

Zoning Application Naming Guide					
TYPE	CATEGORY	FORM	DOCUMENT NAME	UPLOAD NAME	FILE TYPE
Form	Application	1	General Application	1-General Application	Word and PDF
Form	Legal	2	Affidavit of Completeness and Accuracy	2-Affidavit of Completeness	PDF
Form	Legal	3	Consent	3-Consent (include articles of incorporation)	PDF
Form	Legal	5	Liens and Fines Determination	5-Liens and Fines Determination	PDF
Form	Legal	8	Disclosure of Ownership Interests- Applicant	8-Disclosure of Ownership - Applicant	PDF
Form	Legal	9	Disclosure of Ownership Property	9-Disclosure of Ownership - Owner	PDF
Form	Statement/Study	6	Liens and Fines Certification	6-Liens and Fines Certification	PDF
Documents	Legal	---	Legal Description	Legal Description (acreage must match survey)	WORD
Documents	Legal	---	Survey	Survey (if required by PAR)	PDF
Documents	Legal	---	Warranty Deed	Warranty Deed - (add owner's name)	PDF
Documents	Statement/Study	---	Justification Statement	Justification Statement	WORD
Documents	Conditions	---	Status of Conditions of Approval	Status of Conditions (for existing DO)	Word and PDF
Concurrency Supplemental Forms and Documents					
Form	Application	34	Concurrency-Administrative Exemption	34-Concurrency Exemption	PDF
Documents	Statement/Study	---	Traffic Statement/Study	Traffic Study (or correspondence from Traffic Engineering)	PDF
Documents	Statement/Study	---	Drainage Statement/Study	Drainage Statement (or correspondence from Land Dev.)	PDF
Documents	Letters	---	Utility Service Availability	Utility Service Availability	PDF
Variance and Waiver Supplemental Forms and Documents					
Form	Application	19	Waiver Supplemental Application	19-Waiver Supplemental	PDF
Form	Application	43	Type 2 Variance Supplemental	43-Type 2 Variance Supplemental	PDF
Form	Application	38	Non-Conforming Improvements	38-Non-Conforming Improvements	PDF
Documents	Legal	---	Shared Parking Agreement	Shared Parking Agreement	PDF
Documents	Statement/Study	---	Parking Study/Statement	Parking Statement; Parking Study	PDF
	Letters	---	Concurrency Certificate (Existing)	Concurrency Certificate	PDF
TDR Required Forms					
Form	Application	16	Transfer Development Rights Supplemental	16-TDR Supplemental	PDF
Form	Legal	16a	TDR Contract for Sale and Purchase	16a-TDR Contract for Sale and Purchase (add Applicant name)	PDF
Form	Legal	16b	TDR - Deed	16b-TDR Deed (add Owner name)	PDF
Tower Required Forms and Documents					
Form	Application	18	Tower Technical Requirements	18-Tower Technical Requirements	PDF
Form	Application	18a	Tower Removal Agreement	18a-Tower Removal Agreement	PDF
Form	Application	18b	Tower-Structure Removal Bond	18b-Tower-Structure Removal Bond	PDF
Form	Application	110	Landscape Perpetual Maintenance Agreement (Commercial Communication Towers only)	110-Landscape Perpetual Maintenance Agreement	PDF
Documents	Statement/Study	---	Propagation Study (Communication Tower)	Propagation Study - Tower	PDF
Miscellaneous Forms and Documents					
Form	Application	28	Installation of Notification Signs	28-Installation of Notification Signs	PDF
Form	Application	115	Control Name Change Request	115-Control Name Change Request	PDF
Form	Application	130	Building Code-Life Safety Code Requirements Acknowledgement	130-Building Code-Life Safety Code Acknowledgement	PDF
Form	Legal	24	Affidavit of Understanding Concurrent Review	24-Affidavit of Understanding Concurrent	PDF
Form	Application	34	Concurrency for Administrative Exemption	34-Concurrency Exemption	PDF
Form	Application	100	PAC Submittal Requirements	100-PAC Submittal	PDF
Form	Application	112	Affidavit of Understanding	112-Affidavit of Understanding - PAC	PDF
Form	Application	60	Vegetation Removal and Replacement	60 Tree Removal and Replacement	PDF
Documents	Legal	---	Certificate of Liability Insurance	Certificate of Liability Insurance	PDF
Documents	Legal	---	Conservation Easement	Conservation Easement	PDF
Documents	Legal	---	Covenant	Example: Restrictive Covenant	PDF
Documents	Legal	---	Agreement	Example: Agreement-Cross Access	PDF
Documents	Letters	---	General Correspondence	Letter - (add name)	PDF
Documents	Graphics	---	Photographs	(name appropriately)	JPEG
Documents	Graphics	---	Renderings / Sketches	(name appropriately)	PDF
Plans for Public Hearing Processes, when applicable					
Plans	Architectural	---	Preliminary Architectural Elevation	Example: Boca Lago PUD_PAE1	DWFX and PDF
Plans	Architectural	---	Preliminary Floor Plan	Example: Villa Lago_PFP1	DWFX and PDF
Plans	Architectural	---	Preliminary Roof Plan	Example: Boca Lago PUD_PRFP1	DWFX and PDF
Plans	Plans	---	Preliminary Alternative Landscape Plan	Example: Parcel 2_PALP1	DWFX and PDF
Plans	Plans	---	Preliminary Alternative Sign Plan	Example: Golfview Shopping Plaza_PASP1	DWFX and PDF
Plans	Plans	---	Preliminary Landscape Plan	Example: Parcel 2_PLP1	DWFX and PDF
Plans	Plans	---	Preliminary Master Plan	Example: Boca Lago_PMP1	DWFX and PDF
Plans	Plans	---	Preliminary Master Sign Plan	Example: Golfview Shopping Plaza_PMSP1	DWFX and PDF
Plans	Plans	---	Preliminary Regulating Plan	Example: Boca Lago_PRP1	DWFX and PDF
Plans	Plans	---	Preliminary Regulating Plan - Block	Example: Delray Marketplace_PRP2	DWFX and PDF
Plans	Plans	---	Preliminary Regulating Plan - Pedestrian	Example: Delray Marketplace_PRP3	DWFX and PDF
Plans	Plans	---	Preliminary Regulating Plan - Phasing	Example: Delray Marketplace_PRP4	DWFX and PDF
Plans	Plans	---	Preliminary Regulating Plan - Street Plan	Example: Delray Marketplace_PRP5	DWFX and PDF
Plans	Plans	---	Preliminary Site Plan	Example: Boca Lago_PSP1	DWFX and PDF
Plans	Plans	---	Preliminary Subdivision Plan	Example: Tract 2_PSBP1	DWFX and PDF
Documents	Statement/Study	---	Visual Impact Analysis (if Art. 5.C. is affected)	Visual Impact Analysis	PDF

TYPE	CATEGORY	FORM	DOCUMENT NAME	UPLOAD NAME	FILE TYPE
Plans for DRO / Administrative Processes, when applicable					
Plans	Architectural	---	Final Architectural Elevation	Boca Lago PUD_FAE1	DWFX and PDF
Plans	Architectural	---	Final Floor Plan	Villa Lago_FFP1	DWFX and PDF
Plans	Architectural	---	Final Roof Plan	Boca Lago PUD_FRFP1	DWFX and PDF
Plans	Plans	---	Final Alternative Landscape Plan	Pacel 2_PALP1	DWFX and PDF
Plans	Plans	---	Final Alternative Sign Plan	Golfview Shopping Plaza_FASP1	DWFX and PDF
Plans	Plans	---	Final Landscape Plan	Parcel 2_FLP1	DWFX and PDF
Plans	Plans	---	Final Master Plan	Boca Lago_FMP1	DWFX and PDF
Plans	Plans	---	Final Master Sign Plan	Golfview Shopping Plaza_FMSP1	DWFX and PDF
Plans	Plans	---	Final Regulating Plan	Boca Lago_FRP1	DWFX and PDF
Plans	Plans	---	Final Regulating Plan - Block	Delray MarketPlace_FRP1	DWFX and PDF
Plans	Plans	---	Final Regulating Plan - Pedestrian	Delray Marketplace_FRP2	DWFX and PDF
Plans	Plans	---	Final Regulating Plan - Phasing	Delray Marketplace_FRP3	DWFX and PDF
Plans	Plans	---	Final Regulating Plan - Street Plan	Delray Marketplace_FRP4	DWFX and PDF
Plans	Plans	---	Final Site Plan	Boca Lago_FSP1	DWFX and PDF
Plans	Plans	---	Final Subdivision Plan	Tract 2_FSBP1	DWFX and PDF
Documents	Statement/Study	---	Visual Impact Analysis (if Art. 5.C. is affected)	Visual Impact Analysis	PDF