



Temporary Certificate of Occupancy "TCO"



Palm Beach County Fire Rescue Community Risk Reduction Division is very supportive prior to issuing a Temporary Certificate of Occupancy allowing buildings near completion to be occupied by construction staff (removal of trailer), the stocking of furniture, equipment and supplies, and/or allowing the owner or their representative(s) to begin training their staff within the facility provided ALL the following conditions are met.

1. A Temporary Certificate of Occupancy "TCO" permit is applied and paid for
2. The Fire Sprinkler System is 100% Complete (all ceiling tiles must be in place)
3. The Fire Alarm System is 100% Complete with the Monitoring and Maintenance Contracts Established
4. If required, the "BDA" System is 100% Complete
5. All required documentation for the Fire Sprinkler and Fire Alarm has been received
6. The Access Box (Knox Box) is properly installed, and all required keys are placed in the box
7. The Elevators must pass the State of Florida Inspection (elevator recall is part of the Fire Alarm inspection)
8. No exposed wiring
9. The Owner, their Representatives and Staff shall not be allowed in any areas that may subject them to a high risk of injury or death (example electrical / mechanical rooms)

Upon passing the "TCO", the Fire Marshal's office will notify you of the conditions allowed based on previous discussions. ***However, under no conditions shall the owner or their representative be allowed to bring customers or clients into the facility until the Final Certificate of Occupancy is issued.***

This is not an all-inclusive list, but a basic list of the most common of requirements

For more information on Fire Safety click here

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