

**OFFICIAL MEETING MINUTES
OF THE
INFRASTRUCTURE SURTAX
INDEPENDENT CITIZEN OVERSIGHT COMMITTEE
PALM BEACH COUNTY, FLORIDA**

AUGUST 16, 2018

**THURSDAY
10:04 A.M.**

**VISTA PARKWAY
WEST PALM BEACH, FL**

1. CALL TO ORDER

Eric McClellan, Director, Facilities Development & Operations (FD&O) Strategic Planning, said that Chair Philip Ward and Vice Chair Kimberly Weston would be absent. He added that the agenda contained a Type 2 transfer and would need to be signed. He recommended that someone volunteer or be appointed to chair today's meeting.

MOTION to appoint Mark Elhilow to chair the August 16, 2018 Infrastructure Surtax Independent Citizen Oversight Committee. Motion by John Ahrenholz, seconded by Christine Thrower, and carried 7-0. Leontyne Brown, Debra Chandler, Mary Evans, Glen Harvie, Rex Kirby, Denise Palmatier, John Smith, Philip Ward, Michael Weiner, and Kimberly Weston absent.

2. ROLL CALL

MEMBERS:

Philip Ward, Chair - Absent
Kimberly Weston, Vice Chair – Absent
John Ahrenholz
Maria Antūna
Leontyne Brown – Absent
Debra Chandler – Absent
Mark Elhilow
Mary Evans – Absent
Patrick Franklin
Glen Harvie – Absent
Rex Kirby – Absent
Frank Lewis

2. – CONTINUED

Denise Palmatier – Arrived later
John Smith – Absent
Christine Thrower
Lee Waring
Michael Weiner – Absent

COUNTY STAFF:

Lisa Pontius, Budget Director, Office of Financial Management & Budget
(OFMB)
Eric McClellan, Director, Facilities Development & Operations (FD&O)
Strategic Planning

ADMINISTRATIVE STAFF:

Julie Burns, Deputy Clerk, Clerk & Comptroller's Office

3. APPROVE MINUTES – JULY 19, 2018

Lee Waring said that his question, as reflected on page 8, was about the development of new parks as it related to the committee in terms of whether it was permissible. He requested that the phrase *in economically disadvantaged areas* be left out of the minutes.

MOTION to approve the July 19, 2018 minutes as amended. Motion by Christine Thrower, seconded by John Ahrenholz, and carried 7-0. Leontyne Brown, Debra Chandler, Mary Evans, Glen Harvie, Rex Kirby, Denise Palmatier, John Smith, Philip Ward, Michael Weiner, and Kimberly Weston absent.

4. REVENUE REPORT

Lisa Pontius, Budget Director, OFMB, said that:

- The Fiscal Year 2018 budget was \$68.8 million.
- \$57 million in infrastructure surtax revenue was collected through May 2018, with earned interest of almost \$900,000.
- May 2018 revenue was 2.3% above May 2017, and approximately \$14 million to \$16 million was expected over the budgeted amount.

5. EXPENSE REPORT

5.a. Presentation by Jacobs Project Management Co.

Eric Seiler, Jacobs Project Management Company (Jacobs) representative, said that:

- Closed projects associated with Type 2 budget transfers were shown in bold italics on the Infrastructure Sales Tax (IST) Appropriated Detailed Report (report).
- Next month's funding report would reflect a correction.
 - The error involved a budget transfer regarding conflicting information as to which project received funds.
 - \$2,150,000 listed in the amended budget column for Video Detection represented a budget transfer, and those funds would actually go back into the Hypoluxo Road unit number.
- June 2018 expenditures increased by almost \$2 million compared to May 2018's \$1 million increase.
- Jacobs staff would try to produce a graph chart that visually tracked expenditures on a month-to-month and quarterly basis.

5.b. Project Presentations by Engineering, FD&O and Parks

Steve Carrier, Assistant County Engineer, said that:

- Today's presentation involved a resurfacing project on Golf Road that included a Type 2 budget transfer on the agenda.
- The Village of Golf (Village) project extended for 2 miles from Military Trail to Congress Avenue.
 - The original scope of work was milling and resurfacing the road.
 - Standard County road resurfacing projects involved using the County's annual contractors.

5.b. – CONTINUED

- Separate task orders would be issued for milling and paving the road, repairing or updating any Americans with Disabilities Act ramps, restriping the road, and repairing any damaged traffic loops due to the milling.
- Golf Road had trees with large roots that migrated into the road base and deteriorated some of the road surface.

(CLERK'S NOTE: Denise Palmatier joined the meeting.)

- Due to the tree root intrusion, additional work in order to complete project would involve:
 - removing the tree roots and portions of the asphalt;
 - reworking the road base;
 - constructing a root barrier;
 - repaving the road where the asphalt was removed; and
 - resurfacing the entire road
- The project's original cost was \$600,000, and the requested Type 2 budget transfer was for \$250,000.
- A roadway restoration task order for \$325,000 and a roadway resurfacing task order for \$400,000 was prepared.
- Cameras were replacing loops in the ground, but he could not tell whether that was the case with this intersection. He added that he would find out and report back.
- The road lane would be closed, and traffic would be redirected using flaggers.
- It was anticipated that the roadway restoration would be completed before October, and Ms. Thrower would be apprised of the progress.

Christine Thrower said that all the trees along Golf Road were located within, and maintained by, the Village.

5.b. – CONTINUED

Mr. Carrier said that:

- An arborist and a landscape architect would review the viability of the trees to ensure that they were not damaged.
- The additional \$250,000 would come out of Engineering and Public Works (Engineering) reserves, which was slightly more than \$1 million.
- Engineering could remove some nuisance trees, such as black olive and ficus, per policy.

(CLERK'S NOTE: The motion for item 6.b.1. was made at this time.)

MOTION to approve the Type 2 budget transfer of \$250,000. Motion by Christine Thrower, seconded by Patrick Franklin, and carried 8-0. Leontyne Brown, Debra Chandler, Mary Evans, Glen Harvie, Rex Kirby, John Smith, Phillip Ward, Michael Weiner, and Kimberly Weston absent.

(CLERK'S NOTE: Item 5.b. was continued at this time.)

Commenting on the history of Engineering's annual paving contracts, Mr. Carrier said that:

- Paving contracts could be renewed for up to 2 years as long as the County and the contractor agreed to the renewal.
- One paving contract would be up for renewal in 4 months, and the contractor declined to renew it.
- The project was rebid, and prices came in 10% to 20% higher than the previous contract.

Fernando DelDago, FD&O Director of the Capital Improvements Division (CID), said that:

- Today's presentation involved the Palm Beach County Sheriff's Office (PBSO) forensic sciences and technology facility (facility).

5.b. – CONTINUED

- The project would be located at the intersection of Gun Club Road and Congress Avenue and would consist of a new 2-story evidence storage, crime scene, and crime lab facility.
- The main building was approximately 87,000 square feet in size, with a 12,000-square-foot metal building for impound vehicle storage.
- The estimated project budget was \$28.9 million, of which about \$2.6 million would come from IST funding.
- The design team drew up a relationship diagram based on the importance of interaction among the facility's departments and divisions and submitted detailed drawings of the facility to the Building Department.
- A 2-bay automobile garage for DNA testing was included in the project.
- Projects over a certain value were required to dedicate 2% of the construction cost to the County's Arts in Public Places program. The artwork would face Congress Avenue.
- The facility would have 12,000 square feet of covered area for damaged vehicles that needed protection from the weather.
- Security cameras and card readers would monitor entrance to the damaged-vehicle parking area after hours.

Robert Hamilton, Parks Planning, Research and Development Director, said that:

- The playground at Lake Lytal Park had been around since the mid-80s and the last upgrade was done in the late 1990s.
- Total project cost was \$238,000, of which \$77,500 was IST funds and \$161,000 was Community Development Block Grant.
- The project involved removing the existing playground and installing a new playground as well as some site modifications, which added to the cost.
- The project was completed in August 2018.

5.b. – CONTINUED

- The final product reflected children’s evolving preferences and encouraged more physical activity, such as running and climbing.
- The largest share of the \$9.3 million being spent on Lake Lytal Park over the next 10 years would go toward the aquatic center, which was a \$6-million project.
- The department was working with the YMCA and hoped to collocate the aquatic center with a community center currently located on Congress Avenue.
- The overall goal was to create a revenue-generating tournament-type facility.

6. BUDGET TRANSFERS

6.a. Type 1

1. **Engineering, Woolbright Road/Military to Lawrence Resurfacing: \$207,848**
2. **Engineering, Military Trail/PGA to Donald Ross Resurfacing: \$223,774**

6.b. Type 2

1. **Engineering, Golf Road/Military Trail to Congress Avenue Resurfacing: \$250,000**

Mark Elhilow said that the Type 1 budget transfers were being presented for disclosure purposes and did not require any action by the committee. He added that the Type 2 budget transfer had already been approved by the committee.

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7. OTHER COMMITTEE BUSINESS

Frank Lewis said that at the last meeting, he had some questions about the relationship between Parks & Recreation and the Greater Boca Raton Beach and Park District. He added that the July minutes reflected that the taxation was only for Boca Raton residents and he wanted to clarify that thousands of unincorporated people also paid taxes into that fund.

8. ADJOURN

MOTION to adjourn the meeting. Motion by Patrick Franklin, seconded by John Ahrenholz, and carried 8-0. Leontyne Brown, Debra Chandler, Mary Evans, Glen Harvie, Rex Kirby, John Smith, and Michael Weiner absent.

At 10:50 a.m., the chair declared the meeting adjourned.

APPROVED: