



**BUILDING CODE ADVISORY BOARD OF  
PALM BEACH COUNTY**  
*Wednesday, January 18, 2023*  
**2:00 P.M.**

**PLANNING, ZONING & BUILDING**  
**2300 NORTH JOG ROAD**  
**FIRST FLOOR ROOM 1W-47**  
**WEST PALM BEACH, FLORIDA 33411**

---

## ORDER OF BUSINESS

---

### 1. CALL TO ORDER

#### A. Roll Call

- |   |  |
|---|--|
| <input type="checkbox"/> Edward Lynch, General Contractor, <b>Chair</b>     | <input type="checkbox"/> Gary Kozan, Plumbing Contractor       |
| <input type="checkbox"/> Robert Brown, Building Official, <b>Vice-Chair</b> | <input type="checkbox"/> Joe Byrne, Roofing Contractor         |
| <input type="checkbox"/> Durrani Guy, Building Official,                    | <input type="checkbox"/> Thomas Hogarth, Engineer              |
| <input type="checkbox"/> Scott Wood, Building Official                      | <input type="checkbox"/> Kristin Materka, Architect            |
| <input type="checkbox"/> Wayne Cameron, Building Official                   | <input type="checkbox"/> Donald Sharkey, Electrical Contractor |
| <input type="checkbox"/> Michael DiNorscio, Building Official               | <input type="checkbox"/> Gregory Miller, Aluminum Contractor   |
| <input type="checkbox"/> Jacek Tomasik, Building Official                   | <input type="checkbox"/> James Carr, HVAC Contractor           |
| <input type="checkbox"/> Frank R Coppola, III, General Contractor           |  |

#### B. Pledge of Allegiance

- #### C. Approval of Minutes
- November 16, 2022

---

### 2. ADDITIONS AND DELETIONS

None

---

### 3. COMMITTEE REPORTS

None

---

### 4. OLD BUSINESS

**A. NOTARY-REQUIRED IF \$ 2,500 OR MORE, OR FOR ALL OWNER/ BUILDERS REGARDLESS OF \$ VALUE  
STATE OF FLORIDA**

**B. NOC- FOR A DIRECT CONTRACT GREATER THAN \$2,500 (EXCEPT FOR HVAC SYSTEM REPAIR  
OR REPLACEMENT LESS THAN \$15,000)**

---

### 5. NEW BUSINESS

Discuss CILB Meeting that took place on December 19, 2022

---

### 6. FUTURE BOARD MATTERS

None

---

### 7. BOARD MEMBERS COMMENTS

A. Next Meeting – **March 15, 2023**

---

### 8. STAFF MEMBERS COMMENTS

---

### 9. ADJOURNMENT

---