

**PROBATION ADVISORY BOARD**



Palm Beach County Governmental Center  
10<sup>th</sup> Floor, CJC Conference Room  
301 N. Olive Avenue  
West Palm Beach, Florida 33401

**Thursday, March 9, 2017 - 12:15 PM**

**- Minutes -**

**Attendance**

*Members Present*

Judge Marni Bryson, Chair, County Court Administrative Judge  
Adrienne Ellis, County Court Chief, State Attorney's Office  
Schnelle Tonge, County Court Chief, Public Defender's Office  
Louis Tomeo, Criminal Court Services Director, Clerk and Comptroller's Office  
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections  
Nathan Vreeland, U.S. Probation Officer

*Members Absent*

Steven Cohen, Criminal Defense Attorney

*Guests Present*

Murray Brooks, AMS House Arrest Services, Inc.  
Richard Clausi, State Attorney's Office  
Denise Coffman, County Attorney, Palm Beach County  
Lisa Juliano, Senior Buyer, Purchasing Department  
Beth Kaye-Levinson, House Arrest Services, Inc.  
Anthony Lopez, Metro Traffic School  
Gilbert Lopez, Metro Traffic School  
Jennifer Pelaez, Professional Probation Services, Inc.  
Andres Rodriguez  
Lou Roman, Metro Traffic School  
Mark Strach, Florida Department of Corrections  
Tom York, Regional Vice President, Professional Probation Services, Inc.

*CJC Staff Present*

Kristina Henson, Executive Director  
Damir Kucek, Research and Planning Unit Manager  
Candee Villapando, Criminal Justice Analyst

**I. Welcome/Opening Comments – Judge Marni Bryson, Chair**

Welcomed Honorable Judge Marni Bryson, County Court Administrative Judge and new Probation Advisory Board Chair.

Appreciation to Honorable Judge Leonard Hanser for his years of dedicated service as Probation Advisory Board Chair.

**II. Roll Call and Introduction of Members & Guests**

Welcomed new PAB members: Nathan Vreeland, U.S. Probation and Schnelle Tonge, Public Defender's Office Chief of County Court.

Appreciation to Nicole Garcia, former U.S. Probation representative, and John Rivera, former Public Defender's Office Chief of County Court, for their years of dedicated service to the PAB.

**III. Approval of the Agenda**

The agenda was approved.

**IV. Approval of the May 12, 2016 Meeting Minutes**

The May 12, 2016 meeting minutes was approved.

**V. New Business**

A. Request for Proposal for Misdemeanor Probation Services Contract – *Lisa Juliano, Senior Buyer, Purchasing Department*

- Discussed RFP framework and timeframe, members of selection committee that will review proposals, Scope of Work.

B. Victim Impact and Awareness Program – *Anthony Lopez, Metro Traffic School*

- Gave presentation to get approval to offer course. Chair Bryson agreed that it is a good option to have in addition to probation, BIP, and MADD, but really up to SAO.

**VI. Old Business**

A. Soberlink Virtual Alcohol Monitoring (VAM) and Secure Continuous Remote Alcohol Monitoring (SCRAM) – *Beth Kaye-Levinson, House Arrest Services, Inc.*

Provided an update regarding issue of non-compliance with Soberlink VAM machine calibration; they complied with SAO's conditions including getting own calibration machine.

**VII. Member and Guest Comments**

Damir Kukec will notify members of selection committee about meeting date to finalize complete RFP package.

**VIII. Next Meeting** – to be determined

**IX. Adjournment**