



# News Release

FOR IMMEDIATE RELEASE ON:

Date: 9/27/2021

## Department of Planning, Zoning & Building

2300 North Jog Road

West Palm Beach, FL 33411

(561) 233-5000

Planning Division (561) 233-5300

Zoning Division (561) 233-5200

Building Division (561) 233-5100

Code Enforcement (561) 233-5500

Contractors Certification (561) 233-5525

Administration Office (561) 233-5005

Executive Office (561) 233-5228

[www.pbcgov.com/pzb](http://www.pbcgov.com/pzb)

## Palm Beach County Board of County Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Maria G. Marino

Gregg K. Weiss

Maria Sachs

Melissa McKinlay

Mack Bernard

## County Administrator

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

FOR MORE INFORMATION, CALL:

Monica Cantor, (561) 233-5205

Ryan Vandenburg (561) 233-5233

## Public Hearing and DRO Sufficiency Checklist Updates

The Public Hearing and DRO Sufficiency Checklist has been updated to remove Land Development and Survey from the list of agencies determining sufficiency.

Per the Zoning applications checklist at

[https://discover.pbcgov.org/pzb/zoning/Pages/Application-](https://discover.pbcgov.org/pzb/zoning/Pages/Application-Processes.aspx)

[Processes.aspx](https://discover.pbcgov.org/pzb/zoning/Pages/Application-Processes.aspx), most applications require the Draining Statement/Study

and Survey to be submitted. When those documents are not provided,

as required, the Zoning Division will make the application insufficient due

to Zoning Reason A.1 in the checklist: "Missing required documents

consistent with the application request."

The updated Sufficiency Checklist is available at

[https://discover.pbcgov.org/pzb/zoning/PDF/Checklists/DRO and PH S](https://discover.pbcgov.org/pzb/zoning/PDF/Checklists/DRO_and_PH_Sufficiency_Checklist.pdf)

[ufficiency Checklist.pdf](https://discover.pbcgov.org/pzb/zoning/PDF/Checklists/DRO_and_PH_Sufficiency_Checklist.pdf) which staff is going to start using at the **October**

**4, 2021** intake.