



**Office of
Financial Management & Budget**

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Official Electronic Letterhead

TO: Palm Beach County Municipalities
FROM: Derrek Moore, Impact Fee Manager
DATE: September 25, 2024
Re: Impact Fee Updates

On September 13, 2022, the Board of County Commissioners adopted an ordinance to amend Article 13 – Impact Fees of the Unified Land Development Code. The approved changes go into effect 12:01 am, January 1, 2025.

All impact fee assessments and collections are calculated utilizing the impact fee schedules effective on the permit issuance date. Impact fees will no longer be assessed based upon the application date.

New Impact Fee Schedules:

To access the new schedules, visit the Impact Fee homepage at [The Impact Fee Office](#). Under *Fee Schedules and Information*, open the *2025 Fee Schedules Effective January 1, 2025*, and find the appropriate schedule for your municipality.

New Fee Rates:

All Impact Fee components will change. Impact fee increases are phased in over two or four year periods. This process began January 1, 2023 and will continue on January 1, 2024, January 1, 2025, and January 1, 2026.

Notice:

Print and display the [Notice of Impact Fee Increase](#) in areas frequented by applicants and the development community. The notice is located on the Impact Fee website under *Fee Schedule and Information*.

Procedures for All Municipal Assessments:

The building permit issuance date will determine the impact fee schedule used, and the fees will be based upon the rates in effect at the time of permit issuance.

Assistance is available at the Impact Fee Office. Please call 561-233-5025 or email FMB-ImpactFeeOffice@pbcgov.org.