Palm Beach County

Understanding the CEMP
One Section at a Time

II. Authorities and References

Together, Emergencies Are Managed
Objectives

I. Understand the Authorities and References required for a healthcare comprehensive emergency management plan

II. Know how to complete section two of the CEMP

III. Understand how to develop a hierarchy of authority
Note:

• This Presentation is held to assist you in compliance with:


• Florida Statutes: §252.38(e), §393.067(8), §394.879(1)(d), §395.1055, §395.1055(1)(c), §400.23(2)(g), §400.967, §400.967(2)(g), §400.998(3)(g), §400.9982(2)(e), §429.929(1)(g), §429.41(1), §429.41(1)(b)
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II. AUTHORITIES AND REFERENCES
   II 1 Plan development and implementation
   II 2 Reference materials used plan development
   II 3 Hierarchy of Authority
II 1. Plan Development and Implementation

II 1. Identify the legal basis for plan development and implementation to include statutes, rules and local ordinances, etc.:

• Codes and administrative laws that are used for development of the plan.
• Any legal rules and local ordinances.
II 2. Reference Materials Used in Plan Development

II 2. Identify reference materials used in the development of the plan:

• Put in here all of the materials that are used to make the plan.
• All references that helped create the plan.
II 3. Hierarchy of Authority

II 3. Identify the hierarchy of authority in place during emergencies. Provide an organization chart, required if different from the previous required chart.

The purpose of choosing a specific organizational structure is to clarify relationships, lines of authority and ways of communicating effectively, especially in the event of an emergency:

• Hierarchy of Authority
  • Is a method of maintaining managerial integrity
  • A clearly defined hierarchy creates a path of accountability for every project and activity within the company.
  • This can be provided as a list OR an organizational chart as long as the first, second and third in command are clearly specified.

• Hierarchy
  • Is a way to structure an organization using different levels of authority and a vertical link, or chain of command, between superior and subordinate levels of an organization.
  • First, second and third in command are clearly specified descending vertically.
II. 3. Hierarchy of Authority

II 3. Identify the hierarchy of authority in place during emergencies. Provide an organization chart, required if different from the previous required chart.

Most common mistakes:
• Missing required information
• Chart does not have clear lines of authority
Still have a Question?

Feel free to contact Palm Beach County Division of Emergency Management. We are not only the plan reviewer, but also your local partner and guide through the plan review process.

For plan status and scheduling meetings
contact: 561-712-6362
For submitting your plan
contact: 561-712-6400
www.ReadyPBC.com/hcemp