(4,990,171)
SubTotal	\$ 111,307,623	\$ 100,300,454	\$ 109,303,747	\$ 9,003,293

Appropriations

Personal Services	\$ 159,064,963	\$ 177,639,510	\$ 189,596,073	\$ 11,956,563
Operating Expenses	20,301,434	24,066,066	24,843,565	777,499
Capital Outlay	2,957,854	7,177,242	6,976,943	(200,299)
Reserves	-	57,129,202	68,622,325	11,493,123
Interfund Transfers	26,133,199	26,262,498	14,758,672	(11,503,826)
SubTotal	\$ 208,457,450	\$ 292,274,518	\$ 304,797,578	\$ 12,523,060

Ad Valorem Funding

Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ 181,500,921	\$ 191,974,064	\$ 195,493,831	\$ 3,519,767
Positions	1,257	1,258	1,327	69

Budget Variance Explanation

- \$ 11,995,131 Personnel and operating costs associated with Lake Worth and Palm Springs mergers.
- \$ (5,610,082) Station 11 Closed (1,651,456). Reduction in the Jupiter contract costs (3,958,626).
- \$ 2,721,322 Step and across the board increases for union personnel.
- \$ 365,780 Increase in Casualty Insurance Premiums.
- \$ (1,555,200) Decrease in contribution to Long-Term Disability Fund.
- \$ (6,200,000) Decrease in transfer to Capital Project Fund. Fire Rescue has no new capital project funding included in the FY 2010 budget.
- \$ 11,836,194 Increase in Main MSTU Reserves for Balances Forward.
- \$ (1,030,085) Other various net decreases in appropriations.
- \$ (9,003,293) Increase in non-program specific revenues.

\$ 3,519,767 Total Increase

AVIATION

Programs/Services

The Aviation program is responsible for timely and efficient response to aircraft-related emergencies. Primary services include responding to aviation-related fire and medical emergencies within and around Palm Beach International Airport (PBIA); providing for new and recurrent specialized Aircraft Rescue Fire Fighting (ARFF) training to battalion personnel along with Fire and Emergency Medical Services (EMS) training; and performing regular fuel truck and fuel farm fire inspections to all fueling operations located within PBIA, Lantana Airpark, North County Airport, and Pahokee Airport.

FY 09 Highlights & Accomplishments

- Two ARFF vehicles were ordered and received in FY 2009 for the replacement of existing apparatus.
- Personnel participated in training and continue to meet Federal Aviation Administration (FAA) requirements such as a three minute or less response standard and staffing levels. Staffing evaluations under the National Fire Protection Association (NFPA) guidelines are ongoing.
- Fuel truck and facility inspections were completed, as required by the FAA and the Department of Airports. Inspections are scheduled every 90 days.

FY 10 Objectives

- Maintain an average daily staffing level at eight personnel to meet FAA required airport level D protection.
- Maintain a minimum of three staffed ARFF vehicles daily to meet FAA required airport level D protection.
- Maintain a response time of three minutes or less for all FAA mandated drills.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Average daily staffing level	n/a	n/a	8	8
Minimum ARFF vehicles staffed daily	n/a	n/a	3	3
% of FAA-mandated drills with response time of 3 minutes or less	n/a	n/a	100%	100%

AVIATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 6,168,020	\$ 6,424,964	\$ 5,470,218	\$ (954,746)
Other	1,537,670	1,175,900	1,079,645	(96,255)
Interfund Transfers	-	-	210,000	210,000
SubTotal	\$ 7,705,690	\$ 7,600,864	\$ 6,759,863	\$ (841,001)
<u>Appropriations</u>				
Personal Services	\$ 5,290,443	\$ 5,907,810	\$ 5,319,415	\$ (588,395)
Operating Expenses	1,109,055	1,230,796	1,195,211	(35,585)
Reserves	-	417,458	245,237	(172,221)
Interfund Transfers	44,800	44,800	-	(44,800)
SubTotal	\$ 6,444,298	\$ 7,600,864	\$ 6,759,863	\$ (841,001)
Ad Valorem Funding				
Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ -	\$ -	\$ -	\$ -
Positions	36	36	33	(3)

BUREAU OF SAFETY SERVICES (PREVENTION)

Programs/Services

The Bureau is responsible for reducing fire and life loss through education and the formulation and enforcement of the Palm Beach County Fire Code. Primary services include development and implementation of efficient and effective fire and life safety education for the residents and visitors of Palm Beach County; the review of building plans to ensure compliance with the fire code; periodic fire inspections of multi-family residential occupancies, commercial buildings and buildings under construction to assure fire code compliance and life safety; investigation of the cause, origin, and circumstance of fires; and provision of a drowning prevention program to centralize drowning related incident data and decrease drowning related incidents in Palm Beach County.

FY 09 Highlights & Accomplishments

- The Bureau evaluated pricing and selected a vendor to implement a new software application to aid in the tracking/scheduling of inspections.
- Community Education expanded the hours of availability for child passenger seat fitting stations, focused on an increased availability of stage shows to the School District, and increased contact hours.
- The Drowning Prevention Coalition sought partnerships with non-profit organizations and benevolent-based organizations in an effort to secure additional funding for future programs.

FY 10 Objectives

- Maintain an annual inspection completion rate of 95%.
- Review 80% of all plans submitted for fire review within four working days.
- Maintain an arson investigation clearance rate of 45%.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Annual inspection completion rate	93%	95%	95%	95%
% of plans reviewed within 4 working days	66%	80%	80%	80%
Arson investigation clearance rate	36%	45%	45%	45%

BUREAU OF SAFETY SERVICES (PREVENTION)

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 2,087,230	\$ 1,702,677	\$ 1,891,472	\$ 188,795
Grants	10,032	8,454	8,008	(446)
Other	1,548,325	1,137,141	1,205,636	68,495
Interfund Transfers	318,823	377,764	270,435	(107,329)
SubTotal	\$ 3,964,410	\$ 3,226,036	\$ 3,375,551	\$ 149,515
<u>Appropriations</u>				
Personal Services	\$ 5,597,564	\$ 6,324,063	\$ 6,326,173	\$ 2,110
Operating Expenses	831,297	882,240	780,797	(101,443)
Capital Outlay	4,381	1,559	948	(611)
SubTotal	\$ 6,433,242	\$ 7,207,862	\$ 7,107,918	\$ (99,944)
<u>Ad Valorem Funding</u>				
Countywide	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
Fire Rescue	\$ 4,012,053	\$ 3,831,826	\$ 3,582,367	\$ (249,459)
Positions	49	49	49	-

Budget Variance Explanation

- \$ (179,560) Increase in Bureau of Safety Services related revenues (Inspections, False Alarms, Plans Review), primarily due to Lake Worth and Palm Springs mergers.
- \$ (140,403) Adjustments for staff transfers to and from other Divisions within Fire Rescue.
- \$ 163,791 Additional Inspector position transferred from Lake Worth as part of merger.
- \$ (14,989) Reduction in available funding for drowning prevention.
- \$ (108,343) Other various net decreases in appropriations.
- \$ 30,045 Decrease in non-program specific revenues.

\$ (249,459) Total Decrease

DISPATCH & TELECOMMUNICATIONS

Programs/Services

The program provides twenty-four hour emergency dispatching services for the 9-1-1 communications center. Emergency fire and rescue units are dispatched from the Communications Center for the unincorporated areas of the County, cities who receive primary fire service from the County, and cities with dispatch agreements with the County. Primary services include dispatching emergency requests for fire, rescue, and emergency service; dispatching private ambulance units for emergency services; and notifying the public and news media of pertinent information regarding emergency incidents.

FY 09 Highlights & Accomplishments

- Maintaining a proactive Preventative Maintenance program continued to reduce the downtime for essential apparatus due to failure of the vehicle's radio, GPS, modem and computer docking station.
- Periodic inspections and the repair and/or replacement of suspected or worn equipment continued to reduce the number of equipment failures.
- Personnel were recertified in the Association of Public Safety Communications Officials International (APCO) Emergency Medical Dispatch (EMD) system. This program offers training at a fraction of former training costs as a result of certified in-house EMD Instructors, reducing overtime costs.

FY 10 Objectives

- Maintain a handling time of 1 minute for 90% of dispatched events.
- Assure all Communications Center personnel maintain a quarterly EMD review score of 85% or above.
- Maintain the number of electronic equipment failures to no greater than 14.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% of dispatched events handled within 1 minute	n/a	90%	90%	90%
% of personnel maintaining EMD scores of 85% +	100%	100%	100%	100%
Number of equipment failures	34	20	<14	<14

DISPATCH COMMUNICATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 267,459	\$ 325,266	\$ 355,472	\$ 30,206
Grants	1,514	55	52	(3)
Other	941,698	1,136,564	1,300,837	164,273
Interfund Transfers	853,756	816,787	734,659	(82,128)
SubTotal	\$ 2,064,427	\$ 2,278,672	\$ 2,391,020	\$ 112,348
<u>Appropriations</u>				
Personal Services	\$ 6,227,945	\$ 8,086,322	\$ 7,999,315	\$ (87,007)
Operating Expenses	2,845,527	3,737,212	5,081,012	1,343,800
Capital Outlay	549,359	2,070,370	2,025,708	(44,662)
SubTotal	\$ 9,622,831	\$ 13,893,904	\$ 15,106,035	\$ 1,212,131
<u>Ad Valorem Funding</u>				
Countywide	\$ 6,096,626	\$ 7,691,878	\$ 8,814,411	\$ 1,122,533
Fire Rescue	\$ 2,529,176	\$ 3,923,354	\$ 3,900,604	\$ (22,750)
Positions	76	76	75	(1)

Budget Variance Explanation

- \$ 865,495 Reallocation of Information System Services related costs to Department's Information Technology cost center.
- \$ 380,000 Increase in outside data processing services.
- \$ (33,364) Other various net decreases in appropriations.
- \$ (1,122,533) Increase in transfer from General Fund for Common Dispatch Program, primarily due to carryforward of equipment already funded in FY 2009.
- \$ (112,348) Increase in non-program specific revenues.

\$ (22,750) Total Decrease

TRAINING & SAFETY

Programs/Services

The program provides training, education and safety programs to all Fire Rescue personnel, as well as other agencies, in order to support and enhance the delivery of emergency services. Primary services include providing needs assessment by rank in order to develop and deliver training programs in areas of emergency medical services and firefighting; conducting training in specialized areas such as hazardous materials, rope rescue, dive rescue, and Trauma Hawk; video production and broadcasting in support of training programs and public education; administering infectious/hazardous materials exposure control programs; and coordinating employee health and safety programs.

FY 09 Highlights & Accomplishments

- The Training and Safety division provided the availability for each employee to access a minimum of 48 Continuing Education Units (CEU) per year.
- Intranet-based training was used to increase efficiency and provide high quality training for on-duty personnel while they are still in service and available to respond to emergencies.
- Multi-company drills provided hands-on experience for employees as their level of comprehension and application were evaluated.

FY 10 Objectives

- Provide a delivery method for 48 CEU's annually via a station-based program.
- Provide an average of 100 hours of training per Operational employee per year.
- 75% of Operations personnel will participate in four multi-company drills per year.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
# of CEU's provided annually via station-based program	30	24	24	48
# of hours of training per Operations personnel	120	100	100	100
% of personnel participating in four (4) multi-company drills per year	n/a	n/a	n/a	75%

TRAINING & SAFETY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 319,235	\$ 228,065	\$ 279,262	\$ 51,197
Grants	6,247	4,479	4,481	2
Other	1,120,346	804,463	1,025,819	221,356
Interfund Transfers	304,892	271,201	231,329	(39,872)
SubTotal	\$ 1,750,720	\$ 1,308,208	\$ 1,540,891	\$ 232,683
<u>Appropriations</u>				
Personal Services	\$ 2,040,228	\$ 2,335,448	\$ 2,712,254	\$ 376,806
Operating Expenses	1,354,696	1,720,819	1,834,663	113,844
Capital Outlay	100,554	2,855	58,316	55,461
SubTotal	\$ 3,495,478	\$ 4,059,122	\$ 4,605,233	\$ 546,111
<u>Ad Valorem Funding</u>				
Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ 3,018,788	\$ 2,750,914	\$ 3,064,342	\$ 313,428
Positions	15	14	16	2

Budget Variance Explanation

- \$ 163,791 Additional Training Officer position transferred from Lake Worth as part of merger. Adjustments for staff transfers to/from other Divisions within Fire Rescue.
 - \$ 213,214 Increase in retirement contributions.
 - \$ 72,100 Increase in operating supplies.
 - \$ 97,006 Other various net increases in appropriations.
 - \$ (232,683) Increase in non-program specific revenues.
- \$ 313,428 Total Increase**

VEHICLE & BUILDING MAINTENANCE

Programs/Services

The Vehicle and Building maintenance program shall ensure that all vehicles, apparatus and facilities remain in top operational condition. Primary services include: the repair of apparatus as breakdowns occur; the provision of routine preventive maintenance on all emergency vehicles; the maintenance and repair of all Fire Rescue stations; the maintenance of all vendor contracts; to ensure work is completed in a timely and cost efficient manner; and to coordinate with other County departments for the renovation and construction of Fire Rescue facilities.

FY 09 Highlights & Accomplishments

- Facilities were evaluated to identify opportunity(ies) for improvement to extend the useful life, such as impact resistant windows and four fold garage doors.
- Emphasis remained on preventative maintenance (pm) for the building and vehicle maintenance programs. PM reduces emergency work orders and the time apparatus are out of service.
- Costs continued to be evaluated to identifying opportunities to reduce cost while maintaining a high level of vehicle up-time, including cost of batteries and the replacement schedule for tires.

FY 10 Objectives

- Complete one preventative maintenance inspection per month for each Fire Rescue station, 90% of the time.
- Complete 100% of required fleet preventative maintenance inspections/service on emergency apparatus.
- Complete 85% of all after-hours call-out repairs without moving personnel to reserve apparatus.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% of stations receiving one PM inspection per month, 90% of the time	100%	90%	100%	100%
% of required fleet preventative maintenance inspections/service completed	98%	100%	100%	100%
% of after-hours call-out repairs completed without moving personnel to reserve apparatus	n/a	75%	85%	85%

VEHICLE AND BUILDING MAINTENANCE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 891,563	\$ 409,551	\$ 1,054,469	\$ 644,918
Grants	3,206	1,386	672	(714)
Other	1,703,933	1,372,004	1,786,679	414,675
Interfund Transfers	365,737	463,233	404,859	(58,374)
SubTotal	\$ 2,964,439	\$ 2,246,174	\$ 3,246,679	\$ 1,000,505
<u>Appropriations</u>				
Personal Services	\$ 3,837,923	\$ 4,407,484	\$ 4,877,912	\$ 470,428
Operating Expenses	1,660,943	2,433,760	3,226,196	792,436
Capital Outlay	125,618	103,702	505,610	401,908
SubTotal	\$ 5,624,484	\$ 6,944,946	\$ 8,609,718	\$ 1,664,772
<u>Ad Valorem Funding</u>				
Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ 4,602,420	\$ 4,698,772	\$ 5,363,039	\$ 664,267
Positions	38	40	42	2

Budget Variance Explanation

- \$ 302,755 Adjustments for staff transfers from other Divisions within Fire Rescue.
 - \$ 551,344 Increase in Repair and Maintenance (RM) for equipment for purchase of parts/supplies, primarily due to contract with City of West Palm Beach (WPB) for apparatus repairs.
 - \$ 215,000 Increase in RM for Buildings
 - \$ 401,908 Increase in funding for Capital Replacement (major items included are six station generator replacements (\$300,000), forklift replacement (\$75,000), new apparatus vehicle lift (\$75,000)).
 - \$ 193,765 Other various net increases in appropriations.
 - \$ (565,721) Revenue from WPB apparatus maintenance contract.
 - \$ (434,784) Increase in non-program specific revenues.
- \$ 664,267 Total Increase**

HOUSING AND COMMUNITY DEVELOPMENT

Mission Statement

To assist urban and rural communities by providing decent housing and a suitable living environment principally for very low, low and moderate income persons, homeless persons and persons with disabilities.

Department Overview

The Department of Housing and Community Development (HCD) provides affordable housing, a better living environment, and economic opportunities for all county residents with an emphasis on lower income residents, the homeless, and populations with special needs. HCD administers programs, funded with federal, state and local grants that provide for the development/redevelopment of distressed areas including public facilities, infrastructure, and public services focusing on addressing the needs of lower income residents while coordinating service provisions with other social programs.

Emerging Issues

- HCD lost 75% of its Affordable Housing funding when the State cancelled funding for the State Housing Initiatives Program (SHIP) for FY09/10. HCD historically received approximately \$8,000,000 annually. It is projected that this funding will be lost for at least two fiscal years.
- There will be challenges regarding sufficient administrative funding for staff costs and County indirect costs. As staff costs increase due to longevity and benefits, it will be difficult to meet these expenses when program grants are cut or reduced.

HOUSING AND COMMUNITY DEVELOPMENT

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 22,425,929	\$ 63,903,509	\$ 68,178,511	\$ 4,275,002	7%
Interest Earnings	746,722	680,700	617,000	(63,700)	-9%
Fund Balances	19,340,711	9,563,558	10,896,502	1,332,944	14%
Other	1,400,997	1,039,203	547,098	(492,105)	-47%
SubTotal	\$ 43,914,359	\$ 75,186,970	\$ 80,239,111	\$ 5,052,141	7%

Appropriations

Personal Services	\$ 3,566,421	\$ 3,708,677	\$ 4,125,206	\$ 416,529	11%
Operating Expenses	800,663	2,276,157	3,393,852	1,117,695	49%
Capital Outlay	34,952	-	16,000	16,000	0%
Debt Service	160,802	160,000	146,844	(13,156)	-8%
Grants and Aids	26,753,796	60,443,129	69,969,200	9,526,071	16%
Reserves	-	8,389,741	2,181,376	(6,208,365)	-74%
Charge-Off	367,724	219,266	406,633	187,367	85%
SubTotal	\$ 31,684,358	\$ 75,196,970	\$ 80,239,111	\$ 5,042,141	7%

Ad Valorem Funding	\$ -	\$ 10,000	\$ -	\$ (10,000)	-100%
Positions	53	53	41	(12)	-23%

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

Programs/Services

The Department of Housing and Urban Development through its HOME Program allocates funds to eligible jurisdictions to strengthen public/private partnerships and expand the supply of affordable housing for low and very low income persons. Funds may be used to carry out multi-year housing strategies through eligible HOME activities. HOME regulations also mandate that 15% of the allocations be set aside for special type community based non-profit organizations referenced as Community Housing Development Organizations (CHDOs) to assist with implementing HOME activities. Primary services include acquisition of real property; acquisition and/or rehabilitation of existing homes for 1st-time homebuyers; new construction of homes for 1st-time homebuyers; new construction, acquisition and/or rehabilitation of affordable rental housing for low and very-low income families.

FY 10 Objectives

- Place 15 very low income homebuyers in single family homes.

- Subsidize the acquisition of 38 single family homes by low and very-low income families.

- Rehabilitate 25 rental housing units that will be occupied by low and very-low income persons.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Very low income homebuyers placed in single family homes	30	10	10	15
Subsidize acquisition of homes	60	30	30	38
Rehabilitate rental units	30	25	25	25

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 3,458,898	\$ 6,091,499	\$ 5,866,231	\$ (225,268)
Interest Earnings	(7,148)	18,000	4,000	(14,000)
Fund Balance	1,665,540	230,616	460,351	229,735
Other	184,195	264,000	74,750	(189,250)
SubTotal	\$ 5,301,485	\$ 6,604,115	\$ 6,405,332	\$ (198,783)
<u>Appropriations</u>				
Personal Services	\$ 328,929	\$ 251,252	\$ 264,264	\$ 13,012
Operating Expenses	89,518	-	-	-
Grants and Aids	5,207,303	5,840,247	5,638,184	(202,063)
Reserves	-	512,616	487,214	(25,402)
Charge-Off	23,200	-	15,670	15,670
SubTotal	\$ 5,648,950	\$ 6,604,115	\$ 6,405,332	\$ (198,783)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	4	4	3	(1)

Budget Variance Explanation

- \$ 225,268 Reduction in the Community Development Block Grant funding for the HOME program.

- \$ (229,735) Increase in fund balance resulting from an increase to balance brought forward from actual revenues/expenditures.

- \$ 203,250 Reduction in other revenues most significantly refund in prior year expenditures. The budget for FY10 reflects actual revenues received in FY08 and FY09. The downturn in the home market resulted in a decrease in mortgage payoffs from borrowers.

- \$ 3,280 Net increase due to an increase in BOCC indirect cost. The increase is offset by a reduction in operating reserves. One position was eliminated but the HOME program funding for personal services increased.

- \$ (202,063) Increase in contributions to non-government agencies has a direct relation to the increase in grant revenues.

\$ - Total Decrease

HOUSING AND CAPITAL IMPROVEMENT

Programs/Services

Implements local, state, or federally funded programs focused on 1) rehabilitation of existing housing; 2) provision of new housing; 3) demolition of dilapidated structures; 4) acquisition, construction, and reconstruction of public facilities; and 5) infrastructure improvements.

FY 10 Objectives

- Implement the Community Development Block Grant (CDBG) funded housing programs and capital improvement projects.
- Implement the Disaster Recovery Initiative (DRI) funded housing programs and capital improvement projects.
- Implement the Neighborhood Stabilization Program (NSP) funded housing programs and capital improvement projects.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Housing rehabilitations completed	33	39	46	35
Capital improvement projects completed	8	18	14	14
Demolitions processed	24	13	12	15

HOUSING & CAPITAL IMPROVEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 2,494,939	\$ 30,278,476	\$ 44,301,158	\$ 14,022,682
Interest Earnings	(37,644)	-	-	-
SubTotal	\$ 2,457,295	\$ 30,278,476	\$ 44,301,158	\$ 14,022,682
<u>Appropriations</u>				
Personal Services	\$ 108,497	\$ 235,248	\$ 1,641,350	\$ 1,406,102
Operating Expenses	8,589	4,085	1,193,100	1,189,015
Capital Outlay	-	-	12,000	12,000
Grants and Aids	3,514,539	30,039,143	41,352,915	11,313,772
Charge-Off	-	-	101,793	101,793
SubTotal	\$ 3,631,625	\$ 30,278,476	\$ 44,301,158	\$ 14,022,682
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	16	16	20	4

Budget Variance Explanation

- \$ (14,022,682) The Department was awarded three new grants during FY 2009. The Neighborhood Stabilization Program (NSP) Grant, the CDBG Homeless Prevention Rapid Rehousing (HPRP) Grant and the CDBG Recovery Program (CDBG-R) Grant.
- \$ 1,406,102 One position was eliminated. Five new positions (four Planner I and one Financial Analyst I) were created to administer the NSP Grant for the next four years. The positions are time-limited and will terminate upon the exhaustion of grant funds.
- \$ 1,302,808 Increase in operating/capital costs to administer the NSP Grants. Funds are budgeted in the year the grant is awarded, unspent funds are carried forward from year to year.
- \$ 11,313,772 Increase in contributions to non-government agencies has a direct relation to the increase in grant revenues.

\$ - Total Decrease

PLANNING

Programs/Services

HCD's Planning Section is charged with preparing the Five Year Consolidated Plan and the annual Action Plan, required by HUD to receive CDBG, ESGP, and HOME formula grants. The Consolidated Plan functions as a planning document; an application for HUD's federal funds; a strategy to be followed in carrying out HUD programs; and a tool for assessing performance. The Planning Section also prepares applications for funding under the State Disaster Recovery Program and the American Recovery and Reinvestment Act. Major duties include reviewing local applications for funding; administering contracts; monitoring sub recipients; preparing environmental reviews, and performance reports. Projects selected must meet the overall goal of the programs to provide decent/affordable housing, quality public facilities and services, assist the homeless, and expand economic opportunities to low/moderate income individuals and families.

FY 09 Highlights & Accomplishments

- Received \$27.7 million under the Neighborhood Stabilization Program to redevelop abandoned and foreclosed homes in areas of greatest needs and to assist 100 households and 1,766 homeless persons.
- Received \$2.8 million under the Homeless Prevention and Rapid Re-Housing Program to prevent individuals and families from becoming homeless and to help the rehousing of the homeless.
- Received \$1.8 million in CDBG funds under the Recovery Act to stimulate the economy through infrastructure improvements and economic development activities and to create/retain seventy-one jobs.
- Submitted the FY 08-09 Action Plan and received \$9.6 million in CDBG, HOME and ESGP formula grants to undertake housing, capital improvement, public service, and economic development projects.

FY 10 Objectives

- Submit application to the State to receive additional CDBG Disaster Recovery funds under Tropical Storm Fay in the amount of \$1,750,530 to undertake housing, infrastructure and mitigation projects.
- Implement the local planning and application process for the CDBG/ESG programs, review approximately 75 applications, select projects, prepare environmental reviews and administer contracts.
- Assist in the administration of State Disaster Recovery Program, NSP#1, HPRP, and CDBG-R, by preparing environmental reviews, contracts, undertaking monitoring and preparing amendments.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Administer contracts for CDBG-funded public service agencies	23	21	19	23
Administer contracts for ESGP-funded agencies under the operation and maintenance category	12	12	9	11
Administer contracts for ESGP-funded agencies under the homeless prevention category	6	5	5	3

PLANNING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 9,046,002	\$ 17,071,098	\$ 17,211,624	\$ 140,526
Interest Earnings	212,605	248,700	103,000	(145,700)
Fund Balance	2,128,576	809,425	1,666,914	857,489
Other	450,136	205,000	72,000	(133,000)
SubTotal	\$ 11,837,319	\$ 18,334,223	\$ 19,053,538	\$ 719,315

Appropriations

Personal Services	\$ 1,820,031	\$ 1,804,867	\$ 1,707,409	\$ (97,458)
Operating Expenses	507,039	2,073,274	2,102,449	29,175
Capital Outlay	2,766	-	3,000	3,000
Debt Service	160,802	160,000	146,844	(13,156)
Grants and Aids	6,964,825	13,008,103	14,701,643	1,693,540
Reserves	-	1,124,133	150,714	(973,419)
Charge-Off	265,951	173,846	241,479	67,633
SubTotal	\$ 9,721,414	\$ 18,344,223	\$ 19,053,538	\$ 709,315

Ad Valorem Funding \$ - \$ **10,000** \$ - \$ **(10,000)**

Positions **16** **16** **14** **(2)**

Budget Variance Explanation

- \$ (140,526) Increase in grant funding from CDBG and Housing Finance Program income.
- \$ (857,489) Increase in fund balance resulting from an increase to balance brought forward from actual revenues/expenditures from FY08 and estimates for FY09.
- \$ 278,700 Reduction in interest income and other revenues including \$88,000 in refund of prior year expenditure.
- \$ (10,806) Increase in operating/capital costs and BOCC indirect cost (\$67,633) is offset by a decrease in personal services from the elimination of two positions.
- \$ 1,693,540 Increase in contributions to non government agencies as a result of an increase in fund balance and the appropriation of reserves.
- \$ (973,419) Decrease in reserves.

\$ (10,000) Total Decrease

COMMISSION ON AFFORDABLE HOUSING

Programs/Services

Palm Beach County created the Commission on Affordable Housing to implement and develop programs to increase the availability of single family and multi family housing opportunities. State Housing Initiatives Partnership (SHIP) funds, administered by the Florida Housing Finance Corporation, are used to facilitate the acquisition and construction of affordable single-family and multi-family/rental housing in Palm Beach County. These programs, however, will not receive SHIP funding for the 2009-2010 fiscal year. The State of Florida instead has implemented the Florida Homebuyer Opportunity Program (FHOP) to provide loan funding of up to \$8,000 in down-payment assistance to first-time homebuyers who qualify for the federal homebuyer tax credit created through the American Recovery and Reinvestment Act of 2009.

FY 09 Highlights & Accomplishments

- The Purchase Assistance Program provided one hundred and seven households with down payment and closing cost assistance. Funded forty-four low and very low households for rental assistance.
- The Mortgage Assistance Program prevented sixteen households from losing their homes to foreclosure.
- Implemented the Florida Homebuyer Opportunity Program that advanced the Federal Tax Credit to eligible households.
- Staff closed out the Owner-Occupied Rehabilitation Programs.

FY 10 Objectives

- Continue to monitor the Florida Homebuyer Opportunity Program.
- Close out the Replacement Housing Program.
- Monitor all multi-family and single family projects for compliance with State requirements.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Households assisted the Purchase Assistance Program	146	150	107	84
Households assisted by the Rehabilitation Program	4	18	17	6
New single and multifamily projects	0	73	67	73

COMMISSION ON AFFORDABLE HOUSING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 7,426,090	\$ 10,462,436	\$ 799,498	\$ (9,662,938)
Interest Earnings	578,909	414,000	510,000	96,000
Fund Balance	15,546,595	8,523,517	8,769,237	245,720
Other	430,293	225,000	105,000	(120,000)
SubTotal	\$ 23,981,887	\$ 19,624,953	\$ 10,183,735	\$ (9,441,218)
<u>Appropriations</u>				
Personal Services	\$ 1,020,496	\$ 1,107,753	\$ 257,285	\$ (850,468)
Operating Expenses	170,214	163,152	57,853	(105,299)
Capital Outlay	29,933	-	1,000	1,000
Grants and Aids	11,067,129	11,555,636	8,276,458	(3,279,178)
Reserves	-	6,752,992	1,543,448	(5,209,544)
Charge-Off	78,573	45,420	47,691	2,271
SubTotal	\$ 12,366,345	\$ 19,624,953	\$ 10,183,735	\$ (9,441,218)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	17	17	4	(13)

Budget Variance Explanation

- \$ 9,662,938 HCD lost 75% of its Affordable Housing funding when the State cancelled funding for the State Housing Initiative Program (SHIP).
- \$ (221,720) Net increase due to a higher balance brought forward and investment income which offsets a decrease in various revenues including refund of prior year expenditures.
- \$ (850,468) Decrease in personal services is due to the elimination of thirteen positions resulting from the decrease in grant funding.
- \$ (102,028) Decrease to various operating costs to balance the budget with a loss in grant revenues from SHIP.
- \$ (3,279,178) Decrease in contributions to non-government agencies has a direct relation to the decrease in grant revenues.
- \$ (5,209,544) Reduction in reserves correlating to the loss in grant revenues from SHIP.

\$ - Total Decrease

HUMAN RESOURCES

Mission Statement

Human Resources enables County departments to meet their service delivery responsibilities by hiring the most qualified employees, retaining valued employees by ensuring effective leadership, ensuring competitive wages and benefits, providing training and development opportunities, and offering a safe and discrimination-free environment.

Department Overview

Human Resources establishes and maintains policies, programs and procedures to assist and guide the supervisory and managerial staff of County departments in effectively managing human resources. Primary services involve recruiting and processing new employees to fill vacancies, maintaining permanent employee records, maintaining and improving effective employee/supervisor relationships, improving productivity through training and development programs, enhancing and valuing diversity through equal employment opportunities and affirmative action, and promoting job satisfaction in the interests of an efficient County government.

Human Resources is comprised of five sections: Compensation and Records, Employee Relations, Fair Employment Programs, Recruitment and Selection, and Training and Organizational Development.

Emerging Issues

- The county enacted a "Voluntary Separation Incentive Program" (VSIP) through ordinance that will be administered by the Human Resources Department. This program will have considerable impact on the County's budget reduction strategies.
- Human Resources continues to be impacted by the hiring freeze and layoffs. Emphasis continues to be on attracting and retaining a talented workforce, however budget cutbacks faced by the County make this mission much more challenging.
- Negotiations with the Communications Workers of America (CWA) and the Amalgamated Transit Union (ATU) for reopeners on the wage articles for both fiscal years 2010 and 2011.

HUMAN RESOURCES

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 8,531	\$ -	\$ 8,500	\$ 8,500	0%
Other	\$ 179	\$ -	\$ -	\$ -	0%
SubTotal	\$ 8,710	\$ -	\$ 8,500	\$ 8,500	0%
<u>Appropriations</u>					
Personal Services	\$ 2,948,447	\$ 3,053,847	\$ 2,850,763	\$ (203,084)	-7%
Operating Expenses	479,036	516,706	432,572	(84,134)	-16%
Capital Outlay	0	0	1	1	0%
SubTotal	\$ 3,427,483	\$ 3,570,553	\$ 3,283,336	\$ (287,217)	-8%
Ad Valorem Funding	\$ 3,418,773	\$ 3,570,553	\$ 3,274,836	\$ (295,717)	-8%
Positions	39	38	35	(3)	-8%

COMPENSATION & RECORDS

Programs/Services

Compensation & Records is responsible for determining the pay rates and job classifications for all County positions. Primary functions are to maintain internal and market equity and competitive pay for all positions by providing recommendations regarding position reclassifications and upgrades, writing job descriptions, completing salary and benefit surveys, publishing the County's annual Pay Plan, and administering the County's optional benefit programs. Compensation and Records is also responsible for managing budgeted and authorized positions, including processing all changes in personnel status for payroll purposes, verifying and providing employment and wage information, and providing payroll information countywide. Additionally, Compensation and Records acts as the official custodian of all employee records under the Public Records Law and administers the Human Resources local area network and database.

FY 09 Highlights & Accomplishments

- In partnership with the Palm Beach County Clerk & Comptroller, successfully implemented a new PeopleSoft payroll system in August 2009.
- Transitioned eight departments to using electronic New Employee Requisitions (NERs). A ninth department (Parks & Recreation) is scheduled to go live October 2009.
- Administered the Voluntary Separation Incentive Program (VSIP) which provided incentives to eligible employees who voluntary resigned from County employment by August 21, 2009.

FY 10 Objectives

- Provide excellent customer service by processing Personnel Action forms (PAs) within a two-week time frame.
- Properly allocate positions within the Classification and Pay Plan by conducting timely review and analysis of department requests for upgrades, reclassifications, and special salary increases.
- Maintain accurate records, statistics, and the database for current and past County employees by compiling a biweekly activity report.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of PA's processed	n/a	3,500	5,000	4,000
Percentage of PA's processed in the pay period in which they are effective	n/a	100%	100%	100%
Percentage of County turnover as calculated from the bi-weekly report	n/a	13%	15%	15%

COMPENSATION & RECORDS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 796,878	\$ 848,291	\$ 863,868	\$ 15,577
Operating Expenses	129,469	143,529	131,082	(12,447)
SubTotal	\$ 926,347	\$ 991,820	\$ 994,950	\$ 3,130
Ad Valorem Funding	\$ 926,347	\$ 991,820	\$ 994,950	\$ 3,130
Positions	11	11	11	0

Budget Variance Explanation

\$ 15,577 Annualized personal services increase, primarily attributable to a higher FRS contribution amount.

\$ (12,447) Realignment of Information Systems Services and Graphics charges into a general fund department.

\$ 3,130 Total Increase

EMPLOYEE RELATIONS

Programs/Services

Employee Relations is responsible for providing departments with guidance and systematic methods to improve employee performance or behavior, promoting cooperative relations between management and employees, and ensuring collective bargaining obligations are met.

Primary functions are to ensure equitable treatment of employees by advising and monitoring disciplinary actions, grievances, appeals, and arbitrations, and to assist departments in solving problems related to performance, discipline, and union issues.

FY 09 Highlights & Accomplishments

- Completed the expedited arbitration process for the Communications Workers of America (CWA). Hearings under the new process, which began in March 2009.
- Employee Relations staff assisted departments in the downsizing of their respective operations and ensured that layoffs were conducted in accordance with county rules, regulations and policies.

FY 10 Objectives

- Provide excellent customer service by processing 85% of grievances within 60 days of receipt.
- Ensure consistency with County Merit Rules and Communications Workers of America (CWA) contract by thoroughly reviewing and logging all disciplinary actions.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of grievances filed	69	60	88	55
Percentage of grievances processed within 60 days of receipt	n/a	88%	90%	85%
Number of disciplinary actions reviewed per Employee Relations Specialist	n/a	144	139	65

EMPLOYEE RELATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 318,751	\$ 339,316	\$ 345,547	\$ 6,231
Operating Expenses	51,788	57,412	52,433	(4,979)
SubTotal	\$ 370,539	\$ 396,728	\$ 397,980	\$ 1,252
Ad Valorem Funding	\$ 370,539	\$ 396,728	\$ 397,980	\$ 1,252
Positions	4	4	4	0

Budget Variance Explanation

- \$ 6,231 Annualized personal services increase, primarily attributable to a higher FRS contribution rate.
- \$ (4,979) Realignment of Information Systems Services and Graphics charges into a general fund department.

\$ 1,252 Total Increase

FAIR EMPLOYMENT PROGRAMS

Programs/Services

Fair Employment Programs is responsible for ensuring that County employment practices are in compliance with federal, state, and local discrimination laws. Primary functions include coordinating management/employee Equal Employment Opportunity (EEO)/Affirmative Action (AA) training for all County staff annually to achieve compliance with federal, state, and local requirements; resolving internal discrimination complaints through investigation, mediation, and recommendations for remedial action; monitoring the selection process to ensure consistency/compliance with the Uniform Guidelines on Employee Selection Procedures; and maintaining statistics for Affirmative Action planning.

Fair Employment Programs is also responsible for annually preparing the County's Affirmative Action Plan, providing assistance to employees who are unable to perform their assigned duties due to illness, injury, or disability in accordance with County policy, federal law and state statutes, and monitoring compliance with the Family and Medical Leave Act (FMLA).

FY 09 Highlights & Accomplishments

- The FMLA Policy and Procedure Manual was completed and submitted to the County Attorney for final review.
- The first web based training module for FMLA was completed, which will be released in March 2010 alongside the FMLA Policy and Procedure Manual.

FY 10 Objectives

- Maintain compliance with and educate employees about applicable federal and state legislation and County ordinances by providing training to 25% of County Departments.
- Maintain a work environment free from discrimination and limit the County's liability by completing investigations of internal complaints within 90 days.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of internal Fair Employment Programs (FEP) charges	10	127	350	300
Percentage of New Employee Requisitions (NER's) processed within two working days	n/a	n/a	n/a	100%
Percentage of investigations completed within 90 days	n/a	90%	100%	100%

FAIR EMPLOYMENT PROGRAMS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 239,063	\$ 254,487	\$ 259,160	\$ 4,673
Operating Expenses	38,841	43,059	39,325	(3,734)
SubTotal	\$ 277,904	\$ 297,546	\$ 298,485	\$ 939
Ad Valorem Funding	\$ 277,904	\$ 297,546	\$ 298,485	\$ 939
Positions	3	3	3	0

Budget Variance Explanation

\$ 4,673 Annualized personal services increase, primarily attributable to a higher FRS contribution amount.

\$ (3,734) Realignment of Information Systems Services and Graphics charges into a general fund department.

\$ 939 Total Increase

RECRUITMENT & SELECTION

Programs/Services

Recruitment & Selection (R&S) is responsible for the recruitment, assessment and processing of new and current employees for the departments of the Board of County Commissioners. Primary functions include sourcing and processing candidates for open positions utilizing efficient Human Resources Information System (HRIS) technology; accurately evaluating applications and referring qualified candidates to departmental hiring authorities; developing, administering, and evaluating legally defensible examinations for a variety of job classes; responding to complaints/inquiries about the applicant selection process; extending job offers and conducting background checks on potential hires; and conducting new employee on-boarding regarding County rules, regulations, and conditions of employment.

FY 09 Highlights & Accomplishments

- R & S staff screened approximately 15,000 applications for County Employment, equaling the number of applications screened in 2008 despite having fewer vacancies due to the economic downturn.
- Designed, developed, and implemented the 1st PC-based job knowledge tests for a clerical series (the Secretary series). Candidates now take one exam and qualify for several jobs, improving efficiency.
- Processed more than 190 new hires and conversions via the enhanced on-boarding process.
- Doubled the number of unstaffed online employment application kiosks available to the public.

FY 10 Objectives

- Expand the functionality of HRIS to automate/facilitate tasks required of staff in processing New Hires.
- Design, develop and implement PC-based clerical knowledge examination for additional clerical job series.
- Ensure the timeliness of filling vacancies by reducing the number of days to produce a referral list by maximizing technology in HRIS to process new employee requisitions and employment applications.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Average days to generate a referral list	35.7	26.8	25	20
Percentage of Employment Applications screened by ad close date	n/a	n/a	n/a	70%

RECRUITMENT & SELECTION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 1,354,692	\$ 1,442,095	\$ 1,209,414	\$ (232,681)
Operating Expenses	220,097	244,000	183,516	(60,484)
Capital Outlay	-	-	1	1
SubTotal	\$ 1,574,789	\$ 1,686,095	\$ 1,392,931	\$ (293,164)
Ad Valorem Funding	\$ 1,574,789	\$ 1,686,095	\$ 1,392,931	\$ (293,164)
Positions	18	18	15	(3)

Budget Variance Explanation

- \$ (232,681) Eliminated three positions that included a Data Processor I phased out due to the automated online applicant system and two Human Resource Specialists whose workload will be distributed among remaining staff.

- \$ (60,483) Realignment of Information Systems Services and Graphics charges into a general fund department.

\$ (293,164) Total Decrease

TRAINING & ORGANIZATIONAL DEVELOPMENT

Programs/Services

Training and Organizational Development (TOD) is responsible for providing learning and development services that cultivate outstanding employee performance and organizational excellence. The core services include: planning, scheduling and implementing year-round learning programs which are promoted through a yearly catalog; directing the Leadership Development Program; providing consulting and facilitation services to the county departments; providing customized training to county departments; providing career development services to county employees; maintaining the training histories of all county employees; maintaining the Training and Employee Development System which allows on-line program registration; tracking attendance at mandatory programs such as new supervisor training, telephone communication training, and ethics training; and designing and implementing new programs and enhancements to current programs.

FY 09 Highlights & Accomplishments

- Graduated the first class of employees in the new one-year leadership development program entitled "Leadership Level I."
- Based on feedback from our first graduating class in "Leadership Level I", the one-year program has been enhanced with department immersion tours, the Ropes Challenge Course, and special classes.
- Identified additional in-house experts to add to our roster of learning program instructors, thereby keeping the average cost per person at \$20.
- Continued preparing for the exodus of baby boomers by increasing enrollment in the "Preparing to Lead" series, the Leadership Level I Program, and the "Excellence in Supervision" series.

FY 10 Objectives

- Launch an in-house produced webinar series of 30 minute learning sessions. These sessions will be delivered through WebEx and provide another avenue of learning that does not require driving.
- Launch a new website for the Learning Council, featuring white papers on topics of interest to management including tips for succession planning and ways to improve efficiency.
- Research and outline a curriculum for a follow-up program to the Leadership Level I Program.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of full time equivalents (FTEs) taking TOD classroom training	2,036	1,704	1,500	1,800
Average cost per employee trained	n/a	\$20	\$30	\$30
Percentage of employees taking pre/post testing scoring 80% or higher	80%	88%	90%	90%

TRAINING & ORGANIZATION DEVELOPMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 8,531	\$ -	\$ 8,500	\$ 8,500
Other	179	-	-	-
SubTotal	\$ 8,710	\$ -	\$ 8,500	\$ 8,500
<u>Appropriations</u>				
Personal Services	\$ 239,063	\$ 169,658	\$ 172,774	\$ 3,116
Operating Expenses	38,841	28,706	26,216	(2,490)
Capital Outlay	-	-	-	-
SubTotal	\$ 277,904	\$ 198,364	\$ 198,990	\$ 626
Ad Valorem Funding	\$ 269,194	\$ 198,364	\$ 190,490	\$ (7,874)
Positions	3	2	2	0

Budget Variance Explanation

\$ (8,500) Revenue received for providing training to outside organizations, such as the Clerk's office.

\$ 3,116 Annualized personal services increase, primarily attributable to a higher FRS contribution rate.

\$ (2,490) Realignment of Information Systems Services and Graphics charges into a general fund department.

\$ (7,874) Total Decrease

INFORMATION SYSTEMS SERVICES

Mission Statement

To build and optimize the County's information technology infrastructure as a flexible, reliable and affordable resource to generate alternative revenue sources while providing a secure foundation for management decision-making, efficient execution of work processes, and extensive public access to relevant County information and services. In addition, to provide centralized oversight technology resources through establishment and timely updating of policies, standards, and strategic plans.

Department Overview

Information Systems Services (ISS) provides a broad range of IT services, including installation and maintenance of the County's fiber network; technical support for computing platforms, including Unix and Windows servers, desktop computers, laptops, tablet PCs, printers and smart phones; support of software applications, including maintenance and technical upgrades for the enterprise email system, purchased office management tools, and development and maintenance for more than 350 existing applications; Oracle database development and maintenance; enterprise GIS; installation and maintenance of all landline and cellular telephones and related equipment, including Voice over IP; video conferencing; IT project management; 24x7 Help Desk; user training; enterprise software licensing; document imaging and scanning; and various key administrative activities, including budgeting, billing and payroll management, IT procurement and resource manager approvals, IT resource and asset management, IT standards and architecture development, IT security planning and management, business continuity, and quality assurance.

Emerging Issues

- Increase in demand for network connectivity and data transport from municipalities desiring access to the Florida LambdaRail network and high speed Internet service.

- Management of the explosive growth of electronic data from email records, digitized documents, electronic reports, financial data, retention of historical records, and digitized maps.

- Increasing Internet use for purposes of communicating with the public, conducting County business, improving public access to County services, collaboration on special projects, processing of payments and fees associated with licenses, fines, and taxes, and overall improved citizen service.

- Increased countywide interest in electronic document management to reduce the storage space consumed by physical documents, decrease document access time, track file location and usage, improve document workflow for increased process efficiency, and improve document integrity.

- Expanding opportunities for additional non Ad Valorem revenues associated with the sale of software, hosting of applications, and use of network services.

INFORMATION SYSTEMS SERVICES

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual		FY 09 Budget		FY 10 Budget		Change (FY 09-FY 10)	
							\$	%
<u>Non Ad-Valorem Revenues</u>								
Inter-Dept. Charges	\$	30,097,792	\$	30,388,120	\$	4,330,942	\$ (26,057,178)	-86%
Grants		13,020		-		-	-	-
Other		4,607,588		1,743,767		1,150,956	(592,811)	-34%
SubTotal	\$	34,718,400	\$	32,131,887	\$	5,481,898	\$ (26,649,989)	-83%
<u>Appropriations</u>								
Personal Services	\$	19,881,528	\$	20,826,109	\$	20,008,511	\$ (817,598)	-4%
Operating Expenses		13,475,068		15,444,550		10,930,261	(4,514,289)	-29%
Capital Outlay		121,600		56,024		41,994	(14,030)	-25%
Debt Service		228,998		214,588		107,294	(107,294)	-50%
Reserves		-		473,887		-	(473,887)	-100%
SubTotal	\$	33,707,194	\$	37,015,158	\$	31,088,060	\$ (5,927,098)	-16%
Ad Valorem Funding	\$	1,412,281	\$	4,883,271	\$	25,606,162	\$ 20,722,891	424%
Positions		225		211		204	(7)	-3%

ISS ADMINISTRATION

Programs/Services

Executive oversight of major enterprise initiatives and special projects including Palm Beach County Broadband, interlocal agreements for shared network services, cost reduction on enterprise contracts for hardware or software, participation and knowledge transfer initiatives with IT peers in FLGISA, and providing direction and guidance for the information technology activities having countywide impact.

FY 09 Highlights & Accomplishments

- Completed agreements for shared network services with the cities of Palm Beach Gardens, Delray Beach and Jupiter.
- Successful conversion of payroll system from the mainframe to PeopleSoft.
- Conversion of ISS internal applications from the mainframe to a lower cost server platform.
- Reduction in disaster recovery costs by establishing alternative strategies using server replication and redundancy.

FY 10 Objectives

- Continue expansion of a shared services network to municipalities, educational institutions, and non-profits.
- Increase revenue generation from marketing of ISS developed applications.
- Effectively reallocate staff resources to mitigate effects of staffing reductions and budget cuts.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Income from external sources using shared network	0	\$35,890	\$64,585	\$218,400
Income from ISS developed applications	n/a	n/a	n/a	\$30,000

ISS ADMINISTRATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 4,062,576	\$ 2,596,005	\$ 139,075	\$ (2,456,930)
Grants	1,757	-	-	-
Other	621,928	148,967	36,960	(112,007)
SubTotal	\$ 4,686,261	\$ 2,744,972	\$ 176,035	\$ (2,568,937)
<u>Appropriations</u>				
Personal Services	\$ 2,894,091	\$ 1,042,583	\$ 701,945	\$ (340,638)
Operating Expenses	1,643,046	1,643,764	294,451	(1,349,313)
Capital Outlay	12,633	1,907	1,907	-
Reserves	-	473,887	-	(473,887)
SubTotal	\$ 4,549,770	\$ 3,162,141	\$ 998,303	\$ (2,163,838)
Ad Valorem Funding	\$ 190,629	\$ 417,169	\$ 822,268	\$ 405,099
Positions	21	6	5	(1)

Budget Variance Explanation

- \$ 2,568,937 Reclassification of ISS from an Internal Service Fund to a component of the General Fund. Accordingly, ISS will no longer bill General Fund Agencies for services rendered.
- \$ (340,638) As a result of department re-organization, a net one position was transferred out. The remaining reductions are a result of a reduction in separation costs.
- \$ (1,289,786) Elimination of BOCC indirect costs due to fund structure change.
- \$ (59,527) Reduction in various other expenditures.
- \$ (473,887) Elimination of reserves due to fund structure change.

\$ 405,099 Total Increase

STRATEGIC SERVICES AND FINANCE

Programs/Services

Budget, Billing, and Payroll - Develop and manage annual budget, invoice generation, cost allocation plan and rate management, accounts receivable, Capital project accounting, employee timekeeping and reporting, and administration of management systems. Procurement and Asset Management - Manage requisitions, purchase orders and receivers, reconcile financial system, contracts management, vendor management, maintenance agreement renewals, management of asset tracking and disposal, and facility-related issues. Security Management - overall coordination of security activities in ISS including the security policies and procedures, management of audits, tracking of remediation steps, business continuity planning, and specialized auditing as required. Strategic Planning and Architecture - technical standards documentation, coordination of County's Technical Architecture Committee (TAC), and special projects as required.

FY 09 Highlights & Accomplishments

- Implemented a new fixed asset management system to improve the accuracy with which ISS tracks the location of departmental assets.
- Developed and implemented a PPM for IT project initiation, tracking, and reporting.
- Implemented a process and tool for conducting secure desktop activity audits as requested.
- Implemented an automated telecommunications management system (SAI) for agencies to use in monitoring call activity in support of PPM CW-O-08.

FY 10 Objectives

- Implement the Project Support Office to focus on organizational improvement initiatives, program evaluation, fiscal analysis, and management reporting.
- Improve the efficiency and effectiveness of ISS procurements.
- Improve the function and transparency of the ISS cost recovery system based on the changes of the technical environment, and feedback from customers.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of Confirming Orders	88	48	52	30
Customer rating of "very good" for administrative support services	n/a	n/a	n/a	90%
Ratio of FTE to procurement documents processed	1:425	1:493	1:475	1:650

STRATEGIC SERVICES AND FINANCE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 1,068,754	\$ 1,767,812	\$ 205,010	\$ (1,562,802)
Grants	462	-	-	-
Other	163,613	101,443	54,482	(46,961)
SubTotal	\$ 1,232,829	\$ 1,869,255	\$ 259,492	\$ (1,609,763)
<u>Appropriations</u>				
Personal Services	\$ 937,759	\$ 1,556,952	\$ 1,253,126	\$ (303,826)
Operating Expenses	258,036	592,062	215,260	(376,802)
Capital Outlay	1,127	4,322	3,200	(1,122)
SubTotal	\$ 1,196,922	\$ 2,153,336	\$ 1,471,586	\$ (681,750)
Ad Valorem Funding	\$ 50,149	\$ 284,081	\$ 1,212,094	\$ 928,013
Positions	11	16	13	(3)

Budget Variance Explanation

- \$ 1,609,763 Reclassification of ISS from an Internal Service Fund to a component of the General Fund. Accordingly, ISS will no longer bill General Fund Agencies for services rendered.
- \$ (303,826) As a result of department re-organization, a net three positions were transferred out.
- \$ (269,247) SunGard contract expired for IBM coverage, a new contract with a different vendor was negotiated at a significant discount.
- \$ (108,677) Reduction in other various expenditures such as data processing software (\$75,000).

\$ 928,013 Total Increase

IT OPERATIONS

Programs/Services

IT Operations is responsible for administering Application Services, Computing Platforms and Network Services divisions, providing computer training and end user support to County employees, administering the Geographic Information System (GIS) Services Bureau to provide countywide geographic data, value-added data analysis and overall coordination of countywide GIS program and providing quality assurance procedures to in-house development applications and technical services throughout the enterprise.

FY 09 Highlights & Accomplishments

- Training program expanded to offer classes in Microsoft Office products and enterprise applications, and to coordinate technical training opportunities. Training staff obtained Microsoft certifications.
- GIS staff supported Countywide GIS priorities of sustainability, enterprise addressing, GIS data documentation, metadata and technical innovation/lifecycle management and internet access.
- LEX/VPT program provided data sharing between law enforcement agencies in Palm Beach County, with an application for accessing real-time crime information across jurisdictions.
- Quality Assurance program was extended to include the Technical Services Divisions.

FY 10 Objectives

- Training staff to add SharePoint user training to their current Microsoft Office course offerings, coordinate technical training and obtain grant funding for training where available.
- Acquire and train resources to support GIS sustainability, implement Enterprise Addressing system and enhance availability of GIS data.
- Complete Phase II of the VPT/LEX project, pursue long-term funding opportunities and assess integration with other agency, region and state data sharing initiatives.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Ratio of FTE trainers to end users trained	1:326	1:650	1:400	1:400

IT OPERATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 382,851	\$ 1,521,011	\$ 268,627	\$ (1,252,384)
Grants	166	-	-	-
Other	58,610	87,280	71,388	(15,892)
SubTotal	\$ 441,627	\$ 1,608,291	\$ 340,015	\$ (1,268,276)
<u>Appropriations</u>				
Personal Services	\$ 405,615	\$ 1,737,841	\$ 1,867,610	\$ 129,769
Operating Expenses	20,894	111,572	59,027	(52,545)
Capital Outlay	2,254	3,300	1,600	(1,700)
SubTotal	\$ 428,763	\$ 1,852,713	\$ 1,928,237	\$ 75,524
Ad Valorem Funding	\$ 17,964	\$ 244,422	\$ 1,588,222	\$ 1,343,800
Positions	9	22	26	4

Budget Variance Explanation

- \$ 1,268,276 Reclassification of ISS from an Internal Service Fund to a component of the General Fund. Accordingly, ISS will no longer bill General Fund Agencies for services rendered.

- \$ 129,769 As a result of department re-organization, a net five positions were transferred in and one Senior Programmer position was eliminated.

- \$ (54,245) Reduction in various other expenditures.

\$ 1,343,800 Total Increase

APPLICATION SERVICES

Programs/Services

Applications Services is responsible for developing, implementing, and maintaining customer applications using appropriate technology; supporting vendor commercial software packages; acting as liaison to user agencies to communicate plans and coordinate ISS services; and providing general consulting and project management services to user departments.

FY 09 Highlights & Accomplishments

- Completed the interfaces between the County Human Resource System and the Clerk's PeopleSoft ERP system required for system implementation.
- Completed development and implemented the Self Service modules of the County Human Resource Information System (HRIS).
- Completed development and implemented the final module of the ePZB system.
- Worked to secure the US Virgin Islands as a new customer for application development and hosting services resulting in a new source of revenue to the County.

FY 10 Objectives

- Provide application development/support, project management and consulting services to customers.
- Provide application programming for system enhancements and technical refresh for some customers, including Community Services, Environmental Resource Management, and Human Resources.
- Continue to pursue new revenue sources for the County.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% CSRs on time - Application	82%	83%	85%	90%
% Customers satisfied with requested application development services	90%	90%	92%	95%

APPLICATION SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 8,373,718	\$ 9,894,733	\$ 1,206,532	\$ (8,688,201)
Grants	3,622	-	-	-
Other	1,281,909	567,791	320,638	(247,153)
SubTotal	\$ 9,659,249	\$ 10,462,524	\$ 1,527,170	\$ (8,935,354)
<u>Appropriations</u>				
Personal Services	\$ 6,522,427	\$ 6,802,246	\$ 6,724,908	\$ (77,338)
Operating Expenses	2,814,885	5,235,765	1,927,234	(3,308,531)
Capital Outlay	40,603	14,565	8,500	(6,065)
SubTotal	\$ 9,377,915	\$ 12,052,576	\$ 8,660,642	\$ (3,391,934)
Ad Valorem Funding	\$ 392,921	\$ 1,590,052	\$ 7,133,472	\$ 5,543,420
Positions	79	67	63	(4)

Budget Variance Explanation

- \$ 8,935,354 Reclassification of ISS from an Internal Service Fund to a component of the General Fund. Accordingly, ISS will no longer bill General Fund Agencies for services rendered.
- \$ (77,338) As a result of department re-organization, a net two positions were transferred out and two JIS positions were eliminated during FY 2009.
- \$ (3,314,596) Reductions include \$2,765,000 in maintenance costs that was transferred out to other divisions, contracted salaries (\$662,014) and various others expenditures.

\$ 5,543,420 Total Increase

COMPUTING PLATFORMS

Programs/Services

Computing Platforms is responsible for processing, storing and protecting the County's vital information for its agencies and departments. Key responsibilities include operation of a 24 x 7 enterprise-wide Network Operations Center (NOC); enterprise printing and scanning; application database hosting, desktop/server support; data storage and recovery and database services for development and production environments.

FY 09 Highlights & Accomplishments

- Implemented a consolidated Microsoft Active Directory Infrastructure with a single enterprise directory and a single Exchange enterprise email system.
- Designed SharePoint collaboration and content management environment and began implementing the departmental collaboration site to various agencies.
- Consolidated Microsoft/Intel infrastructure into a virtualized server system environment to reduce hardware costs and space, electrical and air conditioning requirements.
- Architected the server environment for the disaster recovery site in the Northwest Regional Data Center in Tallahassee.

FY 10 Objectives

- Enhance capability to process, store and recover data by continuation of server consolidation program.
- Build out a third disaster recovery site in Tallahassee that will provide failover capabilities for some of the most critical applications for the County.
- Expand the capabilities of the NOC through integration of new enterprise tools and processes to optimize monitoring capabilities.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% of trouble tickets resolved within SLA standards	98%	95%	95%	95%
% of work orders completed before the requested production date	78%	90%	95%	95%
% enterprise application availability	98%	95%	99%	99%

COMPUTING PLATFORMS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 8,873,481	\$ 9,022,187	\$ 1,465,679	\$ (7,556,508)
Grants	3,839	-	-	-
Other	1,358,417	517,722	389,507	(128,215)
SubTotal	\$ 10,235,737	\$ 9,539,909	\$ 1,855,186	\$ (7,684,723)
<u>Appropriations</u>				
Personal Services	\$ 5,899,013	\$ 6,201,144	\$ 5,905,735	\$ (295,409)
Operating Expenses	3,773,000	4,566,466	4,481,015	(85,451)
Capital Outlay	36,600	7,547	26,787	19,240
Debt Service	228,998	214,588	107,294	(107,294)
SubTotal	\$ 9,937,611	\$ 10,989,745	\$ 10,520,831	\$ (468,914)
Ad Valorem Funding	\$ 416,371	\$ 1,449,836	\$ 8,665,645	\$ 7,215,809
Positions	69	62	58	(4)

Budget Variance Explanation

- \$ 7,684,723 Reclassification of ISS from an Internal Service Fund to a component of the General Fund. Accordingly, ISS will no longer bill General Fund Agencies for services rendered.
- \$ (295,409) As a result of department re-organization, a net two positions were transferred out. One Senior Database Administrator position and one Manager position were eliminated.
- \$ (173,505) Reduction in various other expenditures.

\$ 7,215,809 Total Increase

NETWORK SERVICES

Programs/Services

Network Services is responsible to provide reliable, responsive, survivable, and cost effective voice, video, and data communications services. Key responsibilities include design, deployment and maintenance of enterprise voice and data networks; maintenance of comprehensive security program to safeguard information; video conferencing/streaming; providing wireless access to the County’s network; radio engineering and frequency management; and providing the public with remote access to e-government applications.

FY 09 Highlights & Accomplishments

- Completed the migration of the Library's network to the County's Wide Area Network.
- Completed the Digital Inclusion projects for the cities of Delray Beach and Pleasant City as requested by the Palm Beach Broadband Task Force.
- Established high speed network connectivity to multiple facilities (cities, schools, etc) on County-owned fiber, reducing the amount of AT&T leased line service.
- Established core infrastructure services at the Northwest Regional Data Center for providing continuation of PBC business services during a disaster event.

FY 10 Objectives

- Integrate the Traffic Division's separate fiber network to the County's Wide Area Network.
- Expand the Palm Beach Broadband Digital Inclusion project to the Glades Region and various inner city neighborhoods.
- Coordinate ISS involvement in extending the County's fiber and wireless network to the PBC School Board and other governmental entities.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% trouble tickets resolved within SLA standards	88%	95%	98%	98%
% network availability	99.00%	99%	99%	99%
% CSR's/PTS completed before requested production date	n/a	95%	95%	95%

NETWORK SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 7,336,412	\$ 5,586,372	\$ 1,046,019	\$ (4,540,353)
Grants	3,174	-	-	-
Other	1,123,111	320,564	277,981	(42,583)
SubTotal	\$ 8,462,697	\$ 5,906,936	\$ 1,324,000	\$ (4,582,936)
<u>Appropriations</u>				
Personal Services	\$ 3,222,623	\$ 3,485,343	\$ 3,555,187	\$ 69,844
Operating Expenses	4,965,207	3,294,921	3,953,274	658,353
Capital Outlay	28,383	24,383	-	(24,383)
SubTotal	\$ 8,216,213	\$ 6,804,647	\$ 7,508,461	\$ 703,814
Ad Valorem Funding	\$ 344,247	\$ 897,711	\$ 6,184,461	\$ 5,286,750
Positions	36	38	39	1

Budget Variance Explanation

- \$ 4,582,936 Reclassification of ISS from an Internal Service Fund to a component of the General Fund. Accordingly, ISS will no longer bill General Fund Agencies for services rendered.
- \$ 69,844 As a result of department re-organization, a net three positions were transferred in. One Manager position and one Clerical Specialist position were eliminated.
- \$ 633,970 Net increase due to increased costs for AT&T Smartring maintenance of \$750,000 less reduction in various expenditures.

\$ 5,286,750 Total Increase

LEGISLATIVE AFFAIRS

Mission Statement

To assure the support of Palm Beach County's objectives before the Florida Legislature and the United States Congress and to provide coordination and assistance to the seventeen-member Legislative Delegation, League of Cities and other local agencies and associations.

Department Overview

The Legislative Affairs Office is responsible for preparation of the Federal and State Legislative Program for consideration by the Board of County Commissioners (BCC) and advocating those priorities before the Executive Branch of United States government, United States Congress and the Florida Legislature. The Legislative Affairs Office assists the Legislative Delegation of Palm Beach County with matters such as guiding local bills through the legislative process and monitoring the status of proposed bills. Other services of the Legislative Affairs Office are coordinating the activities of contract lobbyists, providing grant writing assistance to county departments, the scheduling of periodic meetings with the Legislative Delegation and other outside agencies, and coordination of Palm Beach County's Lobbyist Registration Program.

Emerging Issues

- The passage of the American Recovery and Reinvestment Act (ARRA) has created the need for additional oversight and coordination of the county's efforts to apply for and secure federal stimulus funding.
- Deteriorating state financial conditions have created new challenges in working to secure resources in the state budget and have required creative efforts to identify state resources for transportation, water and criminal justice projects.
- State financial conditions have created heightened competition between local government and private industry for limited resources. With the reduction of county lobbying contracts, county staff's ability to compete for these resources will become more difficult.

LEGISLATIVE AFFAIRS

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ -	\$ -	\$ -	\$ -	0%
SubTotal	\$ -	\$ -	\$ -	\$ -	0%
<u>Appropriations</u>					
Personal Services	\$ 391,761	\$ 394,756	\$ 393,241	\$ (1,515)	0%
Operating Expenses	347,935	258,752	190,072	(68,680)	-27%
SubTotal	\$ 739,696	\$ 653,508	\$ 583,313	\$ (70,195)	-11%
Ad Valorem Funding	\$ 739,696	\$ 653,508	\$ 583,313	\$ (70,195)	-11%
Permanent Positions	4	4	4	-	0%

LEGISLATIVE AFFAIRS

Programs/Services

To assure the support of County objectives before the Florida Legislature and the United States Congress by advocating County positions at all jurisdictional levels as instructed by County Administration, County Commission and other elected and appointed officials.

FY 09 Highlights & Accomplishments

- Prepared the FY 2009 State Legislative Program for the Board of Count Commissioners and coordinated the annual Joint Commission/Legislative Delegation meeting.
- Prepared the FY 2009-2010 Federal Legislative Program and advocated these issues before the Congressional Delegation in Washington D.C.
- Coordinated the development of Palm Beach County Stimulus fund tracking spreadsheets, reporting data, and grant identification for federal American Recovery and Reinvestment Act (ARRA) funds.
- Implemented coordinated system for tracking grants and grant writing services within the county.

FY 10 Objectives

- Secure at least \$50 million in competitive grant funding from American Recovery and Reinvestment Act (ARRA) and other sources.
- Prepare and advocate for both the FY 2010 State Legislative Program and the FY 2011 Federal Legislative Program and coordinate meetings between the County, State and Federal officials.
- Increase local outreach between the County and local legislative delegation members and staff.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Secure the passage of priority legislation adversely affecting the County	N/A	N/A	8	8
Number of new competitive grants applied for / received by the County	4/2	7/5	9/4	10/7

LEGISLATIVE AFFAIRS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ -	\$ -	\$ -	\$ -
SubTotal	\$ -	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 239,203	\$ 242,493	\$ 245,130	\$ 2,637
Operating Expenses	337,705	241,666	172,641	(69,025)
SubTotal	\$ 576,908	\$ 484,159	\$ 417,771	\$ (66,388)
Ad Valorem Funding	\$ 576,908	\$ 484,159	\$ 417,771	\$ (66,388)
Positions	2	2	2	-

Budget Variance Explanation

\$ 2,637 Increase in various personal services expenses such as benefits and taxes.

\$ (69,025) Reduced funding for contracts with State and Federal lobbyists and Grant Consultants.

\$ (66,388) Total Decrease

LEGISLATIVE DELEGATION

Programs/Services

To provide coordination and assistance to the seventeen-member Legislative Delegation and assist Palm Beach County and its citizens with legislative matters. Primary services include providing information and assistance to legislators, the Board of County Commissioners, county departments, and the general public. Other primary services include guiding local bills through the legislative process, monitoring the status of proposed bills, authoring of annual legislative reports and speaking to groups about the legislative process.

FY 09 Highlights & Accomplishments

- Serviced 98% of customer information inquiries within 24 hours.

- Conducted 12 Public Hearings, Delegation Meetings and workshops.

- Conducted 185 meetings with Legislators, media interest groups, agencies and constituents.

FY 10 Objectives

- Service 98% of customer information requests within 24 hours.

- Conduct 10 Public Hearings, Delegation Meetings, and Workshops.

- Conduct 185 meetings with Legislators, media interest groups, agencies and constituents.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of Customer information requests responded to within 24 hours	98%	98%	98%	98%
Number of Public Hearings, Delegation Meetings, Workshops	16	14	12	10
Number of meetings with Legislators, media, interest groups, agencies, and constituents	200	200	185	185

LEGISLATIVE DELEGATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ -	\$ -	\$ -	\$ -
SubTotal	\$ -	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 152,558	\$ 152,263	\$ 148,111	\$ (4,152)
Operating Expenses	10,230	17,086	17,431	345
SubTotal	\$ 162,788	\$ 169,349	\$ 165,542	\$ (3,807)
Ad Valorem Funding	\$ 162,788	\$ 169,349	\$ 165,542	\$ (3,807)
Positions	2	2	2	-

Budget Variance Explanation

\$ (4,152) Decrease in personal services expenses for one vacant secretary position reclassified to a lower pay grade.

\$ 345 Increase in various operating expenses.

\$ (3,807) Total Decrease

MEDICAL EXAMINER'S OFFICE

Mission Statement

The Medical Examiner's Office is mandated by the State to investigate and determine the cause and manner of death of any individual who dies in Palm Beach County due to such causes or circumstances as outlined in Chapter 406 of the Florida Statutes and Florida Administrative Code 11G.

Department Overview

The Medical Examiner's Office performs Forensic Investigations and Forensic Medical Examinations through the combined efforts of Forensic Pathologists, Forensic Investigators, Forensic Technicians and administrative support staff. Twenty-four hour Forensic Investigative support is provided to all local, County, State and Federal Law Enforcement Agencies as well as all hospitals, nursing homes, assisted living facilities and hospice facilities within Palm Beach County in order to determine the cause and manner of death of all Statutory Medical Examiner cases. Autopsies are performed and pathologic findings are documented. The Medical Examiner's staff also provides legal testimony through depositions, grand jury testimony and court testimony.

The Medical Examiner's Office provides training and educational programs for medical technicians, nurses, paramedics and law enforcement officers. Additionally, the Medical Examiner maintains communication and cooperation between the County's Emergency Operations Center, Fire Department and the County Health Department. This cooperation has been instrumental in the development of Mass Fatality Plans.

Emerging Issues

- The Medical Examiners Forensic Pathologists attend monthly meetings and participate in the following committees: Child Fatality Review Committee, Fetal and Infant Mortality Review Committee, District Child Death Review Committee, and the Domestic Violence Fatality Review Team.
- Annual participation and training in the Florida Emergency Mortuary Operations Response System (FEMORS) to assist District Medical Examiners throughout the State of Florida in the event of an overwhelming or catastrophic mass casualty event. Through the request of District Medical Examiners, FEMORS assists by supplying equipment, Pathologists, Technicians, Administrative support, forensic Dentists and Family assistance personnel until the District Medical Examiner determines assistance is no longer required.
- The Medical Examiner's staff participates with the Palm Beach County Rapid Response Team in investigations involving infant and law enforcement related deaths.
- The Medical Examiner's staff participates in the Traffic Incident Management program as it relates to deaths which occur on major thoroughfares.

MEDICAL EXAMINER'S OFFICE

DEPARTMENT FINANCIAL SUMMARY

	Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 164,788	\$ 251,379	\$ 270,000	\$ 18,621	7%
Other	\$ 12,529	\$ 85,055	\$ 42,000	(43,055)	-51%
SubTotal	\$ 177,317	\$ 336,434	\$ 312,000	\$ (24,434)	-7%
<u>Appropriations</u>					
Personal Services	\$ 2,295,268	\$ 2,349,768	\$ 2,118,188	\$ (231,580)	-10%
Operating Expenses	\$ 737,053	\$ 619,479	\$ 504,418	(115,061)	-19%
Capital Outlay	\$ 16,338	\$ -	\$ -	-	
SubTotal	\$ 3,048,659	\$ 2,969,247	\$ 2,622,606	\$ (346,641)	-12%
Ad Valorem Funding	\$ 2,871,342	\$ 2,632,813	\$ 2,310,606	\$ (322,207)	-12%
Positions	22	22	20	(2)	-9%

MEDICAL EXAMINER'S OFFICE

Programs/Services

The Medical Examiner's Office conducts medico legal death investigations and autopsies to determine the cause and manner of all deaths which fall under the guidelines of Chapter 406 of the Florida Statutes and Florida Administrative Code 11G. This includes providing twenty-four hour forensic investigative support to all local, County, State and Federal Law Enforcement Agencies, as well as hospitals, nursing homes, hospice facilities, assisted living facilities, and licensed physicians.

The Medical Examiner's Office provides cremation request reviews/investigations for all funeral homes, and provides death causation factors and statistical data to all requesting agencies. Additionally, the Medical Examiner's Office provides support to law enforcement agencies in the presentation of forensic evidence to the court system.

FY 09 Highlights & Accomplishments

- Medical Examiner personnel responded to more than four-hundred subpoenas for deposition and testimony in civil and criminal cases.
- Increased the number of educational classes provided to Medical and Law Enforcement students.
- Maintained communications with all law enforcement agencies, hospitals, nursing homes, assisted living facilities, hospice facilities and funeral homes.

FY 10 Objectives

- Improve communications with health care and criminal justice agencies.
- Provide evidentiary testimony in civil and criminal cases as necessary.
- Present educational programs for law enforcement, medical and county personnel.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Total Cases Investigated (excluding cremations)	2,321	2,261	2,260	2,260
Medical Examiner Cases	1,476	1,424	1,425	1,425
Non-Medical Examiner cases	845	837	835	835

MEDICAL EXAMINER'S OFFICE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 164,788	\$ 251,379	\$ 270,000	\$ 18,621
Other	12,529	85,055	42,000	(43,055)
SubTotal	\$ 177,317	\$ 336,434	\$ 312,000	\$ (24,434)
<u>Appropriations</u>				
Personal Services	\$ 2,295,268	\$ 2,349,768	\$ 2,118,188	\$ (231,580)
Operating Expenses	737,053	619,479	504,418	(115,061)
Capital Outlay	16,338	-	-	-
SubTotal	\$ 3,048,659	\$ 2,969,247	\$ 2,622,606	\$ (346,641)
Ad Valorem Funding	\$ 2,871,342	\$ 2,632,813	\$ 2,310,606	\$ (322,207)
Positions	22	22	20	(2)

Budget Variance Explanation

- \$ 24,434 Decrease in revenue for expert witness fees and charges for staff time lecturing and use of protective equipment.
- \$ 28,424 Annualized personal services increase, primarily attributable to the increase in the FRS contribution rate.
- \$ (260,004) Salary and benefits savings associated with the elimination of one vacant Associate Medical Examiner position and one vacant Medical Secretary position.
- \$ (40,000) Reduced funding for laboratory testing.
- \$ (41,350) Realignment of Information Systems Services and Graphics charges into a general-funded department.
- \$ (33,711) Other miscellaneous reductions in operating expenses including contractual services and repair and maintenance costs.

\$ (322,207) Total Decrease

METROPOLITAN PLANNING ORGANIZATION

Mission Statement

To perform continuing, comprehensive and coordinated transportation planning required under federal, state, and local regulations.

Department Overview

The Metropolitan Planning Organization (MPO) is responsible for both long (twenty years) and short (five years) range comprehensive transportation planning. The areas monitored by the MPO have expanded beyond socio-economic data, transit statistics, and roadway improvements and now include other travel modes, safety, and beautification. As a large urban area with a population exceeding one million, the MPO serves as a Transportation Management Area (TMA) with all of the additional responsibilities and requirements relative to data collection and reporting. As part of the Miami Urbanized Area, the MPO closely coordinates its activities with Martin, Broward and Miami-Dade counties.

Emerging Issues

- Evaluating the impact of climate change on the transportation planning process.

- Meeting increased travel demands and transportation needs within the constraints of reduced revenues.

- Revising programs to meet the requirements of changing federal legislation.

METROPOLITAN PLANNING ORGANIZATION

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 1,571,741	\$ 3,514,107	\$ 2,594,722	\$ (919,385)	-26%
Other	269,167	287,902	418,080	130,178	45%
SubTotal	\$ 1,840,908	\$ 3,802,009	\$ 3,012,802	\$ (789,207)	-21%
 <u>Appropriations</u>					
Personal Services	\$ 919,258	\$ 954,944	\$ 947,831	\$ (7,113)	-1%
Operating Expenses	670,861	1,383,813	1,036,032	(347,781)	-25%
Capital Outlay	5,590	6,400	3,400	(3,000)	-47%
Grants and Aids	29,624	973,914	393,500	(580,414)	-60%
Inter-Fund Transfers	43,915	43,742	43,411	(331)	-1%
Reserves	-	486,545	649,501	162,956	33%
SubTotal	\$ 1,669,248	\$ 3,849,358	\$ 3,073,675	\$ (775,683)	-20%
 Ad Valorem Funding	 \$ 26,183	 \$ 47,349	 \$ 60,873	 \$ 13,524	 29%
 Positions	 10	 10	 10	 -	 0%

HUMAN SERVICES TRANSPORTATION PLANNING

Programs/Services

Human Services Transportation Planning is for Palm Beach County's disadvantaged population. The client base is composed primarily of those persons who, because of physical or mental disability, income status, age, handicap, high risk, or at-risk children, are unable to transport themselves or purchase transportation. Services entail the transportation of disadvantaged persons to health care, employment, education, shopping, social activities, and other life sustaining activities.

FY 09 Highlights & Accomplishments

- Conducted workshops and updated Human Services Transportation Plan.
- Assisted local agencies in preparing and obtaining \$1.62 million in federal grants for transportation disadvantaged services.

FY 10 Objectives

- Assist the County in preparing and updating the Human Services Transportation Planning Plan.
- Compile and summarize Human Services Transportation Planning revenues and expenditures for preparation of annual reports as required by the Commission for the Transportation
- Assist the Workforce Alliance Board in planning transportation for clients looking for and obtaining employment.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Annual Documents and agreements submitted within stipulated time frame	100%	100%	100%	100%

HUMAN SERVICES TRANSPORTATION PLANNING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 43,915	\$ 43,742	\$ 43,411	\$ (331)
SubTotal	\$ 43,915	\$ 43,742	\$ 43,411	\$ (331)
<u>Appropriations</u>				
Interfund Transfers	\$ 43,915	\$ 43,742	\$ 43,411	\$ (331)
SubTotal	\$ 43,915	\$ 43,742	\$ 43,411	\$ (331)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	1	1	1	-

Budget Variance Explanation

\$ 331 Reduction in grant funding received from the state.

\$ (331) Reduction in grant funding from the state resulted in a decrease in transfers to Palm Tran.

\$ - **No Increase/Decrease**

TRANSPORTATION PLANNING

Programs/Services

Transportation Planning consists of three components or processes: long range planning, short range planning, and comprehensive planning coordination. The 2035 Long Range Transportation Plan (2035 Plan) addresses transportation needs for at least 20 years with the inclusion of all modes of travel. The short range planning process addresses existing and interim transportation needs for a five-year period. Comprehensive Planning involves the coordination, maintenance, and implementation of local comprehensive plans, regional policy plans, and state growth management planning.

FY 09 Highlights & Accomplishments

- Updated the Long Range Transportation Plan to 2035.
- Prepared and adopted FY 2010 - FY 2014 Transportation Improvement Program.
- Assisted the County and municipalities with updates to comprehensive plans.

FY 10 Objectives

- To maintain a long-range, multi-modal transportation system plan that meets all requirements and guidelines of local, regional, and statewide comprehensive plans and federal regulations and programs.
- To maintain a short-range planning process that includes planned updates to existing management and transportation systems, special studies, and growth management.
- To continue to coordinate transportation plans and programs with other MPO's, Florida Department of Transportation, Palm Beach County, local municipalities and other federal and state organizations.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Unified Planning Work Program completed by June 15, 2010	100%	100%	100%	100%
Transportation Improvement Plan completed by July 15, 2010	100%	100%	100%	100%

TRANSPORTATION PLANNING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 1,527,826	\$ 3,470,365	\$ 2,551,311	\$ (919,054)
Other	269,167	287,902	418,080	130,178
SubTotal	\$ 1,796,993	\$ 3,758,267	\$ 2,969,391	\$ (788,876)
<u>Appropriations</u>				
Personal Services	\$ 919,258	\$ 954,944	\$ 947,831	\$ (7,113)
Operating Expenses	670,861	1,383,813	1,036,032	(347,781)
Capital Outlay	5,590	6,400	3,400	(3,000)
Grants and Aids	29,624	973,914	393,500	(580,414)
Reserves/Transfers	-	486,545	649,501	162,956
SubTotal	\$ 1,625,333	\$ 3,805,616	\$ 3,030,264	\$ (775,352)
Ad Valorem Funding	\$ 26,183	\$ 47,349	\$ 60,873	\$ 13,524
Positions	9	9	9	-

Budget Variance Explanation

\$ 13,524 An increase in County match to grant funding.

\$ 13,524 Total Increase

PALM TRAN

Mission Statement

To provide safe, efficient, affordable and reliable public transportation for the people of Palm Beach County. Through a network of fixed route bus service, door to door paratransit service, and the newly implemented LINK route deviation service, Palm Tran's vision is wherever life takes you, Palm Tran will get you there.

Department Overview

Palm Tran provides public transit service, including fixed route and paratransit, for Palm Beach County. Traditional fixed route services are provided by a fleet of 143 buses operating from facilities in West Palm Beach and Delray Beach. At peak times, 119 buses are operated by Palm Tran employees servicing 34 fixed routes. Paratransit service is provided by Palm Tran CONNECTION with offices located in suburban Lake Worth. Private contractors operate 180 vans providing door-to-door service for senior citizens and individuals with disabilities.

Additionally, Palm Tran now offers a pilot route deviation service called the LINK. The LINK's primary purpose is to provide service where fixed route service is not available. The LINK currently offers eight routes throughout Palm Beach County.

Emerging Issues

- Ability to increase the frequency of service on the bus routes that are operating at capacity.

- Meeting paratransit provider contractual requirements in light of program reductions.

- American Recovery and Reinvestment Act (ARRA) grant funds totaling \$21,235,245 will be used for critical capital investments and to support operating costs.

PALM TRAN

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Gas Taxes	\$ 19,823,260	\$ 27,311,000	\$ 26,191,000	\$ (1,120,000)	-4%
Grants	14,048,270	49,488,581	57,616,928	8,128,347	16%
User Fees/Charges	10,211,449	10,389,466	12,003,906	1,614,440	16%
Interfund Transfers	106,215	43,742	143,411	99,669	228%
Fund Balance	6,528,082	4,957,130	2,540,472	(2,416,658)	-49%
Other	1,396,622	13,310	197,556	184,246	1384%
SubTotal	\$ 52,113,898	\$ 92,203,229	\$ 98,693,273	\$ 6,490,044	7%
<u>Appropriations</u>					
Personal Services	\$ 36,391,876	\$ 39,152,181	\$ 38,035,959	\$ (1,116,222)	-3%
Operating Expenses	\$ 38,540,404	\$ 41,973,775	\$ 39,827,127	(2,146,648)	-5%
Capital Outlay	\$ 3,173,607	\$ 27,628,620	\$ 35,257,424	7,628,804	28%
Grants & Aids	-	1,320,001	1,320,001	-	0%
Transfers	650,144	6,885,251	5,321,634	(1,563,617)	-23%
Reserves	-	-	827,000	827,000	
SubTotal	\$ 78,756,031	\$ 116,959,828	\$ 120,589,145	\$ 3,629,317	3%
Ad Valorem Funding	\$ 29,485,960	\$ 24,756,599	\$ 21,895,872	\$ (2,860,727)	-12%
Positions	570	555	548	(7)	-1%

FIXED ROUTE

Programs/Services

The fixed route division provides daily scheduled bus service throughout Palm Beach County. The fixed route service operates with a fleet of 143 buses operating from facilities in West Palm Beach and Delray Beach. A third operating facility in Belle Glade will be added in 2010 for light operations and maintenance. At peak times 119 buses are operated by Palm Tran servicing 34 fixed routes.

FY 09 Highlights & Accomplishments

- Link - From February 2008-2009, the LINK generated over 6,816 rides. Eight routes are currently available, though routes are frequently reevaluated and adjusted to better meet the needs of our riders.
- Intermodal - A public transportation transfer station opened in West Palm Beach on May 10, 2009, improving transfers and connecting passengers with other transit options in West Palm Beach.
- Commuter Express - The first public transit to connect Palm Beach and Martin counties began on August 24, 2009. This service begins at Halpatiokee Park in Stuart and ends in West Palm Beach.
- Purchased three hybrid buses with grant funding from the Florida Department of Transportation for use with the new Commuter Express route.

FY 10 Objectives

- Open Palm Tran Park and Ride in Wellington with a new express route that has only three stops, reducing 15 minutes off the 45-minute Bus Route 40.
- Complete installation of automated vehicle location (AVL) system on all Palm Tran fixed-route buses. This system uses global positioning satellite technology to provide accurate bus location information.
- Open the new Satellite bus facility in Belle Glade. This will save fuel, reduce wear and tear on buses, and lower the current 80 mile round-trip for buses that serve the western county area.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Ridership	10,132,377	9,799,941	10,031,646	10,232,468
Weekday Ridership per Revenue Hour	21.39	20.94	25	26
Cost Per Passenger Trip	\$4.13	\$4.47	\$4.30	\$4.00

FIXED ROUTE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Gas Taxes	\$ 19,823,260	\$ 27,311,000	\$ 26,191,000	\$ (1,120,000)
Grants	4,241,168	7,359,138	7,960,135	600,997
User Fees/Charges	8,481,994	8,912,971	9,147,096	234,125
Interfund Transfers	62,300	-	100,000	100,000
Fund Balance	5,736,337	4,219,379	1,086,442	(3,132,937)
Other	1,393,551	9,567	163,813	154,246
SubTotal	\$ 39,738,610	\$ 47,812,055	\$ 44,648,486	\$ (3,163,569)

Appropriations

Personal Services	\$ 32,865,913	\$ 35,200,684	\$ 34,278,716	\$ (921,968)
Operating Expenses	11,255,993	12,087,053	11,090,355	(996,698)
Capital Outlay	65,000	2,361,292	1,485,292	(876,000)
Grants & Aids	-	1	1	-
Transfers	-	-	2,041,616	2,041,616
SubTotal	\$ 44,186,906	\$ 49,649,030	\$ 48,895,980	\$ (753,050)

Ad Valorem Funding \$ **7,837,325** \$ **1,836,975** \$ **4,247,494** \$ **2,410,519**

Positions **505** **493** **490** **(3)**

Budget Variance Explanation

- \$ 1,120,000 Reduced local option gas tax revenues levied under F.S. 336.021(1a) and 336.025(1b) due to economic conditions.
- \$ (1,089,368) Additional revenue attributable to increased bus operating revenue, grant funding for Express Bus Service, and a transfer from the Emergency Management Fund for an Urban Areas Security Initiatives grant.
- \$ 3,132,937 Decreased balance brought forward from prior fiscal year, primarily attributable to reduced gas tax revenue and bus operating revenue projections in FY 2009.
- \$ (921,968) Reduced personal services attributable to the reduction of Ad Valorem funding for Bus Operator salaries in FY 2010.
- \$ (996,698) Reduction in operating expenses under the Route #1 Infrastructure grant, such as diesel fuel costs and lower casualty self-insurance premiums, offset by higher security services and gasoline expenses.
- \$ 1,165,616 Increased transfers to the Public Building Improvement Fund (3804) for grant related capital projects, including Route #1 Infrastructure and HOV Express Bus Service, offset by reduced capital equipment purchases for HOV Express Bus Service.

\$ 2,410,519 Total Increase

PALM TRAN CONNECTION

Programs/Services

Palm Tran CONNECTION is responsible for Palm Tran's paratransit programs and services for seniors and individuals with disabilities by providing door-to-door transportation. Several federal and state programs require paratransit services, including the Americans with Disabilities Act (ADA) Complementary Paratransit Services; Chapter 427, Florida Statutes which mandates transportation for individuals defined as "Transportation Disadvantaged" (TD); and the Division of Senior Services (DOSS) program established by the Older American's Act. All on-the-street transportation services are provided by private contractors. Palm Tran CONNECTION staff is responsible for all administrative functions of the program, including contract management, eligibility certification, booking reservations, scheduling of service, and customer service monitoring.

FY 09 Highlights & Accomplishments

- Palm Tran Connection won three awards from the TD Commission: Urban Community Transportation Coordinator of the year, Innovation of the year for the LINK and Driver of the year.
- Palm Tran Connection is participating in a hybrid vehicle demonstration project with the Florida Department of Transportation.
- Upgraded the Trapeze reservation software resulting in efficiencies that reduced customer call wait times and increased trip booking accuracy.
- Processed a record 34,520 TD Bus Pass walk in clients, which represents a 177% increase from FY 2008.

FY 10 Objectives

- Provide 789,755 paratransit trips.
- Attain service efficiency of 1.65 weekday riders per revenue hour.
- Contain total cost per passenger within \$30.80 per trip.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Ridership	959,964	877,461	730,000	789,755
Riders Per Revenue Hour	1.51	1.69	1.65	1.65
Total Cost per Passenger Trip	\$29.30	\$28.39	\$30.80	\$30.80

CONNECTION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 2,525,828	\$ 4,093,733	\$ 3,883,322	\$ (210,411)
User Fees/Charges	1,729,455	1,476,495	2,856,810	1,380,315
Interfund Transfers	43,915	43,742	43,411	(331)
Fund Balance	791,745	737,751	1,454,030	716,279
Other	3,071	3,743	33,743	30,000
SubTotal	\$ 5,094,014	\$ 6,355,464	\$ 8,271,316	\$ 1,915,852
<u>Appropriations</u>				
Personal Services	\$ 3,525,963	\$ 3,951,497	\$ 3,757,243	\$ (194,254)
Operating Expenses	23,484,961	23,359,605	19,422,752	(3,936,853)
Capital Outlay	42,226	643,986	592,699	(51,287)
Grants & Aids	-	1,320,000	1,320,000	-
Reserves	-	-	827,000	827,000
SubTotal	\$ 27,053,150	\$ 29,275,088	\$ 25,919,694	\$ (3,355,394)
Ad Valorem Funding	\$ 21,648,635	\$ 22,919,624	\$ 17,648,378	\$ (5,271,246)
Positions	65	62	58	(4)

Budget Variance Explanation

- \$ (1,380,315) Additional revenue attributable to elimination of fare subsidy for the Transportation Disadvantaged and Division of Senior Services programs.
- \$ (535,537) Increased revenue primarily attributable to the additional balance brought forward from a Irrevocable Standby Letter of Credit for paratransit service costs, offset by decreased grant revenue for route deviation services.
- \$ (245,541) Reduced personal services costs related to the elimination of four vacant positions; a Transit Planner, a Reservation Specialist, and two Service Coordinators; as well as reduced capital costs for machinery and equipment.
- \$ 2,468,183 Increased operating expenses related to additional services projected under the Americans with Disabilities Act Program for qualified customers formally transported under the Transportation Disadvantaged and Division of Senior Services programs.
- \$ (6,405,036) Reduced operating expenses primarily attributable to the reductions in service under the Transportation Disadvantaged program and Division of Senior Services Program to prioritize and limit trips to medical, employment and nutritional reasons.
- \$ 827,000 Increased operating reserves attributable to the Irrevocable Standby Letter of Credit to recover excess costs of paratransit services provided by a third-party operator.

\$ (5,271,246) Total Decrease

CAPITAL EXPANSION

Programs/Services

To provide the facilities, machinery, and capital equipment required by the Department to fulfill its mission economically and efficiently.

FY 09 Highlights & Accomplishments

- Received three grant funded Hybrid Gillig 40' Buses and started Martin County Commuter Service on August 24, 2009.
- Completed construction of the West Palm Beach Intermodal Facility, which opened in May 2009. Additionally, construction of the Belle Glade Satellite Bus Facility began in July 2009.
- Received Transit Investments for Greenhouse Gas and Energy Reduction (TIGGER) grant award of \$320,000 for mini-hybrid fans for buses to improve energy efficiency and reduce miles per gallon.
- Received American Recovery and Reinvestment Act (ARRA) grant funds totaling \$21,235,245 for capital and operating projects.

FY 10 Objectives

- Open Wellington Park and Ride Facility in November 2009 and complete construction of Belle Glade Satellite Bus Facility in May 2010.
- Install fifty mini-hybrid fans on bus fleet to improve fuel economy.
- Complete installation of Automated Vehicle Locator/Automated Passenger Count systems.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Buses replaced and added.	25	18	11	10

CAPITAL EXPANSION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 7,281,274	\$ 38,035,710	\$ 45,773,471	\$ 7,737,761
SubTotal	\$ 7,281,274	\$ 38,035,710	\$ 45,773,471	\$ 7,737,761
<u>Appropriations</u>				
Operating Expenses	\$ 3,799,450	\$ 6,527,117	\$ 9,314,020	\$ 2,786,903
Capital Outlay	3,066,381	24,623,342	33,179,433	8,556,091
Transfers	650,144	6,885,251	3,280,018	(3,605,233)
SubTotal	\$ 7,515,975	\$ 38,035,710	\$ 45,773,471	\$ 7,737,761
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

- \$ (7,737,761) Increased grant funding due to the timing of draw downs under Federal Transit Administration Section 5307 grant funds for transit capital and operating assistance.
- \$ 2,786,903 Increased funding for operating expenses, including repair and maintenance costs, tire purchases, and office space rent costs.
- \$ 4,513,140 Additional expenditures for capital communications and data processing equipment, including the automated vehicle locator system.
- \$ 4,042,951 Additional expenses for capital machinery and equipment purchases, primarily replacement buses.
- \$ (3,605,233) Reduced transfers to the Public Building Improvement Fund for the Intermodal Facility in West Palm Beach. This project was completed in FY 2009.

\$ - No Increase/Decrease

PARKS AND RECREATION

Mission Statement

The Palm Beach County Parks and Recreation Department's mission is to acquire, develop and maintain quality parks and facilities throughout the County and to provide safe leisure opportunities that meet the needs of a diverse population.

Department Overview

The Parks and Recreation Department serves residents countywide through 101 regional, district, community, beach, and neighborhood parks encompassing 8,560 acres. Services include public safety, grounds maintenance, recreation programs and a vast array of specialized facilities that include aquatic centers, community centers, nature centers, championship golf courses, fishing piers, equestrian centers, amphitheaters, athletic fields and courts, boating facilities, beaches, and historical and cultural museums. Development of new parks and recreational facilities to meet the needs of a growing population occurs through the Department's Capital Program, which is primarily funded from impact fees, bonds, and grants.

Emerging Issues

- The decline in park aesthetics and facility cleanliness resulting from a reduction in park maintenance personnel.
- Reducing costs, increasing revenues and pursuing grants and stimulus funding to reduce reliance on Ad Valorem funding.
- A significant decrease in revenues from impact fees and Ad Valorem for the Capital Program will reduce the size, number and type of capital projects undertaken. Priority will be placed on environmental enhancements and passive recreation that reduce or limit operating costs.
- In an effort to minimize the impact of further budget cuts projected for FY 2011, the Department will freeze additional positions, eliminate non-essential functions, reorganize some operations and emphasize energy conservation.
- Delaying repair and renovation projects will diminish the life expectancy of maintained facilities (i.e. roadways, bike paths, shelters, playgrounds, pools and athletic fields and courts.)

PARKS AND RECREATION

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 12,307,992	\$ 13,303,547	\$ 13,641,691	\$ 338,144	3%
Interfund Transfers	-	-	220,000	220,000	0%
Other	1,194,462	1,236,153	1,298,563	62,410	5%
SubTotal	\$ 13,502,454	\$ 14,539,700	\$ 15,160,254	\$ 620,554	4%
<u>Appropriations</u>					
Personal Services	\$ 40,420,441	\$ 42,063,337	\$ 40,368,744	\$ (1,694,593)	-4%
Operating Expenses	24,385,194	24,129,954	22,751,263	(1,378,691)	-6%
Capital Outlay	317,917	608,500	775,325	166,825	27%
Grants and Aids	288,000	277,500	-	(277,500)	-100%
Transfers	713,720	713,572	931,056	217,484	30%
Reserves	-	132,115	235,445	103,330	78%
SubTotal	\$ 66,125,272	\$ 67,924,978	\$ 65,061,833	\$ (2,863,145)	-4%
Ad Valorem Funding	\$ 52,622,818	\$ 53,385,278	\$ 49,901,579	\$ (3,483,699)	-7%
Permanent Positions	700	657	624	(33)	-5%
Non-Permanent Positions	505	499	472	(27)	-5%
Total	1,205	1,156	1,096	(60)	-5%

PARKS MAINTENANCE

Programs/Services

The Parks Maintenance Division is responsible for providing safe, clean, functional and attractive parks, structures, and open spaces which meet the passive and active recreational needs of the visiting public. This also includes the enhancement and preservation of all features of our park system for community enjoyment. Primary services include providing daily grounds maintenance for all park properties, which includes mowing, edging, fertilizing, restroom and picnic area cleaning, refuse collection and disposal, and beach cleaning; providing support services for other recreational activities occurring throughout the park system; ensuring park structures and furnishings are maintained in a safe, functional, and attractive condition; protecting the integrity of the natural resources through restoration and scheduled maintenance; and operating and maintaining park campgrounds countywide.

FY 09 Highlights & Accomplishments

- Wi-Fi service and twenty new camp sites were added to John Prince Campground to generate additional revenue.
- Fuel, water and electricity conservation measures were enhanced to further reduce costs and energy consumption.
- Refurbishments were performed on selected dune crossovers, boardwalks, fishing piers and five salt water boat ramps.

FY 10 Objectives

- Maintain park properties in accordance with the Palm Beach County Parks and Recreation Quality Standards Manual utilizing staff and supplementing with outsourcing when feasible.
- Consistently operate park field and court lighting.
- Maintain dune crossovers to ensure they are in a safe and usable condition.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of properties maintained in accordance with Quality Standards Manual	95%	90%	90%	90%
Percentage of park field and court lighting ensured to be consistently operational	100%	98%	90%	90%
Percentage of dune crossovers maintained in a safe and usable condition	100%	94%	90%	90%

PARKS MAINTENANCE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,659,723	\$ 1,734,564	\$ 2,163,980	\$ 429,416
Other	220,810	-	-	-
SubTotal	\$ 1,880,533	\$ 1,734,564	\$ 2,163,980	\$ 429,416
<u>Appropriations</u>				
Personal Services	\$ 21,374,434	\$ 21,883,126	\$ 20,439,543	\$ (1,443,583)
Operating Expenses	15,079,911	13,539,233	12,693,856	(845,377)
Capital Outlay	13,944	-	53,201	53,201
SubTotal	\$ 36,468,289	\$ 35,422,359	\$ 33,186,600	\$ (2,235,759)
Ad Valorem Funding	\$ 34,587,756	\$ 33,687,795	\$ 31,022,620	\$ (2,665,175)
Permanent Positions	374	347	327	(20)
Non-Permanent Positions	14	14	11	(3)
Total	388	361	338	(23)

Budget Variance Explanation

- \$ 429,416 Increase in revenue due to an increase in the number of campsites, amenities and a new laundry facility at John Prince Park Campground, increase in number of campsites at South Bay RV Park and new boat trailer parking fees at five saltwater boat ramps.
- \$ (1,443,583) Decrease in personal services due to the elimination of twenty permanent and three non-permanent positions and the transfer of Riverbend Park personal services to Recreation Services Division.
- \$ (845,377) Reduction in operating cost due to the elimination of 13 vehicles and four pieces of specialized equipment. Reduction in solid waste assessment by eliminating refuse containers by 20% in parks and the reduction of other various operating costs.
- \$ 53,201 Increase due to additional computers, printers, replacement parts, warranties and software licenses for the operation of the information technology infrastructure at the Parks Maintenance Division.

\$ (2,665,175) Total Decrease

SPECIAL FACILITIES

Programs/Services

The Special Facilities Division is dedicated to providing customer focused leisure and cultural opportunities that deliver excellent service, quality experiences and value to residents and visitors of all ages and abilities with the support of private contractual and non-profit partners. Services include managing, maintaining, programming and coordinating the use of Okeehetee, Southwinds and Park Ridge Golf Courses and John Prince Golf Learning Center which provide self sustaining and affordable golf opportunities and programming; Jim Brandon Equestrian Center which provides leisure and competitive equine experiences; South County Civic Center which provides meeting space for community and social groups along with special events; and the Morikami Museum and Japanese Gardens which provides unique cultural experiences through Japanese inspired facilities, gardens, exhibits, educational programs and seasonal festivals.

FY 09 Highlights & Accomplishments

- The Jim Brandon Equestrian Center was transitioned into the Special Facilities Division.
- Standard operating procedures were completed for golf course maintenance which included updating contracts to meet continuous compliance with Audubon Society and DEP Best Management Practices.
- Audubon International Certification was awarded for three golf courses and new "green" initiatives were sought. All permits were achieved to complete construction of Osprey Point Golf Course.

FY 10 Objectives

- Provide self-sustaining affordable County golf facilities by managing operating costs, without sacrificing quality that meets residents and visitors needs. Complete construction and operation of a new golf facility at South County Regional Park.
- Maintain high-quality special facilities by continually improving and measuring customer service, facility maintenance and program offerings.
- Complete a review of all operations and initiate changes to provide for greater efficiencies, which promote environmental sustainability and conservation.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of operating cost per round maintained at 80% or less of the average revenue per round	76%	84%	78%	78%
Percentage of facility users that rate their overall experience as "Excellent" or "Good"	97%	95%	90%	90%
Number of facilities completing operational reviews	n/a	n/a	n/a	5

SPECIAL FACILITIES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 6,997,370	\$ 7,187,643	\$ 7,202,686	\$ 15,043
Interfund Transfers	-	-	220,000	220,000
Other	271,991	1,233,865	1,399,310	165,445
SubTotal	\$ 7,269,361	\$ 8,421,508	\$ 8,821,996	\$ 400,488
<u>Appropriations</u>				
Personal Services	\$ 3,971,687	\$ 4,585,418	\$ 4,841,404	\$ 255,986
Operating Expenses	4,846,842	5,640,609	5,706,682	66,073
Capital Outlay	288,662	608,500	690,912	82,412
Transfers	713,720	713,572	931,056	217,484
Reserves	-	132,115	235,445	103,330
SubTotal	\$ 9,820,911	\$ 11,680,214	\$ 12,405,499	\$ 725,285
Ad Valorem Funding	\$ 2,551,550	\$ 3,258,706	\$ 3,583,503	\$ 324,797
Permanent Positions	115	107	109	2
Non-Permanent Positions	6	6	11	5
Total	121	113	120	7

Budget Variance Explanation

- \$ 400,488 The increase corresponds to the attendance and admission fee increase at the following facilities: Morikami Museum, Jim Brandon Equestrian Center, John Prince Golf Learning Center and for non-Ad Valorem funded golf courses.
- \$ 255,986 Increase in personal services due to the addition of five positions, the transfer of six positions from Jim Brandon Equestrian Center from Recreation Services Division and the elimination of four positions Special Facilities.
- \$ 66,073 Increase in operating expenses due to the transfer of Jim Brandon Equestrian Center. Reduction in various operating expenses at Morikami Museum, South County Civic Center, John Prince Golf Learning Center and reduction in repair & renovation.
- \$ 82,412 Increase due to additional computers, printers, replacement parts, Point of Sale software, warranties, and software licenses for the operation of the information technology infrastructure at the Special Facilities Division, including the golf courses.
- \$ 217,484 Increase in funds transferred from Southwinds Golf Course to Okeeheelee Golf Course to assist in debt service payments.
- \$ 103,330 Increase in reserves at Southwinds Golf Course and Park Ridge Golf Course due to a reduction in operating costs.

\$ 324,797 Total Increase

RECREATION SERVICES

Programs/Services

The Recreation Services Division is dedicated to complementing the unique recreational interests of people through relationships, partnerships, services and venues, inspiring passionate, playful and meaningful lives. Primary services include providing a variety of recreation programs, activities, and events for people of all ages and abilities; managing and coordinating the use of recreational, historical, cultural, and environmental education facilities; coordinating, permitting, and/or facilitating rental of a variety of recreational facilities and cultural venues.

FY 09 Highlights & Accomplishments

- Seabreeze and Canyon Town Center Amphitheaters had grand opening events with a combined attendance of over 1,000. The annual Sunset Cove July 4th celebration hosted 3,500 spectators.
- The Loxahatchee Battlefields at Riverbend Park historical programming attracted hundreds for the January 2009 Commemoration and the March 21, 2009 Powell’s Battle Historic Marker unveiling.
- The Special Events Section facilitated events for over 30 separate not-for-profit organizations allowing them to raise approximately \$500,000 to benefit their causes.
- The Recreation Services Division has been awarded over \$100,000 in grant funding to support community gardens, exotic removal and historical battlefield preservation.

FY 10 Objectives

- Increase the number of people using a Palm Beach County park or facility for the first time.
- Increase the number of hours contributed by volunteer partner organizations and direct volunteerism.
- The overall quality of life of Palm Beach County residents and visitors will be considered important by program/service participants.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of increase in first time people permitting a park or facility from the prior period	44%	43%	25%	25%
Percentage of increase in number of volunteer hours from the prior year	n/a	n/a	1%	5%
Percentage of program/service participants responding that participation is important to quality of life	n/a	n/a	n/a	85%

RECREATION SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,166,260	\$ 1,598,285	\$ 1,412,575	\$ (185,710)
Other	155,159	-	-	-
SubTotal	\$ 1,321,419	\$ 1,598,285	\$ 1,412,575	\$ (185,710)
<u>Appropriations</u>				
Personal Services	\$ 5,463,907	\$ 5,906,610	\$ 5,496,029	\$ (410,581)
Operating Expenses	2,077,484	2,393,442	2,024,247	(369,195)
Capital Outlay	3,392	-	12,075	12,075
Grants and Aids	288,000	277,500	-	(277,500)
SubTotal	\$ 7,832,783	\$ 8,577,552	\$ 7,532,351	\$ (1,045,201)
Ad Valorem Funding	\$ 6,511,364	\$ 6,979,267	\$ 6,119,776	\$ (859,491)
Permanent Positions	95	89	80	(9)
Non-Permanent Positions	106	100	83	(17)
Total	201	189	163	(26)

Budget Variance Explanation

- \$ (185,710) Decrease in revenue due to reduced programming at nature centers, recreation centers, amphitheaters and reduction in attendance at summer camps. Jim Brandon Equestrian Center (JBEC) revenue transferred to Special Facilities Division.
- \$ (410,581) Decrease in personal services is a result of the elimination of twenty positions and the transfer of six positions from Jim Brandon Equestrian to Special Facilities Division.
- \$ (369,195) Decrease in operation costs due to elimination of two vehicles, reduction of Therapeutic recreation pool hours and various operating costs at recreation and nature centers. Eliminated the Out of School program and transferred JBEC cost to the Special Facilities Division.
- \$ 12,075 Increase due to additional computers, printers, replacement parts, warranties and software licenses to keep our information technology infrastructure operational for the Recreation Division.
- \$ (277,500) Elimination of funding used to supplement the School District's thirty-six middle schools' After School programs.

\$ (859,491) Total Decrease

AQUATICS

Programs/Services

The Aquatics Division provides quality recreation opportunities for people to pursue their leisure needs and interests. Primary services include managing, programming and coordinating the use of County aquatic facilities and beaches; providing a variety of aquatic programs, activities and events for people of all ages and abilities; providing prevention, rescue and emergency medical care at County beaches, pools, and waterparks; and providing water safety education instruction for schools, groups, and individuals.

FY 09 Highlights & Accomplishments

- Ocean Rescue successfully implemented a new Ocean Mile Swim event which drew 200 swimmers. Surf clinic and Junior Lifeguard programs were filled to capacity and very successful.
- Overtime continued to be reduced through the increased use of supervisory staff working in lifeguard towers during holiday weeks and when staff illnesses occurred.
- A plan was developed to bring pools and waterparks into compliance with the Federally mandated Virginia Graeme Baker Act. All wading and play pools were in compliance prior to summer season.
- Splashparks opened at John Prince Park and Glades Pioneer Park. State of the art chemical feeders were added at all facilities to provide the best protection available for Recreational Waterborne Illness.

FY 10 Objectives

- Implement proactive skills training programs, administrative safety training, and high levels of accountability to exceed the National Aquatic Safety and Risk Management industry rating standards.
- Maintain high-quality aquatic facilities by continually improving and measuring customer service, facility maintenance, and program offerings.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of ratings that meet or exceed National Aquatic Safety & Risk Management standards	100%	100%	95%	95%
Percentage of facility users that rate their overall experience as "Excellent" or "Good"	97%	98%	90%	90%

AQUATICS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 2,675,228	\$ 2,783,055	\$ 2,761,703	\$ (21,352)
Other	355,913	2,288	-	(2,288)
SubTotal	\$ 3,031,141	\$ 2,785,343	\$ 2,761,703	\$ (23,640)
<u>Appropriations</u>				
Personal Services	\$ 9,610,414	\$ 9,688,183	\$ 9,591,768	\$ (96,415)
Operating Expenses	2,380,956	2,556,670	2,326,478	(230,192)
Capital Outlay	11,919	-	19,137	19,137
SubTotal	\$ 12,003,289	\$ 12,244,853	\$ 11,937,383	\$ (307,470)
Ad Valorem Funding	\$ 8,972,148	\$ 9,459,510	\$ 9,175,680	\$ (283,830)
Permanent Positions	116	114	108	(6)
Non-Permanent Positions	379	379	367	(12)
Total	495	493	475	(18)

Budget Variance Explanation

- \$ (23,640) Reduction in the number of programs offered and a decrease in attendance at Coconut Cove and Calypso Bay waterparks and programs at Coconut Cove Recreation Center.
 - \$ (96,415) Decrease in personal services is a result of the elimination of six permanent and twelve non-permanent positions.
 - \$ (230,192) Reduction of operation hours at waterparks, swim lessons at pools, programs at Coconut Cove Recreation Center and closing various pools on Sundays during the summer.
 - \$ 19,137 Increase due to additional computers, printers, replacement parts, warranties, and software licenses to keep our information technology infrastructure operational for the Aquatics Division.
- \$ (283,830) Total Decrease**

PLANNING, ZONING AND BUILDING

Mission Statement

To maintain a quality community through comprehensive planning and growth management, implement zoning regulations to benefit and protect citizens, apply performance and aesthetic standards to new developments and redevelopments, provide building inspections to protect the community and to promote compliance, certify contractors to protect citizens by assuring a knowledgeable, qualified workforce and enhancing and promoting intergovernmental relationships.

Department Overview

The Planning, Zoning and Building (PZ&B) Department provides growth management and redevelopment services including comprehensive planning, development review, construction permitting and inspection, code enforcement, and certification of contractors. Services are provided at the Department's main facility in West Palm Beach and very limited services are provided from a South County office at the Southeast County complex.

Emerging Issues

- With the significant change in the economy, Code Enforcement staff is receiving more complaints regarding abandoned houses and/or foreclosures. Staff faces numerous challenges in trying to locate the legal property owner and get them to bring the property into compliance.
- The Contractor's Certification Division continues to actively pursue changes to State laws allowing the issuance of civil citations to State certified contractors for permit related violations. Investigations will continue to concentrate on unlicensed activity and or advertisement, abandonment, and recoveries.
- Effects of the downturn in the economy has had a significant impact on the number of permit applications received by the Building Division and as a result, layoffs have occurred.

PLANNING, ZONING AND BUILDING

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Building Permits	\$ 9,611,976	\$ 13,500,000	\$ 10,714,200	\$ (2,785,800)	-21%
Other Licenses	603,003	801,900	576,900	(225,000)	-28%
Charges for Services	1,769,351	1,880,235	1,613,095	(267,140)	-14%
Grants and Aids	4,683	-	-	-	
Other Fines and Forfeiture	794,969	875,000	655,000	(220,000)	-25%
Fund Balances	10,926,122	5,327,914	65,130	(5,262,784)	-99%
Miscellaneous	466,140	(282,506)	(196,650)	85,856	-30%
SubTotal	\$ 24,176,244	\$ 22,102,543	\$ 13,427,675	\$ (8,674,868)	-39%
<u>Appropriations</u>					
Personal Services	\$ 26,143,254	\$ 25,841,874	\$ 20,533,894	\$ (5,307,980)	-21%
Operating Expenses	6,721,404	6,301,929	3,789,936	(2,511,993)	-40%
Capital Outlay	65,734	195,017	97,550	(97,467)	-50%
Reserves	-	2,417,655	843,737	(1,573,918)	-65%
Charge-Off	764,780	803,019	544,280	(258,739)	-32%
SubTotal	\$ 33,695,172	\$ 35,559,494	\$ 25,809,397	\$ (9,750,097)	-27%
Ad Valorem Funding	\$ 9,518,928	\$ 13,456,951	\$ 12,381,722	\$ (1,075,229)	-8%
Positions	385	333	278	(55)	-17%

ADMINISTRATION

Programs/Services

The Administration Division is responsible for providing service functions including personnel, budget, policies and procedures, facilities management and records management to the Department. Administration's accounting section collects money for fees charged by the department and ensures proper accounting. The Records section maintains the Building Division's construction plans. In addition, the PZB's Information Technology section resides in Administration and is responsible for the following: Network administration, desktop services, internet and intranet management, enterprise business application management and the Geographic Information Systems (GIS).

FY 09 Highlights & Accomplishments

- Implemented the ePZB application for Contractor Certification and Code Enforcement. This system integrates/automates the development and building process.
- Reduced Records division staff and cashiers' went from a 40-hour week to a 32-hour week. This resulted in minimal impact for the cashiers, but the workload has been challenging for the Records staff.
- Collaborated with Fire Rescue and Information System Services (ISS) on the Countywide Addressing Clean Up project. This project is critical for emergency response time to ensure that there are no duplicate addresses and is ongoing until completion.
- Closed the PZB Print Shop to meet the countywide budget reduction requirement. Printing requests are now performed by the County Graphics division, which requires more lead time for divisions to submit requests.

FY 10 Objectives

- Implement ePZB for the Building Division and stabilize the system department-wide.
- Fully integrate the scanning functionality of ePZB department-wide.
- Implement/deploy Smeadlink for records management across divisions to ensure consistency and availability of department documents.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of customer record requests processed within 48 to 72 hours of request	N/A	N/A	N/A	6,828
Number of public record requests processed within 10 days of request	N/A	N/A	N/A	140
Number of PZB help desk requests processed	N/A	N/A	N/A	18,475

ADMINISTRATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 301	\$ -	\$ 10	\$ 10
Miscellaneous	1,523	-	90,000	90,000
SubTotal	\$ 1,824	\$ -	\$ 90,010	\$ 90,010
<u>Appropriations</u>				
Personal Services	\$ 3,544,171	\$ 3,551,422	\$ 3,076,272	\$ (475,150)
Operating Expenses	1,427,007	1,609,271	468,024	(1,141,247)
Capital Outlay	57,360	94,200	72,550	(21,650)
Charge-Off	(840,000)	(665,000)	(247,750)	417,250
SubTotal	\$ 4,188,538	\$ 4,589,893	\$ 3,369,096	\$ (1,220,797)
Ad Valorem Funding	\$ 4,186,714	\$ 4,589,893	\$ 3,279,086	\$ (1,310,807)
Positions	45	48	45	(3)

Budget Variance Explanation

- \$ (90,000) New revenues from permit and lien searches.
- \$ (320,179) Personal services costs for two positions that transferred to the Planning division during FY 2009.
- \$ (177,611) Eliminated three filled positions, GIS/CADD Tech I, Clerical Specialist and a Receptionist.
- \$ (195,000) Eliminated outsourcing of scanning project. Scanning is being done internally.
- \$ (750,000) This decrease is due to the elimination of Information System Services (ISS) professional services charges. Costs are no longer charged to general fund departments.
- \$ (195,267) This decrease is primarily due to utility costs being transferred to general government.
- \$ 417,250 This decrease is due to reduced administrative charge-offs to the Building division. The number of Administration staff required to support building related functions is less due to the decline in permit activity.

\$ (1,310,807) Total Decrease

BUILDING

Programs/Services

Building Division's mission is to provide a high level of service to the citizens of Palm Beach County through effective and efficient administration and enforcement of Building standards. This includes the enforcement of technical codes, including structural, plumbing, electrical, gas, and heating/cooling systems; prompt and complete inspections of structures and building systems under construction; provide leadership on code changes, product approvals and staff training on a local, state and national level to influence the base building code. Building Division provides administrative and technical staff support for the Building Code Advisory Board, Local Construction Regulation Board and for the Construction Board of Adjustment and Appeals. Primary services include timely and thorough review of building permit applications, drawings and specifications, coordinating multiple agency reviews and inspections for the issuance of permits and code compliant construction.

FY 09 Highlights & Accomplishments

- Completed the required Insurance Services Office questionnaire with supporting data for the Building Code Effective Grading Survey which provides risk data for insurance companies.
- Instituted a permit completion program to ensure safety by providing complete inspections of installed work and to remove obstacles to property sales closings.
- Revised the local administrative chapter of the Florida Building Code to place condemnations under the process of F.S.162 for greater compliance and costs recovery.

FY 10 Objectives

- Maintain permit processing times within statutory requirements.
- Complete testing, implementation and stabilization of the Building Division Module of ePZB.
- Complete the updating of Division Policy and Procedure Memorandum (PPM) to reflect current codes and conditions and provide the necessary guidelines for increased effectiveness.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of permits issued	53,964	42,944	45,000	38,000
Number of construction plans reviewed	37,702	25,332	40,000	34,000
Number of inspections per day per inspector	14	12	15	17

BUILDING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Building Permits	\$ 9,611,976	\$ 13,500,000	\$ 10,714,200	\$ (2,785,800)
Other Licenses and Permits	1,977	1,500	1,500	-
Charges for Services	697,385	787,610	604,000	(183,610)
Other Fines and Forfeits	62,638	50,000	40,000	(10,000)
Grants and Aids	4,683	-	-	-
Fund Balances	10,926,122	5,327,914	65,130	(5,262,784)
Miscellaneous	416,755	(324,511)	(349,250)	(24,739)
SubTotal	\$ 21,721,536	\$ 19,342,513	\$ 11,075,580	\$ (8,266,933)

Appropriations

Personal Services	\$ 12,383,244	\$ 11,974,040	\$ 7,296,307	\$ (4,677,733)
Operating Expenses	3,988,717	3,381,982	2,118,506	(1,263,476)
Capital Outlay	8,374	100,817	25,000	(75,817)
Reserves	-	2,417,655	843,737	(1,573,918)
Charge-Off	1,604,780	1,468,019	792,030	(675,989)
SubTotal	\$ 17,985,115	\$ 19,342,513	\$ 11,075,580	\$ (8,266,933)

Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
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Positions	173	148	104	(44)
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Budget Variance Explanation

- \$ 8,266,933 The significant decrease in Building revenues is primarily due to a decrease in building permit activity caused by a decline in construction activity and the depletion of fund balances to maintain service levels.
- \$ (4,677,733) The significant decrease in personal services is due to the elimination of forty-four vacant positions and a reduction of hours from 40 to 32, which are directly correlated to the decline in revenues.
- \$ (1,263,476) This decrease in operating expenses is directly attributable to the reduction in Building revenues.
- \$ (75,817) This decrease is due to efforts to reduce spending on computer equipment replacement. Equipment will be replaced when it is determined that they are out of warranty.
- \$ (1,573,918) This decrease in reserves is a direct result of the decline in revenues. Reserves have been depleted to maintain service levels.
- \$ (675,989) Administrative charge-offs decreased due less Administration support staff assigned to building related functions and a decrease in indirect costs.

\$ -	Total Decrease
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CODE ENFORCEMENT

Programs/Services

Code Enforcement is responsible for enforcing property maintenance and zoning-related codes and ordinances applicable in the unincorporated areas of Palm Beach County. Primary services include responding to complaints by citizens and the Board of County Commissioners (BCC); establishing target areas throughout Palm Beach County for review by the Community Support Team to improve the “livability” of the area; conducting inspections for Business Tax Receipts approval to assure compliance with applicable codes and ordinances; conducting Code Enforcement Hearings to promote compliance with applicable codes and ordinances; and conducting inspections of commercial development approvals to ensure compliance with BCC conditions of approval. Code Enforcement works closely with various County agencies and constitutional offices in the enforcement of overlapping programs.

FY 09 Highlights & Accomplishments

- Improved the timeliness and efficiency of investigations, despite a 10% reduction in staff, by using laptop computers to access the network to document complaints in the field.
- Started updating policies and procedures to address the explosive growth of abandon properties including revising property maintenance code to allow the use of storm panel for board ups.
- Enhanced interagency coordination with the Solid Waste Authority, PBC Sheriff's Office, Fire Rescue, Building, Road and Bridge and Animal Care to achieve code ordinance compliance.
- Reduced the number of cases posted for Special Magistrate hearing by changing policy for pre-review.

FY 10 Objectives

- Continue to improve the timeliness and efficiency of field staff investigations through the utilization of remote network and the ability to access ePZB/internet while working out in the field.
- Continue to improve the County’s commercial areas through the efforts of the Condition Enforcement Team.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of customer initiated complaints	10,044	5,125	5,500	5,000
Number of violation notices issued	3,507	3,369	4,000	4,000
Number of cases referred to the Code Enforcement Board	1,408	1,423	1,400	1,200

CODE ENFORCEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 547	\$ 1,075	\$ 2,575	\$ 1,500
Other Fines and Forfeits	537,172	600,000	465,000	(135,000)
Miscellaneous	42,531	40,000	37,600	(2,400)
SubTotal	\$ 580,250	\$ 641,075	\$ 505,175	\$ (135,900)
<u>Appropriations</u>				
Personal Services	\$ 3,230,356	\$ 3,236,109	\$ 3,111,337	\$ (124,772)
Operating Expenses	591,031	583,765	536,714	(47,051)
SubTotal	\$ 3,821,387	\$ 3,819,874	\$ 3,648,051	\$ (171,823)
Ad Valorem Funding	\$ 3,241,137	\$ 3,178,799	\$ 3,142,876	\$ (35,923)
Positions	41	41	40	(1)

Budget Variance Explanation

- \$ 135,900 Decreased Code Enforcement revenues to reflect a decline in economic conditions.

- \$ (94,370) Eliminated one vacant Code Enforcement Officer position.

- \$ (77,453) Reduction in various personal services and operating expenses such as life insurance, motor pool, graphics, promotional activities and registration fees.

\$ (35,923) Total Decrease

CONTRACTORS CERTIFICATION

Programs/Services

Contractors Certification implements and enforces the Special Act 67-1876, Laws of Florida and Florida Statute, Chapter 489, which regulates the construction industry within Palm Beach County and municipalities. Primary services include licensing of contractors through an examination and evaluation process; field investigation of alleged violations of construction licensing regulations; assisting the Construction Industry Licensing Board (CILB); and recovering fraudulently obtained funds for citizens through investigation, administration, and prosecution processes. Contractors Certification coordinates with the State Department of Business Professional Regulation (DBPR) and various law enforcement agencies to enforce contractor's licensing.

FY 09 Highlights & Accomplishments

- Enhanced contractor file data collected with license renewal cycle and streamlined record filing.
- Upgraded contractor/journeyman certificate format, printing and mail out procedure.
- Achieved 50% increase in financial recoveries from contractor to citizens (victims) despite 25% reduction in field investigators.

FY 10 Objectives

- Through the Civil Citation process, encourage qualified unlicensed practitioners to apply for licensure.
- Maintain a 95% minimum approval rate on applications submitted to the Construction Industry Licensing Board (CILB).
- Maintain a minimum average monthly case load of 20 investigations per investigator.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of unlicensed practitioners investigated	36	40	40	35
CILB application approval rate	97%	99%	95%	95%
Average case load per investigator	16	23.5	17	20

CONTRACTORS CERTIFICATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 12	\$ 50	\$ 10	\$ (40)
Other Licenses and Permits	600,063	800,000	575,000	(225,000)
Other Fines and Forfeits	195,159	225,000	150,000	(75,000)
Miscellaneous	727	1,500	-	(1,500)
SubTotal	\$ 795,961	\$ 1,026,550	\$ 725,010	\$ (301,540)
<u>Appropriations</u>				
Personal Services	\$ 1,083,050	\$ 1,040,878	\$ 1,000,228	\$ (40,650)
Operating Expenses	129,366	131,351	103,816	(27,535)
SubTotal	\$ 1,212,416	\$ 1,172,229	\$ 1,104,044	\$ (68,185)
Ad Valorem Funding	\$ (416,455)	\$ 145,679	\$ 379,034	\$ 233,355
Positions	19	15	14	(1)

Budget Variance Explanation

- \$ 301,540 Reduction in Contractors Certification revenues as a result of the decline in the construction industry.
- \$ (47,857) Elimination of one filled Field Investigator position.
- \$ (20,328) Reduction in operating expenses such as casualty self insurance premiums and motor pool.

\$ 233,355 Total Increase

PLANNING

Programs/Services

The Planning Division's responsibility is to attain a quality community through comprehensive planning which responds to the changing needs and values of the community, in both the natural and built environments, and creates opportunities to realize the community’s desired vision of the future. Primary services include updating and implementing, as necessary, the Comprehensive Plan including the Future Land Use Atlas; conducting studies related to the use of land, the provision of infrastructure and services, the protection of natural resources, and economic development; reviewing proposed development for consistency with the Comprehensive Plan; reviewing proposed annexations for consistency with the requirements of state law; responding to requests for planning information from the public, municipalities, and County departments. Other significant functions include responding to BCC direction. Some of these result in long term policy implementation such as neighborhood plans, TDR changes and housing issues. The Division also coordinates with other County departments, State and Federal agencies on new statutory mandates.

FY 09 Highlights & Accomplishments

- Began implementation of significant changes to growth management legislation.
- Increased community plan initiatives as the division worked on two large scale plans.
- Created new incentive driven affordable housing program.
- Expanded the number of Urban Redevelopment Area (URA) Priority Redevelopment corridors.

FY 10 Objectives

- Implement the master plan for County designated URA.
- Continue to implement the County’s workforce housing program.
- Process six Comprehensive Plan Amendments.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of demographic data requests	120	130	100	90
Number of public contacts	2,312	1,648	2,000	1,800
Number of proposed annexations reviewed	51	51	50	45

PLANNING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 142,776	\$ 84,500	\$ 127,500	\$ 43,000
Miscellaneous	(438)	5	25,000	24,995
SubTotal	\$ 142,338	\$ 84,505	\$ 152,500	\$ 67,995
<u>Appropriations</u>				
Personal Services	\$ 2,742,053	\$ 2,608,942	\$ 2,735,289	\$ 126,347
Operating Expenses	155,148	183,935	198,315	14,380
SubTotal	\$ 2,897,201	\$ 2,792,877	\$ 2,933,604	\$ 140,727
Ad Valorem Funding	\$ (2,754,863)	\$ 2,708,372	\$ 2,781,104	\$ 72,732
Positions	41	35	32	(3)

Budget Variance Explanation

- \$ (67,995) Enhanced revenue collection for comprehensive plan amendment fees (\$43,000) and one-third personal services cost (\$25,000) for the County Archaeologist position will be funded by the Environmental Resource Management department.
- \$ (117,328) Elimination of two filled secretary positions and one filled Planner I position and reduced hours for one position.
- \$ 320,179 Personal services costs for two positions that transferred from the Administration division during FY 2009.
- \$ (87,124) Reduction in various operating expenses such as life insurance and contractual services.
- \$ 25,000 One-third personal services cost for the County Archaeologist position will be funded through interdepartmental charges from the Parks and Recreation department.

\$ 72,732 Total Increase

ZONING

Programs/Services

Zoning Division ensures the most appropriate use of land and protect the safety, health and welfare of the general public by regulating orderly growth and development within the unincorporated areas of Palm Beach County. The Zoning Division reviews applications for compliance with zoning principles and land development regulations and coordinates with sixteen County and state agencies through the Development Review process. The review process includes monitoring the development pattern and ensuring development is served and supported by a full range of facilities and services, including but not limited to, affordable housing, landscape review, roads, drainage, school, utilities and transit. The Zoning Division provides recommendations for all types of land development applications to the Zoning Commission and to the BCC and performs Administrative amendments for development permits. The Division also establishes and maintains the Unified Land Development Code (ULDC), and provides recommendations to the BCC and Land Development Regulation Advisory Board (LDRAB)/Land Development Regulation Commission (LDRC) regarding amendments to the Code. In addition, the Zoning Division also offers information to the general public and responds to inquiries via the provision of services such as Planner on-call, websites, e-mail correspondence and confirmation letters. The Division maintains ePZB, an electronic oracle database for Zoning data, and allows applicants to obtain first hand information in a timely manner via the internet. Other services include Net Post, a self-sustaining service which provides zoning change notification for property owners requesting zoning changes.

FY 09 Highlights & Accomplishments

- Development and implementation of the “Electronic Site Plan Amendment”.
- Implementation of the “Expedited DRO Process”.
- Implementation of the 2009-01 Round of ULDC Amendments.

FY 10 Objectives

- Implement 2010-01 Round of ULDC Amendments and new regulations for Infill/Redevelopment.
- Continue to implement changes to the customer service On-Call process, Zoning Web page, industry meetings and training sessions to improve customer service.
- Continue the maintenance of the ePZB database.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Community Development Applications Processed	439	440	480	663
Administrative Review/Public Information/Applications Processed	11,872	9,961	11,125	7,318
ULDC Amendments Processed (new in FY2009)	N/A	N/A	120	84

ZONING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 928,330	\$ 1,007,000	\$ 879,000	\$ (128,000)
Other Licenses and Permits	963	400	400	-
Miscellaneous	5,042	500	-	(500)
SubTotal	\$ 934,335	\$ 1,007,900	\$ 879,400	\$ (128,500)
<u>Appropriations</u>				
Personal Services	\$ 3,160,380	\$ 3,430,483	\$ 3,314,461	\$ (116,022)
Operating Expenses	430,135	411,625	364,561	(47,064)
SubTotal	\$ 3,590,515	\$ 3,842,108	\$ 3,679,022	\$ (163,086)
Ad Valorem Funding	\$ (2,656,180)	\$ 2,834,208	\$ 2,799,622	\$ (34,586)
Positions	57	46	43	(3)

Budget Variance Explanation

- \$ 128,500 Reduction in zoning fees due to decrease in construction activity.

- \$ (144,688) Elimination of one vacant Secretary position, one filled Clerical Specialist position and one vacant Site Plan/Zoning Technician position.

- \$ (18,398) Reduction in various operating expenses such as contractual services.

\$ (34,586) Total Decrease

PUBLIC AFFAIRS DEPARTMENT

Mission Statement

To plan, coordinate and communicate information of County services and programs to the public through print, video and digital materials.

Department Overview

The Public Affairs Department (PAD) is comprised of six sections providing all methods of communication of County services and programs; Cable TV is responsible for permitting, inspecting construction projects and resident complaints; CR&M provides BCC services and programs to citizens of PBC through media relations, County's Website, and the citizen service; Graphics provides printing and publication services for departments and other taxing agencies; Information Desk sells Palm Tran bus passes, directs information to the public and routes phone calls to correct agencies; PBC TV Channel 20 produces BCC local programming of meetings, news briefs, emergency broadcasts, commissioner's spotlight, legislative highlights, bulletin board announcements of services and programs for viewing on Channel 20 and On Demand; Special Projects promotes PBC by partnering with municipalities, coordinates Emergency Operations Center (EOC) training and activation actions and coordinates media calls. PAD is responsible for the communications plan for the EOC Joint Information Center for print, web and video services during activations and emergencies.

Emerging Issues

- FEMA, ICS, HSEEP protocols are followed for communicating the County's Comprehensive Emergency Management Plan involving multiple scenarios of county responsiveness to disasters and emergency situations.
- PAD will work to reach County residents through all communication channels regarding the 2010 Census.
- Due to budget constraints, positions vacated are eliminated and assignments are redistributed to staff, while demands are on the rise.
- PAD will continue to coordinate Countywide services with County departments on communication efforts to the public regarding department specific services and programs.
- Social Media continues to modernize and enhance the methods of disseminating information to the public regarding County programs and services.

PUBLIC AFFAIRS

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 56,308	\$ -	\$ -	\$ -	-
Inter-Departmental Charges	1,010,736	-	-	-	-
Fund Balance	-	-	1,539,699	1,539,699	-
Other	264,241	75,200	412,200	337,000	448%
SubTotal	\$ 1,331,285	\$ 75,200	\$ 1,951,899	\$ 1,876,699	2496%
<u>Appropriations</u>					
Personal Services	\$ 3,620,894	\$ 3,875,030	\$ 3,686,730	\$ (188,300)	-5%
Operating Expenses	1,484,415	1,739,125	1,073,689	(665,436)	-38%
Capital Outlay	297,102	-	55,000	55,000	-
Reserves	-	-	1,539,699	1,539,699	-
SubTotal	\$ 5,402,411	\$ 5,614,155	\$ 6,355,118	\$ 740,963	13%
Ad Valorem Funding	\$ 3,823,572	\$ 5,538,955	\$ 4,403,219	\$ (1,135,736)	-21%
Positions	56	54	51	(3)	-6%

CHANNEL 20

Programs/Services

The Channel 20 Division of Public Affairs provides County government information and educational programming to all cable subscribers in Palm Beach County. Channel 20’s primary services include broadcasting County government meetings, government informational programs, critical public safety information with the use of videos and graphics to increase all residents’ awareness and knowledge. The station provides video production service to County departments, agencies and Board sponsored organizations to facilitate the education of residents about available County services and important programs and activities. Channel 20 broadcasts a Community Bulletin Board which provides graphical announcements of job opportunities, bid opportunities for local businesses, road construction along with County transit information and general government announcements.

FY 09 Highlights & Accomplishments

- Established direct live streaming video capabilities for critical public safety information from the Emergency Operations Center to the cable company main distribution hub and the web.
- The station commissioned its first all digital video control booth which established live broadcast capabilities from Vista Center/2300 Jog Road meeting chambers.
- A procedure was created to facilitate the posting of 100% of current locally produced programs to the web for on demand viewing.
- Enhanced the graphical information broadcast on the Channel 20 Community Bulletin Board which is aired four times each day seven days per week.

FY 10 Objectives

- Establish a procedure that facilitates the tracking and archiving of production output for 100% of staff production projects.
- Increase the self-promotion of Channel 20 programs on other County aired programs.
- Produce a series of four short features explaining available County services and programs.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Produce 70 programs/productions involving County departments and/or supported agencies	80	75	70	70
Percentage of on-time completion of Production Projects	n/a	n/a	n/a	95%
Percentage of current locally-produced programs available on the web for on-demand viewing	80%	95%	100%	100%

CHANNEL 20

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Service	\$ 56,308	\$ -	\$ -	\$ -
Fund Balance	-	-	1,539,699	1,539,699
Other	117,786	-	25,000	25,000
SubTotal	\$ 174,094	\$ -	\$ 1,564,699	\$ 1,564,699
<u>Appropriations</u>				
Personal Services	\$ 1,240,512	\$ 1,438,961	\$ 1,171,572	\$ (267,389)
Operating Expenses	336,142	484,088	371,713	(112,375)
Capital Outlay	293,090	-	55,000	55,000
Reserves	-	-	1,539,699	1,539,699
SubTotal	\$ 1,869,744	\$ 1,923,049	\$ 3,137,984	\$ 1,214,935
Ad Valorem Funding	\$ 1,719,696	\$ 1,923,049	\$ 1,573,285	\$ (349,764)
Positions	21	20	16	(4)

Budget Variance Explanation

- \$ (1,539,699) Carry over from FY 2009 agreement with T-Mobile for the future relocation of the frequency Channel 20 utilizes for transmission of programming and future expenses for the upgrade of Channel 20's microwave transmit and receive system.
- \$ (25,000) Revenue from services provided to outside agencies such as Solid Waste Authority and the Children's Service Council that were not budgeted in FY 2009.
- \$ (267,389) Eliminated one filled and two vacant positions. One position was transferred to the IT division.
- \$ (112,375) Eliminated rent grounds, advertising, promotional activity expenses and reduced office furniture, graphics, travel and other operating expenses.
- \$ 55,000 Increase for one time equipment purchase.
- \$ 1,539,699 Reserve established for the Public Affairs Replacement Frequency.

\$ (349,764) Total Decrease

CABLE TV

Programs/Services

The Cable Television Office (CTO) acts as the main liaison between the County, its residents and the cable television industry. Its mission is to regulate, communicate, and coordinate with cable companies operating in unincorporated Palm Beach County to ensure optimum service to County residents as provided by state and federal law. Primary services include monitoring and regulation of cable-related construction activities in the County right-of-way through permitting and inspection of all cable construction projects. This is done to ensure the proper installation and full restoration of affected jobsites and that all applicable safety and building codes are met. The CTO also provides consumer information for cable subscribers in the County’s unincorporated areas and assists residents with cable-related issues as allowed by law.

FY 09 Highlights & Accomplishments

- Assisted more than 4,000 residents from simple questions to direct mediation of more involved inquiries, with a 98% resolution success rate.
- Assisted PBC Parks and Recreation in negotiating the renewal of a contract for cable at the South Bay RV Park, resulting in a potential savings to the County of approximately \$50,000.
- Assisted the BCC, various County departments and PBC Constitutional Officers on twenty cable-related service requests on a variety of issues.
- Represented the County at all levels, filing formal comments with the FCC, working to amend state cable statutes and alerting the DOR of an error with the Communications Services Tax.

FY 10 Objectives

- Ensure that all cable-related construction work performed within the County right-of-way will be in compliance with all applicable codes no less than 99% of the time.
- Ensure that no less than 98% of all cable-related complaints received by residents and/or MDU communities are resolved, as allowed by state law.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of permitted cable-related construction projects in compliance	98%	98%	98%	99%
Percentage of cable-related resident complaints resolved	99%	99%	98%	98%
Number of cable-related telephone inquiries	4,332	5,335	5,000	4,500

CABLE TV

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 296,121	\$ 288,941	\$ 290,985	\$ 2,044
Operating Expenses	35,599	39,251	24,117	(15,134)
SubTotal	\$ 331,720	\$ 328,192	\$ 315,102	\$ (13,090)
Ad Valorem Funding	\$ 331,720	\$ 328,192	\$ 315,102	\$ (13,090)
Positions	4	4	4	-

Budget Variance Explanation

\$ 2,044 Increase in the retirement contribution rate.

\$ (15,134) Reduced operating expenses such as temp services (\$4,000), registration fees (\$1,000), travel and per diem (\$1,800) and various other expenditures.

\$ (13,090) Total Decrease

COMMUNITY RELATIONS & MARKETING

Programs/Services

Community Relations and Marketing develops and distributes information on County programs, achievements and matters of concern to the public. It solicits and responds to public opinion and questions regarding County government operations and conveys information to the Board of County Commissioners and County Administration. The division designs and manages Palm Beach County's website content. It assists County departments/divisions with printing publication; writing and distributing publications, press releases and proclamations; producing the County Line, an employee newsletter; producing the Count-e-News, an email newsletter for the public and coordinating responses to email inquiries from the public. It provides administrative support to the Board of County Commissioners and Administration offices.

FY 09 Highlights & Accomplishments

- Created the County's Go Green Initiative on the County's website which required collection of information from all departments, written summaries, layout design work and publishing to web.
- The County's Go Green Initiative website received 10,700 visits within the first 12 days after it launched.
- Surveyed BCC appointed advisory board and committee members to determine if number of members could be reduced through sunseting or consolidation.
- Won four national awards for publications: Government in Palm Beach County, PBC Guide to Services, and Count-e-News which won two awards.

FY 10 Objectives

- Reduce printing cost of Guide to Services. Current cost is \$.83 per issue.
- Increase percent of published press releases by 5%, with reduced staffing.
- Post and update certain publications to County website and eliminate printed copies to reduce printing costs.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Newspaper articles published as a result of press releases issued	213	200	220	200
Number of publications distributed	187,734	145,000	135,000	130,000
Number of BCC and County Administration meetings coordinated and/or assisted	82	86	84	85

COMMUNITY RELATIONS & MARKETING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 77,892	\$ -	\$ 7,000	\$ 7,000
SubTotal	\$ 77,892	\$ -	\$ 7,000	\$ 7,000
<u>Appropriations</u>				
Personal Services	\$ 1,013,670	\$ 1,011,380	\$ 872,960	\$ (138,420)
Operating Expenses	293,008	465,504	132,555	(332,949)
Capital Outlay	4,012	-	-	-
SubTotal	\$ 1,310,690	\$ 1,476,884	\$ 1,005,515	\$ (471,369)
Ad Valorem Funding	\$ 1,232,798	\$ 1,476,884	\$ 998,515	\$ (478,369)
Positions	15	14	12	(2)

Budget Variance Explanation

\$ (7,000) Revenue from rental of advertising space.

\$ (138,420) Two positions moved to the IT division.

\$ (332,949) Eliminated Graphics and Information System Services charges when these departments were moved to the general fund. Reduced other operating expenses like advertising, audio visual, promotional activities and office supplies.

\$ (478,369) Total Decrease

ORGANIZATIONAL IMPROVEMENT

Programs/Services

Organizational Improvement manages three Countywide employee recognition programs. The County Administrator's Golden Palm Award, which started in 1994, is the highest level of recognition for employee and work group accomplishments. The Incentive Leave program which provides Department Heads with an additional tool to reward employees with paid leave of up to 20 hours per year for significant contributions or for achievement of department or County government goals, customer service improvements, cost savings initiatives or for a project of importance to the organization. The County Administrator periodically holds breakfast meetings called "Breakfast with Bob". He informs small groups of employees from various departments about current county government issues and learns about their concerns or suggestions.

FY 09 Highlights & Accomplishments

- Four group meetings, called Breakfast with Bob, were held and a total of 60 employees from various County departments participated.

FY 10 Objectives

- Promote and maintain the County Administrator's Golden Palm award program.
- Follow up on issues and suggestions discussed at Breakfast with Bob.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Total amount of County Administrator's Golden Palm Cash Awards	\$170,750	\$190,000	\$170,000	\$75,000
Number of winning nominations	60	60	95	45
Number of employees awarded	120	150	120	75

ORGANIZATIONAL IMPROVEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 53,304	\$ 55,648	\$ 56,093	\$ 445
Operating Expenses	9,554	42,025	9,400	(32,625)
SubTotal	\$ 62,858	\$ 97,673	\$ 65,493	\$ (32,180)
Ad Valorem Funding	\$ 62,858	\$ 97,673	\$ 65,493	\$ (32,180)
Positions	1	1	1	-

Budget Variance Explanation

- \$ 445 Increase in the retirement contribution rate.

- \$ (32,625) Eliminated contractual services training and professional services. Reduced funding for the Golden Palm plaques and ceremony.

\$ (32,180) Total Decrease

INFORMATION DESK

Programs/Services

The Information Desk houses the main phone switchboard for information calls for all Palm Beach County departments and Constitutional Officers. General information and directions are given to customers, and County gift shop sales take place at the Information Desk. The Information Desk in the Governmental Center operates 24 hours a day, 7 days a week. As residents seek information on County agencies they continue to look to this Division for customer service. The desk is staffed by security officers after-office hours, on weekends and holidays. The desk also shares space during the operating hours of 8:00 am to 5:00 pm with the security TV cameras and security staff. With the closing of the Olive Street doors and less security staff in the lobby we are expecting our walk-up customers to increase at the Information Desk. Palm Tran passes are also sold at the Information Desk.

FY 09 Highlights & Accomplishments

- The Information Desk provided personal and friendly directions to residents coming to the Governmental Center.
- Getting to the proper agency is important to our residents and our staff is well informed on all Constitutional and County departments.
- Our service of selling Palm Tran tickets is important to residents living and working around the Government Center.

FY 10 Objectives

- Achieve a high level of public satisfaction for quality of service.
- Provide information to the residents of Palm Beach County about government agencies.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of telephone calls	61,660	53,702	65,000	55,000
Number of walk-ups	14,773	12,906	16,000	14,500
Palm Tran ticket revenues	\$10,710	\$21,870	\$20,000	\$23,000

INFORMATION DESK

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 3,455	\$ -	\$ -	\$ -
SubTotal	\$ 3,455	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 127,680	\$ 125,940	\$ 126,907	\$ 967
Operating Expenses	6,342	4,525	3,378	(1,147)
SubTotal	\$ 134,022	\$ 130,465	\$ 130,285	\$ (180)
Ad Valorem Funding	\$ 130,567	\$ 130,465	\$ 130,285	\$ (180)
Positions	3	3	3	-

Budget Variance Explanation

\$ 967 Increase in the retirement contribution rate.

\$ (1,147) Eliminated temp service charges and decreased other operating lines.

\$ (180) Total Decrease

GRAPHICS

Programs/Services

Graphics provides quality printing and publication services in a timely and cost effective manner to Board of County Commission departments, divisions, offices, and other taxing agencies. Primary services include high speed copying (color/black & white) with bindery options; graphic design and preproduction consultation; single color and multi-color printing; large format inkjet poster and banner printing; postproduction/binding including folding, padding, cutting, stapling, scoring, and bulk mailing.

FY 09 Highlights & Accomplishments

- Partnered with Seagull Industries for the Disabled providing them with bulk mail processing assistance, mailing labels, postal forms and mail preparation advise.
- Installed IKON 1050 copier (transferred from PZ&B) at the Copy Center along with PDF work-flow software.
- Provided centennial logo to all county letterheads at no additional cost.
- Continued to integrate PDF work-flow for all documents production on both digital equipment and traditional offset printing presses.

FY 10 Objectives

- Implement website for on-line ordering of standard forms, letterhead, envelopes and business cards.
- Provide on-going customer training and promotional brochures to allow for better utilization of services.
- Review production processes to identify opportunities for “Green Practices.”

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% quality satisfaction	98%	98%	98%	98%
% timely delivery	99%	99%	99%	99%

GRAPHICS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Interdepartmental Charges	\$ 1,010,736	\$ -	\$ -	\$ -
Other	65,108	75,200	380,200	305,000
SubTotal	\$ 1,075,844	\$ 75,200	\$ 380,200	\$ 305,000
<u>Appropriations</u>				
Personal Services	\$ 591,558	\$ 642,367	\$ 617,226	\$ (25,141)
Operating Expenses	755,886	581,392	478,926	(102,466)
SubTotal	\$ 1,347,444	\$ 1,223,759	\$ 1,096,152	\$ (127,607)
Ad Valorem Funding	\$ -	\$ 1,148,559	\$ 715,952	\$ (432,607)
Positions	9	9	9	-

Budget Variance Explanation

\$ (305,000) Increased the following revenue items; copy impressions from \$0 to \$80,000, print impressions from \$0 to \$200,000 and designing typesets from \$0 to \$25,000.

\$ (25,141) Eliminated overtime.

\$ (102,466) Reduction on office equipment rented, printing, operating supplies expenses.

\$ (432,607) Total Decrease

ADMINISTRATION /SPECIAL PROJECTS/ IT UNITS

Programs/Services

The administration division of Public Affairs coordinates EOC training and in activation, handles all press conferences and the media. Administration also promotes PBC which includes PBC Day, South Florida Fair, special events such as ribbon cuttings, ground breakings and press conferences. The IT unit of this division supports the County website and also designs other department’s websites. The IT unit also provides technical training and support to County agencies and maintains and enforces County web design standards.

FY 09 Highlights & Accomplishments

- Coordinated and participated in four region or countywide exercises at the Emergency Operations Center. Public Affairs also coordinated a well attended Media Orientation to start hurricane season.
- Increased visits to the County website by 14% through various usability enhancements and site improvements for County services, programs, etc.
- Published comprehensive listing of all County publications on one page by department for public access.
- Palm Beach County's Centennial was celebrated by partnering with 5 cities and 16 private institutions. The Centennial theme was adopted within existing publications, events and on the County website.

FY 10 Objectives

- Continue training and coordination with Emergency Management and Region 7 partners to streamline the emergency information process; establish Joint Information Center policy with outside agencies.
- Implement better operability on Intranet for an enhanced look and increased usability.
- Establish a public information plan for County specific actions.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Special events coordinated	17	23	25	25
Number of visits to County Website	2,025,837	2,769,384	3,000,000	3,500,000
Number of visits to County Intranet Site	n/a	151,903	200,000	250,000

ADMINISTRATION/SPECIAL PROJECTS/IT UNITS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Personal Services	\$ 298,049	\$ 311,793	\$ 550,987	\$ 239,194
Operating Expenses	47,884	122,340	53,600	(68,740)
SubTotal	\$ 345,933	\$ 434,133	\$ 604,587	\$ 170,454
Ad Valorem Funding	\$ 345,933	\$ 434,133	\$ 604,587	\$ 170,454
Positions	3	3	6	3

Budget Variance Explanation

\$ 239,194 Transferred three positions, one from Channel 20 and two from Community Relations & Marketing divisions.

\$ (68,740) Reduced promotional items charges, travel, registration fees and office supplies expenses.

\$ 170,454 Total Increase

PUBLIC SAFETY

Mission Statement

To protect, enhance, and improve the health, safety, welfare and quality of life in Palm Beach County. This mission is conducted with employee teamwork and public service through an organization of diverse agencies, programs and services.

Department Overview

The Department of Public Safety provides for administration and enforcement of laws; one-to-one counseling, advocacy, and treatment programs and services; educational programs; court support programs and disaster response and recovery coordination and crisis management through six divisions: Animal Care and Control (ACC), Consumer Affairs, Emergency Management, Victim Services, Youth Affairs, and Justice Services. Each division has a central office and four programs have additional satellite facilities. Services provided by the divisions Animal Care and Control, Consumer Affairs, and Emergency Management relate primarily to regulatory enforcement. All programs support activities related to counseling and advocacy, education, and disaster crisis management.

Emerging Issues

- Animal Care Emergency response will be slower for Field Operations if additional budget cuts are required, resulting in a reduction of work hours and a reduction in the promotion of spay/neuter services.
- ACC clinic may be unable to continue offering free sterilization and vaccines to indigent residents due to additional budget cuts. Rabies vaccines revenue will continue to decline as ACC can no longer afford to stage and host rabies clinics.
- The process is underway to upgrade the County's 911 system, without any service interruption, from an analog Public Switched Telephone Network line to an Internet Protocol based Next Generation 911 network. When installed, this 911 network system will be the first of its kind in Florida.
- Florida Legislature has been sweeping emergency management trust funds and may not support the traditional annual appropriation level for base grants in the future.
- Emergency Medical Services (EMS) Radio Towers: Unfunded Mandates by Federal Communications Commission require additional bandwidth for public safety radio systems by January 2013. The estimated project cost of \$377,000 will be funded through EMS grants.
- Maintaining an adequate funding level to support the Drug Court program in future years will be difficult if grant funding is exhausted. Currently, Drug Court received a Bureau of Justice Assistance grant for \$200,000 to increase their capacity to include people with mental illnesses.
- Fees for services provided by the Forensic Psychology Office will need to be increased in order to continue to provide the same levels of service.

PUBLIC SAFETY

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other Lic/Permits	\$ 479,661	\$ 456,500	\$ 611,500	\$ 155,000	34%
Grants	11,097,658	1,919,583	4,801,788	2,882,205	150%
User Fees/Charges	7,711,996	11,107,105	8,467,105	(2,640,000)	-24%
Interest Income	885,635	339,250	1,254,250	915,000	270%
Fund Balance	10,668,014	7,024,496	18,540,788	11,516,292	164%
Miscellaneous	6,799,791	701,424	1,238,083	536,659	77%
SubTotal	\$ 37,642,755	\$ 21,548,358	\$ 34,913,514	\$ 13,365,156	62%
 <u>Appropriations</u>					
Personal Services	\$ 22,167,119	\$ 22,891,975	\$ 22,105,346	\$ (786,629)	-3%
Operating Expenses	8,589,410	7,551,191	9,793,380	2,242,189	30%
Capital Outlay	224,604	-	9,212,151	9,212,151	-
Grants and Aids	3,286,326	5,590,504	4,031,425	(1,559,079)	-28%
Non-Operating	7,002,475	7,632,285	9,136,260	1,503,975	20%
Charge-Off	36,024	36,024	37,825	1,801	5%
SubTotal	\$ 41,305,958	\$ 43,701,979	\$ 54,316,387	\$ 10,614,408	24%
Ad Valorem Funding	\$ 21,371,931	\$ 22,153,621	\$ 19,402,873	\$ (2,750,748)	-12%
Positions	367	349	341	(8)	-2%

ADMINISTRATION

Programs/Services

Administration coordinates various department activities and provides policy direction for six divisions: Animal Care & Control, Consumer Affairs, Emergency Management, Victim Services, Youth Affairs and Justices Services. Administration is responsible for the department's administrative, financial, and information technology (IT) issues including personnel, budgetary, purchasing and computer matters; maintains approximately 600 computers and various computer applications in the department; oversees \$14 million in grants; implements the age verification and identification provisions of the Adult Entertainment Ordinance; assists in the administration of the Emergency Operations Center (EOC) and supports the divisions during emergency activation.

FY 09 Highlights & Accomplishments

- Adopted the revised Adult Entertainment Ordinance on December 2008 to increase adult identification fees, upon the department's recommendation. Annual revenues increased from \$25,000 to \$75,000.
- Implemented check verification of revenues received in Animal Care & Control and Consumer Affairs which will result in efficiencies in revenue deposits and less problems with NSF checks.
- Developed, implemented and maintained the web application for new MVP Program for Consumer Affairs. The cost savings of developing the application internally was \$50,000.
- Upgraded computers in the EOC Operation Room to enable to run the WebEOC, the standard regional incident management system.

FY 10 Objectives

- Review department's operations and increase operational efficiency; consolidate programs/services when possible.
- Upgrade and enhance Animal Care & Control computer applications: Surf the Net About a Pet (animal adoption web application) and Veterinarian Collection system for an estimated cost savings of \$50,000.
- Identify and generate additional revenues to minimize Ad Valorem subsidy.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Adult ID Revenues	\$26,515	\$21,446	\$60,000	\$75,000
IT service requests	2,113	3,093	2,219	2,400
\$ Department Grants awarded	\$2,512,000	\$13,398,000	\$14,375,000	\$15,000,000

ADMINISTRATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 21,446	\$ 25,000	\$ 75,000	\$ 50,000
SubTotal	\$ 21,446	\$ 25,000	\$ 75,000	\$ 50,000
<u>Appropriations</u>				
Personal Services	\$ 1,311,098	\$ 1,159,410	\$ 1,174,661	\$ 15,251
Operating Expenses	223,653	203,512	108,252	(95,260)
Capital Outlay	4,543	-	-	-
Charge-Off	-	(60,000)	-	60,000
SubTotal	\$ 1,539,294	\$ 1,302,922	\$ 1,282,913	\$ (20,009)
Ad Valorem Funding	\$ 1,517,848	\$ 1,277,922	\$ 1,207,913	\$ (70,009)
Positions	14	14	13	(1)

Budget Variance Explanation

- \$ (50,000) Increased adult ID revenues from \$25,000 to \$75,000 to reflect the January 2009 Board approved increase in adult ID fees from \$25 to \$75.

- \$ 15,251 Eliminated one Education Coordinator position. The personal services increase is primarily due to adjustments needed for staff transfers to/from other Divisions within Public Safety.

- \$ (35,260) Realignment of graphics charges to the Graphics Department in the general fund. Eliminated unnecessary charge offs to other cost centers within the department.

\$ (70,009) Total Decrease

ANIMAL CARE AND CONTROL

Programs/Services

To provide rabies/license tags for pets, handle complaints and conduct investigations, provide shelter care and medical care for impounded animals, offer volunteer and educational activities, and assist people visiting the animal shelters. Primary services include protect the public’s health and safety through rabies/animal control; educate residents in the proper care and control of animals; provide shelter and veterinary care to impounded animals; provide low cost spaying and neutering of dogs and cats and encourage pet sterilization; enforce local and state animal protection laws; and adopt, redeem, and euthanize impounded animals.

FY 09 Highlights & Accomplishments

- Adopted an ordinance strengthening the County Code pertaining to dangerous and vicious dogs so that dogs can be declared dangerous after just one attack on another pet.
- Partnered with Hill's Science Diet to receive free dog and cat food for animals at the shelter, reducing food expenditures by \$80,000 annually.
- Opened the West County Spay/Neuter Clinic in Pahokee. It serves the residents of the western communities by providing free spay/neuter services.
- The "Neuter Commuter" started serving the western communities by providing non-mobile indigence animal owners access to free services provided at the West County Spay/Neuter Clinic.

FY 10 Objectives

- Increase the rabies/license tags issued by 1% over the FY 2008 actual to 124,315.
- Increase dog/cat adoptions by 1% over the FY 2008 actual to 5,545.
- Sterilize 3,100 animals through the Spay Shuttle program (mobile spay/neuter clinic).

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Rabies/license tags issued	105,532	123,085	123,085	124,315
Animals adopted	5,543	5,491	5,389	5,545
Spay Shuttle sterilizations	1,270	3,100	3,100	3,100

ANIMAL CARE AND CONTROL

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 2,638,263	\$ 2,660,625	\$ 2,950,625	\$ 290,000
Grants	156,207	26,000	26,000	-
Interest Income	54,701	48,250	73,750	25,500
Fund Balance	995,338	1,016,122	1,397,025	380,903
Miscellaneous	9,061	27,100	27,100	-
SubTotal	\$ 3,853,570	\$ 3,778,097	\$ 4,474,500	\$ 696,403
<u>Appropriations</u>				
Personal Services	\$ 6,709,288	\$ 7,750,820	\$ 7,381,989	\$ (368,831)
Operating Expenses	1,986,499	2,241,865	1,611,468	(630,397)
Capital Outlay	126,457	-	-	-
Non-Operating	-	549,802	949,802	400,000
Charge-Off	-	50,000	-	(50,000)
SubTotal	\$ 8,822,244	\$ 10,592,487	\$ 9,943,259	\$ (649,228)
Ad Valorem Funding	\$ 5,995,903	\$ 6,814,390	\$ 5,468,759	\$ (1,345,631)
Positions	124	124	121	(3)

Budget Variance Explanation

- \$ (200,000) Increase in revenue collections is primarily due to the fee increase established in January 2008 as well as an increase in adoptions, registrations, and vaccinations for Animal Care and Control.
- \$ (158,914) Eliminated three vacant positions: Animal Care Specialist, Animal Service Representative and Animal Control Officer II.
- \$ (321,717) Charged-off Spay/Neuter and Veterinarian's salary expenses to the special revenue Spay/Neuter Trust Fund (\$315,000). Reduction in various operating expenses (\$6,717).
- \$ (500,000) Eliminated additional funding for the Sterilization Voucher Program. The remaining funds of \$400,000 will cover 4,000 Sterilization Vouchers (\$100 for each voucher) for dogs and cats.
- \$ (100,000) Eliminated follow-up veterinary care of adopted animals to local veterinarians.
- \$ (65,000) Restructured the Vaccination Fee Program. Preventative care vaccinations are targeted to only those animals selected for the adoption program.

\$ (1,345,631) Total Decrease

CONSUMER AFFAIRS

Programs/Services

To enforce County Ordinances and State Statutes concerning consumer protection. Primary services include 1) educate and assist Palm Beach County consumers in the process of selecting businesses which provide fair value for services/merchandise and in avoiding conflicts/misunderstandings with those businesses; 2) effectively assist consumers in mediating disputes with businesses/landlords and enforcing fairness in the marketplace; 3) regulate the moving, vehicle-for-hire and non-consent towing industries operating in the County to protect the safety and interests of consumers; 4) enforce the “price gouging” ordinance during hurricanes and other declared emergencies to protect the financial interests of consumers; and 5) administer the placement of tobacco products in retail establishments to reduce possession by minors.

FY 09 Highlights & Accomplishments

- Implemented a unique public/private MVP Program which recognizes businesses that place a high regard on positive consumer relations. The program also generates new revenue for Consumer Affairs.
- Expanded enforcement of regulated industries to locate and encourage compliance for businesses illegally operating without required permits.
- Initiated a weekly news release entitled "Consumer Traps & Tips," which provides practical help to consumers on a variety of timely topics.
- Made significant improvements to the Consumer Affairs website to provide more timely and pertinent information for consumers.

FY 10 Objectives

- Close 40% of cases/complaints submitted by consumers where the mediation was successful or a reasonable offer was made.
- Issue 725 business licenses/permits to vehicle for hire, moving and towing companies operating in Palm Beach County.
- Sign-up sufficient businesses to the new MVP Program to raise a minimum of \$40,000 to help offset the cost of the Consumer Affairs Division.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of cases/complaints closed where mediation successful or reasonable offer made	802 (42.9%)	632 (35.9%)	649 (37.7%)	800 (40.0%)
Business licenses/permits issued for vehicle for hire, moving & towing companies	802	618	715	725
Administrative/Enforcement Actions	582	622	638	650

CONSUMER AFFAIRS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other Lic/Permits	\$ 463,792	\$ 440,000	\$ 595,000	\$ 155,000
User Fees/Charges	1,995	5,000	45,000	40,000
Interest Income	59,056	88,000	84,000	(4,000)
Fund Balance	1,163,322	1,116,492	974,520	(141,972)
SubTotal	\$ 1,688,165	\$ 1,649,492	\$ 1,698,520	\$ 49,028
<u>Appropriations</u>				
Personal Services	\$ 1,213,793	\$ 1,314,114	\$ 1,316,027	\$ 1,913
Operating Expenses	224,506	683,573	263,102	(420,471)
Non-Operating	-	441,152	719,430	278,278
SubTotal	\$ 1,438,299	\$ 2,438,839	\$ 2,298,559	\$ (140,280)
Ad Valorem Funding	\$ 868,728	\$ 789,347	\$ 600,039	\$ (189,308)
Positions	19	19	19	-

Budget Variance Explanation

- \$ (40,000) New revenue due to implementation of the MVP Program that was approved by the Board in March 2009. This program recognizes businesses which voluntarily agree to meet high standards with the purpose of increasing consumer confidence.
- \$ (117,604) Increased charge-offs to Vehicle for Hire program. This includes a portion of the administrative salaries.
- \$ (31,704) Increased charge-offs to the Towing Regulation Program. This includes a portion of the administrative salaries.

\$ (189,308) Total Decrease

EMERGENCY MANAGEMENT

Programs/Services

To prepare and maintain all-hazard disaster preparedness, response, recovery, redevelopment and mitigation programs and plans; inspect licensed Emergency Management Service (EMS) agencies and hazardous materials facilities; maintain a file of street addresses for 911; update and maintain critical 911 files; conduct outreach and educational programs; and provide public alerts, warnings, and after hour emergency notifications. Primary services include review and approval of emergency plans for licensed residential health care facilities; Emergency Operations Center (EOC) planning and readiness; County Emergency Response Team (CERT) citizen training; business and industry disaster readiness; special needs registration and disaster sheltering program; maintain a 24-hour Communications Center and Countywide emergency alert and warning system (Dialogic); manage various EMS 911, and Homeland Security grants for Palm Beach County .

FY 09 Highlights & Accomplishments

- Initiated the Next Generation 9-1-1 communications project, a new initiative and first of its kind in Florida which will greatly enhance citizens ability to report emergencies.
- Implemented the County's new incident management system, WebEOC, as part of a regional initiative which will allow uniform and enhanced communication within the region.
- Implemented new emergency preparedness activation organizational structure and training in compliance with the National Incident Management System (NIMS).
- Revised County's Comprehensive Emergency Management Plan (CEMP) to be in compliance with the NIMS federal standard.

FY 10 Objectives

- Enhance the WebEOC system to better meet the needs of the municipalities, County Departments and other partner agencies.
- Complete the Next Generation 9-1-1 communications project to greatly enhance citizens ability to report emergencies.
- Strengthen the current Continuity of Operations Plan (COOP) by testing and exercising the ability to relocate and operate from an alternate EOC location.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Routine - alerts/warnings	52,366	52,000	81,000	90,000
Public presentations	99	106	100	100
EMS inspections	163	315	293	300

EMERGENCY MANAGEMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 4,332,265	\$ 7,831,000	\$ 4,531,000	\$ (3,300,000)
Other Lic/Permits	15,869	16,500	16,500	\$ -
Grants	10,656,857	1,616,697	4,513,252	2,896,555
Interest Income	768,377	197,000	1,092,000	895,000
Fund Balance	8,417,297	4,771,611	16,073,337	11,301,726
Miscellaneous	5,472,485	(390,000)	-	390,000
SubTotal	\$ 29,663,150	\$ 14,042,808	\$ 26,226,089	\$ 12,183,281
<u>Appropriations</u>				
Personal Services	\$ 2,244,382	\$ 2,452,364	\$ 2,195,395	\$ (256,969)
Operating Expenses	4,854,287	2,893,908	6,452,596	3,558,688
Capital Outlay	93,604	-	9,212,151	9,212,151
Grants and Aids	2,254,528	4,547,111	2,991,128	(1,555,983)
Non-Operating	7,002,475	6,608,030	7,467,028	858,998
Charge-Off	36,024	36,024	37,825	1,801
SubTotal	\$ 16,485,300	\$ 16,537,437	\$ 28,356,123	\$ 11,818,686
Ad Valorem Funding	\$ 2,310,265	\$ 2,494,629	\$ 2,130,034	\$ (364,595)
Positions	32	31	30	(1)

Budget Variance Explanation

- \$ (54,411) Eliminated one filled Emergency Management Program Coordinator position.
- \$ (213,559) Reduction in various personnel services, such as staff transfers to/from other Divisions within Public Safety as well as temporary salaries and worker's compensation.
- \$ (40,356) Reduction in various operating expenses such as office supplies, graphics charges, equipment, software, training materials and contracted administrative support.
- \$ (35,019) Charged off Community Emergency Response Team (CERT) instruction and material costs to grants.
- \$ (21,250) Eliminated mailing of annual hurricane guide to residents.

\$ (364,595) Total Decrease

VICTIM SERVICES

Programs/Services

To provide comprehensive direct services to crime victims and to advocate on their behalf within the criminal justice system and the community. Primary services include 1) 24-hour hotline and crisis field response for victims and surviving family members of sexual assault, domestic violence, homicide, and other serious injury cases; 2) comprehensive advocacy to uphold the rights of crime victims including personal and legal advocacy, court accompaniment, assistance with filing victim compensation claims, and information and referral; 3) individual and family therapy support groups; and 4) professional training and community awareness for law enforcement and health care professionals, schools, and community groups on impact of criminal victimization, crime victims’ rights, and available services.

FY 09 Highlights & Accomplishments

- All certification requirements for crisis hotline staff were accomplished. All advocacy and supervisory staff completed the 40 hour National Crisis Response training for state and national certification.
- State and federal grants provided funding for three Advocate positions. New revenue was generated for therapy services through reimbursements from Attorney General and Department of Health.
- Developed a county protocol following state guidelines with the Law Enforcement Planning Council for non-reporting rape victims to receive forensic exams.
- Provided training and technical assistance to hospital emergency rooms and the Veteran's Administration Hospital regarding new victim rights laws and rape crisis forensic examination protocols.

FY 10 Objectives

- Update and organize all program and training requirements for the 2010 Rape Crisis Center re-certification audit.
- Continue developing a Sexual Assault Response Team and facilitate training for Sexual Assault Nurse Examiners to enhance investigative and examination procedures for victims.
- Achieve best practices for victims by developing professional relationships with student counseling centers and law enforcement at our area colleges and university campuses.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of New Clients Served	3,778	3,237	3,680	3,200
Number of Direct Therapy Hours	4,380	2,921	3,000	3,000
Number of Professional Trainings and Public Presentations	78	57	50	50

VICTIM SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 188,878	\$ 185,967	\$ 171,617	\$ (14,350)
User Fees/Charges	1,968	-	55,000	55,000
Interest Income	3,501	6,000	4,500	(1,500)
Fund Balance	92,057	95,671	77,606	(18,065)
SubTotal	\$ 286,404	\$ 287,638	\$ 308,723	\$ 21,085
<u>Appropriations</u>				
Personal Services	\$ 2,817,328	\$ 2,720,478	\$ 2,580,483	\$ (139,995)
Operating Expenses	130,081	213,261	202,860	(10,401)
Non-Operating	-	33,301	-	(33,301)
SubTotal	\$ 2,947,409	\$ 2,967,040	\$ 2,783,343	\$ (183,697)
Ad Valorem Funding	\$ 2,732,787	\$ 2,679,402	\$ 2,474,620	\$ (204,782)
Positions	46	43	42	(1)

Budget Variance Explanation

- \$ (56,688) Eliminated one filled Victim Advocate position. The remaining staff will have an increase in standby time for after-hours crisis field responses and an increase in crisis counseling and care coordination with community mental health providers.
- \$ (80,812) Reduction in various personnel services such as staff transfers to/from other Divisions within Public Safety.
- \$ (40,000) Legal Aid Society of Palm Beach County will provide advocacy for victims of domestic abuse at no cost and provide contributions of \$40,000 for legal costs supportive of this service.
- \$ (15,000) New revenue for therapy services from the State Victim Compensation Fund. In FY 2008, Victim Services began sending claims for therapy services to the State for reimbursement.
- \$ (12,282) Eliminated one vehicle that is used to help transport victims in the Glades area. Realignment of graphics charges to the Graphics Department in the general fund.

\$ (204,782) Total Decrease

YOUTH AFFAIRS

Programs/Services

To provide educational, outreach, and residential services to the youth and families of Palm Beach County. Primary services include provide prevention programs aimed at diverting “at risk” youth from the juvenile justice system; and provide psychological and therapeutic services in the form of family therapy, psychological testing, residential care, and psycho-educational groups for parents and youth.

FY 09 Highlights & Accomplishments

- Established a "Court Liaison" to assist the Juvenile Courts in the disposition of hard to place, early offenders.
- Developed a Service Agreement with Mangonia Park and increased involvement in the Riviera Beach area in collaboration with the Youth Empowerment Center.
- Expanded the Belle Glade services area to include more of the western suburbs.
- Continued development of services through the Family Violence Intervention Program, Juvenile Firesetters Intervention Program, and Youth Court.

FY 10 Objectives

- The Highridge Family Center will provide residential care to two-hundred youths and their families. The Center services youths eleven to eighteen years of age. The length of stay is three months with forty-eight beds available.
- The Youth Service Bureau will provide community-based clinical treatment to twelve-hundred families in three major and several other satellite locations throughout Palm Beach County.
- The Education and Training Center will provide three-hundred fifty units of clinical and educational services to the residents of Palm Beach County. (Family Therapy, Education Groups, Professional Training, etc.)

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
High Ridge Bed Days Utilization	n/a	75%	75%	90%
High Ridge Completion Rate	n/a	48%	48%	48%
Families Receiving Clinical Services	n/a	1,500	1,500	1,400

YOUTH AFFAIRS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Fund Balance	\$ -	\$ 24,600	\$ 18,300	\$ (6,300)
Miscellaneous	9,213	-	14,309	14,309
SubTotal	\$ 9,213	\$ 24,600	\$ 32,609	\$ 8,009
<u>Appropriations</u>				
Personal Services	\$ 4,693,082	\$ 4,458,768	\$ 4,330,091	\$ (128,677)
Operating Expenses	503,760	536,755	502,138	(34,617)
Charge-Off	-	10,000	-	(10,000)
SubTotal	\$ 5,196,842	\$ 5,005,523	\$ 4,832,229	\$ (173,294)
Ad Valorem Funding	\$ 5,190,637	\$ 4,980,923	\$ 4,799,620	\$ (181,303)
Positions	79	68	66	(2)

Budget Variance Explanation

\$ (148,538) Eliminated one filled YSB Coordinator position and one vacant YSB Licensed Family Therapist position resulting in the elimination of direct care services to approximately 400 families per year. 2,200 families will continue to receive direct services.

\$ (32,765) Reduction in various operating expenses for Highridge Family Center.

\$ (181,303) Total Decrease

JUSTICE SERVICES

Programs/Services

To provide a variety of highly professional age and issue specific programs to enhance public safety and assist the Justice System and the citizens of Palm Beach County. Primary services include 1) identification and treatment of substance abuse issues through a rigorous Drug Court treatment program; 2) prevention of domestic violence through dedicated case management and monitoring services; 3) provision of information to the court so that informed decisions can be made regarding bond for defendants; 4) supervision and monitoring of individuals referred by the court pending disposition of their criminal case; 5) evaluation and assessment and qualified expert witness testimony by forensic psychologists; 6) access to the court and information and referrals for people 60 years of age or older involved in court related matters; 7) provision of Legal Aid services (state mandated); and 8) access to enhanced independent living case management through Guardian Ad Litem for Children.

FY 09 Highlights & Accomplishments

- Two hundred and fifty youths were diverted from possible confinement at the detention center (cost to house \$212/day) to the Family Violence Intervention Program, where they received specialized case management services.
- The Forensic Psychology Office performed four additional types of adult evaluations creating a new revenue stream which generated \$64,000 as of February 1, 2009.
- Pretrial Services/Supervised Own Recognizance contributed over \$18.5 million in jail housing cost avoidance by supervising individuals released from jail pending further court action.
- The Adult Drug Court diverted two hundred offenders to Drug Court from jail, avoiding jail housing costs, while collecting \$120,000 from the offenders to offset the program's Ad Valorem funding.

FY 10 Objectives

- Screen, interview and supervise 24,225 defendants who are either awaiting disposition of their criminal case or participating in pretrial adult drug court.
- Maintain current level of issue specific case management services provided by Family Violence Intervention (FVIP), Elder Justice (EJ) and Domestic Violence (DV) Programs.
- Increase the number of evaluations performed by the Forensic Psychology Office by 10% over FY 2009 target to 275 evaluations.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
# of pretrial defendants screened, interviewed, supervised or participating in drug court	22,648	27,335	24,225	24,952
FVIP/DV/EJ issue specific case management services provided (*excludes EJ Cases)	2377*	3,074	3,850	3,850
Number of forensic evaluations performed	221	288	250	275

JUSTICE SERVICES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 95,716	\$ 90,919	\$ 90,919	\$ -
User Fees/Charges	716,059	585,480	810,480	225,000
Miscellaneous	1,309,032	1,064,324	1,196,674	132,350
SubTotal	\$ 2,120,807	\$ 1,740,723	\$ 2,098,073	\$ 357,350
<u>Appropriations</u>				
Personal Services	\$ 3,178,148	\$ 3,036,021	\$ 3,126,700	\$ 90,679
Operating Expenses	666,624	778,317	652,964	(125,353)
Grants and Aids	1,031,798	1,043,393	1,040,297	(3,096)
SubTotal	\$ 4,876,570	\$ 4,857,731	\$ 4,819,961	\$ (37,770)
Ad Valorem Funding	\$ 2,755,763	\$ 3,117,008	\$ 2,721,888	\$ (395,120)
Positions	53	50	50	-

Budget Variance Explanation

- \$ (125,000) Enhanced revenue collection in the Pretrial/Supervised Own Recognizance programs by using more aggressive revenue collection tactics.
- \$ (130,000) Increased revenue from \$65 court filing fee allocation.
- \$ (125,000) Increased revenue for Court Psychology. By agreement, Court Psychologists are now assigned to every criminal competency case ordered in the new Mental Health Division of the court. The number of cases are expected to increase from five to ten per month at \$500 per evaluation.
- \$ (14,075) Reduction of non-mandatory Legal Aid contracts by 5% (Domestic Violence from \$118,750 to \$112,813 and Public Guardianship from \$192,668 to \$184,530).
- \$ (1,045) Reduction in various operating expenses.

\$ (395,120) Total Decrease

PURCHASING

Mission Statement

To provide departments under the Board of County Commissioners with procurement services in accordance with the Palm Beach County Code; central warehouse services in a cost effective manner; and timely and efficient mail and delivery services.

Department Overview

Pursuant to the Purchasing Code (Sections 2-51 through 2-58), the Purchasing Department procures non-construction related goods and services for all County departments under the Board of County Commissioners. Procurements valued at or exceeding \$1,000 are centralized through the Purchasing Department; however, all purchases less than \$1,000 in value are decentralized through the user County departments. The procurement of goods and services is accomplished through various methods including the Request For Quote (RFQ), Invitation For Bid (IFB), Request For Submittal (RFS), and Request For Proposal (RFP). Other services provided by the Purchasing Department include the provision of a central warehouse facility that provides a centralized shipping, receiving, and storage operation for County departments; a County store that provides basic operating supplies at a reasonable cost; and messenger and mail services that deliver interdepartmental and U. S. Mail to all County departments and to other governmental agencies.

Emerging Issues

- To increase the efficiency and timeliness of mail delivery, it may be necessary to upgrade existing mailroom positions and possibly hire additional storekeepers to reach a higher level of service.
- With the decrease in buying staff and an increase in vendor related issues, the time for processing requisitions, contracts and purchase orders may increase if additional buyers are not hired.

PURCHASING

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ 12,891	\$ 13,200	\$ 13,200	\$ -	0%
Warehouse Services	143,735	-	-	-	0%
SubTotal	\$ 156,626	\$ 13,200	\$ 13,200	\$ -	0%
<u>Appropriations</u>					
Personal Services	\$ 3,535,911	\$ 3,379,811	\$ 3,304,168	\$ (75,643)	-2%
Operating Expenses	403,293	306,478	293,730	(12,748)	-4%
Capital Outlay	10,686	-	-	-	0%
SubTotal	\$ 3,949,890	\$ 3,686,289	\$ 3,597,898	\$ (88,391)	-2%
Ad Valorem Funding	\$ 3,793,264	\$ 3,673,089	\$ 3,584,698	\$ (88,391)	-2%
Positions	51	46	43	(3)	-7%

PURCHASING

Programs/Services

Primary services include the procurement of non-construction related goods and services via the RFQ, IFB, RFS, and RFP processes; monitoring term contracts to ensure that gaps in service do not occur; monitoring decentralized purchases made by user County Departments to ensure that the appropriate policies and procedures are observed; provide suggestions to user County departments with regard to alternative source selection; handling all protests, including those pertaining to construction related procurements, and coordinate and participate in protest hearings conducted before a Special Master and provide procurement training, advice, and assistance to all user County departments.

FY 09 Highlights & Accomplishments

- RFP # 09-015/LJ, Red Light Camera Violation and Citation System, was solicited, negotiated, and awarded to American Traffic Solution, Inc. The County anticipates to generate net revenue exceeding \$2.5 million for the General Fund through this contractor over the next three years.
- RFP #09-046/DP, Third Party Workers Compensation Claims Administration Services, was solicited, negotiated, and awarded to Preferred Governmental Claim Solutions. The County will realize a savings of over \$400,000 in the first year.

FY 10 Objectives

- Provide excellent customer service by processing requisitions within 18 workdays or less.
- Provide excellent customer service by issuing 88% of purchase orders within 30 days.
- Provide excellent customer service by processing 88% of all term contracts without a gap in service.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Average workdays to process requisitions	13.51	14.74	15	18
Percentage of purchase orders issued within 30 days	91%	90%	90%	88%
Percentage of all term contracts processed without a gap in service	91.20%	84.77%	90%	88%

PURCHASING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 12,891	\$ 13,200	\$ 13,200	\$ -
SubTotal	\$ 12,891	\$ 13,200	\$ 13,200	\$ -
<u>Appropriations</u>				
Personal Services	\$ 2,588,124	\$ 2,477,132	\$ 2,432,347	\$ (44,785)
Operating Expenses	151,208	174,203	161,598	(12,605)
Capital Outlay	5,542	-	-	-
SubTotal	\$ 2,744,874	\$ 2,651,335	\$ 2,593,945	\$ (57,390)
Ad Valorem Funding	\$ (2,731,983)	\$ 2,638,135	\$ 2,580,745	\$ (57,390)
Positions	35	32	29	(3)

Budget Variance Explanation

\$ (44,785) Decrease in personal services due to three eliminated positions, Buyer, Buyer Assistant and Computer Specialist I offset by the increase in longevity.

\$ (12,605) Decrease in various operating expenses such as promotional activities, other contractual services, information technology services and graphics.

\$ (57,390) Total Decrease

WAREHOUSE/STORES

Programs/Services

Primary services include the processing of stock requisitions through the automated Inventory Control Subsystem and providing stock items (i.e., basic operating supplies) to user County departments at reasonable costs; delivery of interdepartmental and U.S. Mail, publications and pay checks to all user County departments and other designated governmental agencies; provide a centralized shipping, receiving, and storage operation for user County departments and Constitutional officers and maintain an inventory of emergency supplies and makes deliveries as necessary.

FY 09 Highlights & Accomplishments

- The Warehouse/Stores section has and continues to work closely with Facilities Development & Operations Department on their needs, plans, and design of the new Purchasing Warehouse.
- Despite the loss of personnel, the Warehouse/Stores section had filled 4,736 stock requisitions.
- With a reduction from four storekeepers to three storekeepers, effectively delivered interdepartmental, U.S. Mail, publications and pay checks to all user departments and governmental agencies.

FY 10 Objectives

- Provide excellent customer service by filling 95% of the commodity lines on stock requisitions within 5 workdays.
- Reduce the number of back orders for supplies ordered from the Purchasing Warehouse by more closely monitoring inventory levels and expediting open orders.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Line items filled within 5 workdays as a % of total # of line items shipped from the Warehouse	95.70%	96%	95%	95%
Number of back orders recorded from stock requisitions shipped from the Warehouse.	1,135	1,043	1,050	1,075

WAREHOUSE/STORES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Warehouse Services	\$ 156,626	\$ -	\$ -	\$ -
SubTotal	\$ 156,626	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 947,787	\$ 902,679	\$ 871,821	\$ (30,858)
Operating Expenses	252,085	132,275	132,132	(143)
Capital Outlay	5,144	-	-	-
SubTotal	\$ 1,205,016	\$ 1,034,954	\$ 1,003,953	\$ (31,001)
Ad Valorem Funding	\$ (1,048,390)	\$ 1,034,954	\$ 1,003,953	\$ (31,001)
Positions	16	14	14	-

Budget Variance Explanation

- \$ (30,858) Decrease in personal services due to the transfer of a Fiscal Specialist I position from Warehouse/Stores to Purchasing offset by longevity.
- \$ (143) Decrease in various operating expenses.

\$ (31,001) Total Decrease

RISK MANAGEMENT

Mission Statement

To serve the citizens and employees of Palm Beach County by providing cost-effective and efficient coordination of all functions relating to the identification, analysis, and control of exposures which threaten loss to the County. The Department strives for excellence through proactive management of various programs including Property & Casualty, Workers' Compensation, Occupational Health and Employee Assistance Program, Group Health Insurance and Employee Safety/Loss Control.

Department Overview

The Department is comprised of seven major programs including Administration, Property and Casualty, Workers' Compensation, Employee Safety/Loss Control, Occupational Health, Employee Benefits, Employee Assistance. Within these various programs, the Department manages claims involving Workers' Compensation, damage to County property and allegations of County liability. The Employee Safety/Loss Control section develops and implements comprehensive programs targeted to reduce accidents and comply with state and federal occupational health and safety laws. The Occupational Health Clinic provides medical services for work related injuries and illnesses, as well as health education and employee physical examinations. The Employee Assistance Program provides assistance to employees who have personal and family problems that may affect their work performance. The Employee Benefits Section develops and administers health and life insurance and long-term disability programs to protect County employees and their families.

Emerging Issues

- Group Insurance, Workers' Compensation and Property and Casualty will be affected by new administration and reporting requirements resulting from state and federal legislation such as the Medicare Secondary Payer Statute and the American Reinvestment and Recovery Act.
- The transition from an in-house Workers' Compensation program to a contract with a third party administrator will serve to privatize the billing and adjusting functions of the program at a projected savings to the County.
- An updated property appraisal serves to increase the County's total insurable values (TIV), which affects property insurance premiums but provides more accurate appraisal data to the excess insurance carriers.
- The Voluntary Separation Incentive Program (VSIP) will require new monitoring standards to ensure affected employees are properly enrolled in health insurance plans in accordance with the terms of the program.
- The implementation of BenTek, a web-based enrollment system, will improve the open enrollment process for County employees, and streamline the department's internal processes.

RISK MANAGEMENT

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Inter-Dept Charges	\$ 78,215,572	\$ 72,620,934	\$ 74,599,279	\$ 1,978,345	3%
Fund Balance	26,369,737	24,477,978	37,132,241	12,654,263	52%
Inter-Fd Transfers	6,000,000	7,000,000	-	(7,000,000)	-100%
Other	5,387,617	5,310,000	6,650,000	1,340,000	25%
SubTotal	\$ 115,972,926	\$ 109,408,912	\$ 118,381,520	\$ 8,972,608	8%
<u>Appropriations</u>					
Personal Services	\$ 2,955,039	\$ 2,974,947	\$ 2,726,593	\$ (248,354)	-8%
Operating Expenses	74,206,953	81,745,490	83,848,824	2,103,334	3%
Capital Outlay	22,719	-	-	-	-
Transfers	6,000,000	7,000,000	1,650,257	(5,349,743)	-76%
Reserves	-	17,994,432	30,520,024	12,525,592	70%
SubTotal	\$ 83,184,711	\$ 109,714,869	\$ 118,745,698	\$ 9,030,829	8%
Ad Valorem Funding	\$ 274,296	\$ 305,957	\$ 364,178	\$ 58,221	19%
Positions	36	36	32	(4)	-11%

ADMINISTRATION

Programs/Services

The Administration section oversees the day to day operations and fiscal activities of the Group Insurance, Property & Casualty, Workers’ Compensation, Occupational Health Clinic and Employee Assistance Program sections of the Department.

FY 09 Highlights & Accomplishments

- Updated the allocation plans for Workers' Compensation and Property and Casualty to properly reflect the department's share in these premiums.
- Assisted in the payroll system conversion from HRMS to People Soft.

FY 10 Objectives

- Process benefit invoices for life insurance, long/short term disability insurance and dental insurance to Finance by the 15th of the month for payment.
- Conduct a benefit eligibility audit.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of days to audit/process benefit invoices	2	2	2	2
Percentage of employees using the online enrollment system	6%	6%	6%	70%

ADMINISTRATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	481,963	469,421	509,849	40,428
SubTotal	\$ 481,963	\$ 469,421	\$ 509,849	\$ 40,428
<u>Appropriations</u>				
Personal Services	\$ 455,457	\$ 445,772	\$ 447,730	\$ 1,958
Operating Expenses	25,159	23,649	62,119	38,470
Capital Outlay	1,347	-	-	-
SubTotal	\$ 481,963	\$ 469,421	\$ 509,849	\$ 40,428
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	5	5	5	-

Budget Variance Explanation

\$ (40,428) Increase in revenues from Workers' Compensation to cover the expenses for the Division.

\$ 40,428 Increase in various cost such as casualty and self insurance premiums, rental of motor pool vehicles and County Administration indirect costs.

\$ - Total Decrease

PROPERTY AND CASUALTY

Programs/Services

To serve the citizens of Palm Beach County and other operating units within County government by providing cost-effective and efficient oversight of the various insurance and self-insurance programs protecting the County against financial loss resulting from damage to County-owned assets and/or negligence. The Division serves as an advisor to the County analyzing and recommending appropriate risk avoidance and transfer methods. Primary services include 1) serve as the County’s resource as respects matters pertaining to the avoidance, retention and transfer of risk; 2) educate County staff and customers on insurance related issues through participation in workshops and expanded use of the intranet; and 3) control the cost of insurance and self-insured claim costs through the aggressive defense of claims against the County and collection of costs associated with the negligence of third parties.

FY 09 Highlights & Accomplishments

- Implemented an internet accessible liability insurance program allowing Park permittees to purchase insurance coverage directly from the insurer by credit card. This automated the prior program.
- Completed a reappraisal of all County-owned properties resulting in a \$32 million increase in insured property values.
- Continued the use of a Master Builders Risk Insurance Program resulting in significant savings in costs of new construction and renovation projects.
- Increased the usage of the County Attorney's Office to maximize recoveries for damage to County-owned property due to the negligence of others.

FY 10 Objectives

- Maximize the recovery of the cost of repairs to County-owned assets damaged as a result of the negligence of third parties.
- Increase participation in workshops and training sessions.
- Continue to promote CertifiTrac as the preferred method for tracking and storing vendor insurance information.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
% of costs recovered for repair of County-owned assets	73%	58%	90%	80%
% of successfully subrogated claims	83%	83%	80%	80%
Number of workshops & training sessions	7	9	8	10

PROPERTY AND CASUALTY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 9,907,428	\$ 10,341,619	\$ 10,684,432	\$ 342,813
Fund Balance	454,067	5,389,984	9,891,305	4,501,321
Inter-Fund Transfers	6,000,000	3,500,000	-	(3,500,000)
Other	815,482	500,000	1,000,000	500,000
SubTotal	\$ 17,176,977	\$ 19,731,603	\$ 21,575,737	\$ 1,844,134
<u>Appropriations</u>				
Personal Services	\$ 325,371	\$ 308,492	\$ 303,535	\$ (4,957)
Operating Expenses	12,225,254	12,924,854	13,286,528	361,674
Grants, Aids & Transfers	-	-	422,799	422,799
Reserves	-	6,498,257	7,562,875	1,064,618
SubTotal	\$ 12,550,625	\$ 19,731,603	\$ 21,575,737	\$ 1,844,134
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	4	4	4	-

Budget Variance Explanation

- \$ (5,344,134) Increase in revenues, primarily from fund balance.

- \$ 3,500,000 Eliminated transfer from Group Health Insurance.

- \$ (4,957) Reduction in various other expenditures.

- \$ 361,674 Increase in insurance claims expense (\$185,000) and insurance and surety bonds (\$200,000) offset by a decrease in other contractual services.

- \$ 422,799 One time transfer to County departments (Airports, Library, Fire Rescue, Building and Water Utilities) from a pro-rata share distribution of reserves.

- \$ 1,064,618 Increase in reserves from balance brought forward.

\$ - Total Decrease

WORKERS' COMPENSATION

Programs/Services

To administer the County’s self-insured Workers' Compensation Plan in accordance with the Florida Workers’ Compensation Law (F.S.440) by processing all claims in an efficient and timely manner and to investigate all claims involving lost time. The Workers’ Compensation Division currently has approximately 750 open claims and receives approximately 60 new claims a month. The primary services include 1) process all injury claims timely and efficiently; 2) investigate the compensability of all accidents to assure coverage; 3) pay all lost time claims in accordance with Florida Statute 440; 4) mitigate the costs and exposures associated with litigated claims; 5) pursue any and all subrogation and Special Disability Trust Fund (SDTF) recoveries; 6) pay all authorized medical bills in accordance with the Florida Medical and Surgical Fee Schedule, or if unlisted, the Current Procedural Technology (CPT) Schedule; and 7) close claims in a timely manner.

FY 09 Highlights & Accomplishments

- Achieved compliance under the provisions of Florida Law for Electronic Data Interchange (EDI).
- Reduced the total number of open claims by resolving open issues and/or closing claims with no activity.
- Competitively bid the workers' compensation defense counsel contract, assuring we are receiving quality services at a competitive price.
- Released an RFP for third party administration services, resulting in a contract that assisted the Department in meeting its budget reduction objectives.

FY 10 Objectives

- Process all injury claims timely and efficiently, while investigating the compensability of all accidents.
- Mitigate the costs and exposures associated with litigated claims.
- Pursue any and all subrogation and SDTF recoveries.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Compliance with State minimum standards for processing claims from medical providers	90%	90%	98%	98%
Claims closing ratio (At the end of each month, closed claims = new claims received)	N/A	212%	100%	100%
Average number of days to process claims from medical providers	40	40	45	40

WORKERS' COMPENSATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 10,605,730	\$ 10,150,000	\$ 10,934,554	\$ 784,554
Fund Balance	11,499,427	283,367	6,904,072	6,620,705
Inter-Fund Transfers	-	3,500,000	-	(3,500,000)
Other	181,241	605,681	842,758	237,077
SubTotal	\$ 22,286,398	\$ 14,539,048	\$ 18,681,384	\$ 4,142,336
<u>Appropriations</u>				
Personal Services	\$ 354,900	\$ 374,136	\$ 134,700	\$ (239,436)
Operating Expenses	10,527,925	12,620,396	12,285,658	(334,738)
Transfers	6,000,000	-	-	-
Reserves	-	1,544,516	6,261,026	4,716,510
SubTotal	\$ 16,882,825	\$ 14,539,048	\$ 18,681,384	\$ 4,142,336
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	6	6	2	(4)

Budget Variance Explanation

- \$ (7,642,336) Increase in revenues, primarily from fund balance.

- \$ 3,500,000 Eliminated transfer from Group Health Insurance.

- \$ (361,311) Elimination of four full time positions and ISS professional services as a result of outsourcing claims adjusting and bill paying to a contracted third party administrator (TPA).

- \$ (212,863) Decrease in insurance claims expense through Preferred Provider Organization network discounts (PPO), Pharmacy Benefits Management discounts (PBM) and bill review discounts, all gained from the TPA.

- \$ 4,716,510 Increase in reserves from balance brought forward.

\$ - Total Decrease

EMPLOYEE SAFETY/LOSS CONTROL

Programs/Services

To provide programs and services to the Departments of the Board of County Commissioners to prevent injury and illness to County employees, harm to the Public, and property losses to the County. To accomplish this, the Employee Safety/Loss Control Division develops, maintains, and provides programs and services to the Departments of the BCC to identify and control inherent risks through 1) developing and maintaining written procedures and policies; 2) administering a variety of programs including audits, inspections, and respiratory protection; 3) providing and specifying worker and supervisor training; and 4) supporting departmental safety programs and committees and providing technical assistance.

FY 09 Highlights & Accomplishments

- Shifted Fire Rescue respirator Fit Testing to Fire Rescue personnel to increase efficiency and decrease cost. Risk Management continues to manage the program and maintain the equipment.
- Developed an employee safety manual to enhance new employee orientation training.
- Restructured and rebid the Automatic External Defibrillator (AED) program. A savings of approximately 24% on supplies and 40% on training is anticipated.

FY 10 Objectives

- Provide routine and specialized safety and health training for BCC departments.
- Manage and enhance a variety of programs including Automated External Defibrillator, County Drivers, Audits and Inspections, Hazard Communication, and Job Hazard Assessments.
- Provide support for vehicle and employee accident investigations.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Employee training classes	130	302	200	275
Review all employee injury /illness reports	836	740	900	800
PBC Driver Program employees	5,601	5,476	5,400	5,450

EMPLOYEE SAFETY/LOSS CONTROL

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 1,216,841	\$ 1,288,212	\$ 1,123,443	\$ (164,769)
SubTotal	\$ 1,216,841	\$ 1,288,212	\$ 1,123,443	\$ (164,769)
<u>Appropriations</u>				
Personal Services	\$ 864,058	\$ 876,511	\$ 821,155	\$ (55,356)
Operating Expenses	331,411	411,701	302,288	(109,413)
Capital Outlay	21,372	-	-	-
SubTotal	\$ 1,216,841	\$ 1,288,212	\$ 1,123,443	\$ (164,769)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	9	9	8	(1)

Budget Variance Explanation

- \$ 164,769 Increase in revenues from Workers' Compensation to cover the expenses for the Division.

- \$ (55,356) Elimination of one full time position to allow for re-organization in the Group Insurance division.

- \$ (30,000) Reallocation of Fit Testing costs for Fire Rescue employees from Risk Management's budget to Fire Rescue's budget.

- \$ (28,000) Reduction in contractual maintenance costs for the Automated External Defibrillators (AED).

- \$ (51,413) Reduction in various other expenditures.

\$ - Total Decrease

OCCUPATIONAL HEALTH

Programs/Services

To provide services that focus on the promotion, protection, and restoration of the health and safety of Palm Beach County employees. By providing high quality, cost effective medical surveillance, timely medical and rehabilitative services, and health education programs, employees are able to achieve the highest level of health and wellness. Services offered include 1) conducting post-offer physical examinations; 2) conducting periodic medical surveillance due to occupational hazards to comply with Occupational Health and Safety Administration (OSHA) and the Department of Transportation (DOT); 3) treatment and case management of work-related injuries and illnesses as mandated by F.S. 440; 4) providing immunizations for Hepatitis A & B, Rabies, Tetanus and skin testing for Tuberculosis for employees with potential occupational exposure; and 5) monitoring personal medical leave of absence in accordance with the Family Medical Leave Act (FMLA).

FY 09 Highlights & Accomplishments

- Decrease in post-offer physicals due to a hiring freeze with the exception of new employees from Lake Worth Fire Rescue, Palm Springs Fire Rescue and Glades Water Utilities that merged with the County.
- Continued medical surveillance testing and vaccine programs for employees at risk for occupational exposures.
- Provided cost-effective in-house medical treatment and case management for injured employees.
- Since the new Military FMLA regulations, which became effective January 2009, there has been an increase in FMLA leave requests to process.

FY 10 Objectives

- Provide post-offer physical exams for all new employees and medical surveillance as mandated by OSHA and DOT.
- Decrease medical treatment costs by maximizing penetration of the newly contracted Workers' Compensation Third Party Administrator PPO in our case management efforts.
- Monitor short term medical disability to comply with the FMLA.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Post-offer physicals provided	1,011	551	480	400
Medical surveillance visits	7,064	5,890	4,500	5,000
Percentage of FMLA leaves processed in compliance with Federal Regulations	N/A	N/A	100%	100%

OCCUPATIONAL HEALTH

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 732,514	\$ 818,777	\$ 814,736	\$ (4,041)
SubTotal	\$ 732,514	\$ 818,777	\$ 814,736	\$ (4,041)
<u>Appropriations</u>				
Personal Services	\$ 536,388	\$ 551,812	\$ 546,693	\$ (5,119)
Operating Expenses	196,126	266,965	268,043	1,078
SubTotal	\$ 732,514	\$ 818,777	\$ 814,736	\$ (4,041)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	7	7	7	-

Budget Variance Explanation

\$ 4,041 Decrease in revenues from the Workers' Compensation fund to cover the expenses for the Division.

\$ (4,041) Reduction in various other expenditures.

\$ - Total Decrease

EMPLOYEE BENEFITS

Programs/Services

To provide excellent customer service to group insurance participants and to properly administer the County’s various employee group insurance (health, life, and long term disability) plans in accordance with federal law and County policies. Primary services include 1) maintain active employee, retiree, COBRA, VSIP and enrollment change information; 2) act as a liaison for County employees with the insurance carriers as needed in the resolution of problems or disputes; 3) provide information to employees explaining plan benefits, available service providers, and claim procedures; 4) verify and process premium bills for payment; and 5) expedite the payment of claims on behalf of service providers.

FY 09 Highlights & Accomplishments

- Executed traditional open enrollment and benefit statement distribution (including new Life certificates) while moving to a new facility, changing payroll systems and adding space for a CIGNA representative.
- Changed provider to Minnesota Life which represented a savings to the County/employees and offered more coverage. Selected Ben Tek to automate Open Enrollment.
- Entered into a new contract for the provision of flexible spending accounts that provided the employees with the opportunity to use a debit card in connection with their eligible expenditures.
- Worked with employees, management and COBRA on layoffs to implement the new ARRA program requirements for involuntary terminations. Coordinated the VSIP program with the existing retirement

FY 10 Objectives

- Successfully implement the new Ben Tek program for Open Enrollment, People Soft, and new systems to accommodate the three year maximum health benefits for VSIP participants.
- Continue efforts to document eligibility of new/existing employees and dependents and assist with layoffs.
- Research and answer employee coverage and benefit disputes within 48 hours or two business days.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of employees enrolled in Health Insurance	5,297	5,388	4,958	4,778
Average number of days to settle coverage disputes	3	2	2	2
Employer Weighted Average Cost of Health Insurance per employee	\$680.17	\$813.05	\$772.00	\$973.88

EMPLOYEE BENEFITS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 57,702,414	\$ 52,129,315	\$ 52,980,293	\$ 850,978
Fund Balance	14,416,243	18,804,627	20,336,864	1,532,237
Other	1,749,110	1,410,000	2,150,000	740,000
SubTotal	\$ 73,867,767	\$ 72,343,942	\$ 75,467,157	\$ 3,123,215
<u>Appropriations</u>				
Personal Services	\$ 213,719	\$ 209,091	\$ 273,269	\$ 64,178
Operating Expenses	50,895,758	55,489,149	57,634,485	2,145,336
Grants, Aids & Transfers	-	7,000,000	1,227,458	(5,772,542)
Reserves	-	9,951,659	16,696,123	6,744,464
SubTotal	\$ 51,109,477	\$ 72,649,899	\$ 75,831,335	\$ 3,181,436
Ad Valorem Funding	\$ 274,296	\$ 305,957	\$ 364,178	\$ 58,221
Positions	3	3	4	1

Budget Variance Explanation

- \$ (3,123,215) Increase in revenues, primarily from fund balance. In addition, \$850,000 from insurance charges and \$740,000 in interest income.
- \$ 64,178 Addition of one full time position to allow for a more appropriate level of staffing and an improvement in services.
- \$ 2,145,336 Increase in insurance claims expense.
- \$ (5,772,542) One time transfer to County departments (Airports, Library, Fire Rescue, Building and Water Utilities) from a pro-rata share distribution of reserves.
- \$ 6,744,464 Increase in reserves from balance brought forward.

\$ 58,221 Total Increase

EMPLOYEE ASSISTANCE PROGRAM

Programs/Services

To promote the health and wellness of County employees and their families. Services aim at timely intervention of conditions which negatively impact health, well-being, or job performance and seek to restore employees and family members to optimum functioning in all life areas. Services include 1) assessment of both personal/professional problems; 2) referral to community resources; 3) short-term counseling; 4) case management and follow-up; 5) conduct mandated (Department of Transportation and Drug Free Workplace) substance abuse evaluations; 6) provide crisis intervention in the workplace; 7) conduct supervisor training in identifying and referring employees to the Employee Assistance Program (EAP); supervisor training mandated in substance abuse education; and 8) provide education programs in substance abuse, stress, smoking cessation, financial concerns, parenting, and other conditions which negatively impact the employee.

FY 09 Highlights & Accomplishments

- Provided guidance and resources to employees affected by County lay-offs.
- Transitioned to new office space separate from the Occupational Health Clinic, which results in greater privacy and potential for an increase in numbers of employees assisted.
- Conducted lunch & learn sessions that reflected the state of the economy such as "Coping with Finances", "Your Credit Score", "Preventing Foreclosures" and "Crimestoppers".
- Provided employee outreach-based articles for the County Line publication on a variety of timely topics such as "Tough Times Never Last but Tough People Do".

FY 10 Objectives

- Offer two internal support groups such as Anger Management and Living Through Transition.
- Schedule on-going evening classes or Lunch and Learn classes on stress management.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Supervisors trained	228	243	200	215
Educational and training programs	51	37	40	40

EMPLOYEE ASSISTANCE PROGRAM

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 210,466	\$ 217,909	\$ 209,214	\$ (8,695)
SubTotal	\$ 210,466	\$ 217,909	\$ 209,214	\$ (8,695)
<u>Appropriations</u>				
Personal Services	\$ 205,146	\$ 209,133	\$ 199,511	\$ (9,622)
Operating Expenses	5,320	8,776	9,703	927
SubTotal	\$ 210,466	\$ 217,909	\$ 209,214	\$ (8,695)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	2	2	2	-

Budget Variance Explanation

\$ 8,695 Decrease in revenues from the Workers' Compensation fund to cover the expenses for the Division.

\$ (8,695) Reduction in various other expenditures.

\$ - Total Decrease

TOURIST DEVELOPMENT COUNCIL

Mission Statement

The Tourist Development Council (TDC) and its agencies' mission is to lead the promotion of tourism in Palm Beach County (PBC) by empowering collaborative partnerships, advocating appropriate destination defining developments and ensuring the steady growth of visitors.

Department Overview

The TDC has the oversight responsibilities of four publicly funded organizations (agencies), four funding programs, and one County related program. The four publicly funded organizations are 1) Convention & Visitors Bureau (CVB), 2) Cultural Council, 3) Sports Commission, and 4) Film & Television Commission (FTV). The four funding programs are 1) 4th Cent which funds operating deficits on the Convention Center and debt service on Roger Dean Stadium and the Convention Center, 2) 1st Cent which funds the Convention Center parking garage/expansion, 3) Convention Center Operations, and 4) Special Projects. In addition, TDC funds are transferred to the Environmental Resource Management department for the beach renourishment program.

Emerging Issues

- The recent economic downturn has resulted in a significant reduction in bed tax revenue. Reserves are being depleted in an effort to help support and maintain agency programs. The TDC will continue to monitor bed tax revenues and will make adjustments to operational budgets when necessary.
- Targeting associations and religious markets to attract large clientele and events, thereby increasing the number of visitors to events held in PBC which will potentially increase room nights and revenue.

TOURIST DEVELOPMENT COUNCIL

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Tourist Development Taxes	\$ 27,813,720	\$ 28,256,391	\$ 21,910,965	\$ (6,345,426)	-22%
User Fees/Charges	3,027,161	3,221,128	2,920,750	(300,378)	-9%
Intergovernmental	200,361	238,921	371,421	132,500	55%
Grants and Aids	250,000	250,000	250,000	-	0%
Fund Balance	24,756,004	25,569,454	14,650,730	(10,918,724)	-43%
Miscellaneous	3,726,025	106,016	99,502	(6,514)	-6%
SubTotal	\$ 59,773,271	\$ 57,641,910	\$ 40,203,368	\$ (17,438,542)	-30%
<u>Appropriations</u>					
Personal Services	\$ 425,797	\$ 531,103	\$ 436,297	\$ (94,806)	-18%
Operating Expenses	16,145,534	19,676,996	17,725,497	(1,951,499)	-10%
Grants and Aids	3,452,898	2,970,000	2,259,136	(710,864)	-24%
Non-Operating	11,185,561	12,666,606	10,063,345	(2,603,261)	-21%
Reserves	-	21,797,205	9,719,093	(12,078,112)	-55%
SubTotal	\$ 31,209,790	\$ 57,641,910	\$ 40,203,368	\$ (17,438,542)	-30%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	0%
Positions	4	5	4	(1)	-20%

ADMINISTRATION

Programs/Services

TDC Administration monitors and approves agency budgets. Administers contracts and approves marketing plans for the agencies and provides strategic planning for the successful promotion of tourism in PBC.

FY 09 Highlights & Accomplishments

- Revised budgets downward to reflect declining bed tax revenues as a result of the significant decrease in room rates and occupancy rates.
- Pursued and was successful in obtaining stimulus funding to enhance the marketing and advertising efforts of the TDC agencies. This effort has resulted in improving PBC's presence in the marketplace.

FY 10 Objectives

- To administer bed tax collections and pursue additional sources of funding for agencies to assist in promoting Palm Beach County as a major tourist destination.
- Increase interaction among tourism stakeholders in identifying opportunities to increase destination visibility and generating economic impact to Palm Beach County.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Bed Taxes	\$26,818,069	\$27,813,718	\$28,256,391	\$21,910,966

ADMINISTRATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
TDC Taxes	\$ 756,145	\$ 670,417	\$ 645,241	\$ (25,176)
SubTotal	\$ 756,145	\$ 670,417	\$ 645,241	\$ (25,176)
<u>Appropriations</u>				
Personal Services	\$ 425,797	\$ 450,900	\$ 436,297	\$ (14,603)
Operating Expense	330,348	219,517	208,944	(10,573)
SubTotal	\$ 756,145	\$ 670,417	\$ 645,241	\$ (25,176)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	4	4	4	-

Budget Variance Explanation

- \$ 25,176 Decrease in tourist development tax revenue due to the decrease in room and occupancy rates.
- \$ (14,603) Decrease in personal services is an adjustment for the difference between the retiring Director and the new Director.
- \$ (19,830) Decrease in various operating expenditures including other contractual services and promotional items.
- \$ 9,257 Increase in indirect cost allocation for services provided by other County departments.

\$ - Total Decrease

CONVENTION AND VISITOR'S BUREAU

Programs/Services

Convention and Visitor's Bureau (CVB) develops brand strategy and implements marketing programs to increase visitation by individual tourists, groups and meetings and other visitors throughout the United States and internationally to PBC. This is accomplished through on- and off-line consumer and trade advertising and targeted sales and marketing programs directed to different segments of the marketplace.

FY 09 Highlights & Accomplishments

- Achieved accreditation by Destination Marketing Association International (DMAI).
- Developed and implemented the 1909 Founders Package promotion in collaboration with other sister agencies, 79 hotel partners, 19 attractions and other tourist related entities.
- Worked in collaboration with the other TDC Agencies to secure a Tourist Stimulus Funding package to assist in marketing and promoting the county.
- Worked in collaboration with the South Florida Fair to retain the Barrett-Jackson Collector Car Event to a multi-year commitment.

FY 10 Objectives

- Maximize advertising placement and frequency to generate 220,000 inquiries.
- Generate 385,000 unique visitors to CVB's website.
- Book 42,000 room nights for the hotel group sales effort.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of advertising inquires	340,000	293,912	320,000	220,000
Number of unique visitors to website	573,120	521,311	550,000	385,000
Number of booked room nights	40,949	39,831	60,000	42,000

CONVENTION AND VISITOR'S BUREAU

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
TDC Taxes	\$ 7,787,094	\$ 8,012,184	\$ 6,039,693	\$ (1,972,491)
User Fees/Charges	200,361	238,921	238,921	-
Fund Balance	4,679,243	2,658,564	3,791,593	1,133,029
Miscellaneous	213,523	(285,990)	(232,734)	53,256
SubTotal	\$ 12,880,221	\$ 10,623,679	\$ 9,837,473	\$ (786,206)
<u>Appropriations</u>				
Operating Expenses	\$ 8,146,610	\$ 10,050,528	\$ 9,305,892	\$ (744,636)
Reserves	-	573,151	481,581	(91,570)
Non-Operating	653,800	-	50,000	50,000
SubTotal	\$ 8,800,410	\$ 10,623,679	\$ 9,837,473	\$ (786,206)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

- \$ 1,972,491 Decrease in tourist development tax revenue due to the decrease in room and occupancy rates.
- \$ (1,133,029) Increase in fund balance due primarily to the receipt of the new stimulus marketing campaign funding approved by the Board of County Commissioners (BCC) during FY 2009 and a reduction in balances to maintain service levels.
- \$ 2,170,287 Increase in operating expenses due to the new stimulus marketing campaign funding approved by the BCC during FY 2009, but was carried over to be spent in FY 2010.
- \$ (2,883,923) Decrease due to reduction in this agency's contract to provide various tourism related functions. This is a direct result of the decrease in TDC revenues.
- \$ (34,256) Decrease due to reduction in Tax Collector Commission and fulfillment costs.
- \$ (91,570) Decrease in reserves is to provide additional funding to support and maintain programs.

\$ - Total Decrease

CULTURAL COUNCIL

Programs/Services

The Cultural Council helps to develop PBC as a premier cultural destination through support, education and promotion of arts, heritage, culture, and nature-based venues and activities throughout the County, region and nation. Primary services include 1) programs that provide financial investments to arts and cultural entities through competitive grant processes, 2) coordinated marketing and audience development strategies to promote the arts and culture to residents and visitors, 3) assists organizations and individuals in professional development for cultural leadership, 4) assists organizations in the development and promotion of arts and cultural education to all residents, especially school age children, and 5) advocating on behalf of the cultural industry on funding, public policy, and economic development issues.

FY 09 Highlights & Accomplishments

- Hosted the National Conference of Cultural and Heritage Tourism Alliances in Delray Beach.
- Generated more than 17,000 new leads for information on Palm Beach County as a cultural tourism destination.
- Provided grant funding to cultural entities of all sizes to help sustain the \$209 million cultural industry.
- Published for the third year the award winning Art&Culture of Palm Beach County magazine. It is the recipient of five awards from the Florida Magazine Association.

FY 10 Objectives

- Expand the visibility of PBC as a premier cultural tourism destination, through public relations, advertising, audience development and other marketing initiatives.
- Work with the CVB and other TDC agencies to attract groups and tourists through various marketing initiatives.
- Enhance the sustainability of the cultural industry and individuals through professional development, meeting, workshops, and grants.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Leads from on-line and printed advertising	18,994	20,086	15,400	18,000
Visits to website www.palmbeachculture.com	174,905	33,144	40,000	45,000
Organizations/artists receiving direct assistance	1,038	1,216	800	1,300

CULTURAL COUNCIL

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
TDC Taxes	\$ 3,665,110	\$ 3,724,897	\$ 2,867,884	\$ (857,013)
Fund Balance	881,358	628,843	343,265	(285,578)
Miscellaneous	448,812	(128,894)	(116,054)	12,840
SubTotal	\$ 4,995,280	\$ 4,224,846	\$ 3,095,095	\$ (1,129,751)
<u>Appropriations</u>				
Operating Expenses	\$ 1,224,316	\$ 1,165,329	\$ 1,004,946	\$ (160,383)
Grants and Aids	3,203,218	2,720,000	1,966,636	(753,364)
Reserves	-	339,517	123,513	(216,004)
SubTotal	\$ 4,427,534	\$ 4,224,846	\$ 3,095,095	\$ (1,129,751)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

- \$ 1,129,751 Decrease in tourist development tax revenue primarily due to the decrease in room and occupancy rates and a depletion of fund balances to maintain service levels.
- \$ (160,383) Decrease in operating expenses due to a reduction in this agency's contract to provide various tourism related functions.
- \$ 192,636 Increase in grants and aid due to the new stimulus marketing campaign funding approved by the (BCC) during FY 2009, but carried over to be spent in FY 2010.
- \$ (946,000) Decrease in grants and aid to cultural arts organizations is directly related to the decrease in TDC revenues.
- \$ (216,004) Decrease in reserves is to provide additional funding to support and maintain programs.

\$ - Total Decrease

SPORTS COMMISSION

Programs/Services

The Palm Beach County Sports Commission (PBCSC) seeks to attract, develop, and promote sporting events and activities in PBC. The Commission actively submits bids, establishes contractual partnerships, and provides financial and staff support to event producers and event rights holders. In order to maintain and enhance sporting events in the County, the Commission provides in-house support and services, including facility and hotel selection and management, event marketing, public relations, and logistical and operational support. The Commission also strives to create additional usage and revenue opportunities for public and privately owned sports facilities. Additionally, the Commission works to maximize the image of Palm Beach County as a tourist destination through national and international media. Finally, the Commission is building its new website to become the portal for information dissemination for all sports events and organizations within PBC.

FY 09 Highlights & Accomplishments

- PBCSC launched its new brand image reflecting a modern design and opportunities provided by Palm Beach County. The new slogan, "Just Bring Your Game" reinforces services offered by PBCSC.
- PBCSC launched a new website, www.palmbeachsports.com, offering heightened marketing features, increased visibility for Palm Beach County, and more interactive services for event owners.
- PBCSC hosted the S.P.O.R.T.S. Institute Symposium, owned by Sports Events Magazine, which attracted over 60 event planners, governing bodies, and destination services to Palm Beach County.
- The Commission is projecting sports-related room nights in excess of 140,000. Bids submitted in FY 2009 resulted in five new national events coming to Palm Beach County.

FY 10 Objectives

- Achieve 133,000 sports related room nights.
- Bid on twenty-two events/activities.
- Provide assistance and support to sixty events.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Support sports related room nights	151,350	144,213	140,000	133,000
Submitted or assisted bids	25	22	20	22
Assisted sporting events	70	79	60	60

SPORTS COMMISSION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
TDC Taxes	\$ 1,139,750	\$ 1,158,342	\$ 891,834	\$ (266,508)
Fund Balance	658,888	548,832	510,703	\$ (38,129)
Miscellaneous	30,372	(38,454)	(24,646)	13,808
SubTotal	\$ 1,829,010	\$ 1,668,720	\$ 1,377,891	\$ (290,829)
<u>Appropriations</u>				
Operating Expenses	\$ 842,884	\$ 1,103,290	\$ 831,798	\$ (271,492)
Grants and Aids	249,680	250,000	292,500	42,500
Reserves	-	285,430	227,051	(58,379)
Non-Operating	19,559	30,000	26,542	(3,458)
SubTotal	\$ 1,112,123	\$ 1,668,720	\$ 1,377,891	\$ (290,829)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

- \$ 290,829 Decrease in tourist development tax revenue primarily due to the decrease in room and occupancy rates and a depletion of fund balances to maintain service levels.
- \$ (271,492) Decrease in operating expenses primarily due to reductions in the Sports Commission contract, communication costs, tax collector's commission and grants to outside agencies.
- \$ 42,500 Increase in grants and aids due to the new stimulus marketing campaign funding approved by the BCC during FY 2009, but carried over to be spent in FY 2010 (\$92,500) and a reduction in funding to outside agencies (\$50,000).
- \$ (58,379) Decrease in reserves is to provide additional funding to support and maintain programs.
- \$ (3,458) Decrease in intergovernmental expenses due to a reduction in the transfer to the debt service fund.

\$ - Total Decrease

FILM AND TELEVISION COMMISSION

Programs/Services

The FTC provides 24-hour client services, one-stop permitting, a production guide, location assistance, lead responses and other support mechanisms; promotes the development of new PBC based studios and production companies; markets PBC as a viable film destination and cost-effective alternative to other locations; enhances and utilizes incentive programs to encourage the growth and expansion of the industry; financially supports local film festivals and industry events; provides industry related education programs, provides student one-stop permitting and valuable resources; produces "Student Showcase of Films", Florida's largest student film competition; administers a new state-of-the-art website featuring on-line permitting, local production support, searchable locations database, streaming videos, industry news, press releases and job opportunities; produces two half-hour TV shows on the industry with local distribution in place; writes and edits a monthly industry newsletter distributed nationally; collects, reports and maintains statistical and historical information through proven research methods utilized by the FTC.

FY 09 Highlights & Accomplishments

- The FTC permitted 180 projects that filmed on location in PBC and worked on an additional 78 projects that shot in PBC.
- The FTC production revenue exceeded \$101.1 million from July 2008 to July 2009.
- Redesigned and launched the new FTC website which includes a searchable locations database, online permitting, a calendar of events, press releases and interactive areas that engage visitors to register for the newsletter, upload location photos and enter industry events.
- Completed the annual Production History survey. A study that calculates the size and scope of the film, television and still photography industries in PBC by surveying the local production community and recording on-location productions.

FY 10 Objectives

- Achieve \$105 million in production revenue.
- Achieve 18,000 in hotel room nights.
- Issue 175 permits for projects.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Production revenue generated	\$118.70	\$120.50	\$116.70	\$105.00
Number of hotel room nights	17,437	17,437	20,000	18,000
Number of permits issued	225	225	194	175

FILM AND TELEVISION COMMISSION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
TDC Taxes	\$ 638,260	\$ 648,672	\$ 499,427	\$ (149,245)
Intergovernmental	-	-	132,500	132,500
Fund Balance	125,137	81,517	33,365	(48,152)
Miscellaneous	2,243	(27,180)	(24,300)	2,880
SubTotal	\$ 765,640	\$ 703,009	\$ 640,992	\$ (62,017)
<u>Appropriations</u>				
Operating Expenses	\$ 673,682	\$ 662,264	\$ 625,606	\$ (36,658)
Reserves	-	40,745	15,386	(25,359)
SubTotal	\$ 673,682	\$ 703,009	\$ 640,992	\$ (62,017)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

- \$ 149,245 Decrease in TDC revenues primarily due to the decrease in room and occupancy rates and a depletion of fund balances to maintain service levels.
- \$ (132,500) Increase due to the receipt of funding for the new stimulus marketing campaign funding approved by the BCC in FY 2009, but will not be used until FY 2010.
- \$ 48,152 Reduction in fund balance is necessary to provide additional funding to support programs.
- \$ (2,880) Increase in other revenues due to decrease in statutory reserves which is directly related to the reduction in TDC revenues.
- \$ (36,658) Decrease in various operating expenses including communications and Tax Collector's commission.
- \$ (25,359) Decrease in reserves is to provide additional funding to support and maintain programs.

\$ - Total Decrease

CONVENTION CENTER

Programs/Services

The Palm Beach County Convention Center (PBCCC) is a general public assembly facility owned by Palm Beach County. The purpose of the facility is to provide the general public with a place to hold meetings through licensing agreements, conferences, banquets, tradeshow, etc. Emphasis is placed on attracting out-of-town attendees who will occupy local hotels and motels resulting in a favorable economic impact to the community. Once an event is licensed to occur, the event client is then provided the opportunity to utilize in-house resources to service the event. This in turn creates more revenue for the facility to offset operational costs.

FY 09 Highlights & Accomplishments

- Rental revenue for FY 2009 increased by \$165,214 over FY 2008, due to new sources of revenue from groups and organizations.
- Negotiated a one year extension to the Audio Visual subcontract due to the convention center hotel project delays and increased net revenue from 21% to 34%.
- Engaged in cost reduction measures, particularly staffing levels, to achieve an approximate \$83,000 decrease in indirect expenses from FY 2008.
- Food and Beverage reached new levels of excellence with several culinary awards and a spot as a presenter at the Metropolitan Cooking Show, while managing costs in a tough market to deliver a 25% return.

FY 10 Objectives

- Assist anchor clients in sustaining their events during the economic downturn in order to keep year over year consistency of this baseline business until a hotel is present to capture convention business.
- Find new clientele to fill dates that were once occupied by larger events that have ceased to exist due to economic circumstances. Target industries will be the auto and marine industries.
- Translate excellence in food and service to measurable sales and profitability targets through a new marketing strategy focused on increasing base business and expanding into diverse markets.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Gross rental revenue receipts (excluding cancelations)	\$1,526,894	\$1,567,594	\$1,715,086	\$1,606,188
Number of events	234	335	350	307
Food and beverage sales (millions)	\$2.18	\$2.13	\$1.71	\$1.80

CONVENTION CENTER

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
TDC Taxes	\$ 253,807	\$ 253,807	\$ 253,807	\$ -
Intergovernmental	1,153,800	900,000	900,000	-
User Fees/Charges	3,027,161	3,211,128	2,920,750	(290,378)
Grants and Aid	250,000	250,000	250,000	-
Fund Balance	2,033,383	1,513,195	1,294,074	(219,121)
Miscellaneous	134,237	(141,259)	(119,415)	21,844
SubTotal	\$ 6,852,388	\$ 5,986,871	\$ 5,499,216	\$ (487,655)

Appropriations

Personal Services	\$ -	\$ 80,203	\$ -	\$ (80,203)
Operating Expenses	4,484,302	5,591,534	5,198,480	(393,054)
Reserves	-	315,134	300,736	(14,398)
SubTotal	\$ 4,484,302	\$ 5,986,871	\$ 5,499,216	\$ (487,655)

Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
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Positions	-	1	-	(1)
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Budget Variance Explanation

\$ 487,655 Decrease due to convention center concessions revenue decline as a result of less events and a depletion of fund balances to maintain service levels.

\$ (80,203) Eliminated one vacant Contract Manager position.

\$ (393,054) Decrease in operating expenses primarily due to reduction in number of events.

\$ (14,398) Decrease in reserves is to provide additional funding to support and maintain programs.

\$ - Total Decrease

OTHER TDC FUNDED PROGRAMS

Programs/Services

Other TDC funds include three funding programs and one County related program. The 1st Cent funding is designated for the construction, extending, enlarging, remodeling, repairing and/or improvement of the convention center and garage. The 4th Cent funds are earmarked by Section 125.0104 (5)(a) of the Florida Statutes for the payment of debt service on Roger Dean Stadium and the Convention Center. In addition, funds are authorized for payment of Convention Center losses for 10 years which expires in FY 2013. The Beaches and Shores program provides beach improvement, maintenance, renourishment, restoration, and erosion control with emphasis on dune restoration where possible. This program is administered by the Environmental Resource Management department. Finally, the TDC administers the Special Projects fund which provides funding to attract visitors to events held in PBC.

FY 09 Highlights & Accomplishments

- TDC approved a change to the ordinance to provide \$3 million in stimulus funding to the agencies for a marketing and advertising campaign and \$10 million for the renewal and replacement of equipment at Roger Dean Stadium and Convention Center.
- Special Projects provided funding in the amount of \$75,000 for Spring Bling, \$50,000 for the Boca Arts Festival and \$50,000 for the 2010 Super Bowl.

FY 10 Objectives

- Work with agencies to attract major events to increase room nights and economic impact.

OTHER TDC FUNDED PROGRAMS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
TDC Taxes	\$ 13,573,554	\$ 13,788,072	\$ 10,713,079	\$ (3,074,993)
Fund Balance	16,377,995	20,138,503	8,677,730	(11,460,773)
Miscellaneous	1,743,038	(162,207)	(283,349)	(121,142)
SubTotal	\$ 31,694,587	\$ 33,764,368	\$ 19,107,460	\$ (14,656,908)
<u>Appropriations</u>				
Operating Expenses	\$ 443,392	\$ 884,534	\$ 549,831	\$ (334,703)
Non-Operating	10,512,202	32,879,834	18,557,629	(14,322,205)
SubTotal	\$ 10,955,594	\$ 33,764,368	\$ 19,107,460	\$ (14,656,908)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

- \$ 3,074,993 Decrease in TDC revenues due to the decrease in room and occupancy rates and a depletion of fund balances to maintain service levels.
- \$ 11,460,773 Decrease in fund balances primarily due to BCC direction during FY 2009, to transfer funding for the new stimulus marketing campaign to four TDC agencies and to transfer funding to establish a capital fund for renewal and replacement projects.
- \$ 121,142 Decrease in other revenues due to decrease in interest earnings, which is a direct result of the decline in revenues.
- \$ (334,703) Decrease in operating expenses primarily due to reductions in various costs such as contractual services and legal services for the County Attorney.
- \$ (10,000,000) Decrease in reserves is a result of a transfer to establish capital funding for renewal and replacement costs at the Roger Dean Stadium and the Convention Center during FY 2009.
- \$ (4,322,205) Decrease in reserves to provide funding to support and maintain programs due to the significant reduction in revenues.

\$ - Total Decrease

WATER UTILITIES

Mission Statement

To provide the highest quality potable water, reclaimed water, and wastewater service to customers in a fiscally and environmentally sound manner. The Water Utilities Department's vision for the future is “Best Water, Best Service and Best Environmental Stewardship.”

Department Overview

The Department provides potable water distribution and wastewater collection services to approximately 511,000 residents within 1,200 square miles of the primarily unincorporated area of Palm Beach County. The Department operates five regional water treatment plants with a total treatment capacity of 114.38 million gallons per day (mgd). The Department owns and operates the 35 mgd Southern Region Water Reclamation Facility, a state-of-the-art wastewater treatment and water reclamation facility. Additionally, the Department owns 23.5 mgd of capacity in the East Central Regional Wastewater Treatment Plant, which is operated by the City of West Palm Beach. The Department's water distribution system includes over 2,162 miles of pipe, 17 ground storage tanks, and 15,866 fire hydrants. For wastewater collection, the Department maintains 1,675 miles of gravity sewers and force mains, and 764 lift stations. The Department also operates a Central Region Operations Center, a Southern Region Operations Center and Central Laboratory, and a Customer Service Facility.

Emerging Issues

- On October 1, 2009 the Department began operating the Glades Utility Authority (GUA) which provides water and sewer service for the 24,000 residents of the Cities of Belle Glade, Pahokee and South Bay. The FY 2010 budget includes \$10,105,000 for GUA operations and 56 positions.
- \$6.2 million in stimulus funding has been appropriated to fund improvements to the GUA infrastructure.
- The Department's revenues continue to be adversely impacted by the current economic downturn and the effects of mandatory water restrictions implemented by the South Florida Water Management District.
- Excluding the impact of the GUA, the FY 2010 budget increased \$2.7 million (2.9%) from FY 2009. The change reflects increases in chemical prices, the startup of a bio-soiled disposal facility by the Solid Waste Authority, and increases in indirect costs - which were offset by cost cutting measures.
- The Environmental Protection Agency is trying to mandate more stringent wastewater treatment standards using a Numeric Criteria Rule. If mandated, the Department's cost of complying with the rule in future years is estimated to be between \$125 million and \$300 million.

WATER UTILITIES

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 110,112,240	\$ 96,206,000	\$ 108,482,937	\$ 12,276,937	13%
SubTotal	\$ 110,112,240	\$ 96,206,000	\$ 108,482,937	\$ 12,276,937	13%
<u>Appropriations</u>					
Personal Services	\$ 35,301,191	\$ 38,367,057	\$ 42,740,745	\$ 4,373,688	11%
Operating Expenses	48,210,763	55,968,943	62,063,701	6,094,758	11%
Capital Outlay	3,549,337	1,870,000	2,292,000	422,000	23%
Reserves	0	0	1,386,491	1,386,491	0%
SubTotal	\$ 87,061,291	\$ 96,206,000	\$ 108,482,937	\$ 12,276,937	13%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	0%
Positions	499	505	561	56	11%

CUSTOMER SERVICE

Programs/Services

The Department’s customer service program facilitates the provision of water and wastewater utility services for existing and potential customers. These services include direct external and internal customer assistance. Examples include prompt initiation and connection of new accounts; accurate reading of customer meters and calculation of related billings; timely response to customer inquiries, whether in person, by telephone, via the internet, or through correspondence; management of Departmental contracts and agreements; and diligent enforcement and collection of fees owed.

FY 09 Highlights & Accomplishments

- Completed installation of 7,100 radio read meters.
- Completed enhancements to automated customer pay system.
- Completed enhancements to customer service telephone system.
- Completed implementation of changes to customer rate structure.

FY 10 Objectives

- Complete implementation of changes to Uniform Policy and Procedures Manual, including rate changes.
- Establish one uniform set of rates for the Glades Utility Authority.
- Convert all Glades Utility Authority customers to one billing system.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Average time to respond to written customer inquiry	2 days	3 days	3 days	3 days
Percentage of meters read correctly	99%	98%	99%	99%
Write-offs as a percent of total operating revenue	0.5%	0.7%	0.9%	0.9%

CUSTOMER SERVICE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 13,764,030	\$ 12,025,750	\$ 13,560,367	\$ 1,534,617
SubTotal	\$ 13,764,030	\$ 12,025,750	\$ 13,560,367	\$ 1,534,617
<u>Appropriations</u>				
Personal Services	\$ 4,412,649	\$ 4,795,882	\$ 5,342,593	\$ 546,711
Operating Expenses	6,026,345	6,996,118	7,757,963	761,845
Capital Outlay	443,667	233,750	286,500	52,750
Reserves	-	-	173,311	173,311
SubTotal	\$ 10,882,661	\$ 12,025,750	\$ 13,560,367	\$ 1,534,617
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	100	100	100	-

Budget Variance Explanation

\$ (1,534,617) Additional revenue from operating the Glades Utility Authority.

1,534,617 Additional costs to operate the Glades Utility Authority.

\$ - Total Decrease

POTABLE WATER TREATMENT AND DELIVERY

Programs/Services

This program ensures delivery of a high quality level of potable water to the Department’s customers through its capital facilities and infrastructure. These functions assure the integrity of the distribution system and availability of potable water to meet future needs in accordance with standards established for the health and safety of the Department’s customers. Primary services include 24 hour, on demand availability of potable water service through various treatment technologies; water quality which exceeds state and federal standards; and engineering services to develop and implement all capital facilities necessary to ensure adequate levels of potable water service.

FY 09 Highlights & Accomplishments

- Completed construction of expansion to Water Treatment Plant #8.
- Completed design of ozone replacement project at Water Treatment Plant #2.
- Completed construction of new production wells.
- Completed construction of Pratt and Whitney water main and chlorination facility.

FY 10 Objectives

- Complete construction of ozone replacement project at Water Treatment Plant #2.
- Complete construction of six new production wells at Water Treatment Plant #9.
- Complete part one of improvements to the Glades Utility Authority water distribution system to begin compliance with consent orders in effect.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Operating costs per thousand gallons of water treated	\$2.03	\$2.48	\$2.57	\$2.64
Average monthly water dwelling units served	218,583	221,033	221,883	224,383
Percent of water "unaccounted for"	13.5%	6.6%	10.0%	10.0%

POTABLE WATER TREATMENT AND DELIVERY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 38,539,284	\$ 33,672,100	\$ 37,969,028	\$ 4,296,928
SubTotal	\$ 38,539,284	\$ 33,672,100	\$ 37,969,028	\$ 4,296,928
<u>Appropriations</u>				
Personal Services	\$ 12,355,417	\$ 13,428,470	\$ 14,959,261	\$ 1,530,791
Operating Expenses	16,873,767	19,589,130	21,722,295	2,133,165
Capital Outlay	1,242,268	654,500	802,200	147,700
Reserves	-	-	485,272	485,272
SubTotal	\$ 30,471,452	\$ 33,672,100	\$ 37,969,028	\$ 4,296,928
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	206	212	268	56

Budget Variance Explanation

\$ (4,296,928) Additional revenue from operating the Glades Utility Authority.

4,296,928 Additional costs to operate the Glades Utility Authority.

\$ - Total Decrease

WASTEWATER COLLECTION, TREATMENT AND DISPOSAL

Programs/Services

This program ensures environmentally sound wastewater collection, treatment, and reclamation through the facilities owned by the Department, as well as additional capacity at the East Central Regional Water Reclamation Facility, operated by the City of West Palm Beach. Primary services include 24 hour, on demand availability of wastewater treatment and disposal; wastewater treatment which exceeds state and federal standards; and engineering services to develop and implement all capital facilities necessary to ensure proper collection, treatment, and reclamation of wastewater.

FY 09 Highlights & Accomplishments

- Completed rehabilitation of six "priority two" lift stations.
- Completed phase one improvements to the Southern Region Water Reclamation Facility.
- Completed construction of the Northern Region Master Lift Station.
- Completed decommissioning of the Northern Region Wastewater Treatment Plant.

FY 10 Objectives

- Complete rehabilitation of six "priority three" lift stations.
- Complete phase two improvements to the Southern Region Water Reclamation Facility.
- Complete part one of improvements to the Glades Utility Authority wastewater treatment plants and collection system to begin compliance with consent orders in effect.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Operating costs per thousand gallons of wastewater treated	\$3.08	\$3.58	\$3.32	\$3.46
Million gallons per day of wastewater treated	33.4	34.1	33.9	34.9
Average monthly wastewater dwelling units served	193,439	203,549	205,715	206,849

WASTEWATER COLLECTION, TREATMENT AND DISPOSAL

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 57,808,926	\$ 50,508,150	\$ 56,953,542	6,445,392
SubTotal	\$ 57,808,926	\$ 50,508,150	\$ 56,953,542	\$ 6,445,392
<u>Appropriations</u>				
Personal Services	\$ 18,533,125	\$ 20,142,705	\$ 22,438,891	\$ 2,296,186
Operating Expenses	25,310,651	29,383,695	32,583,443	3,199,748
Capital Outlay	1,863,402	981,750	1,203,300	221,550
Reserves	-	-	727,908	727,908
SubTotal	\$ 45,707,178	\$ 50,508,150	\$ 56,953,542	\$ 6,445,392
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	193	193	193	-

Budget Variance Explanation

\$ (6,445,392) Additional revenue from operating the Glades Utility Authority.

6,445,392 Additional costs to operate the Glades Utility Authority.

\$ - Total Decrease

CRIMINAL JUSTICE COMMISSION

Mission Statement

Under the leadership of the Executive Director, the Criminal Justice Commission Secretariat (Secretariat) is the administrative arm of the Criminal Justice Commission (CJC) and its Task Forces and Committees. The mission of the Secretariat is to provide objective, professional, and timely administrative, research and program services in support of the CJC's advisory function to the Board of County Commissioners (BCC) pursuant to Ordinance No. 88-16.

Department Overview

The Secretariat is part of the CJC, created by Ordinance No. 88-16, section 2-221 Administration. Section 2-221 enables the CJC to employ an Executive Director, who has the authority to hire administrative, professional, and clerical assistance as necessary to carry out the duties authorized by the ordinance; subject to the availability of funds and the review and approval by the BOCC.

The Secretariat is vital to helping the CJC achieve its objectives. As an advisory body, the CJC makes recommendations to the BOCC on policies and programs designed to accomplish the following objectives:

- (a) provide overall coordination to law enforcement and crime prevention efforts in the County;
- (b) provide an efficient, cost effective, and timely criminal justice system in the County; and,
- (c) effect the reduction of crime in the County on a permanent basis.

Emerging Issues

- Individuals with mental health and substance abuse issues are at a greater risk of becoming clients of the criminal justice system due to fewer resources for treatment. The CJC completed an extensive strategic plan for the County in this area.
- Federal and State unfunded mandates are increasing the cost of the criminal justice system to counties and municipal governments. This is an on-going challenge for the Secretariat and the CJC which will require leadership and innovation at all levels to sustain the CJC's objectives.
- CJC continues to monitor the jail population and work on alternatives to incarceration to prevent overcrowding in the County jail. The CJC is also focused on former state and county inmates returning to the community, ensuring that they have opportunities.
- CJC staff continues to balance criminal justice priorities, creating a neutral environment where all members of the criminal justice system have an equal voice, and where resources are distributed and shared in accordance with the Commission's priorities.
- CJC staff continues to promote monitoring and evaluations with members of the Commission as an essential component of its mission. Monitoring has become even more important as scarce resources should be used to help fund programs that can produce meaningful outcomes.

CRIMINAL JUSTICE COMMISSION

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 731,338	\$ 274,140	\$ 674,140	\$ 400,000	146%
Fines & Forfeitures	442,479	321,311	335,548	14,237	4%
Fund Balance	1,355,343	847,587	164,181	(683,406)	-81%
Other	141,008	134,934	100,222	(34,712)	-26%
SubTotal	\$ 2,670,168	\$ 1,577,972	\$ 1,274,091	\$ (303,881)	-19%
<u>Appropriations</u>					
Personal Services	\$ 1,195,236	\$ 1,235,441	\$ 1,232,056	\$ (3,385)	0%
Operating Expenses	412,109	844,019	453,355	(390,664)	-46%
Capital Outlay	16,654	1	1	-	0%
Grants & Aids	1,881,446	2,036,247	363,500	(1,672,747)	-82%
Transfers	332,828	552,051	457,493	(94,558)	-17%
Reserves	0	7,849	140,551	132,702	1691%
SubTotal	\$ 3,838,273	\$ 4,675,608	\$ 2,646,956	\$ (2,028,652)	-43%
Ad Valorem Funding	\$ 2,222,311	\$ 3,097,636	\$ 1,372,865	\$ (1,724,771)	-56%
Positions	18	17	17	-	0%

SECRETARIAT

Programs/Services

The CJC Secretariat provides administrative, research and program services in support of the CJC's objectives. The administrative services include managing agreements, contracts, revenues and expenditures to and from the County, partners, and federal, state and local grants. Research services include conducting secondary research (e.g., literature reviews, analysis of existing data, etc.) as well as primary research (e.g., data collection and surveys) to inform policy and program discussions. Program services provide the necessary vehicle to identify and implement pilot programs and to manage existing programs that help address challenges in different communities across the County. The programs and research services work together to confirm the scope of the problem and identify possible solutions by examining the research and evaluation literature on existing programs.

FY 09 Highlights & Accomplishments

- The Youth Violence Prevention Project developed, implemented and expanded services to reduce gun crimes and violent crimes involving youth in five targeted areas of the County.
- The CJC applied for and received a state grant from the Florida Department of Children and Families for a Criminal Justice, Mental Health, Substance Abuse Reinvestment and Planning Grant.
- The CJC Court System Task Force identified and assessed policy issues relating to juveniles facing drug charges with the goal of reducing crime and recidivism.
- The Community Justice Service Center added a job developer/coaching program for clients. With the confluence of need and scarcity of resources, the program was at full capacity within two weeks.

FY 10 Objectives

- To achieve a satisfactory rating of 3 on a scale of 1 to 5 for the administrative, research, and program services provided to support the objectives of the CJC, its task forces, councils and committees.
- Increase the amount of funding for the CJC that originates from sources outside the County to support its objectives.
- Ensure that all contracts and agreements, if applicable, contain clauses that include data collection to monitor progress that may later be used to evaluate the outcome of the contract or agreement.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Satisfaction Survey: (Scale of 1 - 5)	n/a	1.6	3	3
Leveraging and Partnerships: Ratio of County dollars spent to in-kind dollars	n/a	1.4:1	2:1	2:1
Monitoring and Evaluation: % of applicable contracts that provided data to the Secretariat	n/a	25%	25%	100%

SECRETARIAT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 731,338	\$ 274,140	\$ 674,140	\$ 400,000
Fines & Forfeitures	442,479	321,311	335,548	14,237
Fund Balance	1,355,343	847,587	164,181	(683,406)
Other	141,008	134,934	100,222	(34,712)
SubTotal	\$ 2,670,168	\$ 1,577,972	\$ 1,274,091	\$ (303,881)
<u>Appropriations</u>				
Personal Services	\$ 1,195,236	\$ 1,235,441	\$ 1,232,056	\$ (3,385)
Operating Expenses	412,109	844,019	453,355	(390,664)
Capital Outlay	16,654	1	1	-
Grants & Aids	1,881,446	2,036,247	363,500	(1,672,747)
Transfers	332,828	552,051	457,493	(94,558)
Reserves	-	7,849	140,551	132,702
SubTotal	\$ 3,838,273	\$ 4,675,608	\$ 2,646,956	\$ (2,028,652)
Ad Valorem Funding	\$ 2,222,311	\$ 3,097,636	\$ 1,372,865	\$ (1,724,771)
Positions	18	17	17	-

Budget Variance Explanation

- \$ 703,881 Decrease in revenue primarily attributable to reduced special revenue fund balances carried forward from prior years in the Crime Prevention Fund, Criminal Justice Reserve Fund, Domestic Violence Fund and Local Law Enforcement Block Grant Fund.
- \$ (400,000) Increased grant revenue from Florida Department of Law Enforcement for the Edward Byrne Memorial Justice Assistance Grant Program to support the West Palm Beach Community Justice Service Center.
- \$ (298,523) Reduced funding from Criminal Justice Reserve Fund, including funds for a Riviera Beach Civil Drug Court Case Manager position, funds for Delray and Riviera Beach Weed and Seed programs, and funds for Geographic Information Systems crime mapping.
- \$ (1,900,000) Eliminated Ad Valorem funding for Youth Empowerment Centers (YEC) and the Youth Violence Prevention Projects. These projects will be grant funded in FY 2010.
- \$ 37,169 Other miscellaneous adjustments, including increased transfers to the Public Defender's Reentry Initiative Program, and to the Court Administration's Pre-trial Release Mental Health Program.
- \$ 132,702 Increase in operating reserves in the Crime Prevention Fund and Criminal Justice Reserve Fund to fund future program activity.

\$ (1,724,771) Total Decrease

ECONOMIC DEVELOPMENT OFFICE

Mission Statement

To stimulate economic growth in Palm Beach County. The Economic Development Office (EDO) is a catalyst for business energy focused on creating sustainable economic growth.

Department Overview

The Economic Development Office manages, implements, and monitors the County's Economic Development Plan and a portfolio of business recruitment and anti poverty programs. EDO coordinates economic assistance, obtains federal and state funding, and processes contracts and grant applications for business expansions. EDO utilizes the CDBG Economic Set-a-Side Funds to assist the Business Incubation System and Black Business Investment Corp. (BBIC), Job Growth Incentives, Ad Valorem Exemptions, the new BEDI & HUD Section 108 Avenue "A" Project Grant, and the HUD Section 108 Loan Program Grant to support local businesses. In addition, EDO supervises nearly 100 existing incentives/contracts and monitors the economic performance and education programs for the PB Film & Television Commission, PB International Film Festival, Riviera Beach Maritime Academy, Lake Okeechobee Regional Economic Alliance, World Trade Center Palm Beach and Florida Atlantic University.

Emerging Issues

- Implementation of International Finance District and Global Capital Market Groups with reduced support.

- Providing funds for small businesses to survive in this critical economic crisis.

- Adequate staff to support Federal Grant Programs.

- Department of Treasury Recovery Zone Facility Bond allocation of \$53.9 million.

ECONOMIC DEVELOPMENT OFFICE

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Fund Balance	\$ 4,057,717	\$ 3,584,998	\$ 2,053,934	\$ (1,531,064)	-43%
Interest Earnings	215,184	78,000	75,000	(3,000)	-4%
Grants and Aids	162,159	355,998	17,108,524	16,752,526	4706%
User Fees/Charges	-	-	195,406	195,406	0%
Other	369,230	-	-	-	0%
SubTotal	\$ 4,804,290	\$ 4,018,996	\$ 19,432,864	\$ 15,413,868	384%
<u>Appropriations</u>					
Personal Services	\$ 515,670	\$ 550,061	\$ 575,823	\$ 25,762	5%
Operating Expenses	390,892	396,427	207,532	(188,895)	-48%
Capital Outlay	232,167	265,577	179,508	(86,069)	-32%
Grants and Aids	1,519,679	2,248,937	20,054,483	17,805,546	792%
Transfers	799,000	279,194	-	(279,194)	-100%
Reserves	-	278,800	-	(278,800)	-100%
SubTotal	\$ 3,457,408	\$ 4,018,996	\$ 21,017,346	\$ 16,998,350	423%
Ad Valorem Funding	\$ 1,346,882	\$ -	\$ 1,584,482	\$ 1,584,482	100%
Permanent Positions	6	6	7	1	17%

ECONOMIC DEVELOPMENT OFFICE

Programs/Services

The Economic Development Office provides assistance to countywide programs such as Job Growth Incentive (JGI), Ad Valorem Tax Exemption, HUD Section 108 loans, Brownfields Economic Development Initiative (BEDI), Energy Loan Grant and Recovery Zone Facility Bond. EDO also provides support to the economic stimulus of Palm Beach County to achieve an appreciable long term expansion of the local economy, enhance the prospects for business growth, and provide additional full time employment opportunities (with skilled and good paying jobs) for the residents of Palm Beach County.

FY 09 Highlights & Accomplishments

- Received five Community Development Block Grant Economic Set-Aside FY 2008-2009 Agreements totaling \$552,000 to foster development, support and expansion of microenterprises businesses.
- Received the Lake Okeechobee Region Economic Alliance of the Palm Beaches, Inc., (LORE) funding of \$200,000 for five façade program projects.
- Executed two contracts with HUD Sec. 108 (1) \$2.6M and BEDI Grant \$1.2M "Avenue A Projects " in Belle Glade. (2) \$13,340, 000 to renew the Countywide Sec. 108 Loan Program funding.
- Initiated Pahokee Downtown Revitalization-HUD \$2,823,924, BEDI \$1,058,971. Provided Job Growth Incentive to attract a major retailer company to establish its headquarter office in Palm Beach.

FY 10 Objectives

- Close loans on five projects under the Countywide Sec. 108 Loan Program, four loan approvals for Avenue "A" Project, and obtain funding for the Pahokee Downtown Revitalization Project.
- Approve one position through the CDBG Economic Set-Aside Funds.
- Approve two Job Growth Incentive Grant, one Ad Valorem Tax Exemption, one Recovery Zone Facility Bond and five other grants to create 550 new jobs.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of new jobs created	N/A	N/A	674	551
Amount of Job Growth Incentive funds awarded	N/A	N/A	\$40,000	\$50,000
Amount of CDBG Set-Aside funds awarded	\$710,000	\$705,000	\$679,933	\$681,578

ECONOMIC DEVELOPMENT OFFICE

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Fund Balance	\$ 4,057,717	\$ 3,584,998	\$ 2,053,934	\$ (1,531,064)
Interest Earnings	215,184	78,000	75,000	(3,000)
Grants and Aids	162,159	355,998	17,108,524	16,752,526
User Fees/Charges	-	-	195,406	195,406
Other	369,230	-	-	-
SubTotal	\$ 4,804,290	\$ 4,018,996	\$ 19,432,864	\$ 15,413,868
<u>Appropriations</u>				
Personal Services	\$ 515,670	\$ 550,061	\$ 575,823	\$ 25,762
Operating Expenses	390,892	396,427	207,532	(188,895)
Capital Outlay	232,167	265,577	179,508	(86,069)
Grants and Aids	1,519,679	2,248,937	20,054,483	17,805,546
Transfers	799,000	279,194	-	(279,194)
Reserves	-	278,800	-	(278,800)
SubTotal	\$ 3,457,408	\$ 4,018,996	\$ 21,017,346	\$ 16,998,350
Ad Valorem Funding	\$ 1,346,882	\$ -	\$ 1,584,482	\$ 1,584,482
Positions	6	6	7	1

Budget Variance Explanation

- \$ (1,531,064) Decrease in funds carried forward to FY 2010.
- \$ (3,000) Decrease in revenue interest income.
- \$ 16,752,526 Increase due to new grant funding for Brownfield Economic Development Initiative and Section 108 loan program - Community Development Block Grant funding.
- \$ 195,406 Increase charges for inter-departmental services.
- \$ 25,762 Increase due to the addition of a temporary position.
- \$ (188,895) Decrease to do the eliminated of contractual Services for Glades Area Consulting Services and a reduction in ISS Professional Services.
- \$ (86,069) Decrease in capital funding for Lake Okeechobee Scenic Trail Natural Area and Business Frontage Program.
- \$ 17,805,546 Increase due to various Grants and Aids awarded such as Section 108 Loan Program and Brownfield Economic Development Initiative.
- \$ (279,194) Decrease due to fund transfer to the general fund for future County program activities.
- \$ (278,800) Decrease due to returned funds from businesses terminating contracts.

\$ 1,584,482 Total Increase

OFFICE OF COMMUNITY REVITALIZATION

Mission Statement

To strengthen and improve Palm Beach County (PBC) neighborhoods by engaging citizens' participation, enhancing governmental response to community needs and providing education, technical and financial assistance to help residents plan and implement sustainable neighborhood improvements.

Department Overview

The Office of Community Revitalization (OCR) facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. The OCR recommends allocation of general funds which are utilized in partnership with funding from other County departments to initiate and complete community revitalization projects such as paving, drainage, water and sanitary sewer systems, neighborhood parks, land acquisition, and feasibility studies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals. The OCR offers a wide variety of programs and services to assist residents in effectively accessing and utilizing County services and resources and enabling them to manage community related issues to reverse community decline.

Emerging Issues

- Funding for capital improvement projects will be eliminated for FY 2010. Emphasis will be placed on cultivating neighborhood leadership and self-sufficiency and identifying other funding sources to be used to support community-based initiatives.
- Maintaining current service levels with reduced staff and budget while responding to increased community needs.

OFFICE OF COMMUNITY REVITALIZATION

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Interfund Transfers	\$ 416,000	\$ -	\$ 13,266	\$ 13,266
Other	856,106	856,213	1,425,614	569,401
SubTotal	\$ 1,272,106	\$ 856,213	\$ 1,438,880	\$ 582,667
<u>Appropriations</u>				
Personal Services	\$ 642,890	\$ 630,310	\$ 579,105	\$ (51,205)
Operating Expenses	66,608	89,180	1,243,673	1,154,493
Reserves Interfund Trans	-	808,613	218,305	(590,308)
SubTotal	\$ 709,498	\$ 1,528,103	\$ 2,041,083	\$ 512,980
Ad Valorem Funding	\$ 669,605	\$ 671,890	\$ 602,203	\$ (69,687)
Positions	9	7	6	(1)

Budget Variance Explanation

\$ (69,988) This decrease is due to the elimination of one filled Planner II position.

\$ 301 Increase in various operating expenses.

\$ (69,687) Total Decrease

OFFICE OF COMMUNITY REVITALIZATION

Programs/Services

Primary services include coordinating and facilitating the Countywide Community Revitalization Team and the Glades Technical Advisory Committee initiatives; assisting residents with accessing and using County services and other community resources; facilitating community-based problem solving and consensus; supporting neighborhood based development through grant programs, technical assistance, and community leadership training; and collaborating with other County departments in the review of annexations, land use amendments, and development proposals for consistency with community revitalization goals. Programs include the Neighborhood Street Lighting Program, the Neighborhood Partnership Grant Program, the Neighborhood Home Beautification Program, and the Residents Education to Action Program.

FY 09 Highlights & Accomplishments

- Facilitated the completion of nine capital improvement projects in various CCRT neighborhoods totaling over \$4.29 million.
- Awarded 25 grants totaling \$165,100, to assist community groups with the implementation of small neighborhood improvement projects.
- Facilitated over 200 events to provide technical assistance, training, information and referral to community groups. These events engaged over 8,000 residents.
- Developed a new website which provides a wealth of information on OCR programs and services, as well as tools to help residents stabilize and revitalize communities.

FY 10 Objectives

- Develop five new partnerships and identify other resources that can be accessed and utilized to fulfill OCR's initiatives and address community needs and priorities.
- Promote greater citizens' accessibility and awareness of OCR programs, services and community resources through OCR's website.
- Cultivate neighborhood leadership and self-sufficiency by increasing training, education and outreach opportunities through the Resident Education to Action Program (REAP).

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of new resources identified	n/a	n/a	n/a	5
Number of visits to OCR website	n/a	n/a	n/a	2500
Number of REAP graduates	n/a	n/a	n/a	75

OFFICE OF EQUAL OPPORTUNITY

Mission Statement

To promote a discrimination free quality of life for Palm Beach County residents through educating and advocating a policy of nondiscrimination and enforcement of federal, state and local civil rights laws.

Department Overview

OEO is a federally recognized equivalent agency under the federal civil rights by the U. S. Equal Employment Opportunity Commission (EEOC) and the U. S. Department of Housing and Urban Development (HUD). OEO is responsible for conducting investigations into complaints of discrimination in the areas of employment and fair housing. Additionally, OEO provides human relations training and referral services. Through OEO, Palm Beach County residents have direct access to protection of civil rights under local, state and federal laws. The Office of Equal Opportunity consists of four programs: Equal Employment, Fair Housing, Disability Accessibility and the Human Relations Camp.

Emerging Issues

- The current rate of unemployment and layoffs may lead to increased filings of employment discrimination complaints.
- The rising rate of foreclosures may result in an increase in the number of housing discrimination complaints.
- There has been an increase in the number of homeless individuals with pets seeking accommodation. However, housing shelters have a "no pets" policy. The individuals choose not to separate from their pets, since their pets provide them with companionship and/or emotional support.

OFFICE OF EQUAL OPPORTUNITY

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 387,360	\$ 243,050	\$ 201,000	\$ (42,050)	-17%
Fines & Forfeitures	107,499	160,000	90,000	(70,000)	-44%
Other	2,391,504	2,083,724	2,031,709	(52,015)	-2%
SubTotal	\$ 2,886,363	\$ 2,486,774	\$ 2,322,709	\$ (164,065)	-7%
<u>Appropriations</u>					
Personal Services	\$ 991,753	\$ 970,001	\$ 991,319	\$ 21,318	2%
Operating Expenses	116,772	204,411	193,195	(11,216)	-5%
Grants & Aids	25,740	30,000	30,000	-	0%
Capital Outlay	16,442	-	-	-	0%
Transfers	25,000	-	-	-	0%
Reserves	-	1,761,859	1,108,195	(653,664)	-37%
SubTotal	\$ 1,175,707	\$ 2,966,271	\$ 2,322,709	\$ (643,562)	-22%
Ad Valorem Funding	\$ 468,359	\$ 479,497	\$ -	\$ (479,497)	-100%
Positions	12	12	12	-	0%

EQUAL EMPLOYMENT

Programs/Services

To receive, investigate, seek to conciliate and issue final determinations on complaints of employment discrimination that are filed by residents of the County. Primary services include providing intake services, counseling and referral; providing workshops and training to employers; investigating and issuing final decisions on complaints of discrimination and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 09 Highlights & Accomplishments

- OEO successfully met its goal to reach EEOC contract.
- Attended the annual EEOC-FEPA annual training conference.
- Staff attended EEOC training on recent changes to the employment discrimination laws.

FY 10 Objectives

- To successfully resolve 135 dual-filed charges of discrimination.
- To provide intake services to at least 200 residents.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Charges resolved based on EEOC contract	135	147	130	135
Enquiries/complaints on fair housing, disability and employment issues	N/A	N/A	250	260

EQUAL EMPLOYMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 76,000	\$ 83,050	\$ 81,000	\$ (2,050)
Other	988,091	921,460	987,098	65,638
SubTotal	\$ 1,064,091	\$ 1,004,510	\$ 1,068,098	\$ 63,588
<u>Appropriations</u>				
Personal Services	\$ 274,846	\$ 251,166	\$ 260,473	\$ 9,307
Operating Expenses	54,295	100,226	89,295	(10,931)
Capital Outlay	16,442	-	-	-
Transfers	25,000	-	-	-
Reserves	-	877,449	718,330	(159,119)
SubTotal	\$ 370,583	\$ 1,228,841	\$ 1,068,098	\$ (160,743)
Ad Valorem Funding	\$ 207,507	\$ 224,331	\$ -	\$ (224,331)
Positions	11	11	11	-

Budget Variance Explanation

\$ 224,331 The decrease in Ad Valorem funding is attributable to a charge-off to the Equal Opportunity grant for personal services and operating expenses.

\$ 224,331 Total Increase

FAIR HOUSING

Programs/Services

To receive, investigate, seek to conciliate and issue final determinations on complaints of housing discrimination that are filed by residents of the County. Primary services include providing intake services, counseling and referral; providing workshops and training to attorneys and housing providers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 09 Highlights & Accomplishments

- Successfully resolved 70 complaints of housing discrimination.

- Provided training seminars to local bar associations on fair housing laws.

- Ensured that at least one compliance investigator completed the five week course at the National Fair Housing Academy.

FY 10 Objectives

- To successfully resolve 70 fair housing complaints.

- To provide intake services to 100 residents.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of complaints resolved (HUD Contract)	69	62	70	70
Percentage of complaints resolved within 100 days of filing	N/A	28%	35%	40%
Number of intakes received	N/A	N/A	96	100

FAIR HOUSING

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 311,360	\$ 160,000	\$ 120,000	\$ (40,000)
Other	1,074,123	813,514	771,195	(42,319)
SubTotal	\$ 1,385,483	\$ 973,514	\$ 891,195	\$ (82,319)
<u>Appropriations</u>				
Personal Services	\$ 617,372	\$ 615,738	\$ 628,043	\$ 12,305
Operating Expenses	55,645	92,428	91,522	(906)
Reserves	-	520,514	171,630	(348,884)
SubTotal	\$ 673,017	\$ 1,228,680	\$ 891,195	\$ (337,485)
Ad Valorem Funding	\$ 260,852	\$ 255,166	\$ -	\$ (255,166)
Positions	-	-	-	-

Budget Variance Explanation

\$ 255,166 The decrease in Ad Valorem funding is attributable to a charge-off to the Fair Housing grant for personal services and operating expenses.

\$ 255,166 Total Increase

DISABILITY ACCESSIBILITY

Programs/Services

To coordinate and monitor the Disability Accessibility Awareness Grant Program and to provide services promoting and protecting the rights of disabled persons through referrals, surveys and responses to requests for assistance. Additionally, this program disseminates information through training and outreach activities to increase the awareness of physical, attitudinal, programmatic and service barriers throughout the County.

FY 09 Highlights & Accomplishments

- Awarded grants to seven non-profit agencies.

FY 10 Objectives

- To conduct site visits within ten days of citizens' complaint.
- To issue a written report within five days after each site visit.
- To set up display booths at eight public events and outreach activities.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of Handicapped Accessibility Grants (HAS) to non-profit agencies	6	7	6	7
Number of accessibility site visits	50	48	30	40
Percent of site visits completed within 10 days of citizens complaint	n/a	75%	75%	80%

DISABILITY ACCESSIBILITY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Fines & Forfeitures	\$ 107,499	\$ 160,000	\$ 90,000	\$ (70,000)
Other	329,290	348,750	273,416	(75,334)
SubTotal	\$ 436,789	\$ 508,750	\$ 363,416	\$ (145,334)
<u>Appropriations</u>				
Personal Services	\$ 99,535	\$ 103,097	\$ 102,803	\$ (294)
Operating Expenses	6,832	11,757	12,378	621
Grants and Aids	25,740	30,000	30,000	-
Reserves	-	363,896	218,235	(145,661)
SubTotal	\$ 132,107	\$ 508,750	\$ 363,416	\$ (145,334)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	1	1	1	-

Budget Variance Explanation

\$ (145,334) The decrease is as a result of fewer violations committed therefore, fewer parking citations have been issued by the Sheriff's volunteers.

\$ (145,334) Total Decrease

OFFICE OF SMALL BUSINESS ASSISTANCE

Mission Statement

To provide County departments and small businesses with excellent customer service, professional assistance, and technical responsiveness to promote the economic growth, expansion and increased productivity of small business enterprises in Palm Beach County in accordance with established compliance policies and guidelines.

Department Overview

The Office of Small Business Assistance (OSBA) serves as an advocate for small businesses in Palm Beach County by providing several services including needs assessment surveys; gathers data on resources available for the development of small businesses; coordinates the County's agencies in order to provide easy access to all forms, license applications, regulatory guidelines, fee information, applicable examinations and/or information necessary to start a business in Palm Beach County; sponsors annual Matchmaker events for networking opportunities; develop workshops and training; identify and recommends ways to meet the needs and promote the development of small business in Palm Beach County. OSBA also certifies Small Business Enterprises (SBEs) and Minority and Women Business Enterprises (M/WBE) firms, identifies opportunities for SBEs to bid on County contracts and monitors SBE utilization. Contracts awarded to SBE and M/WBE firms are monitored and reported annually to Administration and the Board of County Commissioners. In addition, OSBA assists individuals in obtaining financing for start-up businesses.

Emerging Issues

- With the decline in economic conditions, County contracting opportunities have diminished as budget cuts continue to increase.
- Larger and out-of-County businesses are attempting to enter the SBE program because private industry contracting opportunities have declined due to the recent downturn in the Nation's economy. Although certification is denied due to the SBE Code, these companies tend to appeal.
- In an effort to remain in business, an increased number of SBEs have applied for certification in order to bid on PBC contracts. These companies are also looking for grant funds. Since the American Resource and Recovery Act does not include funding for new businesses, OSBA seeks to find alternatives.
- The increase in number of applicants has increased the workload. At the same time, budget cuts have decreased the number of OSBA's staff. OSBA's mission is to continue to provide excellent customer service through business counseling, training and advocacy.
- PBC contracting activities for minorities and women-owned businesses has declined since the onset of the M/WBE program. OSBA has been monitoring utilization of this protected class and continues to seek opportunities for these businesses as well.

OFFICE OF SMALL BUSINESS ASSISTANCE

Programs/Services

OSBA primary services include providing business counseling and training to SBEs; assisting individuals in starting a small business; assisting all businesses in obtaining financing; promoting economic opportunity by working with internal and external partners in support of S/M/WBEs; certifying minority, women, and small business enterprises; monitoring S/M/WBE participation goals, bids, and County projects; monitoring and reporting S/M/WBE utilization on County contracts; ensuring that SBE subcontractors and sub consultants are paid by Prime contractors via data entry into "Payment Monitoring System"; providing advocacy services to SBEs; acting as PBC Banking Consortium liaison to SBEs; and serving as a voting member of short list and selection committees for contract award.

FY 09 Highlights & Accomplishments

- Increased contracts awarded to SBEs. Successfully concluded reporting on Scripps SBE utilization on the Biomedical Research development project, the 15% goal was exceeded.
- Modified SBE Ordinance to change criteria from adjusted gross margin to gross revenues, to examine affiliates and subsidiaries, to create an administrative review process and to collect certification fees.
- Eliminated Contracts Development Center (CDC) provided SBE and M/WBE utilization report.
- Successfully produced the 2009 Matchmaker Expo and Convention. Substantially increased the number of certified vendors over previous year.

FY 10 Objectives

- Initiate Channel 20 TV Signature program featuring successful Certified SBEs.
- Implement a Sheltered Market Program in the Professional Services (CCNA) to increase awards.
- Implement a new and improved reporting system with the assistance of ISS.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Percentage of construction contracts awarded to SBE Firms	23.19%	15.56%	15%	15%
Percentage of procurement contracts awarded to SBE Firms	16.91%	15.29%	15%	15%
Percentage of professional services contracts awarded to SBE Firms	10.44%	30.79%	15%	15%

OFFICE OF SMALL BUSINESS ASSISTANCE

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 50	\$ -	\$ 45,000	\$ 45,000	0%
SubTotal	\$ 50	\$ -	\$ 45,000	\$ 45,000	0%
<u>Appropriations</u>					
Personal Services	\$ 664,005	\$ 701,709	\$ 626,739	\$ (74,970)	-11%
Operating Expenses	312,774	244,632	246,495	1,863	1%
SubTotal	\$ 976,779	\$ 946,341	\$ 873,234	\$ (73,107)	-8%
Ad Valorem Funding	\$ 976,729	\$ 946,341	\$ 828,234	\$ (118,107)	-12%
Permanent Positions	8	8	7	(1)	-13%

Budget Variance Explanation

\$ 45,000 New revenue source by charging users certification fees.

\$ (74,970) Elimination of one staff position.

\$ 1,863 Increase in various operating line items.

\$ (118,107) Total Decrease

HOUSING FINANCE AUTHORITY

Programs/Services

Issuance of tax exempt and/or taxable mortgage revenue bonds, and the direct loaning of surplus funds, to provide below market rate loans to persons or families for the purchase of a home, and to for-profit or not-for-profit developers for the acquisition, construction, reconstruction or rehabilitation of "qualifying housing developments" within the guidelines of Ch 159, Part IV, F.S.

FY 09 Highlights & Accomplishments

- Carryforward and preservation of \$11.4M of private activity bond allocation from calendar year 2008 for the proposed development of a 132-unit multifamily rental apartment project in Greenacres.
- Entered into an interlocal agreement with the Broward County Housing Finance Authority for a \$5M participation in their next single family mortgage revenue bond program.
- Created a Surplus Funds Loans Program and issued reservations to three revolving loans to not-for-profit entities to provide \$6.25M of first mortgage financing.
- Created a website.

FY 10 Objectives

- Close FY 09 funding reservations and continue taking project applications to maximize 2010 private activity bond allocation and surplus funds.
- Standardize tenant compliance and certification policy and procedures in connection with the twenty-four outstanding multifamily rental apartment projects.
- Explore alternatives to traditional tax exempt single family bond programs for the origination of first-time homebuyer first mortgage loans.

HOUSING FINANCE AUTHORITY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 336,373	\$ 345,203	\$ 295,348	\$ (49,855)
SubTotal	\$ 336,373	\$ 345,203	\$ 295,348	\$ (49,855)
<u>Appropriations</u>				
Personal Services	\$ 288,468	\$ 309,557	\$ 254,898	\$ (54,659)
Operating Expenses	25,303	35,646	40,450	4,804
Capital Outlay	2,253	-	-	-
SubTotal	\$ 316,024	\$ 345,203	\$ 295,348	\$ (49,855)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	2	2	2	-

Budget Variance Explanation

- \$ (49,855) The County is reimbursed by the Housing and Finance Authority for all expenditures. Therefore, as cuts were made, the corresponding revenue will decrease.
- \$ (54,659) A decrease in personal costs due to layoff costs budget in FY09 not included in FY10.
- \$ 4,804 Increase in casualty self insurance premiums and BOCC indirect cost.

\$ - Total Decrease

NON-DEPARTMENTAL OPERATIONS

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
User Fees/Charges	\$ 364,778	\$ 512,274	\$ 549,379	\$ 37,105	7%	
Fines & Forfeitures	1,405,970	796,870	889,774	92,904	12%	
Other	1,730,721	2,237,550	3,138,827	901,277	40%	
SubTotal	\$ 3,501,469	\$ 3,546,694	\$ 4,577,980	\$ 1,031,286	29%	
<u>Appropriations</u>						
Personal Services	\$ 144,590	\$ 100,000	\$ 300,000	\$ 200,000	200%	
Operating Expenses	55,147,136	51,807,908	41,538,325	(10,269,583)	-20%	
Grants and Aids	754,986	1,117,633	1,621,065	503,432	45%	
Transfers	9,057	150,273	141,273	(9,000)	-6%	
Reserves	-	94,056,923	88,194,510	(5,862,413)	-6%	
Charge-Offs	(17,319,377)	(18,185,347)	(19,568,495)	(1,383,148)	8%	
SubTotal	\$ 38,736,392	\$ 129,047,390	\$ 112,226,678	\$ (16,820,712)	-13%	
Ad Valorem Funding	\$ 35,234,923	\$ 125,500,696	\$ 107,648,698	\$ (17,851,998)	-14%	

Included in this category are County operating expenditures not assigned to specific departments. These include:

- General Government Expenses
- Non-Departmental Specific Reserves
- Redevelopment Agencies
- Drug Abuse Trust Fund
- Pollution Recovery Trust Fund
- Value Adjustment Board
- Ag Reserve Management Fees
- Other Non-Departmental Expenses
- Driver Education Trust Fund

GENERAL GOVERNMENT EXPENSES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
Appropriations				
Personal Services	\$ 144,590	\$ 100,000	\$ 300,000	\$ 200,000
Operating Expenses	28,204,342	25,605,628	15,102,143	(10,503,485)
Charge-Offs	(17,319,377)	(18,185,347)	(19,568,495)	(1,383,148)
SubTotal	\$ 11,029,555	\$ 7,520,281	\$ (4,166,352)	\$ (11,686,633)
Ad Valorem Funding	\$ 11,029,555	\$ 7,520,281	\$ (4,166,352)	\$ (11,686,633)

Budget Variance Explanation

\$ (11,686,633) Reduction is due to ISS and Graphics charges that are now included in the General Fund for FY 2010.

\$ (11,686,633) Total Decrease

This budget provides for certain administrative expenses of the County. Costs for FY 2010 in the budget are as follows:

Casualty Self Insurance	\$ 1,832,394
Waste Disposal	500,000
Unemployment Compensation	300,000
Audit Services	762,100
Communication/Phone	2,865,948
Utilities/Electric	5,700,000
Utilities/Water	650,000
Property Assessments	500,000
Repair/Maintain Data Processing Equipment Systems	600,000
Advertising	50,000
Promotional Activities	25,000
Dues and Memberships	555,000
Telephone Equipment Installation	45,000
Legal Services	50,000
Bank Service Charges	800,000
Other	166,701
Charge-Offs	(19,568,495)
Total	\$ (4,166,352)

NON-DEPARTMENT SPECIFIC RESERVES

	<u>FY 08 Actual</u>	<u>FY 09 Budget</u>	<u>FY 10 Budget</u>	<u>Change 2009-2010</u>
<u>Appropriations</u>				
Reserves	\$ -	\$ 92,239,405	\$ 86,154,087	\$ (6,085,318)
Ad Valorem Funding	\$ -	\$ 92,239,405	\$ 86,154,087	\$ (6,085,318)

Included in this category are various operating reserves that are not related to any specific department. Following is a listing of these and the amounts budgeted for FY 2010.

	<u>FY 2009 Budget</u>	<u>FY 2010 Budget</u>
General Fund -		
Reserve for Contingency	\$ 20,000,000	\$ 20,000,000
Reserve for Balance Brought Forward	68,643,244	65,000,000
Reserve for Tax Stabilization	0	530,664
Utility Tax - Electricity	3,000,000	0
Bond Waiver Fund	596,161	623,423
Total	\$ 92,239,405	\$ 86,154,087

REDEVELOPMENT AGENCIES OPERATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Operating Expenses	\$ 26,137,520	\$ 25,173,990	\$ 25,129,713	\$ (44,277)
Ad Valorem Funding	\$ 26,137,520	\$ 25,173,990	\$ 25,129,713	\$ (44,277)

Budget Variance Explanation

\$ (44,277) Decrease is due to an overall net reduction in Redevelopment Agencies property values.

\$ (44,277) Total Decrease

Programs/Services

Upon adoption of a Community Redevelopment Plan, pursuant to chapter 163.387, Florida Statutes, the real property assessment level within the boundaries of the district is frozen for all taxing entities except the School Board, Health Care Taxing District and Children's Services Council. Taxing entities within the boundaries are required to appropriate an amount equal to the difference between taxes generated upon the total assessed value and the taxes on the frozen "Base Year" assessed value. Funds are to be used by the agencies for community redevelopment. In addition to the above amount paid from the General Fund, Fire Rescue has budgeted \$898,353 for the Westgate/Belvedere Homes Redevelopment Agency.

DRUG ABUSE TRUST FUND

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Fines and Forfeitures	\$ 295,234	\$ 37,870	\$ 35,974	\$ (1,896)
Fund Balance	-	150,212	425,476	275,264
Other	29,463	10,000	15,000	5,000
SubTotal	\$ 324,697	\$ 198,082	\$ 476,450	\$ 278,368
<u>Appropriations</u>				
Grants and Aids	\$ 61,078	\$ 52,254	\$ 52,254	\$ -
Transfers	-	135,273	126,273	(9,000)
Reserves	-	10,555	297,923	287,368
SubTotal	\$ 61,078	\$ 198,082	\$ 476,450	\$ 278,368
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

- \$ (278,368) Increased revenue primarily attributable to special revenue fund balances carried forward from prior years.
- \$ (9,000) Reduced transfers to the General Fund for the Community Court Program. This program will be funded using resources from the American Recovery and Reinvestment Act in FY 2010.
- \$ 287,368 Increased payments to reserves to reflect a higher carryforward balance.

\$ - Total Decrease

Programs/Services

For any fine imposed by law for any criminal offense, Florida Statutes Chapter 893.16 authorizes the courts to impose an additional fine to support assistance grants for drug abuse treatment or relevant State Attorney programs. The Palm Beach County Drug Abuse Trust Fund was established in 1989 for the purpose of receiving these fines and disbursing assistance grants. Administrative responsibility for the fund was transferred to the Criminal Justice Commission in 1992. Through the Criminal Justice Commission, the State Attorney assesses \$50 for misdemeanors and \$100 for felonies in plea agreements, which are collected as the cost of prosecution in the Drug Abuse Trust Fund. Also, as made possible by Revision 7 to Article V of the Florida Constitution, the County adopted an ordinance that imposes a \$15 court cost when a person is found guilty of any misdemeanor in which the unlawful use of drugs or alcohol is involved. This revenue is also accounted for in the Drug Abuse Trust Fund.

POLLUTION RECOVERY TRUST FUND

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Pollution Control Violations	\$ 126,833	\$ -	\$ -	\$ -
Other	1,659,095	1,755,959	1,968,340	212,381
SubTotal	\$ 1,785,928	\$ 1,755,959	\$ 1,968,340	\$ 212,381
<u>Appropriations</u>				
Operating Expenses	\$ 6,671	\$ 176,366	\$ 311,719	\$ 135,353
Reserves	-	1,579,593	1,656,621	77,028
SubTotal	\$ 6,671	\$ 1,755,959	\$ 1,968,340	\$ 212,381
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

- \$ (212,381) Increase in revenue due to an increase in interest and balance brought forward.

- \$ 212,381 Increase in appropriations due to a carry forward of the Chain of Lakes upland restoration project.

\$ - Total Decrease

Programs/Services

The Pollution Recovery Trust Fund was created to collect fines and penalties levied for violations of environmental laws. Appropriations from this fund are designated for the enhancement of the environmental resources and pollution control activities of Palm Beach County and not for general operations and maintenance. Projects may be proposed by either the Department of Environmental Resources or the Palm Beach County Public Health Department. Disbursement from the fund is by concurrence of both departments and authorized by resolution of the Board of County Commissioners.

VALUE ADJUSTMENT BOARD

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 306,050	\$ 181,630	\$ 359,500	\$ 177,870
SubTotal	\$ 306,050	\$ 181,630	\$ 359,500	\$ 177,870
<u>Appropriations</u>				
Operating Expenses	\$ 484,740	\$ 441,650	\$ 583,750	\$ 142,100
SubTotal	\$ 484,740	\$ 441,650	\$ 583,750	\$ 142,100
Ad Valorem Funding	\$ 178,690	\$ 260,020	\$ 224,250	\$ (35,770)

Budget Variance Explanation

\$ (177,870) Increase in revenue is due to a change in the revenues budgeted to include filing fees.

\$ 142,100 Increase of 21% expected in number of petitions filed. One factor contributing to the increase is the change in legislation that puts the burden of proving the accuracy of the assessment on the Property Appraiser rather than the taxpayer.

\$ (35,770) Total Decrease

Programs/Services

The Value Adjustment Board is a quasi-judicial body composed of County Commission and School Board members. The Value Adjustment Board hears appeals from property owners concerning the valuation (for tax purposes) of their property. The Board may appoint Special Masters to hear petitions on its behalf. Funding is prorated at 60% from the County and 40% from the School Board. Partial expenses are covered by a Filing Fee of \$15.00 per petition. Recommendations from the Special Masters are taken into consideration when the petition is determined. The Value Adjustment Board is facilitated by the Clerk & Comptroller's Board Services Department. It is the Clerk's statutory duty to collect petitions, hold hearings, provide notices and prepare and hold VAB meetings.

AG RESERVE MANAGEMENT FEES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 58,728	\$ 330,644	\$ 189,879	\$ (140,765)
SubTotal	\$ 58,728	\$ 330,644	\$ 189,879	\$ (140,765)
<u>Appropriations</u>				
Operating Expenses	\$ 58,728	\$ 103,274	\$ 104,000	\$ 726
Reserves	-	227,370	85,879	(141,491)
SubTotal	\$ 58,728	\$ 330,644	\$ 189,879	\$ (140,765)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

\$ (140,765) Reduction in rent for tenants (farmers and nurserymen) leasing agricultural property in the Ag Reserve.

\$ (140,765) Total Decrease

Proceeds from the Conservation Lands Bond Referendum, approved March 1999, are being used to purchase land in the agricultural reserve area (Ag Reserve) which is leased out for agricultural purposes. The Palm Beach Soil and Water Conservation District is responsible for managing this property and has contracted with the County’s Property and Real Estate Management Division to perform the work. Lease revenues are used to cover management costs, implement agricultural enhancement programs, purchase additional property, and meet other needs as may be identified.

OTHER NON-DEPARTMENTAL EXPENSES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Operating Expenses	\$ 255,135	\$ 307,000	\$ 307,000	\$ -
Grants and Aids	16,153	17,992	41,852	23,860
Transfers	9,057	15,000	15,000	-
SubTotal	\$ 280,345	\$ 339,992	\$ 363,852	\$ 23,860
Ad Valorem Funding	\$ 280,345	\$ 339,992	\$ 363,852	\$ 23,860

Budget Variance Explanation

\$ 23,860	Increase due to an increase in the annual assessment.
\$ 23,860	Total Increase

Included in this category are various non-departmental operating appropriations made during the past two years and/or to be made in FY 2010. Following is a listing of these operations and, where applicable, the budgeted appropriations for FY 2010.

Other Court Costs	\$55,000
Handicap Parking Administration	15,000
Collection Services	27,000
Hurricane Preparedness	150,000
Tuition Reimbursement	75,000
County Fire Control	41,852
Total	\$363,852

DRIVER EDUCATION TRUST FUND

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Fines and Forfeitures	\$ 983,903	\$ 759,000	\$ 853,800	\$ 94,800
Fund Balance	-	252,387	649,159	396,772
Other	26,010	36,000	24,000	(12,000)
SubTotal	\$ 1,009,913	\$ 1,047,387	\$ 1,526,959	\$ 479,572
<u>Appropriations</u>				
Grants and Aids	\$ 677,755	\$ 1,047,387	\$ 1,526,959	\$ 479,572
SubTotal	\$ 677,755	\$ 1,047,387	\$ 1,526,959	\$ 479,572
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

- \$ (94,800) Increased revenue projections for civil traffic penalty surcharge imposed under Florida Statutes Chapter 318.1215.
- \$ (384,772) Increased revenue primarily attributable to special revenue fund balances carried forward from prior years.
- \$ 479,572 Increased appropriation for disbursement of Driver Education Trust Fund resources reflecting availability of additional revenue.

\$ - Total Decrease

Programs/Services

For each fine imposed by law pertaining to civil traffic penalties, Florida Statutes Chapter 318.1215, the "Dori Slosberg Driver Education Safety Act," authorizes the courts to impose and collect an additional fine of up to \$5. This additional fine is required to be used for driver education programs in public and non-public schools. The Palm Beach County Driver Education Trust Fund was established in 1992 with the adoption of a \$3 surcharge for each civil traffic penalty by the Board of County Commissioners (BOCC). In 2006, the BOCC increased the surcharge from \$3 to \$5. Funds are collected by the Clerk and Comptroller and distributed to the Palm Beach County School District each quarter by the Office of Financial Management and Budget. Disbursement of funds to non-public schools are available as part of a grant program. Eligibility requirements for non-public schools are outlined in Ordinance 2002-071.

OTHER COUNTY FUNDED PROGRAMS

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ -	\$ -	\$ -	\$ -	0%
SubTotal	\$ -	\$ -	\$ -	\$ -	0%
<u>Appropriations</u>					
Operating Expenses	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	0%
Grants and Aids	32,726,483	31,555,903	27,076,324	(4,479,579)	-14%
SubTotal	\$ 47,726,483	\$ 46,555,903	\$ 42,076,324	\$ (4,479,579)	-10%
Ad Valorem Funding	\$ 47,726,483	\$ 46,555,903	\$ 42,076,324	\$ (4,479,579)	-10%

Included in this category are County operating expenditures not assigned to specific departments. These include:

- Financially Assisted Agencies
- County Sponsored Programs
- Health Care District
- Public Health Department
- Other Programs

FINANCIALLY ASSISTED AGENCIES

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Grants and Aids	\$ 13,606,198	\$ 13,001,846	\$ 12,042,722	\$ (959,124)
SubTotal	\$ 13,606,198	\$ 13,001,846	\$ 12,042,722	\$ (959,124)
Ad Valorem Funding	\$ 13,606,198	\$ 13,001,846	\$ 12,042,722	\$ (959,124)

Budget Variance Explanation

\$ (959,124) The decrease is due to an overall program reduction of 8% from FY 2009 funding level for these agencies.

\$ (959,124) Total Decrease

COUNTY SPONSORED PROGRAMS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Grants and Aids	\$ 3,060,300	\$ 3,092,797	\$ 2,876,143	\$ (216,654)
SubTotal	\$ 3,060,300	\$ 3,092,797	\$ 2,876,143	\$ (216,654)
	\$ 3,060,300	\$ 3,092,797	\$ 2,876,143	\$ (216,654)

Budget Variance Explanation

\$ (216,654) This decrease is due to an overall program reduction of 7% from FY 2009 funding levels for these organizations.

\$ (216,654) Total Decrease

Programs/Services

School Readiness Coalition Inc. of Palm Beach County **\$256,500**

Local match for state and federal funds that are distributed to child day care centers throughout the County that provides day care for children of low income families.

Mae Volen Senior Center **\$1,175,600**

Provides community care and transportation programs, adult education classes and other supportive services to improve the quality of life and prevent the premature institutionalization of senior citizens residing south of Hypoluxo Road.

HIV Prevention Plan - Palm Beach County Health Department **\$109,543**

Provides in-depth comprehensive counseling for recalcitrant HIV positive clients tested by the Palm Beach County Public Health Unit.

Crisis Line Information and Referral Services, Inc. **\$141,075**

Provides information and referral, telephone counseling, and crisis intervention to more than 30,000 callers in Palm Beach County annually. The service is available 24 hours per day in 140 languages including Spanish and Creole, and is toll free to callers throughout the County.

Center for Family Services **\$120,850**

Administers the Home Instruction Program for Pre-School Youngsters (HIPPY). The HIPPY Program provides practical ways for developing the full potential of four and five year olds in the community who have been identified as “at risk” children.

COUNTY SPONSORED PROGRAMS

Prosperity Campaign	\$95,090
<p>Provides free tax preparation assistance to eligible residents through Volunteer Income Tax Assistance (VITA) sites throughout the County to assist families in obtaining earned income tax credits. In addition to tax preparation, the VITA sites provide information about the three Prosperity Centers located in Riviera Beach, Belle Glade, and Pleasant City. These centers provide credit repair assistance, educational/vocational planning, benefits assistance, skills training for employment, matching fund savings program for homeownership and down payment at zero percent loan assistance program for homeownership.</p>	
Summer Camp Scholarship Program	\$461,700
<p>Provides low-income children a full scholarship to a day camp, including tuition and fees, for the entire summer. With over 100 day camps participating in the program, parents can match their children's interest with camp programs.</p>	
Executive Service Corporation	\$105,000
<p>Promotes uniform standards for nonprofit agency administration. Assists nonprofit agencies in achieving minimum and best management practices through a certification program, education and technical assistance program and a management support organization.</p>	
Disaster Recovery Coalition	\$43,875
<p>Provides disaster planning and response activities. Organizes and coordinates with not-for-profit agencies and faith-based organizations involved with implementation of the County emergency management plan.</p>	
Area Agency on Aging for Seniors	\$206,910
<p>Enhances services to seniors through the provision of program monitoring, technical assistance, and training to ensure that provider agencies deliver high quality service and comply with all contract terms and applicable State and Federal laws.</p>	
Child Protective Services	\$160,000
<p>The Child Protection Team provides services to abused, abandoned, or neglected children under the auspices of the Department of Health and the Department of Children & Families. The services provided by the Child Protection Team include forensic medical examinations. Section 39.304(5), Florida Statutes requires that the county in which the child is a resident bear the initial costs of the examination.</p>	

HEALTH CARE DISTRICT

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Appropriations</u>					
Operating Expenses	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	0%
Total	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	0%

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Funding to the Health Care Taxing District is provided to manage the Edward J. Healey Rehabilitation and Nursing Center (formerly known as the Palm Beach County Home) and to contribute toward Medicaid Match requirements.

PUBLIC HEALTH DEPARTMENT

Department Overview

The Palm Beach County Health Department (PBCHD) Environmental Health section provides services specified by county ordinance including inspection and licensing for water services for public drinking water systems, private water wells, irrigation wells, fire hydrants, sewage & waste services, individual septic tanks, sewage treatment plants, private lift stations, landfills, hazardous waste, and biomedical waste handling. Environmental hazards services are provided for sanitary nuisances, air pollution control, lead monitoring, beach water sampling, and illegal or accidental hazardous spill investigations. Zoonotic and vector-borne disease prevention services are provided such as rabies surveillance and control services, mosquito/encephalitis monitoring, and rodent and arthropod investigations. Public health planning and preparedness services are provided for post-disaster community needs assessments, emerging pathogens, pandemic influenza and smart growth/healthy community issues. • The department also provides family day care and child care facility licensing.

Emerging Issues

- Activities such as sanitary nuisance investigations, hazardous materials investigations, food-borne illness outbreak investigations, ensuring adequate staffing at child care facilities, and vector-borne disease prevention are not fee-based and tend to increase during challenging economic times.

FY 09 Highlights & Accomplishments

- All Family Day Care Home licenses were renewed on time.
- New county fee schedule ordinance passed and implemented, improving fiscal stability of fee supported programs.
- Licensing of private sewage lift stations implemented, providing for improved post-disaster response to prevent public health hazards.
- Multi-media permits implemented, consolidating fees and inspections for facilities with both air and solid waste or hazardous waste permits.

PUBLIC HEALTH DEPARTMENT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Grants and Aids	\$ 2,400,510	\$ 2,400,510	\$ 2,160,459	\$ (240,051)
Total	\$ 2,400,510	\$ 2,400,510	\$ 2,160,459	\$ (240,051)

Budget Variance Explanation

- \$ (7,000) Decrease will shift a portion of the salary cost responsibility (\$7,000) to Public Safety.

- \$ (107,161) Reduction is due to the closing of the permitting office located at the Vista Center.

- \$ (125,890) Reduction in funding required for the child care licensing program staff from four to two non County filled positions.

\$ (240,051) Total Decrease

OTHER COUNTY FUNDED PROGRAMS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Grants and Aids	\$ 13,659,475	\$ 13,060,750	\$ 9,997,000	\$ (3,063,750)
SubTotal	\$ 13,659,475	\$ 13,060,750	\$ 9,997,000	\$ (3,063,750)
Total	\$ 13,659,475	\$ 13,060,750	\$ 9,997,000	\$ (3,063,750)

Budget Variance Explanation

\$ (3,063,750) Decrease is primarily attributable to the reduction in appropriations for Tri-Rail Extension Operating Deficit. Funding was reduced to the statutory required level.

\$ (3,063,750) Total Decrease

Programs/Services

Tri-Rail Extension Operating Deficit	\$1,565,000
RTA Funding	\$2,670,000
County Culture Program	\$262,000
DJJ Pre-Disposition Costs	\$5,500,000
	<u>\$9,997,000</u>

CLERK AND COMPTROLLER

Mission Statement

It is the mission of the Clerk & Comptroller, Palm Beach County "to protect, preserve and maintain the public records and public funds with integrity and accountability."

Department Overview

The Florida Constitution established the independent office of the Clerk & Comptroller as a public trustee, responsible for safeguarding public records and public funds in the roles of the Chief Financial Officer, Treasurer, County Auditor, Clerk to the Board of County Commissioners, Clerk of the Court and County Recorder. The Clerk is directly elected by and accountable to Palm Beach County residents. As the third largest of the 67 Clerk's Offices in Florida, the Palm Beach County Clerk & Comptroller's employees serve a local population of almost 1.3 million citizens from six locations and reaches customers throughout the world on the Internet at www.mypalmbeachclerk.com. The office's approach is sound management within a fiscally conservative environment. A recipient of the coveted Governor's Sterling Award for Organizational Performance Excellence, the Clerk & Comptroller's Office operates in a continuous improvement environment.

Emerging Issues

- The FY 2010 budget represents the minimum funding and minimum staffing levels needed to provide services to the public and to the Board of County Commissioners.
- The downturn in the economy, particularly the housing market, has had significant impact on the Clerk's revenue. Fees collected for the recording of mortgages, deeds and other official records have decreased by 38% when compared to the same year-to-date period in FY 2008.

CLERK AND COMPTROLLER

DEPARTMENT FINANCIAL SUMMARY

Non Ad-Valorem Revenues

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
Other - Excess Fees	\$ 503,679	\$ 2,000,000	\$ 2,000,000	\$ -	0%
SubTotal	\$ 503,679	\$ 2,000,000	\$ 2,000,000	\$ -	0%

Appropriations

Personal Services	\$ 10,537,874	\$ 10,785,560	\$ 10,368,067	\$ (417,493)	-4%
Operating Expenses	2,477,236	2,055,613	1,616,119	(439,494)	-21%
Capital Outlay	222,871	-	-	-	0%
ISS Transfers	3,719,091	3,855,262	2,444,420	(1,410,842)	-37%
SubTotal	\$ 16,957,072	\$ 16,696,435	\$ 14,428,606	\$ (2,267,829)	-14%

Ad Valorem Funding	\$ 16,453,393	\$ 14,696,435	\$ 12,428,606	\$ (2,267,829)	-15%
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Positions	144	144	141	(3)	-2%
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CLERK AND COMPTROLLER

Programs/Services

The County provides funding to support the Clerk's responsibility as Chief Financial Officer, Treasurer, County Auditor and Clerk of the Board of County Commissioners. As Chief Financial Officer, the Clerk monitors the County budget, revenue, debt and spending. The Clerk pays all the County's bills and maintains an accurate, complete set of financial records in order to produce all required financial statements and reports to comply with state and federal laws and generally accepted accounting principles. As Treasurer, the Clerk invests and earns interest income on County funds to reduce the tax burden on the residents of Palm Beach County. As County Auditor, the Clerk audits every County expenditure to ensure it serves a public purpose, complies with the law, and is within the County's budget. As Clerk to the Board of County Commissioners, the Clerk also maintains the records of County Commission and other meetings.

FY 09 Highlights & Accomplishments

- For the third consecutive year, the Clerk & Comptroller is submitting a budget lower than prior years (3.9% for FY 2008, 3.6% for FY 2009 and 13.6% (\$2.27 million) for FY 2010).
- Received Standard & Poors highest rating for the best possible credit and volatility ratings to the portfolio, indicating strong protection against losses and low sensitivity to changing market conditions.
- Awarded the Government Finance Officers Association Certificate of Excellence Reporting for the twentieth consecutive year.
- Implemented PeopleSoft payroll system. This system will increase the efficiency and accuracy of Human Resource, Benefit and Payroll Administration.

FY 10 Objectives

- Continue to maintain a staff of Certified Investment Fiduciaries® to carry out the Treasurer function, signifying a commitment to responsible stewardship of the public's money.
- Continue to conduct risk-based and financial audits to minimize waste, fraud and abuse.
- Recognizing the critical importance of protecting the public's money during unprecedented financial times, the Clerk will continue to review the investment portfolio to maximize earnings.

Performance Measures	FY 2007 Actual	FY 2008 Actual	FY 2009 Target	FY 2010 Target
Number of investment transactions	2,780	3,761	2,365	4,100
Number of invoices processed	237,088	238,461	233,000	235,600
Number of payroll checks and advises issued	178,732	178,993	180,000	180,000

CLERK AND COMPTROLLER

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other - Excess Fees	\$ 503,679	\$ 2,000,000	\$ 2,000,000	\$ -
SubTotal	\$ 503,679	\$ 2,000,000	\$ 2,000,000	\$ -
<u>Appropriations</u>				
Personal Services	\$ 10,537,874	\$ 10,785,560	\$ 10,368,067	\$ (417,493)
Operating Expenses	2,477,236	2,055,613	1,616,119	(439,494)
Capital Outlay	222,871	-	-	-
ISS Transfers	3,719,091	3,855,262	2,444,420	(1,410,842)
SubTotal	\$ 16,957,072	\$ 16,696,435	\$ 14,428,606	\$ (2,267,829)
Ad Valorem Funding	\$ 16,453,393	\$ 14,696,435	\$ 12,428,606	\$ (2,267,829)
Positions	144	144	141	(3)

Budget Variance Explanation

- \$ (417,493) The elimination of three full time positions and reduction of various personal services.
- \$ (439,494) The elimination of tuition reimbursement, training, other benefits and the reduction of cost for the use of automated office supply ordering which incorporates lowest available vendor price.
- \$ (1,410,842) Decrease in ISS service cost for support on Enterprise and Professional services.

\$ (2,267,829) Total Decrease

JUDICIAL

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other Licenses, Permits & Taxes	\$ 36,706	\$ 15,000	\$ 37,800	\$ 22,800	152%
Grants	87,560	155,500	157,868	2,368	2%
User Fees/Charges	3,100,045	2,295,000	1,596,173	(698,827)	-30%
Other	711,271	628,997	387,820	(241,177)	-38%
SubTotal	\$ 3,935,581	\$ 3,094,497	\$ 2,179,661	\$ (914,836)	-30%
 <u>Appropriations</u>					
Personal Services	\$ 1,190,712	\$ 1,374,684	\$ 1,357,094	\$ (17,590)	-1%
Operating Expenses	4,611,158	5,221,952	5,899,589	677,637	13%
Capital Outlay	733,004	455,444	273,116	(182,328)	-40%
Reserves	400,000	111,063	238,573	127,510	115%
SubTotal	\$ 6,934,874	\$ 7,163,143	\$ 7,768,372	\$ 605,229	8%
Ad Valorem Funding	\$ 2,999,292	\$ 4,068,646	\$ 5,588,711	\$ 1,520,065	37%
Permanent Positions	20	21	21	-	0%

FIFTEENTH JUDICIAL COURT

Mission Statement

The mission of the judicial branch is to protect rights and liberties, uphold and interpret the law, and provide for the peaceful resolution of disputes.

Department Overview

Palm Beach County is served by the Fifteenth Judicial Circuit under the direction of the Chief Judge and Court Administrator, pursuant to the State Constitution and Florida Rules of Court, specifically Rule 2.010 and 2.050. It is one of twenty judicial circuits in the state. The Circuit is comprised of two levels of court: Circuit Court and County Court. The Court Administrator has support staff to assist the Chief Judge in administrative functions including personnel, finance, court support programs, technology, and intergovernmental relations. The Main Judicial Center is located in downtown West Palm Beach. Courthouse annexes are located in Palm Beach Gardens, Delray Beach, Belle Glade, and the Criminal Justice Complex on Gun Club Road. Circuit Court has jurisdiction over civil cases with a value of \$15,000, as well as felony, juvenile, probate, and County Court appeal cases. A total of 35 Judges preside in the Circuit Court. County Court has jurisdiction over civil cases with a value up to \$15,000, as well as misdemeanor and traffic cases. A total of 19 Judges preside in County Court.

Emerging Issues

- The Court is facing space constraints in the current courthouses. The Criminal Court needs large jury courtrooms. Palm Beach Gardens needs a Civil Traffic courtroom and space for a second Magistrate. The Main Courthouse needs a larger jury room, mailroom and space for the juvenile and family court.
- In 2007-2008, the Civil Traffic Hearing Officer Program brought in over \$7 million dollars in revenue to support the clerk of the Court & Municipalities in Palm Beach County and over \$8 million to the State. However, funding for this Program is tenuous and the Circuit is required to turn to the County for assistance due to a decrease in State funding.
- The Civil Traffic revenue stream to the County is in jeopardy should the municipalities implement ordinances that permit the issuance of red light and speeding citations outside of the court system.
- The \$2.00 recording fee that was legislated to assist the County in its obligation to fund court technology needs has continued to decline in FY 2009, a direct result of a decrease in mortgage and deed filings.

FIFTEENTH JUDICIAL COURT

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	0	60,000	62,368	2,368
User Fees/Charges	186,493	85,000	133,323	48,323
Other	7,817	0	0	-
SubTotal	\$ 194,310	\$ 145,000	\$ 195,691	\$ 50,691
<u>Appropriations</u>				
Personal Services	\$ 231,985	\$ 314,530	\$ 324,022	\$ 9,492
Operating Expenses	392,174	460,105	1,048,288	588,183
SubTotal	\$ 624,159	\$ 774,635	\$ 1,372,310	\$ 597,675
Ad Valorem Funding	\$ 429,849	\$ 629,635	\$ 1,176,619	\$ 546,984
Positions	5	6	6	-

Budget Variance Explanation

- \$ 50,691 Increase in service charges, depositions and grant funding by the Criminal Justice Commission.
- \$ 9,492 Increase in various personal services.
- \$ 588,183 Increase in casualty insurance premium and various operating expenses.

\$ 546,984 Total Increase

LAW LIBRARY

Programs/Services

The Palm Beach County Law Library serves the legal and law related information needs of the County by providing an access point for equal justice under the law to county residents, judges, attorneys, students, county officials and pro-se patrons. It provides a legal reference and referral services, within the guidelines of Florida Statute 454.23. The Law Library cooperates with the community to enhance knowledge of the law and to facilitate access to the justice system. The Law Library's goal is to provide patrons with accurate up to date legal information.

FY 09 Highlights & Accomplishments

- The Law Library located in the Delray Beach Courthouse was renovated in FY 2009. The renovated library space is bright, comfortable and easily accessible to the public.
- The Law Library in the Main Judicial Complex hosted a training session for Civil Traffic Hearing Officers statewide via webcast.
- Over 20,000 patrons visited the law libraries established in the Delray Beach Courthouse and Main Judicial Center
- The Main Judicial Center Law Library added additional computers for public access to Westlaw and word processing.

FY 10 Objectives

- To continue to provide the public and court users with current legal publications, easy access to electronic legal information, and clean facilities.
- To maintain expenditures within the revenue collected from criminal fines and the services provided to the public.
- To continue to review the collection of library books to ensure it is up to date and allow for expansion of new publications, and investigate the expansion of services that can be provided to the public.

LAW LIBRARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other Licenses, Permits & Taxe	\$ 36,706	\$ 15,000	\$ 37,800	\$ 22,800
User Fees/Charges	329,933	310,000	325,000	15,000
Other	17,830	151,143	248,658	97,515
SubTotal	\$ 384,469	\$ 476,143	\$ 611,458	\$ 135,315
<u>Appropriations</u>				
Personal Services	\$ 161,590	\$ 247,030	\$ 245,198	\$ (1,832)
Operating Expenses	110,511	58,050	71,715	13,665
Capital Outlay	84,908	60,000	55,972	(4,028)
Reserves		111,063	238,573	127,510
SubTotal	\$ 357,009	\$ 476,143	\$ 611,458	\$ 135,315
Ad Valorem Funding	\$ (27,460)	\$ -	\$ -	\$ -
Positions	4	4	4	-

Budget Variance Explanation

- \$ 22,800 Increase in occupational licenses, permits and taxes.
- \$ 15,000 Increase in service charges and court related revenues.
- \$ 97,515 Increase in contributions/donations from private sources and other miscellaneous revenue sources.
- \$ (1,832) Decrease in various personal services.
- \$ 13,665 Increase in various operating expenses.
- \$ (4,028) Decrease in publication of library materials expenses.
- \$ 127,510 Increase in operating reserves to fund future program activities

\$ - Total Decrease

PUBLIC DEFENDER

Mission Statement

The mission of the Public Defenders Office is to provide high quality representation to people whose lives or liberty are at stake.

Department Overview

The Public Defender's Office provides criminal defense at trial and appellate levels involving juvenile, misdemeanor, felony, and capital felony offenses for persons who have been determined indigent by the courts as prescribed in Florida Statute 27.52.

Emerging Issues

- The Public Defenders Office is faced with an increase in the workload volume due to budget reductions which have impacted every agency in the County. There are now more cases to be handled which require more resources and the need to have increased staffing. The inability to hire the needed personnel to assist with this overload, due to the lack of county funds, presents an issue for this office.

PUBLIC DEFENDER

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 87,560	\$ 95,500	\$ 95,500	\$ -
Other	748	0	0	-
SubTotal	\$ 88,308	\$ 95,500	\$ 95,500	\$ -
<u>Appropriations</u>				
Operating Expenses	\$ 258,591	\$ 361,448	\$ 361,934	\$ 486
SubTotal	\$ 258,591	\$ 361,448	\$ 361,934	\$ 486
Ad Valorem Funding	\$ 170,283	\$ 265,948	\$ 266,434	\$ 486
Positions	-	-	-	-

Budget Variance Explanation

\$ 486 Increase in various operating expenses.

\$ 486 Total Increase

STATE ATTORNEY

Mission Statement

Seeking Justice for Florida

Department Overview

This office handles over 100,000 felony and misdemeanor cases every year in an effort to protect our community. We have over a hundred (100) prosecutors and almost two hundred (200) support staff who work as a committed team to serve the community. We work every hour of every day to hold individuals who commit crimes accountable for their actions. The cases range from the most heinous homicides to criminal traffic infractions. Our responsibilities range from trying cases in the courtroom and evaluating matters after an arrest to partnering with investigative law enforcement building cases against those who hurt and steal from others. Our special role in the criminal justice system carries with it a high duty to this community. We uniquely are charged with focusing on serving justice and not merely pursuing convictions.

Emerging Issues

- This office has stepped up it's law enforcement component. Assistant State Attorneys are required to work directly with law enforcement at crime scenes and investigations, as such they are exposed to safety and security issues as never before. This increased law enforcement effort requires facility improvements (especially the lobby) to protect our attorneys and staff.

STATE ATTORNEY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 2,221	\$ -	\$ -	\$ -
SubTotal	\$ 2,221	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Operating Expenses	\$ 258,286	\$ 336,901	\$ 302,941	\$ (33,960)
SubTotal	\$ 258,286	\$ 336,901	\$ 302,941	\$ (33,960)
Ad Valorem Funding	\$ 256,065	\$ 336,901	\$ 302,941	\$ (33,960)
Positions	-	-	-	-

Budget Variance Explanation

\$ (33,960) Decrease in various operating expenses.

\$ (33,960) Total Decrease

COURT RELATED INFORMATION TECHNOLOGY

Programs/Services

Court Technology provides a broad range of services to the Palm Beach County and Circuit Courts and is responsible for research and development of new products and services to ensure the technical business needs of each location are met by providing the most advanced technology support available. The breakdown of funding for FY2010 is as such: Court Administration \$1,452,601, Public Defender \$788,553, State Attorney \$1,016,491 and Justice Information Systems \$1,862,084.

FY 09 Highlights & Accomplishments

- Implemented an online intranet website to allow the Department of Children and Families to securely provide 30+ page juvenile case status reports electronically, thus reducing operating and staff costs.
- In partnership with Palm Beach County Schools, piloted remote video hearings for bi-annual juvenile case status checks significantly reducing the amount of school time a child misses from school.
- Maintained information technology systems and supported technology business needs with an increase in service demand while incurring a reduction in information technology staff due to lack of funding.
- Completed a system integration project to quickly locate the 21,000+ felony case files within the building utilizing Radio Frequency Identification.

FY 10 Objectives

- Provide quality solutions to everyday business needs and problems by way of delivery of information technology business systems.
- Integrate Court Technology's systems with the law enforcement, Clerk of Court and social service agencies within Palm Beach County.
- Continue to review the collection of library books to ensure it is up to date and allow for expansion of new publications, and investigate the expansion of services that can be provided to the public.

COURT RELATED INFORMATION TECHNOLOGY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 2,583,619	\$ 1,900,000	\$ 1,137,850	\$ (762,150)
Other	682,654	477,854	139,162	\$ (338,692)
SubTotal	\$ 3,266,273	\$ 2,377,854	\$ 1,277,012	\$ (1,100,842)
<u>Appropriations</u>				
Personal Services	\$ 797,137	\$ 813,124	\$ 787,874	\$ (25,250)
Operating Expenses	3,591,596	4,005,448	4,114,711	109,263
Capital Outlay	648,095	395,444	217,144	(178,300)
Reserves	400,000	-	-	-
SubTotal	\$ 5,436,828	\$ 5,214,016	\$ 5,119,729	\$ (94,287)
Ad Valorem Funding	\$ 2,170,555	\$ 2,836,162	\$ 3,842,717	\$ 1,006,555
Positions	11	11	11	-

Budget Variance Explanation

- \$ (762,150) Decrease in services charges from F.S.28.24(e)(1) and other service charges.

- \$ (338,692) Decrease in interest generated from county investments and statutory reserves.

- \$ (25,250) Employee retired and position reclassified to a lower grade level.

- \$ 109,263 Increase in the contract with ACS Government System Inc. for maintenance of Justice Information Systems; increase in Information Systems Services Enterprise Services for infrastructure services.

- \$ (178,300) Decrease in data processing equipment.

\$ 1,006,555 Total Increase



PROPERTY APPRAISER

Mission Statement

To provide a fair and equitable tax roll according to Florida Statutes, administer all exemptions, and serve the public of Palm Beach County in a courteous manner.

Department Overview

The Property Appraiser, an elected Constitutional Officer, is charged with the responsibility of determining the value of Real and Tangible Personal Property within the County; maintaining certain records connected therewith and applying the tax rates as adopted by the various taxing authorities to each parcel of property in order to produce a tax roll upon which Ad Valorem taxes are collected. This valuation is the tax base for Ad Valorem funds to support the function of County government, the School Board, municipalities, and other various Ad Valorem districts.

The Property Appraiser administers various types of exemptions including homestead, disability, senior citizen, widow/widower, historic property, and economic exemptions. The Property Appraiser also maintains the base map information for various geoprocessing applications used by the Property Appraiser's office and the County.

Emerging Issues

- For FY 2010, the total amount of Property Appraiser Commissions that will be paid by the County (including the Library District and the Fire Rescue Districts) is estimated to be \$ 20,328,851. The decrease is due to staff reductions and an increase in Property Appraiser Commission Refunds.
- New construction which is deemed substantially complete as of January 1 of each year is assessed and added to the tax roll annually. All other property is assessed annually with improvements physically re-inspected within a five-year cycle.
- The budget presented herein represents the pro rata share of the Property Appraiser's charges paid by the County.
- Review of the budget of the Property Appraiser resides with the Florida Department of Revenue, which assures that sufficient funding is provided to meet the requirements of the Statutes.

PROPERTY APPRAISER

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Property Appraiser Commission	\$ 19,083,659	\$ 19,320,831	\$ 18,362,671	\$ (958,160)
Refund-Property Appraiser Commission	(1,952,903)	(1,000,000)	(1,500,000)	(500,000)
Postage Expense	224,940	300,001	300,001	-
Ad Valorem Funding	\$ 17,355,696	\$ 18,620,832	\$ 17,162,672	\$ (1,458,160)
Positions	280	280	266	(14)

Budget Variance Explanation

- \$ (958,160) Reduction in staff by fourteen positions and the related operating cost associated with these positions.
- \$ (500,000) Based on prior year actual amount of \$1,952,903 and current year estimate of \$1,502,409 the FY 10 Budget was increased from \$1,000,000 to \$1,500,000.

\$ (1,458,160) Total Decrease

SHERIFF

Department Overview

The Sheriff, an independently elected constitutional officer, is the chief law enforcement officer of Palm Beach County. The Sheriff enforces the laws of the State of Florida and the ordinances of the County - criminal, traffic, and civil. The Sheriff's Office is responsible for providing uniformed law enforcement services to the citizens, securing the courts, serving all warrants and processes issued by the courts, and operating the County detention and correction facilities. The Sheriff's Office is comprised of three programs: Sheriff's Operations, Law Enforcement Trust Fund, and Sheriff's Grants.

FY 10 Objectives

- More effective accountability to citizens through enhanced reporting.

- Regional partnerships to address the changing nature of violent crimes and related gang activity.

- Regional policing for greater connection to the community and more efficient deployment of services.

- Community policing countywide to provide citizens with greater access to agency services and a more rapid response to community needs.

- Multi-year Mobile Technology project to increase the agency's efficiency and improve the level of service.

- Expand grant funding resources to address crime prevention and the reduction of crime countywide.

SHERIFF

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change (FY 09-FY 10)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Licenses & Permits	\$ 24,081	\$ 10,000	\$ 10,000	\$ -	-	
Grants	2,788,985	390,000	1,005,398	615,398	158%	
User Fees/Charges	45,638,332	47,104,966	63,420,222	16,315,256	35%	
Fine & Forfeitures	440,666	255,000	255,000	-	-	
Excess Fees	7,697,452	-	-	-	-	
Other	10,599,240	7,881,415	8,998,839	1,117,424	14%	
SubTotal	\$ 67,188,756	\$ 55,641,381	\$ 73,689,459	\$ 18,048,078	32%	
<u>Appropriations</u>						
BCC-Operating Exp.	\$ 561,725	\$ 593,066	\$ 593,066	\$ -	-	
Transfers to Sheriff	422,283,994	460,080,690	488,735,960	28,655,270	6%	
Reserves	-	1,276,415	2,578,839	1,302,424	102%	
SubTotal	\$ 422,845,719	\$ 461,950,171	\$ 491,907,865	\$ 29,957,694	6%	
Ad Valorem Funding	\$ 357,628,070	\$ 406,308,790	\$ 418,218,406	\$ 11,909,616	3%	
Positions	3,812	3,848	4,011	163	4%	

OPERATIONS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Licenses & Permits	\$ 24,081	\$ 10,000	\$ 10,000	\$ -
Grants	229,328	390,000	200,000	(190,000)
User Fees/Charges	45,638,332	47,104,966	63,420,222	16,315,256
Fines & Forfeitures	440,666	255,000	255,000	-
Excess Fees	7,697,452	-	-	-
Other	7,617,580	6,605,000	6,694,547	89,547
SubTotal	\$ 61,647,439	\$ 54,364,966	\$ 70,579,769	\$ 16,214,803
<u>Appropriations</u>				
BCC-Operating Expenses	\$ 561,725	\$ 593,066	\$ 593,066	\$ -
Transfers to Sheriff	418,475,467	460,080,690	487,930,562	27,849,872
Reserves	-	-	274,547	274,547
SubTotal	\$ 419,037,192	\$ 460,673,756	\$ 488,798,175	\$ 28,124,419
Ad Valorem Funding	\$ 357,628,070	\$ 406,308,790	\$ 418,218,406	\$ 11,909,616

Budget Variance Explanation

- \$ (16,214,803) Increase in Governmental Contract Services with the City of Lake Worth.
- \$ 27,849,872 Increase mainly due to personal services which are approximately 82% of the Sheriff's budget. The increase is comprised of salaries/wages as set by collective bargaining, contributions for health, other benefits, and retirement.
- \$ 274,547 Reserves in the Juvenile Assessment Center Fund.

\$ 11,909,616 Total Increase

Programs/Services

The Sheriff's Office maintains law and order through crime prevention and law enforcement programs, operates the County's detention facilities, and serves the orders of the Court and Board of County Commissioners.

The Operations program includes all major functional areas of the Sheriff's budget.

- General Law Enforcement
- Corrections and Detention Alternative Facilities
- Court Services & Bailiffs
- Other Expenses

LAW ENFORCEMENT TRUST FUND

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 2,981,660	\$ 1,276,415	\$ 2,304,292	\$ 1,027,877
SubTotal	\$ 2,981,660	\$ 1,276,415	\$ 2,304,292	\$ 1,027,877
<u>Appropriations</u>				
Transfers to Sheriff	\$ 309,405	\$ -	\$ -	\$ -
Reserves	-	1,276,415	2,304,292	1,027,877
SubTotal	\$ 309,405	\$ 1,276,415	\$ 2,304,292	\$ 1,027,877
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

\$ (1,027,877) Increase in revenues mainly in fund balance resulting from an increase to balance brought forward from actual revenues/expenditures from FY 2008 and estimates for FY 2009.

\$ 1,027,877 Due to increase in revenues.

\$ - **Total Decrease**

Programs/Services

The Law Enforcement Trust Fund (LETF) is a special trust established by the Board of County Commissioners as authorized under Florida Statute 932.705. The trust fund is derived from the sale of forfeited property and interest earned. These funds may be expended only upon request of the Sheriff to the Board of County Commissioners and are used exclusively for law enforcement purposes.

Florida Statute 932.7055 prohibits LETF revenues and expenditures from being included in the adoption and approval process of the Palm Beach County budget. However, existing fund balances from previous activity are budgeted as amounts received in prior years.

GRANTS

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 2,559,657	\$ -	\$ 805,398	\$ 805,398
SubTotal	\$ 2,559,657	\$ -	\$ 805,398	\$ 805,398
<u>Appropriations</u>				
Transfers to Sheriff	\$ 3,499,122	\$ -	\$ 805,398	\$ 805,398
SubTotal	\$ 3,499,122	\$ -	\$ 805,398	\$ 805,398
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

- \$ (805,398) The FY09 budget was adopted at \$0, the budget was established when the grants were received and the carried forwards determined (the FY 2010 budget will be amendment to include carry forwards from FY 2009 grants).
- \$ 805,398 Grant revenues transferred to the Sheriff.

\$ - Total Decrease

Programs/Services

The Palm Beach County Sheriff’s Office Grants Department continues to pursue alternative funding. In addition to the pursuit of new funding opportunities, the Sheriff’s Office continues to manage the financial and programmatic aspects of all current grant awards received. The Palm Beach County Sheriff’s Office Grants Department will continue to expand in terms of both the acquisition of new funding and in the management of our new and established grant-funded programs.



SUPERVISOR OF ELECTIONS

Mission Statement

The Supervisor of Elections' mission is to provide an environment to conduct fair and non partisan county, state, and federal elections for the voters of Palm Beach County.

Department Overview

The Supervisor of Elections office is comprised of 1) Voter file staff consisting of election specialists who maintain accurate voter records including party status, updated mailing information, and voter history; 2) Poll worker staff that recruits, trains, and schedules precinct poll workers, as needed, and maintains the poll workers' work history; 3) Voting equipment staff who maintain the working condition and inventory of the voting equipment and the distribution of the equipment to and from voting locations for each election; 4) Information technology staff that manages the Florida Voter Registration System (a comprehensive record of voters and voting history), tabulates election results for all elections, and oversees all computer equipment; and 5) Business Affairs, the fiscal office of the Supervisor of Elections, which provides purchasing, accounts payable, payroll and human resources functions.

Emerging Issues

- Voting data and history, mostly in paper form, will require significant storage. FS 101.545 states that all ballots, forms, and other election material shall be retained in our custody in accordance with the schedule approved by the Division of Library & Information Services of the Department of the State.
- With changes in voting equipment technology, our staff will require continued education and training to ensure optimal performance of the voting equipment during the election cycles.
- Voter population diversity requires provision of training and educational materials and legal advertising information in various languages. Currently, Spanish is provided; whereas it is expected that Creole will be required to support the County's growing Haitian voting population.
- Poll worker staffing requires enrolling and maintaining adequately trained poll workers. Continued effort will be required to staff the precincts with qualified poll workers to assist in serving Palm Beach County's diverse voting population.

SUPERVISOR OF ELECTIONS

DEPARTMENT FINANCIAL SUMMARY

	FY 08 Actual		FY 09 Budget		FY 10 Budget		Change (FY 09-FY 10)	
							\$	%
<u>Non Ad-Valorem Revenues</u>								
User Fees/Charges	\$	249,498	\$	-	\$	-	\$	-
Other		490,474		-		-	-	-
SubTotal	\$	739,972	\$	-	\$	-	\$	-
<u>Appropriations</u>								
Personal Services	\$	3,798,120	\$	3,729,620	\$	3,306,434	\$	(423,186) -11%
Operating Expenses		6,365,941		6,267,548		5,721,836		(545,712) -9%
Capital Outlay		322,973		-		-		-
SubTotal	\$	10,487,034	\$	9,997,168	\$	9,028,270	\$	(968,898) -10%
Ad Valorem Funding	\$	9,747,062	\$	9,997,168	\$	9,028,270	\$	(968,898) -
Positions		45		45		42		(3) -7%

Budget Variance Explanation

\$ (423,186) Reduction in staff by three positions; inclusive of salaries and benefits.

\$ (545,712) Reduction in expenses to conform to direction of a 10% reduction, given to all County departments.

\$ (968,898) Total Decrease

SUPERVISOR OF ELECTIONS

Programs/Services

The Supervisor of Elections has the overall responsibility for providing an environment for conducting fair and non partisan elections. Duties encompassed in the election process are varied and include, but are not limited to, voter registration, absentee ballot processing, poll worker recruiting and training, tabulating and reporting election results, and providing voter registration and voting history to the state, the general public, and the candidates. The Supervisor of Elections provides easy access to our services by maintaining four locations: 1) the Main Office in West Palm Beach; 2) the South County Office in Delray Beach; 3) the Glades area office in Belle Glade; and 4) the North County Office in Palm Beach Gardens. In addition, the Supervisor of Elections' website provides a broad array of up-to-date information to the public.

FY 09 Highlights & Accomplishments

- The Supervisor of Elections successfully accommodated the huge voter turnout during the extended early voting hours and election day for the General Election in November 2008.
- Approval was granted for a 76,000 sq ft facility for tabulation, absentee ballot production, and warehouse functions. The new location will greatly improve our support capabilities for future elections.
- The voter education and registration program, done in conjunction with the U.S. Department of Immigration, provides the opportunity to orientate newly sworn U.S. citizens to the voting process.
- Annual expenses are projected to be within the 2009 budget. Higher costs resulting from the record voter turnout in November 2008 were offset by successful cost saving measures taken during the year.

FY 10 Objectives

- The Supervisor of Elections will complete the preparation and the move to the newly leased site and will be ready to efficiently manage the 2010 elections.
- Staff and poll worker training will continue to enhance the ability to accommodate the voting population, the candidates, and the post election reporting requirements for Palm Beach County.
- The Office will continue fiscal responsibility to maintain operating expenses within the annual budget.



TAX COLLECTOR

Mission Statement

To collect and distribute taxes and fees for the benefit of our community and to serve the public as an educational resource.

Department Overview

The Tax Collector, an elected constitutional officer, is responsible for the collection and distribution of Ad Valorem taxes and non-Ad Valorem assessments levied by the County, School Board, municipalities, and special taxing districts. Additionally, local responsibilities include collection of business tax receipts, issuance of adult entertainment licenses and collection of tourist development tax for Palm Beach County. The Tax Collector is also the Executive Agent for the State of Florida to register and title motor vehicles and vessels, sell hunting and fishing licenses, and collect certain sales taxes and other miscellaneous fees. Final approval authority for the budget of the Tax Collector resides with the State Department of Revenue. Funding for the operation of the Tax Collector's Office is provided from various commissions charged by the Tax Collector for services provided. "Excess Revenues" (additional funds remaining after all expenditures have been paid) are returned at the end of the fiscal year, on a pro rata basis, to the various taxing/assessment authorities that have been charged commissions.

Emerging Issues

- For FY 2010, the total Tax Collector commissions to be paid by the County (including Library District and Fire Rescue District commissions) are estimated at \$37,993,421. The decrease in Tax Collector commissions is directly related to the decline in property values and investment income.
- The Tax Collector will provide driver's license renewal services countywide effective April 19, 2010. This service will be provided by current staff.
- In FY 2010, the Tax Collector will relocate the Lake Worth Branch Office to a new facility in order to provide service excellence to our clients. The costs for this project will be determined after the completion of the Request for Proposal process.
- For FY 2010, the development costs for the new tax application will be approximately \$2.7 million.
- In FY 2010, the Tax Collector will replace the Human Resources/Finance system and will purchase a new Legal Case Management application. The costs for these two systems are estimated at \$880,000.

TAX COLLECTOR

	FY 08 Actual	FY 09 Budget	FY 10 Budget	Change 2009-2010
<u>Appropriations</u>				
Tax Collector Commission	\$ 35,371,346	\$ 38,038,914	\$ 33,342,039	\$ (4,696,875)
Refund-Tax Collector Commission	(35,317,711)	(32,261,249)	(28,895,123)	3,366,126
Postage Expense	58,750	61,236	66,000	4,764
Ad Valorem Funding	\$ 112,385	\$ 5,838,901	\$ 4,512,916	\$ (1,325,985)
Positions	269	269	269	-

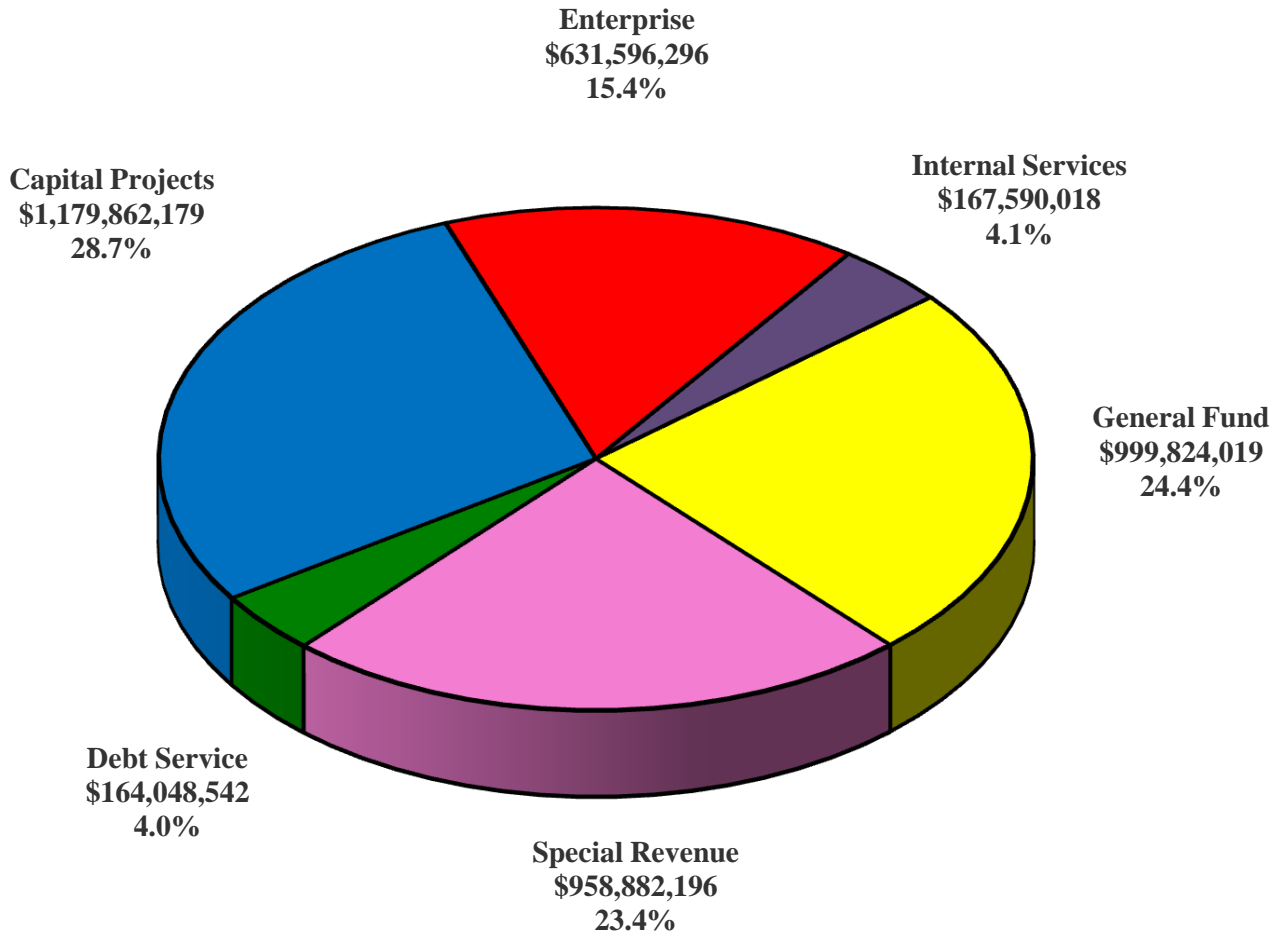
Budget Variance Explanation

\$ (1,330,749) Reduction is directly related to the decrease in property values and investment income.

\$ 4,764 The increase in postage expense is due to the postage rate increase on May 11, 2009.

\$ (1,325,985) Total Decrease

Expenditures by Fund Group Total of all Funds \$4,101,803,250



FUND TYPES

The financial accountability of Palm Beach County is measured on a "fund" basis in accordance with generally accepted accounting principles (GAAP). This means that revenues and expenditures are legally recorded in the following groupings of funds, each of which must be in balance and may not show a deficit per Florida statutory requirements. All budgeted funds are included in the audited financial statements. For financial statement purposes, the Palm Beach County reporting entity includes both blended and discretely-presented component units, some of which are not included in the budget.

General Fund

This fund is used to account for financial transactions which are applicable to the general financial requirements of the County, except those required to be accounted for in other funds. Some of the major countywide operations included in the General Fund are: Parks and Recreation, Engineering, Facilities Development and Operations, Public Safety and Sheriff. Countywide Administration, County Attorney, Financial Management and Budget, Human Resources and Purchasing are also included in the fund.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources, including grants, or to finance specific activities required by law or administrative regulation. Some of the major funds in this grouping are County Transportation Trust, Fire Rescue, Municipal Services Taxing District, County Library, and Tourist Development.

Debt Service Funds

These funds are used to account for the payment of principal and interest on long-term general obligation debt. Transactions applicable to long-term debt of Enterprise Funds are reported within these funds.

Capital Projects Funds

These funds are used to account for resources principally provided by general long-term debt and used for the acquisition of capital facilities other than those financed by Enterprise Funds.

Enterprise Funds

These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The funds in this grouping are Airports and Water Utilities.

Internal Service Funds

These funds are used to account for the goods and services which are provided by departments for the benefit of other County departments on a cost reimbursement basis. The major funds in this grouping are Fleet Management, Casualty Self Insurance, Risk Management and Employee Health Insurance.

COUNTY FUNDS

Financial operations of the County are managed through the use of more than 350 funds. However, only a two of these funds are major funds and the remaining described below are significant in nature.

General Fund (Major Fund)

This is the primary operating fund for the general County government. It is used to account for all financial resources of the general government except for those required to be accounted for in other funds. 61.6% of the revenues in the General Fund come from property taxes. Other taxes, balances forward, grants, charges for services and other miscellaneous revenues account for the balance of General Fund revenues. The General Fund itself represents 24.4% of the total budget for the County.

Special Revenue Funds

County Library Fund

This special revenue fund accounts for the operations of the County Library. The Library Taxing District (LTD) operates throughout the unincorporated area and 23 of the County's 38 municipalities. The primary funding source for the LTD is property taxes. Grants and balances forward provide the balance of the LTD revenues. The County Library Fund represents 1.2% of the total County budget.

Fire Rescue MSTU Funds (Major Fund)

Two special revenue funds account for the operations of the County Fire Rescue service. Service is provided throughout the unincorporated area and 15 of the County's municipalities through a combination of contracted services and participation in the taxing districts. Property taxes provide 65.1% of the fund revenues with the balance of the revenues being provided from charges for services and balances forward. The Fire Rescue MSTU Funds represent 7.9% of the total County budget.

Palm Tran Operations Fund

This special revenue fund accounts for the operations of Palm Tran, the County's public transit system. The primary funding sources for this fund are gas tax receipts, Federal and State grants, fares, user fees, and transfers from the General and Transportation Improvement Funds. The Palm Tran Operations Fund represents 1.7% of the total County budget.

Sales Tax Revenue Fund

This special revenue fund accounts for the proceeds of the State's Local Government 2 Cent Sales Tax, which is used to fund non-ad valorem debt service requirements. In FY 2010, this fund includes a supplemental transfer from the General Fund. The Sales Tax Revenue Fund represents 1.8% of the total County budget.

COUNTY FUNDS

County Transportation Trust Fund

Under Florida Statute 336.022(1) each County in Florida is required to establish and maintain a transportation trust fund for all transportation-related revenues and expenditures. Expenditures from the fund must be for transportation expenditures authorized by law. The County Transportation Trust Fund is budgeted and accounted for as a special revenue fund. Primary sources of revenue include balances forward, grants, gas taxes, and transfers from the General and Transportation Improvement Funds. This fund represents 1.2% of the total County budget. It also provides funding for several Engineering and Public Works projects including Road, Bridge, and Traffic Operations.

Capital Projects Funds

Transportation Improvement Fund

This capital project fund is used to finance thoroughfare road improvements throughout the County, and is 6.1% of the total County budget. The primary funding source for this fund is gasoline taxes imposed both by local option and by state statute. Grants, miscellaneous revenues, and balances forward make up the balance of the funding. The County's Five Year Road Program is primarily funded in the Transportation Improvement Fund. In addition, the Street Lighting Program and Median Landscape Projects are funded in this fund. \$14.5 million is also allocated to Palm Tran to reduce the ad valorem tax requirement.

Road Impact Fee Funds

There are five capital project funds utilized to finance growth related improvements to the thoroughfare road system. The County is divided into five geographic zones as related to Road Impact Fees. Impact fees are imposed upon all land uses that create an impact on road facilities. Road impact fees are the primary source of revenue for these funds. In addition, Road Impact Fees are mainly utilized to fund the Five Year Road Program, and are allocated for projects within the zone where fees are collected. Road Impact Fee funds represent 5.2% of the total County budget.

Park Impact Fee Funds

There are three capital project funds utilized to finance growth related improvements to the County park system. The County is divided into three geographic zones as related to Park Impact Fees. These fees are imposed upon new land development and on the expansion, replacement, or change of use of existing facilities. Funding is allocated for zone specific projects where fees are collected. The Park Impact Fee funds represent 0.22% of the total County budget.

COUNTY FUNDS**Enterprise Funds****Water Utilities Operations and Maintenance Fund**

This enterprise fund is used to finance the operating activities of the County's water and sewer utility operations. The revenue used to fund these activities is collected in the Water Utilities Revenue Fund and transferred into the Operations and Maintenance Fund. Revenue fund receipts are also transferred to other Water Utility funds to finance capital improvements and debt payments. The Water Utilities Operations and Maintenance Fund is 2.6% of the total County budget.

Water Utilities Capital Improvements Fund

This enterprise fund is used to finance capital improvements for the water and sewer systems. Transfers from the Water Utilities Revenue Fund and various bond funds provide the primary revenues for the fund. The fund represents 1.6% of the total County budget.

Airport Operations Fund

This enterprise fund is used to finance the operating activities of the County's airport system which includes four County-owned airports. The primary funding sources for this fund are landing fees, rental fees, concessions, and transfers from the Airport Improvement and Development Fund. The Airport Operations Fund represents 1.9% of the total County budget.

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	<u>Adopted Budget</u>	
		<u>FY 2009</u>	<u>FY 2010</u>
<u>General Fund</u>			
0001	General Fund (Major Fund)	\$982,828,890	\$999,824,019
	Total General Fund	<u>\$982,828,890</u>	<u>\$999,824,019</u>
<u>Special Revenue Funds</u>			
1000	Senior Citizens Centers	\$739,088	\$700,605
1001	HUD Supportive Housing	1,447,421	1,389,542
1002	Head Start	25,992,889	25,221,333
1003	Community Action Program	1,561,934	1,480,715
1004	Farmworkers Jobs/Education Prm	404,347	363,053
1006	DOSS - Administration	8,442,965	8,122,756
1009	Low Income Home Energy Program	1,396,866	2,459,121
1010	Ryan White Care Program	12,644,584	12,878,860
1100	Affordable Housing Trust Fund (SHIP)	17,837,996	10,183,735
1101	Housing & Community Devlpmt	18,166,493	18,906,694
1103	Home Investmnt Partnership Act	6,604,115	6,405,332
1104	Section 108 Loan Fund	177,730	146,844
1106	Disaster Recovery Initiative	13,020,197	12,859,344
1107	State Housing Initiatives Partnership	1,786,957	0
1108	Disaster Recovery Initiative #3 (Wilma)	17,258,279	19,284,969
1109	Neighborhood Stablization Program	0	7,486,216
1110	CDBG - Homelessness Prevention and Rapid Re- Housing Program (HPRP)	0	2,823,871
1111	CDBG - Recovery Program	0	1,846,758
1150	Juvenile Assessment Center Fund	0	274,547
1151	Law Enforcement Trust Fund	1,276,415	2,304,292
1152	Sherrif's Grants	0	805,398
1171	Optical Scan Voting Equip-HAVA	150,000	0
1172	Ballot-on-Demand Equip-HAVA	1,299,779	682,683
1180	County Library	53,752,718	48,029,812
1181	Library Grants	2,476	0
1200	Beautification Maintenance	1,623,125	1,704,681
1201	County Transport Trust	54,422,142	49,023,441
1202	Street Lighting Maintenance	1,341,595	1,360,129
1203	Red Light Camera Fund	0	570,000

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	<u>Adopted Budget</u>	
		FY 2009	FY 2010
1220	Natural Areas StwrdsHP Endwmnt	5,119,131	5,287,214
1221	Unit 11 Stewardship Fund	6,161,804	0
1222	Ag Reserve Land Management	2,688,644	1,645,878
1223	Environmental Enhance-Freshwtr	384,414	433,882
1224	Environmental Enhance-Saltwtr	533,721	569,129
1225	Environmental Enhance-Nonspec	1,613,490	1,915,948
1226	Natural Area Fund	12,087,382	20,341,094
1227	Pollution Recovery Trust Fund	1,755,959	1,968,340
1228	State Mosquito	105,231	153,999
1229	FDEP Lake Worth Lagoon Ecosyst	5,784,717	5,144,724
1230	Petroleum Storage Tank Program	2,266,575	2,306,577
1231	Petrol Store Tank Compliance	1,149,154	1,033,719
1250	Handicapped Parking Enforcemnt	508,750	363,416
1251	Human Relations Camp	63,989	94,238
1252	HUD - Fair Housing	973,514	891,195
1253	Fair Employment Contract	940,521	973,860
1260	Sales Tax Revenue Fund	75,793,254	74,178,482
1261	Bond Waiver Program R89-1178	596,161	623,423
1262	Intergovt'L Radio Comm Program	2,560,606	2,251,456
1263	School Impact Fees Zone 1	589,278	629,668
1264	School Impact Fees Zone 2	509,806	477,622
1265	School Impact Fees Zone 3	2,282,615	898,221
1266	School Impact Fees Zone 4	856,711	377,583
1267	School Concurrency	5,000	5,000
1268	Choose Life License Plate Fund	273,135	148,834
1300	Fire Rescue MSTU (Major Fund)	289,909,873	310,000,405
1301	Fire Rescue Jupiter MSTU	18,732,537	14,785,975
1303	Aviation Battalion	7,600,864	6,759,863
1304	F/R Long-Term Disability Plan	15,124,430	14,803,534
1305	MSBU-Hydrant Rental Boca Raton	552,732	577,613
1306	MSBU-Hydrant Rental-Riviera Bh	60,780	58,955
1321	Law Library	476,143	611,458
1323	Criminal Justice Trust Fund	674,349	640,875
1324	Local Requirements & Innovatioons Fund (F.S.29.004& 0082a2)	250,000	315,000
1325	Legal Aid Programs Fund (F.S.29.008)	250,000	315,000
1326	Teen Court/JAC Juvenile Programs Fund	250,000	315,000

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	Adopted Budget	
		FY 2009	FY 2010
1327	Court Information Technology Fund (F.S. 28.2412e1)	5,214,016	5,119,729
1340	Palm Tran Operations	73,242,562	68,028,267
1341	Palm Tran Grants	50,156,379	58,287,657
1342	Palm Tran Letter of Credit	0	827,000
1360	Metro Planing Organization	3,849,358	3,073,675
1380	Southwinds Golf Course	2,340,048	2,398,190
1381	Okeeheelee Golf Course	2,829,199	2,682,078
1382	Osprey Point Golf Course	500,767	511,204
1383	Park Ridge Golf Course	1,487,573	1,608,160
1400	MSTD - Building	19,342,513	9,575,580
1401	CCRT Street Lighting Maintenance	856,213	1,438,880
1420	ACC Mobile Spay/Neuter Prgm	1,214,771	1,708,513
1421	Animal Regulation Trust Fund	53,026	55,687
1423	Victims Of Crime Emergency Support Fund	68,370	70,251
1424	E-911 Wire Line FS365.171	1,414,485	1,128,293
1425	EMS Award-Grant Program	555,001	555,001
1426	Public Safety Grants	219,268	183,472
1427	Emergency Management	1,022,873	719,129
1428	Em Preparedness & Assistance	210,000	209,446
1429	Regulation Of Towing Business	196,064	269,588
1430	Vehicle For Hire Ordinance	1,321,800	1,268,923
1432	Moving Ordinance	131,628	120,009
1433	E-911 WireLess FS365.172/173	3,412,949	2,793,413
1434	E-911 Carry Forward FS365.072/173	7,410,000	8,415,650
1435	E-911 Grant Fund	0	12,387,657
1440	Highridge Activity Fund	21,600	29,609
1450	TDC-Convention Center Oper	5,986,871	5,499,216
1451	TDC-Film Commission	703,009	640,992
1452	TDC-Special Projects	313,336	301,599
1453	TDC-4th Cent Local Option Tax	16,468,550	11,421,918
1454	TDC-Tourism	11,294,096	10,482,714
1455	TDC-Cultural Arts	4,224,846	3,095,095
1456	TDC-Beaches	2,257,297	1,710,032
1457	TDC-Sports Commission	1,668,720	1,377,891
1458	TDC-1st Cent Tourist Local Option Tax	14,725,185	5,673,911
1470	Drug Abuse Trust Fund	198,082	476,450
1480	Driver Ed Trust FS318.121	1,047,387	1,526,959

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	<u>Adopted Budget</u>	
		<u>FY 2009</u>	<u>FY 2010</u>
1481	Utility Tax-Electricity (PBC Ord 89-13)	29,600,000	0
1482	Coopertive Extension Rev Fund	95,000	139,683
1500	Crime Prevention Fund	989,096	511,372
1502	Local Law Enfor Blk Grant 2009	94,140	2,000
1504	Justice Assistance Grant - Combat and Reentry 2007-2011	0	94,140
1507	Criminal Justice Reserve Fund	850,000	694,207
1521	Public Affairs Replacement Frequency	0	1,539,699
1539	Economic Development	4,018,996	5,242,056
1540	EOD - Section 108 Loan Fund	0	15,775,290
Total Special Revenue Funds		<u>\$972,440,455</u>	<u>\$958,882,196</u>

Debt Service Funds

2000	25M GO 99A DS, Recreation & Cultural	\$1,203,600	\$27,650
2003	233.6M NAV 90 DS, Criminal Justice Facilities	2,846,180	2,961,646
2009	14.3 Sunshine#4 01 DS, Voting Machines	188,624	0
2011	22.4 M NAV 97 DS, North County & PBSO	249	0
2018	94.3M NAV 04 DS, Pub Imprv & Ref Airport Cntr 92	7,795,971	7,836,934
2019	25M GO 03 DS, Parks & Cultural Facilities	1,856,381	1,855,506
2020	25M GO 05 DS, Parks & Cultural Imprvmnts	1,952,943	1,955,338
2021	30.5M GO 03 DS, Library Improve	2,315,375	2,314,525
2022	24.5M GO 06 DS, Library Improve	1,736,403	1,737,703
2027	5.7 M NAV 04 DS, Four Corners/Mecca Dev Imp DS F	16,244	0
2028	133.9M NAV 05 DS, Scripps Construction	10,747,000	10,807,416
2031	38.8M NAV 04 DS,Scripps/Mecca Land Acq	2,827,218	2,844,644
2032	27M Sunshine#7A 05 DS, Var Crthse & Gen Govt Bld	2,219,863	0
2033	5.6M Sunshine#6 04 DS, Scripps Beeline	23,782	0
2034	24.3M NAV Tax 04 DS, Scripps Ld Acq	3,395,425	3,248,860
2035	3.3 M NAV 04 DS, Four Corners/Mecca Dev Imp	508	0
2036	1.9M NAV Tax 04 DS, Four Corners/Mecca Dev Imp	1,728	0
2037	11.5M BAN Tax Refunding 07 DS, Conv Cntr Hotel	690,924	690,924
2038	50M GO 05 DS, Waterfront Access	3,729,139	3,726,238
2040	15M NAV 06 DS, Public Imp Rev Jud Parking	1,134,444	1,140,730
2041	13M NAV 05 DS, 2nd FAU/Scripps Beeline	1,763,115	1,748,272
2043	6.1 M Sunshine#8 06 DS Park & Marina Imprvmnts	594,900	0
2046	8.1M Sunshine#9 06, DS So County Golf Course	786,448	0

BUDGET BY FUND TYPE AND FUND

Fund Type	<u>Fund Name</u>	<u>Adopted Budget</u>	
		<u>FY 2009</u>	<u>FY 2010</u>
2048	7.5M Sunshine#7B 06, DS So County Regional Park	625,572	0
2050	7.9 M Sunshine#10 06, DS ESL	172,607	0
2052	105.5M NAV 07 DS, Scripps/Briger	7,659,950	7,736,419
2053	167M NAV 07 DS, Jail Expand/Pub Bldg	16,464,500	15,893,150
2054	29.3M NAV 07 DS, Conv Cntr Parking	11,210,855	11,668,150
2056	4.8 M Sunshine#11 07 DS, Health Dept Adm Bldg	409,151	0
2058	35M PBSO Mobile Data Debt Service	6,415,351	6,394,351
2061	11.8M Sunshine#12 08 DS, Sheriff Technology	948,682	1,096,081
2063	40.69M Convention Center Parking Rev Bonds DS	3,035,657	0
2064	40.69M Convention Center Parking Rev Bonds DSR	3,128,630	0
2065	26.375 Public Imp. Rev. Bond Gov. Bldg 2009 DS	1,967,902	645,630
2066	26.375 Public Imp. Rev. Bond Gov. Bldg 2009 DSR	2,037,768	0
2067	43.08M Public Imp. Rev. Bond Max Planck 2008 DS	838,295	7,786,930
2068	43.08M Public Imp. Rev. Bond Max Planck 2008 DSR	3,319,890	7,843,046
2501	59.39M GO 94B DS	4,410,912	4,413,313
2502	30.7 M NAV 93 DS, Ref 33.6M Bch Acq 86	372,651	0
2505	32.775M CJC Rev Ref 97 DS	1,878,248	1,878,248
2506	117.485M CJF Ref 93 DS	14,082,859	14,085,978
2507	22.425M Adm Cmplx Ref 93 DS	1,906,125	1,925,179
2508	45.6M GO 98 DS, Ref 2 issues	4,186,850	4,179,350
2509	18.56M Cjfac Ref2002 DS	2,120,106	2,119,100
2510	6.525M Pub Recr Fac Ref 2003	714,744	711,056
2511	81.34M Convention Center Refunding Bonds 2004	5,317,294	5,387,142
2513	20M GO 05 DS, Ref 25M Rec Fac 99A	800,620	2,009,025
2514	17.455M NAV 05 DS, Ref 26M Parks & Rec Fac 96	2,041,938	2,046,450
2515	16M NAV 05 DS, Ref 22M N.C Court & PBSO MP 97	1,666,695	1,666,795
2516	11.5M NAV 05 DS, Ref 15M Judicial Parking 95	1,161,094	1,158,500
2517	20.07M NAV 05 DS, Ref 28M Stadium Fac 96	2,171,894	2,161,244
2518	135M GO Tax 05 DS, Ref 75M Land Acq 99B & 01A	12,080,381	12,080,902
2519	Registered Coupon 2006 Non-Ad Valorem DS	1,011,912	690,832
2520	2.58M NAV 07A, Biomed Research Park DS	191,872	188,135
2521	5.18M NAV 07B, refunding Biomed Research Park DS	440,902	430,547
2522	30M NAV 08A, Ref SS#1,3&5	5,070,932	4,956,603
Total Debt Service Funds		<u>\$167,689,303</u>	<u>\$164,048,542</u>

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	<u>Adopted Budget</u>	
		<u>FY 2009</u>	<u>FY 2010</u>
<u>Capital Project Funds</u>			
3000	25M GO 99A, Recreation & Cultural	\$1,606,239	\$1,065,759
3001	75M GO 99B, Environmental Land	56	0
3002	75M GO 01, Environmental Land	2,052	2,257
3004	26.3M NAV 94, CJF Completion	197,619	25,185
3008	20.2M Sunshine#3 00, 800mz Radio	9,784	0
3011	22.425M NAV 97, North County & PBSO	1,791,959	3,065
3013	15.175M NAV 95, Judicial Garage	107,063	4,710
3014	80.7M NAV 01, Convention Center	6,981,422	6,718,220
3016	30M NAV 87, Park Development	2,478	0
3017	26.3M NAV 96, Parks & Recreation Facilities	229,267	67,281
3018	94.3M NAV 04, Pub Imprv & Ref Airport Cntr 92	1,876,608	797,627
3019	25M GO 03, Parks & Cultural Facilities	10,471,388	6,997,160
3020	25M GO 05, Parks & Cultural Imprvmts	21,980,702	21,963,637
3021	30.5M GO 03, Library Improvements	18,541,769	6,264,262
3022	22.3M GO 06, Library Improvements	15,252,306	16,450,451
3026	20M BAN 04, Scripps/Mecca Farms PD&E	2,096,206	742,804
3028	145M NAV 04, Scripps Construction	833,532	252,471
3032	South County Regional Park Golf Course NAV 2005	4,361,214	82,345
3033	5.6M Sunshine#6 04, Scripps Infrastructure & Beeline	1,164,397	620,247
3037	10.5M Public Improvement Rev Taxable BAN 05	328,416	339,831
3038	50M GO 05, Waterfront Access	20,831,039	19,519,451
3040	15M NAV 06, Public Imp	1,627,813	1,052,248
3041	13M FAU Scripps Grant-2nd Bldg	857,825	900,235
3043	6.125M Sunshine#8 06, Park & Marina Improv	1,174,574	1,176,554
3045	16M BAN 06, Scripps/Brigger Land Acq	0	14,034
3046	10M Sunshine#9 06, So County Golf Course CTF	4,179,297	4,104,819
3048	7.5M Sunshine#7B 06, CTF	248,194	2,122
3052	105.5M Scripps/Briger Rev Bonds 2007	56,670,780	13,320,214
3053	180M NAV 08 CTF, Jail Expand/Pub Bldg	0	134,137,328
3056	20M BAN 07, Jail Facilities Expansion	13,463,706	434,793
3058	35M NAV 08 CP, PBSO Mobile Data	25,269,726	25,714,885
3061	11.6M Note Payable 08 CP, ESL Jupiter	0	84,375
3065	26.375M Public Imp. Rev. Bonds Govt Bldg. 2009	1,967,768	16,649,186
3067	43.08M Public Imp. Rev. Bond Max Planck 2008 Cap	3,219,890	42,937,102
3500	Transportation Improvmt Fund	277,171,871	250,398,117

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	Adopted Budget	
		FY 2009	FY 2010
3501	Road Impact Fee Zone 1	55,306,280	58,838,543
3502	Road Impact Fee Zone 2	41,242,421	40,395,305
3503	Road Impact Fee Zone 3	54,078,208	51,723,224
3504	Road Impact Fee Zone 4	33,416,251	22,647,066
3505	Road Impact Fee Zone 5	42,245,304	37,874,065
3506	Mstu District A	821,796	0
3507	Mstu District B	621,662	0
3508	Mstu District C	1,171,237	0
3509	Mstu District D	1,808,687	0
3510	Mstu District E	96,544	0
3511	Unicorp Impr Fund	11,263,813	10,938,460
3515	Abacoa Impact Fee Account	2,251,412	905,518
3516	Abacoa Trust Sub Account	3,805,877	4,072,848
3519	Northlake Blvd. Agr W/Npbcid	115,196	7,192
3600	Park Improvemt Fund	12,591,477	9,809,163
3601	Park Impact Fees Z-1	5,620,739	2,709,759
3602	Park Impact Fees Z-2	3,059,598	1,650,914
3603	Park Impact Fees Z-3	7,283,914	4,536,744
3650	Unit 11 Acquisition/Enhancemnt	755,135	3,850,633
3651	South Lox Sl Wetland Restoratn	231,661	209,030
3652	Beach Improvement	25,130,517	44,837,807
3653	South Lake Worth Inlet	3,242,420	6,943,440
3654	Environmental Resources Capital Projects	0	17,614,876
3700	Fire Rescue Improvement	56,534,447	47,631,898
3704	Fire Rescue Impact Fees	7,442,845	5,109,366
3750	Library Improvement Fund	6,026,728	7,496,764
3751	Library Expansion Program	30,555,361	27,782,826
3752	Library Impact Fees	11,964,932	7,960,163
3753	Library Capital Grants	1,000,000	500,083
3800	Pud Civic Site Cash Out	3,558,482	2,567,520
3801	800 Mhz RR+I Fund	26,012,555	30,838,386
3803	Law Enfc/Impct Fees Z2 Rd Patl	4,806,350	4,310,597
3804	Public Building Impr Fund	93,182,978	84,877,226
3805	Public Building Impact Fees	13,426,654	4,685,459
3807	TDC - Bldg Renewal and Replacement	0	10,000,000
3900	Capital Outlay	44,382,203	40,744,166
3901	Information Technology Capital Improvements	21,794,915	12,225,161

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	Adopted Budget	
		FY 2009	FY 2010
3902	Court Related Info Tech Cap Improvements	1,183,282	725,202
Total Capital Project Funds		<u>\$1,122,548,841</u>	<u>\$1,179,862,179</u>
<u>Enterprise Funds</u>			
4000	WUD Revenue	\$133,897,400	\$141,315,000
4001	Operation & Maintenance	96,206,000	108,482,938
4010	Renewal & Replacement	1,000,000	1,000,000
4011	Capital Improvements	51,897,540	63,929,430
4012	Connection Charge Account	6,875,000	6,848,000
4013	Special Assessment Prgrm WUD	2,437,000	2,628,000
4014	WUD Lake Region Renewal & Replacement	802,560	601,820
4031	Debt Service WUD Ecr Loan	316,000	316,000
4033	Debt Service WUD 98	1,798,200	1,800,800
4034	Debt Service WUD All	0	4,438,000
4036	Debt Service WUD 2003	4,397,100	977,500
4037	Debt Service WUD 2004	5,611,800	5,607,000
4039	Debt Service WUD 2006	8,561,500	9,067,900
4040	Debt Service 6.5M WUD 08	1,666,000	1,785,500
4041	Construction Trust Fund WUD 2009	0	53,245,000
4042	Debt Service WUD 2009	0	4,674,000
4100	Airport Operations	91,978,715	79,476,986
4110	Airport Capital Projects	8,890,094	1,992,427
4111	Airports Imp & Dev Fund	80,526,348	81,091,993
4112	Airprt Passenger Facility Chgs	37,832,567	37,742,637
4113	Noise Abatement & Mitigation	1,326,531	1,535,040
4114	Airports Restricted Assets Fd	1,813,603	3,242,870
4116	Cap Proj 8M PBIA Sub Indebtedness 2006	0	275,956
4117	Cap Proj 69M PBIA Rev Bonds, 2006A	5,625,786	3,093,681
4130	Debt Serv 60M PBIA Rev Ref 2002	3,281,532	3,476,337
4131	Debt Serv 83M PBIA Rev Ref 2001	8,449,572	8,413,306
4136	Debt Serv 8M PBIA Sub Indebtedness 2006	35,919	80,017
4137	Debt Serv 69M PBIA Rev Bonds 2006A	3,457,112	3,444,843
4138	Debt Serv 16M PBIA Tax Rev Ref 2006B	1,015,501	1,013,315
Total Enterprise Funds		<u>\$559,699,380</u>	<u>\$631,596,296</u>

BUDGET BY FUND TYPE AND FUND

Fund Type	Fund Name	Adopted Budget	
		FY 2009	FY 2010
<u>Internal Services Funds</u>			
5000	Fleet Management	\$49,792,253	\$49,208,498
5010	Property & Casualty Insurance	19,731,603	21,575,737
5011	Risk Management Fund	17,333,367	21,338,626
5012	Employee Health Ins	72,343,942	75,467,157
5020	Information Systems Services	35,020,387	0
Total Internal Services Funds		<u>\$194,221,552</u>	<u>\$167,590,018</u>
Total Adopted Budget		<u>\$3,999,428,421</u>	<u>\$4,101,803,250</u>

CAPITAL IMPROVEMENT PROGRAM

What is it and why do we have one?

County government provides needed and desired urban services to the public. In order to provide these services, the County must furnish and maintain capital facilities and equipment, such as airports, roads, and parks. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next five-year period. It represents a comprehensive and direct statement of the physical development policies of the County. The program has great significance in that it touches the life of each County resident and visitor through the provision of health, safety, transportation, recreation, and other services upon which we all depend.

Purpose and Benefits of Capital Programming

Capital Programming:

1. Provides a means for coordinating and consolidating various departmental requests, thereby preventing duplication of projects and equipment.
2. Establishes a system of examining and prioritizing the needs of the County, assuring that the most essential improvements are provided first.
3. Provides an important implementation device for growth management.
4. Allows sufficient time for investigation of project financing and implementation measures, and proper technical design.
5. Coordinates physical with financial planning, allowing maximum benefit from available public funds.
6. Helps provide an equitable distribution of public improvements throughout the County.

Development of the Capital Improvement Program

Only projects that meet the definition of a capital improvement are included in the Capital Improvement Program. Capital improvements are defined as physical assets, constructed or purchased, that have a minimum cost of \$25,000 and an expected useful life in excess of one year.

CAPITAL IMPROVEMENT PROGRAM

Examples of typical capital improvements include:

- a. Road construction and paving.
- b. New and expanded physical facilities for the community.
- c. Large scale rehabilitation or replacement of existing facilities.
- d. Purchase of equipment items that have a relatively long period of usefulness.
- e. The cost of engineering or architectural studies and services relative to a specific improvement.
- f. The acquisition of land to build a community facility such as a park, highway, library, airport, etc.

Each year, the CIP is prepared from project requests submitted on project proposal forms completed by the various departments and agencies of the County. The completed forms provide a project description, justification; cost projections, statement of impact on the County's annual operating budget, implementation schedule, as well as support for the County's Comprehensive Plan. Concurrently, with the preparation of the project proposal forms, information concerning the financial resources available to the County is prepared by the Office of Financial Management and Budget.

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget which becomes effective October 1st of each year. The first year of the Five-Year CIP is formally adopted by the Board as the Capital Budget with the following four years showing projected, but unfunded, requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board of County Commissioners utilizes the CIP to analyze the County's fiscal capability to finance and construct capital improvements in the future.

Responsibilities in Program Preparation and Implementation

The Capital Improvement Program, by virtue of its comprehensive character, involves the full realm of County operations. The County Administrator, departments, boards, and the County Commission must coordinate their actions to accomplish a successful program for capital improvements in the community.

Operating Departments: The key role in the initial stages of capital programming falls upon the operating departments and department heads. By virtue of their technical knowledge and experience in the individual fields, it becomes their responsibility to initiate project requests, and to develop a program that outlines the requirements of each project, as well as, its relative importance in the department's program.

CAPITAL IMPROVEMENT PROGRAM

Office of Financial Management and Budget: The Office of Financial Management and Budget (OFMB) provides information concerning the County's past, present, and future financial resources. OFMB prepares and distributes the package utilized by departments and agencies to submit project requests. As the program develops, OFMB assists in the review and evaluation of project submissions, and guides the administration of the program through its function of budget control.

Engineering and Facilities Development & Operations Departments: In providing staff assistance, these departments have the following responsibilities in the capital programming process:

- 1 Provide assistance, if needed, in the preparation of requests.
- 2 Receive and reviews the cost projections in project requests.
- 3 Provide information and assistance to the Office of Financial Management and Budget in the analysis of the County's financial requirements.
- 4 Provide assistance to the County Administrator, County Commission, and staff in preparing the adopted program.

County Commission: While departments, boards, and committees play a very significant role in the capital improvement programming process, the ultimate success of the program rests with the County Commission. Only Commissioners, as elected officials, can authorize the expenditure of public funds, in this case by adopting the first year of the capital improvement program as that fiscal year's capital budget. Therefore, the final priorities placed on community needs and the subsequent satisfactions of those needs are a matter of legislative decision and control.

Priority Ranking

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan in Objective 1.4. The criteria addresses issues such as why the project is needed and what type of service the project will support. Other criteria included in the objective deal with the physical location of the project as being identified in a revitalization/ redevelopment area or a coastal high-hazard area. In addition, each proposal is identified by one of the following Growth Management Tiers:

Urban/Suburban * Exurban * Rural * Glades * Agricultural Reserve

CAPITAL IMPROVEMENT PROGRAM

Why a Project is needed: The following is a list of acceptable reasons why a project is needed:

1. Correct public hazards;
2. Eliminate existing deficiencies as described by the minimum levels of service;
3. Provide capacity for developments that have received a determination as a Committed Development when such developments are within the Urban Service Area;
4. Maintain levels of service as new growth occurs;
5. Increase existing levels of service to desired levels of service;
6. Provide for the renewal and replacement of, and improvement to, existing public infrastructure and physical assets; and
7. Implement the Goals, Objectives, and Policies or other Plan Elements.

Type of Service the Project will Provide: The following is a list of project prioritization categories:

1. **Essential:** projects that are directly related to protecting the immediate health and safety of citizens from an existing or imminent hazard. An example would be an expenditure request which responds to a danger arising from an imminent bridge failure. Essential services shall be provided throughout the County.
2. **Necessary:** projects that are directly related to maintaining the level of service for concurrency items mandated by State law and Fire-Rescue services. Examples include expenditure requests which are necessary to meet the minimum level of service standards for concurrency regarding roadway, mass transit, potable water, wastewater, solid waste, storm water protection, recreation/open space, and fire-rescue. Necessary services shall be provided throughout the County.
3. **Desirable:** projects that are related to enhancing the desirability of Palm Beach County as a place to live or visit. More specifically, to enhance quality of life, or maintain physical assets; but are not needed to correct imminent health and safety hazards and are not needed to maintain level of service.

Physical Location: Policy requires that projects that correct service and infrastructure deficiencies within the Revitalization and Redevelopment Overlay in unincorporated Palm Beach County receive “special consideration” in establishment of the project priority. Special consideration gives these projects top priority consideration within each of the following prioritization categories: essential, necessary, and desirable.

CAPITAL IMPROVEMENT PROGRAM

Growth Management Tiers: The Urban/Suburban Tier shall be given the highest priority within the category of desirable, followed by the Exurban Tier, and then the Rural Tier. Policy restricts use of public funds for infrastructure expansion or improvements in Coastal high-hazard areas unless such funds are necessary to:

1. Provide services to existing development;
2. Provide adequate evacuation in the event of an emergency; or
3. Provide for recreational needs and other appropriate water-dependent uses.

Relationships Between the Operating and Capital Budgets

There are many features that distinguish Palm Beach County's operating budget from its capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services that do not result in major physical assets for the County. Year to year, changes in the operating budget are expected to be fairly stable, and represent incremental changes in the following: cost of doing business; size of the County; and types and levels of services provided. Resources for the operating budget are generally provided by taxes, user fees, and inter-governmental payments that generally recur from year to year.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Resources for the capital budget are generally provided by bond proceeds, impact fees, grants, and taxes.

In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget includes the cost of maintaining and operating new facilities and infrastructure built under the capital budget.

Operational needs often drive the capital budget. For example, major expansion requirements in the FY 2010 capital budget are roads, parks and buildings which were necessitated for the County's role in providing these basic services to its citizens.

Some capital improvements will actually decrease maintenance costs, such as the replacement of fire trucks and water lines or the reconstruction of roads. Long term operations and maintenance costs resulting from the Five-Year Capital Improvement Program are addressed in this section under "Impact of Capital Projects on the Operating Budget" and "Estimated Operating Impact of Capital Projects" on pages F-22 through F-23.

The County has a significant number of non-routine capital projects included in the FY 2010 budget, all of which are listed in this section. The chart below highlights some of those projects in the Capital Budget Document where more detailed information can be found.

CAPITAL IMPROVEMENT PROGRAM

Project	FY 2010 Allocation	Funding Source
<p><u>Airports Midfield Taxiway L</u></p> <ul style="list-style-type: none"> Construction of the complete full length taxiway parallel to Runway 9L-27R at PBIA. This project will also upgrade the existing portion of Taxiway L to Airplane Design Group IV standards. 	\$16,950,000	Grants/Other
<p><u>Airports Taxiway F - Extension</u></p> <ul style="list-style-type: none"> Extension of Taxiway F to minimize aircraft congestion on taxiways and enhance the movement of general aviation aircraft. 	\$11,900,000	Revenues/Other
<p><u>Jog Rd.</u></p> <ul style="list-style-type: none"> Roebuck Rd. to S. of 45th Street (1.9 miles, 4 L) 	\$24,040,000	Gas Tax
<p><u>Seminole Pratt Whitney Rd.</u></p> <ul style="list-style-type: none"> S. of Okeechobee Blvd. to N. of Sycamore Dr. (2.8 miles, 4 L) 	\$12,580,000	Gas Tax
<p><u>Riverbend/Reese Grove Park Phase III</u></p> <ul style="list-style-type: none"> Design and construction of additional park improvements that will provide additional passive recreational facilities to serve the need of new residents in the North Park District. 	\$1,024,000	Revenue Bond/Impact Fees

FY 2010 CAPITAL BUDGET

FUNDING SOURCES BY TYPE OF REVENUE

Taxes (Ad Valorem)	\$	2,863,091
Interest		32,367,914
Gas Tax		43,223,000
Assessments		2,110,000
Impact Fees		4,306,728
Other		232,906,908
Statutory Reserves		(3,414,729)
Balance Forward		1,070,792,757
Total Revenues	\$	1,385,155,669

APPROPRIATIONS BY CATEGORY

Criminal Justice	\$	165,679,746
Environmental Lands & Beaches		74,854,054
Fire-Rescue		52,741,264
General Government		270,040,501
Libraries		66,454,549
Parks		73,603,363
Road Program		466,861,878
Street & Drainage		10,938,460
Airports		128,974,604
Water Utilities		75,007,250
Total Appropriations	\$	1,385,155,669

CAPITAL BUDGET REVENUES

<u>Revenues</u>	Criminal Justice	Environ. Land & Bchs.	Fire Rescue	General Gov't	Libraries
Taxes (Ad Valorem)	\$0	\$250,000	\$0	\$1,658,091	\$205,000
Interest	4,067,684	894,680	1,900,000	7,371,549	1,326,000
Gas Tax	0	0	0	0	0
Assessments	0	0	0	0	0
Impact Fees	40,000	0	300,000	229,600	64,364
Bond/ Loan Proceeds	0	0	0	0	0
Other	0	46,394,735	0	37,809,662	0
Statutory Reserves	(130,384)	(46,030)	(110,000)	(321,120)	(57,018)
Balances Forward	161,702,446	27,360,669	50,651,264	223,292,719	64,916,203
Total Revenue	\$165,679,746	\$74,854,054	\$52,741,264	\$270,040,501	\$66,454,549

Appropriations

Projects	\$124,059,874	\$70,190,049	\$42,984,154	\$198,720,810	\$58,251,723
Transfers	34,291,357	84,375	0	19,668,156	0
Reserves	7,328,515	4,579,630	9,757,110	51,651,535	8,202,826
Total Appropriations	\$165,679,746	\$74,854,054	\$52,741,264	\$270,040,501	\$66,454,549

& APPROPRIATIONS BY CATEGORY

Parks	Road Program	Street & Drainage	Airports	Water Utilities	Total
\$0	\$750,000	\$0	\$0	\$0	\$2,863,091
2,648,001	10,853,000	193,000	3,096,000	18,000	32,367,914
0	43,223,000	0	0	0	43,223,000
0	0	0	0	2,110,000	2,110,000
512,764	3,160,000		0	0	4,306,728
0	0		0	0	0
2,862,780	48,753,983	502,500	66,898,948	29,684,300	232,906,908
(301,177)	(2,414,350)	(34,650)	0	0	(3,414,729)
67,880,995	362,536,245	10,277,610	58,979,656	43,194,950	1,070,792,757
\$73,603,363	\$466,861,878	\$10,938,460	\$128,974,604	\$75,007,250	\$1,385,155,669
\$56,424,726	\$149,588,958	\$2,394,575	\$65,331,171	\$43,312,000	\$811,258,040
646,265	34,930,273	0	26,131,741	8,476,000	124,228,167
16,532,372	282,342,647	8,543,885	37,511,692	23,219,250	449,669,462
\$73,603,363	\$466,861,878	\$10,938,460	\$128,974,604	\$75,007,250	\$1,385,155,669

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY

The FY 2010 Capital Improvement Program Budget (CIP) has appropriations totaling \$1.39 billion. The capital improvement program is financed primarily through bonds, impact fees, balances brought forward, and taxes. A detailed capital project listing is contained in the Capital Improvement Program document, published separately. Some of the highlights of the capital improvement program include:

General Government

These projects include amounts budgeted for general government buildings, which include land acquisition, design, construction, and other general government capital projects. The FY 2010 budget is \$270 million and includes County wide repair, replacement and renovations of County building.

Environmental Lands & Beaches

These projects total \$74.9 million and include amounts for environmental restoration and beach improvements.

Criminal Justice

These projects total \$165.7 million and include amounts budgeted for various criminal justice facilities.

Fire-Rescue

These projects total \$52.7 million and include amounts budgeted for new and replacement stations, new facilities for training and support services & improvements to existing fire stations.

Libraries

These projects primarily consist of growth related branch expansions, construction of new branches and improvements to existing branches for a total of \$66.5 million.

Parks & Recreation

These projects total \$73.6 million & include development of new parks and park improvements financed by Park Revenue Bonds, General Obligation Recreation/Cultural Bonds, and Impact Fees.

Roads

These projects total \$466.9 million and consist of right-of-way acquisition and design and construction of various County roads. The majority of the projects are those identified in the County's Five Year Road Program as adopted by the Board of County Commissioners.

Street & Drainage Improvements

These projects total \$10.9 million and are largely for infrastructure improvements to County maintained bridges, culverts, and other street pavement, curbing, and canal drainage projects.

CAPITAL IMPROVEMENT PROGRAM BUDGET SUMMARY

Airports

Capital projects budgeted by Airports include security upgrades, land acquisition, and additional taxiway and terminal improvements. These projects total \$129 million.

Water Utilities

These projects total \$75 million including water and wastewater treatment plants, system improvements, and the expansion of various existing facilities.

CAPITAL PROJECT SUMMARY

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Countywide Ad Valorem Projects</u>		
Engineering and Public Works		
Grove Street Drainage Improvements - Dist. 6	\$ 200,000	\$ 200,000
Seminole Colony East Drainage Improvement - Dist. 2	<u>140,000</u>	<u>140,000</u>
Total Engineering and Public Works	\$ 340,000	\$ 340,000
Environmental Resource Management		
Environmental Restoration (Lk Worth Lagoon, Chain of Lakes, Lox. River)	<u>\$ 250,000</u>	<u>\$ 250,000</u>
Total Environmental Resource Management	\$ 250,000	\$ 250,000
Facilities Development & Operations		
North County Courthouse - Digital Recording	\$ 120,000	\$ 120,000
South County Civic Center HVAC	425,000	425,000
Various Facility Renovations	250,000	250,000
Courthouse Common Areas FFE	25,000	25,000
Courthouse - Clerk Evidence Exp	55,000	55,000
Courthouse FTR 6 Ctrm Exp	32,000	32,000
Courthouse - FTR Video Exp 3 Ctrm	10,900	10,900
Courthouse - Remote Interpretation	21,000	21,000
Countywide - Electronic Systems	1,847,000	1,847,000
Countywide - Repair, Replace and Renovation of County Buildings	3,000,000	3,000,000
FDO Land Due Diligence	<u>300,000</u>	<u>300,000</u>
Total Facilities Development & Operations	\$ 6,085,900	\$ 6,085,900

CAPITAL PROJECT SUMMARY

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
Information Systems Services		
Network Equipment and Vendor Support	\$ 1,100,000	\$ 1,100,000
CMOD/OS DR Hardware (IBM 570) at EOC	290,000	290,000
Data Center(s) Upgrade to 10/100 Gigabit	375,000	375,000
Fiber Buildout – Partnered w/ Traffic	300,000	300,000
UNIX Platform Growth and Replacement	325,000	325,000
Wireless Connectivity	321,000	321,000
Intel Platform Growth and Replacement	100,000	100,000
Geographic Information System (GIS)	85,000	85,000
Video Conference & Distribution	150,000	150,000
Network/Internet Security/Threat Management	250,000	250,000
Sun/SAN 12000 Switch Replacement	100,000	100,000
WAN RR&I FY 2010	400,000	400,000
OCE Printer Replacement	285,000	285,000
VOIP Implementation and Expansion	132,000	132,000
Telephone System Enhancements - EOC	156,800	156,800
Information Systems Services		
Wiring for Court Recording	45,000	45,000
Total Information Systems Services	\$ 4,414,800	\$ 4,414,800
Miscellaneous/Non Departmental		
Street Lighting Maintenance	\$ 750,000	\$ 750,000
Total Miscellaneous/Non Departmental	\$ 750,000	\$ 750,000
Total Countywide Ad Valorem Projects	<u>\$ 11,840,700</u>	<u>\$ 11,840,700</u>
<u>Countywide-Non Ad Valorem Projects Requested</u>		
Environmental Resource Management		
Singer Island SP/Dune Restoration	\$ 2,000,000	\$ -
South Palm Beach Dune Restoration	568,014	-
Total Environmental Resource Management	\$ 2,568,014	\$ -

CAPITAL PROJECT SUMMARY

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
Facilities Development & Operations		
Convention Center/Roger Dean Stadium Renewal & Replacement	\$ 846,600	\$ -
Radio System Repair & Replace	250,000	-
Various Facility Improvements- Constitutional/State Agencies	1,000,000	-
Total Facilities Development & Operations	\$ 2,096,600	\$ -
Parks & Recreation		
Florida Boating Improvement Program Reserve		
Burt Reynolds Boat Ramp Improvements (FBIP)	\$ 130,000	\$ -
South Bay Boat Ramp Improvements (FBIP)	150,000	-
Payment in Lieu of Recreation Reserve		
Lake Ida Park Spraypark & Playground (Restricted)	\$ 2,738	\$ -
Westgate Recreation Center Splashpad (Restricted)	8,393	-
Bond Proceeds-\$25M GO 03 Park & Cultural Facilities (Interest)		
Environmental Upgrades	\$ 122,000	\$ -
Riverbend/Reese Grove Park Phase III	119,493	-
Santaluces Park Bleachers	20,000	-
Riverbend Park History Museum & Nature Center	(119,493)	-
Bond Proceeds-\$25M GO 05, Parks & Cultural Improvements		
Calypso Bay Waterpark Play Pool Resurfacing	\$ 174,000	\$ -
Coconut Cove Waterpark River Ride Resurfacing	41,000	-
Riverbend/Reese Grove Park Phase III	1,024,000	-
Restroom and Picnic Shelter Renovations	200,000	-
Regional/District Parks Field Lighting Controls	180,000	-
John Prince Park Tennis Court Lighting	200,000	-
Aquacrest Pool/Facility Enhancement	(300,000)	-
Public Shooting Range	(385,000)	-
Riverbend Park History Museum & Nature Center	(1,024,000)	-
Bond Proceeds-\$25M GO 99A, Recreation & Cultural (RFDS)		
John Prince Golf Learning Center	\$ 50,000	\$ -
Loan Proceeds-\$8.1M Sunshine #9 06		
South County Regional Phase II	\$ 310,000	\$ -

CAPITAL PROJECT SUMMARY

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
Impact Fee Zone 1 Funded Projects		
Dubois Park Expansion	\$ 250,000	\$ -
Riverbend/Reese Grove Park Phase III	120,000	-
Carlin Park Improvements	100,000	-
District Park "G"	(92,000)	-
Impact Fee Zone 2 Funded Projects		
Okeehewee South Park Development Phase III	\$ 450,000	\$ -
District Park "F" Phase II	50,000	-
Impact Fee Zone 2 Funded Projects		
John Prince Park Improvements Phase IV	116,000	-
Impact Fee Zone 3 Funded Projects		
South County Regional Phase II	\$ 1,200,000	\$ -
Milani Park	(600,000)	-
Morikami Park Improvements Phase III	(675,000)	-
South County Regional Park Phase III	<u>(1,650,000)</u>	<u>-</u>
Total Parks & Recreation	\$ 172,131	\$ -
Five Year Road Program		
Annual Contract Advertising	\$ 10,000	\$ -
Australian Ave.-N. of I-95 of Okeechobee Blvd.	1,930,000	-
Boca Rio Rd.-Palmetto Park Rd. to Boca Lago Blvd.	2,180,000	-
Central Blvd. and Indiantown Rd.	260,000	-
Central Blvd. and Indiantown Rd. to Longshore Dr.	100,000	-
Clint Moore Rd.-Jog Rd. to Military Tr.	10,000	-
Computer Equipment	180,000	-
Congress Ave.-Hypoluxo Rd.	1,190,000	-
Congress Ave.-S. of Lantana Rd. to Lantana Rd.	3,950,000	-
CR 880-Rehabilitation/Heavy Maintenance	500,000	-
Glades Area-R&R Throughout the Glades	700,000	-
Hatton Hwy.-at H.G.W.C.D E-2 Canal	1,700,000	-
Haverhill Rd.-Okeechobee Blvd.	1,340,000	-
Hypoluxo Rd.-I-95	320,000	-
Intersection Program-Countywide	11,208,000	-
Jog Rd.-Roebuck Rd. to S. of 45th Street	24,040,000	-
Jog Rd.-N. of S.R.710 to N. of Florida's Turnpike Entrance.	1,000,000	-

CAPITAL PROJECT SUMMARY

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
Five Year Road Program (continued)		
Lantana Rd.-High Ridge Rd. to Southbound I-95	370,000	-
Lyons Rd.-Lantana Rd. to Lake Worth Rd.	10,000	-
Lyons Rd.-S. of L.W.D.D. L-111 Canal to N. of L.W.D.D. L-10 Canal	300,000	-
Military Tr.-Clint Moore Rd. to Lake Worth Rd.	7,000,000	-
Okeechobee Blvd.-Australian Ave. to Tamarind Ave. Parker Ave.	3,200,000	-
Old Dixie Hwy-Park Ave. to Northlake Blvd.	500,000	-
Palmetto Park Rd.-0.7 miles W. of Powerline Rd. to 0.5 miles W. of Mil	500,000	-
Pathway Program	1,500,000	-
Recording Fees	20,000	-
Reserve-Beautification-Unincorporated Area, O.T.I.S. Program	1,000,000	-
Reserve-Plans/Align.-Countywide	200,000	-
Reserve-R/W-Countywide	200,000	-
Reserve-Traffic Calming-Countywide	50,000	-
Reserve-Traffic Signals-Countywide	600,000	-
Seminole Pratt Whitney Rd.-S. of Okeechobee Blvd. to N. of Sycamore I	12,580,000	-
Silver Beach Rd.-E. of Congress Ave. to Old Dixie Hwy.	3,330,000	-
Street Lighting-Countywide	1,600,000	-
Streetscape-Countywide	2,320,000	-
Transfer to Mass Transit-Countywide	14,500,000	-
Transfer to Rd. Maintenance-Countywide	2,000,000	-
Woolbright Rd.-I-95	460,000	-
	<hr/>	<hr/>
Total Five Year Road Program	\$ 102,858,000	\$ -
Total - Countywide Non Ad Valorem Projects	<u>\$ 107,694,745</u>	<u>\$ -</u>

CAPITAL PROJECT SUMMARY

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
Enterprise Funds		
Airports		
PBIA - Equipment for Crash Fire Rescue	\$ 49,100	\$ -
PBIA - Concourse C Expansion Project	125,075	-
PBIA - Runway 9/27 Environmental Impact Study	3,955,000	-
PBIA - Addressable Fire Alarms	900,000	-
PBIA - Cabin Air Control System - Replace	1,000	-
PBIA - Equipment Terminal Maintenance	906,000	-
PBIA - Parking Garage 1 Restoration	1,448,000	-
PBIA - Runway 13-31 Safety Area Pavement Rehab	3,870,000	-
PBIA - Taxiway Repair Miscellaneous	7,080,000	-
Pahokee - T-Hangars	453,000	-
Pahokee - Projects	50,000	-
PBIA - Airfield Signage	100,000	-
PBIA - Airport Lighting Control and Monitoring System	125,000	-
PBIA - Taxiway D Hi-speed Exit 9L-27R	4,721,000	-
PBIA - Terminal Improvements	2,100,000	-
PBIA - Enplane/Deplane Roadway Lighting	250,000	-
PBIA - Apron A Expansion Project	3,127,000	-
PBIA - Taxiway F - Extension	11,900,000	-
PBIA - Midfield Taxiway "L" (Lima) East	16,950,000	-
Lantana - Taxiway C Rehab	43,750	-
Lantana - Terminal Apron Rehab	17,500	-
Lantana - Runway 15/33 Rehab	37,500	-
North County - Projects	25,000	-
North County - Sewage Treatment Plant	300,000	-
PBIA - Safety & Landside Rehabilitation Projects	400,000	-
PBIA - Environmental Emergencies	50,000	-
PBIA - Airside Projects	50,000	-
PBIA - Landside Projects	50,000	-
PBIA - Project Inspection & Administration	15,000	-
PBIA - Testing & Miscellaneous Engineering	75,000	-
PBIA - Permits and Fees	10,000	-

CAPITAL PROJECT SUMMARY

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
Airports (continued)		
All Airports - Design & Engineering Services	500,000	-
PBIA - Equipment Grounds Maintenance	35,000	-
PBIA - Equipment - Airport Administration	350,000	-
PBIA - Demolition	50,000	-
Lantana - Stormwater Master Plan	8,750	-
Lantana - Commercial Development	1,500,000	-
North County - Land Acquisitions	1,625,000	-
North County - Wetland Mitigation Credits	1,000,000	-
North County - Helicopter Pads	10,000	-
Lantana - Airport Capital Maintenance	30,000	-
PBIA - Land Acquisition W of 9L	1,000,000	-
PBIA - Utility Atlas	37,500	-
	<hr/>	<hr/>
Total Airports	\$ 65,330,175	\$ -
Water Utilities		
Water Treatment Plant #2	\$ 5,650,000	\$ -
Water & Sewer System	11,850,000	-
Southern Regional Wastewater Treatment Plant	3,500,000	-
Asset Management Program	5,093,000	-
	<hr/>	<hr/>
Total Water Utilities	\$ 26,093,000	\$ -
Total - Enterprise Activities	<u>\$ 91,423,175</u>	<u>\$ -</u>

FY 2010 CAPITAL BUDGET RESERVES

<u>Reserves Included in FY 2010 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
Criminal Justice		\$7,328,515
PBSO Mobile Data	\$766,111	
Public Improvement Bond	6,380,137	
Law Enforcement Impact Fees	182,267	
Total for Major Components	\$7,328,515	
Environmental Lands & Beaches		4,579,630
Unit 11 Acquisition/Enhancement Fund	\$139,880	
South Lox Wetland Restoration	195,340	
Beach Improvements	3,780,575	
South Lake Worth Inlet	463,835	
Total for Major Components	\$4,579,630	
Fire-Rescue		9,757,110
Fire-Rescue Impact Fees	\$1,197,484	
Fire-Rescue Improvements	8,559,626	
Total for Major Components	\$9,757,110	
General Government		51,651,535
65M Convention Center Bond	\$529,010	
Civic Site Cash Outs	2,409,856	
800 MHZ Radio R & R	27,868,410	
General Capital	6,061,678	
Court Related Information Technology Capital	317,311	
Airport Center Acquisition/ Public Improvement	300,275	
Scripps Biotech	1,159,906	
Public Improvement Bond	356,452	
Public Building Improvements	855,149	

FY 2010 CAPITAL BUDGET RESERVES

<u>Reserves Included in FY 2010 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
Public Building Impact Fees	2,640,088	
Tourist Devlpmnt Council Bldg. Renewal and Replace	9,153,400	
Total for Major Components	\$51,651,535	
 Libraries		8,202,826
50M GO Library Bond	\$2,894,798	
Expansion Program	2,045,216	
Library Improvements	2,193,878	
Library Impact Fees	1,068,934	
Total for Major Components	\$8,202,826	
 Parks		16,532,372
Park Impact Fees	\$3,425,007	
Park Improvements	1,218,570	
Park Bonds	11,888,795	
Total for Major Components	\$16,532,372	
 Road Program		282,342,647
Transportation Improvement	\$141,731,569	
Abacoa	3,406,089	
Road Impact Fees	137,204,989	
Total for Major Components	\$282,342,647	
 Street & Drainage		8,543,885
Unincorporated Improvement	\$8,543,885	
Total for Major Components	\$8,543,885	

FY 2010 CAPITAL BUDGET RESERVES

<u>Reserves Included in FY 2010 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
Airports		37,511,692
Capital Project Reserves	\$501,347	
Airport Improvement & Development	13,251,902	
Passenger Facility Charges	20,443,577	
Noise Abatement & Mitigation	1,535,040	
8M Subordinated Debt	275,956	
Restricted Assets	1,503,870	
Total for Major Components	\$37,511,692	
Water Utilities		23,219,250
Renewal & Replacement	\$1,000,000	
WUD Lake Region Repair & Replacement	601,820	
Capital Improvements	21,117,430	
Special Assessment Program	500,000	
Total for Major Components	\$23,219,250	
Total All Programs		\$449,669,462

Note: Capital budget reserve program amounts also include non-project reserve balances residing in Capital Funds.

IMPACT OF CAPITAL PROJECTS ON THE OPERATING BUDGET

Some capital projects, when completed, increase operating costs. For some capital improvements, such as new or expanded roadways, the impact on the County's operating budget is relatively small or may reduce costs due to maintenance savings. On the other hand, projects such as the Library Expansion Program will require additional operations and maintenance costs to operate new or expanded branches.

Recently completed capital projects have resulted in geographic centralization of County facilities and services. The construction of the Vista Center, the North County Facility, and the South County Facility reduced maintenance, travel, security and overhead, as well as, improve overall efficiency.

The future fiscal impact on the operating budget is outlined in each capital project proposal. Each proposal and its impact on the operating budget are calculated by County Administration to determine its funding priority and level. Once the Capital Improvement Budget is approved by the Board of County Commissioners, the tentative operating budget is amended to reflect the increase due to capital projects.

The FY 2010 operating budget has increased by \$2.4 million, and 17 new positions have been added due to completed capital projects. The following department's operating budgets have been impacted by completed Capital Projects:

County Library

A total operating budget of \$1.9 million is being added in FY 2010 due to the renovation of the branches at Belle Glade, Gardens, Royal Palm Beach and Glades Road.

Parks

A total operating budget of \$520,000 and 17 new positions are being added in FY 2010, which is primarily due to the operations associated with the South County Regional Park.

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS

FY 2010 Through FY 2014
(in thousands)

	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>
<u>County Library</u>					
Acreage Branch	\$ -	\$ 335	\$ 680	\$ 680	\$ 893
Belle Glade Branch Renovation	203	412	412	412	412
Main Library and Support Services	-	-	-	-	2,138
Gardens Branch	238	725	725	725	725
Royal Palm Beach Expansion	402	544	544	544	544
Glades Road Branch	1,071	1,087	1,087	1,087	1,087
Total	\$ 1,914	\$ 3,103	\$ 3,448	\$ 3,448	\$ 5,799
<u>Facilities Development & Operations</u>					
Community Services Building	\$ -	\$ -	\$ -	\$ 100	\$ 105
Courthouse Jury Assembly	-	-	100	105	105
PBSO Explosive Operations Division	-	-	-	100	105
PBSO Evidence Building	-	-	-	-	100
PBSO West Atlantic Avenue	-	-	-	200	-
Total	\$ -	\$ -	\$ 100	\$ 505	\$ 415
<u>County Co-op</u>					
Mount Botanical Garden Master Plan	\$ -	\$ 46	\$ 47	\$ 47	\$ 47
Total	\$ -	\$ 46	\$ 47	\$ 47	\$ 47
<u>Parks & Recreation</u>					
Aquacrest Pool	\$ -	\$ 2	\$ 3	\$ 3	\$ 3
Dubois Park Expansion	-	-	7	7	7
John Prince Park Improvements Phase IV	-	3	3	3	3
Okeehetee South Park Development Phase III	4	5	5	5	5
Riverbend/Reese Grove Park Ph III	-	-	-	-	24
South Bay Boat Ramp Improvements	5	5	5	5	5
South County Regional Park Phase II	511	533	533	533	533
Total	\$ 520	\$ 548	\$ 556	\$ 556	\$ 580
Grand Total	\$ 2,434	\$ 3,697	\$ 4,151	\$ 4,556	\$ 6,841

HISTORY CAPITAL PROJECTS BY TYPE

Project Type	Actual 2007	Actual 2008	Estimated 2009	Budget 2010
Criminal Justice	61,910,284	45,472,277	33,450,936	165,679,746
Environmental Lands & Beaches	20,692,129	31,392,061	9,515,622	74,854,054
Fire-Rescue	23,396,091	63,977,292	8,267,067	52,741,264
General Government	199,266,472	305,100,870	131,260,236	270,040,501
Libraries	23,501,040	83,341,096	14,903,402	66,454,549
Parks and Recreation	27,998,999	89,278,906	13,816,381	73,603,363
Roads	93,108,694	509,632,820	89,939,616	466,861,878
Streets & Drainage (MSTU's)	3,141,672	15,783,739	4,696,560	10,938,460
Airports	79,472,980	136,014,929	44,179,940	128,974,604
Water Utilities	60,938,842	63,012,100	33,471,000	75,007,250
Total	\$593,427,203	\$1,343,006,090	\$383,500,760	\$1,385,155,669

DEBT SERVICE OVERVIEW

This section of the Budget Document provides comprehensive information regarding Palm Beach County’s Debt Service (principal and interest related to long-term debt) for FY 2010, and in future years.

Palm Beach County covenants and agrees that it will not issue any indebtedness or incur any indebtedness from or supported by a pledge of non-ad valorem revenues unless the County can show that following the issuance of or incurrence of such additional indebtedness, (i) the total amount of non-ad valorem revenues (based on the most recent fiscal year for which audited financial statements are available) will be greater than 2.00 times the maximum debt service, (ii) the total amount of non-ad valorem revenues in each fiscal year in which the bonds are outstanding will be greater than 2.00 times the non-self supporting debt in each fiscal year; and (iii) the aggregate principal amount of non-self-supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of the non self-supporting debt.

Summary of Outstanding Bond Issues and Installment Debt

The table on pages G-2 through G-8 shows that there are currently forty-five County bond issues. Nine are General Obligation issues, twenty-five are Non-Self Supporting Revenue bonds, and eleven are Self-Supporting Enterprise Issues. At original issue, total County debt was \$2,261,036,548, currently outstanding \$1,581,717,409. Including Solid Waste Authority, the total outstanding debt includes fifty-two issues with an original issue value of \$3,111,396,366, currently outstanding \$2,229,257,227.

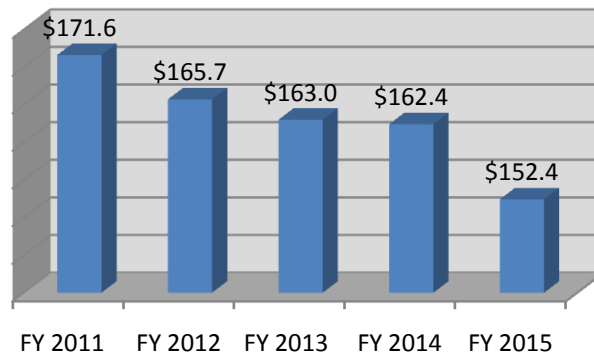
Debt Service Summary by Function FY 2010

The table on page G-9 shows that the FY 2010 funding requirement is \$174.3 million for County debt. This amount includes interest payments, principal, and fiscal charges on the debt.

Future Debt Service Requirements After FY 2010

The table on page G-11 summarizes Debt Service requirements after FY 2010, based on currently outstanding County bond issues and other debt. The amounts are as follows:

FY 2011	\$171.6 million
FY 2012	\$165.7 million
FY 2013	\$163.0 million
FY 2014	\$162.4 million
FY 2015	\$152.4 million
Future	\$1,405.1 million



Debt Service Ratios

Pages G-12 through G-13 provide a variety of statistical information, expressing the County’s Debt Service in terms of common ratios used to present the debt capacities of the County. Based on these ratios, Palm Beach County is in a healthy debt capacity position.

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/09
<u>General Obligation Debt</u>				
<u>Refunding Bonds, Series 1994B</u>				
Refund outstanding Bond issue for acquisition and improvement of beach and park sites and acquisition of environmentally sensitive lands	\$57,440,000	02/15/1994	07/01/2011	\$8,015,000
<u>Refunding Bonds, Series 1998</u>				
Refund portion of Series 1991 and 1994 General Obligation Bonds for acquisition of environmentally sensitive lands	45,625,000	04/30/1998	12/01/2014	21,315,000
<u>30.5M Bonds, Series 2003</u>				
Acquisition, construction, expansion of Library facilities	30,500,000	07/08/2003	07/01/2023	23,185,000
<u>25M Bonds, Series 2003A</u>				
Acquire, construct and improve recreational and cultural facilities	25,000,000	07/29/2003	07/01/2023	19,170,000
<u>25M Bonds, Series 2005</u>				
Acquire, construct and improve recreational and cultural facilities	25,000,000	06/02/2005	07/01/2025	21,455,000
<u>16.025M Ref. Bonds, Series 2005</u>				
Partial refunding of series 1999A Bonds	16,025,000	05/11/2005	08/01/2019	15,805,000
<u>22.335M, Series 2006</u>				
Acquisition, construction, expansion of Library facilities	22,335,000	02/22/2006	08/01/2025	19,800,000
<u>50M, Series 2006</u>				
Preserving, protecting, and expanding public needs to working waterfronts	50,000,000	03/21/2006	08/01/2026	44,630,000

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/09
<u>115.825M Taxable Refunding Bonds Series 2006</u>				
Refund outstanding series 1999B and 2001A Go Bonds for Acquisition of Environmentally Sensitive Lands, Water Resources, Greenways, Agriculture Lands & Open Spaces	115,825,000	07/10/2006	06/01/2020	96,775,000
<u>Total - General Obligation Bonds</u>	<u>\$387,750,000</u>			<u>\$270,150,000</u>
<u>Non Self-Supporting Revenue Bonds</u>				
<u>Criminal Justice Facilities Bonds, Series 1990</u>				
Construction of Judicial Center and Detention Facilities	\$233,620,000	07/01/1990	06/01/2015	\$37,915,000
<u>Criminal Justice Facility Refunding Bonds, Series 1993</u>				
Partial refunding of 233M issue series 1990 for construction of CJC Facilities	117,485,000	06/29/1993	06/01/2011	26,050,000
<u>Admin Complex Rev Ref-1993</u>				
Refund Public Building Series 1986	22,245,000	05/05/1993	06/01/2011	3,580,000
<u>Criminal Justice Facility Refunding Bonds, Series 1997</u>				
Partial refunding of 233M issue series 1990 for construction of CJC Facilities	32,775,000	08/21/1997	06/01/2013	32,655,000
<u>Public Imp. Rev. Refunding Bonds Convention Ctr, Series</u>				
Refunding Bonds for Convention Center	81,340,000	02/25/2004	11/01/2030	77,750,000
<u>Criminal Justice Fac. Refunding, Series 2002</u>				
Refund Criminal Justice Facility, Series 1994	18,560,000	09/05/2002	06/01/2015	10,770,000
<u>Public Improvement Rev. Ref. Rec. Facilities Bonds Series</u>				
Refund Bonds for Public Golf Course	6,525,000	11/13/2003	07/01/2014	3,190,000
<u>Public Improvement Rev. & Refunding Bonds Series 2004</u>				
Various Public Building Projects, Refund Airport Center Bonds	94,300,000	01/28/2004	08/01/2023	73,355,000

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/09
<u>Public Improvement Rev. Bonds, Series 2004</u>				
Purchase land for Scripps Project	38,895,000	10/28/2004	11/01/2024	32,925,000
<u>Public Improvement Rev. Taxable Bonds, Series 2004</u>				
Purchase land for Scripps Project	24,427,515	10/28/2004	11/01/2014	14,656,507
<u>Public Improvement Rev. Refunding Bonds, Series 2005</u>				
Judicial Center Parking Facility Ref.	9,520,000	05/04/2005	11/01/2015	6,985,000
<u>Stadium Facilities Revenue Refunding Bonds, Series 2005</u>				
Refunding of 1996 Stadium Facility Rev Bonds	20,070,000	06/22/2005	12/01/2016	14,420,000
<u>Parks & Rec. Revenue Refunding Bonds, Series 2005</u>				
Refunding of 1996 Parks & Rec. Facility Bonds	17,455,000	03/31/2005	11/01/2016	13,960,000
<u>Revenue Refunding Bonds Series 2005</u>				
Refunding of N. County Courthouse/Sheriff's Motor Pool 1997 Bonds	13,485,000	07/07/2005	12/01/2017	12,240,000
<u>Public Improvement Rev. Bonds, Series 2005</u>				
Acquire, construct & equip Scripps Research Institute	133,935,000	05/24/2005	06/01/2025	115,965,000
<u>Public Improvement Rev. Bonds, Series 2005</u>				
FAU/Scripps Construction Second Temporary Facility	13,028,760	08/24/2005	01/01/2014	7,600,805
<u>Public Improvement Rev. Bonds, Series 2006</u>				
Expansion Criminal Justice Parking Garage	14,685,000	12/06/2006	12/01/2026	13,710,000
<u>Public Taxable Improvement Rev. Bonds, Series 2007A</u>				
To pay off series 2007 notes for infrastructure at Four Corners	2,582,648	11/14/2007	11/01/2027	2,492,533

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/09
<u>Public Improvement Rev. Bonds, Series 2007B</u>				
To pay off series 2007 notes for infrastructure at Four Corners	5,180,949	11/14/2007	11/01/2027	5,023,737
<u>Public Improvement Rev. Bonds, Series 2007C</u>				
Funding for completion of Scripps facilities at FAU	98,080,000	12/19/2007	11/01/2027	95,015,000
<u>Public Improvement Rev. Bonds, Series 2008</u>				
Funding for law enforcement and corrections technology and mobile data project	35,075,000	01/23/2008	02/01/2014	29,664,035
<u>Public Improvement Rev. Note, Series 2008</u>				
Purchase environmentally sensitive lands	11,697,676	02/06/2008	08/01/2028	11,112,792
<u>Public Improvement Rev. Refunding Bonds, Series 2008</u>				
To refund Sunshine State loans	29,476,000	04/23/2008	12/01/2020	25,364,000
<u>Public Improvement Rev. Bonds, Series 2008</u>				
For jail expansion program and government buildings	176,585,000	08/28/2008	05/01/2038	174,530,000
<u>Public Improvement Rev. Refunding Bonds, Series 2009</u>				
Initial funding for Max Planck project and refunding of outstanding Sunshine State loans	94,235,000	11/13/2009	11/01/2028	94,235,000
<u>Total - Non Self-Supporting Revenue</u>	<u>\$1,345,263,548</u>			<u>\$935,164,409</u>
<u>Self-Supporting Revenue Bonds</u>				
<u>Water & Wastewater Revenue Series 1998</u>				
Provide funding to assist in financing Five Year CIP	\$30,000,000	06/24/1998	10/01/2011	\$4,935,000

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/09
<u>Water & Sewer Revenue Refunding Bonds, Series 2003</u>				
Refund portion of Series 1993 Bonds	26,785,000	07/08/2003	10/01/2013	8,100,000
<u>Water & Sewer Revenue Refunding Bonds, Series 2004</u>				
Refund portion of Series 1995 Bonds	28,265,000	05/12/2004	04/01/2011	9,255,000
<u>125.850M Water & Sewer Revenue, Series 2006A</u>				
Acquisition of Royal Palm Beach system and funding to assist in financing Five Year Cap	125,850,000	04/24/2006	10/01/2036	121,705,000
<u>12.485M Water & Sewer Revenue Refunding bonds, Series 2006B</u>				
Refund portion of Series 1998 Bonds	12,485,000	04/24/2006	10/01/2017	12,365,000
<u>Water & Sewer Revenue Refunding Bonds, Series 2008</u>				
Refund portion of Series 1985 Bonds	6,473,000	03/31/2008	10/01/2011	5,073,000
<u>Water & Sewer Revenue Refunding Bonds, Series 2009</u>				
Acquisition, construction, and improvements for FPL reclaimed water project	68,115,000	07/22/2009	10/01/2040	68,115,000
<u>Airport System, Series 2001</u>				
Refund Series 1991	83,965,000	07/03/2001	10/01/2010	15,510,000
<u>Airport System, Series 2002</u>				
Refund Series 1992	60,150,000	07/03/2002	10/01/2014	45,410,000
<u>Airport System, Revenue Bond Series 2006</u>				
Design, acquisition, construction & equipment of new parking garage	69,080,000	05/17/2006	10/01/2036	69,080,000
<u>Airport System, Taxable Refunding Bonds, Series 2006B</u>				
Refund & Decrease Portions of Series 2001 and 2002	16,855,000	05/17/2006	10/01/2020	16,855,000
Sub-total-Direct County Self-Supporting Debt	\$528,023,000			\$376,403,000

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/09
<u>Solid Waste Authority</u>				
<u>Solid Waste Authority Revenue Refunding Bonds, Series 1997</u>				
Refund a portion of Series 1984 Bonds	\$266,590,000	03/15/1997	10/01/2010	\$71,430,000
<u>Solid Waste Authority Revenue Refunding Bonds, Series 1998A</u>				
Refunding Bonds \$2,165,000 current interest bonds and \$34,240,432 Capital Appreciation Bonds	36,405,432	08/01/1998	10/01/2013	34,240,432
<u>Solid Waste Authority Revenue Bonds, Series 2002B</u>				
Capital Improvement to Solid Waste System	39,869,386	11/07/2002	10/01/2016	38,734,386
<u>Solid Waste Authority Rev Ref Bonds, Series 2004</u>				
Refunding of 1997 Bonds	34,385,000	03/02/2004	10/01/2011	34,025,000
<u>Solid Waste Authority Subord. Rev. Note, Series 2008</u>				
Relocation of facilities and purchase of land for development of a new landfill site	80,000,000	01/09/2008	10/01/2027	76,000,000
<u>Solid Waste Authority Revenue Bonds, Series 2008-C</u>				
Refurbish Waste-To-Energy Facility; construction new transfer station; land acquisition, development of new land fill site.	131,565,000	11/25/2008	10/01/2028	131,565,000
<u>Solid Waste Authority Revenue Bonds, Series 2009</u>				
Refurbish Waste-To-Energy Facility; construction new transfer station; land acquisition, development of new land fill site.	261,545,000	04/23/2009	10/01/2028	261,545,000
Sub-Total Solid Waste Authority	<u>\$850,359,818</u>			<u>\$647,539,818</u>

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/09
Total - Combined Self-Supporting Revenue Bonds	\$1,378,382,818			\$1,023,942,818
Sub-Total - All County Direct Budgetary Controlled Debt	\$2,261,036,548			\$1,581,717,409
Total - Combined All Debts	\$3,111,396,366			\$2,229,257,227

Note: Solid Waste Authority is responsible for the issuance and control of their debt requirements. The Palm Beach County Board of County Commissioners now has oversight responsibility over the Solid Waste Authority and accordingly, the Solid Waste Authority is included in the County's Comprehensive annual Financial Report.

DEBT SERVICE SUMMARY BY FUNCTION FY 2010

<u>Fund</u>	<u>Amount</u>	<u>General Government</u>	<u>Physical Environment</u>	<u>Transportation</u>	<u>Principal</u>
16.14M Cap Imp BAN, 2009	\$645,630	\$645,630			\$0
94.235M Pub Imp Rev & Ref Bonds, 2008-2	7,786,930	4,716,930			3,070,000
29.476M Refunding Bonds 2008	4,956,603	814,603			4,142,000
11,697,676 Pub Imp Revenue 2008	1,096,081	511,197			584,884
35.075M Law Enforce Tech 2008	6,394,351	816,465			5,577,886
2.58M Rev Bond-Four Corners Infra 2007A	188,135	98,146			89,989
5.18M Rev Bond-Four Corners Infra 2007B	430,547	274,996			155,551
98.08M Scripps/Briger Rev Bonds 2007	7,736,419	4,546,419			3,190,000
176.585M Jail Expan/Pub Bldg Rev Bonds 2008	11,268,150	8,148,150			3,120,000
11.5 Ban Tax Ref Con Ctr. Hotel Land 2007	690,924	690,924			0
14.685M Crim Jus Prkg Fac Rev Bonds, 2006	1,140,730	620,730			520,000
50M GO Bonds, 2005	3,726,238	1,816,238			1,910,000
133M Scripps Fac Rev Bonds 2005	10,807,416	5,907,416			4,900,000
38.8M Four Corners Rev Bonds 2005	2,844,644	1,264,644			1,580,000
24.3M Taxable Four Corners Rev Bonds, 2005	3,248,860	952,673			2,296,187
17.455M Parks & Rec Ref Bonds, 2005	2,046,450	521,450			1,525,000
13.485M Pub Imp Rev Bonds, 2005	1,666,795	506,795			1,160,000
9.52M Jud Ctr Prkg Fac Rev Bonds, 2005	1,158,500	263,500			895,000
13,028,760 Scripps/FAU #2 2005	1,748,272	344,957			1,403,315
16.025M GO Refunding Bonds, 2005	2,009,025	744,025			1,265,000
25M GO Bonds, 2005	1,955,338	980,338			975,000
22.335M GO Bonds, 2005	1,737,703	832,703			905,000
25M GO Bonds, 2003	1,855,506	795,506			1,060,000
30.5M GO Bonds, 2003	2,314,525	1,084,525			1,230,000
115.825M GO Taxable Refunding	12,476,746	5,641,746			6,835,000
45.62M GO Ref Bonds, 1998	4,179,350	1,054,350			3,125,000
57.449M GO Ref Bonds, 1994	4,413,313	533,313			3,880,000
20.07M Stadium Fac Ref Bonds, 2005	2,161,244	626,244			1,535,000
18.56M Crim Justice Ref 2002	2,119,100	519,100			1,600,000
94.3M Pub Impr Rev Bonds, 2004	7,836,934	3,351,934			4,485,000
6.525M Recreation Ref Bonds, 2003	711,056	121,056			590,000
81.34M Convention Center Rev Ref Bonds, 2004	5,387,142	3,752,142			1,635,000
233.6M Crim Justice Fac Rev Bonds, 1990	2,961,646	2,961,646			0
117.485M CJC Ref Bonds, 1993	14,085,978	1,400,978			12,685,000
32.775M CJC Ref Bonds, 1997	1,878,248	1,878,248			0
22.245M Adm Complex Rev Ref Bonds, 1993	1,925,179	210,179			1,715,000
291.500M Water Utilities Bonds (1)	19,300,000		\$7,351,000		11,949,000
230.050M Airport Bonds (2)	15,394,781			\$7,250,312	8,144,469
SUB-TOTAL DIRECT COUNTY	174,284,489	59,949,896	7,351,000	7,250,312	99,733,281
Solid Waste Authority (1)	102,155,870		26,680,870		75,475,000
	\$276,440,359	\$59,949,896	\$34,031,870	\$7,250,312	\$175,208,281

NOTES:

- The expenditures included in the General Government column represent only interest payments and fiscal charges on general obligation and non self-supporting debt.

- The expenditures in the Physical Environment and the Transportation columns represent interest payments and fiscal charges on self-supporting debt. Water Utilities budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment. Solid Waste Authority is added due to reporting entity concept.

(1) Seven borrowings

(2) Four borrowings



FUTURE DEBT SERVICES REQUIREMENTS

Fiscal Year	General Obligation	Non Self-Supporting Revenue	Self-Supporting Revenue	Sub-Total Direct County Debt	Solid Waste Authority	Total Debt
2011	\$34,260,580	\$101,454,957	\$35,887,827	\$171,603,364	\$27,623,435	\$199,226,799
2012	29,838,663	100,935,858	34,889,035	165,663,556	67,930,152	233,593,708
2013	29,839,251	100,034,498	33,087,250	162,960,999	68,812,433	231,773,432
2014	29,826,133	99,565,476	33,055,574	162,447,183	52,639,564	215,086,747
2015	29,807,829	90,536,232	32,078,731	152,422,792	52,658,270	205,081,062
Future	171,338,855	796,345,367	437,464,297	1,405,148,519	665,637,073	2,070,785,592
Total	\$324,911,311	\$1,288,872,388	\$606,462,714	\$2,220,246,413	\$935,300,927	\$3,155,547,340

Note: This table includes principal and interest on currently outstanding bond issues and bonds expected to be issued in Fiscal Year 2010.

General Obligation Debt refers to tax supported bond issues.

Non Self-Supporting Revenue Debt refers to those bond issues and other debt which are supported from specific revenue sources other than property taxes or enterprise earnings. Examples of this category would include pledges of sales tax revenue, State revenue sharing or other non ad valorem revenues.

Self-Supporting Debt refers to the bonds of the County's enterprise operations which generate sufficient revenues to satisfy their own debt service needs. This category includes the County Airport and Water Utilities. Solid Waste Authority (another Enterprise operation) is added due to the reporting entity concept.

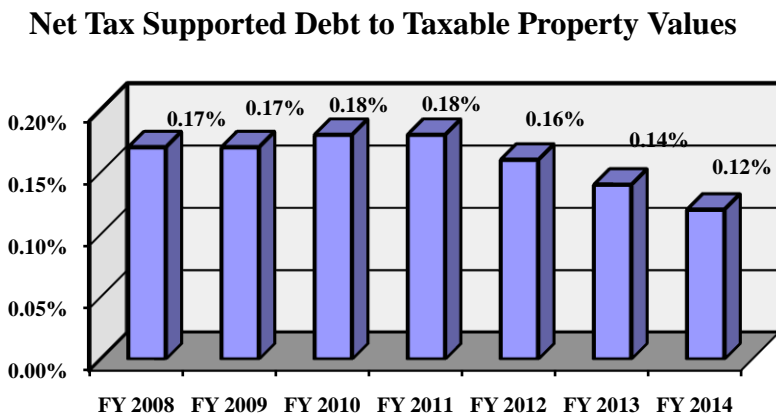
DEBT SERVICE RATIOS

Ratios

The table on pages G-14 and G-15 describes various debt ratios used to present and analyze the debt position and capabilities of the County.

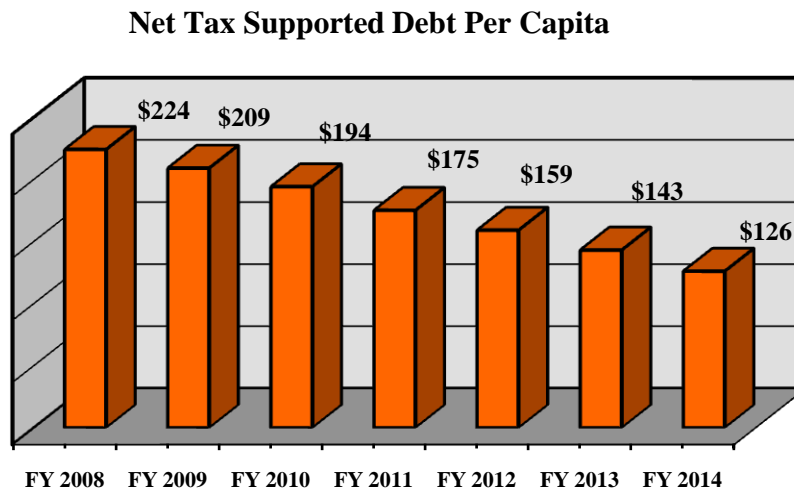
Net Tax Supported Debt to Taxable Property Values

The first significant ratio is the ratio of net tax supported debt to taxable property values. This ratio indicates the proportion of tax-supported debt (general obligation or voted debt), net of any debt service reserves, to the taxable values that can be assessed to support that debt. Ratios in the range of 3% to 5% are considered acceptable. Palm Beach County currently has a ratio of 0.18%.



Net Tax Supported Debt per Capita

The second significant ratio is net tax supported debt per capita. This ratio indicates the net amount of tax support debt per person in the County. Generally, per capita debt ratios of \$300 to \$500 are considered acceptable. Palm Beach County projects to have a ratio of \$194 per person for outstanding bond issues in FY 2010 and in the future, this ratio averages approximately \$150 per person.

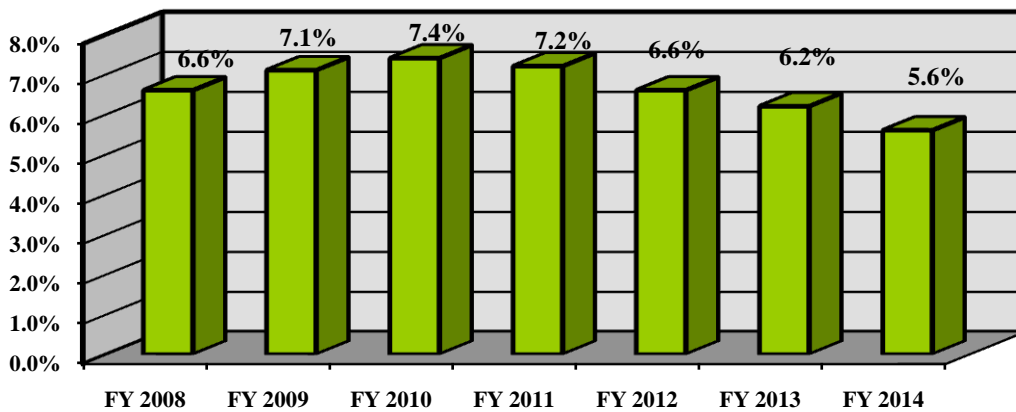


DEBT SERVICE RATIOS

Other Ratios

Two other significant ratios are the ratio of the annual debt service on tax-supported debt to general operating expenditures; and the ratio of the annual debt service on non-self-supporting revenue bond debt to general operating expenditures. These ratios indicate what proportion of the annual budget is going to debt service for governmental operations. The desirable budget sum of these two ratios should be less than 10%. Palm Beach County’s ratios sum to 7.1% for FY 2009 with a projected decrease to 5.6% by FY 2014.

Sum of Annual Debt Service Ratios on Tax Supported Debt & Non Self-Supporting Revenue Bond Debt to General Operating Expenditures



Restriction on Future Issuance on Non-Ad Valorem Debt

The County has covenanted in each fiscal year that its total non-self supporting debt service shall not exceed 50% of the non-ad valorem revenues of the County. Additionally, the County has covenanted that the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self supporting debt.

The ratio of non-self supporting debt to non-ad valorem revenues is projected to be 27.4% in FY 2010 primarily due to the issuance of the \$176.585 Million Public Improvement Revenue Bonds, Series 2008 for the jail expansion program. We are projecting that this ratio will decline over the next four years.

During FY 2009, the County continue to adjust its variable rate debt exposure as a result of the downgrade in the credit rating of bond insurers and bank providing liquidity in the short-term variable rate markets. The County issued fixed rate debt to refund the remaining \$50.629 Million of its loans from the Sunshine State Governmental Financing Commission. The ratio of non-self supporting variable rate debt to total non-self-supporting debt was reduced to 3.6% in FY 2010 and is expected to decline over the next five years.

In summary, Palm Beach County continues to be in a very strong debt capacity position and has untapped borrowing power for the future.

DEBT

	FY 2008 Actual	FY 2009 Projected
Tax Supported debt (Net)	\$290,410,000	\$270,150,000
Taxable Values (in \$1000's)	\$169,449,988	\$159,570,643
Ratio of Net Tax Supported Debt to Taxable Values	0.17%	0.17%
Population Estimates	1,294,654	1,286,621
Net Tax Supported Debt per Capita	\$224	\$210
General Operating Expenditures	\$1,788,208,486	\$1,847,261,977
Annual Debt Service Tax Supported Debt	\$38,112,040	\$34,258,655
Ratio of Annual Debt Service on Tax Supported Debt to General Operating Expenditures	2.1%	1.9%
Annual Debt Service Non Self- Supporting Revenue Bond Debt (Note 1)	\$81,178,149	\$96,236,312
Ratio of Annual Debt Service on Non Self-Supporting Revenue Bond Debt to General Operating Expenditures	4.5%	5.2%
Non Ad Valorem Revenues	\$343,670,000	\$350,840,057
Ratio of Annual Debt Service on Non Self-Supporting Revenue Bond Debt to Non Ad Valorem Revenues	23.6%	27.4%
Ratio of Variable Rate Non Self- Supporting Debt to Total Non Self-Supporting Debt	9.4%	3.6%

NOTE 1- The County anticipates renewing the \$11,543,892 Taxable Convention

SERVICE DATA

FY 2010 Projected	FY 2011 Projected	FY 2012 Projected	FY 2013 Projected	FY 2014 Projected
\$248,965,000	\$226,725,000	\$207,760,000	\$187,875,000	\$167,025,000
\$141,254,042	\$125,200,914	\$128,330,937	\$132,822,520	\$137,471,308
0.18%	0.18%	0.16%	0.14%	0.12%
1,285,700	1,297,760	1,309,820	1,321,880	1,333,940
\$194	\$175	\$159	\$143	\$126
\$1,872,432,002	\$1,891,156,322	\$1,985,714,138	\$2,084,999,845	\$2,298,712,329
\$34,257,975	\$34,260,580	\$29,838,663	\$29,839,251	\$29,826,133
1.8%	1.8%	1.5%	1.4%	1.3%
\$104,411,146	\$101,454,957	\$100,935,858	\$100,034,498	\$99,565,476
5.6%	5.4%	5.1%	4.8%	4.3%
\$381,172,286	\$381,172,286	\$396,419,177	\$412,275,945	\$428,766,982
27.4%	26.6%	25.5%	24.3%	23.2%
3.3%	3.0%	2.6%	2.2%	2.1%

Center Hotel Bond Anticipation Note on April 1, 2010.

DEBT SERVICE BY FUND

\$57.44M General Obligation Refunding Bonds, Series 1994 B

	Amount Budgeted
Principal	\$3,880,000
Interest	531,313
Paying Agent Fees	2,000
Total	<u>\$4,413,313</u>

Budget Comment

This fund provides for the debt service on the \$57,440,000 General Obligation Refunding Bonds issued in 1994. The bonds are in \$5,000 denominations, mature from 1994 through 2011, and pay annual interest of 2.5% to 6.75%. Funds to retire the bonds are provided from ad valorem taxes.

\$45.625M General Obligation Refunding Bonds, Series 1998

	Amount Budgeted
Principal	\$3,125,000
Interest	1,052,850
Paying Agent Fees	1,500
Total	<u>\$4,179,350</u>

This fund provides for the debt service on the Refunding Bonds, Series 1998 issued for the purpose of providing the funds required (1) to refund a portion of the County’s General Obligation Bonds, Series 1994 and Series 1991 and (2) to pay the costs of issuing the Bonds. The Bonds are issued in \$5,000 denominations, mature from 1998 to 2014, and pay annual interest of 3.5% to 5.5%. Funds to retire the bonds are provided from ad valorem taxes.

DEBT SERVICE BY FUND

\$115.8M General Obligation Taxable Refunding Bonds, Series 2006

	Amount Budgeted
Principal	\$6,835,000
Interest	5,639,446
Paying Agent Fees	2,300
Reserves for Future Debt Service	294,988
Total	<u>\$12,771,734</u>

Budget Comment

The fund provides for debt service on the \$115.8 million Taxable Refunding Bonds, Series 2006 for the purpose of providing funds required (1) to refund the County’s General Obligation Bonds Series 1999B and 2001A and (2) to pay the cost of issuance. The bonds mature from 2006 to 2019, and pay annual interest of 5.5% to 5.9%.

\$25M Parks and Cultural General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	\$1,060,000
Interest	794,406
Paying Agent Fees	1,100
Total	<u>\$1,855,506</u>

Budget Comment

The fund provides debt service on the \$25,000,000 voted bond issue for the purpose of financing the cost of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2004 to 2023, and pay annual interest of 2% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

DEBT SERVICE BY FUND

\$30.5M Library Expansion General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	\$1,230,000
Interest	1,083,525
Paying Agent Fees	1,000
Total	<u>\$2,314,525</u>

Budget Comment

The fund provides debt service on the \$30,500,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities and the renovation and rehabilitation of existing library facilities. The bonds mature from 2004 to 2023 and pay annual interest of 2% to 5.25%. Funds to retire the bonds are provided from ad valorem taxes.

\$25M Parks and Cultural General Obligation Bonds, Series 2005

	Amount Budgeted
Principal	\$975,000
Interest	979,088
Paying Agent Fees	1,250
Total	<u>\$1,955,338</u>

Budget Comment

This fund provides debt services on \$25,000,000 voted bond issue for the purpose of financing the costs of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2006 to 2025 and pay annual interest of 3% to 5%. Funds to retire the bonds are provided by ad valorem taxes.

DEBT SERVICE BY FUND

\$16.025M Recreational and Cultural General Obligation Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,265,000
Interest	742,025
Paying Agent Fees	2,000
Total	<u>\$2,009,025</u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2005 issued to provide the funds required to refund a portion of the County’s General Obligation Bonds, Series 1999A. The bonds mature from 2006 to 2019 and carry an interest rate of 2.625% to 4.5%. Funds to retire the bonds are provided from ad valorem taxes.

\$22.335M Library Expansion General Obligation Bonds, Series 2006

	Amount Budgeted
Principal	\$905,000
Interest	831,428
Paying Agent Fees	1,275
Total	<u>\$1,737,703</u>

Budget Comment

This fund provides debt service on the \$22,335,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities and the renovation and rehabilitation of existing library facilities. The bonds mature from 2007 to 2025 and pay annual interest of 3.5% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

DEBT SERVICE BY FUND

\$50M General Obligation Bonds Series 2006, Waterfront Access

	Amount Budgeted
Principal	\$1,910,000
Interest	1,814,738
Paying Agent Fees	1,500
Total	<u>\$3,726,238</u>

Budget Comment

The fund provides debt service on the \$50 million voted bond issue for the purpose of financing the cost of Waterfront Access Projects. The bonds mature from 2007 to 2026 and pay annual interest of 3.3% to 4.375%. Funds to retire the bonds are provided from ad valorem taxes.

\$233.6M Criminal Justice Facilities Revenue Bonds, Series 1990

	Amount Budgeted
Principal	\$0
Interest	2,729,880
Recurring Issue Costs	231,466
Paying Agent Fees	<u>300</u>
Total	<u>\$2,961,646</u>

Budget Comment

This fund provides for the debt service on the Criminal Justice Facilities Revenue Bonds, Series 1990. The Bonds are dated June 15, 1990 and were issued in \$5,000 denominations. The serial portion of the bonds mature from 1994 to 2005 and pay annual interest of 6.3% to 7.2%.

In FY 1993, \$120,770,000 of bonds were refunded by the \$117,485,000 Criminal Justice Revenue Refunding Bonds, Series 1993. In FY 1997, \$33,550,000 of bonds were refunded by the \$32,775,000 Criminal Justice Revenue Refunding Bonds, Series 1997. A total of \$57,925,000 of the original Series 1990 Bonds remained outstanding in 1997. The principal source of funding for this issue is non ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$117.485M Criminal Justice Facilities Refunding Bonds, Series 1993

	Amount Budgeted
Principal	\$12,685,000
Interest	1,400,188
Paying Agent Fees	<u>790</u>
Total	<u>\$14,085,978</u>

Budget Comment

This fund provides for the debt service for the advance refunding of \$120,770,000 of the original \$233.6M Criminal Justice Facilities Revenue Bonds, series 1990. The Bonds mature from 1994 to 2011 and carry an annual interest rate of 2.75% to 5.375%. The principal source of funding for both issues is non-ad valorem revenues, currently sales tax.

\$22.245M Administrative Complex Revenue Refunding Bonds, Series 1993

	Amount Budgeted
Principal	\$1,715,000
Interest	187,950
Recurring Issue Costs	19,629
Paying Agent Fees	<u>2,600</u>
Total	<u>\$1,925,179</u>

Budget Comment

This issue provided funds to refund the Palm Beach County Public Building Corporation, Inc. (Administrative Complex) Revenue Refunding Bonds, Series 1986. The Bonds mature from 1994 to 2011 and carry annual interest rates from 3% to 5.2%. The main source of funding for the debt service is non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$6.525M Public Improvement Recreational Facility Revenue Refunding Bonds, Series 2003

	Amount Budgeted
Principal	\$590,000
Interest	119,556
Paying Agent Fees	1,500
Total	<u>\$711,056</u>

Budget Comment

This issue provides funds to refund the Recreational Facility Revenue Bonds issued in FY 1994 for the construction of a golf course in the Okeehetee Park facility. The bonds mature from 2004 to 2014 and carry an annual interest rate from 2.25% to 3.625%. Funding for the retirement of the refunding bonds is provided from the net operating revenues of the golf course.

\$20.07M Stadium Facilities Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,535,000
Interest	624,244
Paying Agent Fees	2,000
Total	<u>\$2,161,244</u>

Budget Comment

This fund provides for the debt service for the refunding of the County's outstanding Stadium Bonds issued in FY 1997 for the baseball stadium facilities located in the town center of ABACOA, a community in Jupiter, Florida.

DEBT SERVICE BY FUND

\$32.775M Criminal Justice Facilities Refunding Bonds, Series 1997

	Amount Budgeted
Interest	\$1,877,663
Paying Agent Fees	585
Total	<u>\$1,878,248</u>

Budget Comment

This fund provides for the debt service for the advance refunding of \$32.775 million of the original \$233.6M Criminal Justice Facilities Revenue Bonds, Series 1990. The bonds mature in 1998, 2012, and 2013 and carry an annual interest rate of 3.85% to 5.02%. The principal source of funding for both issues is legally available non-ad valorem revenues, currently sales tax.

\$81.34M Public Improvement Refunding Bonds, Series 2004 (Convention Center Project)

	Amount Budgeted
Principal	\$1,635,000
Interest	3,690,044
Recurring Issue Costs	60,098
Paying Agent Fees	2,000
Total	<u>\$5,387,142</u>

Budget Comment

The issue provides funds to refund the \$80,705,000 Public Improvement Revenue Bonds issued in FY 2001 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues. The actual source of funding is the fourth cent tourist development tax.

DEBT SERVICE BY FUND

\$18.65M Criminal Justice Facilities Refunding Bonds, Series 2002

	Amount Budgeted
Principal	\$1,600,000
Interest	518,500
Debt Service Reserve	600
Total	<u>\$2,119,100</u>

Budget Comment

The fund provides for the debt service for the advance refunding of the County’s outstanding Criminal Justice Facilities Revenue Bonds Series 1994. The bonds mature from 2003 to 2015 and carry an annual interest of 2% to 5%. The principal source of funding is legally available non-ad valorem revenues, currently sales tax.

\$94.3M Public Improvement Bonds, Series 2004 (General Government Facilities)

	Amount Budgeted
Principal	\$4,485,000
Interest	3,273,610
Recurring Issue Costs	77,324
Paying Agent Fees	1,000
Total	<u>\$7,836,934</u>

Budget Comment

The fund provides debt service on \$94,300,000 Public Improvement Revenue and Refunding Bonds Series 2004 issued for the construction and expansion of various government facilities. The bonds mature annually from 2004 to 2023 and carry an annual interest rate from 2% to 5%. The funds for the retirement of the bonds are payable from legally available non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$133.935M Public Improvement Revenue Bonds, Series 2005 (Biomedical Research Park Project)

	Amount Budgeted
Principal	\$4,900,000
Interest	5,798,250
Recurring Issue Costs	108,166
Paying Agent Fees	1,000
Total	<u>\$10,807,416</u>

Budget Comment

The fund provides debt service on approximately \$133.935 million Public Improvement Revenue Bonds Series 2005 for a portion of the costs of acquiring, constructing, improving and equipping a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

\$38.895M Public Improvement Revenue Bonds, Series 2004 (Biomedical Research Park Project)

	Amount Budgeted
Principal	\$1,580,000
Interest	1,235,778
Recurring Costs	28,366
Paying Agent Fees	<u>500</u>
Total	<u>\$2,844,644</u>

Budget Comment

The fund provides debt service on \$38.895 million Public Improvement Revenue Bonds Series 2004 for cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$24.4M Taxable Public Improvement Revenue Bonds, Series 2004 (Biomedical Research Park Project)

	<u>Amount Budgeted</u>
Principal	\$2,296,187
Interest	<u>952,673</u>
Total	<u><u>\$3,248,860</u></u>

Budget Comment

The fund provides debt service on \$24,427,515 Taxable Public Improvement Revenue Bonds Series 2004 that were issued for cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 10 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

\$17.455M Parks & Recreation Refunding Revenue Bonds, Series 2005

	<u>Amount Budgeted</u>
Principal	\$1,525,000
Interest	519,450
Paying Agent Fees	2,000
Total	<u><u>\$2,046,450</u></u>

Budget Comment

The fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County’s Parks & Recreation revenue Bonds, Series 1996. The bonds mature from 2005 to 2016 and carry an interest rate of 3% to 5.25%. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$13.485M Revenue Refunding Bonds (North County Courthouse/Sheriff’s Motor Pool), Series 2005

	<u>Amount Budgeted</u>
Principal	\$1,160,000
Interest	504,795
Paying Agent Fees	2,000
Total	<u>\$1,666,795</u>

Budget Comment

The fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County’s Revenue Bonds, Series 1997. The bonds mature from 2005 to 2017 and carry an interest rate of 3.5% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

\$9.5M Judicial Parking Revenue Refunding Bonds, Series 2005

	<u>Amount Budgeted</u>
Principal	\$895,000
Interest	261,500
Paying Agent Fees	2,000
Total	<u>\$1,158,500</u>

Budget Comment

The fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County’s Revenue Bonds, Series 1995. The bonds mature from 2007 to 2016 and carry an interest rate of 3% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$13M Public Improvement Revenue Bonds, Series 2005

	Amount Budgeted
Principal	\$1,403,315
Interest	344,957
Total	<u>\$1,748,272</u>

Budget Comment

The fund provides debt service for Revenue Bonds for the purpose of financing the cost of designing, developing and constructing a laboratory and research facility for Scripps Research Institute on the Jupiter Campus of Florida Atlantic University. The bonds mature from 2006 Series 2014 and have a variable interest rate. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

\$14.685M Judicial Parking Facilities Expansion, Series 2006

	Amount Budgeted
Principal	\$520,000
Interest	608,100
Recurring Issue Costs	11,530
Paying Agent Fees	1,100
Total	<u>\$1,140,730</u>

Budget Comment

The fund provides debt service for revenue bonds for the purpose of financing the cost of designing, developing and constructing the expansion of parking facilities for the Judicial Center. The bonds mature from 2007 to 2026 and payment of debt service is provided from non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$11.5M Taxable Public Improvement Revenue Bonds Anticipation Note, Series 2007 (Convention Center Hotel Project)

	<u>Amount Budgeted</u>
Principal	\$0
Interest	690,924
Paying Agent Fees	<u>0</u>
Total	<u>\$690,924</u>

Budget Comment

This fund provides interest payments for the \$11.5 Taxable Revenue Bond Anticipation Note, Series 2007 that were issued for the purpose of paying principal and interest on the County’s \$10.5 million Taxable Revenue Bond Participation Notes, Series 2005 (Convention Center Hotel Project). The Series 2005 Taxable BAN provided the initial financing for the cost of acquiring the Convention Center Hotel site. The 2007 Taxable BAN is payable May 1, 2010. The County expects to issue taxable non-ad valorem revenue bonds to pay the Series 2007 Note.

\$2.58M Public Improvement Revenue Bonds, Series 2007A

	<u>Amount Budgeted</u>
Principal	\$89,989
Interest	<u>98,146</u>
Total	<u>\$188,135</u>

Budget Comment

The fund provides debt service for initial tax exempt revenue bonds issued in November 2007 to refinance note issued by the County in 2004 for infrastructure improvements at Four Corners for the Biomedical Research Park project. The bonds mature from 2008 to 2027 and pay annual interest of 4.01%. The source of funding is legally available non-ad valorem revenues currently sales tax.

DEBT SERVICE BY FUND

\$5.18M Public Improvement Revenue Bonds, Series 2007B

	Amount Budgeted
Principal	\$155,551
Interest	<u>274,996</u>
Total	<u>\$430,547</u>

Budget Comment

The fund provides debt service for initial taxable revenue bonds issued in November 2007 to refinance note issued by the County in 2004 for infrastructure improvements at Four Corners for the Biomedical Research Park project. The bonds mature from 2008 to 2027 and pay annual interest of 5.56%. The source of funding is legally available non-ad valorem revenues currently sales tax.

\$98.08M Public Improvement Revenue Bonds, Series 2007 (Biomedical Research Park Project)

	Amount Budgeted
Principal	\$3,190,000
Interest	4,468,350
Recurring Issue Costs	76,569
Paying Agent Fees	<u>1,500</u>
Total	<u>\$7,736,419</u>

Budget Comment

This fund provides for the debt services on approximately \$98.08 million Public Improvement Revenue Bonds issued in November 2007, for the costs of acquiring, constructing, improving and equipping a Biomedical Research Park at the Florida Atlantic University Campus in Jupiter. The bonds will mature from 2008 to 2027 and pay annual interest of 4% to 4.375%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

**\$35.075M Public Improvement Revenue Bonds, Series 2008
(Law Enforcement Information Technology Projects)**

	<u>Amount Budgeted</u>
Principal	\$5,577,886
Interest	816,465
Total	<u>\$6,394,351</u>

Budget Comment

The fund provides for debt service on the \$35.075M Revenue Bonds for the financing costs of acquiring Law Enforcement technology equipment, software, an all other costs. The Bonds will mature from 2009 to 2014 and pay annual interest at a rate of 3.038%. The funds for the retirement of the Bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

**\$11.7M Public Improvement Revenue Note, Series 2008
(Environmentally Sensitive Land Acquisition Project)**

	<u>Amount Budgeted</u>
Principal	\$584,884
Interest	<u>511,197</u>
Total	<u>\$1,096,081</u>

Budget Comment

The fund provides for the debt service on the Series 2008 Note issued to finance the cost of acquisition of environmentally sensitive land in Jupiter. The Bonds mature from 2009 to 2028 and pay annual interest at a rate of 3.11%. The funds for the retirement of the Bonds will be payable from legally available non-ad valorem Revenue Bonds, currently sales tax.

DEBT SERVICE BY FUND

\$29.476M Public Improvement Revenue Refunding Bonds, Series 2008

	<u>Amount Budgeted</u>
Principal	\$4,142,000
Interest	814,603
Total	<u>\$4,956,603</u>

Budget Comment

This fund provides for the debt service on Refunding Bonds, Series 2008 issued to provide funds to refund certain insured variable rate loans from the Sunshine State Governmental Financing Commission. The Bonds mature from 2008 to 2021 and pay annual interest at a rate of 3.50%. The source of funding is legally available non-ad valorem revenues, currently sales tax.

\$177.1M Public Improvement Revenue Bonds, Series 2008 (Jail Expansion Program/Public Buildings)

	<u>Amount Budgeted</u>
Principal	\$3,120,000
Interest	8,146,650
Paying Agent Fees	1,500
Debt Service Reserve	<u>15,893,150</u>
Total	<u>\$27,161,300</u>

Budget Comment

This fund provides for the debt service on the \$177.1 million Public Improvement Revenue Bonds that were issued in FY 2008, for the costs of acquiring, constructing, improving and equipping the expansion of the jails and other public buildings. The bonds will mature from 2009 to 2038 and pay annual interest of 3.5% and 5%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

\$16.14M Capital Improvement Bond Anticipation Note, Series 2009

	Amount Budgeted
Principal	\$0
Interest	645,630
Paying Agent Fees	0
Total	<u>645,630</u>

Budget Comment

This fund provides for the interest payments on the \$16.14M Series 2009 BAN for improvements to Four Points and other government buildings. The BAN will mature on June 1, 2012. The debt service will be payable from legally available non-ad valorem revenues, currently sales tax.

**\$94.235M Public Improvement Revenue Bonds, Series 2009-2
(Max Planck Biomedical Research Project & Sunshine State Loan Refundings)**

	Amount Budgeted
Principal	\$3,070,000
Interest	4,715,430
Paying Agent Fees	<u>1,500</u>
Total	7,786,930

Budget Comment

This fund provides for the debt service on the \$94.235M Series 2008-2 Bonds that were issued to provide the initial funding to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding to refund the outstanding loans from the Sunshine State Governmental Financing Commission. The Bonds will mature annually for 20 years and the debt service is payable from legally available non-ad valorem revenues, currently sales tax.

DEBT SERVICE BY FUND

Water Utilities Debt Service

	Amount Budgeted
Principal	\$11,949,000
Interest	7,207,000
Paying Agent Fees	144,000
Total	<u>\$19,300,000</u>

Budget Comment

The Water Utilities Department currently has six outstanding bond issues plus a State revolving loan participation with the City of West Palm Beach.

- 1) **Water & Wastewater, Series 1998 - \$30,000,000** - The proceeds from this issue were used to pay the cost of certain additions to water and sewer system per the five-year capital improvement program.
- 2) **Water & Sewer System Refunding Bonds, Series 2003** - The proceeds from this issue were used to refund a portion of the Series 1993 Bonds.
- 3) **Water & Sewer Revenue Refunding bonds, Series 2004** - The proceeds from this issue were used to refund a portion of the Series 1995 Bonds.
- 4) **Water & Sewer Revenue Bonds, Series 2006A \$125,850,000** – The proceeds were used to pay for the acquisition of certain assets from the Village of Royal Palm Beach and certain additions to the County’s water and sewer system per the five-year Capital Improvement Program.
- 5) **Water & Sewer Revenue Refunding Bonds, Series 2006B \$12,485,000** – The proceeds from this issue were used to refund a portion of the Series 1998 Bonds.
- 6) **Water & Sewer Revenue Refunding Bonds, Series 2008 \$6,473,000** – The proceeds from this issue were used to refund all of the Series 1985 Bonds.
- 7) **Water & Sewer Revenue Bonds, Series 2009 \$68,115,000** - The proceeds from this issue were used for the acquisition, construction, improvements and additions to the County's water and sewer system for the FPL Reclaimed Water Project

DEBT SERVICE BY FUND

Airports Debt Service

	Amount Budgeted
Principal	\$8,144,469
Interest	7,194,312
Paying Agent Fees	56,000
Total	<u>\$15,394,781</u>

Budget Comment

The Department of Airports currently has four outstanding bond issues.

- 1) **Airport System, Series 2001 - \$83,965,000** - To refund Airport System Revenue Bonds, Series 1991 maturing from 10/01/02 to 10/01/10, to pay termination fee for the cancellation of the swap confirmation relating to weekly/Fixed-Rate Airport System Refunding Bonds, Series 2001 and to pay insurance, debt service reserve requirement and cost of issuance for Series 2001 Bonds.

- 2) **Airport System, Series 2002 Bonds - \$60,150,000** - To refund Airport System Revenue Bonds, Series 1992, to pay the termination fee for the cancellation of the swap confirmation relating to Weekly Adjustable/Fixed-Rate Airport System Revenue Bonds, Series 2002, which no longer will be issued, to pay premium for a municipal bond policy, to fund the Debt Service Reserve Requirement, and to pay all or a portion of the costs of issuance for the Series 2002 Bonds.

- 3) **Airport System, Series 2006A - \$69,080,000** – For design, construction and equipping of certain facilities and improvements relating to a new long term parking garage and connecting bridges to the existing parking garage and the terminal. The new debt was structured to level the debt service of all airport issues and matures from 2021 to 2036.

- 4) **Airport System Taxable Revenue Refunding Bonds, Series 2006B - \$16,855,000** – The proceeds, together with certain other available funds, were used to advance refund a portion of the series 2001 and 2002. The debt service was structured to level the debt service in all outstanding airport bonds and will mature from 2015 to 2020.

BOND RATINGS

Bond Issue	Moody's Investor's Service	Standard & Poor's and Fitch
50M General Bonds, Series 2006	Aaa	AAA
25M General Obligation Bonds, Series 2005	AAA	AAA
16.025M General Obligation Refunding Bonds, Series 2005	AAA	AAA
30.5M General Obligation Bonds, Series 2003	Aaa	AAA
25M General Obligation Bonds, Series 2003A	Aaa	AAA
25M General Obligation Bonds, Series 1999A	Aaa	AAA
115.82M General Obligation Taxable Refunding Bonds, Series 2006	Aaa	AAA
45.625M General Obligation Refunding Bonds, Series 1998	Aaa	AAA
57.44M General Obligation Refunding Bonds, Series 1994B	Aaa	AAA
2.58M Public Improvement Revenue Refunding Bonds, Series 2007A	Unrated	Unrated
5.18 M Public Improvement Taxable Revenue Refunding Bonds, Series 2007B	Unrated	Unrated
98.08M Public Improvement Revenue Bonds, Series 2007C	AAA	AAA
35.075M Public Improvement Revenue Bonds, Series 2008	Unrated	Unrated
11.7M Public Improvement Revenue Bonds, Series 2008	Unrated	Unrated
29.476M Public Improvement Revenue Refunding Bonds, Series 2008	Unrated	Unrated
176.585M Public Improvement Revenue Bonds, Series 2008	Aa1	AA+
14.685M Public Improvement Revenue Bond, Series 2006	Aaa	AAA
13.485M Revenue Refunding Bonds, Series 2005	Aa1	AA+
9.52M Public Improvement Revenue Refunding Bonds, Series 2005	Aa1	AA+
17.455M Parks & Recreation Facility Revenue Refunding Bonds, Series 2005	Aa1	AA+
133.935M Public Improvement Revenue Bonds, Series 2005	Aaa	AAA
38.895M Public Improvement Revenue Bonds, Series 2004A	Aaa	AAA
24,427,515 Public Improvement Taxable Bonds, Series 2004B	Unrated	Unrated
13,028,760 Public Improvement Revenue Bonds, Series 2005	Unrated	Unrated
81.34M Public Improvement Revenue Bonds, Series 2004	Aaa	AAA
94.3M Public Improvement Revenue Refunding Bonds, Series 2004	Aa1	AA+
18.56M Criminal Justice Facilities Revenue Refunding Bonds, Series 2002	Aa1	AA+
6.525M Public Improvement Recreation Ref. Facilities Rev. Bonds, Series 2003	Aa1	AA+
20.07M Stadium Facilities Revenue Refunding Bonds, Series 2005	Aaa	AAA
22.425M Revenue Improvement Bonds, Series 1997	Aaa	AAA
22.245M Administrative Complex Revenue Refunding Bonds, Series 1993	Aaa	AAA
233.62M Criminal Justice Facilities Revenue Bonds, Series 1990	Aaa	AAA
117.485M Criminal Justice Facilities Revenue Refunding Bonds, Series 1993	Aaa	AAA
32.775M Criminal Justice Facilities Revenue Refunding Bonds, Series 1997	Aaa	AAA
69.08M Airport System Revenue Bonds, Series 2006A	Aaa	AAA
16.855M Airport System Taxable Refunding Series 2006B	Aaa	AAA
83.956M Airport System Revenue Refunding Bonds, Series 2001	Aaa	AAA
60.15M Airport System Revenue Refunding Bonds, Series 2002	Aaa	AAA

BOND RATINGS

Bond Issue	Moody's Investor's Service	Standard & Poor's and Fitch
30M Water & Wastewater Revenue Bonds, Series 1995	Aaa	AAA
26.785M Water & Sewer Revenue Refunding Bonds, Series 2003	Aa1	AAA
28.265M Water & Sewer Revenue Refunding Bonds, Series 2004	Aaa	AAA
125.55M Water & Sewer Revenue Bonds, Series 2006A	Aaa	AAA
12.455M Water & Sewer Revenue Refunding Bonds, Series 2006B	Aaa	AAA
6.473M Water & Sewer Revenue Refunding Bonds, Series 2008	Unrated	Unrated

Moody's Investors Service, Standard & Poors and Fitch ratings currently assign ratings of Aaa, AAA and AAA, respectively, to the County's General Obligation Bonds and Aa1, AA+, and AA+, respectively, to the County's Revenue Bonds supported by a pledge on Non-Ad Valorem revenues. The above ratings were assigned at the time of issuance of the bonds and may not reflect the current rating assigned by the rating agency.



FINANCIAL POLICIES

Palm Beach County's FY 2010 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions as well as to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following beneficial results:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate a compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

- ◆ **BUDGET POLICIES**
- ◆ **REVENUE POLICIES**
- ◆ **EXPENDITURE POLICIES**
- ◆ **RESERVE POLICIES**
- ◆ **DEBT POLICIES**
- ◆ **CAPITAL IMPROVEMENT POLICIES**

I. BUDGET POLICIES

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at a fund level.

I.3 Estimates of Receipts

The receipts division of the budget shall include 95% of all receipts reasonably to be anticipated from all sources, including taxes to be levied, and 100% of balance to be brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

FINANCIAL POLICIES

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund in an amount not more than 10% of the total fund budget; for reallocation by the Board of County Commissioners as needed to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)). (See Section IV. I -OPERATING RESERVE)

I.6 Budget Transfers

The Director, Office of Financial Management & Budget, has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies, and between capital projects) require approval of the Board of County Commissioners.

I.7 Budget Performance Reports

The Office of Financial Management and Budget will provide semiannual reports during the budget year to the County Administrator and Board of County Commissioners evaluating actual revenues and expenditures in comparison to budget.

II. REVENUE POLICIES

II.1 General Revenue Policy

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- ◆ Legislative Constraints Fee policies applicable to each fund or activity
- ◆ The related cost of the service provided
- ◆ The impact of inflation on the provision of services
- ◆ Equity of comparable fees
- ◆ Legislative constraints

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- ◆ Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

FINANCIAL POLICIES

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will be generally limited to the following funds:

Countywide:

General
Debt Service

Dependent Districts:

County Library
Fire Rescue MSTU's (Jupiter and Main Fire Rescue MSTU)

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas tax revenues will be generally limited to the following funds:

County Transportation Trust
Transportation Improvement
Mass Transit

II.5 Sales Taxes

The use of Sales tax revenue will be generally limited to the following funds:

General
County Transportation Trust
Debt Service

II.6 Impact Fees

Palm Beach County shall require new development activity to pay fair share fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire Rescue, public buildings, schools, and law enforcement.

FINANCIAL POLICIES

II.7 Utility Taxes

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Trust Fund and the Beach Improvement Fund.

II.9 Grants

Only such grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and conform in every respect to covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies.)

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "quality of life" in nature; such as, various community services, cultural, and recreational activities.

FINANCIAL POLICIES

III. EXPENDITURE POLICIES

III.1 Administrative Charges

The County has in place a federally approved overhead distribution system which allocates General Fund Administrative Charges to the various County entities benefiting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of annual and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has developed "Performance Measures" for each of its departments in order to assure that maximum productivity is being achieved.

Where Performance Measures demonstrate that activities could more cost effectively be provided by outsiders, contracting out of such activities will be considered.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

III.5 Categorization of Services

The County will segregate its various services into distinct categories, in order to set priorities for allocating available money. The categories can be generally defined as follows:

Basic or Core Services - These are services which are best performed at the County level and are most closely linked to protecting the health and safety of citizens. Legally mandated services or commitments are also included in this category.

FINANCIAL POLICIES

Maintenance of Effort Services - These are services that the County has traditionally provided.

Quality of Life - These are activities which are provided for more specialized groups and enhance the desirability of Palm Beach County as a place to live.

IV. RESERVE POLICIES

A formally adopted reserve policy is an important factor in maintaining the fiscal health of Palm Beach County. There are three primary types of reserves: Operating, Capital, and Debt. The degree of need for these reserves differs, based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements). Board approval is required to move funds from Contingency Reserve accounts into expenditure line items.

IV.1 Operating Reserves

Reserve for Contingency provides for unexpected expenditures which are deemed necessary during the budget year.

Budgeting Undesignated Reserves in Countywide Ad Valorem Funds

The adopted budget for the Countywide ad valorem equivalent funds will include undesignated reserves (reserve for balance brought forward and contingency) in an amount which, when combined with the statutory reserve is between 15% and 20% of net budgeted expenditures and transfers for these funds. For purposes of this calculation, Countywide ad valorem equivalent funds are General Fund, Sales Tax Fund, and County Transportation Trust Fund.

General Fund - Fund Balance

The County shall maintain year-end General Fund unreserved fund balance at an amount which is between 25% and 30% of audited General Fund expenditures and transfers to other funds. To the extent that the year-end audited fund balance falls outside of this range, corrective action shall be taken over a three-year period to bring the balance into conformity with this policy. Designations by the Board of County Commissioners of a portion of undesignated fund balance for a specific purpose or to be used for outstanding purchase orders, contracts and commitments at year end and which are re-appropriated in the subsequent fiscal year will be indicated in the footnotes to the financial statements rather than the balance sheet.

Special Projects Funds – Fund Balance

Unreserved fund balance in special projects funds shall only be used for the specific purpose for which the fund has been established. Designations by the Board of County Commissioners of a portion of undesignated fund balance for a specific purpose including for outstanding purchase orders, contracts and commitments, which are re-appropriated in the subsequent fiscal year will be reflected as designations of unreserved fund balance in the footnotes in the annual financial statements.

FINANCIAL POLICIES

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

Capital Project Funds – Fund Balance

Unreserved fund balance in capital projects funds include amounts which are being held for specific projects. To the extent that these projects have been identified and approved by the Board of County Commissioners, but funds have not been obligated through formal contracts, amounts to be allocated for these projects will be reflected as designations of unreserved fund balance in the footnotes to the annual financial statements. Outstanding purchase orders, contracts and other commitments at year end, which are re-appropriated in the subsequent fiscal year shall be reflected as designations of unreserved fund balance in the footnotes to the financial statements.

All amounts in bond construction funds will be designated for the specific projects(s) for which the bonds were issued and will be reflected as designations of unreserved fund balance in the footnotes to the financial statements.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and the marketability of bonds. The amount of debt reserves is established by bond indenture in association with each bond issuance

Although these policy statements are intended to apply to various funds of the County, various Federal, State, and Local laws and regulations, and specific financial policies may supersede them.

V. DEBT POLICIES

Palm Beach County will use debt financing when it is appropriate. It will be judged appropriate only when the following conditions exist:

- ◆ When non continuous capital improvements are desired, and;
- ◆ When it can be determined that future citizens will receive a benefit from the improvement

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- ◆ Conservatively projecting the revenue sources that will be utilized to pay the debt.
- ◆ Financing the improvement over a period not greater than the useful life of the improvement.

FINANCIAL POLICIES

Additionally, the County has the following policies in relation to debt financing:

- ◆ Where possible, the County uses special assessment, revenue, or self-supporting bonds instead of general obligation bonds.
- ◆ Palm Beach County maintains good communications with bond rating agencies about its financial condition.
- ◆ Palm Beach County maintains overall net debt less than \$1,200 per capita.
- ◆ Debt service payments on net debt, exclusive of self-supporting debts, will be no more than 10% of general government expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election as required by the Florida Constitution. Total general obligation debt for Palm Beach County will be maintained at no more than 5% of total assessed valuation of taxable property.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate on non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. CAPITAL IMPROVEMENT POLICIES

VI.1 Five Year Program

The County will develop a five year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five year program.

FINANCIAL POLICIES

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into five year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting for the renewal and replacement requirements of capital facilities.

FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING

Palm Beach County develops its Budget in accordance with the requirements of the Florida Statutes and generally accepted accounting principles (GAAP). GAAP requires that the budget for certain funds be developed using the modified accrual accounting method. The County develops and adopts budgets for all of its funds using the modified accrual accounting method.

Fund Accounting

In governmental accounting, the resources of the government are accounted for through funds. A fund is a separate fiscal and budgetary entity. Funds are set up to demonstrate stewardship and fiscal accountability for the resources entrusted to the government. The number and type of funds used is guided by sound financial judgment and the requirements of the Florida Statutes. Palm Beach County utilizes the following types of funds in its budget:

Governmental Funds

General Fund - This fund is the general operating fund of the County. It is used to account for all financial resources received by the County, other than those which are accounted for in another fund.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (other than Capital Project or Special Assessment type revenues).

Debt Service Funds - These funds are used to account for the accumulation of resources for the payment of principal, interest, and other costs related to the general long-term debt of the County.

Capital Project Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or improvements (other than those financed by Proprietary or Special Assessment funds).

Proprietary Funds

Enterprise Funds - These funds are used to account for operations that are financed and operated in a manner similar to that of a private business enterprise. The intent is to finance or recover the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis through user charges.

Internal Service Funds - These funds are used to account for the goods and services that are provided by departments for the benefit of other County departments, on a cost reimbursement basis.

FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING

Measurement Basis

In governmental accounting, the measurement basis used for the accounting system depends on the fund or funds involved.

Governmental funds use the modified accrual basis of accounting. Under this basis, revenues are recognized if they are measurable and available for use during the year. Expenditures are recognized in the period the liabilities are incurred if measurable, except for accrued interest on general long-term debt which is recognized when payment is due to bondholders.

Proprietary funds use the full accrual basis of accounting. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liabilities are incurred.

Financial Statements

In governmental accounting, the focus for budgeting, measuring, and reporting on financial activity depends on the funds involved.

Governmental funds are accounted for on a "financial resource flow" focus. This means that governmental fund balance sheets will only contain current assets, current liabilities, and the excess of current assets over current liabilities, which is called fund balance or fund equity. Governmental fund operating statements present increases in resources (revenues and other financing sources), uses of resources (expenditures and other financing uses) and changes in fund balances.

Proprietary funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in total economic net worth (fund equity).

GASB statement 34 establishes financial reporting standards which include government-wide financial statements. These accrual-based financial statements are prepared using an economic resources measurement focus. They report all assets, liabilities, revenues, expenses, gains, and losses of the government and distinguish between governmental and business-type activities.

FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING

Basis of Budgeting

All funds are budgeted using the modified accrual basis of accounting, including proprietary funds. Fund budgets are prepared using the governmental model, which in essence, is as if all funds were special revenue funds. The only exception to this policy is the annual interest expense of proprietary funds which is budgeted on the accrual basis. Proprietary fund financial statements are presented using the accrual basis of accounting. When using the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Governmental fund financial statements are presented using the modified-accrual basis of accounting. Accounting on the modified-accrual basis requires that revenues are recorded when susceptible to accrual, that is, when they become both measurable and available to pay liabilities of the current period. For this purpose, the County considers revenue to be available if it is collected within 60 days of year-end. Revenues not considered available are recorded as deferred revenues. Expenditures generally are recorded when a liability is incurred; however, debt service payments, expenditures related to compensated absences, and claims and judgments are recorded only when payment is due.

DESCRIPTION OF REVENUES BY TYPE

Current Ad Valorem Taxes

Property taxes are computed as a percentage of the taxable value of real property and personal property.

Licenses, Permits, and Other Taxes

Revenue derived from the issuance of local licenses, permits, and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user-type taxes, franchise fees, utility service taxes, and delinquent ad valorem taxes.

Intergovernmental Revenues

This group of accounts includes all revenues received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments-in-lieu-of-taxes.

Charges for Services

This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Fines & Forfeitures

This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty.

Miscellaneous Revenue

Miscellaneous revenues consist of sources not otherwise provided for in the preceding categories. These include interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials, and contributions from private sources.

Debt Proceeds

This type includes revenues received from bonds, loans, and certain lease-purchase agreements.

Balances Forward, Transfers and Other

Amounts received by the County which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers and inter-fund reimbursements except the receipts of an internal service fund. This category also includes fund balances carried over from the previous year.

Internal Service Fund Revenues

Those revenues derived from goods and services furnished by central service agencies of the County to other departments and funds.

DESCRIPTION OF EXPENDITURES BY ACTIVITY TYPE**General Government**

A major class of services provided by the legislative, judicial, and administrative branches of County government as a whole. This classification encompasses the Board of County Commissioners, Administration (including central service staff departments), Auditing, Property Appraisal, Tax Collection, Finance, Legal, Planning, Judicial, Supervision of Elections, and various other general government services.

Public Safety

A major category of services provided by the County for the security of persons and property. This category includes law enforcement, fire control, detention and/or correction, protective inspections, emergency and disaster relief services, ambulance and rescue services, investigative autopsies, consumer affairs, and all other costs primarily related to public safety.

Physical Environment and Utilities

The cost of services provided by the County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Services include water and sewage, mosquito and aquatic plant control, sand transfer and beach restoration, soil conservation and agriculture, and all other services related to the physical environment.

Transportation

Costs of services provided by the County for the safe and adequate flow of vehicles, travelers, and pedestrians. This category includes the County Transportation Trust, Transportation Authority, Department of Airports, and various funds associated with the construction and maintenance of roads within the County Road Program.

Economic Environment

The cost of providing services which develop and improve the economic condition of the community and its citizens. Services included are industry development, veterans services, housing and community development, and all other costs primarily related to economic environment.

Health and Human Services

The cost of providing services for the care, treatment, and control of human illness, injury or handicap, and for the welfare of the community as a whole and its individuals. Expenditures classified under this function include hospital services, health care, animal regulation, homes for the infirm, mental health, welfare, retardation, and other human services.

DESCRIPTION OF EXPENDITURES BY ACTIVITY TYPE**Culture and Recreation**

The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. This category includes libraries, parks and related programs, cultural services, special events, and special recreational facilities.

Internal Services

Those expenses incurred exclusively by internal service funds in providing goods and services to user departments and agencies. This category includes fleet management, employee health insurance, casualty self insurance, workers' compensation, information system services, and graphics.

Transfers, Reserves and Other

This is a basic account category to provide for disbursements which are not classified as expenditures. Included in this group are inter fund transfers, reserves, redemption of long and short term debts, and transfers between the Board of County Commissioners and Constitutional Officers.

DESCRIPTION OF EXPENDITURES BY OBJECT CATEGORY**Personal Services**

Expense for salaries, wages, and related employee benefits provided for all persons employed by the County whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, life and health insurance, workers' compensation, unemployment compensation insurance, and any other similar direct employee benefits.

Operating

Includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays. Examples include professional services, accounting and auditing, other contractual services, travel and per diem, communications, utilities, rentals and leases, repair and maintenance, promotional activities, office supplies, operating supplies, road material and supplies, books, publications, subscriptions, memberships, and other current charges not otherwise classified.

Capital Outlay

Outlays for the acquisition of or addition to fixed assets. This includes land, buildings, improvements other than buildings, machinery and equipment, and construction in progress.

Debt Service

Outlays for debt service purposes including principal, interest, and other debt service costs.

Grants and Aids

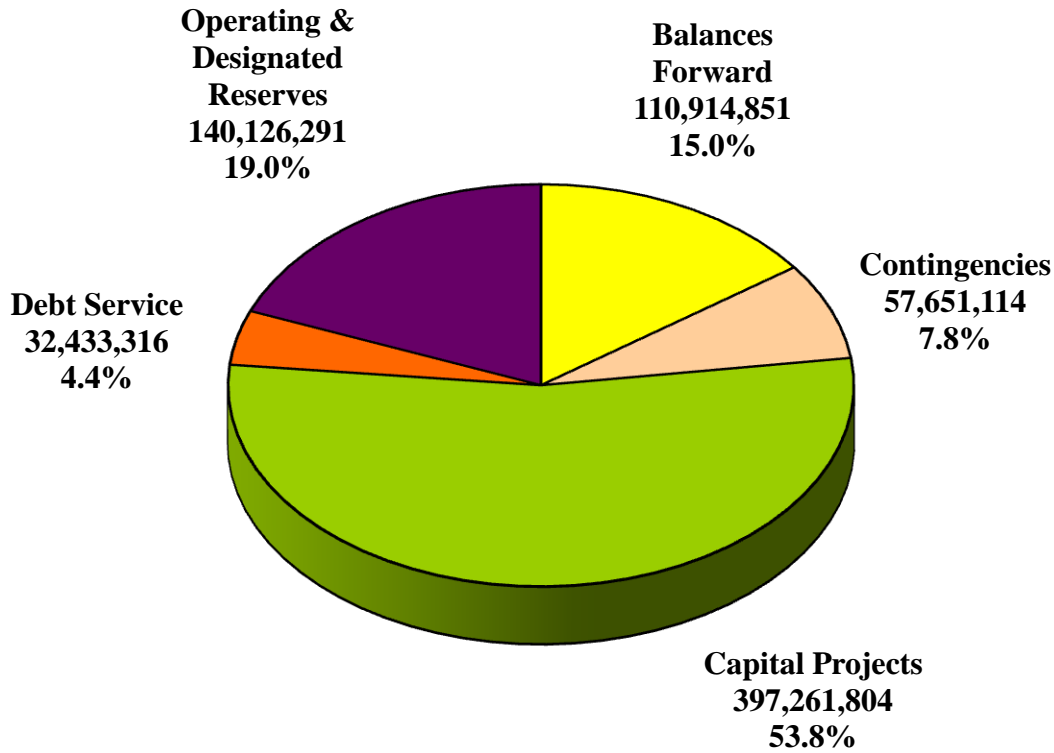
Includes all grants, subsidies, and contributions to other governmental agencies and private organizations excluding transfers to agencies within the same governmental entity.

Non-Operating

Includes all transfers between funds which do not represent operating expenditures including transfers between the Board of County Commissioners, the Constitutional Officers, and other taxing authorities. This category also includes all reserves.

Budgeted Reserves by Type

Total \$738,387,376



Contingencies - Contingency Reserves represent amounts set aside to meet unanticipated needs that may arise during the normal course of County business.

Capital Projects - Capital Project Reserves represent amounts set aside for capital improvement projects.

Debt Service - Debt Service Reserves represent funds set aside for future debt service payments in accordance with bond requirements.

Operating & Designated Reserves - Operating & Designated Reserves provide funds for a variety of specific potential needs such as economic development, tourist development, pollution recovery, or other program costs.

Reserves for Balances Forward - Reserves for Balances Forward represent funds to be carried forward to the subsequent fiscal year to pay operating expenses until property taxes are received.

BUDGETED

Fund Name	Contingency	Capital Projects
General Fund	\$20,000,000	
Affordable Housing Trust Fund		
Housing & Community Development		
Home Investment Partnership Act		
Juvenile Assessment Center Fd		
Law Enforcement Trust Fund		
County Library	1,315,379	
Beautification Maintenance		1,565,335
County Transport Trust	145,208	
Street Lighting Maintenance		
Natural Areas Stwrdship Endowment		
Ag Reserve Land Management		
Environmental Enhancement - Freshwater		
Environmental Enhancement - Saltwater		
Environmental Enhancement-Nonspecific		
Natural Areas Fund		
Pollution Recovery Trust Fund		
Handicapped Parking Enforcement		
Human Relations Camp		
HUD - Fair Housing		
Fair Employment Contract		
Bond Waiver Program R89-1178		
Intergovt'L Radio Comm Program		
School Impact Fees Zone 1		
School Impact Fees Zone 2		
School Impact Fees Zone 3		
School Impact Fees Zone 4		
Choose Life License Plate Fund		
Fire/Rescue MSTU	10,000,000	
Aviation Battalion	245,237	
F/R Long-Term Disability Plan		
MSBU-Hydrant Rental Boca Raton		
MSBU-Hydrant Rental-Riviera Beach		
Law Library		
Palm Tran Letter of Credit		
Metro Planning Organization		
Southwinds Golf Course		
Okeehlee Golf Course		

RESERVES

Debt Service	Operating & Designated	Balances Forward	Total FY 2010
	\$530,664	\$65,000,000	\$85,530,664
	1,543,448		1,543,448
	150,714		150,714
	487,214		487,214
	274,547		274,547
	2,304,292		2,304,292
		1,200,000	2,515,379
			1,565,335
			145,208
	1,296,129		1,296,129
	4,987,214		4,987,214
	85,879		85,879
	421,425		421,425
	244,092		244,092
	1,599,373		1,599,373
	8,979,970		8,979,970
	1,656,621		1,656,621
	218,235		218,235
	94,238		94,238
	171,630		171,630
	624,092		624,092
	623,423		623,423
	362,236		362,236
	629,668		629,668
	477,622		477,622
	898,221		898,221
	377,583		377,583
	834		834
		44,159,162	54,159,162
			245,237
	14,134,784		14,134,784
	191,456	115,523	306,979
	9,609	11,791	21,400
	238,573		238,573
	827,000		827,000
		428,375	428,375
	151,203		151,203
	5,134		5,134

BUDGETED

Fund Name	Contingency	Capital Projects
South County Golf Course		
Lantana Golf Course		
MSTD - Building		
CCRT Street Lighting Maintenance		
ACC Mobile Spay/Neuter Prgm		
E-911 Wire Line FS365.171		
Emergency Management		
Regulation of Towing Business		
Vehicle For Hire Ordinance		
Moving Ordinance		
E-911 WireLess FS 365.172/173		
911 Grant Fund		
TDC - Convention Center Operations		
TDC - Film Commission		
TDC - 4th Cent Local Option Tax		
TDC - Tourism		
TDC - Cultural Arts		
TDC-Beaches		
TDC - Sports Commission		
TDC-1st Cent Tourist Local Option Tax		
Drug Abuse Trust Fund		
Cooperative Extension Rev fund		
Crime Prevention Fund		
Criminal Justice Reserve Fund		
Public Affairs Replacement Frequency		
177.1M Public Improvement Rev Bond 2008 DS		
177.1 M Public Improvement Rev Bond 2008 DSR		
43M NAV 08 DSR, Max Planck		
Registered Coupon 2006 Non-Ad Valorem Debt Service		
25m Go Rec/Cul 1999 Ctf		13,570
80.705M NAV 01, Convention Center		515,361
26.3M NAV 96, Parks & Recreation Facilities Ser96 C&A		9,901
92.475m Improv Nav 03		300,275
25m Go Parks Cul Imp 03		233,092
25m Go Parks Cul Imp 05		8,234,048

RESERVES

Debt Service	Operating & Designated	Balances Forward	Total FY 2010
	3,391		3,391
	75,717		75,717
	843,737		843,737
	218,305		218,305
	549,802		549,802
	1,125,389		1,125,389
	93,320		93,320
	104,158		104,158
	573,518		573,518
	41,754		41,754
	2,793,413		2,793,413
	1,574,706		1,574,706
	300,736		300,736
	15,386		15,386
	3,020,148		3,020,148
	481,581		481,581
	123,513		123,513
	25,000		25,000
	227,051		227,051
	5,525,678		5,525,678
	297,923		297,923
	114,683		114,683
	14,134		14,134
	126,417		126,417
	1,539,699		1,539,699
4,625,000			4,625,000
11,268,150			11,268,150
7,693,046			7,693,046
294,988			294,988
			13,570
13,649			529,010
4,001			13,902
			300,275
			233,092
358,002			8,592,050

BUDGETED

Fund Name	Contingency	Capital Projects
30.5M GO 03, Library Improvements		1,586,749
24.5m Go Library Improv 05		855,123
145M Scripps Construction Trust Fund NAV 2004		
5.6M Sunshine #6 04, Scripps Infrastructure & Beeline		221,828
10.5M Public Improvement Rev Taxable BAN 2005		158,692
50M GO 05, Waterfront Access		2,115,620
15M Public Improvement Revenue Bond Series 2006		741,770
13M FAU Scripps Grant - 2nd Building		49,350
6.125M Sunshine#8 06, Park & Marina Improvement		165,570
10M Sunshine#9 06, So County Golf Course CTF		204,012
105.5M Scripps/Briger Rev Bonds 2007		636,257
177.1M Public Imp.Rev Bonds 2008 Capital		5,549,323
35M NAV 08 CP, PBSO Mobile Data		
26.375M Public Imp.Rev.Bonds Govt Bldg.2009 Cap		
Transportation Improvement Fund	1,256,633	140,474,936
Road Impact Fee Zone 1		43,740,780
Road Impact Fee Zone 2		32,780,344
Road Impact Fee Zone 3		23,655,592
Road Impact Fee Zone 4		11,816,755
Road Impact Fee Zone 5		25,211,518
Unicorp Impr Fund		8,543,885
Abacoa Impact Fee Account		393,049
Abacoa Trust Sub Account		3,013,040
Park Improvement Fund		1,218,570
Park Impact Fees Z-1		513,869
Park Impact Fees Z-2		1,248,077
Park Impact Fees Z-3		1,663,061
Unit 11 Acquisition/Enhancement		139,880
South Lox Sl Wetland Restoration		195,340
Beach Improvement		3,780,575
South Lake Worth Inlet		463,835

RESERVES

Debt Service	Operating & Designated	Balances Forward	Total FY 2010
			1,586,749
452,926			1,308,049
252,471			252,471
			221,828
			158,692
550,979			2,666,599
89,044			830,814
			49,350
			165,570
			204,012
			636,257
			5,549,323
766,111			766,111
197,760			197,760
			141,731,569
			43,740,780
			32,780,344
			23,655,592
			11,816,755
			25,211,518
			8,543,885
			393,049
			3,013,040
			1,218,570
			513,869
			1,248,077
			1,663,061
			139,880
			195,340
			3,780,575
			463,835

BUDGETED

Fund Name	Contingency	Capital Projects
Fire-Rescue Improvement	8,559,626	
Fire-Rescue Impact Fees		1,197,484
Library Improvement Fund		2,193,878
Library Expansion Program		2,045,216
Library Impact Fees		1,068,851
Library Capital Grants		83
PUD Civic Site Cash Out		2,409,856
800 Mhz RR + I Fund		
Law Enforcement/Impact Fees Z2 Road Patrol		182,267
Public Building Improvement Fund		855,149
Public Building Impact Fees		2,640,088
TDC- Bldg Renewal & Replacement		
Capital Outlay	5,476,812	33,697
Court Related Info Tech Cap Improvements		317,311
WUD Operation & Maintenance	1,386,491	
WUD Renewal & Replacement		1,000,000
WUD Capital Improvements		21,117,430
Special Assesment Program WUD		500,000
WUD Lake Region Renewal & Replacement		601,820
Debt Service Reserve Wud All		
Construction Trust Fund 2009		274,000
Debt Service WUD 2009		1,304,000
Airport Operations	9,185,711	
Airport Capital Projects		501,347
Airports Imp & Dev Fund		13,251,902
Airport Passenger Facility Chgs		20,443,577
Noise Abatement & Mitigation		1,535,040
Airports Restricted Assets Fund		1,503,870
8M Subordinated Debt 2006 CTF		275,956
DOA 60.150M Refding DS 2002		
Debt Service DOA 2001		
8M Subordinated Indebtness 2006 DS	80,017	
\$69.08M Airport System Revenue Bonds Debt		
\$16.855M Airport System Tax Revenue Bonds Debt		

RESERVES

Debt Service	Operating & Designated	Balances Forward	Total FY 2010
			8,559,626
			1,197,484
			2,193,878
			2,045,216
			1,068,851
			83
			2,409,856
	27,868,410		27,868,410
			182,267
			855,149
			2,640,088
	9,153,400		9,153,400
551,169			6,061,678
			317,311
			1,386,491
			1,000,000
			21,117,430
			500,000
			601,820
4,438,000			4,438,000
			274,000
			1,304,000
			9,185,711
			501,347
			13,251,902
			20,443,577
			1,535,040
			1,503,870
			275,956
800,262			800,262
63,368			63,368
			80,017
11,363			11,363
3,027			3,027

BUDGETED

Fund Name	Contingency	Capital Projects
Fleet Management		
Property & Casualty Insurance		
Risk Management Fund		
Employee Health Ins.		
Total FY 2010 Reserves	\$57,651,114	397,261,804

RESERVES

Debt Service	Operating & Designated	Balances Forward	Total FY 2010
	8,178,175		8,178,175
	7,562,875		7,562,875
	6,261,026		6,261,026
	16,696,123		16,696,123
\$32,433,316	\$140,126,291	\$110,914,851	\$738,387,376

MUNICIPALITIES

County Library Taxing District

Atlantis	Loxahatchee
Belle Glade	Mangonia Park
Briny Breezes	Ocean Ridge
Cloud Lake	Pahokee
Glen Ridge	Palm Beach Gardens
Greenacres	Palm Beach Shores
Haverhill	Royal Palm Beach
Hypoluxo	South Bay
Juno Beach	South Palm Beach
Jupiter	Tequesta
Jupiter Inlet Colony	Wellington
Lake Clarke Shores	

Fire Rescue Taxing Districts (MSTU)

Belle Glade	Lantana
Cloud Lake	Loxahatchee Groves
Glen Ridge	Pahokee
Haverhill	Palm Springs
Juno Beach	Royal Palm Beach
Jupiter	South Bay
Lake Clarke Shores	Wellington
Lake Worth	

Serviced by Fire Rescue

Lake Park	South Palm Beach
Manalapan	

Fire-Rescue also has a service agreement for a portion of Martin County.

Dispatched by Fire Rescue Outside the Fire Rescue Taxing District

Atlantis	North Palm Beach
Greenacres	Palm Beach Gardens
Jupiter Inlet Colony	Palm Springs
Lake Worth	Tequesta

COUNTYWIDE TAXING DISTRICTS**The School District of PBC**

3300 Forest Hill Boulevard
West Palm Beach, FL 33406
Telephone: (561) 434-8000

Children's Services Council

2300 High Ridge Road
Boynton Beach, FL 33426
Telephone: (561) 740-7000

Florida Inland Navigation District

1314 Marcinski Road
Jupiter, FL 33477
Telephone: (561) 627-3386

Health Care District

324 Datura Street Suite 401
West Palm Beach, FL 33401
Telephone: (561) 659-1270

South Florida Water Management District

3301 Gun Club Road
West Palm Beach, FL 33406
Telephone: (561) 686-8800

NON-COUNTYWIDE TAXING DISTRICTS**Greater Boca Raton Beach & Park District**

300 South Military Trail
Boca Raton, FL 33486
Telephone: (561) 471-4599

Jupiter Inlet District

400 N. Delaware Boulevard
Jupiter, FL 33458
Telephone: (561) 746-2223

Seminole Improvement District

P.O. Box 2775
Palm Beach, FL 33480
Telephone: (561) 655-0620

Port of Palm Beach District

P.O. Box 9935
Riviera Beach, FL 33419
Telephone: (561) 842-4201

East Beach Water Control District

P.O. Box 896
Belle Glade, FL 33430
Telephone: (561) 966-2940

Loxahatchee River Environment District

2500 Jupiter Park Drive
Jupiter, FL 33458
Telephone: (561) 747-5700

MUNICIPALITY INFORMATION

There are 38 municipalities within the County encompassing a total of 325 square miles, or approximately 16% of the County's area. As of FY 2010, it is estimated that 57% of the County's population will reside within the municipalities. The change in population since the FY 2009 reporting reflects a decrease in municipal growth of 4.196 and a concurrent decrease of approximately 3.837 from the unincorporated area.

West Palm Beach, which is expected to experience a decrease in population growth of 513, remains the largest city both in size and population with approximately 103,150 residents within 55.48 square miles. Cloud Lake is the smallest with approximately 172 people living within .06 square miles. In addition, fourteen municipalities are less than one square mile each.

Population estimates for each of the 38 municipalities, as well as the mailing addresses for each Town/City Hall are presented on the following four pages.

MUNICIPALITY POPULATION & SIZE

<u>Municipality</u>	<u>Population</u>	<u>Square Miles</u>
Atlantis	2,139	1.42
Belle Glade	17,107	5.68
Boca Raton	84,823	29.04
Boynton Beach	66,978	16.22
Briny Breezes	412	0.06
Cloud Lake	172	0.06
Delray Beach	63,789	15.73
Glen Ridge	276	0.16
Golf	269	0.81
Greenacres	32,189	5.78
Gulf Stream	704	0.73
Haverhill	1,604	0.63
Highland Beach	4,162	0.51
Hypoluxo	2,427	0.57
Juno Beach	3,656	2.07
Jupiter	49,920	22.11
Jupiter Inlet Colony	370	0.14
Lake Clarke Shores	3,413	1.00
Lake Park	8,966	2.22
Lake Worth	36,173	5.87
Lantana	9,743	2.23
Loxahatchee Groves	3,229	12.41
Manalapan	359	0.44
Mangonia Park	2,220	0.75
North Palm Beach	12,433	3.7
Ocean Ridge	1,655	0.7
Pahokee	6,188	4.97
Palm Beach	9,650	3.7
Palm Beach Gardens	49,941	56.25
Palm Beach Shores	1,421	0.29
Palm Springs	15,478	3.28
Riviera Beach	34,403	8.45
Royal Palm Beach	31,201	11.27
South Bay	4,626	2.05
South Palm Beach	1,523	0.09
Tequesta	5,872	1.8
Wellington	55,010	45.25
West Palm Beach	103,150	55.48
Unincorporated Area	<u>558,970</u>	<u>1,655.68</u>
Total	<u>1,286,621</u>	<u>1,979.60</u>

MUNICIPALITY ADDRESSES AND PHONE NUMBERS**Atlantis City of**

260 Orange Tree Drive
Atlantis, FL 33462
Telephone: 965-1744

Belle Glade, City of

110 Dr. Martin Luther King, Jr. Blvd. West
Belle Glade, FL 33430
Telephone: 996-0100

Boca Raton, City of

201 West Palmetto Park Road
Boca Raton, FL 33432
Telephone: 393-7700

Boynton Beach, City of

100 East Boynton Beach Blvd. P.O. Box 310
Boynton Beach, FL 33425
Telephone: 742-6010

Briny Breezes, Town of

4802 North Ocean Boulevard
Briny Breezes, FL 33435
Telephone: 272-5495

Cloud Lake, Town of

100 Lang Road
West Palm Beach, FL 33406-3222
Telephone: 686-2815

Delray Beach, City of

100 North West First Avenue
Delray Beach, FL 33444
Telephone: 243-7000

Glen Ridge, Town of

1501 Glen Road
West Palm Beach, FL 33406
Telephone: 697-8868

Golf, Village of

21 Country Road
Village of Golf, FL 33436
Telephone: 732-0236

Greenacres, City of

5800 Melaleuca Lane
Greenacres, FL 33463-3515
Telephone: 642-2006

Gulf Stream, Town of

100 Sea Road
Gulf Stream, FL 33483
Telephone: 276-5116

Haverhill, Town of

4585 Charlotte Street
Haverhill, FL 33417
Telephone: 689-0370

Highland Beach, Town of

3614 South Ocean Boulevard
Highland Beach, FL 33487
Telephone: 278-4548

Hypoluxo, Town of

7580 South Federal Highway
Hypoluxo, FL 33462-6034
Telephone: 582-0155

Juno Beach, Town of

340 Ocean Drive
Juno Beach, FL 33408
Telephone: 626-1122

Jupiter, Town of

210 Military Trail
Jupiter, FL 33458-5784
Telephone: 746-5134

MUNICIPALITY ADDRESSES AND PHONE NUMBERS**Jupiter Inlet Colony, Town of**

1 Colony Road
Jupiter Inlet Colony, FL 33469-3507
Telephone: 746-3787

Lake Clark Shores, Town of

1701 Barbados Road
Lake Clarke Shores, FL 33406
Telephone: 964-1515

Lake Park, Town of

535 Park Avenue
Lake Park, FL 33403
Telephone: 881-3300

Lake Worth, City of

7 North Dixie Highway
Lake Worth, FL 33460-3787
Telephone: 586-1600

Lantana, Town of

500 Greynolds Circle
Lantana, FL 33462
Telephone: 540-5000

Loxahatchee Groves, Town of

14579 Southern Boulevard Suite # 2
Loxahatchee, FL 33470
Telephone: 793-2418

Manalapan, Town of

600 South Ocean Boulevard
Manalapan, FL 33462-3398
Telephone: 585-9477

Mangonia Park, Town of

1755 East Tiffany Drive
Mangonia Park, FL 33407
Telephone: 848-1235

North Palm Beach, Village of

501 U.S. Highway #1
North Palm Beach, FL 33408-4906
Telephone: 841-3355

Ocean Ridge, Town of

6450 North Ocean Boulevard
Ocean Ridge, FL 33435
Telephone: 732-8359

Pahokee, City of

171 North Lake Avenue
Pahokee, FL 33476
Telephone: 924-5534

Palm Beach, Town of

360 South County Road
Palm Beach, FL 33480
Telephone: 838-5400

Palm Beach Gardens, City of

10500 North Military Trail
Palm Beach Gardens, FL 33410
Telephone: 799-4100

Palm Beach Shores, Town of

247 Edwards Lane
Palm Beach Shores, FL 33404
Telephone: 844-3457

Palm Springs, Village of

226 Cypress Lane
Palm Springs, FL 33461-0899
Telephone: 965-4010

Riviera Beach, City of

600 West Blue Heron Boulevard
Riviera Beach, FL 33404
Telephone: 845-4010

MUNICIPALITY ADDRESSES AND PHONE NUMBERS

Royal Palm Beach, Village of
1050 Royal Palm Beach Boulevard
Royal Palm Beach, FL 33411
Telephone: 790-5100

Tequesta, Village of
250 Tequesta Drive, Suite 300
Tequesta, FL 33469
Telephone: 575-6200

South Bay, City of
335 South West Second Avenue
South Bay, FL 33493
Telephone: 996-6751

Wellington, Village of
14000 Greenbriar Boulevard
Wellington, FL 33414
Telephone: 791-4000

South Palm Beach, Town of
3577 South Ocean Boulevard
South Palm Beach, FL 33480
Telephone: 588-8889

West Palm Beach City of
401 Clematis Street, P.O. Box 3366
West Palm Beach, FL 33401
Telephone: 822-1400

GLOSSARY

Ad Valorem Equivalent Funding	Ad Valorem (Latin for according to value) is a tax levied on the assessed value of real or tangible personal property. It is also known as "Property Tax." Equivalent funding represents other non-Department specific revenues received in the General Fund, Sales Tax revenues and Electric Utility Tax revenues.
Aggregate Millage Rate	The sum of all ad valorem taxes levied by the governing body of a county for countywide purposes excluding voted debt, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. Expresses an "average" tax rate.
American Recovery and Reinvestment Act (ARRA)	Funding received under the Federal economic stimulus package enacted in February 2009 (PL 111-5). ARRA funding includes assistance to states and localities, through both direct appropriations and competitive grants, for infrastructure investments, education, health care, public safety, green energy and other programs.
Appropriation	A legal authorization granted by a legislative body (e.g., Board of County Commissioners) to incur obligations and make expenditures for specific purposes.
Assessed Value	The fair market value of property (real estate or personal), as determined by the County's Property Appraiser. The assessed value less any exemptions allowed by law is the "taxable value."
Balanced Budget	A budget in which estimated revenues and appropriations are equal. Florida Statutes require that budgets must be balanced. The County complies with this after the inclusion of re-appropriated beginning fund balances.
Base Budget	Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the Board of County Commissioners.
Benchmark	A standard or point of reference used in measuring and/or judging the quality or value.
Board of County Commissioners (BCC)	The legislative and governing body of a county. Also referred to as the "County Commission."

GLOSSARY

Bond	A certificate of debt containing a promise to pay a specified sum of money (called the face value or principal) at a specified date or dates in the future (called the maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.
Bond Refinancing	The issuance of bonds to obtain better interest rates and/or bond conditions by paying off older bonds.
Budget	A comprehensive financial plan of operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them and specifying the type and level of services to be provided. Most local governments have two types of budgets – the "Operating Budget" and the "Capital Improvement Budget."
Budget Amendment	An increase or decrease in revenues with a corresponding increase or decrease in appropriations within the same fund. The budgeted fund total is changed.
Budget Document	The official written statement which presents the proposed budget to the legislative body (e.g., County Commission).
Budget Message	A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.
Budget Transfer	A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.
Capital Equipment	Equipment with a value in excess of \$1,000 and an expected life of more than one year; such as, automobiles, computers, and furniture.
Capital Improvement	Physical assets, constructed or purchased, that have a minimum useful life in excess of one year and a minimum cost of \$25,000. Capital improvements typically involve physical assets; such as, buildings, streets, water and sewage systems, and recreation facilities.

GLOSSARY

Capital Improvement Budget	A budget including those approved capital improvement projects contained in the first year of the Capital Improvement Program (CIP).
Capital Improvement Program (CIP)	A plan for capital expenditures to be incurred each year over a fixed period of years to meet anticipated capital needs. It sets forth each project or other contemplated expenditure in which the County is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.
Capital Outlays/Capital Expenditures	Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land, and roads.
Capital Project Fund	A fund established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).
Communication Services Tax	A simplified tax structure for communications services, which was implemented in FY 2002. It combined seven different state and local taxes or fees and replaced them with a two tiered tax composed of a state tax and a local option tax on communications services, including cable television.
Comprehensive Plan	Required under Chapter 163 of the Florida Statutes, the Plan shall prescribe principles, guidelines, and standards for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the County.
Contingency	A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year; such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.
County	A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.
County Budget Officer	Each Board of County Commissioners, pursuant to Florida Statutes, Section 129.025, may designate a county budget officer to carry out budget duties as set forth in Chapter 129. In Palm Beach County, the County Administrator has been designated the County Budget Officer.

GLOSSARY

County Officers	Independently elected officials including the Clerk & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. This is also referred to as "Constitutional Officers."
Customer Focused Budgeting and Reporting	A performance based budget process that defines each department's mission, articulates program objectives in measurable terms, and establishes performance measures to track progress towards meeting those objectives. This method of reporting presents the operating budget in terms of major programs and primary services and first appeared countywide in the FY 1997 budget.
Debt Service	Payment of principal and interest related to long term debt.
Debt Service Fund	A fund used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.
Deficit (Budget)	The excess of budgeted expenditures over estimated revenues and receipts.
Department	An organizational unit responsible for carrying out a major governmental function; such as, Public Safety or Water Utilities.
Dependent Taxing Districts	Taxing Districts that appear separately on the tax bill and are under County control (e.g., County Library).
Depreciation	Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.
Encumbrance	An amount of money committed for the future payment for goods and services not yet received. Encumbrances result from the issuance of a purchase order, contract, or formal agreement.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed primarily through charges and fees, thus removing the expense from the tax rate (e.g., Water and Sewer).

GLOSSARY

Exemption	A reduction to the assessed value of property. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as the principal residence. There are also exemptions for disability, government, non-profit owned property, and low-income senior citizens.
Expenditures	The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.
Fiscal Year	Any period of 12 consecutive months designated as the budget year. The fiscal year used by the County, which is set by State Statute, begins October 1 and ends September 30 of the following calendar year. The fiscal year is designated by the date on which it ends. For example, October 1, 2009 to September 30, 2010 would be Fiscal Year 2010.
Five-Year Trend	Represents the percentage change of a performance measure from the previous year actual and the five years previous.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used; such as, land, buildings, improvements other than buildings, machinery, and equipment.
Franchise Fee	A fee levied on a public service corporation in return for granting a privilege or permitting the use of public property. These fees are usually passed on to the corporation's customers as a cost of doing business. Electricity is subject to franchise fees.
Full-time Equivalent (F.T.E.)	The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).
Fund	An accounting entity with a self balancing set of accounts, which is segregated for the purpose of carrying on specific activities or attaining certain objectives, in accordance with special regulations, restrictions, or limitations.
Fund Balance	The excess of fund assets over fund liabilities. A negative fund balance is sometimes called a deficit.

GLOSSARY

GASB	The Governmental Accounting Standards Board is the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.
General Fund	A fund containing revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Purchasing, Human Resources, and the Office of Financial Management and Budget.
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards of, and guidelines for, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time.
Goal	A long-range desirable result attained by achieving objectives designed to implement a strategy.
Grant	A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for specified purposes.
Half-Cent Sales Tax	A state-shared revenue source relying on a percentage of net sales tax revenues (one-half of the fifth cent) remitted to the state. Eligible county governments receive a distribution based on population-based formulas. Use of this revenue is restricted to countywide tax relief or governmental programs; as well as, long-term debt obligations related to capital projects.
Homestead Exemption	A deduction from the assessed value of property permanently occupied by the owner in the State of Florida. The exemption is now \$50,000 for all property owners who qualify.
Harnessing Organizational Performance (HOP)	Harnessing Organizational Performance (HOP) is an initiative to assess the use and utility of departmental performance measures.

GLOSSARY

Impact Fee	A charge to a developer and/or owner/builder to offset the cost of providing capital facilities to meet growth demands. The County assesses impact fees for capital facilities for parks, fire-rescue, library, law enforcement, public buildings, schools, and roads.
Independent Taxing Districts	Taxing districts that appear separately on the tax bill and are not under County control (e.g., Florida Inland Navigation District, Children Services).
Interfund Transfer	Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."
Intergovernmental Revenues	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.
Internal Service Fund	A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.
Lease-purchase Agreements	Contractual agreements which are termed "leases", but which in substance amount to purchase contracts for equipment and machinery.
Legally Adopted Budget	The total of the budgets of each County fund including budgeted transactions between funds.
Levy	To impose taxes, special assessments, or service charges for the support of County activities.
Liability	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
Line-Item	A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated, and appropriated at this level.
Management Team	A "team" consisting of the County Administrator, Deputy County Administrator, the Assistant County Administrators, and Directors of major County Departments.

GLOSSARY

Mandate	Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.
Millage Rate	Rate applied to taxable value to determine property taxes. A mill is 1/10th of a penny, or \$1.00 of tax for every \$1,000 of taxable value.
Mission	Describes what the organization does, who it does it for, and how it does it.
Municipal Services Benefit District	A special district created to provide for projects and/or services to a specifically defined area of the County and financed by a special assessment to only those citizens receiving the benefits of those projects or services.
Municipal Services Taxing District	A taxing district covering a segment of the County, with individual assessed values and millage rates, which provides municipal type services; such as, fire-rescue, and road and street improvements to residents of the area.
Municipality	A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.
Net Budget	The gross budget less all interfund transfers and interdepartmental charges.
Non-Ad Valorem Assessments	Charges that are not based on property value, but are levied for specific services on each parcel of property. Examples of Non-Ad Valorem Assessments include charges for solid waste disposal, lighting, drainage, and water.
Non-Ad Valorem Revenues	Revenues that are derived from a basis other than property value (e.g., Utility Tax, Gas Tax).
Non-Countywide Revenues	Revenue derived from unincorporated areas of the County (e.g., Franchise Fees).

GLOSSARY

Non-Countywide Expenditures	Expenditures for the benefit of the unincorporated areas of the County (e.g., Sheriff's Road Patrol, Zoning).
Non-Operating Expenditures	The costs of government services which are not directly attributable to a specific County program or operation. Examples of Non-Operating Expenditures include debt service obligations and contributions to Human Service organizations.
Non-Operating Revenues	The incomes received by the government which are not directly attributable to providing a service (e.g., interest on investments).
Non-Tax Revenues	The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenues.
Objective	Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.
Operating Budget	A budget for general expenditures; such as, salaries, utilities, and supplies.
Performance Measures	Specific quantitative and qualitative measures of work performed.
Personal Services	Items of expenditures in the operating budget for salaries and wages paid for services performed by County employees; including fringe benefit costs.
Portability	Allows residential property owners with an existing Homestead Exemption to transfer all or a significant portion of their "Save Our Homes" property tax savings to a new property. Portability is an added benefit and was effective January 1, 2008.
Property Tax	Taxes derived from all non-exempt real property and tangible personal property used in a business located within the County. Property taxes are computed on the basis of multiplying the millage rate by the taxable value of real or personal property.
Proprietary Fund	A fund which operates similarly to the private sector and focuses on the measurement of net income.

GLOSSARY

Reserve	A specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.
Retained Earnings	An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.
Revenue	Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.
Revenue Bonds	Bonds usually sold to finance the construction of a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
Rolled-back Rate	The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The rolled-back rate accounts for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue under the rolled-back rate is taxes levied upon new construction.
Save-Our-Homes	Section 193.155(1), F.S. provides, beginning in 1995 or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% or the percentage change in the C.P.I.
Senior Homestead Exemption	Certain low-income seniors in Palm Beach County may qualify for an additional \$25,000 exemption on their property's assessed value. For example, a home valued at \$100,000 would be taxed by the county on only \$25,000 after the Homestead and Senior Citizen exemptions are applied. The county's senior exemption does not apply to other taxing authorities, such as the school district and municipalities.
Service Level	Services or products which comprise the actual or expected output of a given program.

GLOSSARY

Single-Member District	A form of representation in which the residents of a District are represented by one County Commissioner voted into office by that District's residents.
Special Revenue Fund	A fund used to account for specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.
Statute	A law enacted by a duly organized and constituted legislative body.
Statutory Reserve	Florida Statute 129.01 (2)(b) requires revenues to be budgeted at 95% of reasonably anticipated receipts. Palm Beach County budgets a negative 5% Statutory Reserve to accomplish this.
Supplemental Requests	Departmental requests for additional funding in the budget year in order to increase or enhance existing service levels.
Tax Equivalent Revenue	Any revenue that can be used to reduce ad valorem funding requirements on a dollar for dollar basis (e.g., franchise fees, utility taxes).
Tax Rate	The amount of tax stated in terms of a unit of the tax base. For example, 4 mills equals \$4 per \$1,000 of taxable value; also referred to as the millage rate.
Tax Rate Limit	The maximum legal property tax rate at which a taxing authority may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
Taxable Value	The value used for computing the ad valorem taxes levied against property. The taxable value is the "assessed value" less any exemptions allowed by law.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

GLOSSARY

Transfers In/Out	Amounts transferred from one fund to another to assist in financing the services of the recipient fund.
TRIM Notice	The Florida Truth in Millage Law of 1980 requires a notice be sent annually to property taxpayers explaining any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of the first public hearings on proposed millage rates and is designed to keep the public informed about the taxing intentions of the various taxing authorities.
Trust and Agency Fund	A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.
Truth in Millage Law (TRIM)	A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.
Unincorporated Area	That portion of the County which is not within the boundaries of any municipality.
Unit	A unit of financial reporting and management responsibility under the County's financial system.
User (Fees) Charges	The payment of a fee for direct receipt of a public service by the party benefiting from the service.
Utility Tax	A tax levied by the County on the customers of various utilities (e.g., electricity, metered or bottled gas, and water). The tax rate may be levied up to 10.0 percent of the sales price of such utility service or commodity.

GLOSSARY

Zero-Based Budgeting

Zero-based budgeting is a technique of planning and decision-making which reverses the working process of traditional budgeting. In traditional incremental budgeting, departmental managers justify only increases over the previous year budget and what has been already spent is automatically sanctioned. No reference is made to the previous level of expenditure. By contrast, in zero-based budgeting, every department function is reviewed comprehensively and all expenditures must be approved, rather than only increases. Zero-based budgeting requires the budget request be justified in complete detail by each division manager starting from the zero-base. The zero-base is indifferent to whether the total budget is increasing or decreasing. Modified zero-based budgeting avoids documentation of personnel and expenditures considered necessary by starting at a base that is higher than zero.

ACRONYMS

AA	Affirmative Action
AAA	Area Agency on Aging
ACC	Animal Care & Control
ADA	Americans with Disabilities Act
ADDI	American Dream Downpayment Initiative
AED	Automated External Defibrillator
AGM	Adjusted Gross Margin
AHCA	Agency Health Care Administration
AIDS	Acquired Immunodeficiency Syndrome
APCO	Association of Public Safety Communications Officials
ARC	Area Agency on Aging Resource Center
ARFF	Aircraft Rescue Fire Fighting
ARRA	American Recovery and Reinvestment Act
ATMS	Advanced Traffic Management System
AT&T	American Telephone & Telegraph
ATU	Amalgamated Transit Union
AVL	Automated Vehicle Location
BAN	Bond Anticipation Note
BBIC	Black Business Investment Corporation
BCC	Board of County Commissioners
BOCC	Board of County Commissioners
BRITE	Brief Intervention and Treatment of Elders
BRT	Bus Rapid Transit
BTI	Bacillus Thuringiensis Israelensis
CAD	Computer Aided Dispatch
CAFTA	Central American Free Trade Agreement

ACRONYMS

CAH	Commission on Affordable Housing
CAP	Community Action Program
CARES	Comprehensive Assessment & Review for Long Term Care Services
CAT	Community Assistance/Action Team
CCNA	Consultant's Competitive Negotiation Act
CCRT	Countywide Community Revitalization Team
CDBG	Community Development Block Grant
CDBG-R	Community Development Block Grant Recovery
CDC	Contract Development & Control
CEMP	Community Emergency Management Plan
CERT	County Emergency Response Team
CEU	Continuing Education Unit
CHDO	Community Housing Development Organization
CID	Capital Improvements Division
CILB	Construction Industry Licensing Board
CIP	Capital Improvement/Infrastructure Program/Project
CJC	Criminal Justice Commission
CM	Corrective Maintenance
CO	Change Order
COBRA	Consolidated Omnibus Budget Reconciliation Act
COLA	Cost of Living Adjustment
COOP	Continuity of Operations Plan
CORE	County Owned Real Estate
CPI	Consumer Price Index
CPT	Current Procedural Technology
CRA	Community Redevelopment Agency

ACRONYMS

CRM	Customer Relationship Management
CRS	Community Rating System
CSA	Consultant Service Authorization
CSC	Children's Services Council
CTO	Cable Television Office
CVB	Convention and Visitors Bureau
CWA	Communications Workers of America
CWO	Communications Work Order
DATEF	Drug Abuse Trust Fund
DBPR	Department of Business Professional Registration
DCF	Department of Children & Families
DMAI	Document Marketing Association International
DMO	Document Marking Organization
DMS	Dynamic Message Signs
DOSS	Division of Senior Services
DOT	Department of Transportation
DPC	Drowning Prevention Coalition
DRI	Disaster Recovery Initiative
DROOC	Development Review Officer Oversight Committee
DS	Debt Service
DTS	Developing Tracking System
EAP	Employee Assistance Program
EDI	Electronic Data Interchange
EDO	Economic Development Office
EEO	Equal Employment Office
EEOC	Equal Employment Opportunity Commission

ACRONYMS

EFSP	Emergency Food and Shelter Program
EHEAP	Emergency Home Energy Assistance Program
EMD	Emergency Medical Dispatch
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERM	Environmental Resource Management
ESGP	Emergency Shelter Grants Program
ESOL	English for Speakers of Other Languages
ESS	Electronic Services & Security
F.T.E.	Full-time Equivalent
FAA	Federal Aviation Administration
FABS	Fixed Assets Bidding Software
FAMO	Fixed Asset Management Office
FAU	Florida Atlantic University
FCASV	Florida Council Against Sexual Violence
FCAT	Florida's Comprehensive Assessment Test
FDEP	Florida Department of Environmental Protection
FDO	Facilities Development Organization
FDOT	Florida Department of Transportation
FEMORS	Florida Emergency Mortuary Operations Response System
FEP	Fair Employment Programs
FFE	Furniture, Fixtures & Equipment
FHA	Federal Highway Administration
FHOP	Florida Homebuyer Opportunity Program
FLGISA	Florida Local Government Information Systems Association
FMLA	Family Medical Leave Act

ACRONYMS

FP&L	Florida Power & Light
FR	Fire Rescue
FROI	First Report of Injury
FRS	Florida Retirement System
FTA	Federal Transit Administration
FTC	Film & Television Commission
FTR	For The Record
FVRS	Florida Voter Registration System
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GED	General Education Development
GIS	Geographic Information System
GO	General Obligation
GPS	Global Positioning System
GTAC	Glades Technical Advisory Committee
HAS	Handicap Accessibility Services
HAVA	Help America Vote Act
HCD	Housing & Community Development
HIPPY	Home Instruction Program for Pre-School Youngsters
HIV	Human Immunodeficiency Virus
HMO	Health Maintenance Organization
HOME	Home Investment Partnership Program
HOP	Harnessing Organizational Performance
HPRP	Homeless Prevention Rapid Rehousing Program
HRIS	Human Resources Information System

ACRONYMS

HRMS	Human Resources Management System
HSEEP	Homeland Security Exercise and Evaluation Program
HTF	Housing Trust Fund
HUD	Housing & Urban Development
HVAC	Heating, Ventilating & Air Conditioning
IAV	Interactive Voice Response
ICS	Incident Command System
IEDC	International Economic Development Council
IFAS	Institute of Food and Agricultural Sciences
IFB	Invitation for Bid
ISS	Information Systems Services
IT	Information Technology
ITS	Intelligent Transportation System
JBEC	Jim Brandon Equestrian Center
JCC	Judicial Center Complex
JGI	Job Growth Incentive
KPBCB	Keep Palm Beach County Beautiful
LAMP	Library Adventure Museum Passes
LAN	Local Area Network
LD	Library District
LDRAB	Land Development Regulation Advisory Board
LDRC	Land Development Regulation Commission
LED	Light Emitting Diodes
LEP2	Library Expansion Program 2
LETF	Law Enforcement Trust Fund
LIHEAP	Low Income Home Energy Assistance Program

ACRONYMS

LMS	Local Mitigation Strategy
LOCI	Local Fiscal Impact Analysis
LORE	Lake Okeechobee Regional Economic Agency
LOST	Lake Okeechobee Scenic Trail
LRTP	Long Range Transportation Plan
LTD	Long Term Disability / Library Taxing District
M/WBE	Minority/Women Business Enterprise
MPA	Management & Program Analysis
MPO	Metropolitan Planning Organization
MSBU	Municipal Services Benefit Unit
MSTD	Multiple Service Taxing District
MSTU	Multiple Service Taxing Unit
MVP	Most Valued Partnership
NAEYC	National Association for the Education of Young Children
NAFTA	North American Free Trade Agreement
NAHA	National Affordable Housing Act
NAV	Non Ad Valorem
NENA	Northeast Everglades Natural Areas
NER	New Employee Requisition
NFPA	National Fire Prevention Association
NHB	Neighborhood Home Beautification
NIMS	National Incident Management System
NOC	Network Operations Center
NPDES	National Pollution Discharge Elimination System
NPG	Neighborhood Partnership Grant
NRS	Natural Resource Stewardship

ACRONYMS

NSF	Non Sufficient Funds
NSL	Neighborhood Street Lighting
NSP	Neighborhood Stabilization Program
NVRA	National Voter Registration Act
O&M	Operations & Maintenance
OCR	Office of Community Revitalization
OEO	Office of Equal Employment
OFMB	Office of Financial Management & Budget
OPAC	Online Patron Access Catalog
OSBA	Office of Small Business Assistance
OSHA	Occupational Safety & Health Administration
OTIS	Only Trees, Irrigation and Sod
PA	Personnel Action
PAD	Public Affairs Department
PAO	Property Appraiser's Office
PAPA	Property Appraiser Public Access
PBC	Palm Beach County
PBCCC	Palm Beach County Convention Center
PBCRC	Palm Beach County Resource Center
PBCSC	Palm Beach County Sports Commission
PBIA	Palm Beach International Airport
PBSO	Palm Beach Sheriff's Office
PC	Personal Computer
PDA	Personal Digital Assistant
PDF	Portable Data/Document File
PFC	Passenger Facility Charge

ACRONYMS

PM	Preventive Maintenance
PPIG	Procurement & Project Implementation Group
PPM	Policies & Procedures Manual
PPO	Preferred Provider Organization
PREM	Property & Real Estate Management
PZB	Planning, Zoning & Building
QTI	Qualified Target Industry
R&S	Recruitment & Selection
REAP	Resident Education to Action Program
REMI	Regional Economic Model Inc.
RFP	Request for Proposal
RFQ	Request for Quote
RFS	Request for Submittal
RIMS	Risk Information Management System
RM	Repair & Maintenance
RR&I	Renewal Replacement & Improvement
S/M/WBE	Small/Minority/Women's Business Enterprise
SA/PD	State Attorney/Public Defender
SAN	Storage Area Network
SBA	Small Business Assistance
SBDC	Small Business Development Center
SBE	Small Business Enterprise
SDTF	Special Disability Trust Fund
SEFLIN	Southeast Florida Library Information Network
SFRTA	South Florida Regional Transportation Authority
SFWMD	South Florida Water Management District

ACRONYMS

SHIP	State Housing Initiative Program
SOAR	Supplemental Outlook, Access & Reach
SOE	Supervisor of Elections
SOGs	Standard Operating Guidelines
SOR	Supervised Own Recognizance
SROI	Supplemental Report of Injury
SRP	Summer Reading Program
SSI/SSDI	Supplemental Security Income/Supplemental Social Disability Income
TAC	Technical Architecture Committee
TD	Transportation Disadvantaged
TDC	Tourist Development Council
TDD	Telecommunication Device for the Deaf
TDR	Transfer of Development Rights
TIGGER	Transit Investments for Greenhouse Gas & Energy Reduction
TMA	Transportation Management Area
TOD	Training & Organization Development
TPA	Third Party Advisor
TRIM	Truth in Millage Law
UASI	Urban Area Strategic Initiative
ULDC	Unified Land Development Code
URA	Urban Redevelopment Area
USDA	United States Department of Agriculture
VA	Veterans Administration
VAB	Value Adjustment Board
VITA	Volunteer Income Tax Assistance
VOCA	Victims of Crime Act

ACRONYMS

VPK	Voluntary Pre-Kindergarten
VPT/LEX	Visual Planning Technologies/Law Enforcement Exchange
VSIP	Voluntary Separation Incentive Program
WAN	Wide Area Network
WPB	West Palm Beach
WUD	Water Utilities Department
YSB	Youth Service Bureau

INDEX

Acronyms	H-48
Ag Reserve Management	C-324
Agricultural Economic Development	C-47
Agriculture	C-39
Airports	C-15
Animal Care and Control	C-235
Analysis of Revenue Sources	B-18
Appropriation Summary	B-36
Area Agency on Aging for Seniors	C-330
At A Glance	A-10
Bond Ratings	G-36
Bridge Maintenance and Operations	C-65
Budget Assumptions	A-27
Budget by Fund Type & Fund	E-6
Budget Preparation Calendar	A-23
Budget Division	C-111
Budget Issues	A-30
Budget Philosophy & Process	A-20
Budget Reserves	H-18
Budget Reserves by Type	H-17
Budget Summary	B-2
Budget Summary Total Comparison	B-1
Budgeted Position History by Department	B-46
Building	C-205
Cable TV	C-219
Capital Budget	F-7
Capital Budget Reserves	F-19
Capital Budget Revenue & Appropriations by Category	F-8
Capital Improvement Budget Summary	F-10
Capital Improvement Program	F-1
Capital Improvements (Facilities Development and Operations)	C-97
Capital Project Summary	F-12
Center for Family Services (including Travelers' Aid)	C-329
Changes in Fund Balance	B-39
Changes in Property (Ad Valorem) Taxes	B-11
Channel 20	C-217
Child Protective Services	C-330
Child Services (Community Services)	C-26
Children's Programs (County Library)	C-55
Clerk & Comptroller	D-1
Code Enforcement	C-207
Collection Services	C-325

INDEX

Commission on Affordable Housing	C-139
Community Relations and Marketing	C-221
Community Revitalization (CCRT)	C-301
Community Services	C-19
Comparison of Gross Budget, Tax Equivalent Funding & Positions by Department	B-47
Compensation and Records	C-143
Consumer Affairs	C-237
Constant Dollar Costs Per Capita	B-13
Contract Development and Control	C-113
Contractor's Certification	C-209
Convention and Visitors Bureau	C-273
County Administration	C-11
County Attorney	C-3
County Commission	C-1
County Cooperative Extension Service	C-35
County Cultural Program	C-334
County Fire Control	C-325
County Funds	E-3
County Library	C-49
County Sponsored Programs	C-329
Court Costs (Other)	C-325
Court Related Information Technology	D-14
Criminal Justice Commission	C-293
Crisis Line Information and Referral Services	C-329
Cultural Council	C-275
Customer Service (Water Utilities)	C-287
Debt Service	G-1
Debt Service by Fund	G-16
Debt Service Data	G-14
Debt Service Ratios	G-12
Debt Service Summary by Function FY 2010	G-9
Demographics	A-12
Description of Expenditures by Activity Type	H-14
Description of Expenditures by Object Category	H-16
Description of Revenues by Type	H-13
Disability Accessibility	C-310
Disaster Recovery Coalition	C-330
Division of Receipts and Expenditures	B-8
Division of Senior Services (Community Services)	C-22
DJJ Pre-Disposition Costs	C-334
Driver Education Trust Fund	C-326
Drug Abuse Trust Fund	C-321

INDEX

Economic Development	C-297
Electronic Services and Security (Facilities)	C-99
Emergency Management	C-239
Employee Assistance	C-267
Employee Training & Organizational Development	C-151
Employee Relations	C-145
Employee Safety/Loss Control	C-261
Employees per 1,000 Population	A-15
Engineering and Public Works	C-59
Environmental Resources Management (ERM)	C-81
Estimated Operating Impact of Capital Projects	F-23
Executive Service Corporation	C-330
Expenditures by Category	B-35
Expenditures by Fund	E-1
Facilities Development & Operations	C-93
Fair Employment Programs	C-147
Fair Housing	C-308
Family and Consumer Sciences	C-41
Fifteenth Judicial Circuit	D-6
Film and Television Commission	C-279
Financial Management & Budget	C-107
Financial Policies	H-1
Financially Assisted Agencies	C-328
Fire Rescue	C-117
FY 2010 New Positions	B-44
Fleet Management	C-103
4-H Youth Development	C-43
Forecast of Revenues & Expenditures	B-37
Fund Structure & Governmental Accounting	H-10
Fund Types	E-2
Future Debt Service Requirements	G-11
General Government Expenses	C-318
Glossary	H-35
Graphics	C-227
Health Care District	C-331
History of Taxable Property Values	B-12
History Capital Projects by Type	F-24
HIV Prevention Plan	C-329
Housing and Community Development	C-131
Housing Finance Authority	C-315
Human Resources	C-141
Human Services Transportation Planning	C-179

INDEX

Impact of Capital Projects on the Operating Budget	F-22
Information About Palm Beach County	A-1
Information Desk	C-225
Information Systems Services (ISS)	C-153
Internal Audit	C-7
Judicial	D-5
Justice Services (Public Safety)	C-245
Law Enforcement Trust Fund	D-22
Legislative Affairs	C-167
Legislative and Emerging Issues	A-16
Legislative Delegation	C-171
Library	C-49
Location	A-9
Long Term Goals & Policies	A-31
Mae Volen Senior Center	C-329
Medical Examiner's Office	C-173
Metropolitan Planning Organization	C-177
Mounts Botanical Garden	C-45
Municipality Information	H-28
Natural Areas	C-83
Non Department Operations	C-317
Non-Departmental Specific Reserves	C-319
Occupational Health/Employee Assistance	C-263
Office of Community Revitalization	C-301
Office of Equal Opportunity	C-304
Office of Small Business Assistance	C-312
Organization Changes	B-14
Organization Chart	A-34
Organizational Improvement	C-223
Other County Funded Programs	C-327
Other Non - Departmental Expenses	C-325
Other Programs	C-334
Palm Tran	C-183
Percent Increase (Decrease) in Millage Over Rolled-Back Rate	B-9
Parks and Recreation	C-191
Planning, Zoning and Building	C-201
Pollution Recovery Trust Fund	C-322
Position Summary by Department	B-43
Potable Water Treatment and Delivery	C-289
Property and Casualty	C-257
Property and Real Estate Management	C-95
Property Appraiser	D-17

INDEX

Prosperity Campaign	C-330
Public Affairs	C-215
Public Defender	D-10
Public Health Department	C-332
Public Safety	C-231
Purchasing	C-247
Recruitment and Selection	C-149
Redevelopment Agencies	C-320
Resource Protection	C-89
Revenues Sensitive to the Economy	B-17
Risk Management	C-253
RTA Funding	C-334
School Readiness Coalition	C-329
Sheriff	D-19
Sheriff's Grants	D-23
Sheriff's Operations	D-21
Sources/Uses of Funds by Category (Five Year Historical)	B-7
Sports Commission	C-277
State Attorney	D-12
Summary of Outstanding Bond Issues & Installment Debt	G-2
Summary of Revenue by Source	B-16
Summer Camp Scholarship Program	C-330
Supervisor of Elections	D-25
Tax Collector	D-29
Tax Millage Rate/Tax Revenue	B-10
Tourist Development Council	C-269
Tourist Development Council Funded Programs - Other	C-283
Traffic Engineering and Operations	C-69
Transportation Planning	C-181
Tri - Rail Extension Operating Deficit	C-334
Value Adjustment Board	C-323
Victim Services	C-241
Wastewater Collection, Treatment, and Disposal	C-291
Water Utilities	C-285
Workers' Compensation	C-259
Youth Affairs (Public Safety)	C-243
Zoning	C-213





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