



**Fireworks Display
Permit Application Instructions**
Palm Beach County Fire Rescue
Community Risk Reduction Division
405 Pike Rd, West Palm Beach, FL 33411
(561) 616-7000, Fax (561) 616-7082



Per the Palm Beach County Local Amendments to the current edition of the Florida Fire Prevention Code, the construction, handling, and use of fireworks intended solely for outdoor display as well as the general conduct and operation of the display shall comply with the requirements of the current edition of NFPA 1123, Code for Fireworks Display. In addition, all storage of display fireworks shall comply with the current edition of NFPA 1124, Code for the Manufacture, Transportation, Storage of Fireworks and Pyrotechnic Articles.

The attached Fireworks Display Permit Application shall be submitted a minimum of fifteen (15) Business days prior to the Event Date & Time, to ensure availability of Fire Apparatus and personnel and include at a minimum all of the following:

1. Evidence of financial responsibility of the operator of the fireworks display to include:
 - Liability insurance policy in an amount of a minimum of \$1,000,000.00 (one million dollars) in which **Palm Beach County Board of County Commissioners (PBCBCC)** is named as co-insured.
2. Copy of current license/permit from the Bureau of Alcohol, Tobacco & Firearms (BATF)
3. Qualifications/resume' and a clear/color photo (driver's license) of **ALL** operators present when conducting the display.
4. On-site emergency contact names and cell numbers.
5. A complete inventory to include quantity of each device type to be discharged in addition to the manufacture specification sheets on each type of device.
6. A current detailed to scale site plan in the form of a professional color aerial photograph indicating the following:
 - a) Location on on-site storage of the fireworks prior to set-up
 - b) Device and shooter discharge/firing location(s) with apparatus access points
 - c) 360-degree fallout area distances from discharge/firing location
 - d) Audience location(s)
 - e) Buildings, structures, parking areas and roadways within potential debris fields
 - f) Site boundaries
7. If the location of this display of fireworks is in a private development or private residence, a letter from the Home Owners Association (HOA) granting permission for the display.
8. If the location of this display of fireworks is in a Public Park owned and maintained by Palm Beach County, A copy of the resolution or other authorization of the Board of County Commissioners of Palm Beach County authorizing said display must be submitted with the application.
9. If the location of this display of fireworks is maintained by municipality contracted with PBCFR, a copy of the resolution or other authorization of that municipality authorizing said display must be submitted with the application.
10. If the location of this display is over a traveled waterway, an approval from the US Coast Guard must be submitted with the application.
11. If the location of this display is within the federal aviation flight path, an approval from the FAA must be submitted with the application.
12. Permit fees in accordance with the Palm Beach County Local Amendments to the current edition of the Florida Fire Prevention Code is as follows:
 - a) \$500 Flat Fee, non-refundable
 - b) Apparatus and Fire Rescue Personnel Fee as required based on the event when applicable



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13. A check or money order (no Credit Cards) shall be included with the application for all fees and made out to the **“Palm Beach County Board of County Commissioners”** or **“PBCBCC”**. **In lieu of a check or money order, an electronic “E” check may be emailed to Fire-Marshall@pbcgov.org**
14. Additional documentation may be required based on the completed application

**All “Approved” Firework Displays are subject to cancellation by the Fire Marshal’s office in cases where a “Burn Ban” is established within the County or State and/or when the Fire Marshal’s office determines an emergent event presents a life safety risk to residents and guests of the County. In cases such as this, all fire-crew standby fees will be fully refunded if the cancellation is greater than 24 hours prior to the event. All other fees are not subject to be refunded regardless of the timeframe of the cancellation.*

**If for any reason the event is cancelled or rescheduled by the event sponsor or fireworks contractor, it is the responsibility of the event sponsor to notify Fire Rescue no later than 1:00 PM on the scheduled day of the event. Failure to notify Fire Rescue will result in an additional permit fee before the event can be rescheduled.*



FIREWORKS PERMIT APPLICATION
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Fireworks Company

Fireworks Company Name _____, ATF License Number _____

Fireworks Company Address _____

Fireworks Company 24/7 Point of Contact _____, Office Number _____

Point of Contact Cell Number _____, Point of Contact Email Address _____

Event Information

Sponsoring Organization _____

Sponsor Point of Contact _____, Office Number _____

Sponsor 24/7 Contact Cell Number _____, Sponsor Email Address _____

Purpose of Event _____

Event Address _____

Date and Time of Event _____

Fireworks Display Information

Shooters Name _____, Event Shooters 24/7 Contact Number _____

Names of all Assistants _____

Expected Arrival / Setup Time _____, Display Duration in Minutes _____

Type/Size/Quantity of Shells (List Largest Sizes First)

Shell Type _____, Size _____, Quantity _____	Shell Type _____, Size _____, Quantity _____
Shell Type _____, Size _____, Quantity _____	Shell Type _____, Size _____, Quantity _____
Shell Type _____, Size _____, Quantity _____	Shell Type _____, Size _____, Quantity _____
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The Fire Marshal of Palm Beach County Fire Rescue or their designee may issue to the applicant upon satisfaction of the conditions stated above. A copy of the Fireworks Permit Application Checklist must be submitted with this application.

I (print name) _____ concur to the requirements set forth above.

Signature _____, Date _____



FIREWORKS PERMIT APPLICATION CHECKLIST (To be submitted with the Fireworks Application)



I certify that all of the following that apply have been submitted at the time of application:

- Evidence of financial responsibility of the operator of the fireworks display to include a copy of the Liability insurance policy in an amount of a minimum of \$1,000,000.00 (one million dollars) in which Palm Beach County is named as co-insured.

- Copy of current license/permit from the Bureau of Alcohol, Tobacco & Firearms (BATF)
- Qualifications/resume' and a clear/color photo (driver's license) of **ALL** operators who are to be present when conducting the display.
- On-site emergency contact names and cell numbers.
- A complete inventory to include quantity of each device type to be discharged in addition to the manufacture specification sheets on each type of device.
- A current detailed to scale site plan in the form of a professional color aerial photograph indicating the following:
 1. Location on on-site storage of the fireworks prior to set-up
 2. Device and shooter discharge/firing location(s) with apparatus access points
 3. 360-degree fallout area distances from discharge/firing location
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 5. Buildings, structures, parking areas and roadways within potential debris fields
 6. Site boundaries

- If the location of this display of fireworks is in a private development or private residence, a letter from the Home Owners Association (HOA) granting permission for the display.
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- Fire Prevention Code is as follows:
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Signature _____, Date _____