



## **Outreach and Community Programming Division**

### **Summer Camp Scholarship Program**

#### **DEFINITIONS**

1. Agency- A YSD approved organization that provides direct services to Palm Beach County youth and families.
2. Applicant - The parent, guardian or case manager who applies for a Summer Camp scholarship for their child or client.
3. Application Number - A unique number beginning with PRT, assigned to each household application submitted by applicant to YSD.
4. Attendance Requirement- YSD approved minimum daily attendance that must be recorded on an approved Sign-in and Sign-out sheets to determine reimbursement.
5. Camper - A child who is 5-17 years of age and determined eligible for a Summer Camp scholarship. Five-year-old must be currently attending or have completed Voluntary Pre-Kindergarten Program or kindergarten by the time camp starts.
6. Camper Scholarship-Financial assistance to eligible children to attend a camp operated by an approved Provider. A Full tuition scholarship that covers eligible children to attend a camp operated by an approved YSD Provider.
7. Camp Directory - Listing of all Providers approved to accept Summer Camp scholarships.
8. Certified Teacher - An individual with an active professional or temporary certificate issued from the Department of Education.
9. Curriculum- is an organized set of lessons, materials, goals, and activities approved by YSD that outline what will be taught and how learning will take place within academic lessons, specifically covering math and/or reading.
10. Department of Children and Families - A state agency that provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community, childcare providers, disabled people, and the elderly.

11. Department of Juvenile Justice involved - A child and or siblings that are involved in delinquency (Probation, Diversion or (Family Violence Intervention Program (FVIP)) matters, excluding violent and sexual offenses.
12. Draft Application- An application created in the SCSP portal that has not been submitted identified by DRF.
13. Educational Enrichment Camp Provider - An organization approved by YSD to accept scholarships under SCSP and provide summer camp activities where 50% of camp activities are educational in nature, in targeted areas throughout Palm Beach County. Required to administer Pre/Post Test on math and or reading. Staff at these camps must include a minimum of one School District certified teacher who will administer the program's assigned curriculum, to measure academic gains. Excursion- A YSD approved out of County Field Trip, that may require additional fees paid by the camper (i.e. Disney World or Sea World). Such fees are not covered by the scholarship.
14. Field Trip - a scheduled, off-site group outing to provide firsthand experience, stimulate interest, add relevance to learning, strengthen observation and perception skills, or to promote personal development. Any experience obtained within Palm Beach County outside of the typical camp setting would qualify as a field trip. Field trips are intended to be covered within the scholarship awarded without an additional charge to the family.
15. Foster Care - Term used for a system in which a minor who has been made a ward is placed in an institution, group home, or private home of a state certified caregiver referred to as a "foster parent". The placement of the child is usually arranged through the government or a social service agency.
16. Full-Time Employment - Is defined as verifiable paid work for a minimum of 32 hours per week.
17. Full-Time Student - A student who is currently enrolled for a minimum 12 college credit hours.
18. Friends of Youth Services and Palm Beach County, Inc. (FOYS) - Fiscal agent.
19. Homeless Unsheltered - According to Housing and Urban Development, a person is considered homeless when he/she resides in one of the places described below:
  - a. On the streets or in a place not meant for human habitation
  - b. In an emergency shelter, transitional housing program, or travel trailer park

- c. In housing, but being evicted within 14 days and not having resources or support networks to obtain housing
  - d. Fleeing/attempting to flee domestic violence
  - e. An individual/family doubled up with others due to loss of housing
  - f. Coded “homeless” by the School District of Palm Beach County, McKinney-Vento Program.
20. Liability - Palm Beach County YSD provides funding for Summer Camp scholarships through a designated fiscal agent - FOYS. Parents/guardians submitting an application waive any right to make a claim against Palm Beach County, FOYS, or Children Services Council of Palm Beach County (CSC) arising from any action or inaction by the Provider or its personnel.
  21. Monitoring – Reviewing required documentation and visiting campsites throughout the summer to ensure compliance for funding reimbursement. Types of monitoring include Portal, Desk and On-Site.
  22. Out of School Time (OST) - Is for children who need a safe place, caring adults, and enriching activities when school is out.
  23. Part-Time Employment - Is defined as verifiable paid work between 20 and 31 hours per week.
  24. Pre/Post Test- is an assessment, based on the YSD **approved curriculum**, administered **within the first and last two weeks of summer camp** to measure campers’ knowledge in reading and math.
  25. Program Coordinator - The administrator of the SCSP and an employee with YSD.
  26. Provider Application – A completed and signed application by the Summer Camp Provider accepting the terms and agreements of the SCSP.
  27. Reimbursement- The approved rate based on the camp type. Total reimbursement is the rate times the weeks campers meet attendance requirement.
  28. Scholarship Number - A unique number (starting with the current year) assigned to a child representing approval for a Summer Camp scholarship by YSD.
  29. SCSP Portal - A database accessible to providers and parents to complete their application and upload required supporting documents.
  30. SCSP Manuals - A manual with directives on how to use the database. This includes Providers, Parent and Reviewer Manuals.

31. Specialty Camp - Is unique in the type of activities provided. Activities offered are significantly different from activities offered at other camps. (i.e. Stem, Cheer, Sports and Arts)
32. Special Needs - Individuals with any type of disability or special need, receiving social security benefits or otherwise approved by YSD based on need for placement in a camp for youth with Special Needs. (A child with a physical, emotional, developmental, intellectual, sensory, or learning disability that requires specialized services or accommodations to participate in everyday activities, particularly in education, but also in healthcare and daily living).
- 33.
34. Summer Camp - Provides activities including but not limited to enrichment, education, recreational, pro-social and field trips during the summer for school age children. There are four types of camps: Regular, Specialty, Educational Enrichment Camps (EEC), and Special Needs camps.
35. Summer Camp Scholarship Provider (Provider) - An organization approved by YSD to accept scholarships under SCSP. The Provider must be based in Palm Beach County and operating according to the guidelines outlined in the Provider Application. Providers must operate Monday-Friday providing a minimum of nine hours of supervised activities for a minimum of 7 weeks, unless otherwise approved by YSD.
36. Summer School- An academic program offered during the summer break to provide instructional support to students, such as making up failed grades, advancing in their coursework, or receiving targeted assistance in specific subjects like reading. These sessions are optional for most students but are often recommended or required for those needing remediation to progress to the next grade level.
37. Verifiable Paid Work - Documented proof of hours worked (paystubs/Direct Certification Free and Reduced Lunch documentation/YSD income verification form and all other methods approved by YSD staff). Notarized statements will not be accepted, without employer's signature.
38. Veterans Operations Enduring Freedom (OEF) and Operations Iraqi Freedom (OIF) - U.S. military personnel recently returned from Active Duty, who were deployed to tours of duty in Afghanistan and Iraq. Children of these veterans receive consideration for participation in programs that help meet the readjustment needs of OEF and OIF service members, veterans, and their families when they return from duty.
39. Year-round programs - Ongoing year-round daily programming offered throughout the School District of Palm Beach County's school calendar. Providers that offer ongoing year-round

daily programming that have Health Department Certificate or YSD approved supporting documents.