

## **DROOC MEETING MINUTES – 3-20-08**

Prepared by Jon MacGillis, ASLA Zoning Director

The Meeting began @ 1:00 p.m.

**Members In Attendance:** (See Sign In Sheet below) DROOC Members, ITS, ISS, Zoning staff

**Staff:** ITS, ISS, Zoning staff

### **Items discussed on Agenda:**

Mr. MacGillis opened meeting by stating this meeting was to focus on the DRO Comment Screen in ePZB. Zoning staff have been working with ITS/ISS staff to improve the existing screens that applicants have access to in order to responses to comments online. The screens we will see at this meeting are still in proto-type stage to ensure we work out all business practices before implementing screen changes. Jon further stated that the issue of opening and closing comments is something staff is still working on to ensure we make it work for both county staff and applicants.

Jon introduced Lois Erickson, Fernando Cevallos, and Carol Ann Ready, who have been programming the changes. Jon turned the floor over to Lois to provide a demo on the proposed screen changes. Lois provided a handout and went over what both staff see on their screens and what applicants would see.

DROOC members asked questions related to the new screens such as: what they would see in their office on the Web screens, what and when could they update comments, log on access by their staff, printing capabilities, and timing for implementation. Various staff provided responses to these questions.

Overall, members were pleased with the proposed changes and agreed it would enhance the existing system for everyone using it. Staff indicated it would be early summer, perhaps earlier before these changes would be release for applicants to use.

Jon asked Collene Walter, Chair, if the next DROOC meeting in May would be a DROOC meeting or a Brown Bag. Collene stated she didn't feel we needed a Brown Bag at this time since not many new changes have been made to the process to warrant one. She said she has items for a DROOC Agenda in May and would forward them to Jon for review. Jon also indicated that at the beginning of each DRO meeting the Chairperson and Zoning Director would update applicants and staff of changes to process, ULDC, etc to keep everyone informed of improvements to the process. Members agreed this would be a good idea.

**Meeting adjourned at 2:00 p.m.**

# PROOC - Review Comment Screen

## Sign on

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Carol Am leady	P2B / ITS	233-5372
Francesca Mucciolo	LDi	615-6567
MICHAEL CHAMPAGNE	MILLER LAND PLANNING CONSULTANTS, INC	736-8838
Joni Brinkman	Kilday & Assoc.	689-5522
GRACE TURNER	MILLER LEGG	689-1138
Colleen Walter	Kilday & Assoc.	689-5522
GLADYS DIGIROLAMO	Guthomes	954-603-0212
Pat Kentini	erentile	575-9557
Donna	Zoning	
Wendy Demands	Zoning	233-5218
Jon MacGillis	Zoning	
Jeff Brophy	Land Design South	478-8501
ROD LAST	LDi	615-6567
JAN PSON	Cottleur & Hearing	747-6336
SCOTT MOSOLF	URBAN DESIGN STUDIO	366-1100
Ron Sullivan	Zoning	
Jon MacGillis	Zoning	233-5223
LOIS B.	ISS	
Fernando C.	ISS	
Tracy	ISS	