

ADMINISTRATIVE STAFF:

Tim Montiglio, Deputy Clerk, Clerk & Comptroller's Office (clerking)
Julie Burns, Deputy Clerk, Clerk & Comptroller's Office (condensing)

(CLERK'S NOTE: Vice Chair Kimberly Weston joined the meeting.)

(CLERK'S NOTE: Vice Chair Weston left the meeting.)

3. APPROVE MINUTES – NOVEMBER 21, 2019

MOTION to approve the November 21, 2019 minutes. Motion by Christine Thrower-Skinner, seconded by Rex Kirby, and carried 7-0. Maria Antūna, Debra Chandler, Mark Elhilow, Patrick Franklin, Philip Ward, Lee Waring, Michael Weiner, and Kimberly Weston absent.

4. REVENUE REPORT

Sherry Brown, OFMB Director, said that:

- For the current fiscal year (FY), revenues to date contained 2 months of collections, which was about \$13.5 million in sales tax.
- Revenue was about 5% higher than the previous year so OFMB was on track to collect the estimated budget.

5. EXPENSE REPORT

5.a. Presentation by Jacobs Project Management Co.

Jonathan Jordan, Principal/Senior Project Manager for Jacobs Project Management Company, said that:

- There was \$74.5 million in expenditures for Engineering and Public Works (Engineering), Facilities Development & Operations (FD&O), and Parks & Recreation (Parks).
- Expenditures increased about \$6.3 million from the November 21, 2019 committee meeting.

- Engineering's expenditures were \$27.7 million; FD&O, \$43.8 million; and Parks, approximately \$2.7 million

Denise Palmatier asked what the green and blue lines represented on the expenditures and revenue through November 29, 2019 report.

Mr. Jordan responded that the green line was cumulative expenditures, and the blue line was cumulative revenue.

Ms. Palmatier asked whether the departments could spend more than the report indicated or whether the dollar amounts were the most that could be spent.

Ms. Brown said that:

- The departments were restricted by the Infrastructure Sales Tax Project Plan (Plan) and by their budgeted amount.
- Capital project funds were slower to expend, and OFMB collected more revenue than what was expected in the Plan.
- The contingency plan was that if \$800 million in revenue was collected, \$700 million would be spent on projects.
- Additional revenue was expected because over a 10-year period, some of the projects' costs might be higher than what was projected.

Ms. Palmatier asked what the current dollar difference was between the cumulative expenditures and cumulative revenue and whether more capital projects would be reviewed because of the additional revenue.

Ms. Brown said that:

- General reserves contained about \$60 million.
- Projects that were presented to communities should be completed first.
- OFMB would add new projects if the 500 projects in the 10-year plan were 100% completed and additional revenue existed.

Glen Harvie asked why the cumulative revenue under the blue line leveled out during the last 3 months.

Ms. Brown responded that during the 3-month period, OFMB noted about the same amount in monthly revenue collections, which was approximately \$6.8 million.

Michael Jones, Senior Assistant County Attorney stated that the chart scale contained in the expenditures and revenue report did not show much activity in the level of revenue dollars from month to month.

Ms. Brown noted that there was a lag in the monthly revenue collections because there was a 60-day accrual, which accounted for the partial difference.

6. BUDGET TRANSFERS/PROJECT PRESENTATIONS BY PARKS, ENGINEERING AND FD&O

6.a. Parks

1. Type 1: Jim Brandon Equestrian Sound System Replacement

Ms. Brown clarified that Type 1 transfers were presented for informational purposes and did not require votes.

Bob Hamilton, Parks Planning, Research and Development Director, said that:

- John Prince Park (JPP) had 19 surtax projects scheduled over an 8-year period.
- Total surtax funding for the projects was approximately \$12.3 million.
- There were 5 playground projects, 5 building replacements, 4 restroom replacements, and some other scattered replacement projects.
- 10 of the 19 projects identified in FY 2017 through FY 2020 had 3 completed, 5 underway, and 2 on hold.
 - The pool resurfacing project for the Therapeutic Recreation Center was on hold due to completion of some community development block grant (CDBG) work.

- The mound circle playground replacement was on hold because Parks staff wanted to ensure that the mound circle playground replacement would be incorporated into a larger, future capital project.
- JPP nonsurtax projects included:
 - phase III of campground improvements, which totaled about \$3 million and would begin around May 2020;
 - the Therapeutic Recreation Center improvements, which were CDBG federally-funded grant projects with Phase I essentially completed, and Phases II and II moving forward within the next few months;
 - a septic-to-sewer conversion project, with design work commencing within the next few months;
 - converting tennis courts to pickleball courts;
 - converting a softball field to short-sided soccer;
 - a greening initiative to replant vegetation; and
 - Phase II of the currently on-hold mound circle playground replacement

John Smith asked how there could be excess revenue if surtax collections stopped after the revenue goal was met.

Ms. Brown explained that:

- The County ordinance stated that surtax collections would end if \$2.7 billion in surtax revenue was collected throughout the county by September 1 of any year.
- Surtax collections ended on December 31 of each year so there would be a few months of excess revenue.

- The existing L-8 Canal crossing consisted of a concrete bridge with 3 15-foot spans, 2 11-foot lanes, 3-foot shoulders, and 2 separate pedestrian bridges on the east and west sides of the bridge, which would be eliminated.
- The bridge was selected for removal to meet current design standards and improved traffic safety.
- Existing bridge utilities belonging to the Village of Palm Springs (Palm Springs) would be included in the construction project, but Palm Springs would reimburse the County for that construction.
- The existing bridge would be replaced with a 12-foot-by-6-foot concrete box culvert.
- The proposed culvert section included 2 11-foot lanes, 4-foot shoulders, a 2-foot curb and gutter, a 6-foot concrete sidewalk, and a 10-foot grass area over the culvert.
- The proposed roadway section included 2 11-foot lanes, 4-foot shoulders, a 2-foot curb and gutter, 6-foot concrete sidewalks, and a 7-foot grass area.
- Construction limits were from Basil Drive to about 100 feet north of Nottingham Road.
- The bid date was in November 2019, and the tentative Board of County Commissioners (BCC) meeting for the contract award was April 7, 2020.
- The contract bid amount was \$754,989.28, and the project was expected to take 180 days with an expected completion date around December 2020.

Mr. Carrier said that there were about 10 to 15 similar projects with aging bridges.

Rex Kirby asked whether IST funds would be available for landscaping.

Ms. Frazell-Smith said landscaping was not included.

Mr. Smith asked whether there were any additional costs beyond the \$754,989.28 contract.

Ms. Frazell-Smith responded that utilities were included in the contract price but not staff costs for construction inspections.

Ms. Thrower-Skinner asked whether the LWDD needed to permit the project and whether the permitting process was completed.

Ms. Frazell-Smith said that the LWDD was required to pull the permit, which was completed.

Vice Chair Weston asked whether the new construction would expand the 50-year life expectancy.

Ms. Frazell-Smith replied that the bridge would be replaced with a box culvert that would carry a different life expectancy.

Mr. Carrier said that the box culvert's life expectancy was approximately 75-to-100 years.

MOTION to approve the Type 2 budget transfer. Motion by Glen Harvie, seconded by Frank Lewis, and carried 8-0. Maria Antūna, Debra Chandler, Mark Elhilow, Patrick Franklin, Philip Ward, Lee Waring, and Michael Weiner absent.

3. Type 2: Congress Ave. at Palm Beach Lakes Drainage Improvement – See earlier in the minutes.

6.c. FD&O

Mike McPherson, Project Manager for the Capital Improvements Division, said that:

- The West Detention Center (Center) was located in the City of Belle Glade on the corner of State Road (SR) 80 and SR-15.
- The medical facility and Pods A, B, and C of the Center were built in the 1980's and 1990's.
- Renewal and replacement (R & R) was needed on certain systems of the Center.

- In June 2016, a contract for professional design services was approved, and in March 2017, the BCC approved design and construction administration services.
- The project's scope included:
 - replacing some lighting;
 - adding a generator to back up the existing generator for the jail and replacing the generator for the court;
 - upgrading fire alarm software;
 - replacing roofs and air handlers;
 - retrofitting the control room in Pod A to back up the central control room; and
 - replacing a booster pump.
- In 2016, the BCC approved a 5-year construction management contract.
- The R & R project for Pods A and B has been substantially completed, and all the remained was reconciliation of finances.
- Design was nearing completion for Phase 4's east tower of the Center, and construction should begin in June or July.
- Design for the Phase 5's west tower would not begin for about another year.
- IST funding for Phases 3 through 5 was \$33 million.

Ms. Palmatier asked whether the detention center near the South Florida Fairgrounds would be fixed or renovated as part of the capital program.

Mr. McPherson replied that no funds were set aside for the County's former stockade until the County determined what it would be used for.

Eric McClellan, Director, Facilities Development & Operations (FD&O) Strategic Planning, said that:

- The stockade would be used as a backup to house inmates if the County experienced a spike in the population or if an area in one of the jails needed to be taken out of operation.
- The County was currently considering alternative programming for the stockade.

7. OTHER COMMITTEE BUSINESS

Ms. Brown said that:

- The next meeting was scheduled for May.
- Reports would continue to be sent on a monthly basis, and they were also posted onto the committee's Website.
- Reappointments for committee member who served their 3-year term would be brought to the BCC for approval sometime in April 2020.
- The committee members' organizations would be contacted to see if they wanted to continue serving.
- Committee members wanting to serve again should fill out an application and complete the ethics online training.

8. ADJOURNMENT

At 10:44 a.m., the vice chair declared the meeting adjourned.

APPROVED: