



Palm Beach County
CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS (CBAA)
April 13, 2023 MEETING
MINUTES

I. CALL TO ORDER

Rex Kirby, Chair, called the meeting to order at 2:07 pm. The meeting was conducted in Room 1W-47, Palm Beach County Planning, Zoning and Building Department, 2300 N Jog Road, West Palm Beach, FL.

A. Roll Call

Members Present

Rex Kirby, Division 1 Contractor, **Chair**
Timothy Wingate, Division 1 Contractor
Steven Markel, HVAC Contractor
Bart Rasper, Plumbing Contractor

Manuel Oyola, Roofing Contractor

Members Absent

Ron Dixon, Engineer
Jessica Dornblaser, Architect, **Vice Chair**

Others Present

Doug Wise, Building Official (PBC)
Thomas Banzhaf, Construction Services Coordinator (PBC)
Michelle Carter, Recording Secretary
Dean Wells, Construction Services Coordinator (PBC)
Mark Hagen, Information Management Services Specialist

Shannon Fox, Senior County Attorney
Ryan Maher, Assistant County Attorney

B. Approval of Minutes

- ✦ Mr. Markel made a motion to approve the February 9, 2023 meeting minutes. Mr. Wingate seconded the motion. The motion carried unanimously.

C. Administer Oath to Witnesses

Ms. Carter administered an oath to the witnesses testifying in the proceedings.

II. ADDITIONS AND DELETIONS

None

III. OLD BUSINESS

A. 2022-05 4498 Thornwood Circle

Mr. Wise states the staff report is in your packet. Mr. Banzhaff can you give us an update on the property.

- ✦ Mr. Banzhaff stated the case has come before the board several times. The new owner you met last hearing. They have applied for the necessary permits and they were approved.
- ✦ Discussion Ensued
- ✦ Mr. Oyola made a motion to dismiss the case. Mr. Wingate second the motion. The motion carried unanimously.

B. 22-06- 6347 Harbour Star Drive

- ✦ This case previously went before the board and was granted 90 days to obtain the proper permits for the renovation of the structure. Mr Banzhaff can you please update the board on the progress.
- ✦ Mr. Banzhaff states that the proper permits have been issued and they are in compliance.
- ✦ Discussion Ensued

- ✦ Mr. Oyola made a motion to dismiss the case. Mr. Wingate second the motion. The motion carried unanimously
- ✦ Mr. Wise ask for the staff reports to be admitted in evidence.

C. 22-07- 7660 Hooper Road

- ✦ Mr. Wise. States this case have come before the board a few times. They were granted 30 days to have a signed contract at the previous hearing. Mr. Wells can you give us an update on this case.
- ✦ Mr. Wells states they do have a signed contract and are taking the necessary steps to bring the structure into compliance.
- ✦ Discussion Ensued
- ✦ Mr. Oyola made a motion to dismiss the case. Mr. Wingate second the motion. The motion carried unanimously.

IV. NEW BUSINESS

None

V. BOARD MEMBER COMMENTS

None

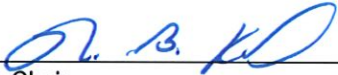
VI. STAFF COMMENTS

None.

VII. ADJOURNMENT

Rex Kirby adjourned the meeting at approximately 2:23 PM.

Signed for the Board by,



Rex Kirby, Chair

Respectfully submitted by
Michelle Carter, Recording Secretary