



**Department of Planning,  
Zoning & Building**

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# News Release

FOR IMMEDIATE RELEASE ON:

October 29, 2020

FOR MORE INFORMATION, CALL:

Jon MacGillis (561) 233-5234

**PROCEDURES FOR NEW ULDC  
EXEMPTION FROM SUFFICIENCY REVIEW  
AND SUBMITTAL EXCEPTION  
FOR CERTAIN FINAL DRO APPROVALS**

This serves to notify interested parties of new procedures that may allow for certain Development Review Officer (DRO) Applications for Final Approval to be exempt from additional Sufficiency Review.

**2020 Unified Land Development Code (ULDC) Amendments:**

On August 27, 2020, the Board of County Commissioners (BCC) adopted ULDC Amendment Round 2020-01 ([Ord. 2020-020, effective September 3, 2020](#)), which included updates to:

- Art. 2.C.A.2, Sufficiency, establishing a new exception from Sufficiency Review for eligible DRO applications to finalize Plans approved by the BCC or Zoning Commission (ZC), which may include previously identified Type 1 Waivers; and,
- Art. 2.C.5.A, Finalization of ZC or BCC DO's, establishing exceptions to application submittal requirements for Final approval of BCC or ZC approvals, where limited to labeling of Plans (Preliminary to Final), or to add approved Type 2 Waiver or Type 2 Variance tables that do not result in modifications to the Plan(s).

**Procedures:**

The Applicant shall be required to indicate at time of application submittal, including when scheduling an intake appointment, intent to comply with the new exemption or exception criteria referenced above, which shall include a completed Zoning affidavit.

Staff will verify if an application is accepted within five working days of submittal. If confirmed, the application will be deemed Sufficient in accordance with F.S. and routed for review and eligible for approval or comments by the next scheduled Full DRO Re-submittal Review and Approval Deadline indicated on the Official Zoning Calendar. If deemed inaccurate, the application will be routed for Sufficiency review.

If you should have any questions, please contact the Community Development Section at (561) 233-5041, or (561) 233-5221 for DRO Expedited Review (DROE) applications, or the Administrative Review Section at (561) 233-5408, for Full DRO applications.