



**Department of Planning,  
Zoning & Building**

2300 North Jog Road  
West Palm Beach, FL 33411-2741  
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Planning Division 233-5300  
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Code Enforcement 233-5500  
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**Palm Beach County  
Board of County  
Commissioners**

Shelley Vana, Chair

Steven L. Abrams, Vice Chairman

Karen T. Marcus

Paulette Burdick

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator**

Robert Weisman

May 2, 2012

**Re: Board of County Commission (BCC) Workshop June 5, 2012  
to discuss possible amendments to the Zoning regulations  
for Donation Boxes**

**Interested Parties:**

On April 26, 2012 the BCC discussed donation boxes used for recycle goods (Attachment). The Board directed staff to schedule a BCC Workshop on June 5, 2012, at the Jane Thompson Memorial Chambers, County Government Center at 301 North Olive Avenue, West Palm Beach, in order to receive input from interested parties on the possible amendments.

Please contact Monica Cantor, Senior Site Planner at 561-233-5205, if you need any additional information regarding this workshop. The Agenda and backup material will be posted on the Zoning Website under Current Press Releases one week prior to the workshop.

Sincerely

Rebecca Caldwell, Executive Director PZB

RC/jm

Attachment: April 12, 2012 Donation Boxes-BCC Direction

- C: The Honorable Shelly Vana, Chair and Members of the Board of County Commissioners  
Verdenia Baker, Deputy County Administrator  
Jon MacGillis, Zoning Director  
Bob Banks, Assistant County Attorney  
Lenny Berger, Assistant County Attorney  
Maryann Kwok, Chief Planner  
William Cross, Principal Site Planner  
Monica Cantor, Senior Planner

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**MEMORANDUM**

TO: Shelley Vana, Chair and Members of the Board of County Commissioners

FROM: Barbara Alterman, Executive Director  
Planning, Zoning & Building Department 

DATE: April 12, 2012

RE: Donation Boxes – BCC Direction

In February of this year, Goodwill Industries sent a letter to you, and subsequently at the March 6, BCC meeting, staff was directed to look at what Goodwill was requesting and bring back a code amendment. Before staff spends a great deal of time on this issue, we are asking for direction from the Board.

Goodwill is requesting that only "Attended Donation Centers" (ADC) be allowed. From the information that staff has been able to gather, and with input from Goodwill, it appears that Goodwill and maybe one or two other non profit organizations actually provide ADC's. All other for profit or not for profit donation boxes are unattended. [Donation Boxes/Station Presentation](#).

If the BCC were to direct staff to permit only ADC's, all other donation boxes would have to be removed, and would not be allowed. In order to collect shoes, clothes, household goods, etc. a group would be required to provide a structure with appropriate zoning and building approvals and provide an attendant for any period of time that the center is open.

If the BCC were to determine that Unattended Donation boxes are to continue to be allowed, but perhaps better identified, staff would amend the code to put in provisions for additional appropriate safeguards .

In either case, staff will schedule this into the ULDC amendment round 2012-02.

This will be on the April 26 Zoning agenda for discussion and direction.

c: Verdenia Baker, Deputy County Administrator  
Rebecca Caldwell, Building Official  
Jon MacGillis, Director, Zoning Division  
Bob Banks, Assistant County Attorney  
Lenny Berger, Assistant County Attorney