



MINUTES
PALM BEACH COUNTY

BUILDING CODE ADVISORY BOARD (BCAB)

MARCH 20, 2019

I. CALL TO ORDER

Chair Greg Miller called the meeting to order at **2:06 p.m.** The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

A. ROLL CALL

1. *Members Present:*

Greg Miller, Aluminum Contractor, Chair
Kristin Materka, Architect
Robert Brown, Building Official
Wayne Cameron, Building Official
Jacek Tomasiak, Building Official
Thomas Hogarth, Engineer

Joe Byrne, Roofing Contractor
Scott Worley, General Contractor
Shane Kittendorf, Building Official
Edward Lynch, General Contractor
James Carr, HVAC Contractor

2. *Absent Members:*

Roger Held, Building Official
Gary Kozan, Plumbing Contractor

Donald Sharkey, Electrical Contractor

3. *Others Present:*

Doug Wise, Building Official (PBC)
Giselle L. Badillo, Recording Secretary
Shannon Fox, Assistant County Attorney

Y. Nicole Davis, Administrative Assistant
Michael Fox, CPT Supervisor
Ramsay Bulkeley, PZB Department Director

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at 2:07 pm.

III. APPROVAL OF MINUTES

Mr. Worley's name was listed under "Members Present", which was correct, but his last name also appeared as "Absent". Minutes were amended to reflect that Thomas Hogarth was absent on the January 16, 2019 Board meeting.

✓ **MOTION TO APPROVE JANUARY 16, 2019 MINUTES AS AMENDED – GRANTED.**

IV. ADDITIONS AND DELETIONS

A. 2019 Chairman Election

Mr. Lynch nominated Mr. Cameron as the Chairman for the Building Code Advisory Board (BCAB). The nomination was seconded by Mr. Tomasiak and was unanimously voted as the new chairman.

✓ **MOTION TO APPOINT WAYNE CAMERON AS BOARD CHAIRMAN – GRANTED.**

B. 2019 Vice Chair Election

Mr. Cameron nominated Mr. Lynch as the Vice Chairman for the Building Code Advisory Board (BCAB). The nomination was seconded by Mr. Hogarth and was unanimously voted as the new vice chair.

✓ **MOTION TO APPOINT EDWARD LYNCH AS BOARD VICE CHAIRMAN – GRANTED.**

V. COMMITTEE REPORTS

A. **Code Interpretation** – No report.

B. **Code Amendments** – No report.

C. **Product Evaluation** - No report.

D. **Six Pillars Committee**

Mr. Miller began the discussion regarding the Six Pillars Committee.

Mr. Wise stated that he has done some research and has discovered that nothing has posted in the Economic Council of Palm Beach County to indicate any activity locally.

Mr. Worley made a recommendation to remove the Six Pillars Committee from the BCAB agenda in future board hearings until further notice. He clarified that no meetings have been scheduled regarding the Six Pillars Committee.

The Board members present unanimously agreed to have the recommendation to remove the Six Pillars Committee from the BCAB agenda in future board hearings until further notice.

VI. OLD BUSINESS

A. Wind Load Fenestration Charts

Chairman, Mr. Miller opened the discussion by asking Mr. Kittendorf if he had the opportunity to provide the Wind Load Fenestration Charts to PBC Building Division.

Discussion ensued.

Mr. Miller asked what is Palm Beach County accepting regarding the Wind Load Fenestration. Mr. Wise answered that the County has been accepting the Broward County table if it was submitted although the numbers differ and has caused issues.

Mr. Wise stated that they have considered the Martin County table but quickly realized it is insufficient, and the Broward County table is a little bit over.

Discussion ensued.

Mr. Kittendorff explained that the Wind Load Fenestration Charts was adapted from Broward County and changes were implemented to reflect the needs of the county.

Mr. Wise asked Mr. Kittendorf whether the Fenestration table provided to the Board was adapted from the Broward County. Mr. Kittendorf replied in the affirmative.

Discussion ensued.

Mr. Worley made a motion to instruct staff to review the Wind Load Fenestration Charts provided by Mr. Worley and come forth with any recommendation changes in the next board hearing.

Discussion ensued.

Mr. Miller requested that the motion be restated. Mr. Worley reiterated his motion to request staff to take the provided document and make appropriate modifications to bring forth for approval.

Mr. Wise requested clarification on whether the Board would like to have the modifications with affidavits. Mr. Worley responded that the affidavits are what is provided in the Building Code and should be left as is.

Mr. Lynch seconded the motion, which was passed unanimously.

- ✓ **MOTION TO REQUEST STAFF TO TAKE THE PROVIDED DOCUMENT AND MAKE APPROPRIATE MODIFICATIONS TO BRING FORTH FOR APPROVAL - GRANTED.**

B. Solar PV System Rack

Mr. Fox has no further to discuss the issue of Solar PV System Rack. He did state that he would be able to provide a report of the workshop that was hosted on February 26, 2019, which he stated was successful. He stated that some individuals from the industry hope to come together and create procedures for the permitting procedures.

Mr. Fox stated that once something becomes available the Board will be notified so that a possible technical advisory can be issued.

Discussion ensued.

VII. NEW BUSINESS

- A. None

VIII. FUTURE BOARD MATTERS

- A. None

IX. BOARD COMMENTS

- A. Next Meeting – MAY 15, 2019

X. STAFF COMMENTS

- A. Mr. Tomasik wanted to bring it to the attention of the Board that the BOAPBC will be holding their meeting next week and invited the BCAB members to attend. He also announced that the BOAPBC will have provide an education hour on foam insulation, and on Thursday March 30, 2019 there will be a chapter picnic at Ocean Reef park.

B. Mr. Miller congratulated Mr. Wayne Cameron as the new Chairman for the Building Code Advisory Board.

XI. ADJOURNMENT

Chair Greg Miller adjourned the meeting at approximately 3:07 p.m.

Signed for the board by,



Wayne Cameron, Chair

Respectfully submitted by
Giselle Badillo, Recording Secretary