



# BUILDING CODE ADVISORY BOARD (BCAB)

SEPTEMBER 18, 2019 MINUTES

## I. CALL TO ORDER

Chair Wayne Cameron called the meeting to order at **2:08 p.m.** The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

### A. ROLL CALL

#### 1. *Members Present:*

Wayne Cameron, *Building Official, Chair*  
Robert Brown, Building Official  
Shane Kittendorf, Building Official  
John Cosmo, Building Official  
Jacek Tomasik, Building Official  
Peter Ringle, Building Official

Edward Lynch, *General Contractor, Vice Chair*  
Scott Worley, General Contractor  
Thomas Hogarth, Engineer  
Kristin Materka, Architect  
Donald Sharkey, Electrical Contractor  
James Carr, HVAC Contractor

#### 2. *Absent Members:*

Roger Held, Building Official  
Joe Byrne, Roofing Contractor

Gary Kozan, Plumbing Contractor  
Greg Miller, Aluminum Contractor

#### 3. *Others Present:*

Doug Wise, Building Official (PBC)  
Chelsea Koester, Assistant County Attorney  
Michael Fox, CPT Supervisor (PBC)  
David Blakeney, Structural Inspector III (PBC)

Brad Brown, Deputy Building Official (PBC)  
Giselle L. Badillo, Recording Secretary  
Bob Nicholls, CPT Coordinator (PBC)

## II. PLEDGE OF ALLEGIANCE

## III. APPROVAL OF MINUTES

- ✦ Mr. Lynch made a motion for the approval of the July 17, 2019 minutes. \*\*An unidentified Board Member seconded the motion. The motion carried unanimously.

## IV. ADDITIONS AND DELETIONS

### A. Introduction of New Board Members

Mr. Wise introduced Mr. Cosmo as Building Official for the City of Boca Raton and Mr. Ringle as Building Official for the City of Lake Worth Beach. Mr. Wise thanked the Board Members for their participation and commitment to serve on the Board to aid and assist in the proper enforcement of the Code in Palm Beach County.

## V. COMMITTEE REPORTS

- A. **Code Interpretation** – No report.
- B. **Code Amendments** – No report.
- C. **Product Evaluation** - No report.

## **VI. OLD BUSINESS**

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### **A. NONE**

## **VII. NEW BUSINESS**

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### **A. Legislative Changes**

Mr. Wise summarized key components of the League of Cities report of 2019 legislative changes.

- HB 127 requires a utilization report of permit fees by December 31, 2020.
- HB 763 gives an opportunity for electrical contractors to reciprocate with the State of Florida.
- HB 827 modifies how municipalities deal with private providers.
- HB 7103 necessitates verbiage be added to the Countywide Universal Permit Application form to be in compliance.
- HB 447 included many changes, such as:
  - Prohibits building official's authorization to withhold permits for contractors with a certain number of expired permits.
  - Allows for owner builders selling a property to complete a permit started but abandoned by a contractor.
  - Waives renewal fees for arms-length purchaser who is renewing an expired permit pulled by a previous owner or contractor.
  - Allows building official to close a permit after six years.
  - Prohibits issuance of a notice of violation to an arms-length purchaser for value.

Discussion ensued.

There was no vote required or action taken by the Board.

### **B. Countywide Permit Application Form**

Mr. Wise presented a draft revision of the Universal Countywide Permit Application form, which adds language that an application is not deemed sufficient until it has all the entitlements that it needs. Mr. Wise requested the Board contemplate the change for approval.

**\*\*Inaudible motion made by Mr. Carr. Mr. Tomasik seconded the motion.**

Discussion ensued.

The motion died on the floor.

- ✦ Mr. Kittendorf made a motion to table the matter until the next meeting to allow the Board sufficient opportunity to review the changes. Mr. Tomasik seconded the motion. The motion carried unanimously.

**NOTE:** The Chair entertained a motion to adjourn prior to discussing the remainder of the agenda items.

- ✦ Mr. Lynch made a motion to adjourn. Mr. Tomasik seconded the motion. The motion carried unanimously.

**C. Owner/Builder Affidavit - Not discussed**

**VIII. FUTURE BOARD MATTERS**

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**A. Not discussed**

**IX. BOARD COMMENTS**

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**A. Next Meeting – NOVEMBER 20, 2019**

**X. STAFF COMMENTS**

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**A. Not discussed**

**XI. ADJOURNMENT**

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Chair Wayne Cameron adjourned the meeting at approximately 3:38 p.m.

Signed for the board by,



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Wayne Cameron, Chair

**\*\*NOTE:** Minutes prepared from video recording of the 9/18/19 BCAB meeting. Several Board members did not identify themselves for the record or speak into the microphones. No written notes of motions or discussions available.

Respectfully submitted by  
Jacquelyn Anderson on behalf of  
Giselle Badillo, Recording Secretary

