## North County Aquatic Complex

www.pbcsplash.com 861 Toney Penna Drive, Jupiter FL 33458 (561) 745-0241 kcwilliams@pbcgov.org

## ONLINE SWIM LESSON REGISTRATION INSTRUCTIONS

- 1. Go to www.pbcsplash.com
- 2. Hover over the "Online Services" tab at the top of the screen until a drop down menu appears and then click on "Register/Pay for a Program".
- 3. Click "Login" located on the upper right area of the page.
- 4. Enter your login information.
- New users must create an account. If you get a notice of a potential duplicate account, please contact the facility for further instructions at (561) 745-0241.
- Add additional family members by clicking the "Add Member" button at the bottom of the page. If this step is skipped, additional family members can only be added at the facility.
- 5. Once logged in, select "Program Registration".
- 6. Select the desired facility in the location area of the Activity Search Criteria and click search.
- 7. Select the program by clicking the plus sign.
- 8. Add item to the cart, select the participant and click continue.
- 9. Answer the questions and insert comments if necessary.
- 10. Continue to payment.