

## **DRO / BUILDING PERMIT**

### **A SUBCOMMITTEE OF THE LAND DEVELOPMENT REGULATION ADVISORY BOARD (LDRAB)**

#### **MINUTES OF THE MARCH 17, 2009 SUBCOMMITTEE MEETING**

**PREPARED BY BARBARA PINKSTON-NAU, PRINCIPAL PLANNER**

On Tuesday March 17, 2009, the Flex Space Subcommittee met at the Vista Center, Room VC-1E-58-Zoning, at 2300 North Jog Road, West Palm Beach, Florida. The meeting convened at 11:10 am and was called to order by Barbara Pinkston-Nau.

#### **Attendance**

**LDRAB Members:** Raymond Puzzitiello, David Carpenter

**County Staff:** Jon MacGillis, Joanne Koerner, Nick Uhren, Barbara Pinkston-Nau, Ann DeVeaux

#### **Minutes**

Ms. Pinkston-Nau began the meeting at 11:10 a.m. She began to summarize the direction of the DROOC subcommittee regarding the combined DRO / building permit review process.

Ms. Pinkston-Nau stated that a Chair and Vice Chair would need to be elected. Raymond Puzzitiello will serve as Chair and David Carpenter as Vice Chair.

Mr. Carpenter questioned how the process would actually work and why it was needed.

Mr. MacGillis explained that he had been received complaints from industry regarding the length of time the review process takes. He also was given direction by the BCC to continue examining methods that would shorten the overall review time.

Mr. Carpenter offered that platting should be included in the simultaneous process as well. The group discussed platting issues and the length of time it takes to process a plat and that it would slow down the new process. Mr. Carpenter advised that Royal Palm Beach allows a site plan, plat, and building permit application to be submitted at the same time. Ms. Pinkston-Nau advised that we would continue to explore the platting concerns pending assistance from the County Engineer.

Mr. MacGillis further clarified that the proposed simultaneous process would be an option and that the existing processes would remain in tact. Ms Pinkston-Nau advised that a developer would have to have their entire team assemble in order to take advantage of the process and should have minimal site design issues. Ms. Koerner

added that a project manager for the agent would have to be identified as the contact person, and that this person would be responsible for ensuring all outstanding items are addressed.

Mr. MacGillis added that we will also be proposing to adjust thresholds allowing more amendments to be handled administratively. Mr. Uhren indicated that he would be looking into further defining traffic related thresholds.

The meeting adjourned at 11:50 am.