

**OFFICIAL MINUTES
OF THE
INFRASTRUCTURE SURTAX
INDEPENDENT CITIZEN OVERSIGHT COMMITTEE
PALM BEACH COUNTY, FLORIDA**

MAY 15, 2025

**THURSDAY
10:00 A.M.**

**1st FLOOR TRAINING ROOM, FD&O
WEST PALM BEACH, FL**

MEMBERS:

John R. Smith, Chair
Lee Waring, Vice Chair
Maria S. Antuña
Debra A. Chandler
Mark S. Feldmesser
Patrick J. Franklin
Sandra Hammerstein
Maziar Keshavarz
Rex Kirby
Frank D. Lewis
Christine M. Thrower-Skinner
Kimberly Weston

COUNTY STAFF PRESENT:

Daniella Alcin, Budget Analyst II, Office of Financial Management and Budget (OFMB)
Isami Ayala-Collazo, Assistant County Administrator and Facilities Development and Operations Director (FDO)
Sherry Brown, Director IV, OFMB
Diane Capria, Fiscal Specialist III, OFMB
Richmond Carlton, Project Manager, FDO
Steve Carrier, Assistant County Engineer, Engineering and Public Works
Jennifer Cirillo, Director II, Parks and Recreation
Jason Crosby, Deputy Director, FDO
Alicia DeAbreu, Division Director II, OFMB
Fernando DelDago, Director I, FDO
Robert Hamilton, Division Director I, Parks and Recreation
Michael Jones, Chief Assistant County Attorney
Tony Montero, Director of Contract Oversight, Office of Inspector General
Eric McClellan, Division Director IV, FDO
Michael Pitter, Planning Technician, FDO

ALSO PRESENT:

Jonathan Jordan, Principal/Senior Project Manager, Jacobs Project Management Co.

INFRASTRUCTURE SURTAX

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MAY 15, 2025

INDEPENDENT CITIZEN OVERSIGHT COMMITTEE

Stuart Patterson, Senior Project Manager, Jacobs Project Management Co.

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:

Danielle Freeman, Deputy Clerk

Karla Perez, Board Meetings Specialist

1. Call to Order

The chair called the meeting to order at 10:05 a.m.

2. Roll Call

Present: Debra A. Chandler, Mark S. Feldmesser, Patrick J. Franklin, Sandra Hammerstein, Maziar Keshavarz, Rex Kirby, Frank Lewis, John R. Smith, Christine Thrower-Skinner, and Lee Waring

Absent: Maria Antuna, Patrick Franklin, and Kimberly Weston

(CLERK'S NOTE: Kimberly Weston joined the meeting.)

3. Approve Minutes-February 20, 2025

MOTION to approve the February 20, 2025, meeting minutes. Motion by Debra Chandler.

Mr. Kirby asked if the projected collections discussed at the March 27th meeting were for 2025 or 2026.

OFMB Director IV Sherry Brown stated that the projected amount had been collected as of March of 2025.

Motion seconded by Lee Waring and carried 11-0.

4. Approve Minutes – March 27, 2025

MOTION to approve the March 27, 2025, minutes. Motion by Christine Thrower-Skinner, seconded by Debra Chandler, and carried 11-0.

5. Revenue Report

a. Presentation by Sherry Brown

Ms. Brown provided an update on the revenue report. Interest and sales tax collections amounted to approximately \$66.8 million against a budget target of \$120 million. The year-to-date total collections reached approximately \$905 million, reflecting continued growth.

Mr. Waring asked how often the reports were filed.

Discussion ensued.

Ms. Brown discussed the future revenue projections for FY 2026. She added that the proposed funding was expected to total \$1.1 billion, with expenditures anticipated to extend through 2030.

Ms. Chandler asked if the committee would continue to meet until 2030.

Ms. Brown responded that the committee would continue to meet until the capital projects were completed, which could take five years. She added that the funds would remain allocated within the designated account for the sole purpose of funding the approved projects.

Discussion ensued.

Mr. Smith confirmed who was responsible for the investment portion of the funding.

Ms. Brown said that the Board of County Commissioners (BCC) adopted an investment policy, which the Clerk of the Circuit Court and Comptroller's office was responsible for managing.

Discussion continued.

6. Expense Report

a. Presentation by Jacobs Project Management Co.

Jonathan Jordan, Principal/Senior Project Manager for Jacobs Project Management Co., delivered a slide presentation that included a breakdown of the expenditure report.

Mr. Jordan discussed a program summary report and a tracking report that highlighted the project types and their current statuses.

Mr. Keshavarz inquired about the delay in completing park projects and sought clarification regarding the apparent drastic increase in funding for parks.

Mr. Jordan clarified that the \$18 million in question referred to the funding total for all projects, but the increase solely for parks was under \$4 million.

7. Budget Transfers / Project Presentations

a. Parks and Recreation

1. Type 1: 25-03-South Bay RV Campground Electrical Upgrade (INFO ONLY)

Bob Hamilton, Division Director I of Parks and Recreation, delivered a slide presentation highlighting the updates on the Type 1 and 2 transfers.

Mr. Feldmesser asked about the meaning of the different transfer types.

Ms. Brown stated that Type 1's represented the closeout of a completed park. Residual funding, if available, was transferred into the reserves for that department. Type 2's referred to projects that required additional funding. Residual funds from Type 1 projects could be utilized for Type 2 projects. Type 3's referred to projects that were funded through the surtax general reserves.

Responding to an inquiry from Mr. Feldmesser, Ms. Brown confirmed that the Type 1 and Type 2 residual funds would remain with the department responsible for the projects.

Discussion ensued.

2. Type 2: 25-04- Playground Replacement Countywide FY19

3. Type 2:25-05-Haverhill Park Racquetball Court Replacement

4. Type 2:25-06-Lake Lytal Racquetball Court Replacement

5. Type 2:25-07-Duncan Padgett Park Picnic Area Improvements

Mr. Hamilton discussed the Type 2 transfers and requested additional funding for each Type 2 transfer.

Discussion ensued.

(CLERK'S NOTE: All Type 2 transfers were considered and approved through a single motion and vote.)

MOTION to approve the Type 2 transfers. Motion by Debra Chandler, seconded by Christine Thrower-Skinner, and carried 11-0.

6. Type 3:25-08-Lake Lytal Pool facility Replacement

Mr. Hamilton provided details on the Type 3 transfer regarding the Lake Lytal pool facility replacement. The multifunctional pool required renovation due to extensive usage for competitions and by residents. He added that the proposed renovations would require the pool's closure for approximately two years.

Mr. Waring asked about the increase in budget.

Mr. Hamilton stated that the guaranteed maximum price came in higher than originally anticipated, and the additional funding would be used to support the final phases of the project.

Discussion ensued regarding the project.

Mr. Hamilton stated that the project would encompass three phases: relocation of trees; infrastructure installation for the YMCA and the county; and construction of the YMCA community center and aquatic and skate park.

Discussion continued regarding the project's timelines, partnership terms, and costs.

MOTION to approve the Type 3 transfer. Motion by Debra Chandler, seconded by Christine Thrower-Skinner.

Discussion continued regarding the project.

UPON CALL FOR A VOTE, the motion carried 11-0.

- b. Engineering and Public Works
 - 1. Type 1: 25-04 - Florida Mango Road Over LWDD Lat. 8 Canal (INFO ONLY)
 - 2. Type 1: 25-05 - Muck City Road SR 700 to State Market Road (INFO ONLY)
 - 3. Type 1: 25-06 - Ritta Road - Dead End to Corkscrew Boulevard (INFO ONLY)
 - 4. Type 1: 25-07 - Pioneer Road - Dead End to Jog Road (INFO ONLY)

Steve Carrier, Assistant County Engineer, delivered a slide presentation on the various Type 1 transfers. He also discussed active projects.

Mr. Feldmesser inquired about the significant increase in bridge repair costs.

Mr. Smith stated that inflation and the COVID 19 pandemic contributed to the cost increases

Ms. Chandler inquired about the County's responsibility regarding canal bank stabilization given that canal banks were managed by a separate entity.

Mr. Carrier stated that the canal banks were along State Road 880, and much of the stabilization work had been completed during hurricane preparation efforts.

Ms. Keshavarz asked why the cost of the signal street lighting had not changed.

Mr. Carrier stated that the County was able to secure additional funding from the state to address maintenance needs. Mr. Carrier also clarified that, while the state held responsibility for street signal lighting, the County continued to maintain the infrastructure and would revisit the issue with the state if necessary.

Discussion ensued.

c. Facilities, Development, and Operations

Eric McClellan, FDO Division Director IV, delivered a slideshow presentation. He provided background information and an update on the Countywide Building Renewal and Replacement project, which encompassed components that were expected to require replacement over time.

Mr. McClellan provided an update on capital improvement projects that required roof replacements.

Discussion ensued.

8. Other Committee Business

Mr. Feldmesser referred to sections of the report indicating that funds were expended before the required project funding was fully established.

Jennifer Cirillo, Parks and Recreation Director II, explained that a portion of the departmental expenditures reflected staff-related costs. She noted that, while these appeared as expenses in the report, they were allocated funds intended to be used by her department.

10. Public Comment

Ms. Brown stated that meetings would resume in the Ken Rogers 1st floor training room.

Ms. Brown discussed the new quorum requirements and said that she would bring back information if the requirement applied to the committees.

11. Adjourn

At 11:12 a.m., the chair declared the meeting adjourned.

APPROVED:

Chair/Vice Chair