

2/29/2024  
12:49:28 PM

**Palm Beach County Fleet Management Asset Maintenance History**  
**10203750 2017 FORD FOCUS Car, Compact**

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**Total Hours: 64.00    Labor: 4,511.00    Parts: 2,327.79    Comm: 395.00    Charged: 7233.79**

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**Work Order:** 1706622      **Meter:** 342      **In Date:** 07/06/2017    **Closed:** 07/06/2017  
**Problem:** 1061 - Pre Delivery Inspection

**Work Completed**

- Pre Delivery Inspection

Hours: 2.00      Comm: 0.00      Labor: 120.00      Parts: 0.00      Total: 120.00

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**Work Order:** 1800477      **Meter:** 3459      **In Date:** 01/12/2018    **Closed:** 01/25/2018  
**Problem:** PM Service

**Work Completed**

- P.m. service.

- Rotate and high speed balance all four wheels.nitro fill all.

- Shop Supplies

Hours: 3.00      Comm: 0.00

**Parts Issued**

**Quantity**

5w20 Engine Oil      5.00

Napagold Oil Filter      1.00

Washer Fluid Concentr      1.00

Shop Supplies      1.00

Labor: 180.00      Parts: 17.71      Total: 197.71

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**Work Order:** 1806196      **Meter:** 8673      **In Date:** 06/18/2018    **Closed:** 06/25/2018  
**Problem:** P.M. Service.

**Work Completed**

- P.m. Service.

- Rotate and balance tires.

- Shop Supplies

Hours: 3.00      Comm: 0.00

**Parts Issued**

**Quantity**

Napagold Oil Filter      1.00

5w20 Engine Oil      5.00

Washer Fluid Concentr      1.00

Shop Supplies      1.00

Labor: 180.00      Parts: 17.75      Total: 197.75

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**Work Order:** 1811440                      **Meter:** 13940                      **In Date:** 11/06/2018 **Closed:** 11/15/2018  
**Problem:** P.M. service.

**Work Completed**

**Parts Issued**

**Quantity**

- P.m. service.
- Balance and rotate all four tires . Nitro fill all.
- Inspect and service rear brakes.
- Shop Supplies

Napagold Oil Filter	1.00
Napa Quart 5w20	5.00
Ford Triton Pvc Swc	1.00
Shop Supplies	1.00

Hours: 4.00                      Comm: 0.00                      Labor: 268.00                      Parts: 45.12                      Total: 313.12

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**Work Order:** 1812728                      **Meter:** 14563                      **In Date:** 12/14/2018 **Closed:** 12/26/2018  
**Problem:** Flat tires

**Work Completed**

**Parts Issued**

**Quantity**

- Replace two tires and right front wheel . Replace Tpms sensor and Balance two tires . Nitrofill all.
- Shop Supplies

215/55/16 Tire Gdy Assurance	2.00
Wheel Asy	1.00
Tpms12 Sensor Tire Pr	1.00
Shop Supplies	1.00
Tire Disposal Fee	2.00

Hours: 1.50                      Comm: 0.00                      Labor: 100.50                      Parts: 570.82                      Total: 671.32

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**Work Order:** 1900285                      **Meter:** 14824                      **In Date:** 12/13/2018 **Closed:** 01/07/2019  
**Problem:** 2 flat tires just pas 800 Clematis  
Contact: Janeth 837-5937

**Work Completed**

- Tow From: 800 Clematis St, Wpb

Hours: 0.00                      Comm: 186.00                      Labor: 0.00                      Parts: 0.00                      Total: 186.00

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**Work Order:** 1904692      **Meter:** 18689      **In Date:** 04/30/2019      **Closed:** 05/09/2019  
**Problem:** P.M. service

**Work Completed**

- P.m. service.
- Inspect and service rear brakes .
- Rotate and high speed balance all four tires . Nitrofill all.
- Shop Supplies

**Parts Issued**

**Quantity**

Napagold Oil Filter	1.00
5w20 Engine Oil	5.00
Wiper Blade	1.00
Wiper Blade	1.00
Wiper Blade Rear	1.00
Shop Supplies	1.00

Hours: 4.00

Comm: 0.00

Labor: 268.00

Parts: 76.11

Total: 344.11

**Work Order:** 1910688      **Meter:** 24290      **In Date:** 10/17/2019      **Closed:** 10/29/2019  
**Problem:** PM Service

**Work Completed**

- P.m. service.
- Inspect and service rear brakes .
- Rotate and high speed balance all four tires . Nitrofill all.
- Shop Supplies

**Parts Issued**

**Quantity**

Washer Fluid Concentr	1.00
Napagold Oil Filter	1.00
5w20 Engine Oil	5.00
Shop Supplies	1.00

Hours: 4.00

Comm: 0.00

Labor: 292.00

Parts: 22.38

Total: 314.38

**Work Order:** 2003708      **Meter:** 28425      **In Date:** 04/14/2020      **Closed:** 04/16/2020  
**Problem:** P.m. service.

**Work Completed**

- P.m. service.
- Check battery and charging system after fully charging battery . Battery failed load test .r&r defective battery . Reset Bsm with scan tool .
- Replace cabin air filter and clean fresh air intake .
- Inspect and service rear brakes .
- Balance and rotate all four tires . Nitrofill all.
- Shop Supplies

**Parts Issued**

**Quantity**

Napagold Oil Filter	1.00
5w20 Engine Oil	5.00
Wiper	2.00
Battery	1.00
Napa Cabin Air Filter	1.00
Shop Supplies	1.00

Hours: 6.00

Comm: 0.00

Labor: 438.00

Parts: 244.39

Total: 682.39

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**Work Order:** 2009954                      **Meter:** 32224                      **In Date:** 10/01/2020   **Closed:** 10/07/2020  
**Problem:** P.M. Service.

**Work Completed**

- P.m. service.
- Rotate and balance all four tires . Nitrofill all.
- Inspect and service rear brake .
- Shop Supplies

**Parts Issued**

**Quantity**

Napagold Oil Filter	1.00
5w20 Engine Oil	5.00
Wiper Blade Rear	1.00
Wiper	2.00
Washer Fluid Concentr	1.00
Shop Supplies	1.00

Hours: 4.00                      Comm: 0.00                      Labor: 292.00                      Parts: 80.49                      Total: 372.49

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**Work Order:** 2011415                      **Meter:** 32843                      **In Date:** 11/13/2020   **Closed:** 11/25/2020  
**Problem:** Towed in for left rear tire flat .

**Work Completed**

- Repair right rear tire and balance . Nitro fill all.
- Shop Supplies

**Parts Issued**

**Quantity**

Shop Supplies	1.00
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Hours: 1.00                      Comm: 0.00                      Labor: 73.00                      Parts: 4.00                      Total: 77.00

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**Work Order:** 2011546                      **Meter:** 32680                      **In Date:** 11/13/2020   **Closed:** 11/18/2020  
**Problem:** flat tire on passenger rear

**Work Completed**

- Tow From: police garage (600 clematis -3rd floor) To: Lv shop

Hours: 0.00                      Comm: 96.00                      Labor: 0.00                      Parts: 0.00                      Total: 96.00

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**Work Order:** 2103980      **Meter:** 35741      **In Date:** 04/08/2021      **Closed:** 04/19/2021  
**Problem:** P.M. service.

**Work Completed**

- Preventive Maint. Service
- Perform tire rotation and speed balance all, nitro fill
- Inspect service clean and adjust rear brakes
- Shop Supplies

**Parts Issued**

**Quantity**

Napagold Oil Filter	1.00
5w20 Engine Oil	5.00
Washer Fluid Concentr	1.00
Wiper Blade	1.00
Wiper Blade	1.00
Wiper Blade Rear	1.00
Shop Supplies	1.00

Hours: 4.00      Comm: 0.00      Labor: 292.00      Parts: 89.47      Total: 381.47

**Work Order:** 2110830      **Meter:** 40563      **In Date:** 10/05/2021      **Closed:** 10/18/2021  
**Problem:** PM Service. 167

**Work Completed**

- Preventive Maint. Service
- Rotated and balanced all 4 tires. Nitrogen filled all tires.
- Cleaned and adjusted and inspect rear brakes.
- Shop Supplies

**Parts Issued**

**Quantity**

Napagold Oil Filter	1.00
5w20 Engine Oil	5.00
Wiper	2.00
12in Exactfit-rear	1.00
Shop Supplies	1.00

Hours: 4.00      Comm: 0.00      Labor: 292.00      Parts: 54.21      Total: 346.21

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**Work Order:** 2203831 **Meter:** 43830 **In Date:** 04/08/2022 **Closed:** 04/13/2022  
**Problem:** PM Service.

**Work Completed**

- Preventive Maint. Service
- Replace All 4 Tires Balance With Nitro Fill
- R&r Dirty Cabin Air Filter And Clean Fresh Air Intake
- Test Drive And Perform Front End Alignment Retest
- Inspect, Service, And Adjust Rear Brake Shoes
- Shop Supplies

**Parts Issued**

**Quantity**

Wiper Blade Rear	1.00
Washer Fluid Concentr	1.00
Wiper Blade	2.00
5w20 Engine Oil	5.00
Napagold Oil Filter	1.00
215/55/16/cont	4.00
Napa Cabin Air Filter	1.00
Shop Supplies	1.00
Tire Disposal Fee	4.00

Hours: 8.00                          Comm: 0.00                          Labor: 584.00                          Parts: 711.21                          Total: 1,295.21

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**Work Order:** 2210738 **Meter:** 48670 **In Date:** 10/19/2022 **Closed:** 10/26/2022  
**Problem:** PM Service.

**Work Completed**

- Preventive Maint. Service
- Clean, Inspect And Adjust Rear Brake Shoes
- Rotate And Balance Tires With Nitro Fill
- Shop Supplies

**Parts Issued**

**Quantity**

Napagold Oil Filter	1.00
5w20 Engine Oil	5.00
12in Exactfit-rear	1.00
Wiper	2.00
Non-chlor Brake Clnr	1.00
Shop Supplies	1.00

Hours: 4.00                          Comm: 0.00                          Labor: 292.00                          Parts: 60.02                          Total: 352.02

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**Work Order:** 2212381 **Meter:** 49927 **In Date:** 12/09/2022 **Closed:** 12/14/2022  
**Problem:** Right rear tire flat

**Work Completed**

- Repair right rear tire, balance and nitro service, Replace damaged lug nuts.
- Shop Supplies

**Parts Issued**

**Quantity**

Lug Nuts	5.00
Shop Supplies	1.00

Hours: 1.00                          Comm: 0.00                          Labor: 73.00                          Parts: 25.75                          Total: 98.75

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**Work Order:** 2212512                      **Meter:** 49978                      **In Date:** 12/09/2022    **Closed:** 12/13/2022  
**Problem:** flat tire

**Work Completed**

- Tow From: 20701 95th Ave S, Boca Raton 33434 (library) To: 2601 Vista Pkwy, West Palm Beach 33411

Hours: 0.00                      Comm: 113.00                      Labor: 0.00                      Parts: 0.00                      Total: 113.00

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**Work Order:** 2303119                      **Meter:** 53667                      **In Date:** 03/28/2023    **Closed:** 04/04/2023  
**Problem:** PM Service.

**Work Completed**

- Preventive Maint. Service
- Load Test Battery, Recharge And Retest But Failed Due To Normal Wear. R&r Battery And Reset Bms.
- Inspect And Service Rear Brakes.
- Rotate And Balance Four Tires. Relearn Tire Sensors.
- Shop Supplies

**Parts Issued**                      **Quantity**

Motor Oil	5.00
5w20 Engine Oil	5.00
Napagold Oil Filter	1.00
Washer Fluid Concentr	1.00
12in Exactfit-rear	1.00
Wiper	2.00
Battery	1.00
Shop Supplies	1.00

Hours: 5.50                      Comm: 0.00                      Labor: 401.50                      Parts: 255.84                      Total: 657.34

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**Work Order:** 2310271                      **Meter:** 58450                      **In Date:** 10/10/2023    **Closed:** 10/23/2023  
**Problem:** PM Service.

**Work Completed**

- Preventive Maint. Service
- rotate and balance all 4 tires nitro fill all
- Shop Supplies

**Parts Issued**                      **Quantity**

Wiper	2.00
Washer Fluid Concentr	1.00
5w20 Engine Oil	5.00
Napagold Oil Filter	1.00
Shop Supplies	1.00

Hours: 3.00                      Comm: 0.00                      Labor: 219.00                      Parts: 52.55                      Total: 271.55

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**Work Order:** 2311546      **Meter:** 58884      **In Date:** 11/17/2023      **Closed:** 11/17/2023  
**Problem:** Transition Prep Charge

**Work Completed**

- Transition Prep Charge

Hours: 2.00      Comm: 0.00      Labor: 146.00      Parts: 0.00      Total: 146.00

**Total Hours: 64.00**

**Total Labor: 4,511.00**

**Total Comm: 395.00**

**Total Parts: 2,327.79**