

**OFFICIAL MEETING MINUTES
OF THE
INFRASTRUCTURE SURTAX
INDEPENDENT CITIZEN OVERSIGHT COMMITTEE
PALM BEACH COUNTY, FLORIDA**

MAY 18, 2023

**THURSDAY
10:00 A.M.**

**1st FLOOR, KEN ROGERS MEMORIAL CHAMBERS
WEST PALM BEACH, FL**

MEMBERS:

Maria S. Antuña
Debra A. Chandler
Patrick J. Franklin
Julio Fuentes
Sandra Hammerstein
Frank D. Lewis
John R. Smith
Timothy Stapleton
Christine M. Thrower-Skinner
Kimberly Weston

COUNTY STAFF PRESENT:

Alicia DeAbreu, Division Director II, Office of Financial Management and Budget (OFMB)
Liz Herman, Assistant County Attorney II

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:
Jillian Zalewska, Deputy Clerk

1. Call to Order

(CLERK'S NOTE: Mr. Smith served as acting chair.)

The chair called the meeting to order at 10:03 a.m.

2. Roll Call

Present: Maria Antuña, Julio Fuentes, Frank Lewis, John Smith, Timothy Stapleton, and Kimberly Weston

Absent: Debra Chandler, Patrick Franklin, Sandra Hammerstein, and Christine Thrower-Skinner

3. Elect Chair and Vice Chair

Alicia DeAbreu, OFMB Division Director II, requested that the elections be postponed.

MOTION to postpone the elections of chair and vice chair. Motion by John Smith, seconded by Kimberly Weston, and carried 6-0.

4. Approve Minutes – February 16, 2023

MOTION to approve the February 16, 2023, minutes. Motion by Maria Antuña, seconded by Frank Lewis, and carried 6-0.

5. Revenue Report

Ms. DeAbreu provided the following updates:

- Approximately \$58 million in surtax and interest revenue had been collected in 2023.

- Collections for the month of February 2023 totaled approximately \$9 million.
- The surtax was projected to end a year earlier than originally planned.

6. Expense Report

a. Presentation by Jacobs Project Management Co.

Jonathan Jordan, Principal/Senior Project Manager for Jacobs Project Management Co., delivered a slide presentation that included a breakdown of expenditures. He explained that the program summary report listed the expenses associated with different departments and projects. Mr. Jordan noted that expenditures for the Engineering, Facilities Development and Operations (FDO), and Parks and Recreation departments had increased since the last quarterly meeting.

In response to a question posed by Mr. Smith, Mr. Jordan stated that the report detailed expenditures incurred from the inception of the program in 2017 up to the current date. He also stated that no new projects had been initiated since the previous month and that various projects were ongoing.

7. Budget Transfers/Project Presentations

a. Parks

Ms. DeAbreu stated that several Type 1 transfers had been processed that were not reflected in the current series of reports.

b. Engineering

Assistant County Engineer Steve Carrier discussed the status of several bridge projects.

Senior Professional Engineer Maroun Azzi provided details about a bridge replacement project on Florida Mango Road from Edgewater Drive to Barbados Road. Mr. Azzi stated that the project was partially funded through the Five-Year Road Program.

(CLERK'S NOTE: Mr. Franklin joined the meeting.)

Ms. Antuña inquired if the project was adequately funded and if there would be any surplus.

Mr. Carrier replied that the project was fully funded but no surplus monies would be returned to the sales tax program.

c. FDO

Eric McClellan, Director IV of FDO, delivered a slide presentation about the South County administrative complex redevelopment project. Mr. McClellan noted that goals for the project included transit-oriented development and a condensed footprint with a preference for vertical construction.

Mr. McClellan stated that the redevelopment was projected to cost approximately \$80 million and would be funded through a bond issuance. He explained that \$6 million in surtax funds had been allocated to keep the facility operational prior to commencement of the project and that a portion of that funding would be utilized for planning services.

Mr. Franklin inquired if the surtax funds would be applied toward maintenance of the South County property.

Mr. McClellan responded that approximately \$150,000 had been expended. He noted that funds were being allocated conservatively and that a portion of the \$6 million would likely be utilized for future design work.

Mr. Lewis asked if the redevelopment would incorporate the addition of County services that were not currently available at the South County location.

Mr. McClellan replied that options would be considered during the programming process and that the facility was intended to serve as a base for public facilities in the South County region.

Mr. Smith inquired about the possibility of a developer funding the facility, and Mr. McClellan stated that the County would evaluate the responses to a competitive solicitation.

8. Other Committee Business

No other business was discussed.

9. Public Comment

There were no public comments.

10. ADJOURN

At 10:31 a.m., the chair declared the meeting adjourned.