



Emergency Procedures

Jim Brandon Equestrian Center
7500 Forest Hill Blvd, West Palm Beach, FL
561-966-7090

The Jim Brandon Equestrian Center (JBEC or facility) **will not** open for pre-storm evacuation. Should JBEC be opened for post-storm sheltering, information will be left on the facility voicemail and cell phone voicemail as well as on the JBEC website. **Sheltering will be on a first come first serve basis, no reservations will be accepted.**

Procedures should JBEC accept evacuees:

1. **No horse will be permitted on site without a current negative Coggins and most current veterinary papers.** JBEC reserves the right to refuse any horse which appears to be unhealthy. Be prepared to show a current negative Coggins and veterinary records for each horse and the owner must complete a registration and release form. If possible bring a profile photo of each horse.
2. A staff member will provide check-in; verifying your Coggins, and veterinary papers, checking your horse for any obvious health issues, will assign a stall and collect payment for the first two days. Stalls are \$20.00 + tax per day, per stall. Horses will only be housed in stalls. There will be no housing of horses in rings or tied out. Bring with you everything your horse will require for their stay. Items may include hay, feed, medicine, buckets, shavings, hose, halter, lead, manure fork, wheelbarrows, etc. Some shavings may be available at a cost of \$6.85 + tax per bag.
3. **Stalls will be allocated on a first-come/first served basis depending on availability.** No pre-registrations will be accepted. No refunds will be given should stall(s) not be used. Stalls will be assigned in order. Please do not dispute your stall assignments. Weather emergencies are busy and stressful for everyone and you will need to accept your assigned stall(s). Credit cards and checks will be the only form of accepted payment.
4. Owners will be responsible for feeding, watering, horse care, cleaning stalls and surrounding barn areas during their stay at JBEC and strip stalls before departure. All manure is to be placed in the designated manure bins or roll off containers. Any stalls not stripped will incur an additional fee of \$10.00.
5. Horse care will only be permitted between the hours of 7:00 AM – 7:00 PM. Only authorized security/night watch personnel will be allowed at JBEC between 7:00 PM - 7:00 AM. JBEC personnel will be on site from 7:00 AM and 7:00 PM to provide general grounds maintenance and sheltering check-in, but will not provide any horse care.
6. All horses must have a halter and lead rope which clearly identifies the horse and owner. If you choose not to leave the halter on your horse, your horse must be marked for identification in the event it gets loose from the stall. Night Watch will only remove horses in case of an emergency.
7. In case of a medical emergency security/night watch/staff will call the vet listed on the registration form. If no vet is listed or the vet refuses to come, Palm Beach County bears no liability for any damage to the horse caused by lack of medical care. Owners are responsible for any charges incurred and should make prior arrangements with their vets.
8. Horses must be removed as soon as possible. JBEC is only a temporary sheltering solution and a permanent boarding location must be found. Due to show schedules, JBEC may only be open as a shelter for seven days. **Horses not removed when required by the County will be turned over to PBC Animal Care and Control, and additional fees/fines may incur.**