



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: June 14, 2018 at 9:00AM

MEETING LOCATION: Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

PERSON PRESIDING: Anne Gerwig (Chair)

REGULAR MEMBERS IN ATTENDANCE: Randy Palo, Sandra Chamblee, Elizabeth Hernandez Cayson, Dr. Thomas Cleare, Dr. Christine Koehn

EX-OFFICIO MEMBERS IN ATTENDANCE: Houston Tate

OTHERS IN ATTENDANCE: James Green, Taruna Malhotra, Meghan Parnell, Helene Hvizd, David Rafaidus, Stessy Cocerez, Tim Yates, Karis Engle (Glade's Initiative), Jared Greene (Boystown), Kemberly Bush (Pathways to Prosperity), Seth Bernstein (United Way of PBC), Tessy LaCroix (AVDA)

DISCLOSURES: None.

CHAIR & STAFF COMMENTS: Anne Gerwig informed everyone that the Executive CAC/HHS committee had met prior to the Regular CAC/HHS meeting to discuss the submitted membership applications.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None.

Action Taken: Motion to approve the agenda by Sandra Chamblee. Second by Randy Palo. Agenda approved and adopted by unanimous vote.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC/HHS Regular Committee Minutes (May 10, 2018)*

Discussion: None.

Action Taken: Motion to approve the minutes by Elizabeth Hernandez Cayson. Second by Sandra Chamblee. Minutes approved and adopted by unanimous vote.

REGULAR BUSINESS

Agenda Item: *3.B. CAC/HHS Membership & Applications (David Rafaidus)*

- David Rafaidus gave an overview of the membership application process. He also mentioned the unfilled question on the applications referencing term period, which will be determined later once spots are assigned.
- Mr. Rafaidus also gave a brief explanation of this morning's CAC/HHS Executive meeting discussion(s).
- Anne Gerwig presented the applications and asked if anyone had questions about the applications or for the applicants. Dr. Christine Koehn asked how to ensure that there is a good amount of representation on the Board; Anne Gerwig mentioned the discussion on diversity and James Green added that the CAC/HHS matrix will ensure that all necessary representations are met on the Board.

Mr. Green also showed interest in having community residents participate on the Board, either as actual members or as ex-officios. He said the matrix could be updated if the applications are approved and further discussion could then occur.

- Sandra Chamblee also said the committee should start looking for a representative that lives west of the 20 Mile Bend; the CAC/HHS members discussed options for anyone considering that role and if physical presence is necessary; Helene Hvizd confirmed that it was.
- David Rafaidus and Anne Gerwig also mentioned to CAC/HHS members that they should be aware of their attendance.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.B. CAC/HHS Membership & Applications*

Discussion: The CAC/HHS members discussed the submitted CAC/HHS applications.

Action Taken: Motion to transmit the submitted applications to the Board of County Commissioners by Elizabeth Hernandez Cayson. Second by Dr. Thomas Cleare. Motion approved and adopted by unanimous vote.

REGULAR BUSINESS

Agenda Item: *3.C. FAA RFP Update (Meghan Parnell)*

- Meghan Parnell informed everyone of the new RFP for Rapid Re-housing, Case Management that supports Rapid Re-Housing or a combination of both.
- The RFP opened on June 4, 2018 and will close on June 15, 2018 at 11:59PM.
- The Bidder's Conference was held on June 6, 2018 and four (4) agencies were in attendance. This meeting was not mandatory.
- The review panelists will be the same as for the previous RFP.
- James Green also added that County Administrator Verdenia Baker tentatively approved the 3% increase for the next fiscal year.

REGULAR BUSINESS

Agenda Item: *3.D. Economic Mobility & Reducing Poverty (James Green)*

- James Green explained his next steps in identifying target communities to work with.
- Mr. Green said he was researching different models to possibly implement (i.e. Circles).
- The Economic Access Workgroup will meet again in two (2) weeks.
- Anne Gerwig asked if the workgroup was a subcommittee or a county-appointed group and if it was established by the CAC/HHS; Mr. Green told her it was a subcommittee established by the CAC/HHS. Ms. Gerwig also asked for two (2) CAC/HHS members serving on the workgroup to be formal liaisons for the rest of the CAC/HHS members and share information during the Regular CAC/HHS meetings; Dr. Koehn was asked to be the official representative and she accepted.
- Mr. Green also added an overview of his attendance at a Poverty Summit in Orlando, FL that focused on the issue of the fiscal cliff that is dis-incentivizing individuals in the workforce from accepting promotions for fear of losing other benefits.
- Mr. Green said the summit organizers showed interest in bringing their next summit to Palm Beach County. In order to host this, Mr. Green is interested in holding a pre-summit "think tank".
- Elizabeth Hernandez Cayson liked the idea and said there should be policy-driven incentives for working individuals to not suffer from fiscal cliff effects.
- Anne Gerwig felt that companies may also need incentives to want to back these types of policy changes; Dr. Koehn agreed and added that there would be a more robust conversation if more research was done and more sectors were brought together.
- Randy Palo mentioned Children's Services Council's idea to provide job training and other services for individuals with young children (ages 0-5) in order to raise their personal equity and achieve better jobs and salaries while still receiving services and assistance; program participants would be steadily phased out as the family moves more towards self-sufficiency; Mr. Green requested further collaboration to align ideas.
- Houston Tate mentioned the Office of Community Revitalization (OCR) intends to create a sustainable community garden; Mr. Green suggested a collaboration with United Way Hunger Relief.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: 3.D. *Economic Mobility & Reducing Poverty*

Discussion: Anne Gerwig requested to have two (2) members from the CAC/HHS to serve as liaisons between the Regular CAC/HHS committee and the Economic Access Workgroup to ensure a steady flow of information.

Action Taken: Motion to have Dr. Christine Koehn, Barbara Jacobowitz, and Randy Palo serve as representatives to inform the CAC/HHS of updates from the Economic Access Workgroup by Randy Palo. Second by Dr. Thomas Cleare. Motion approved and adopted by unanimous vote.

OTHER BUSINESS

Agenda Item: 4.A. *Staff Information Updates*

- James Green presented the FAA Demographic and Outcomes Report as well as the department's Annual Report.
- Sandra Chamblee shared The Glade's Initiative's Annual Report.
- David Rafaidus mentioned the cancellation of the July CAC/HHS Regular Committee meeting.

OTHER BUSINESS

Agenda Item: 4.B. *Member Comments on Non-Agenda Items*

- None.

OTHER BUSINESS

Agenda Item: 4.C. *Public Comments on Non-Agenda Items*

- Jennifer Rey from AVDA announced that the founder of the MeToo Movement will be the presenter at the Heart of Woman Luncheon in February 2019 and AVDA will hold their Annual Race for Hope in January 2019.
- Randy Palo announced that research done by the Children's Services Council found a significant reduction in the Black infant mortality rate and this has met the Healthy People 2020 goal ahead of schedule.

OTHER BUSINESS

Agenda Item: 4.D. *Good News Item(s)*

- Elizabeth Hernandez Cayson was announced as a finalist for the Esperanza Award.
- Seth Bernstein shared the upcoming Racial Equity Training being held on June 27 and 28 in Delray.
- Dr. Christine Koehn shared that several community stakeholders have come together and hired a consultant who would implement the 2017 SEFBHN Strategic Plan for Behavioral Health. The plan is to have two (2) summits in July 2018 to best decide how to jumpstart the implementation.

OTHER BUSINESS

Agenda Item: 4.E. *Potential Agenda Items for Future Meetings*

- The CAC/HHS members mentioned a possible presentation from the School Board.

DATE OF NEXT REGULAR MEETING: August 9, 2018 & September 18, 2018

DATE OF NEXT EXECUTIVE MEETING: June 28, 2018 & July 26, 2018

ACTIONS OF MEETING

Agenda Item: 5. *Meeting Adjournment*

Discussion: None.

Action Taken: Motion by Randy Palo. The meeting was adjourned by unanimous vote.

THESE MINUTES APPROVED AND ADOPTED by the CAC/HHS Regular Committee on August 9, 2018.

Ann Gerwig

CHAIR

~~8.9~~ 2018

*Prepared by SC – June 27, 2018
Modified by DMR – August 2, 2018*

ADOPTED