

Palm Beach County Youth Services Department

NOFO For Community Based Agencies FY2022

Last updated:
4/6/2021

QUESTIONS & ANSWERS		DATE RECEIVED
Q1.	GM! How do applicants know which action areas are open - it doesn't seem to show it below. After registering?	3/15/2021
A1.	<p>The NOFO includes three Action Area(s) as follows;</p> <ol style="list-style-type: none"> 1. Economic Access: Building education to employment pathways for disconnected youth. 2. Parenting and Role Models: Increase outreach to parents through communications, natural support system network, and mentors. 3. Educational Supports: Promote educational equity for all students-from pre-K through post-secondary;support access to and success in higher education for middle through post-secondary students; and increase parent, community and business involvement in education. <p>See criteria for the applicable Action Area(s) included in the NOFO information Guidance document, accessible at https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService</p>	
Q2.	What time is the pre-proposal conference on 3/17?	3/15/2021
A2.	<p>To be eligible to submit a proposal, proposers must attend the Mandatory Pre-Proposal Conference. The Conference will be held virtually via Zoom on Wednesday, March 17, 2021 at 10:00 a.m. A recording of the mandatory Pre-Proposal Conference will be available for review afterwards on the YSD website under a tab titled "Notice of Funding Opportunity"at www.pbcgov.com/youthservices/Pages/NOFO.aspx</p>	
Q3.	We didn't attend the conference this morning as we saw the notice earlier, is there still a chance to submit a proposal?	3/17/2021
	I wanted to ask was there an RFP out from Youth Services? I saw something but the link took me to vendor services. I wanted to follow-up with you for clarification.	3/17/2021
	When was the RFP released and was there a meeting? Can we still apply?	3/17/2021
	I asked our new grant writer to download the RFP and sent her the instructions. First, though, she saw this on your website: To be eligible to submit a proposal, proposers must attend the Mandatory Pre-Proposal Conference. The Conference will be held virtually on Wednesday, March 17, at 10:00 a.m.!!!!!! Can you please let me know if there will be an alternative bidder's conference? I am panicking!!!!	3/17/2021
	This Melissa Williams I'm one of the directors of M & S Community Stars of performing arts and Academics inc. I've been a provider for the youth services for summer camp for years. We we work with a lot of at risk youth of palm beach county all year round. I just found it out that we needed a representative to be at the meeting to be eligible to apply . I didn't know you all were meeting via zoom today in regards to the application. I would have joined the meeting if I had known. May I still get the opportunity apply and submit a proposal ? We would welcome the opportunity to get a chance to apply for an agency contract?	3/17/2021

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A3.	<p>The Notice of Funding Opportunity (NOFO) was made available to the public on March 15, 2021. To be eligible to submit a proposal, proposers must attend the Mandatory Pre-Proposal Conference. The Conference was held virtually via Zoom on Wednesday, March 17, 2021 at 10:00 a.m. A proposer that did not attend the conference, must view the entire recording of the mandatory pre-proposal conference which is available on the YSD website under a tab titled "Notice of Funding Opportunity" at www.pbcgov.com/youthservices/Pages/NOFO.aspx</p>	
Q4.	<p>Is there a way for multiple users from one agency to share access to the NOFO dashboard, so we can work on it individually with our own logins?</p>	3/17/2021
A4.	<p>The NOFO Dashboard is not designed for multiple users from one agency to share access and work on it individually to complete a proposal.</p>	
Q5.	<p>Thank you for hosting the informative call this morning. During the call Tammy Fields stated that agencies that do not have audited financials can not apply for the NOFO. However I am writing to get clarify. Do you require a certain number of years for an audit in order to apply, or just one? Our agency received core accreditation from Nonprofits First. Because we are a smaller agency without audited financials, NPF was more arduous regarding our financial policies and procedures and can attest to this independently. Also are there exceptions for non audited agencies based on the length of time in existence? In 2019, our agency met with several representatives in Youth Services to discuss our programming goals and to see how we could collaborate. At the time, we were told that because our agency was less than three years old, we could not apply for funding. Now that we are over three years old, we are being told that we need audited financials. I look forward to seeing if smaller and newer agencies will have the opportunity to participate in the NOFO with the hopes of creating a more equitable landscape. Thank you for your consideration.</p>	
A5.	<p>Pursuant to Section VI.3.7.5 of the NOFO all agencies are to upload a copy of their most recent audit report. Only one is required. However, pursuant to Section VI.3, if the agency is certified by Non-Profits First, an agency can upload their certification and they do not need to upload an Independent Audit. It should be noted, that if Agency is selected for award and contracts with Palm Beach County, annual Independent Financial Audits will be required throughout the term of the contract.</p>	
Q6.	<p>I am a volunteer administrative assistant working for a non profit agency handling youth related affairs in the Palm Beach County. To find out about the opportunities for our youth, I tried to refer the NOFO of the above grant ,which I was not able to. 1. Although there was a mandatory pre proposal conference with regard to this NOFO today , we were not able to attend. However, is it still possible for us to peruse with this grant if we have a suitable proposal. If so, please send me the information relating to the relevant video. 2. Can you please send me information to have access to NOFO . 3. Also, can you please send me a information who I can contact to have information with regard to this grant. Thank you in advance for helping us serve the youth in the palm beach county</p>	3/17/2021
	<p>□</p>	

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A6.	A proposer that did not attend the conference, must view the entire recording of the mandatory pre-proposal conference which is available on the YSD website under a tab titled "Notice of Funding Opportunity" at www.pbcgov.com/youthservices/Pages/NOFO.aspx . The NOFO is available at https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService . All questions regarding the NOFO must be submitted in writing to YSD-rfp@pbcgov.org .	
Q7.	I wanted to inquire about on how to participate into the youth program in support of the young migrant children. Unfortunately, I missed the zoom session today. I am not positive if you can lend me any advice but I had in mind to start an organization where young children can be provided academic and mental support. I have a background in education and credentials with Florida Department of Education as an elementary school teacher and as well as certification for a school principal.	3/17/2021
A7.	A proposer that did not attend the conference, must view the entire recording of the mandatory pre-proposal conference which is available on the YSD website under a tab titled "Notice of Funding Opportunity" at www.pbcgov.com/youthservices/Pages/NOFO.aspx . As it relates to your comment regarding advice to start an organization, we encourage you to do your research to identify specific needs and review data to make an informed decision.	
Q8.	We have some questions in regards to the NOFO. Our population includes students with disabilities. Is that considered disconnected youth? Also, due to our population some of our students may not reach their grade level for reading and math, but they do make improvements and progress. Is it sufficient to show improvements and progression towards towards proficiency? We are trying to familiarize ourselves with the resiliency assessment. Is there one that you suggest we use for the purpose of the NOFO and objectives?	3/18/2021
A8.	Generally disconnected youth are teenagers and young adults who are neither working nor in school. Your question regarding "sufficient to show improvements and progression towards proficiency" seems to be related to an outcome. This NOFO seeks proposals that address specific outcomes for each action area as stated in Attachments 1, 2 and 3 of the NOFO. We are uncertain as to what resiliency assessment you are referring to so cannot adequately address your question.	

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QUESTIONS 9-25 ARE FROM MANDATORY PRE-PROPOSAL CONFERENCE ON MARCH 17, 2021

- | | | |
|-------------|--|-----------|
| Q9. | Will this be recorded? | 3/17/2021 |
| A9. | Yes, Pre-Proposal Conference is being recorded and will be posted on-line for viewing following the session. | |
| Q10. | So the Cone of Silence is not in place before the submission date? | 3/17/2021 |
| A10. | Correct, the Cone of Silence does not begin until the April 12, 2021 submission deadline. However, from YSD standpoint all questions must be submitted to the email provided, so that each agency gets equal information. | |
| Q11. | So YSD is looking for proposals to address provision of this type of training to frontline professionals? | 3/17/2021 |
| A11. | The answer is 'yes'. We do expect that all our agencies will have training provided in the areas mentioned in the RFP. | |
| Q12. | Can you apply for more than one category? By submitting multiple applications? | 3/17/2021 |
| A12. | Yes, it is recommended you don't submit the exact same application in more than one category, but an agency may have different programs within the agency and you may submit more than one application in more than one category. | |
| Q13. | Is there a character/word limit for each of the questions? | 3/17/2021 |
| A13. | No limit, but recommend that agency's be to the point and concise., but fully explain the answers. Volunteer reviewers need to be able to fully understand the proposal. | |
| Q14. | Is there a limit to the budget? | 3/17/2021 |
| A14. | No limit, but keep in mind under this RFP, there is only 1.3 million dollars available. YSD is looking for concise budget, and hope that agencies have other funding sources. Be reasonable in your budgets and be prepared to explain what your agency would do if it did not receive the full request. | |

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Q15.	Can Youth Services share a list of cost they consider as administrative costs?	3/17/2021
A15.	This information is included in the Budget Worksheet Template. Admin costs are those that support the entire agency/organization, not only the funded program.	
Q16.	Can agencies that do not conduct an annual audit still apply?	3/17/2021
A16.	For this particular NOFO, the answer is 'no'. Agencies must have an audit in order to apply. For further clarification see A5 above.	
Q17.	What if we don't have audited financials? We do have a 990 prepared by a CPA FY 2020. Will that suffice?	3/17/2021
A17.	Unfortunately, no. Financial audit needed in order to apply. For further clarification is A5 above.	
Q18.	How do we access the link to register? Will the link be sent to those who attended the meeting today?	3/17/2021
A18.	Visit the County's on-line Vendor Self Service system at https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService .	
Q19.	How long does it take from application submission to approval?	3/17/2021
A19.	Slide 15 of the Presentation indicates the NOFO timeline. Applications due April 12; Review Panels meet April 16-30, and May 11 YSD will post recommended awards. The recommendations will go to the Board of County Commissioners (BCC). No BCC date has been selected at this time. Every agency that submits an application will receive notice of when the recommendations will go to the BCC.	
Q20.	Are the Action Areas ranked in any way? In order of priority to the County? Is funding allocated equally among the Action Areas?	3/17/2021
A20.	No, to both. YSD has not ranked the action areas. All areas are priorities established under the Youth Master Plan. As far as how much will go to each area, it will depend on the quality of the applications received, the number of applications and how we can best meet the needs with the dollars we have available.	
Q21.	Should start date/end date be 10/1/2021 - 9/30/2024 though the budget only reflects one year?	3/17/2021
A21.	The start date and end dates should be one-year. The contract will be for three years, but all of the review will be based on a one-year snapshot.	
Q22.	Even though copy/paste will print misaligned, will it suffice for the application submission?	3/17/2021
A22.	Yes, it will suffice for the submission. Just keep this in mind for that it may be hard for the reviewers to read in print form.	

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Q23.	Will there be geographical prioritization for awards?	3/17/2021
A23.	Slide 18, Proposal Highlights - geography is going to be an element of consideration in the Description of Need and in the Local Data that is provided to YSD. Slide 19, Priority Area Score - as previously explained. Often times when the review panels do their priority area score, if they see a geographic area that has a low level of services currently available, they will rank that higher, so although YSD does not have a specific geographical preference, it is a consideration in several areas.	
Q24.	Is there a best practice in terms of percentage/amount requested vs. the agency overall budget?	3/17/2021
A24.	The agency cannot request more than 25% of their overall budget from YSD funding.	
Q25.	Do you have a sense of how many awards you expect to make? Is the 25% of County funding refer to all county contracts or just this one?	3/17/2021
A25.	No. It will depend on the quality of the applications, and the needs that YSD is seeing compared to the amount of funding that is available. As for the 25% it will refer to all contracts with YSD. YSD will not fund more than 25% of your agency.	
Q26	Pam has asked me to check in with you regarding the Notice of Funding Opportunity listed below. Currently, AVDA's contract with PBC Youth Services was just amended to go through September 30, 2022. We believe the opportunity below is not for AVDA to apply for this year and that there will be another opportunity next year. Can you confirm that we are on the same page?	3/18/2021
A26	Currently, AVDA's contract with Palm Beach County (through Youth Services) is for the term October 1, 2020 through September 30, 2022. The NOFO released on March 15, 2021 is for the Community Based Agency program for Fiscal Years (FY) 2022-2024 (October 1, 2021–September 30, 2024). Contracts issued will be for one (1) three (3) year period. It is AVDA's decision whether or not to apply for opportunities. Currently, Youth Services Department intends (subject to change) to release a NOFO next year for additional Birth to 22 action area(s).	
Q27.	When we try to download the required program budget template, we receive the error message below. We tried different browser, same results. Please advise. "The resource you are looking for has been removed, had its name changed, or is temporarily unavailable".	3/18/2021
	As of Friday at 10:50 AM, the budget template (in question 3.7.1) is not available to download. Please address this so we can begin working with the template.	3/19/2021
A27.	Our technical team has resolved this matter. The required program budget template is available for download.	

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Q28.	You may be able to answer my question about the YSD RFP – I received the notice and just noticed that the mandatory conference was on the 17th – will there be another one? Due to Spring Break and vacation time, we missed it. Also, I am unable to access any of the actual RFP documents on the site – can you share what areas are up for funding? Any information and help would be appreciated.	3/19/2021
A28.	<p>There will not be another mandatory conference for this NOFO however, a proposer that did not attend the conference, must view the entire recording of the mandatory pre-proposal conference which is available on the YSD website under a tab titled “Notice of Funding Opportunity” at www.pbcgov.com/youthservices/Pages/NOFO.aspx . The NOFO includes three Action Area(s) as follows:</p> <ol style="list-style-type: none"> 1. Economic Access: Building education to employment pathways for disconnected youth. 2. Parenting and Role Models: Increase outreach to parents through communications, natural support system network, and mentors. 3. Educational Supports: Promote educational equity for all students-from pre-K through post-secondary; support access to and success in higher education for middle through post-secondary students; and increase parent, community and business involvement in education. <p>See criteria for the applicable Action Area(s) included in the NOFO information Guidance document, accessible at https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService</p>	
Q29.	In reviewing the NOFO, I noted the following statement at the top of each Attachment: “Evidence-based or promising practice programs and services in this category must address as many outcomes and performance measures from the list below associated with the applicable Action Area (Choose all that apply)”. Does this mean that ONLY programs and services that are listed on the California or Federal Clearinghouse as Evidence Based or Promising may apply for funding? Or does it mean that if a program is listed on one of these clearinghouses, they must address as many outcomes as possible? Can other programs with a strong research base who are pursuing addition to one or more of these clearinghouses be considered for this funding?	3/19/2021
A29.	<p>No, it does not mean that only programs and services that are listed on the California or Federal Clearinghouse as Evidence Based or Promising may apply for funding. Other programs with strong research, evidence-based, or promising practice may apply. Pursuant to Section VI.3.4.1 of the NOFO, Evidence-based or promising practice programs and services must address as many outcomes and performance measures from the applicable Action Area as shown on Attachments 1-3.</p>	
Q30.	The functionality of the logic model page of the NOFO is not clearly understandable. How do we enter items in each column? the video was helpful in terms of the substance of the logic model, but not in actually entering data in the fields.	3/19/2021

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<p>A30. To enter information in the logic model tab, click in the "Mission Statement" section and enter the relevant statement. To enter information in the "Logic" section click on  to complete the Logic Information. Additionally, on the left side of the portal screen click on "Help" to access the NOFO Manual (User) - see pages 22 and 23 for information on completing the logic model.</p>	
<p>Q31. I was unable to fill out began to fill out the Feedback Survey after I watched the Mandatory Pre-Proposal Conference. Also, I put in the program end date as of 9/30/2024. The portal will not allow me to change it to reflect only one year. Is there a way to fix the Program End Date and take the Feedback Survey- Mandatory Pre-Proposal Conference?</p>	3/22/2021
<p>A31. Upon receiving your inquiry, we checked the Feedback Survey-Mandatory Pre-Proposal Conference accessible on the NOFO website and concluded it's active. Thus, please retry accessing the Feedback Survey. The screen shot provided in your email represents the NOFO portal "General Info." tab which included required entries for the "Program Start Date" and "Program End Date" of 10/01/2021 and 09/30/24 respectively. The NOFO released on March 15, 2021 is for the Community Based Agency program for Fiscal Years (FY) 2022-2024 (October 1, 2021–September 30, 2024). Contracts issued will be for one (1) three (3) year period. It should be noted that when you complete your budget, it should only be for October 1, 2021-Sept. 30, 2022.</p>	
<p>Q32. Question 3.3.3 -This question asks that I indicate the program's proposed outcomes from the applicable action area, yet there is no where to respond. There is no drop-down area and no area to respond with narrative. How do I respond to this question?</p>	3/22/2021
<p>A32 Once you select the specific Action Area on the "General Info" tab, the list of outcomes to select from will appear in question 3.3.3 of the "Proposal" tab. After selecting the outcomes in 3.3.3, these will appear in the "Logic Model" tab under the "Indicator" column.</p>	
<p>Q33. I am unable to get the logic model page allow me to enter any language. I am unable to get anything but the headers of the logic model, and I don't get the button identified in the response to Q30. Can you please instruct me as to how to get the page to become live? The logic model instructions say: Click on (icon) to complete the Logic Information Tab. My page does not have the icon shown. How can I complete this page.</p>	3/22/2021
<p>A33. Once you select the specific Action Area on the "General Info" tab, the list of outcomes to select from will appear in question 3.3.3 of the "Proposal" tab. After selecting the outcomes in 3.3.3, these will appear in the "Logic Model" tab under the "Indicator" column. To enter information in the "Logic" section click on  (at the right end of each row) to complete the Logic Information. Additionally, on the left side of the portal screen click on "Help" to access the NOFO Manual (User) - see pages 22 and 23 for information on completing the logic model.</p>	
<p>Q34. I am curious whether it is possible to download the entire application in a word format? It would be easier to digest the entire application, if possible. If not, I will make it work.</p>	3/24/2021

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A34.	The application is not available for download in a word format. The Notice of Funding Opportunity (NOFO) Information Guidance document (PDF format) is posted on the County's on-line Vendor Self Service (VSS) system at https://pbcvssp.co.palmbeach.fl.us/webapp/vssp/AltSelfService . For assistance in searching the NOFO and navigating the VSS see https://discover.pbcgov.org/youthservices/PDF/2019_RFP_Vendor_Self_Service_Search_Instructions.pdf . Once you locate the NOFO, click on the "Attachments" tab, this is where you can view, print or download the NOFO document.	
Q35.	I just wanted to follow up and let you know that I have been approved as a PBC Vendor and my account is active. I went on your website https://www.cscpsc.org [cscpsc.org] and clicked on the "funding opportunities" link but it states that no funding opportunities are available and that the window closed on March 8th, which was prior to me receiving your initial email about this. I just wanted to make sure that I'm looking at the right thing, and if not then where I should be directed to so that I can make the proper proposal.	3/24/2021
A35.	The NOFO is available at https://pbcvssp.co.palmbeach.fl.us/webapp/vssp/AltSelfService .	
Q36.	The Action Area around parents mentions parent mentors as a potential aspect of the activities. If we propose a program for this action area, are we expected to implement a structured mentor program for parents, or is this only a potential aspect of any proposed program?	3/24/2021
A36.	Attachment 2 of the NOFO provides information on eligible activities for proposers submitting for the Parenting and Role Models action area. Included are "Requested Uses of Available Funds (based on recommendations included in the Youth Master Plan)".	
Q37.	Also, on the dashboard, I noticed that the functionality to "Add New" that exists for some segments does not for others, for example Outcomes, under Scope of Work. Is this a section that will "open up" once another area has been filled in/selected? If so, I would like to respectfully recommend that in the future, sections that are dependent on others to become available be indicated as such to avoid confusion.	3/24/2021
A37.	Thank you for your recommendation.	
Q38.	We have read and understand that the county will not fund any organization's total budget more than 25%. However, if an organization is the current recipient of County YSD funds from a prior competition for a specific program, and those funds are scheduled to end on 9/30/22, will that organization be allowed to apply for and win funding in this competition for that same program, given that those funds, if awarded, will overlap with the funding from the prior award for 12 months from 10/1/21 through 9/30/22. Together, the county funds from both competitions may fund this specific program for more than 25% but is less than 25% of the agency's total organizational budget.	3/24/2021

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A38.	If an organization is the current recipient of County funds through YSD, funds will not be awarded for the same program. An agency may submit a proposal for another program.	
Q39.	My logic model has pre-populated in the 'Indicator' column as expected. However, the instructions for the indicator column want Number# and % of clients expected to achieve outcomes, and this section is uneditable. How can I enter the # and % as directed?	3/25/2021
	Based on the quantities a proposer enters in the NOFO Dashboard Scope of Work tab, Outcome Indicator section, the # and % will automatically be populated and visible when printing, once your proposal is completed and submitted.	
Q40.	On the Scope of Work Tab, I have entered a description into "Short Description. However under the Service Description Field, I am unable to enter text. How do I enter text into this field?	3/25/2021
A40.	On the Scope of Work Tab, the "Service Description" field is restricted from proposers entering text, as it's intended for an overall services description. This field will be completed at a later date for those programs that are awarded contracts. Under the "Services" section, as noted " List and describe each specific service separately"	
Q41.	We have encountered a couple of issues when uploading our information to the portal, as follows: Under the scope of work service tab, we are not able to enter a short description.	3/25/2021
A41.	The "Short Description" is not intended for use by proposers at this time.	
Q42.	The portal is not allowing me to save the PDF of the organization's budget, though I have uploaded it many times. Each time that I go back into the portal, it is missing.	3/25/2021
A42.	Thank you for your follow-up communication. Our understanding is that you have resolved this matter and are able to upload a PDF file of your total agency budget.	
Q43.	Is there a way to print out the proposal before it is submitted so that we can review a hard copy?	3/25/2021
A43.	The proposal can only be printed the next day after its completed and submitted. Check your dashboard the following day to see the PDF report. Additionally, on the left side of the portal screen click on "Help" to access the NOFO Manual and see pages 25 - 27 for more information.	

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Q44.	I have a question regarding requirements. We (Connect to Greatness, Inc.) are on the last stages of completing our Accreditation with Non-Profits First. I do not think it will be completed in time for this grant application. We do have our 990's and end of the year financial statements but we have not had an audit as of yet.....per the recommendation of Non-profits First we were advised to complete the process first. We are very interested and worthy of this grant and would love the opportunity to apply. Can we provide a Financial Management Statement in lieu of the audit? Please advise us as we go forward.	3/28/2021
A44.	Proposers can not provide a Financial Management Statement in lieu of the most recent Independent Audit Report.	
Q45.	I do not see the items listed below in my portal. Can you please direct me to them? Thank you. 3.7.5 Upload the most recent audit report. If there were findings, describe corrective actions taken. Please upload most recent audit report as a single file in PDF format. 3.7.6 Upload Year-end financial statements. Please upload year-end financials as a single file in PDF format. 3.7.7 Upload appropriate IRS Form 990 – Return of Organization Exempt from Income Tax for 501(c)(3) corporations or Comprehensive Annual Financial Report (CAFR) for public entities. Please upload IRS Form 990 or CAFR as a single file in PDF file format.	3/29/2021
A45.	Under the "General Information" tab, proposers that select "yes" for the question - Is the agency currently certified by Nonprofits First, Inc.? These proposers will not see questions 3.7.5, 3.7.6 and 3.7.7. However, pursuant to Section VI.3, if the agency is certified by Nonprofits First, the agency will upload their certification only and will not need to provide most recent Independent Audit Report, Year-End Financial Statements, and appropriate IRS Form 990.	
Q46.	In Florida, it is not mandated for small-size companies to provide WC insurance not until they have reached a certain threshold amount. For this specific grant, is it required for a nonprofit organization applying to have worker's comp insurance regardless of the size?	3/31/2021
A46.	It is not required for an organization when applying to have Workers' Compensation Insurance. However, Pursuant to Section I , if a Proposal is selected and approved for funding, the Proposer must agree to language substantially similar to the insurance requirements stated in the NOFO. The AGENCY shall maintain Workers' Compensation & Employers Liability in accordance with Chapter 440, Florida Statutes.	
Q47.	The attachment list has an attachment for Nonprofits First certification, is this a required certification for the grant and/or award?	4/5/2021
A47.	Nonprofits First certification is not a requirement for the grant and/or award.	

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Q48.	Are stipends to participants an allowable expense that can be reimbursed with County funds?	4/5/2021
A48.	Stipends to participants may be deemed an allowable expense and must be included in the program Scope of Work, Budget and Unit Cost of Service Rate and Definition. All subject to approval if proposal application is selected and contract awarded.	
Q49.	When was the Youth Masterplan Released/published?	4/5/2021
A49.	The Youth Master Plan was published in October 2016.	
Q50.	I am not able to enter any information into the Logic Model in the Portal. There is no add button on the logic Model page I was only able to put our mission in. Can You Help?	4/5/2021
A50.	Once you select the specific Action Area on the "General Info" tab, the list of outcomes to select from will appear in question 3.3.3 of the "Proposal" tab. After selecting the outcomes in 3.3.3, these will appear in the "Logic Model" tab under the "Indicator" column. To enter information in the "Logic" section click on  (at the right end of each row) to complete the Logic Information. Additionally, on the left side of the portal screen click on "Help" to access the NOFO Manual (User) - see pages 22 and 23 for information on completing the logic model.	
Q51.	The outcomes on the scope of work is also missing the add new button.	4/5/2021
A51.	Once you select the specific Action Area on the "General Info" tab, the list of outcomes to select from will appear in question 3.3.3 of the "Proposal" tab. After selecting the outcomes in 3.3.3, these will appear in the "Scope of Work" tab under the Outcomes section and Logic Model" tab under the "Indicator" column. Additionally, on the left side of the portal screen click on "Help" to access the NOFO Manual (User) for more information on completing the various tabs of the NOFO application.	
Q52.	I have a couple of questions about the attachments, specifically about the Logic Model, Unit Cost Tab, and Scope of Work. Are there templates you'd like to for us to use for these documents or are we to create our own? If so, can you direct me to where to find them or how to retrieve them? I ask because I see there's a template for the project budget but not the others.	4/5/2021
A52.	The on-line YSD NOFO Dashboard includes eight designated Tabs including the Logic Model, Unit Cost, Scope of Work and other Tabs which Proposers must complete entry of information. Additionally, on the left side of the NOFO Dashboard (portal) screen click on "Help" to access the NOFO Application Manual (User) for more information.	