



**PALM BEACH COUNTY
PLANNING, ZONING & BUILDING DEPARTMENT
BUILDING DIVISION**

**CONSTRUCTION BOARD OF
ADJUSTMENTS AND APPEALS**

Name of Appellant: _____

Address: _____

Phone Number: _____ Date: _____

Address of Property Affected by this Appeal: _____

Code/Section/Title Being Appealed:

CODE: _____

SECTION: _____

TITLE: _____

The undersigned hereby petitions the Construction Board of Adjustments and Appeals to call a public hearing, to evaluate the following decision, interpretation or grant a variance of the Florida Building Code 8th Edition (2023), as amended by Palm Beach County. Included with this appeal petition is the required filing fee in the amount of \$250.00 payable to BCC-Palm Beach County.

It is the responsibility of the petitioner to furnish pertinent information in writing, at least one week before the hearing date, in support of this petition.

Decision of the Building Official is being appealed and on what condition: (See Sec. 113.6.1 attached). The Building Official is unable to grant Variances, only the Construction Board of Adjustments and Appeals may grant the Variance (see Sections 113.6.2 and 113.6.2.1 attached).

SIGNATURE OF APPLICANT

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,

by means of [] physical presence or [] online notarization by _____, who
Name of Person Acknowledging/Applicant

[] is personally known to me or [] has produced _____ as identification
Type of I.D.

and who [] did or [] did not take an oath.

(Title or rank of Person Acknowledging, if any)

(Serial number of Person Acknowledging, if any)

SEAL

(Signature of Notary Public)

(Name of Notary typed, printed or stamped)

DIVISION USE

DATE RECEIVED: _____

DATE REVIEWED: _____

MEETING SCHEDULED DATE: _____

DATE NOTICE SENT: _____

BUILDING DIVISION RESPONSE: _____

BOARD ACTION: APPROVED: _____ **DENIED** _____ **ADJUSTED DATE:** _____