



Keys to Passing Your Fire Safety Inspection



The purpose of a recurring Fire & Life Safety Inspection is to ensure the safety of you, your business, your customers and your property. The Fire Safety Specialist seizes this as an opportunity to educate you on the requirements set forth in the Florida Fire Prevention Code and help you eliminate potential loss. The goal is compliance through education and not enforcement. Below are several key things that can be done to help you pass each and every inspection, it's not all inclusive and depending on your occupancy much may not be your responsibility, but it includes what is cited most but easy to correct.

Building and Exterior Fire Equipment Accessibility

- Gates are unobstructed with proper operational locking/unlocking mechanisms
- Ensure the address number(s) posted in the proper location and of the required minimum size
- Ensure Fire Department Access Roads "Fire Lanes" are clear at all times with no tree limbs and other overhanging articles below 13' 6"
- Ensure fire hydrants are clear of plants and other obstructions
- Ensure the proper keys are in the Access "Knox" Box (only the FD has access) – if locks are rekeyed during the year contact the FD to replace the keys in the Access Box.
- If a fire sprinkler is present, ensure the Fire Department Connection "FDC" is accessible with proper signage

Housekeeping

- Certified and properly sized Fire Extinguishers located every 75 feet (required to be certified every 12-months)
- Eliminate Extension Cords – these are for temporary use, not daily use
- Plug all heat related appliances directly into an outlet
- Do not plug outlet multipliers or surge protectors into one another – each is required to be plugged directly into an electrical outlet
- Do not store under stairs, in electrical or elevator control rooms
- Ensure electrical panels are accessible and each breaker is properly labeled
- Properly store all hazardous materials per the manufacture's recommendations
- NO lit Candles
- Ensure ALL exit and emergency lights are operational
- Ensure ALL ceiling tiles are in place and undamaged
- Exits are clearly identifiable and not obstructed
- Stairwells are clear of storage and properly signed
- No "Key locks" or "bar locks" on the egress side of exit doors
- No exposed wiring, missing or damaged outlet switch covers

For more information on Fire Safety click here

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Building have a Fire Sprinkler?

- Ensure required inspection reports are current and available on site
- Noted deficiencies on inspection reports corrected with completed work orders available upon request
- Ensure sprinkler heads are clean of dust and have not been painted
- Ensure no storage within 18" of each sprinkler head
- Nothing hanging from the sprinkler system piping, sprinkler riser clearly accessible
- Ensure the required spare heads & wrenches available inside spare sprinkler head box

Building have a Fire Pump?

- Ensure required inspection reports and pump run log are current and available on site
- Noted deficiencies on inspection reports corrected with completed work orders available upon request
- Ensure all test and maintenance records are on site

Building have a Fire Alarm with a Fire Alarm Control Panel "FACP"?

- Ensure required inspection reports are current and available on site
- Noted deficiencies on inspection reports corrected with completed work orders available upon request
- Ensure monitoring contract is available
- FACP accessible and reads "Normal" and no error messages appearing on the screen

Have a UL300 Kitchen Suppression System?

- Ensure required inspection reports are current and available on site
- Noted deficiencies on inspection reports corrected with completed work orders available upon request
- Hood system cleaned with sticker located on the side of the hood vent
- Ensure kitchen equipment is placed in the designed position

Building have a Generator?

- Ensure required inspection reports are current and available on site
- Noted deficiencies on inspection reports corrected with completed work orders available upon request
- Ensure all test and maintenance records are on site

Construction Performed since previous Fire Inspection?

- Have approved Permits & Plans available upon request

Installed new equipment or systems since previous Fire Inspection?

- Have approved Permits and Plans available upon request

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