

## FIELD INSPECTIONS OFFICE

- To reach your Inspectors, please call their phone number shown on the yellow Correction Notice the inspector inserts into onsite plans.
- Obtain assigned inspector's phone number and tentative itinerary on the "Inspection History" and "Scheduled Inspections" screens in the online permit tracking system.
- Call Monday through Friday from 8:00 to 8:30 a.m., 233-5050 and select type of inspector.

## IF MAJOR QUESTIONS ARISE:

Ken Nida	Chief Mechanical & Plumbing Inspector	681-3924
William Fuchs	Chief Electrical Inspector	233-5189
Robert Hemp	Chief Structural Inspector	233-5268

## BUILDING DIVISION

Permit Center	233-5120
Application Tracking and Information Center (ATIC)	233-5130
Inspections (General)	233-5170
Building Code Help Desk	233-5108
Administration	233-5101

## OTHER PZ&B OFFICES

PZ&B Administration	233-5005	Records	233-5160
Planning Division	233-5300	Code Enforcement	233-5500
Zoning Division	233-5200	Contractor Certification	233-5525

All Divisions from South County and Belle Glade - (888) 236-3807

## PERMITTING OFFICE HOURS

**MAIN OFFICE:** OPEN Monday through Friday

2300 N. Jog Road  
West Palm Beach, FL 33411  
Phone (561) 233-5100  
Fax (561) 656-7977

Hours: 8:00am-5:00pm  
*Last sign-in for Applications at  
4:30 p.m.*

**SOUTH COUNTY- Drop off & Pick-up only** OPEN Mondays & Thursdays

345 S. Congress Ave. Room 102  
Delray Beach, FL 33445  
Phone (561) 276-1284  
Fax (561) 276-1295

Hours: 8:00 am-5:00 pm  
*Last sign-in for Applications at  
4:30 p.m. (Closed 12:00 noon to  
1:00 p.m. for lunch)*

Inspections Scheduling Fax: 561-656-7978

Email for Notices of Commencement Only: [PZBInspNOC@pbcgov.org](mailto:PZBInspNOC@pbcgov.org)

Inspections/Help Desk general email: [PZB-Insp@pbcgov.org](mailto:PZB-Insp@pbcgov.org)

Flood Holds email: [FloodZone@pbcgov.org](mailto:FloodZone@pbcgov.org)

Building Division general email: [PZB-BLDG@pbcgov.org](mailto:PZB-BLDG@pbcgov.org)

## BUILDING DIVISION

<http://discover.pbcgov.org/pzb/building/Pages/default.aspx>

## PLANNING, ZONING, AND BUILDING DEPARTMENT



## ONLINE and TELEPHONE INSPECTION SCHEDULING and PERMIT MONITORING/ISSUANCE SYSTEMS

These systems allow users to manage several functions from their office or home computers, or from a touch-tone phone:

### Both Systems – Functions:

- Schedule an inspection
- Check inspection results
- Cancel a scheduled inspection

### Online System Only - Functions:

- Pay Fees by Credit Card
- Check Progress of Permit Applications
- View Required Sub-Permits
- Issue Pre-Approved No-Fee Sub-Permits (with Participation in an Annual Program)

### Telephone System - Availability:

- Monday - Friday 6:30 a.m. - 11:00 p.m.
- Saturday - Sunday 6:30 a.m. - 2:00 p.m.

### Online System Only - Availability:

- Available 24/7 allowing next day inspection scheduling until midnight.

Off-hours inspections may be performed on an hourly fee basis, if staff is available, and arranged 24 hours in advance. Please call 233-5108 or 233-5170 for further information.

### Telephone System Access Phone Numbers

- (561) 355-2222 for automated functions
- (888) 236-3807 South County & Belle Glade

