

**PALM BEACH COUNTY**  
**INFRASTRUCTURE SALES TAX TYPE 1 TRANSFER**

PROJECT:	South Bay RV Campground Electrical Upgrade	CATEGORY:	Existing Park Redevelopment or Expansion
PROJECT NO.:	T143	DISTRICT NO:	6
CONSTRUCTION DEPARTMENT:	Facilities Development & Operations	DEPT. TRANSFER #:	25-03
OPERATING DEPARTMENT:	Parks & Recreation		

A Type 1 Transfer authorizes the transfer sweep of Residual Funds from the Approved Project Budget to the Department Reserve.

Summary of Transfer Details: This project has been completed.

Date of Project Close-Out:	12/5/2024
Approved Project Budget:	\$332,190
Total Project Cost:	\$326,428
Amount to be Transferred/Swept:	\$5,762
Department Reserve before this Transfer:	\$1,415,476
Department Reserve after this Transfer:	\$1,421,238

PALM BEACH COUNTY  
 Requested by Operating Dept.:  
 By: [Signature]  
 Title: Director, Parks & Recreation Dept.  
 Date: 1/28/25

Recommended by Jacobs Project Management:  
 By: [Signature]  
 Title: Project Manager  
 Date: 1/29/2025

Approved by OFMB:  
 By: [Signature]  
 Title: Asst Budget Director  
 Date: 1/30/2025

PALM BEACH COUNTY  
 Requested by Construction Dept.:  
 By: [Signature]  
 Title: FDO Director  
 Date: 1/29/25

# 25-0571

Prepared by: Parks  
Recommended by: James for 2/19/25  
Approved by: Mark Coy 2/19/25  
Posted by: Dore Copia 2/19/25

## Expense Budget 29 (BGEX) ☆ Draft ☰

[Validate](#) [Submit](#) [Save](#) Sa

Department: 581 | Unit: - | Transaction ID: 0131250000000000871 | Version: 1

**1 of 1:** Transaction validated successfully

Action	Budget ...	Fund	Depart...	Unit	Object	Dollar ...	Appr Unit	Increas...	Event T...	Budget ...	Period	Descri...
Modify	2025	3950	581	T143	6504	\$5,762.00	581T143CA	Decrease	BG06	25-0571	5	CWIP sweep
Modify	2025	3950	581	9900	9908	\$5,762.00	5819900NL	Increase	BG06	-	5	-



**Inter-Office Memo  
Palm Beach County  
Parks & Recreation Department**

**DATE:** January 31, 2025

**TO:** Alicia DeAbreu, Assistant Budget Director  
Office of Financial Management and Budget

**THROUGH:** Rebecca Schnirman *[Signature]*  
Director, Financial and Support Services Division

**FROM:** Reid Raymond *[Signature]*  
Financial Analyst, Financial & Support Services Division

**RE:** Non-Board Budget Transfer BGEX 581 013125\*871

Please process this budget transfer for the Parks and Recreation Department:

<u>Advantage #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
3950-581-T143 6504	Iotb Non Infrastructure		5,762
3950-581-9900 9908	Res-New Projects	5,762	
	<b>Totals</b>	<u>5,762</u>	<u>5,762</u>

This budget transfer is to sweep the remaining project funds for the South Bay RV Campground Electrical Upgrade (T143) to the Parks Department IST Reserves. This transfer will be brought to the IST Oversight Committee on February 20, 2025.

Please contact me if you have any questions or need additional information.

Approved by: *Jennifer Cirillo* 2/3/2025  
Jennifer Cirillo, Department Director

Attachment: Document Posting Report



### CWIP TRANSMITTAL MEMO

**TO:** Sherry Brown, Director  
Office of Financial Management & Budget

**THRU:** Jennifer Cirillo, Director  
Parks and Recreation Department

*Jennifer Cirillo*

**THRU:** Rebecca Schnirman, Director Financial & Support Services  
Parks and Recreation Department

*Rebecca Schnirman*

**FROM:** Reid Raymond, Financial Analyst III  
Parks and Recreation Department

*Reid Raymond*

**SUBJECT:** Construction Work-in-Progress (CWIP)  
Completed Projects and Substantially Completed Projects

**DATE:** January 31, 2025

In accordance with reporting requirements specified in PPM CW-F-054 (Capital Projects Management Oversight) and CW-F-062 (Construction Work-In-Progress Accounting Policies), the CWIP activity status is as follows:

Fund	Dept	Unit	Object	Program Code	Program Period	Project Description	Date of Completion	Document I.D. #	FAMO Use
3950	581	T143	6504			South Bay RV Campground Electrical Upgrade	FY2025	BGEX 581 013125*871	

cc: Angelo DiPierro, Manager, OFMB Fixed Assets Management Office  
Paul A. Guzanski, Manager, Finance Services, Accounting & Financial Reporting  
Wayne Hart, Staff Accountant, Senior Finance Services, Accounting & Financial Reporting

attachment

**Expense Summary as of 2/19/2025**  
**Department: Parks & Recreation-Capital**  
**Fiscal Year 2025**

<u>FY</u>	<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Appr Unit</u>	<u>Obj</u>		<u>Adopted Budget</u>	<u>Curent Mod Budget</u>	<u>Preencumb</u>	<u>Encumb</u>	<u>Expended</u>	<u>Available</u>
2025	3950	581	9900	5819900NL	9908	Res-New Projects	1,771,035.00	1,415,476.00	0.00	0.00	0.00	1,415,476.00
						Non Operating	1,771,035.00	1,415,476.00	0.00	0.00	0.00	1,415,476.00
						<b>Total for Unit: 9900 Reserves</b>	<b>1,771,035.00</b>	<b>1,415,476.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,415,476.00</b>
2025	3950	581	T143	581T143CA	6504	Iotb Non Infrastructure	192,100.00	70,365.00	0.00	0.00	64,602.62	5,762.38
2025	3950	581	T143	581T143CA	6505	Design/Eng/Mgmt- Cip Admin	803.00	1.00	0.00	0.00	0.00	1.00
						<b>Capital</b>	<b>192,903.00</b>	<b>70,366.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,602.62</b>	<b>5,763.38</b>
						<b>otal for Unit: T143 South Bay RV Campground Electrical U</b>	<b>192,903.00</b>	<b>70,366.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,602.62</b>	<b>5,763.38</b>
	<b>Fund 3950</b>					<b>Local Government One-Cent Infrastructure Surtax</b>	<b>1,963,938.00</b>	<b>1,485,842.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,602.62</b>	<b>1,421,239.38</b>
						<b>FY 2025</b>	<b>1,963,938.00</b>	<b>1,485,842.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,602.62</b>	<b>1,421,239.38</b>
						<b>Grand Total</b>	<b>1,963,938.00</b>	<b>1,485,842.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,602.62</b>	<b>1,421,239.38</b>

{BUD\_STRU\_29\_LVL\_2.BFY} = 2025.00 and  
 {BUD\_STRU\_29\_LVL\_2.FUND\_CD} = "3950" and  
 {BUD\_STRU\_29\_LVL\_2.DEPT\_CD} = "581" and  
 {BUD\_STRU\_29\_LVL\_2.UNIT\_CD} in ["9900", "T143"]

Advantage Document: Posting Line Information

BGEX 581 0131250000000000871

01/31/2025

<u>Accounting Line</u>	<u>Appropriation Unit</u>	<u>Object Code Description</u>	<u>Increase</u>	<u>Decrease</u>
3950-581-T143-6504	581T143CA	IOTB NON INFRASTRUCTURE		\$5,762.00
3950-581-9900-9908	5819900NL	RES-NEW PROJECTS	\$5,762.00	
		<b>TOTALS</b>	<u>\$5,762.00</u>	<u>\$5,762.00</u>