



**PALM BEACH COUNTY
LOCAL MITIGATION STRATEGY
STEERING COMMITTEE
MINUTES**



**November 10, 2020
9:00 a.m. to 10:00 a.m.
Palm Beach County EOC – Teleconference/WebEx
20 South Military Trail, West Palm Beach, FL 33415**

I. Dial-in Information

- Web Ex Meeting: LMS Steering Committee
Date and time: Tuesday, November 10, 2020
- To join the meeting via computer/laptop:
 - <https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m7a8bc55d51c59a3a9a88dcc4ea42acd8>
- Call in numbers (for voice call only, no video):
 - 1-904-900-2303
 - 1-844-621-3956 (toll free)
 - Meeting Number (access code): 172 414 0615
 - Meeting password: 43vcMh4PFpa (it won't usually ask for this)

II. Call to Order – Welcome and Introductions/Roll Call – Ralph Wall, Chairperson

- Committee Members Present:

Angela Prymas	John Garafalo	Ken Roundtree	Laura Corry
Liz Perez	Doug Wise	Nicole Coates	Ralph Wall
Shane Ratliff			

Non-voting member present: Jacquie Anderson

- Meeting minutes can be found at
<http://discover.pbcgov.org/publicsafety/dem/Sections/Planning-Local-Mitigation-Strategy.aspx>

III. Discussion and Approval of Fall 2020 Prioritized Project List (PPL) – Ralph Wall, Chairperson

- There were a total of 23 submissions in this evaluation cycle
- Many of these were submissions for re-scoring



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- 2 projects rejected by the Evaluation Panel (do not meet requirements for project eligibility)
- Some of the re-scores scored lower than the original submission, they were left with their original scores
- 4 projects removed due to age-out, 2 aged projects re-scored, 4 aged projects pending HMGP funding (Irma)
- +8 new projects added to the PPL for a total of 85 projects
- Ken Roundtree motion to approve PPL, 2nd by John Garafalo, all in favor, no oppose, motion passes

IV. Reminder/Application Deadlines – Shane Ratliff, PBC DEM

- Building Resilient Infrastructure and Communities (BRIC) 11/12/20
- Flood Mitigation Assistance (FMA) 11/12/20

V. December Working Group Meeting – Ralph Wall, Chairperson

- Due to current uptick in COVID-19 cases and travel restrictions in place for multiple municipalities, should this meeting be a conference call/WebEx combination as this meeting has been?
- Discussion that the December Working Group meeting should be a conference call, no opposition

VI. Steering Committee/Working Group Schedule for 2021 – Ralph Wall, Chairperson

- Steering Committee meets 2nd Wednesday quarterly, this would be February 10, May 12, August 11, and November 10, 2021
- Working Group meets 2nd Wednesday quarterly, this would be March 10, June 9, September 8, and December 8, 2021
- Motion to approve dates for 2021 meetings made by Ken Roundtree, seconded by Nicole Coates, passed with no opposition.

VII. Questions/Comments – Ralph Wall, Chairperson

- Shane brought up the membership of the Steering Committee that had been discussed several times in the past. He has taken a look at the distribution list that it goes out to, and many of these are not “voting members”, but are those who are proxies for others, or are voting members who have never shown up for a meeting in several years. He reviewed old sign-in sheets for over 3 years, and those who had not attended a meeting were recommended to be removed (some didn’t even have valid email addresses). Group agreed to remove them.



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- Shane also mentioned the John Garofalo is leaving PB State College, leaving a vacancy for a University/College representative, and since we have an opening for a private sector representative (which is where John is going), he graciously volunteered to take that spot. Members expressed that would be a great idea. We now have 2 open spots in our Steering Committee membership, one for a University rep and one for a Healthcare rep. Shane will reach out to the University EM group to try to get a volunteer, and to the PBC Medical Society and HERC to try to find a healthcare rep.

VIII. **Next Meeting: February 10, 2021 at 9:00am, EOC (tentative – may be WebEx depending on COVID environment)**

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