



## Frequently Asked Questions

1. I'm not sure who I need to talk with about a fire related issue, who should I reach out to?
  - The best way to ensure an answer to your question is to email your question or concern to the following email address: [Fire-marshal@pbcgov.org](mailto:Fire-marshal@pbcgov.org) You can also call 561-616-7030.
2. How do I Schedule a Fire Related Construction Inspection?
  - Unincorporated Palm Beach County schedule online via Contractor Portal: [www.pbcgov.org/epzb](http://www.pbcgov.org/epzb)
  - Local Contracted Municipalities call (561) 233-0050
3. How do I find out the requirements for submitting Fire System Plans for Permitting?
  - Call (561) 233-0050
4. How do I Schedule a Business Tax Receipt "BTR" Inspection?
  - Call (561) 531-3521 or email [Fire-BTR@pbcgov.org](mailto:Fire-BTR@pbcgov.org)
5. How do I get information on the closest fire hydrant or fire station for insurance purposes?
  - You may request a letter that states the ISO rating of the address provided. This is determined by distance from the responding Fire Station. A fee of \$25 applies. You may also call (561) 233-0066 for additional questions.
6. How do I report a possible fire code violation?
  - To report a fire code violation, you can call Inspections at 561-616-7030.
7. Where can I get information about opening an Assisted Living Facility or Family Day Care?
  - Please contact the Fire Plan Review department at 561-233-0050 to set up a time to speak with a plan reviewer.
8. What Fire Codes are being enforced in your jurisdiction?
  - The 8th Edition of the Florida Fire Prevention Code "FFPC" and the Palm Beach County Local Amendments to the FFPC.





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9. How do I schedule an Annual Fire Inspection?
  - Call 561-616-7030
10. How do I schedule a Birthday party at our local Fire Station or a Fire Engine to drive by my home for my child's birthday ?
  - Call 561-616-7033 for all your public education questions
11. Do you offer babysitting classes?
  - Call 561-616-7033 for all your public education questions
12. How do I schedule a car seat installation check?
  - Call 561-616-7033 for all your public education questions
13. If an alarm is required, how is it monitored?
  - Approved UL Central Station monitoring is required.
14. Do you offer American Red Cross CPR certification classes?
  - No, we teach hands-only CPR. To schedule a class call 561-616-7033
15. What is the process for permitting a Fireworks presentation?
  - Use the following link to find fireworks applications.  
<https://discover.pbcgov.org/pbcfr/CRRD/Pages/Inspections.aspx>
16. Does my Mobile Food Truck require an inspection?
  - Yes, ALL Mobile Food Trucks require an Annual Safety Inspection. To schedule your inspection, send your request via email to [Fire-PBCFR-FoodTruck@pbggov.org](mailto:Fire-PBCFR-FoodTruck@pbggov.org)
17. What are the requirements for conducting a Fire Watch?
  - Conduct and document required periodic patrols of the entire property (every 15 minutes for residential and assembly occupancies and 30 minutes all other occupancies). Fire Watch is to be conducted 24-hours per day until such time as the Fire Marshal approves termination.

