

# *Historic Resources Review Board (HRRB)*

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**AUTHORITY: Historic Preservation Ordinance** , adopted on February 2, 1993 and Resolution No. R-93-227, adopted on February 16, 1993. Unified Land Development Code, Section 4.30.

**APPOINTING AUTHORITY:** Board of County Commissioners (BCC)

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## **Composition, Qualifications, Terms And Removal**

This Board shall be composed of nine (9) members. One (1) member with professional experience shall be appointed from each of the following five (5) professional disciplines: history, architecture, archaeology, architectural history and historic architecture.

Other historic preservation related disciplines, such as Urban Planning, American Studies, American Civilization, Cultural Geography or Cultural Anthropology shall be considered when choosing appointments for these five (5) of the nine (9) members of the HRRB.

In addition to the above five (5) positions, there shall be a sixth person with a demonstrated interest, degree or experience in one of the above professional disciplines who is also a resident of the area of the County west of Twenty (20) Mile Bend, including any of the incorporated or unincorporated communities in proximity to Lake Okeechobee. There are no specific requirements for the other three positions as a prerequisite to appointment but consideration shall be given to the following with a demonstrated interest in history, architecture or related disciplines:

business person, engineer, contractor in a construction trade, landscape architect, urban planner, attorney, and resident of areas identified by 1990 PBC Historic Sites Survey as containing twenty-five (25) or more structures with potential for historic preservation.

The members of the HRRB shall be appointed at-large by the Board of County Commissioners. The initial appointments to the Board shall be as follows: three (3) members appointed for a term of one (1) year each; three (3) members appointed for a term of two (2) years each; and three (3) members appointed for a term of three years each. Thereafter, any appointment shall be made for a term of three (3) years. Any member may be reappointed for one (1) successive term upon approval of the County Commission as provided for herein. Members shall receive no compensation for their services.

Travel reimbursement is limited to expenses incurred only for travel outside PBC necessary to fulfill the responsibilities of membership on the Board.

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*Palm Beach County Planning, Zoning & Building Department  
Planning Division 561-233-5300  
2300 N. Jog Rd., West Palm Beach, FL 33411*



# *HRRB Functions*

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- (1) Develop, administer and update an accurate inventory of historic resources in unincorporated Palm Beach County. The inventory shall be used to formulate a map of historic district boundaries and historically significant properties meriting protection to be incorporated into the land use element of the 1989 Palm Beach County Comprehensive Plan. Historic properties and districts by means of an overlay district on the Palm Beach County Zoning Map.
- (2) Pursuant to Section 7-17 of the ULDC, nominate and accept nominations for public and private properties for designation and regulate and administer such properties, structures, buildings, sites, districts, etc. so designated as historic sites and/or districts. The Department, in conjunction with the HRRB, shall establish a schedule for nominations for public and private properties for designation.
- (3) Participate in the National Register program in Florida to the greatest possible extent, as defined by the 1981 and subsequent amendments to the Historic Preservation Act of 1966 and regulations and rules drafted pursuant to those amendments by the National Park Service and the Florida State Bureau of Historic Preservation.
- (4) Act as a regulatory body to approve, deny or modify Certificates of Appropriateness as specified by Section VII of this ordinance.
- (5) Make recommendations concerning amendments to comprehensive plan, zoning, building and other development related codes as they relate to the preservation of Historic Resources.
- (6) To make recommendations regarding historic and archeological resources on property owned by Palm Beach County.
- (7) Pursuant to Section 7.1(g) of the ULDC, review and comment to the Board of County Commissioners concerning waiver of Code provisions of the Land Development Code for properties within historic districts and for properties designated as historic or archeological sites or listed on the Palm Beach County Register of Historic Places.
- (8) Develop, establish and administer guidelines concerning contemporaneous architectural styles, colors, building materials and so forth for historic sites and historic districts. Such guidelines will be subject to approval by the Board of County Commissioners.
- (9) Coordinate with other entities to support increased public awareness of the value of historic preservation.
- (10) After Palm Beach County qualifies as a Certified Local Government, make recommendations to the County Commission concerning the use of grants from Federal and State agencies, to augment County funding in order to promote the preservation and conservation of archaeological sites of historic significance, historic sites and historic districts.
- (11) Cooperate and coordinate with property owners, public and private organizations, businesses and other individuals to help insure the conservation and preservation of archaeological sites, contents within said sites, buildings, structures and districts of historic significance, especially those for with demolition or destruction is proposed.
- (12) Create and approve the design of standardized historic markers and plaques and issue recognition to designated historic sites and historic districts within the County.
- (13) Execute any other needed and appropriate historic resource preservation functions which may be approved by the County Commission.
- (14) Develop and administer an Historic Preservation Manual for Palm Beach County to help property owners to fulfill the regulations and requirements of this ordinance.
- (15) To hear, consider and approve, approve with conditions or deny applications for Certificate to Dig.
- (16) To make recommendations to the Board of County Commissioners regarding proposed amendments to the map of known archeological sites.
- (17) Initial resources shall be dedicated to those functions which shall qualify Palm Beach County as a Certified Local Government.
- (18) Make every effort to be represented at meetings, conferences and workshops pertaining to the functions of the HRRB scheduled by the State Historic Preservation Offices or the Florida Conference of Preservation Boards and Commissions.
- (19) To seek expertise or proposals of matters requiring evaluation by a professional of a discipline not represented on the HRRB.
- (20) The HRRB's responsibilities shall be complementary to the powers of the State Historic Preservation Office.