

Annual Narrative Report (2017)

Committee Name: Infrastructure Surtax Independent Citizen Oversight Committee
Created by: Board of County Commission (BCC) through Resolution R2016-1921

Year Created 2017

Mission/Purpose: To provide oversight for the collection and expenditure of Infrastructure Surtax proceeds, pursuant to review of information provided to the Committee by the County, as assurance that the purposes set forth in the ballot measure are achieved; that expenditures are in compliance with the Surtax Plan; and that an annual report is issued that includes a statement that the Plan is in compliance with the ballot language and a summary of the Committee's activities over the course of the prior one year period.

Membership: The Committee consists nineteen (19) members, seven (7) appointed by the BCC and twelve (12) nominated by various organizations as detailed in R2016-1921.

Number of Meetings Held in the Past Year: The Committee met three (3) times in 2017.

Are Meetings held on a Regular Basis: Not to date. The Committee met only for organizational and orientation purposes and thereafter to act upon reports and proposals in fulfillment of its stated purpose.

Accomplishments/Actions: In 2017, the Committee met in June for an introduction to the purpose and duties of the Committee, to review standard forms and procedures related to Surtax proceeds and projects, and to receive a presentation on state sunshine laws concerning Committee members. In November and December, the committee met to review revenues and expenses to date, budget transfers, and a proposed annual report

Staff to the Committee: Includes the OFMB Director, the FOO Director, the Engineering & Public Works Director, the Parks & Recreation Director, and other support staff from those departments as needed. The estimated staff hours in support of the Committee for 2017 were 350 hours for approximately \$17,500, which accounts largely for initial efforts to development of the program management procedures, standard form reports and documents, and other incidental start-up activities.

Future Recommendations: The Committee will continue to review the Surtax revenues, Surtax Plan and Surtax expenditures. The Committee passes recommendations on proposed budget transfers and Plan amendments to the BCC and County Administration.

Committee Statement: The Surtax Plan and expenditures reviewed by the Committee to date comply with the ballot language.

Approved by Committee:

1/18/18

Date



Chair