

WebEOC® Local Mitigation Strategy Boards

Palm Beach County
Division of Emergency Management



SECTION 1

WebEOC® Basics



WebEOC[®] Introduction

WebEOC[®] is the **Crisis Information Management Software** used by Palm Beach County to manage and coordinate information and resources during a disaster.

To access WebEOC[®], enter the following into your browser:

webeoc.pbcgov.com

For help: webeochelp@pbcgov.org



Browser Compatibility

When using WebEOC[®], it is necessary to use a current, up-to-date internet browser. Examples of compatible browsers are:

- Google Chrome
- Mozilla Firefox
- Internet Explorer (IE) 11



NOTE: Testing has shown features in WebEOC will not work using Internet Explorer 9.



Logging In

Log in using the credentials assigned to you.

- For **PBC Employees**, your username will be the common name you use to log in to your computer.
- For **Non-PBC Employees**, your username will be your email address.
- For **LMS users**, a username and password will be provided for agency use.



WebEOC 8.3 Login

Username

Password

[Log In](#)

[New User? Click here to create an account.](#)

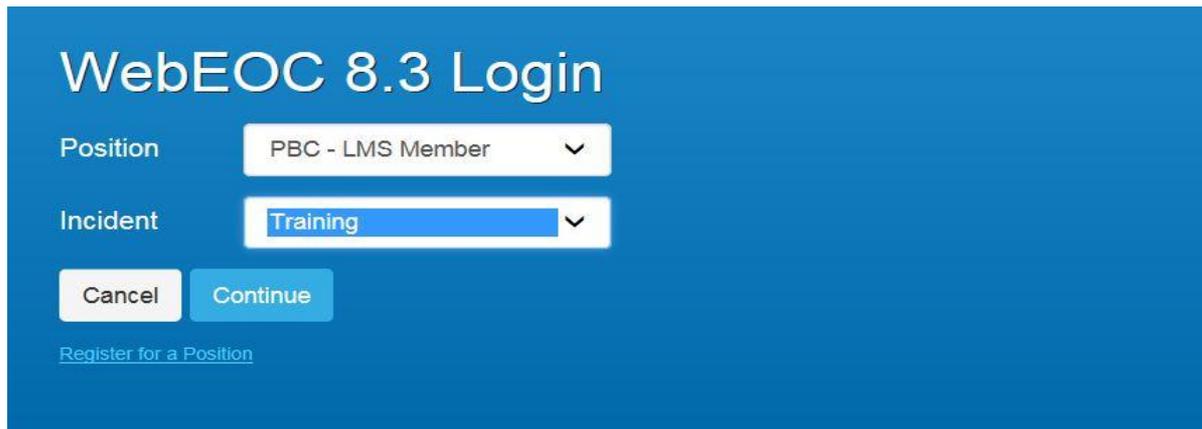
[Forgot Username/Password?](#)



Position & Incident

After logging in with your username & password, you will need to select your position & incident.

- **Position:** Use the dropdown to select the appropriate position. The position will be one of the following: LMS Committee Member # or (name of agency) LMS
- **Incident:** Use “Training” incident. The LMS board is incident independent which means that it is not influenced by any incident created in WebEOC®.



WebEOC 8.3 Login

Position: PBC - LMS Member

Incident: Training

Cancel Continue

[Register for a Position](#)



Additional Information

After selecting your position & incident, you will be prompted to fill in additional information.

Please fill out your **full name**, your **location**, **phone number**, and **email** that you can be reached at while logged in.

WebEOC 8.3 Login

Additional Login Information

Name *

Location *

Phone Number *

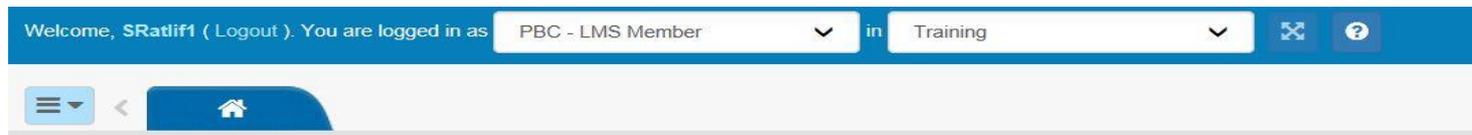
Email *

Comments



Home Page

After completing the log in process, you will be directed to the WebEOC Home Page. If you need to take the online training again, you can click the link “Online WebEOC Training” as a refresher of how to use it.



Notifications



SRatlif1
Palm Beach
County

System-wide Message

If you experience any issues with WebEOC, please email webeochelp@pbcgov.org

[Online WebEOC Training](#)



Home Page

Click here to change your position.

Welcome, mresto (Logout). You are logged in as

PBC Ops Emergency Services

in

--Training



mresto

Palm Beach
County

Notifications

System-wide Message

If you experience any issues with WebEOC, please email webeochelp@pbcgov.org



Home Page

Click here to logout of the system.

Welcome, **mresto** (Logout). You are logged in as PBC Ops Emergency Services in --Training  



mresto
Palm Beach
County

Notifications

System-wide Message

If you experience any issues with WebEOC, please email webeochelp@pbcgov.org



Home Page

Click here to access the “Help” Menu

Welcome, mresto (Logout). You are logged in as PBC Ops Emergency Services in --Training

Notifications



mresto
Palm Beach
County

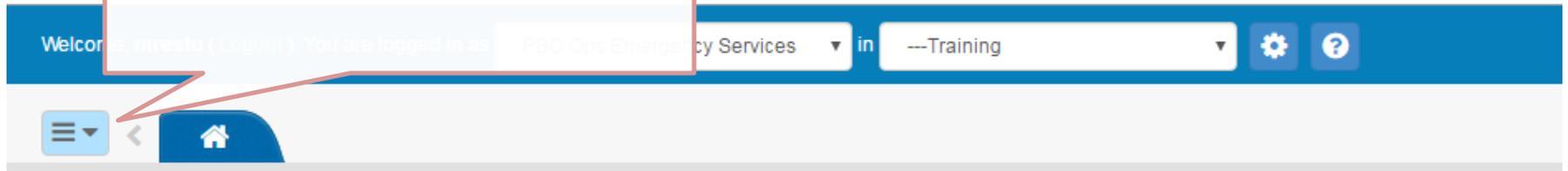
System-wide Message

If you experience any issues with WebEOC, please email webeochelp@pbcgov.org



Home Page

Click here to open your control panel.



mresto

Palm Beach
County

Notifications

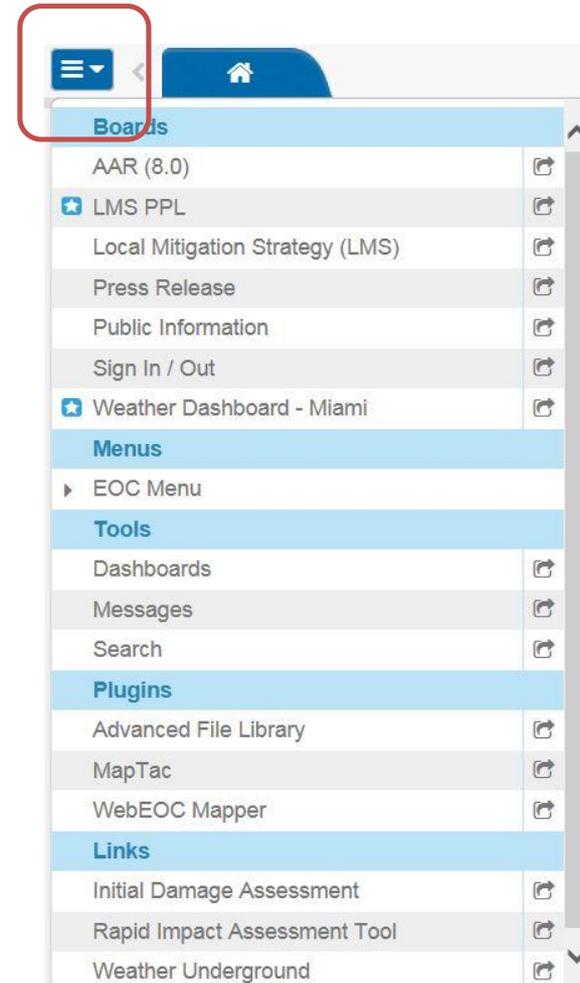
System-wide Message

If you experience any issues with WebEOC, please email webeochelp@pbcgov.org



Control Panel

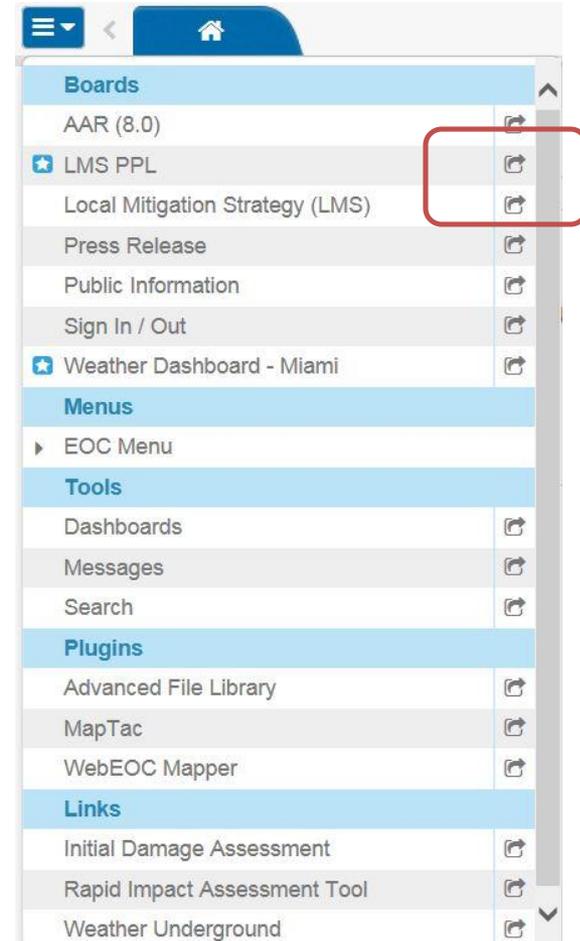
When you open your control panel, you will be able to access boards, menus, plug-ins, etc. You will only be able to see the LMS Boards you are authorized to view/edit.



Control Panel

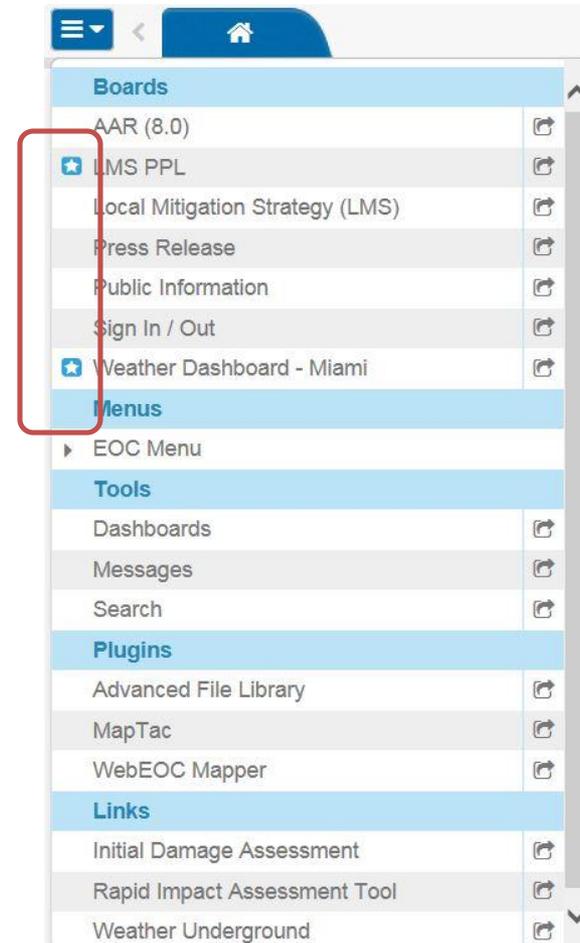
Click the name of board to open it in a tab.

If you would like to open the board in a new window, click the icon to the right of the board name.



Control Panel

The blue star icon to the left of the board name indicates that new information has been entered into the board.



Help Menu

If you have any other questions about WebEOC, check out the Help Menu, access this by clicking on the ? Symbol at the top of the page.



The screenshot shows the WebEOC Professional interface. At the top, there is a blue navigation bar with links for 'Contents', 'Index', 'Search', 'Glossary', and 'Download PDF'. A search box is located on the right side of this bar. Below the navigation bar, a sidebar on the left contains a menu with the following items: 'Welcome', 'Getting Started', 'Boards', 'Menus', 'Plugins', 'Links', and 'Mobile Device Support'. The main content area displays a 'Welcome' message. On the right side of the main content area, there is a vertical blue button labeled 'Online Help'.

Contents Index Search Glossary Download PDF - Search -

- Welcome
- Getting Started
- Boards
- Menus
- Plugins
- Links
- Mobile Device Support

Welcome

WebEOC® Professional is Crisis Information Management Software (CIMS) that was developed over a decade ago to meet the needs of emergency management agencies (EMAs) at the federal, State, and local levels.

Today, WebEOC is used by government agencies, such as the U.S. Departments of Agriculture, Defense, Energy, Homeland Security (CDP, FEMA, ICE, TSA, and USCG), Health and Human Services, EPA, and NASA. It is also used by corporations, public utilities, universities, and more.

Online Help



SECTION 2

LMS Boards – Project Prioritized List (PPL);
Project/Initiative Form; Project Scores



Project Prioritized List (PPL)

- Shows all projects that have been evaluated and ranked
- This board is accessible to everyone



Palm Beach County LMS Prioritized Project List

Search:

Rank	Final Score	Tracking Number	Agency / Jurisdiction	Project Title	Status	Project Type	Estimated Costs	Grant Source	Original Date of Entry	Project Completion	Point of Contact	Details	Scores
# 1	92	# 34	Municipalities	Original Section Drainage Improvements	New	Food Control/Reduction and Waterway Management	762,509.00	Capital Improvement	07/18/2016	5 years	Carlos Cedeño ccedeno@ci.greenacres.fl.us 561-642-2074	<input type="button" value="Details"/>	<input type="button" value="All Scores"/>
# 2	84	# 112	Regional - State	ITID MO Canal Reinforcement and Revetment	New	Food Control/Reduction and Waterway Management	700,000.00	Capital Improvement	07/26/2016	1 year	Tanya Quickel tquickel@indiantrail.com 561-793-0874	<input type="button" value="Details"/>	<input type="button" value="All Scores"/>



PPL – From Left to Right

- Rank
- Final Score
- Tracking Number
- Name of Agency/
Jurisdiction
- Project Title
- Estimated Cost
- Grant Source

Rank	Final Score	Tracking Number	Agency / Jurisdiction	Project Title	Status	Project Type	Estimated Costs	Grant Source
# 1	92	# 34	Municipalities	Original Section Drainage Improvements	New	Food Control/Reduction and Waterway Management	762,509.00	Capital Improvement
# 2	84	# 112	Regional - State	ITID MO Canal Reinforcement and Revetment Repair	New	Food Control/Reduction and Waterway Management	700,000.00	Capital Improvement
# 3	75	# 44	Municipalities	Juno Ocean Walk Drainage Project	New	Food Control/Reduction and Waterway Management	35,000.00	Capital Improvement
# 4	68	# 54	Municipalities	Lantana Library Hurricane Shutter System	New	Shuttering and Wind Proofing	65,000.00	Capital Improvement
# 5	41	# 58	Municipalities	East Lake Village Project	New	Food Control/Reduction and Waterway Management	300,375.00	Unknown/None



PPL – From Left to Right

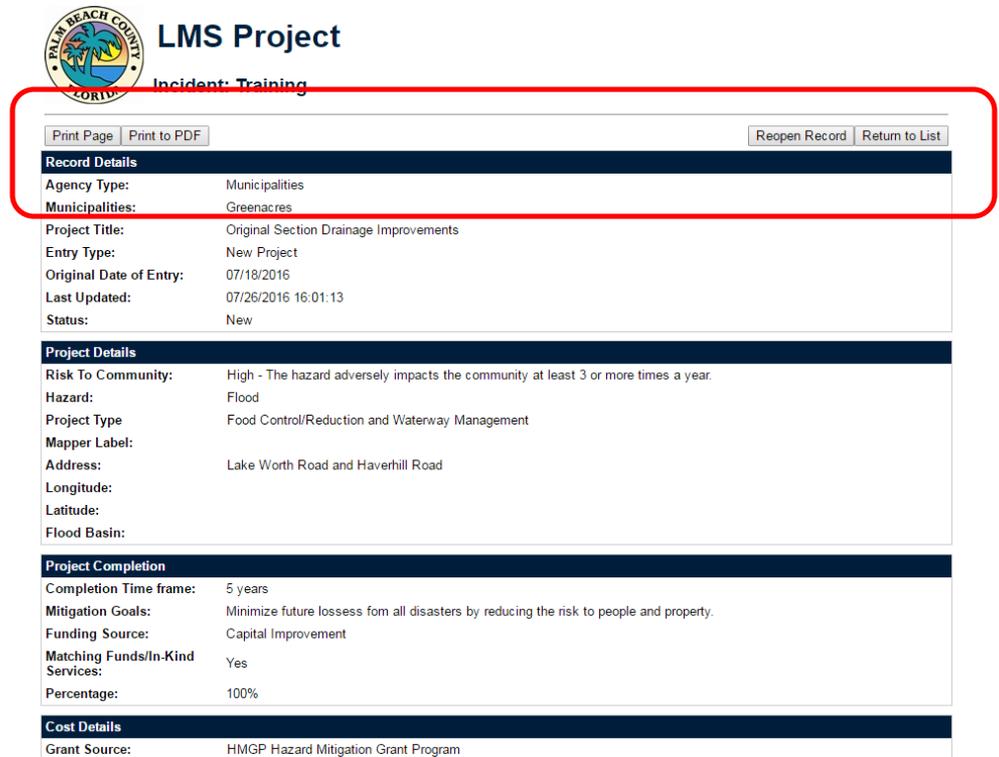
- Original Date of Entry
- Project Completion
- POC
- Project Details
- Project Scores
- Search field

Search: <input type="text"/> <input type="button" value="Search"/> <input type="button" value="Clear Search"/>				
Original Date of Entry	Project Completion	Point of Contact	Details	Scores
07/18/2016	5 years	Carlos Cedeño ccedeno@ci.greenacres.fl.us 561-642-2074	<input type="button" value="Details"/>	<input type="button" value="All Scores"/>
07/26/2016	1 year	Tanya Quickel tquickel@indiantrail.com 561-793-0874	<input type="button" value="Details"/>	<input type="button" value="All Scores"/>
07/18/2016	1 year	Andrea Dobbins adobbins@juno-beach.fl.us 561-656-0326	<input type="button" value="Details"/>	<input type="button" value="All Scores"/>
07/18/2016	2 years	Linda A. Brien lbrien@lantana.org 561-540-5753	<input type="button" value="Details"/>	<input type="button" value="All Scores"/>
07/18/2016	1 year	Erica Washington eredmon@cityofpahokee.com 561-924-5534	<input type="button" value="Details"/>	<input type="button" value="All Scores"/>



PPL – Project Details

- Details of the project entry form are displayed
- The details can be printed out or saved as a PDF
- Only the LMS member who submitted the project can reopen the record
- Return to List – Takes the display back to the PPL



The screenshot shows the LMS Project details page for 'Incident: Training'. The page is titled 'LMS Project' and 'Incident: Training'. It features a red box highlighting the top navigation area, which includes 'Print Page', 'Print to PDF', 'Reopen Record', and 'Return to List'. The page is divided into several sections: Record Details, Project Details, Project Completion, and Cost Details.

Record Details	
Agency Type:	Municipalities
Municipalities:	Greenacres
Project Title:	Original Section Drainage Improvements
Entry Type:	New Project
Original Date of Entry:	07/18/2016
Last Updated:	07/26/2016 16:01:13
Status:	New

Project Details	
Risk To Community:	High - The hazard adversely impacts the community at least 3 or more times a year.
Hazard:	Flood
Project Type	Food Control/Reduction and Waterway Management
Mapper Label:	
Address:	Lake Worth Road and Haverhill Road
Longitude:	
Latitude:	
Flood Basin:	

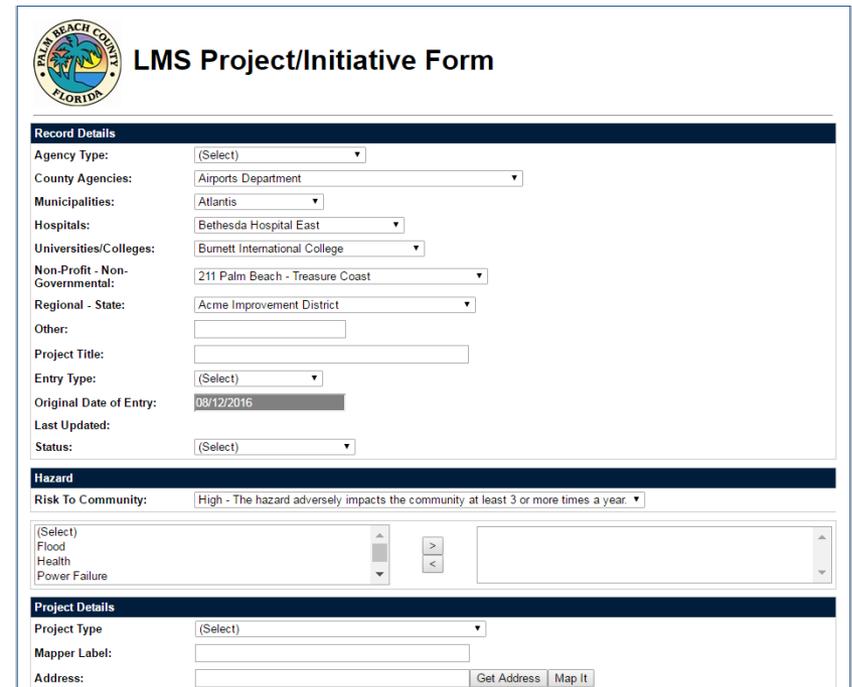
Project Completion	
Completion Time frame:	5 years
Mitigation Goals:	Minimize future lossess fom all disasters by reducing the risk to people and property.
Funding Source:	Capital Improvement
Matching Funds/In-Kind Services:	Yes
Percentage:	100%

Cost Details	
Grant Source:	HMGP Hazard Mitigation Grant Program



LMS Project/Initiative Form

- LMS members can create new project submissions, update status of project/initiative forms, re-submit, or remove forms
- After signing in, find the LMS Project List and click “New Record”



The screenshot shows the 'LMS Project/Initiative Form' interface. At the top left is the Palm Beach County Florida logo. The title 'LMS Project/Initiative Form' is centered at the top. Below the title is a 'Record Details' section with various dropdown menus and text input fields. The fields include: Agency Type (dropdown), County Agencies (Airports Department), Municipalities (Atlantis), Hospitals (Bethesda Hospital East), Universities/Colleges (Burnett International College), Non-Profit - Non-Governmental (211 Palm Beach - Treasure Coast), Regional - State (Acme Improvement District), Other (text input), Project Title (text input), Entry Type (dropdown), Original Date of Entry (08/12/2016), Last Updated (text input), and Status (dropdown). Below this is a 'Hazard' section with a 'Risk To Community' dropdown set to 'High - The hazard adversely impacts the community at least 3 or more times a year.' and a list of hazard types: Flood, Health, and Power Failure. The 'Project Details' section at the bottom includes Project Type (dropdown), Mapper Label (text input), and Address (text input) with 'Get Address' and 'Map It' buttons.



The screenshot shows the 'Palm Beach County LMS Project List' interface. At the top left is the Palm Beach County Florida logo. The title 'Palm Beach County LMS Project List' is centered at the top. Below the title is a search bar with a 'New Record' button highlighted by a red rectangle. Below the search bar is a table with columns: Tracking #, Agency, Project Title, Date of Update, Status, Hazards, Project Type, Grant Source, Funding Source, Estimated Costs, Flood Basin, Global Match, Local Score, Details, and Local Scores. The table is currently empty.



LMS Project/Initiative Form

- Information to include in the form is through drop down menus and text boxes
- 3 attachment buttons are available to attach supporting documentation

Plan Inclusions
List all the plans where this project has been proposed as a management initiative or structural improvement. Provide supporting documentation.

Comprehensive Growth Management Plan	>	Capital Improvement Plan
Water Control Plan	<	Other functional plan developed by an official local government en
Emergency Management Plan		

Details

Attachment #1: No file chosen

Attachment #2: No file chosen

Attachment #3: No file chosen

Name:

Email:

Phone:

Regulator Framework: *is the project consistent with existing legal, regulatory, and environmental/cultural framework?*

Funding Availability:

Public Support: *If yes, provide supporting documentation such as evidence of a public meeting held or written evidence of public support.*

Archived:

Inactive:

Remove Record:

Project Approval
By completing this information, you are acknowledging that the project has been approved by the agency director.

Agency Director:

Email:

Phone:



LMS Project/Initiative Form

- The form can be saved for later use or can be submitted for scoring
- Scoring will only be conducted during the Evaluation Periods by the Evaluation Panel
- LMS members will keep track and access their own projects

Plan Inclusions
List all the plans where this project has been proposed as a management initiative or structural improvement. Provide supporting documentation.

Comprehensive Growth Management Plan Water Control Plan Emergency Management Plan	> <	Capital Improvement Plan Other functional plan developed by an official local government en
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Details

Attachment #1: No file chosen
Attachment #2: No file chosen
Attachment #3: No file chosen

Name:
Email:
Phone:

Regulator Framework: *is the project consistent with existing legal, regulatory, and environmental/cultural framework?*
Funding Availability:

Public Support: *If yes, provide supporting documentation such as evidence of a public meeting held or written evidence of public support.*
Archived:
Inactive:
Remove Record:

Project Approval
By completing this information, you are acknowledging that the project has been approved by the agency director.

Agency Director:
Email:
Phone:



Project Scores

- The Evaluation Panel will evaluate projects and score them through the Project Scores Board.
- Final scores are rounded to the nearest whole number.
- The display can be converted into a PDF and printed out.



Palm Beach County Local Mitigation Strategy Project Scores

[Create PDF](#) | [Back](#)

Evaluation Panelist	Name	Community Benefits	Project Implementation	Comments	Community Commitment
Evaluation Panelist #1					
Evaluation Panelist #2					
Evaluation Panelist #3					
Evaluation Panelist #4					
Evaluation Panelist #5					
Evaluation Panelist #6					
Evaluation Panelist #7					

Measured Criteria	Available Points	Final
Community Benefit	50	47
Project Implementation	25	25
Community Commitment	25	20
PROJECT / INITIATIVE FINAL SCORE		92

Community Benefit	Available Points	Scoring Instructions	Points by Evaluation Panelist							Final
			#1	#2	#3	#4	#5	#6	#7	
Community Benefit - What benefit does the community derive from this effort? How and to what extent does this mitigation project benefit the citizens of a community?	5	Damage Reduction = 5 Mapping and Regulatory = 4 Preparedness Against Hazard = 3 Public Information = 2 Other = 1 No Benefit = 0	5	5	5	5	5	5	5	5
Project Benefit - Does the project address critical elements of the community infrastructure?	10	Primary Critical Facilities = 10 Storm Water/Flooding = 8 Secondary Critical Facilities = 6 Public Convenience Facilities = 4 Residential Structures = 2 No Benefit = 0	8	8	8	8	8	8	8	8
Community Exposure - Does the project mitigate a frequently occurring problem or a problem to which a community is particularly vulnerable? H = High M = Medium L = Low E = Exposure F = Frequency of occurrence	10	HE + HF = 10 HE + MF = 8 HE + LF = 6 ME + HF = 9 ME + MF = 7 ME + LF = 4 LE + HF = 5 LE + MF = 2 LE + LF = 1 No Exposure + No Frequency = 0	10	8	9	8	10	10	10	9
Cost Effectiveness - What is the benefit/cost ratio of		Benefit/Cost ratio = 4.0 or greater = 20 points								



LMS PPL

- After the Evaluation Panel completes the scoring process, WebEOC[®] ranks projects to be displayed in the Project Prioritized List

Rank	Final Score	Tracking Number	Agency / Jurisdiction	Project Title	Status	Project Type	Estimated Costs	Grant Source
# 1	92	# 34	Municipalities	Original Section Drainage Improvements	New	Food Control/Reduction and Waterway Management	762,509.00	Capital Improvement
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# 3	75	# 44	Municipalities	Juno Ocean Walk Drainage Project	New	Food Control/Reduction and Waterway Management	35,000.00	Capital Improvement
# 4	68	# 54	Municipalities	Lantana Library Hurricane Shutter System	New	Shuttering and Wind Proofing	65,000.00	Capital Improvement
# 5	41	# 58	Municipalities	East Lake Village Project	New	Food Control/Reduction and Waterway Management	300,375.00	Unknown/None



Any issues/problems, contact your LMS
Coordinator. If you forgot your password for
WebEOC, click the reset password link from the
login screen

Shane Ratliff, LMS Coordinator

561-712-6481

SRatlif1@pbcgov.org

