



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: September 13, 2018 at 9:00am

MEETING LOCATION: Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

PERSON PRESIDING: Randy Palo (Vice-Chair)

REGULAR MEMBERS IN ATTENDANCE: Sandra Chamblee, Sharon Greene, Barbara Jacobowitz, Dr. Christine Koehn

EX-OFFICIO MEMBERS IN ATTENDANCE: None.

OTHERS IN ATTENDANCE: Nancy Bolton, James Green, Taruna Malhotra, Helene Hvizd, David Rafaidus, Stessy Cocerez, Vivian Blackmon-Taylor, Jennifer Rey (AVDA), Heather Tate-Boldt (El Sol, JNRC), Tessa LaCroix (AVDA), Adam Reback (Dept. of Health), Seth Bernstein (United Way PBC), Ontario Johnson (Pathways to Prosperity), Gail Price-Wise (FL Center for Cultural Competence)

DISCLOSURES: None.

CHAIR & STAFF COMMENTS: David Rafaidus mentioned the recent passing of a former CAC member, Ivan Goldberg.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None.

Action Taken: Motion to approve the agenda by Dr. Christine Koehn. Second by Sharon Greene. Agenda approved and adopted by unanimous vote.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes (August 9, 2018)*

Discussion: None.

Action Taken: Motion to approve the minutes by Sandra Chamblee. Second by Sharon Greene. Minutes approved and adopted by unanimous vote.

REGULAR BUSINESS

Agenda Item: *3.B. CAC/HHS Membership & Applications (David Rafaidus)*

- David Rafaidus stated that Randy Palo, Dr. Christine Koehn, and Barbara Jacobowitz were up for reappointment while Carlos Poveda and Heather Tate-Boldt were up for appointment.
- Applicant information will be presented to the Board of County Commissioners (BCC) on September 18, 2018
- If all appointments and reappointments are approved, there will still be one (1) seat left.
- Mr. Rafaidus gave a quick review of the CAC/HHS attendance requirements per Resolution No. R-2002-1606

REGULAR BUSINESS

Agenda Item: 3.C. *SWOT Analysis for Economic Mobility Initiative (James Green)*

- James Green explained that a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis was done from a community-wide lens.
- The purpose is to capitalize our strengths and be better prepared for obstacles.
- Mr. Green briefly went through the identified strengths, weaknesses, opportunities, and threats.
- Mr. Green reiterated the importance of enhancing and improving the health and human services.

REGULAR BUSINESS

Agenda Item: 3.D. *Economic Access/Poverty Workgroup Update (James Green & Dr. Christine Koehn)*

- James Green gave an overview of the previous Economic Access/Poverty Workgroup meeting.
- Various action teams are already having community conversations that we can collaborate with.
- The aim is to focus on families that are deep in poverty.
- The process for how families will navigate through the initiative will be outlined in a workflow.
- Mr. Green introduced various upcoming events such as a Poverty Simulation and the Rethinking Poverty Summit on October 25, 2018.

REGULAR BUSINESS

Agenda Item: 3.E. *FAA Update (Meghan Parnell)*

- Meghan Parnell gave a brief outline of enhancements for the upcoming Request for Proposal (RFP).
- Anyone interested in participating on the Economic Stability/Poverty Steering Committee or Senior Services Steering Committee or on the review panels can contact Meghan. Steering Committee and Review Panel members cannot be individuals who are receiving Economic Stability/Poverty or Senior Services funding OR anyone who plans to apply for this RFP.

OTHER BUSINESS

Agenda Item: 3.F. *FAA Demographic Report (Stessy Cocerez)*

- Stessy Cocerez presented the FAA Demographic Summary visualization on Tableau; the report is published online and is accessible through the FAA website.

OTHER BUSINESS

Agenda Item: 3.G. *November 8, 2018 CAC/HHS Meeting (James Green and Anne Gerwig)*

- James Green and Taruna Malhotra asked to cancel the November 8 CAC meeting due to other simultaneous events.
- The members discussed it briefly and decided to discuss and vote on the matter in October.

OTHER BUSINESS

Agenda Item: 3.H. *Nominations/Election of CAC/HHS Officers (David Rafaidus)*

- David Rafaidus asked to be contacted if anyone was interested in becoming a CAC/HHS officer.

OTHER BUSINESS

Agenda Item: 4.A. *Staff Information Updates*

- James Green mentioned that a consultant for the new 10 Year Plan to End Homelessness will be here on Sept. 19 from 9am to 12pm at the Quantum Foundation to discuss updates.
- The tentative date to unveil the new Homelessness Plan will be November 15, 2018.
- The annual meeting for department employees and volunteers will be held on December 12, 2018.
- David Rafaidus introduced Heather Tate-Boldt as a possible new CAC appointee.

OTHER BUSINESS

Agenda Item: 4.B. *Member Comments on Non-Agenda Items*

- None.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- Seth Bernstein said United Way would be hosting Racial Equity Training on September 17 & 18; observing alumni are invited to attend as well.
- Mr. Bernstein also announced that he will be participating in Leadership Palm Beach County.
- Jennifer Rey announced that the BCC will proclaim October as Domestic Violence Awareness Month on October 2, 2018.
- Ms. Rey also mentioned a panel discussion event with the community on October 24, 2018 from 5:30-7:30pm in order to raise awareness on Domestic Violence.
- AVDA is also encouraging individuals to hold virtual pajama parties in honor of domestic violence.

OTHER BUSINESS

Agenda Item: 4.D. Good News Item(s)

- Randy Palo said his thoughts went out to residents of North Carolina that were about to go through Hurricane Florence; he added the importance of being prepared for possible storms that may affect our community.
- Mr. Palo also mentioned that the Children’s Services Council applied for the 30 Million Word Project and were chosen to investigate the effects of bonding between parents and children.
- Meghan Parnell congratulated Stessy Cocerez on her completion of her Master’s coursework and her third place placement in the South Florida GIS Expo Student Poster Presentation.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Update on Economic Access/Poverty Workgroup will be forthcoming.

DATE OF NEXT REGULAR MEETING: *October 11, 2018 & November 8, 2018*

DATE OF NEXT EXECUTIVE MEETING: *September 27, 2018 & October 25, 2018*

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: None.

Action Taken: The meeting was adjourned by unanimous vote.

THESE MINUTES APPROVED AND ADOPTED by the CAC Regular Committee on *October 11, 2018.*

 _____, CHAIR 10-11-2018

*Prepared by SC – October 10, 2018
Modified by DMR – October 3, 2018*