



Department of Planning,  
Zoning & Building

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[www.pbcgov.com/pzb](http://www.pbcgov.com/pzb)



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# News Release

FOR IMMEDIATE RELEASE ON:  
FOR MORE INFORMATION, CALL:

July 6, 2015  
Jon MacGillis, 561-233-5234

## **Updates to the Zoning General Application and Naming Instructions for Submitted Documents**

The Zoning Division has updated two forms related to applications that the applicant needs to be familiar with when submitting future applications:

### **General Application:**

The General Application-Form #1, was completely redone to consolidate sections and other forms in-order to provide a more user friendly application form. Please ensure you use this form for all future application submittals.

- [Form # 1 - General Application Public Hearing and Administrative Review](#)

### **Naming Convention:**

In an effort to ensure that documents submitted on a disc by the applicant are correctly named for uploading into the ePZB Zoning dbase, we have made some changes to the required document names. Please ensure you follow the revised naming for all documents to ensure your application can be accepted and documents can be easily uploaded by staff for distribution to the various agencies.

- [Administrative Review - Naming Instructions on Submittal Documents.](#)
- [Community Development – Naming Instructions on Submittal](#)
- [Permit / Landscape – Naming Instructions on Submittal](#)

If you have any questions, regarding the General Application, contact Zubida Persaud, Site Plan Technician at: 561-233-5214. For questions regarding the Naming Instructions contact Ralph Estime, Site Plan Technician at: 561-233-5575.