



LAND DEVELOPMENT REGULATION ADVISORY BOARD (LDRAB)
ULDC ARTICLE 2, DEVELOPMENT REVIEW PROCEDURES SUB-COMMITTEE

JULY 25, 2017, 2:00 PM – 4:00 PM
2300 NORTH JOG ROAD, ROOM VC-1E-58

MEETING SUMMARY

A. CALL TO ORDER – 2:04 PM

1. ATTENDANCE:

Subcommittee Members: Jim Knight and Abraham Wiem

Industry Representatives: Yexsy Schlomberg, and Joni Brinkman

Zoning Staff: Maryann Kwok, Barbara Pinkston, Jan Rodriguez, Adam Mendenhall, Monica Cantor, Alan Seaman and Zubida Persaud

2. Meeting Summary June 27, 2017

The meeting summary from June 27, 2017 was reviewed and accepted as presented, Adopted by Mr. Knight, seconded by Mr. Wien.

3. Motion to Adopt the Agenda

Motion by Mr. Knight, seconded Mr. Wiem.

B. REVIEW OF PROPOSED AMENDMENTS DRAFT:

Ms. Kwok provided a handout with the proposed amendments to ULDC Article 2, Chapter C – Administrative Process, and Chapter G – Decision Making Bodies. She also provided a brief review of the changes on each page and explained that most of the changes were to streamline the current processes, reduce redundancies, provide more clarification on the various types of approval processes, and relocation of some sections within these chapters such as the Public Hearing section which is being moved to Chapter B, Public Hearing. She also explained that changes are being made to the Administrative Process to combine the Zoning Review (ZZR) and Zoning Agency Review (ZAR) processes to only support the ZAR process since Zoning is considered one of the agencies to review. As a result, fees will be adjusted based on the number of agencies required to review an application.

Ms. Kwok continue explaining that new tables are being added to the ULDC to simplify the various approval processes. She also explained various timeframes for sufficiency, and resubmittal related to full Development Review Office (DRO) and ZAR. Applicants may refer to the Annual Zoning Calendar which will be referenced in the Code to provide specific timeframes and deadlines.

Mr. Knight questioned the reasoning behind the 5 percent or 5,000 square feet allowed for relocation of square footage. Staff explained that the reason for this limitation was to discourage the number of changes to the BCC approved plans, also to address the issue of compatibility with the modifications.

C. STATUS UPDATE ON PREVIOUS AMENDMENTS -

Ms. Kwok indicated that all suggestions and requests from previous meetings are being taken into consideration and incorporated into other chapters as well. She reviewed some of the changes to Chapter A – General, and Chapter B – Public Hearing Process which include clarification of Pre-application Appointment (PAA) and Pre-application Conference (PAC), and continued stating that PAC is a fee based meeting and is directly related to DRO applications. Also the Zoning Confirmation Letters process and types are being clarified in the code as requested.

D. FUTURE MEETING TOPICS (AUGUST 21, 2017 – 10 AM TO 12 AM)

Ms. Cantor advised that the next meeting staff will bring to their attention proposed language related to ULDC Privately Initiated Amendments (PIA), possibly changes related to the Monitoring chapter, and changes to section on School Concurrency section.

Members asked that the next meeting be rescheduled to 2pm. Monica will confirm and try to change if the room is available.

E. ADJOURN – 3:55 PM