**ROOF ASSEMBLY WORKSHEET**

Address of Structure __________________________________________________________

Existing Roof Covering ______________________________________________________

New Material must be same as existing “Like for Like Only”

New Material:

<table>
<thead>
<tr>
<th>Material</th>
<th>NOA/PA#</th>
<th>NOA/PA#</th>
<th>NOA/PA#</th>
<th>NOA/PA#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tile</td>
<td></td>
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</tr>
<tr>
<td>Shingle</td>
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<tr>
<td>Metal</td>
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<tr>
<td>Flat</td>
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</tbody>
</table>

Slope ___/12 (# of squares):___________ Flat/Low Slope (SF): __________________***

Existing Deck: Plywood Deck, Wood Plank, Other_________________________________

Wind Speed: 170 MPH or per [www.atcouncil.org/windspeed/](http://www.atcouncil.org/windspeed/)

Exposure Category: C or Per Design Professional

**Installation Method:** Clearly identify/circle the installation methodology and the attachment details in the product approval/FRSA manual and/or the manufacturer’s referenced specifications. Identify page # ____________.

**Please note:** Roofing tile will be attached according to these minimum moments:

- for slopes ≤ 6/12 (37.5) and for slopes > 6/12 (22.9)

**Conventional:** 30# / 90# felt _________ Please circle if applicable

1) **Underlayment** (not required with felt) – Florida Product Approval # FL ________________________
   Miami-Dade Notice of Acceptance # NOA ______________________________

2) **Adhesive** – (if applicable) Florida Product Approval # FL ________________________
   Miami-Dade Notice of Acceptance # NOA ______________________________

   Identify which existing accessory if applicable

3) **Existing Accessories** – (must show on plan) (i.e. Ridge vents, Turbines, Skylights, Other)
   Florida Product Approval # ________________________
   Miami-Dade Notice of Acceptance # NOA ______________________________

Please post this completed worksheet with all other inspection documents on the jobsite prior to inspection.

*Product Approvals/NOA’s referenced above must be on job site during inspection*

*Roofing Affidavits (if applicable) must be provided at the time of inspection*

I certify that all the foregoing information is accurate and all work performed will comply with all applicable codes & standards regulating construction.

x __________________________

Qualifier’s Signature/Print Name Lic#

*** Flat decks over 400 s.f. may be required to provide enhance fastening details from a design professional to the inspector.***
SFD DETACHED REROOFING PERMIT CHECKLIST
INTENDED FOR LICENSED ROOFING CONTRACTORS ONLY

THIS APPLICATION IS NOT TO BE USED FOR “NEW” CONSTRUCTION

TWO COPIES OF THIS CHECKLIST MUST BE ATTACHED TO THE PERMIT APPLICATION (WITH ORIGINAL SIGNATURES) AND WITH ALL THE REQUIRED DOCUMENTATION AS NOTED BELOW.

Contractor must certify ALL the following statements apply by initialing each one:

_____ This is a detached Single Family Dwelling (SFD) and/or a free-standing residential accessory structure

_____ This structure was constructed after March 1, 2002, or the structure(s) improved value is < $300,000

_____ This project involves one or more complete roof sections (see 2017 FBC 2017 definition)

_____ This is a ‘like for like’ replacement. [The roofing dead load is not increased (i.e. shingle to tile)]

_____ There are no additional skylights being installed

**Note:** If unable to certify all of the above statements as true, this will disqualify the use of this form.
Please refer to PB-O-094 and follow the procedure.

If there is any rooftop equipment (existing systems) that must be removed/replaced, please circle the applicable trade(s) and provide sub-permit applications.

Electrical  Mechanical  Plumbing  Solar

**ADDITIONAL DOCUMENTS REQUIRED**

1. Building Permit Application
2. Roof Assembly Worksheet
3. Product Approval Information
4. Product Approval Cover Sheet
5. Product Approval with **Specific System Descriptions circled (Identify page # on worksheet)**
6. Product Approval with **Specific System Limitations circled (Identify page # on worksheet)**
7. Product Approval, General Limitations of Use
8. FRSA pages (if applicable to tile installations)
9. Roofing accessory product approvals and location on plan (Ridge vents, Turbines, Mech stands, etc.)
10. On flat roofs a contractor may propose a worst case fastening of the perimeter (min. 3’ from edge)
    Max 4” O.C. each way. Flat decks over 400 s.f. may be required to provide enhance fastening details from a design professional to the inspector.
11. Other additional data may be required for the integrity of the roofing system to be determined.
12. A fee sub application may be required for work outside the scope of this application.