

LMS 2021 WEBEOC PROJECT SUBMISSIONS



Ronnie Heen – LMS & CRS Coordinator

Palm Beach County Division of Emergency Management





You are accessing **WebEOC**, a Palm Beach County Department of Public Safety Incident Management System. WebEOC will be used **For Official Use Only** to prepare for and respond to threats, security incidents, disasters and similar emergencies. The records contained herein are exempt from public release under the Florida public records law, "Chapter 119, Florida Statutes." Unless explicitly noted, information cannot be released to the public or other personnel who do not have a valid "need to know" without prior approval from the Palm Beach County Division of Emergency Management. Failure to comply with these terms, at the County's sole discretion, will result in termination of user access. By logging into this system, you agree to comply with these terms and conditions.

By proceeding, you agree to Juvare's
[Privacy Policy and Terms & Conditions](#)

Accept

www.juvare.com
©2021 ESI Acquisition, Inc. WebEOC

The purpose of this PowerPoint is to demonstrate to LMS members how to submit new projects in the LMS2018 upgraded boards within WebEOC®

We will begin with the typical login process, then progress through inputting a new project.



You are accessing **WebEOC**, a Palm Beach County Department of Public Safety Incident Management System. WebEOC will be used **For Official Use Only** to prepare for and respond to threats, security incidents, disasters and similar emergencies. The records contained herein are exempt from public release under the Florida public records law, "Chapter 119, Florida Statutes." Unless explicitly noted, information cannot be released to the public or other personnel who do not have a valid "need to know" without prior approval from the Palm Beach County Division of Emergency Management. Failure to comply with these terms, at the County's sole discretion, will result in termination of user access. By logging into this system, you agree to comply with these terms and conditions.

By proceeding, you agree to Juvare's
[Privacy Policy](#) and [Terms & Conditions](#)

Accept

www.juvare.com
©2021 ESi Acquisition, Inc. WebEOC

First, go to webeoc.pbcgov.com to login

Google Chrome is the recommended browser for WebEOC® *Other browsers may not save information correctly*

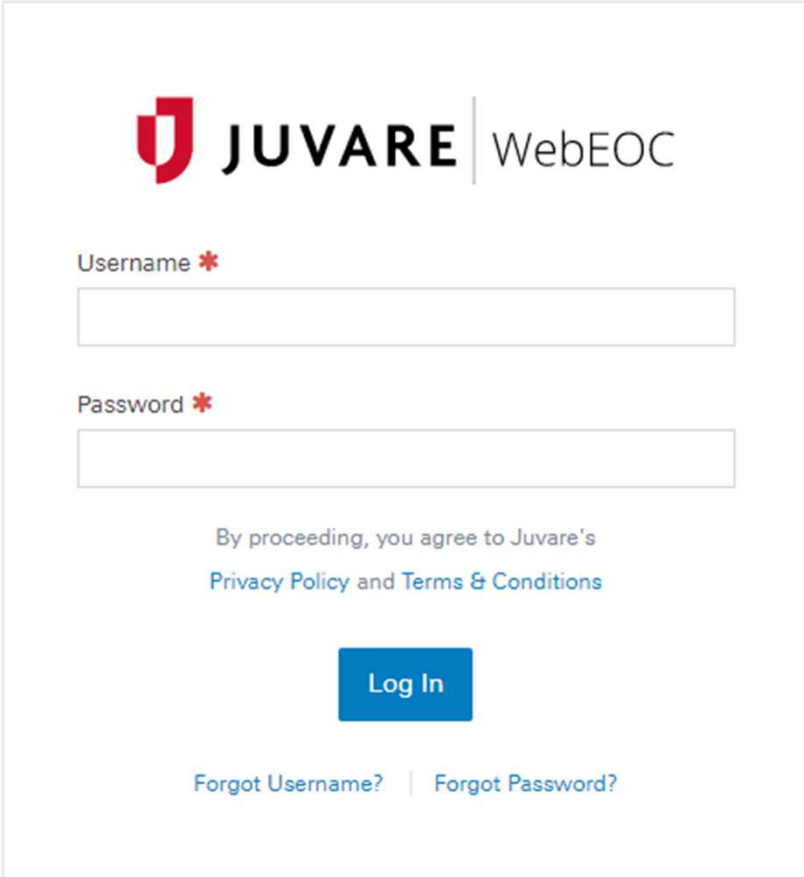
Click "Accept" to accept the terms and conditions of using the system.

Next, use the LMS login for your agency.

- It should start with LMS and then the name of the agency/municipality (e.g. "LMS Lake Park") using a space between words.

Then enter the password for your login as before.

* If you have forgotten your password, click on "Forgot Username/Password" link at the bottom and it will lead you through a reset process.

The image shows a login interface for JUVARE WebEOC. At the top, there is a logo consisting of a red shield-like icon followed by the word "JUVARE" in bold black uppercase letters, and "WebEOC" in a lighter black font to its right. Below the logo, there are two input fields. The first is labeled "Username" with a red asterisk, and the second is labeled "Password" with a red asterisk. Both fields are empty. Below the password field, there is a line of text: "By proceeding, you agree to Juvare's Privacy Policy and Terms & Conditions". Below this text is a blue rectangular button with the white text "Log In". At the bottom of the form, there are two links: "Forgot Username?" and "Forgot Password?", separated by a vertical line.

www.juvare.com


©2021 ESi Acquisition, Inc. WebEOC

Next, you select your position.

- LMS Member should only have one position available, and that is “PBC – LMS Member”.

Then your incident is always “Training”.

Then click continue.

 WebEOC

Select Position and Incident

Position

PBC - LMS Member ▼

Incident

Training ▼

Cancel

Continue

www.juvare.com


©2021 ESi Acquisition, Inc. WebEOC

The system then asks for additional login information, that way you can be located as being inside the EOC or elsewhere.

Please fill out the contact information if it isn't already pre-populated (if used previously).

- This information is important as it allows the proper contact information if any questions or concerns require additional communication or actions.

Then click continue.

 **JUVARE**

WebEOC

Additional Login Information

Name *

Location *

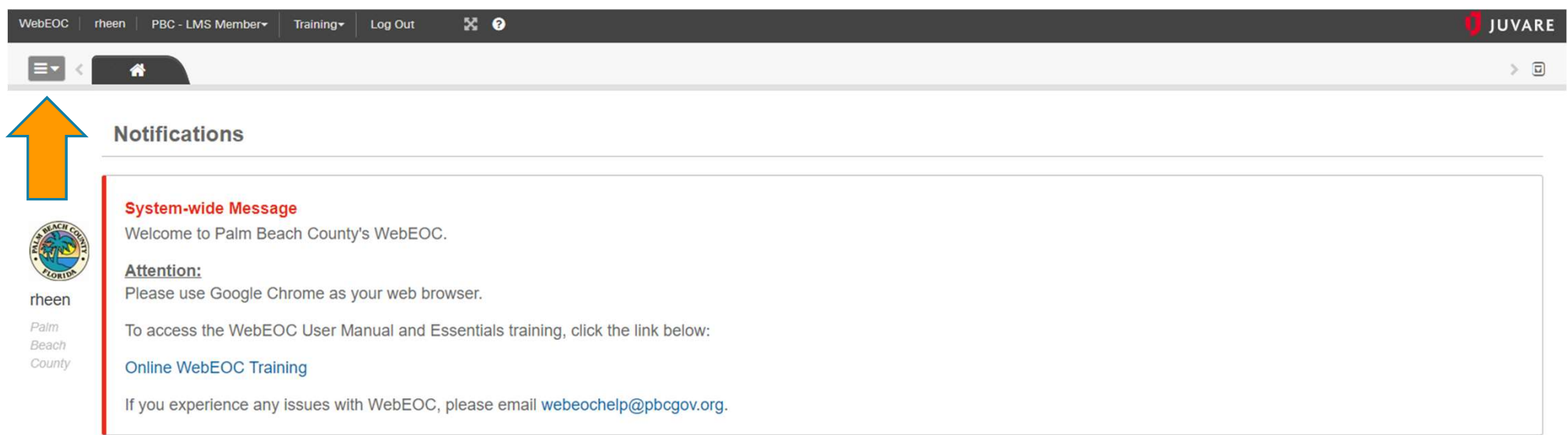
Phone Number *

Email *

Comments

www.juvare.com

©2021 ESi Acquisition, Inc. WebEOC



The screenshot shows the WebEOC interface. At the top, a dark banner contains the text 'WebEOC', 'rheen', 'PBC - LMS Member', 'Training', and 'Log Out'. On the right side of the banner is the 'JUVARE' logo. Below the banner is a light gray navigation bar with a home icon and a three-dash icon. An orange arrow points to the three-dash icon. The main content area is titled 'Notifications' and contains a 'System-wide Message' section. The message text reads: 'Welcome to Palm Beach County's WebEOC. Attention: Please use Google Chrome as your web browser. To access the WebEOC User Manual and Essentials training, click the link below: Online WebEOC Training. If you experience any issues with WebEOC, please email webeochelp@pbcgov.org.'

WebEOC | rheen | PBC - LMS Member | Training | Log Out

JUVARE

Notifications

System-wide Message
Welcome to Palm Beach County's WebEOC.

Attention:
Please use Google Chrome as your web browser.

To access the WebEOC User Manual and Essentials training, click the link below:

[Online WebEOC Training](#)

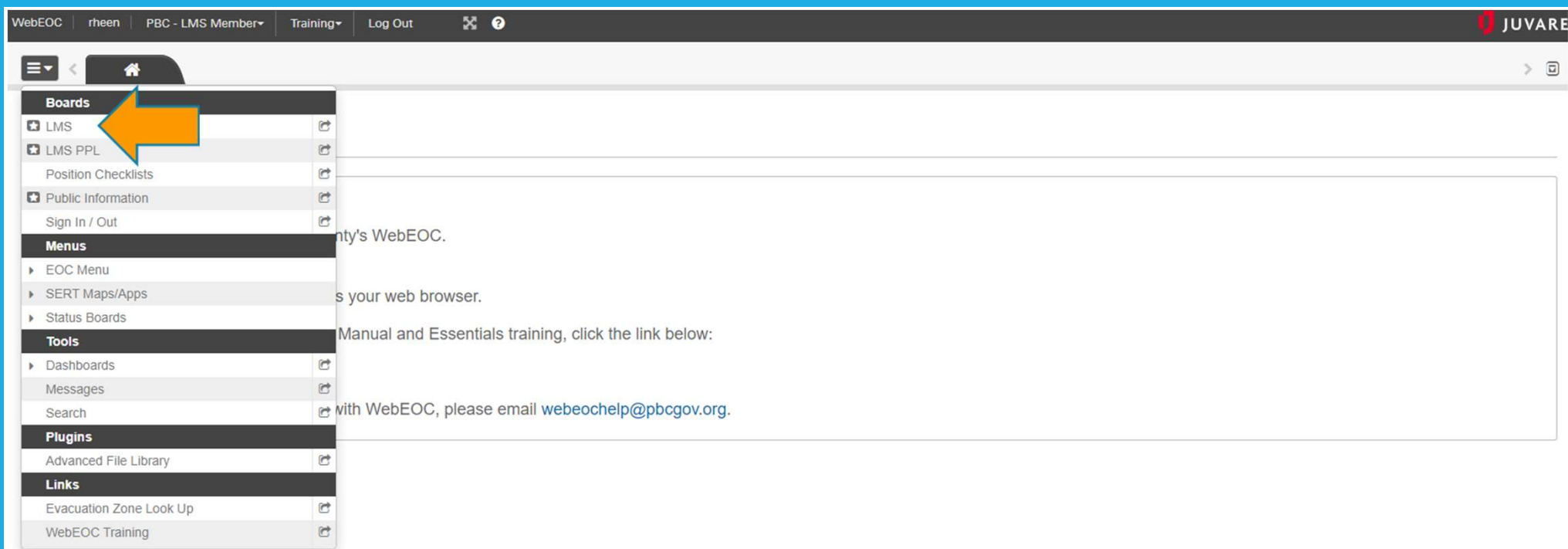
If you experience any issues with WebEOC, please email webeochelp@pbcgov.org.

rheen
Palm
Beach
County

This will be the main screen.

You should have your username in the upper left, your login position and the incident (Training) on the top banner.

The light gray box with the three (3) dashes on it is how you would access your boards. Click this box.



You may see fewer options than shown here, but as LMS Members, you will see the LMS close to the top.

This is the only box at this time that you need to use to submit your project information.

WebEOC

rheen


PBC - LMS Member

Training

Log Out

JUVARE

LMS



LMS Projects

+ Create

Actions

Q

Search

Rank	Tracking #	Agency	Project Title	Application Progress	Final Score	
#1	LMS-238243		EXAMPLE Project	Draft	Not Yet Scored	View Edit



You will now see only your projects on this screen.

- This will be blank the first time you log in (you will not be able to see legacy projects here, only newly active projects you input as of September 24, 2018).

To start a new project submission application, click green “Create” button in the upper right corner.

The screenshot shows a web browser window with the URL bar displaying 'WebEOC | rheen | PBC - LMS Member | Training | Log Out'. The page title is 'LMS Projects'. The main heading is 'LMS Project/Initiative Form'. The form is divided into two sections: 'Applicant Details' and 'Project Summary'. The 'Applicant Details' section contains four required fields: 'Agency Type' (a dropdown menu), 'Name' (text input with 'Ronnie Heen'), 'Email' (text input with 'RHEEN@PBCGOV.ORG'), and 'Phone' (text input with '561-712-6481'). The 'Project Summary' section contains four required fields: 'Project Title' (text input), 'Project Type' (a dropdown menu), 'Project Location' (text input), and 'Project Description' (a larger text input area). All required fields are marked with a red asterisk (*). The browser's address bar shows 'LMS' and the page has a sidebar with 'Rank #1' and a 'JUVARE' logo in the top right corner.

You will then see this format and anything with an asterisk * is a required field.

You must fill out these fields or you will not be able to submit your form to be scored.

Use the LMS Project Submission Guidance Document to fill out the form accurately.

WebEOC | rheen | PBC - LMS Member | Training | Log Out | JUVARE

LMS Projects

Last Updated:

Anniversary:

Project Status:

Community Benefit

Community Benefit *

What benefit does the community derive from this effort? How and to what extent does this mitigation project benefit the residents of the community? Provide supporting documentation. Explain.

No file chosen

☐ This project benefits a primary critical facility.

☐ This project benefits a secondary critical facility.

☐ This project benefits a public convenience facility.

☐ This project benefits a residential structure.

Risk to Community *

Anywhere there is a "Choose File", it is suggested that you attach a documentation to support your projects objectives and claims.

Failing to do so will affect your scores.

WebEOC | rheen | PBC - LMS Member | Training | Log Out | JUVARE

LMS Projects

Risk to Community *

Benefit Cost Analysis (BCA) * *Use the entire formula in the box below (Estimated Loss Exposure (\$) Before Project) – (Estimated Loss Exposure (\$) After Project) / Cost of the Project = ?*

Area Benefit *

How does the project benefit the citizens of the community? Does it help a few dozen homeowners such as shuttering a neighborhood? Does it shutter a public building that thousands of patrons have access to? Does it have an impact on neighboring jurisdictions by reducing flooding along a major roadway? Explain:

Project Implementation

Regulatory Framework *

Is the project consistent with existing legal, regulatory, and environmental/cultural framework?

☐ There are local regulatory issues associated with this project.

☐ There are regional regulatory issues associated with this project.

☐ There are state regulatory issues associated with this project.

☐ There are federal regulatory issues associated with this project.

“Risk to Community” is a drop-down field, please choose the exposure and frequency.

“Benefit Cost Analysis (BCA)” is one of the most important boxes, fill out the ENTIRE formula listed above the question.

Putting in a number does not satisfy this requirement, you must use the entire formula to receive credit.

Plan Inclusions:

Anywhere there is a question mark, you can click it and it will give you all the choices, choose as many as you need to answer the question.

Then attach a file showing what you are claiming.

*Please do not send a 300 page Comprehensive Plan, just the pages that show support to your project.

WebEOC | rheen | PBC - LMS Member | Training | Log Out

Menu < Home LMS X

LMS Projects

Plan Inclusion *
List all the plans where this project has been proposed as a management initiative or structural improvement. Provide supporting documentation.

No file chosen

Community Commitment

Public Support *
Is there demonstrated public support for this project or recognition of this problem?

☐ Yes ☐ No

Funding Availability *
Is there a funding source readily available?

Grant Source (Potential or Secured) *
To find out about FMA, PDM, and HMGP grants go to: fema.gov/hazard-mitigation-assistance. To find out about other federal grants go to: [gran](#)

Matching Funds / In-Kind Services *
Are matching funds or in-kinds services available for this project?

Public Support:

Do not click yes unless you can attach proof of public support.

Documentation should prove that it is supported by the public either through a public meeting, letters to officials, emails, etc. that prove the public wants this project (or something similar) done.

WebEOC | rheen | PBC - LMS Member | Training | Log Out

LMS

LMS Projects

Plan Inclusion *

List all the plans where this project has been proposed as a management initiative or structural improvement. Provide supporting documentation.

Choose File No file chosen

Community Commitment

Public Support *

Is there demonstrated public support for this project or recognition of this problem?

☐ Yes ☐ No

Funding Availability *

Is there a funding source readily available?

Grant Source (Potential or Secured) *

To find out about FMA, PDM, and HMGP grants go to: fema.gov/hazard-mitigation-assistance. To find out about other federal grants go to: [gran](#)

Matching Funds / In-Kind Services *

Are matching funds or in-kinds services available for this project?

The screenshot shows a web browser window with the URL 'WebEOC | rheen | PBC - LMS Member | Training | Log Out'. The page title is 'LMS Projects'. The form contains the following sections:

- Global Match ***
When using Global Match, the non-Federal cost share does not need to be 25 percent for each individual project, rather the non-Federal cost share for all of the Applicant's submitted projects combined must equal 25 percent for the overall disaster.
A dropdown menu is present.
- Mitigation Goals ***
A dropdown menu is present.
- Completion Timeframe ***
How long will it take for the proposed project to accomplish its stated goals?
A dropdown menu is present.
- Hazards & Flood Basin Information**
 - Hazards ***
Select all hazards that project is intended to mitigate.
A text input field with a question mark icon is present.
 - Flood Basins**
Select all flood basins that project affects, if any.

Three orange arrows point to the 'Global Match', 'Mitigation Goals', and 'Hazards & Flood Basin Information' sections.

Global Match: Do you have allowable non-Federal funds to match your 25% share of the project?

Mitigation Goals: Choose the goal from the LMS that most closely aligns with your project.
- Also select the global match (if using, but this is rare), and your completion timeframe.

Hazards and Flood Basin Information: Choose by clicking the question marks.
- Hazards are required.
- Flood basins only if this project affects a basin.

“Additional Attachments” are for any other attachments you feel will help the evaluators that have not previously been attached.

- Please label each attachment with what it is (i.e. 2021 Capital Improvement Plan).

“Project Approval Section” should be the agency director (if County government), or the Mayor, Town Manager, City Manager, etc. (someone with authority that can verify that this project will go forward if funding is awarded).

“Application Progress” please choose “Draft” if you need multiple sessions to fill out the submission form. Select “Submit for Scoring” ONLY after you have no more edits that need to be made. You can not edit after submitting for scoring.

Do not use “Removed” unless you had a draft and decide not to submit it.

The screenshot shows the 'LMS Projects' web application interface. At the top, there is a navigation bar with links for 'WebEOC', 'rheen', 'PBC - LMS Member', 'Training', and 'Log Out'. Below this is a sidebar with a 'Rank' section containing a '#1' button. The main content area is titled 'LMS Projects' and contains three sections: 'Additional Attachments', 'Project Approval', and 'Application Progress'. The 'Additional Attachments' section has two rows, each with a 'Choose File' button, 'No file chosen' text, and a 'File Description' input field. The 'Project Approval' section includes a red instruction line and three input fields for 'Agency Director', 'Email', and 'Phone', each with a red asterisk. The 'Application Progress' section has three radio buttons labeled 'Draft', 'Submit for Scoring', and 'Removed'. Three orange arrows point from the left text blocks to the corresponding sections in the application: the first arrow points to the 'Additional Attachments' section, the second arrow points to the 'Project Approval' section, and the third arrow points to the 'Application Progress' section.

WebEOC | rheen | PBC - LMS Member | Training | Log Out

LMS Projects

Additional Attachments

Use the attachment fields below to attach any additional information that supports this project.

Choose File No file chosen File Description:

Choose File No file chosen File Description:

Project Approval

By completing this information, you are acknowledging that the project has been approved by the agency director.

Agency Director *

Email *

Phone *

Application Progress

☐ Draft ☐ Submit for Scoring ☐ Removed

WebEOC | rheen | PBC - LMS Member | Training | Log Out | JUVARE

LMS Projects

By completing this information, you are acknowledging that the project has been approved by the agency director.

Agency Director *

Email *


Phone *

Application Progress

☐ Draft ☐ Submit for Scoring ☐ Removed


Reported By

Originating User

Original Entry Date 

Tracking Number

Cancel



Lastly, make sure you save your work and allow the program to process the changes that you have made.

Trying to close out the program too quickly can result in losing your information or progress.



If you have any questions, please contact me at 561-712-6481 or email rheen@pbcgov.org for assistance.

