



## ZONING COMMISSION ANNUAL WORKSHOP

Immediately following Zoning Commission Hearing on  
May 3, 2018

Vista Center 1<sup>st</sup> Floor Hearing Room, Ken Rogers Memorial  
2300 N. Jog Road, West Palm Beach, FL 33411

### AGENDA

Opening Comments By Staff

Current Issues

1. Urban Redevelopment Area Overlay (URA) discussion
2. Electronic Staff Reports

Procedural Issue Updates

1. Update on the Sunshine Law
2. Update on the Palm Beach County Code of Ethics and the Florida Code of Ethics for Public Officers and Employees (**Attachment A**)

Administrative Issues

1. Review of the 2017 Board Member Attendance Record (**Attachment B**)
2. Request for email to be provided to Zoning Commissioners

Open Discussion

Adjournment

## SUNSHINE LAW

Chapter 286.011 (the Sunshine Law) requires that all work of Public Boards and Commissions take place in the Sunshine.

1. Meetings must be held after reasonable notice,
2. Meetings must be open to the public, and
3. Minutes of the meetings must be taken.

The Sunshine Law applies to any gathering of two or more members of the same board to discuss some matter which is reasonably foreseeable to come before that board for action. Penalties for violation of the Sunshine Law

1. A violation of the Sunshine Law is a noncriminal infraction, punishable by a fine not to exceed \$500.
2. A person who is a **member of a board or commission** who **knowingly** violates the Sunshine Law is guilty of a misdemeanor of the second degree punishable as provided in s. 775.082 or 775.083. (**Imprisonment not exceeding 60 days or \$500 fine or both**).
3. Removal from office. The governor may suspend someone from their elected or appointed office who is charged with violating the Sunshine Law.
4. Attorneys fees may be assessed against the members of a board or commission found by a court to have violated the Sunshine Law unless the individual seeks and follows the advice of the board attorney prior to the alleged violation.
5. A court can void a resolution, rule, regulation or formal action taken by a government in violation of the Government in the Sunshine Law.

Town of Palm Beach v. Gradison, 296 So. 2d 473 (Fla. 1974) (town zoning ordinance was declared void because citizen committee established to assist in preparation of the ordinance violated the Sunshine Law).

### Contact Information for Sunshine Law:

Bob Banks  
Chief Land Use County Attorney  
Palm Beach County Attorney's Office  
301 N. Olive Avenue, Suite 601  
West Palm Beach, FL 33401  
561-355-4190

### Contact information for Zoning Commissioners Regarding Ethics Issues

#### **Palm Beach County Commission on Ethics**

The staff of the Palm Beach County Commission on Ethics answers questions Regarding the Palm Beach County Code of Ethics. The Commission issues advisory opinions upon request. The phone number for the Commission on Ethics is 561-355-1915 or 877-766-5920.  
E-mail: [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com)

#### **Florida Ethics Commission**

The legal staff of the Florida Commission on Ethics will answer questions regarding the Florida Ethics laws. The Commission issues form legal opinions. The phone number for the Commission is 850-488-7864.

#### **County Attorney's Office**

Bob Banks  
Chief Land Use County Attorney  
561-355-4190  
[rbanks@pbcgov.org](mailto:rbanks@pbcgov.org)



# ZONING COMMISSION HEARING ATTENDANCE CHART

Attachment B

From: 01/01/2017 To: 01/01/2018

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
1 Amir Kanel Zoning Commissioner	X	X	X	X	X	X	X	X	A	X	X	X
2 Joseph Snider Zoning Commissioner	A	X	X	X	X	X	A	X	A	X	X	X
3 Barbara Katz Zoning Commissioner		X	X	X	X	A	X	X	A	X	X	X
3 William Anderson Zoning Commissioner	X											
4 Sam Caliendo Zoning Commission	X	X	A	X	X	X	A	X	A	X	X	X
5 Sheri Scarborough Zoning Commissioner	X	X	X	X	X	X	X	X	A	X	X	X
6 Carmine Priore Zoning Commissioner	X	X	X	A	X	X	X	A	A	X	A	X
7 Alex Brumfield Vice Chair	X	A	X	X	X	A	X	X	A	A	X	X
8 Mark Beatty Chair	A	X	X	A	X	X	X	X	A	X	X	X

### Zoning Commission - HEARING ATTENDANCE CHART

From: 01/01/2017 To: 01/01/2018

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
9 Robert Currie Zoning Commissioner	A	A	X	X	A	X	X	A	A	X	X	X