



PALM BEACH COUNTY
BUILDING CODE ADVISORY BOARD (BCAB)

MAY 20, 2020 MINUTES

I. CALL TO ORDER

Chair Wayne Cameron called the meeting to order at **2:16 p.m.** The meeting was conducted as a WebEx Event with a physical access point in Room 1E-17.03 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

A. Roll Call

1. Members Present:

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|---|---|
| Wayne Cameron, <i>Building Official, Chair</i> | Edward Lynch, <i>General Contractor, Vice Chair</i> |
| Shane Kittendorf, <i>Building Official (Caller #15)</i> | Gary Kozan, <i>Plumbing Contractor</i> |
| John Cosmo, <i>Building Official (Caller #8)</i> | Joe Byrne, <i>Roofing Contractor (Caller #9)</i> |
| Jacek Tomasik, <i>Building Official</i> | Scott Worley, <i>General Contractor</i> |
| Peter Ringle, <i>Building Official</i> | Thomas Hogarth, <i>Engineer (Caller #12)</i> |
| Kristin Materka, <i>Architect, (Caller #6)</i> | Donald Sharkey, <i>Electrical Contractor</i> |
| | James Carr, <i>HVAC Contractor</i> |

2. Absent Members:

- | | |
|---|--|
| Roger Held, <i>Building Official</i> | Robert Brown, <i>Building Official</i> |
| Greg Miller, <i>Aluminum Contractor</i> | |

3. Others Present:

- | | |
|---|---|
| Doug Wise, <i>PBC Building Official</i> | Robert Nicholls, <i>PBC CPT Coordinator</i> |
| Michael Fox, <i>PBC CPT Supervisor</i> | Nicole Davis, <i>PBC Admin Assistant (Host)</i> |
| Chelsea Koester, <i>PBC Assistant County Attorney</i> | John Blake, <i>PBC Deputy Building Official</i> |
| Jacquelyn Anderson, <i>Recording Secretary</i> | |

B. Pledge of Allegiance

C. Approval of Minutes

- ★ Mr. Lynch made a motion for the approval of the January 29, 2020 minutes. Mr. Byrne seconded the motion. The motion carried unanimously.

II. ADDITIONS AND DELETIONS

- A. NONE**

III. COMMITTEE REPORTS

- A. Code Interpretation** – No report.
- B. Code Amendments** – No report.
- C. Product Evaluation** - No report.

IV. OLD BUSINESS

- A. NONE**

V. NEW BUSINESS

- A. Election of New Chair and Vice Chair**

Mr. Cameron requested a nomination to fill the Chair position.

- ✦ Mr. Byrne made a motion to nominate Ed Lynch as the new Chair of the BCAB. Mr. Sharkey seconded the motion. Mr. Cameron polled each board member. The motion carried unanimously.

Mr. Cameron requested a nomination to fill the Vice Chair position.

- ✦ Mr. Byrne made a motion to nominate Jim Carr as the new Vice Chair of the BCAB.
- ✦ Mr. Cosmo made a motion to nominated Robert Brown as the new Vice Chair of the BCAB.

Discussion ensued.

- ✦ Mr. Sharkey seconded the motion to nominate Robert Brown as the new Vice Chair of the BCAB. Mr. Cameron polled each board member. The motion carried unanimously.

B. Sub-committee Selection: Administrative Chapter 1 Amendments to the Florida Building Code, 7th Edition (2020)

Mr. Cameron asked for a summation regarding the Chapter 1 sub-committee.

Mr. Wise stated it was time again to draft the Chapter 1. He stated the FBC administrative chapter is available. Volunteers are needed to serve on the sub-committee. Multiple members from the Board can be on the sub-committee as long as the meeting is advertised for public attendance.

Discussion ensued.

Mr. Cameron asked for volunteers for the sub-committee. Wayne Cameron, Jim Carr, Ed Lynch, Jacek Tomasik, and Peter Ringle volunteered to be on the sub-committee.

Discussion ensued.

- ✦ Mr. Sharkey made a motion to accept the volunteers to the BCAB Chapter 1 Amendments sub-committee. Mr. Worley seconded the motion. The motion carried unanimously.

VI. FUTURE BOARD MATTERS

A. NONE

Mr. Cameron asked if staff was aware of any future legislative matters that would need to be added for discussion.

Mr. Wise stated the finishing touches were being put on the new Florida Building Code. He also stated the Building Code Administrators and Inspectors Board is doing rule development.

Mr. Wise stated COVID-19 issue has caused an emergency declaration by the governor that triggers certain provisions in the Florida statutes that apply to permits and development orders that building officials and industry should be aware. If there is a valid building permit, a permit holder can request an extension of up to six months after the emergency declaration ends as outlined in the Florida Statutes, but that does not apply to an application; the statute clearly says building permit.

Mr. Nicholls stated that the information provided to the Board was a skeletal framework for developing the next Administrative Chapter using the BCAB Chapter 1 approved last code cycle and included ICC changes. BOAF

has not yet published their model of Chapter 1. There have been a lot of legislative changes that have taken place. The Building Official's Association of Florida 2020 Legislative proposals and the legislative summary from Wellington were included in the handouts.

VII. STAFF COMMENTS

A. Next Meeting – September 16, 2020

VIII. BOARD COMMENTS

Mr. Cosmo stated he saw a proposal being worked in Tallahassee regarding reciprocity. He stated they were going to reduce the inspector requirements from five years down to four and remove the reciprocity for contractors. They are working to include reciprocity from out of state.

Mr. Byrne stated the roofers association is looking into that with legal counsel. The opinion is that when there is reciprocity or permanent roofing license there should be tested, because many states do not have testing and only have occupational licenses.

Discussion ensued.

Mr. Cameron requested Mr. Cosmo send the information link regarding the proposal to Jacquie so that she could distribute it to the Board members.

Mr. Worley requested the building officials to comment on what they are doing related to COVID-19 and re-opening.

Discussion ensued.

Mr. Lynch thanked Mr. Cameron for his time and service as Chair.

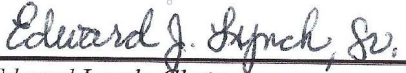
Mr. Tomasik asked if Jacquie will be scheduling the meeting for the Chapter 1 committee and if the meetings will be virtual.

Ms. Anderson stated the sub-committee meeting will be held via WebEx.

IX. ADJOURNMENT

Chair Wayne Cameron adjourned the meeting at approximately 2:56 p.m.

Signed for the board by,


Edward Lynch, Chair

Respectfully submitted by
Jacquelyn Anderson
Recording Secretary