



Desk Aid for Palm Beach County's Exclusive Method of Voluntary Annexation

Notification Requirements

The notification requirements in the implementing ordinance are similar to State requirements and are further detailed as follows:

- Within 10 calendar days of receipt of a voluntary annexation petition signed by the property owner(s), the annexing municipality shall submit a copy of the signed petition to the County Administrator and the County Planning Director.
- No less than 10 days prior to publishing or posting an annexation ordinance notice, the governing body of the municipality must provide a copy of the notice, via certified mail, to the Board of the County Commissioners (Ch 171.044(6), F.S.). The County's Ordinance additionally specifies the notification be sent to the County Administrator and the County Planning Director.
- If not adhered to, the notice provision may be the basis for a cause of action invalidating the annexation (Ch 171.044(6), F.S.)

Voluntary Annexation Requirements

Voluntary annexations in the **Unincorporated Protection Area** (unincorporated areas outside of the urban service area) require approval by an affirmative vote of at least five members of the Board of County Commissioners.

Additionally, voluntary annexations in an **Unincorporated Rural Neighborhood** (unincorporated areas outside of the urban service area and in the designated communities below) require approval by an affirmative vote of at least five members of the Board of County Commissioners and a majority of the registered electors residing within the boundaries of the Unincorporated Rural Neighborhood voting on the question.

The following communities are designated **Unincorporated Rural Neighborhoods**: Palm Beach Country Estates, Caloosa, Jupiter Farms, Stonewal Estates (AKA – Bayhill Estates), The Acreage, Kramer's U/R (AKA – Rustic Lakes), Deer Run, Sunny Urban Meadows, Fox Trail, Deer Run Plat 2, Las Flores Ranchos, Entrada Acres, Mandell, Santa Rosa Groves, Tall Pine Acres U/R, Waite Sub U/R, Canal Pine Acres, Dellwood Estates, White Fence Estates, Homeland, Indian Lakes Estates, Oak Wood Lands.

Additional Information

For a complete summary of the Voluntary Annexations, go to:
<http://discover.pbcgov.org/pzb/planning/Pages/Annexation.aspx>

For frequently asked questions on Voluntary Annexations:
http://discover.pbcgov.org/pzb/planning/PDF/Annexation/Annexation_FAQs.pdf