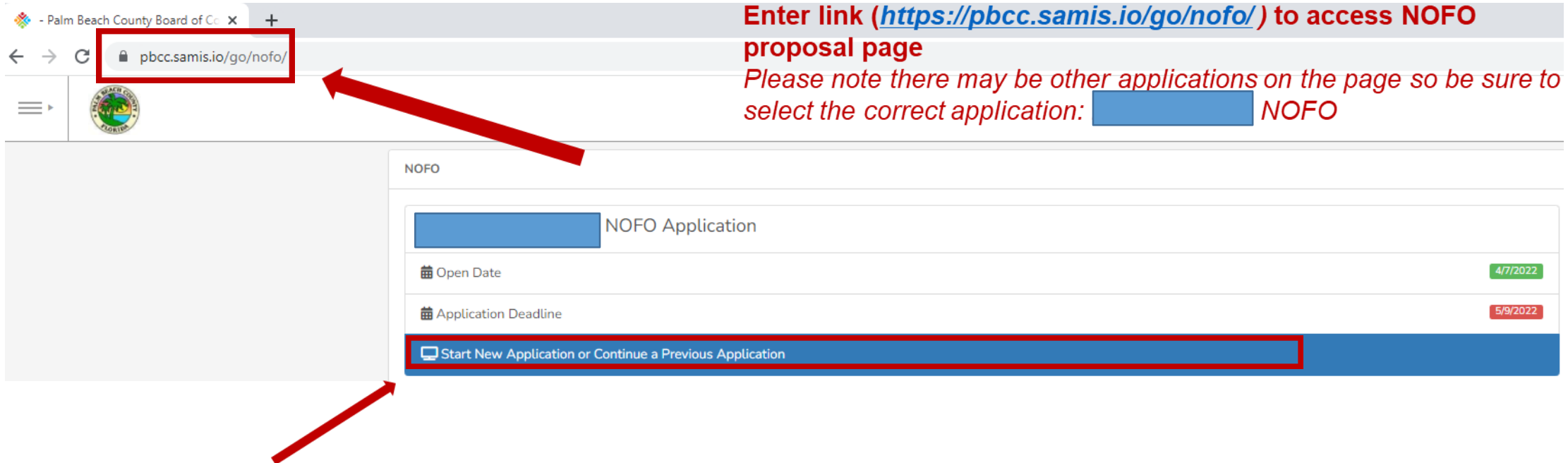


**2023 CONTINUUM OF CARE (COC) PROGRAM
COMPETITION LOCAL RENEWAL AND NEW
PROJECTS APPLICATION(NOFO)
Technical Assistance Presentation**



Completing the CoC Local Renewal and New Projects NOFO



Enter link (<https://pbcc.samis.io/go/nofo/>) to access NOFO proposal page

Please note there may be other applications on the page so be sure to select the correct application: [redacted] NOFO

NOFO

[redacted] NOFO Application

Open Date 4/7/2022

Application Deadline 5/9/2022

Start New Application or Continue a Previous Application

Click here to begin a new application or continue to complete an application already started



Completing the CoC Local Renewal and New Projects NOFO

Existing User

Email *

Password *

Log In

New User

First Name *

Last Name *

Email *

Register

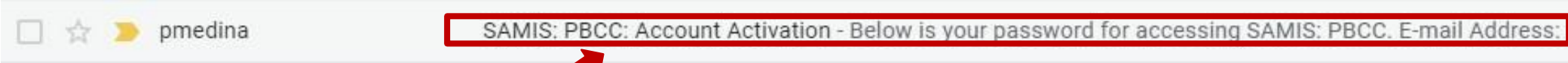
COPYRIGHT 2020. POWERED BY WEBAUTHOR.COM. PRIVACY POLICY. ALL RIGHTS RESERVED. NEW-CF-2-CFUSION

If previously submitted an application through SAMIS, you will use the email and password you created to log in under “Existing User.”

If you are a brand new SAMIS user, you will type in your first name, last name and email under “New User” to begin the process for creating an account. By creating an account, you will be able to return to an application you have started and apply for future grants using your previously created account.



Completing the CoC Local Renewal and New Projects NOFO



For new users, you will receive an email with subject line :SAMIS:PBCC: Account Activation.

SAMIS: PBCC: Account Activation Inbox x

pmedina@pbcgov.org via amazonses.com
to me

Below is your password for accessing SAMIS: PBCC.

E-mail Address: gillianmoxey@gmail.com

Password: f7GewRA5639

Go

This email will contain your password to sign into SAMIS to complete the application



Completing the CoC Local Renewal and New Projects NOFO

Before using this site, you must agree to the terms and conditions of use.

Terms of Use - 1/18/2011 - Version 2.0

BY CLICKING A BOX OR PRESSING A BUTTON INDICATING YOUR ACCEPTANCE YOU AGREE TO THESE TERMS OF USE. IF YOU ARE USING THIS WEB SITE ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THESE TERMS OF USE, IN WHICH CASE THE TERMS "YOU" OR "YOUR" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT UNDERSTAND AND AGREE WITH THESE TERMS OF USE, YOU SHOULD SEEK LEGAL COUNSEL, NOT ACCEPT THE TERMS OF USE, AND NOT USE THE SERVICES.

Definitions

"Affiliate" means, with respect to a party, any entity which directly or indirectly controls, is controlled by, or is under common control with such party.

You will be asked to accept the terms of use for SAMIS...

...and, to change your password

Reset Password

Your password has either expired or is a temporary one. Please enter a new password below to access the system.

Change Password

New Password *

Confirm Password *



Completing the CoC Local Renewal and New Projects NOFO

The application will appear.
Enter the NOFO Invitation
Code, located on the last slide
of the SAMIS ACCESS Guide



Proposals

NOFO Invitation Code *

NOFO Invitation Code is required



Completing the CoC Local Renewal and New Projects NOFO

. A valid Federal ID will populate the applicant's agency name and address.

The screenshot shows a web-based application form for 'Proposals'. The form includes several required fields: Federal ID (with a red error message 'Federal ID is required'), Agency Name, Doing Business As (DBA), Address, City, State (a dropdown menu), Zip Code, NOFO/RFP (a dropdown menu currently showing 'NOFO Application'), Additional Editors, and Program Name. At the bottom, there is a link to 'NOFO Guidance Document' and a note about downloading the 'FY 2022-2023 NOFO Application Guidance Document'. To the right of the form is a 'SECTIONS' panel with a progress bar at 0%. The 'Proposals' section is highlighted in yellow and has a red asterisk next to it. Below it, several other sections are listed with red 'X' marks, indicating they are not completed. A large blue rectangular area is visible at the bottom of the form.

Check the NOFORFP to confirm you are in the correct application

Use this status panel to track your application's progress. A green "✓" (checkmark) means the section is completed. A red "X" means the section is not completed.



Completing the CoC Local Renewal and New Projects NOFO

Throughout the application, an “*” (asterisk) next to an item indicates that the field is required.



To add another reviewer/editor to the application, go to the “Additional Editors” field in the first section of the application (first page)



Proposals

Federal ID * Federal ID is required

Agency Name *

Doing Business As (DBA) Please indicate name(s) by which agency is known or does business.

Address *

Address

City *

State * Select State

Zip Code *

NOFO/RFP * ESG FY2022-FY2033 NOFO Application

Additional Editors

Program Name *

NOFO Guidance Document * Click [HERE](#) ESG NOFO Guidance to download a copy of the FY 2022-2023 NOFO Application Guidance Document for reference throughout the application.

SECTIONS

0%

* Proposals

X

X

X

X

X

X

X

X



Completing the CoC Local Renewal and New Projects NOFO

Proposals

Federal ID is required

Federal ID *

Agency Name *

Doing Business As (DBA) Please indicate name(s) by which agency is known or does business.

Address *

Address

City *

State * Select State

Zip Code *

NOFO/RFP * FY2022-FY2023 NOFO Application

Additional Editors Type Name Here

Program Name * No results found

Click on the drop-down box to type in the name of the additional reviewer/editor



Completing the CoC Local Renewal and New Projects NOFO

The screenshot shows a web application interface with a navigation bar at the top containing '+ New Proposal', 'Proposals', 'View', 'Reports', 'Review', and 'Design'. Below this is a 'My Records' section with a 'Create New' button. A light blue instruction box reads: 'Click on an existing entry below to continue updating that record or click on Create New to start a new one.' Below the instruction is a table with columns 'Title', 'to Complete', and 'Modified'. The first row of the table has a red box around the 'Title' cell, which contains a blue rectangle. A red arrow points from the text below to this red box.

Title	to Complete	Modified
[Redacted]		3/24/20 8:04 AM
		3/4/20 3:08 PM

The application will then appear in the additional reviewer's list of applications



Completing the CoC Local Renewal New Projects NOFO

Download the [redacted] FY 2022-2023 NOFO Guidance Document for details on the program and reference throughout the application.




[redacted] NOFO Guidance Document

Click [HERE](#) [redacted] NOFO Guidance to download a copy of the [redacted] FY 2022-2023 NOFO Application Guidance Document for reference throughout the application.




Completing the CoC Local Renewal and New Projects NOFO

Throughout the application, there will be several documents that you will be required to download, complete and re-upload to the application.



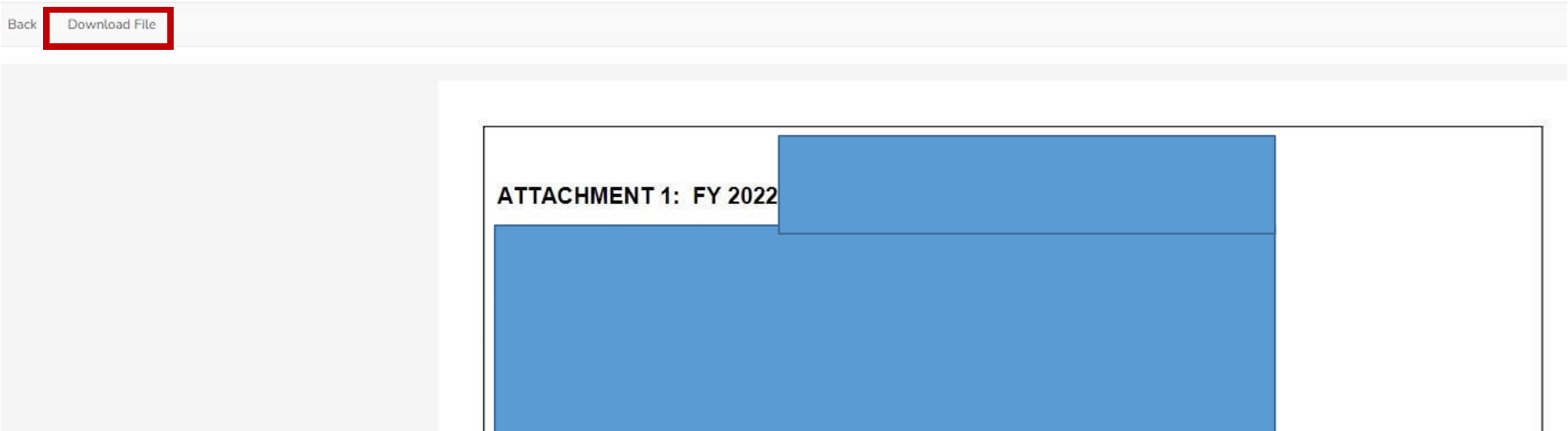
ESG NOFO Guidance Document Click [HERE](#) ESG NOFO Guidance to download a copy of the ESG FY 2022-2023 NOFO Application Guidance Document for reference throughout the application.



**Click on the link to preview and download the document.
Re-upload the document in the suggested document
formats and with the naming convention indicated.**



Completing the CoC Local Renewal and New Projects NOFO



Click here to download the previewed document, then click back to return to the application



Completing the CoC Local Renewal and New Projects NOFO

At the bottom of each section of the application, you will find this checkbox and accompanying text “Mark this Section Completed.”

Check the box only after you have completed the section.

You can move between sections if this box is unchecked. The application will default to a checked box.

All boxes at the end of each section will need to be checked in order to submit the application

Click [HERE](#) to download the REQUIRED [redacted] Template. Please upload once you have completed this form.

- Please upload your document in the following format: .pdf
- Please name your document as such: (Agency Name or Initials) [redacted]

Choose File

MARK THIS SECTION COMPLETED

Next Save & Continue Later

The “Save & Continue Later” button at the end of each section will take you to the application preview/summary page. You will be able to save your application there and return to complete the application at a later time.

The “Next” button at the end of each section will take you to the next section of the application. The “Back” button will take you to the previous section.



Completing the CoC Local Renewal and New Projects NOFO

1598	Pending	[Redacted]	FY2022-FY2023 NOFO Application	5/9/2022 12:00 PM	30 days 19:32:56
ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining

After you have completed the first section of the application, you will see this status bar at the top of each application section, which will include your agency name, the name of the proposal and a countdown to the application deadline date.

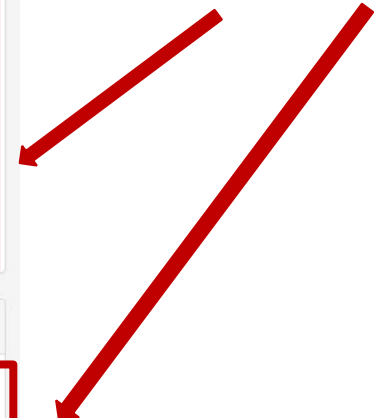


Completing the CoC Local Renewal and New Projects NOFO

If you forget to mark a section completed, you will have the opportunity to return to the application by clicking the “Modify” button, then press “Next” until you reach the section you need to mark completed. Click on the “Save and Continue Later” button to return to the summary page.

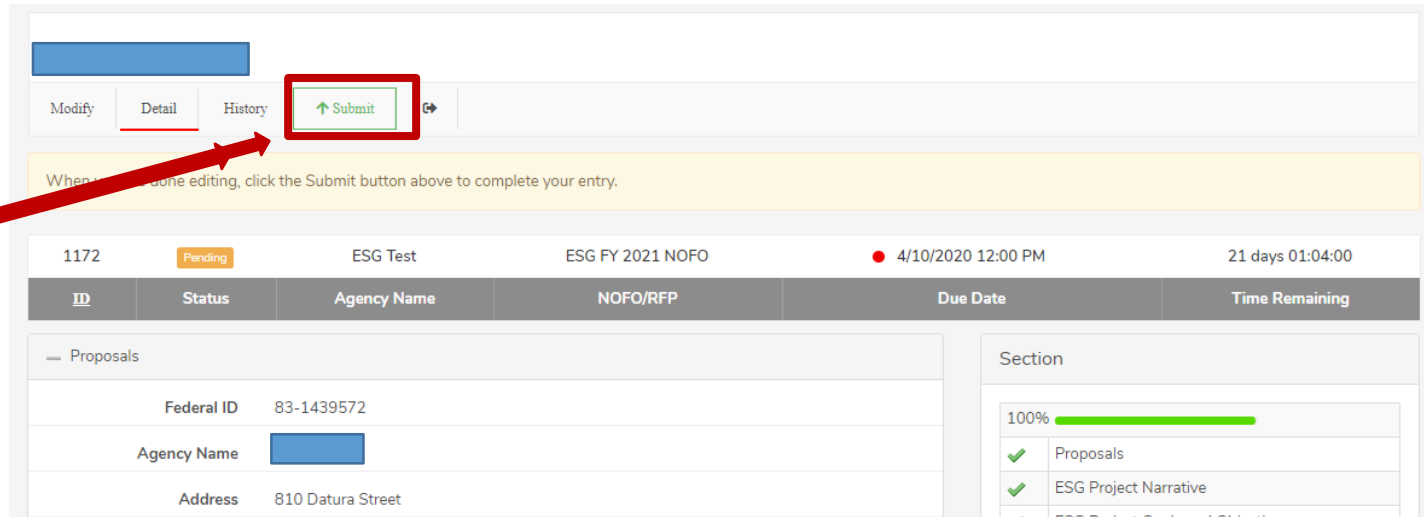
The screenshot displays a web application interface for a CoC Local Renewal and New Projects NOFO. At the top, there is a navigation bar with buttons for 'Modify', 'Detail', and 'History'. The 'Modify' button is highlighted with a red box. Below the navigation bar, there is a summary panel showing the ID '1172', status 'Pending', agency name, 'FY 2021 NOFO', due date '4/10/2020 12:00 PM', and time remaining '21 days 01:05:05'. Below the summary panel, there is a table with columns for ID, Status, Agency Name, NOFO/RFP, Due Date, and Time Remaining. The table contains one row with the following data: ID: 1172, Status: Pending, Agency Name: [redacted], NOFO/RFP: [redacted], Due Date: 4/10/2020 12:00 PM, Time Remaining: 21 days 01:05:05. Below the table, there is a section for 'Proposals' with a list of fields: Federal ID (83-1439572), Agency Name (ESG Test), Address (810 Datura Street), City (West Palm Beach), State (FL), Zip Code (33401), NOFO/RFP ([redacted]), and Program Name ([redacted]). To the right of the 'Proposals' section, there is a 'Section' section with a progress bar at 88% and a list of files. The 'Section' section is highlighted with a red box. The files section contains two entries: 'Attachment 3 - YHDP Grantee HHA Certification.Pdf' uploaded on 3/20/2020 10:52 AM by Gillian Moxey. The files section is also highlighted with a red box.

Once you have pressed “Save and Continue Later,” you will be taken to the summary page, which will show all the sections of the application, as well as the status panel and all the documents you have uploaded.



Completing the CoC Local Renewal and New Projects NOFO

On the summary page, you will have one more opportunity to review your completed application before you submit. Click on the "Submit" button to submit your application.




When you are done editing, click the Submit button above to complete your entry.

ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
1172	Pending	ESG Test	ESG FY 2021 NOFO	4/10/2020 12:00 PM	21 days 01:04:00

Proposals

Federal ID	83-1439572
Agency Name	
Address	810 Datura Street

Section

100% 

- ✓ Proposals
- ✓ ESG Project Narrative
- ESG Project Goals and Objectives

Note: You cannot make changes to your application once you have submitted the application



ESG TEST PROGRAM 2

Detail History

ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
1172	Submitted	ESG Test	ESG FY 2021 NOFO	4/10/2020 12:00 PM	21 days 01:03:18

Proposals

Section

Federal ID 83-1439572

When you have submitted your application, you will see a black "Submitted" box on the status bar.



Completing the CoC Local Renewal and New Projects NOFO

The screenshot shows a web application interface for managing proposals. The main content area displays details for a proposal titled "ESG TEST PROGRAM 2" with ID 1172. The proposal is in "Submitted" status and was submitted on 4/10/2020 at 12:00 PM, with 21 days and 00:58:29 remaining. The form includes fields for Federal ID (83-1439572), Agency Name (ESG Test), Address (810 Datura Street), City (West Palm Beach), State (FL), and Zip Code (33401). It also lists attachments: "Attachment 1 - ESG FY 2021 Cover Sheet" and "Attachment 2 - ESG Categories & Activities (5 Pts)". A "Print" overlay is visible on the right side of the screen, showing options for Destination (Save as PDF), Pages (All), and Layout (Portrait). The overlay also includes a "More settings" dropdown and "Save" and "Cancel" buttons.

ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
1172	Submitted	ESG Test	ESG FY 2021 NOFO	4/10/2020 12:00 PM	21 days 00:58:29

Proposals - Records - Palm Beach County Board of County Commissioners

ESG TEST PROGRAM 2

1172 **Submitted** ESG Test ESG FY 2021 NOFO 4/10/2020 12:00 PM 21 days 00:58:29

ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
1172	Submitted	ESG Test	ESG FY 2021 NOFO	4/10/2020 12:00 PM	21 days 00:58:29

Proposals

Federal ID
83-1439572

Agency Name
ESG Test

Address
810 Datura Street

City
West Palm Beach

State
FL

Zip Code
33401

NOFO/RFP
[ESG FY 2021 NOFO](#)

Program Name
ESG Test Program 2

Attachment 1 - ESG FY 2021 Cover Sheet

Click [ESG Cover Sheet](#) to download the REQUIRED FY 2021 Cover Sheet Template. Please upload once you have completed this form.

- Please upload your document in the following format: .pdf
- Please name your document as such: Coversheet_FY21

Attachment 3 - YHDP Grantee HHA Certification.pdf

Attachment 2 - ESG Categories & Activities (5 Pts)

Click [ESG Categories and Activities](#) to download the REQUIRED ESG Categories and Activities Template. Please upload once you have completed this form.

- Please upload your document in the following format: .pdf
- Please name your document as such: CatAct_FY21

Attachment 3 - YHDP Grantee HHA Certification.pdf

Print 9 pages

Destination Save as PDF

Pages All

Layout Portrait

More settings

Save Cancel

State FL

Zip Code 33401

NOFO/RFP [ESG FY 2021 NOFO](#)

- ✓ ESG Budget Proposal
- ✓ HHS (ClientTrack)/ESG CAPER Report
- ✓ HHA Meeting Attendance
- ✓ Non-Profit Status Verification

You can print your application for your record by clicking the right button on your computer's mouse



Completing the CoC Local Renewal and New Projects NOFO

Renewal Projects Application Password:
HSCA2023@

New Projects Application Password:
HSCA2023NEW@

