



ADOPTED – REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: September 14, 2023 at 9:00 AM

MEETING LOCATION: 2300 Vista Parkway, West Palm Beach, FL 33411 – Room 60 AND Virtual

PERSON PRESIDING: Dr. Merlene Ramnon (Chair) (V)

REGULAR MEMBERS IN ATTENDANCE: “Virtual” = (V) & “In-Person” = (IP): Dr. Christine Koehn (IP), Dr. Thomas Cleare (IP), Randy Palo (IP), and Dr. Constance Siskowski (IP).

EX-OFFICIO MEMBERS IN ATTENDANCE: Scot Kannel (IP), Aruna Gilbert (V).

OTHERS IN ATTENDANCE: Taruna Malhotra (IP), Helene Hvizd (V), Dr. Joanna Reid-Enoise (IP), Stessy Cocerez (IP), Adam Reback (IP), Maybe Alfau (IP), Angela Cruz (IP), Poulomy Chakraborty (IP), John Hulick (IP), Karen Harris (IP, Healthcare District)

DISCLOSURES: None.

CHAIR & STAFF COMMENTS: Dr. Merlene Ramnon welcomed everyone in attendance and thanked them for their time.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletion, Substitutions / Adoption of Agenda*

Discussion: The members discussed the tabling of Agenda Item 3.E. and clarified that Ms. Taruna Malhotra would be speaking on item 3.F., instead of Dr. James Green.

Action Taken: Motion was made to adopt the agenda with the suggested changes by Dr. Thomas Cleare. Second by Dr. Constance Siskowski. All in favor. Motion passed.

REGULAR BUSINESS

Agenda Item: *3.A. Adoption of CAC/HHS Regular Committee Meeting Minutes (July 13, 2023)*

Discussion: There was an error preventing the members from receiving the minutes via email so the members decided to come back to this item.

Action Taken: Action to adopt the CAC/HHS Minutes from July 13, 2023 was tabled until the October 12th meeting.

REGULAR BUSINESS

Agenda Item: *3.B. Presentation from Office of Behavioral Health and Substance Use Disorders (John Hulick, PBC CSD)*

- John Hulick provided an update to the CAC members on the Substance Use and Mental Disorders Master Plan’s priority recommendations, which include: Designating a lead entity, advocating for and advancing a person-centered Recovery-Oriented System of Care (ROSC) through policy and legislation, identifying and providing sustainable resources for essential services, and implementing a person-centered ROSC that integrates Neutral

Care Coordination and Care Provider Network and Recovery Supports. Mr. Hulick then spoke about the second section of the Plan update, which includes: Infrastructure needed for success, Neutral Care coordination, evaluation and analysis of data and contractual provisions. Lastly, Mr. Hulick presented on the Resolution: R-2022-1340, what RCOs and RCCs are, what their outcomes are, and how to measure success within the Behavioral Health space.

- Scot Kannel asked what the high risks are within the Tobacco-smoking population. John Hulick mentioned that the risks are tremendously high since one third of the Tobacco users have been found to have some sort of behavioral health concern. It becomes a concern for the clients that use Tobacco since their risks for anxiety and tension makes it harder for recovery.
- Dr. Constance Siskowski asked if there has been a shift in age and a change in single person to family related disorders. John Hulick answered that there has been a slight shift in age group and families since most behavioral health and substance use disorders start at home.
- Lastly, Dr. Thomas Cleare asked what the top recommendations for intervention are. John Hulick stated that every recommendation is based on a person by person situation, however, everyone should have a clear idea of implementing similarities such as daily tasks, having routines, and setting expectations for the individual to follow through.

REGULAR BUSINESS

Agenda Item: 3.C. CAC/HHS Membership Subcommittee Updates (Dr. Christine Koehn)

- Dr. Christine Koehn shared a summary of the conversation that the Membership Subcommittee had on August 10, 2023. Dr. Koehn explained that there a number of vacant positions that need to be filled to complete the areas of expertise from the Matrix. The Committee members identified Housing and Homelessness as the area of expertise to be prioritized first and delegated CSD staff to reach out to potential applicants.

REGULAR BUSINESS

Agenda Item: 3.D. CAC/HHS Officer Nominations & Vote

Discussion: The Committee discussed potential nominees for the new year.

Action Taken: Motion was made to nominate Dr. Merlene Ramnon as the CAC Chair by Dr. Constance Siskowski. Second by Dr. Thomas Cleare. All in favor. Motion passed.

Motion was made to nominate Dr. Christine Koehn as CAC Vice-Chair by Dr. Thomas Cleare. Second by Dr. Constance Siskowski. All in favor. Motion passed.

REGULAR BUSINESS

Agenda Item: 3.E. Medicaid Re-determination Discussion (Dr. James Green)

- Item was removed from today's agenda and will be addressed at a later date.

REGULAR BUSINESS

Agenda Item: 3.F. Discussion of Future Events (Taruna Malhotra)

- Taruna Malhotra updated the members on the following:
 - A Homelessness Forum is currently being planned for November 9, 2023; additional information will be shared at a later time.
 - An assessment study is currently underway with the Healthcare District to move along the Behavioral Health NOFO, which is still pending to be released.
 - CSD is currently working on a project to better serve and house individuals who are scoring low on the 0-5 acuity list.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- Dr. Joanna Reid-Enoise shared with the members that the CSD Community Investment Portfolio has been finalized and they are welcome to pick up a copy.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- Dr. Merlene Ramnon talked about the current program that offers volunteer work in the public health space with Big Brother and Big Sisters

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- None.

OTHER BUSINESS

Agenda Item: 4.D. Good News Items(s)

- Dr. Christine Kohen shared that in Rivera Beach there is a Health and Wellness Community Event on September 30, 2023.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Dr. Joanna Reid-Enoise mentioned that there will be a presentation on Special Populations in October.

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: None.

Action Taken: Motion was made to adjourn meeting by Dr. Thomas Cleare. Second by Dr. Constance Siskowski. All in favor. Motion passed.

DATE OF NEXT REGULAR CAC/HHS MEETING(S):	<i>October 12, 2023 (9:00 AM)</i>	&	<i>November 9, 2023 (9:00 AM) if needed</i>
DATE OF NEXT EXECUTIVE CAC/HHS MEETING(S):	<i>October 12, 2023 (8:30 AM)</i>	&	<i>November 9, 2023 (8:30 AM) if needed</i>

*Reviewed by SC on September 28, 2023
Prepared by MA on September 28, 2023*