



Addendum No. 1 to RFP HED.2022.1

**Request for Proposals (RFP)
SHIP Multifamily Development**

Date Addendum No. 1 Issued:

March 16, 2022

RFP Contact:

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PURPOSE OF THIS ADDENDUM:

The purpose of this Addendum is to:

1. Revise the RFP to add overall income targeting requirements; and
2. Correct a scrivener's error.

GENERAL INSTRUCTIONS:

- This Addendum No. 1 constitutes an integral part of the RFP and shall be read in conjunction with the RFP.
- Where inconsistent with the original RFP, this Addendum shall govern.
- It is the responsibility of all respondents to the RFP to conform to this Addendum.
- Unless specifically changed herein, all other requirements, terms and conditions of the RFP remain unchanged and can only be modified if in writing.

- Respondents shall acknowledge receipt of this Addendum on the form included with this Addendum as Exhibit A. Respondents shall include Exhibit A in their submittal in response to the RFP as **Attachment 21**

REVISIONS TO THE RFP

- 1. Respondents are directed to Section I.H, Eligible Beneficiaries. The highlighted text below shall be inserted:**

H. Eligible Beneficiaries

All SHIP-Assisted Housing Units must be set aside exclusively for Eligible Beneficiaries during the Period of Affordability, that is for Low Income and Very Low Income households.

At least twenty-five percent (25%) of the SHIP-Assisted Housing Units must be set aside for Very Low Income households. Prospective tenants referred through Palm Beach County Community Services Department's coordinated entry system must be given first priority for no less than half of the Very Low Income units in Multifamily Housing projects.

In addition, the project as a whole must meet the following overall income targeting requirements:

- No less than twenty percent (20%) of the total number of housing units in the project shall be set aside for Very Low Income tenants (income no greater than 50%AMI).
- No more than thirty percent (30%) of the total number of housing units in the project may be set aside for tenants with incomes greater than 80% AMI.

FHFC's 2021 income limits are set forth in Exhibit A.

- 2. Respondents are directed to Section II.F, Submittal Deadline. The highlighted text below shall be inserted:**

F. Submittal Deadline

Completed proposal submittal must be received by HED no later than 4:00p.m. Monday, April 18, 2022, at HED offices located at 100 Australian Avenue, Suite 500, West Palm Beach, FL 33406.

EXHIBIT A

to

Addendum No. 1

to

RFP HED.2022.1

ADDENDUM ACKNOWLEDGEMENT FORM

to

Addendum No. 1

to

RFP HED.2022.1

By signing this Form, Respondent acknowledges receipt of this Addendum No. 1 to RFP HED.2022.1.

Respondents shall include this Acknowledgement Form as Attachment 21 to their proposal.

This Addendum consists of four (4) pages.

Respondent: _____

By Name & Title: _____

Signed: _____ **Date:** _____