



# BUILDING CODE ADVISORY BOARD (BCAB)

JULY 17, 2019

## I. CALL TO ORDER

Chair Wayne Cameron called the meeting to order at **2:08 p.m.** The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

### A. ROLL CALL

#### *1. Members Present:*

Wayne Cameron, <i>Building Official, Chair</i>	Roger Held, Building Official
Edward Lynch, <i>General Contractor, Vice Chair</i>	Donald Sharkey, Electrical Contractor
Gary Kozan, Plumbing Contractor	Kristin Materka, Architect
Scott Worley, General Contractor	Robert Brown, Building Official
Shane Kittendorf, Building Official	Jacek Tomasik, Building Official
Thomas Hogarth, Engineer	

#### *2. Absent Members:*

Greg Miller, Aluminum Contractor, Chair	Joe Byrne, Roofing Contractor
James Carr, HVAC Contractor	

#### *3. Others Present:*

Doug Wise, Building Official (PBC)	Bob Nicholls, CPT Coordinator
Giselle L. Badillo, Recording Secretary	Michael Fox, CPT Supervisor
Chelsea Koester, Assistant County Attorney	Shannon Fox, Assistant County Attorney

## II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at 2:09 pm.

## III. APPROVAL OF MINUTES

The motion for the approval of Minutes was made by Mr. Lynch, and was subsequently seconded by Mr. Brown.

✓ **MOTION TO APPROVE MARCH 20, 2019 MINUTES – GRANTED.**

## IV. ADDITIONS AND DELETIONS

### A. Legislative Changes Effecting Permit Applications

Mr. Cameron opened the topic of Legislative Changes that was added to the Agenda.

Mr. Wise requested that subject matter be presented to the Board as “Future Board Matters”. He briefly explained that he wanted to discuss the legislative changes made on July 1 regarding private providers.

Mr. Wise intention is to bring forth the Building Division's permit application to the Board for modifications to reflect the recent legislative changes.

**B. Introduction of the new Assistant County Attorney, Chelsea Koester, Esquire**

Mr. Wise took the opportunity to present to the Board the new Assistant County Attorney, Chelsea Koester, Esq. that is assigned to the Building Division. He also announced that it was Assistant County Attorney, Shannon Fox, Esq. last meeting.

**V. COMMITTEE REPORTS**

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**A. Code Interpretation** – No report.

**B. Code Amendments** – No report.

**C. Product Evaluation** - No report.

**VI. OLD BUSINESS**

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**A. Wind Load Fenestration Charts**

Mr. Wise began the discussion by opening the floor to Mr. Fox. Mr. Fox deferred the topic to Mr. Nicholls.

Mr. Nicholls explained that the Wind Load Chart that was to be adopted by Palm Beach County, and published as a Technical Advisory, was the creation of Mr. Frank Bernnado. Mr. Nicholls reached out to Mr. Bernnardo and was granted approval to adopt the chart but he requested that no changes be made to the chart.

Mr. Lynch requested that a list of municipalities that will be adopting the technical advisory regarding the wind load fenestration charts be provided.

Mr. Nicholls stated that the use of the wind load fenestration charts is strictly voluntary but it will be posted with the hopes and intention that all Palm Beach County municipalities adopt it.

**Discussion ensued.**

Mr. Kittendorf made a motion to accept the voluntary wind load fenestration charts. The motion was seconded by Mr. Tomasik. Motion unanimously passed.

 **MOTION TO ACCEPT THE VOLUNTARY WIND LOAD FENESTRATION CHARTS – GRANTED.**

**VII. NEW BUSINESS**

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**A. None**

**VIII. FUTURE BOARD MATTERS**

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**A. Legislative Changes Effecting Permit Applications**

Mr. Wise mentioned the legislative changes that he wish to discuss at the next BCAB meeting are the House Bill 447 (2019); 713 (2019); 127 (2019); 207 (2019); and 763(2019)

**Discussion ensued.**

**IX. BOARD COMMENTS**

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A. Next Meeting – **SEPTEMBER 18, 2019**

**X. STAFF COMMENTS**

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Mr. Tomasik made an announcement regarding the Building Official Association of Palm Beach County (BOAPBC). On August 22, 2019, there is a joint meeting with all the builders associations and guest speakers.

Mr. Tomasik also announced that in September 14, 2019 BOAPBS will be hosting the Charles O’Meilia Scholarship Golf Tournament.

Mr. Worley announced that the NHPA reported that President Trump signed an Executive Order to reduce regulations that is increasing the cost of homes.

Mr. Wise announced to the Board that the Palm Beach County Building Division will be hosting on August 27 and 28 the Fundamentals in Floodplain Management.

**XI. ADJOURNMENT**

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Chair Wayne Cameron adjourned the meeting at approximately 2:41 p.m.

Signed for the board by,



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*Wayne Cameron, Chair*

Respectfully submitted by  
Giselle Badillo, Recording Secretary